



SHIRE OF MURWEH

MORVEN - CHARLEVILLE - AUGATHELLA

Council Meeting

17 JANUARY 2019



Graham Andrews Park

MINUTES OF AN ORDINARY MEETING
OF THE MURWEH SHIRE COUNCIL
HELD ON THURSDAY, 13 DECEMBER 2018 AT 9:00AM

Present	Mayor Annie Liston, Cr Peter Alexander, Cr Lyn Capewell, Cr Shaun Radnedge, Cr Robert Eckel, Chief Executive Officer, Mr. Neil Polglase.	
Opening Prayer	Fr. Peter delivered a prayer for the guidance of Council.	
Minutes of Previous Meeting	Moved: Cr Eckel	Seconded: Cr Radnedge
	"That the minutes of the ordinary council meeting held 8 November 2018 be taken as read, confirmed and signed as a correct record of proceedings."	
	<u>Carried</u>	
Attendance	The Director of Corporate Services entered the meeting at 9.17am.	
Financial Report	Moved: Cr Eckel	Seconded: Cr Alexander
	"That the Financial Report be received."	
	<u>Carried</u>	
Human Resources Report	Moved: Cr Radnedge	Seconded: Cr Capewell
	"That the Human Resources report be received."	
	<u>Carried</u>	
Workplace Health & Safety Report	Moved: Cr Alexander	Seconded: Cr Eckel
	"That the Workplace Health and Safety report be received."	
	<u>Carried</u>	
Tourism Report	Moved: Cr Capewell	Seconded: Cr Eckel
	"That the report from the Tourism section be received."	
	<u>Carried</u>	
Library Report	Moved: Cr Capewell	Seconded: Cr Eckel
	"That the report from the Libraries be received."	
	<u>Carried</u>	
Anti-Discrimination, Bullying and Harassment Policy	Moved: Cr Radnedge	Seconded: Cr Radnedge
	"That Council adopts the Anti-Discrimination, Bullying and Harassment Policy HR-009 for all employees."	
	<u>Carried</u>	

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Proposed Closure - Park Street, Connection through Queensland Rail Land	Moved: Cr Eckel "That Council advise Queensland Rail that it has no objections to the access from Park Street Charleville through Queensland Rail land being closed to the public."	Seconded: Cr Radnedge <u>Carried</u>
Final Management Report for the Murweh Shire Council 2017/18	Moved: Cr Capewell "That Council receives the Final Management Report for the 2017/18 Financial Year and agrees to the proposed actions put forward by Management to resolve the issue raised."	Seconded: Cr Radnedge <u>Carried</u>
Application for conversion of Lease to Freehold	Moved: Cr Eckel "That Council advise the Department of Natural Resources and Mines that it has no objections to the conversion of TL 0/234806 over Lot 6 on CHS20 to freehold."	Seconded: Cr Capewell <u>Carried</u>
Meeting Adjourned	The meeting adjourned for a morning tea break at 10:02am	
Meeting Resumed	The meeting resumed from the morning tea break at 10.32am.	
Attendance	The Director of Environment and Health entered the meeting at 10.32am.	
Economic Development Report	Moved: Cr Capewell "That the report from Economic Development Officer be received."	Seconded: Cr Radnedge <u>Carried</u>
Environment and Health Services Report	Moved: Cr Eckel "That the report from the Environment and Health section be received."	Seconded: Cr Capewell <u>Carried</u>
Stock Routes Report	Moved: Capewell "That the report from the Stock Routes section be received."	Seconded: Cr Eckel <u>Carried</u>
Attendance	The Director of Environment and Health exited the meeting at 10.37am. The Director of Engineering entered the meeting at 10:41am.	

