

## **Murweh Shire**

**Community Assistance Program For activities up to 31 December 2024** 

## **Guidelines and Application Form**

Twice a year council calls for applications from Clubs/Organisations/Individuals requiring Council Assistance in the coming financial year.

Organisations are to note that Council, when providing assistance will not provide direct cash contributions but will enable the provision of in-kind support only (no direct cash donations).

"IN-KIND" support generally means a provision of goods or service, a waiver of fees etc and will not be a direct cash contribution. Assistance is divided into Waiver of fees/In-Kind Assistance from Council and Other.

The following local organisations will be eligible for assistance under this policy: -

- ♦ Charities
- Not for Profit or Religious Organisations
- ♦ Sporting or Hobby Groups / Bodies

Council shall determine what "in-kind" assistance shall be provided to each applicant when framing its' budget for the coming year.

In determining the level of assistance required, Council shall: -

- > Establish the level of funding available in terms of its' coming budget requirements;
- Apportion such funding across each application eligible for funding.

Council shall have sole discretion in determining the type and level of support to be provided to each applicant.

It shall not be the policy of the Council to prioritise the needs of one applicant against another in determining the level of support, except that the applicant must be an eligible applicant in terms of the above eligibility criteria.

Notification of the assistance to be provided by Council shall be undertaken as soon as practicable after Councils' meeting.

When successful, the applicant MUST contact Council to organise assistance and quote the job number provided in letter.

Applicants requiring assistance under this policy must fill in the information requested in the application form and complete all sections necessary marked with an \*

# **Applications Close 30 May 2024**

Applications received after the advertised closing date may not be considered for assistance by Council in the coming financial year.

## **Murweh Shire Council**

Assistance for the half year ending 31 December 2024

### **Application Form**

Applicant Details *						
Organisation Name:						
Email Contact:						
Postal Address:						
Town:	Postcode:					
ABN:						
Incorporation:						
Person Making this A	application on behalf of organisation/club *					
Name:						
Position in Club:						
Phone:						
Email:						
Club/Organisation De	etails *					
President:						
Secretary:						
Treasurer:						
Other Committee:						
Role of the Organisation/Club in Community *						
Aims/Benefits to the Community of the Assistance applied for *						

Application Type *							
What is the Assistance for?							
Waiver of Hire Fees	☐ if yes, please complete "Waiver of Hire Fees" section						
Ïn-Kind Assistance	☐ if yes, please complete "In-Kind Assistance" section						
Other	☐ if yes, please complete "Other Assistance" section						
	Compl	ete AL	L applicable	sections			
Waiver of Hire Fees							
\$ Value (office use only)							
Event Location (Which Council F							
Date Facility Required		Start date: / / (please note only activities up to 31 December will be considered)					
		End I	End Date: / /				
If required more than once, please detail: e.g. for a period of 3 months from 1/7/17 each Wednesday from 6-7pm  Any other relevant information:							
In-Kind Assistance							
Please Provide details of the	ne assis	tance ı	requested from	om Council (attach	additional if required)		
Description (e.g. water truck, mow field e		etc)	Date Required	Location	\$ Value (office use only)		
Other Assistance Please detail other assistal			12 / 4	· · · · · · · · · · · · · · · · · · ·	()		
	ŕ			·	Tourity.		
Club/Organisation Contri	ibution:	(pleas	se detail \$ a	nd other) *			

#### Attached any additional Information (if required) [NO more than 2 A4 pages]

# Please make sure ALL SECTIONS of the application have been completed

#### **Agreement**

#### I confirm that:

- 1. The details in this application and any attachments are lawfully true and correct; and
- 2. I have been legally authorised to make this application by the governing body of the organisation for which this application is being made; and
- 3. The organisation named in this application accepts all legal and financial responsibility associated with this application and any funds granted should this application be successful.

Dated and signed at	this	day of	2024
Signature of Person making Application: _			
Name (please print clearly)			