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Engineering Report	Moved: Cr Capewell	Seconded: Cr Eckel
	"That the Engineering section report be received."	
		<u>Carried</u>
Purchase of Two Trucks	Moved: Cr Alexander	Seconded: Cr Eckel
	"That Council approves the purchase of 2 trucks under Local Buy contract from Black Toyota for \$327,800."	
		<u>Carried</u>
Conflict of Interest	Cr Capewell declared that she may have a conflict of interest in the following matter, (as defined in section 173 of the Local Government Act 2009) due to her business interests and excused herself from the meeting while the matter is discussed.	
Application for town water connection to Lot 4/OR27 Diamantina Road	That the matter lay on the table until further discussions can be held with owners in the area.	
Attendance	The Director of Engineering Services exited the meeting at 11.30am. Cr Capewell re-entered the meeting.	
Council Policies - Model Meeting Procedures, Standing Orders for Council Meetings	Moved: Cr Radnedge	Seconded: Cr Eckel
	"That Council adopts the Model Meeting Procedures and Standing Orders for Council Meetings as presented and be made available on the website."	
		<u>Carried</u>
Request for Assistance – Morven Race Club Inc. (provision of a 10m x 10m cement slab)	Moved: Cr Capewell	Seconded: Cr Radnedge
	"That Council makes the cost of the project a budget consideration and the Chief Executive Officer responds to the Morven Race Club accordingly."	
		<u>Carried</u>
Use of the Newmarket Bar Charleville Racecourse	Moved: Cr Capewell	Seconded: Cr Alexander
	"That Council agrees to the use and to waive normal hire fees for the Newmarket Bar Charleville Racecourse Complex by the Southern Australian Meat Research Council for a meat & livestock forum to be held on 13th & 14th February, 2019."	
		<u>Carried</u>

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- Conflict of Interest** Cr Radnedge advised that he may have a perceived conflict of interest in the following matter (as defined in section 173 of the Local Government Act 2009), due to being a member of the association. However the meeting determined that this personal interest is not of sufficient significance that it will lead to a decision being made contrary to the public interest. Cr Radnedge remained in the meeting to participate in the discussion and voting on the matter.
- Charleville Progress Association** **Moved: Cr Eckel** **Seconded: Cr Alexander**
That Council assists the Charleville Progress Association gain incorporation with a contribution of \$2000.00.”
Carried
- Darling Downs Netball Region 2019 Country Tour** **Moved: Cr Eckel** **Seconded: Cr Radnedge**
“That Council assists the proposed Darling Downs Regional Netball Country Tour in January with sponsorship of \$1350.00 as requested, with assistance to be accessed from the TRAICC funding.”
Carried
- Close Meeting** There being no further business the Mayor declared the meeting closed at 11.55am.

Cr A M Liston
MAYOR



**Murweh Shire Council
Monthly Financial Report
Meeting 17th January 2019**

**Mayor and Councillors
Murweh Shire Council
CHARLEVILLE QLD 4470**

Councillors

Highlights of this month's Financial Report include:

Revenue

Total revenue of \$10.506M to 31 December 2018 represents 36% of the total budget of \$29.5M.

These statements are for 6 months of the financial year and generally would represent 51% of the overall budget.

There are some TMR and Flood claims which are due for payment. In addition to this in the next month Council should receive a quarterly payment of the Financial Assistance Grants.

Expenses

Total expenditure of \$9.797M to 31 December 2018 represents 49% of the total budgeted expenditure of \$20.1M.

Some expenses are slightly over budget and these are being monitored by Management.

Outcome

There is currently a cash surplus of \$0.709M.

Capital Works

See the Capital Funding Report 2018 – 19 for details of all projects.

1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding – budget V's actual
5. Road Works – budget V's actual

1. Cash Position at 31 December 2018

CASH AT BANK			
Operating Account			-\$515,297
SHORT TERM INVESTMENTS			
National Bank of Australia		\$	-
QTC Cash Fund			\$6,840,183
		<u>\$</u>	<u>6,324,887</u>
The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors.			
Cash backed Current Liabilities (AL,LSL,SL,RDO)			\$2,392,540
		<u>\$</u>	<u>2,392,540</u>
Balance of recoverable debtors - estimated creditors:			
(\$841,565 - \$31,977)		\$	809,588
Plus cash surplus	\$ 6,324,887	- \$ 2,392,540	\$ 3,932,346
Working Capital		<u>\$</u>	<u>4,741,934</u>

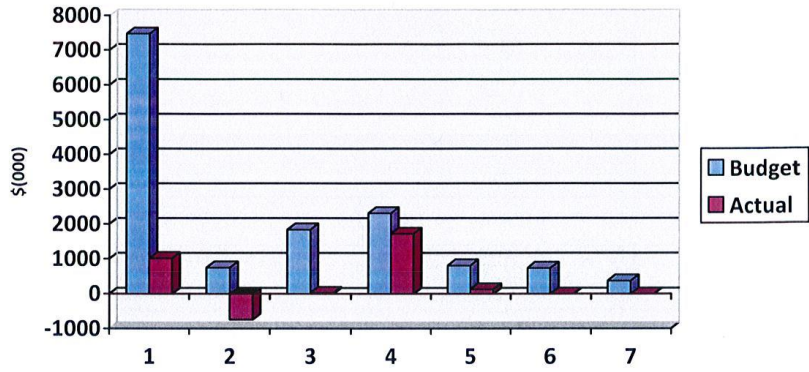
2. Monthly Cash Flow Estimate: January 2019

Receipts		Expenditure	
Rates	\$150,000	Payroll	\$850,000
Fees & Charges	\$6,000	Creditor Payments	\$1,000,000
Debtors	\$300,000	Loan Payments	\$85,598
Grants/Claims/Loan QTC	\$1,550,000	Lease Payments	\$4,300
Total	\$2,006,000	Total	\$1,939,898
Therefore cash is expected to increase by		\$66,102	in the period.

3. Comparative Data

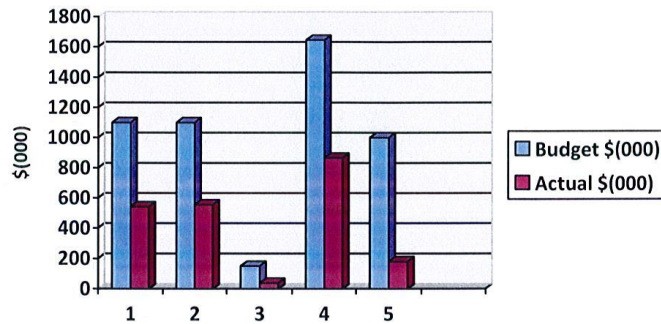
	December 2018	December 2017
	\$000	\$000
Cash position	\$6,325	\$5,220
Working capital	\$4,742	\$3,688
Rate arrears	\$887	\$732
Outstanding debtors	\$842	\$874
Current creditors	\$32	-\$2
Total loans	\$2,991	\$3,246

4. Capital Funding: Year to 31 December 2018



		Budget \$(000)	Actual \$(000)	% of Budget
	Total Capital Funding	\$14,282	\$2,085	14.60%
1	Buildings / Other Structures	\$7,474	\$1,018	13.62%
2	Plant & Equipment / Furniture & Fittings	\$750	-\$804	-107.20%
3	Charleville Airport Upgrade	\$1,840	\$27	1.47%
4	Road Infrastructure	\$2,310	\$1,719	74.42%
5	Water & Sewerage Infrastructure	\$805	\$125	15.53%
6	Office Equip	\$735	\$0	0.00%
7	QTC - Loan Redemption	\$368	\$0	0.00%

5. Road Works Expenditure: Year to 31 December 2018



		Budget \$(000)	Expended YTD Actual \$(000)	% of Budget Expended
	Total Road Expenditure	\$4,995	\$2,178	44%
1	Rural Roads	\$1,100	\$542	49%
2	Town Streets	\$1,100	\$554	50%
3	Private Works	\$150	\$37	25%
4	RMPC Works	\$1,645	\$865	53%
5	Flood Damage	\$1,000	\$180	18%
6	Other			

6. ATTACHMENTS

- Capital Funding Detail
- Rate Arrears Summary
- Revenue & Expenditure Summary
- Balance Sheet

Capital Expenditure as at 30 November 2018

Projects					Funding Sources							
Asset Class/GL Number	Asset Category/Class	Project Description	Actual to date	% of budget	Budgeted Project Costs	Grants (R2R, other Federal)	Grants/Contribution (TIDS, other State, Other)	Work for Qld	Other Contribution	Reserves	General Revenue (budget amt less external funding source)	Asset Class*
Airport	8000-3550-0	Runway Resheet			\$300,000						\$300,000	Airport Infrastructure
242-4000-0	8000-3501-0	RFDS Apron Lighting			\$40,000				\$10,000		\$30,000	Airport Infrastructure
	8000-3600-0	Airport Furniture	\$27,287		\$0							
	8000-1751-0	Fencing, runway linemarking, installation of screening equipment			\$1,500,000	\$1,500,000					\$0	Airport Infrastructure
	Sub total		\$27,287	1.48%	\$1,840,000	\$1,500,000	\$0	\$0	\$10,000	\$0	\$330,000	
Land	8000-0070	Industrial Estate Infrastructure (Drought Comm)	\$15,400	3.08%	\$500,000	\$500,000					\$0	Land development
589-4000	Sub total		\$15,400	3.08%	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$0	
Buildings	8000-1760-0	Community housing (\$440K 2017-18)	\$251,360		\$251,000						\$251,000	Buildings
360-4000-0	8000-1899-0	Tiles Morven			\$5,000						\$5,000	Buildings
	8000-1900-0	Upgrade to toilets at depot			\$50,000						\$50,000	Buildings
	8000-1898-0	W4Qld 2017/18 - Planetarium at Cosmos			\$185,713			\$185,713			\$0	Buildings
	8000-1750	Arts & Craft Centre	\$6,028		\$0							
	8000-1885-0	Planetarium at Cosmos (BoR)	\$289,957	45.66%	\$635,000		\$500,000				\$135,000	Buildings
	8000-1768-0	W4Qld 2017/18 - Tourism Information Centre			\$88,880			\$88,880			\$0	Buildings
	8000-1895-0	W4Qld 2017/18 - Augathella Town Hall upgrade	\$107,138	71.94%	\$148,920			\$148,920			\$0	Buildings
	8000-1896-0	Drought Communities Augathella Projects \$125K for clearing & \$125K for Smiley Museum			\$250,000	\$250,000					\$0	Buildings
	8000-1890-0	Drought Comm - New VIC Morven			\$250,000	\$250,000					\$0	Buildings
	8000-1747-0	Community housing projects			\$50,000						\$50,000	Buildings
	8000-1896-0	Tiles at racecourse toilet			\$15,000						\$15,000	Buildings
	8000-1897-0	Erect shed at depot			\$25,000						\$25,000	Buildings
	Sub total		\$654,483	33.49%	\$1,954,513	\$500,000	\$500,000	\$423,513	\$0	\$0	\$531,000	
Other Structures	8000-1892-0	Morven Rail Hub	\$8,727		\$4,181,157	\$4,181,157					\$0	Other Structures
370-4000-0	8000-1781-0	WWII Tourism project	\$291		\$33,000						\$33,000	Other Structures
	8000-2357-0	Lighting Netball court			\$20,000						\$20,000	Other Structures
	8000-2358-0	Charleville Pool - Expansion Joints			\$10,000						\$10,000	Other Structures
	8000-2359-0	Charleville Pool - Painting	\$63,000		\$60,000						\$60,000	Other Structures
	8000-2350-0	W4Qld 2017/18 - Shire Parks Landscaping	\$144,450	57.46%	\$251,375			\$251,375			\$0	Other Structures
	8000-2351-0	W4Qld 2017/18 - Shire Parks Streetscape	\$159,425	86.45%	\$184,413			\$184,413			\$0	Other Structures
	8000-2355-0	W4Qld 2017/18- Half pipe skate park	\$19,620	19.62%	\$100,000			\$100,000			\$0	Other Structures
	8000-2360	Swimming pool equipment	\$17,631									
	8000-2361	Nebine Tennis Court Refurbishment	\$50,110									
	8000-1772-0	Painting Mural Tower			\$50,000				\$15,000		\$35,000	Other Structures
	8000-2352-0	W4Qld 2017/18 - Town Entrance Augathella	\$21,455	61.30%	\$35,000			\$35,000			\$0	Other Structures

	8000-2353-0	W4Qld 2017/18 - Town Entrance Morven	\$22,843	65.27%	\$35,000			\$35,000			\$0	Other Structures
	8000-2354-0	W4Qld 2017/18 - Town Entrance Charleville	\$64,197	107.00%	\$60,000			\$60,000			\$0	Other Structures
	Sub total		\$571,749	11.39%	\$5,019,945	\$4,181,157	\$0	\$665,788	\$15,000	\$0	\$158,000	
Plant replace	8000-1200-0	Heavy and Light Plant	\$352,942	47.06%	\$750,000						\$750,000	Plant & Equipment
445-4000-0	Sub total		\$352,942	47.06%	\$750,000	\$0	\$0	\$0	\$0	\$0	\$750,000	
Roads	8000-2301-0	Footpaths Annual allocation	\$73,342	48.89%	\$150,000						\$150,000	Roads Infrastructure
525-4000-0	8000-2302-0	Kerb & Channel Annual allocation	\$112,286	112.29%	\$100,000						\$100,000	Roads Infrastructure
	8000-3014-0	R2R/TIDS Killarney 54.7-58.1	\$2,867									
	8000-3015	R2R/TIDS Mt Tabor 40.14-43.34	-\$149									
	8000-3026	Adavale Rd 61.75-66.75	\$7,205									
	8000-3042-0	R2R/TIDS Adavale Rd 51.6-60.4	\$640,717	66.74%	\$960,000	\$480,000	\$480,000				\$0	Roads Infrastructure
	8000-3040-0	R2R/TIDS Killarney Rd 58.1-64.66	\$819,870	95.33%	\$860,000	\$430,000	\$430,000				\$0	Roads Infrastructure
	8000-3041-0	R2R/TIDS Biddenham Rd 34.28-36.75			\$240,000	\$240,000	\$0				\$0	Roads Infrastructure
	8001-3042-0	R2R Adavale Rd 60.4-62.82	\$62,889									
	Sub total		\$1,719,027	74.42%	\$2,310,000	\$1,150,000	\$910,000	\$0	\$0	\$0	\$250,000	
Water	8000-5252-0	Water Mains Augathella	\$82,966	82.97%	\$100,000						\$100,000	Water
555-4000-0	8000-5260-0	Water Mains Morven			\$100,000						\$100,000	Water
	8000-5255-0	Pump Shed Airport C'ville	\$9,487	0.00%	\$0							
	8000-5253-0	PS 3 new switch board	\$9,624	0.00%	\$0							
	8000-5254-0	Water Mains Charleville	\$23,071	15.38%	\$150,000						\$150,000	Water
	8000-5200-0	W4Qld 2017/18 - Water Infrastructure Installation (Bore)			\$200,000			\$200,000			\$0	Water
	Sub total		\$125,148	22.75%	\$550,000	\$0	\$0	\$200,000	\$0	\$0	\$350,000	
Sewerage	8000-5300-4300	Sewerage Augathella			\$50,000						\$50,000	Sewerage
585-4000-0	8000-5300-4400	Sewerage Charleville			\$150,000						\$150,000	Sewerage
	8000-5300-4200	UV disinfection - Augathella			\$45,000						\$45,000	Sewerage
	8000-5300-4100	STP Generator - Charleville			\$10,000						\$10,000	Sewerage
	Sub total		\$0	0.00%	\$255,000	\$0	\$0	\$0	\$0	\$0	\$255,000	
Office Equip	8000-1783-0	New servers			\$70,000						\$70,000	Office equipment
597-4000-0	8000-1774-0	Communications			\$90,000						\$90,000	Office equipment
	8000-1782-0	Desktop PC's			\$15,000						\$15,000	Office equipment
	8000-1784-0	Hardware			\$30,000						\$30,000	Office equipment
	8000-1786-0	LG Subsidy - Wireless			\$500,000	\$300,000					\$200,000	Office equipment
	8000-1787-0	Telescope Cosmos			\$30,000						\$30,000	Office equipment
	Sub total		\$0	0.00%	\$735,000	\$0	\$300,000	\$0	\$0	\$0	\$435,000	
	Total Capital		\$705,293	5.07%	\$13,914,458	\$7,831,157	\$1,710,000	\$1,289,301	\$25,000	\$0	\$3,059,000	
Int & Redemp		Current Loans Payments			\$368,028							
640/672-5000	Sub total		\$0	0.00%	\$368,028							
GRAND TOTAL			\$3,466,036	24.27%	\$14,282,486	\$7,831,157	\$1,710,000	\$1,289,301	\$25,000	\$0	\$3,059,000	

Rates Arrears as at 31 December 2018

Rate Category	Arrears b/f 30 Jun 2018	August & February Levies	Levy Adjustments	Interest	Receipts	Discount	Write Offs	State Govt & Council Subsidies	Arrears 30/11/2018
Category 1 (Charleville)	682,475	2,137,160	-15,915	24,105	1,867,884	156,381	12	52,510	751,038
Category 2 (Augathella)	61,972	263,693	-6,353	2,116	220,180	17,461	0	12,072	71,715
Category 3 (Morven)	29,876	111,027	-892	933	98,609	7,611	1	6,361	28,362
Category 6 (< 700 ha)	171,465	367,699	-1,540	5,626	343,130	21,994	3	6,480	171,643
Category 7 (> 700 - < 5000 ha)	0	37,669	0	0	33,145	3,511	0	280	733
Category 8 (> 5000 - < 10000 ha)	35,621	286,099	0	1,268	253,251	24,864	0	280	44,593
Category 9 (> 10,000ha)	52,803	723,935	-2,617	1,608	661,168	62,793	10	0	51,758
Totals	1,034,212	3,927,282	-27,317	35,657	3,477,366	294,615	25	77,984	1,119,843
Rates Arrears									1,119,843
Less rates payments made in advance									-245,834
Rates Control Total									874,008

Aged Arrears as at 31 December 2018

Current Year	1 Year	2 Years	3 Years	4 Years	5 Years +	Interest	Total
336,849	361,215	199,807	82,942	16,088	4,063	118,880	1,119,843

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Level 4. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2019 Printed(KENT): 02-01-2019 13:29:10

		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)		
		31 Dec 2018	Budget	31 Dec 2018	Budget	31 Dec 2018	Budget	
1000-0001	EXECUTIVE MANAGEMENT							
1100-0002	CORP GOVERNANCE SUB PROGRAM	0.00	0	204,105.43	44%	458,709	(204,105.43) 44%	(458,709)
1200-0002	SPECIAL OPERATIONS SUB PROGRAM	0.00	0	6,696.53	52%	12,848	(6,696.53) 52%	(12,848)
1300-0002	DISASTER MANAGEMENT SUB PROGRAM	0.00	22,425	20,396.88	27%	76,870	(20,396.88) 37%	(54,445)
1500-0002	HUMAN RESOURCES SUB PROGRAM	0.00	1,000	75,787.61	48%	157,530	(75,787.61) 48%	(156,530)
1000-0001	EXECUTIVE MANAGEMENT	0.00	23,425	306,986.45	43%	705,957	(306,986.45) 45%	(682,532)
2000-0001	CORPORATE SERVICES							
2100-0002	REVENUE SUB PROGRAM	3,224,957.48	37% 8,820,917	0.00	0%	0	3,224,957.48 37%	8,820,917
2200-0002	STORES OPERATION SUB PROGRAM	0.00	0	25,250.37	25%	101,000	(25,250.37) 25%	(101,000)
2300-0002	ADMINISTRATION SUB PROGRAM	58,500.00	300% 19,500	1,285,795.91	54%	2,372,111	(1,227,295.91) 52%	(2,352,611)
2400-0002	FINANCE SUB PROGRAM	0.00	0	15,540.73	49%	31,674	(15,540.73) 49%	(31,674)
2500-0002	ONCOSTS SUB PROGRAM	0.00	0	180,569.58	<99%	(2,000)	(180,569.58) <99%	2,000
2600-0002	LIBRARY SUB PROGRAM	11,894.55	170% 7,000	126,390.73	48%	265,500	(114,496.18) 44%	(258,500)
2700-0002	AERODROMES SUB PROGRAM	195,508.61	55% 354,000	430,116.60	56%	770,670	(234,607.99) 56%	(416,670)
2800-0002	AREA PROMOTION/DEVT SUB PRO							
2800-0003	ECONOMIC DEVELOPMENT	1,220,134.14	13% 9,048,458	124,006.93	33%	371,338	1,096,127.21 13%	8,677,120
2805-0003	COUNCIL HOUSING	0.00	0	38,340.95	40%	96,500	(38,340.95) 40%	(96,500)
2815-0003	CULTURAL DEVELOPMENT	25,000.00	100% 25,000	78,583.61	44%	180,000	(53,583.61) 35%	(155,000)
2820-0003	TOURISM & PROMOTION							
2855-0004	COSMOS CENTRE	280,775.88	64% 442,000	708,135.44	65%	1,093,246	(427,359.56) 66%	(651,246)
2820-0003	TOURISM & PROMOTION	280,775.88	64% 442,000	708,135.44	65%	1,093,246	(427,359.56) 66%	(651,246)
2880-0003	LAND FOR RESALE	0.00	0	10,299.38	57%	18,002	(10,299.38) 57%	(18,002)
2800-0002	AREA PROMOTION/DEVT SUB PRO	1,525,910.02	16% 9,515,458	959,366.31	55%	1,759,086	566,543.71 7%	7,756,372
2000-0001	CORPORATE SERVICES	5,016,770.66	27% 18,716,875	3,023,030.23	57%	5,298,041	1,993,740.43 15%	13,418,834
3200-0001	HEALTH/ENVIRONMENTAL SERVICES							
3200-0002	SPORT, REC & COMMUNITY FACILITIES							
3200-0003	SPORTS & RECREATION FACILITIES							
3200-0004	PARKS GARDENS & RESERVES	0.00	0	507,841.50	47%	1,070,200	(507,841.50) 47%	(1,070,200)
3220-0004	RACECOURSE	17,255.17	49% 35,000	59,795.06	33%	180,000	(42,539.89) 29%	(145,000)
3240-0004	SWIMMING POOLS	0.00	0	114,674.20	32%	355,200	(114,674.20) 32%	(355,200)
3200-0003	SPORTS & RECREATION FACILITIES	17,255.17	49% 35,000	682,310.76	43%	1,605,400	(665,055.59) 42%	(1,570,400)

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Level 4. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2019 Printed(KENT): 02-01-2019 13:29:10

	REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)	
	31 Dec 2018	Budget	31 Dec 2018	Budget	31 Dec 2018	Budget
3260-0003 COMMUNITY FACILITIES						
3260-0004 TELEVISION	0.00	500	7,558.56	30,000	(7,558.56)	(29,500)
3270-0004 HALLS & CENTRES	15,639.69	24,500	128,958.42	235,900	(113,318.73)	(211,400)
3280-0004 SHOWGROUNDS	12,778.01	26,000	81,886.98	256,000	(69,108.97)	(230,000)
3290-0004 CEMETERIES & MEMORIALS	22,640.33	35,000	77,615.12	110,000	(54,974.79)	(75,000)
3320-0004 PUBLIC CONVENIENCES	0.00	0	74,632.52	152,900	(74,632.52)	(152,900)
3330-0004 AGED CARE	36,941.81	110,000	67,857.31	140,600	(30,915.50)	(30,600)
3260-0003 COMMUNITY FACILITIES	87,999.84	196,000	438,508.91	925,400	(350,509.07)	(729,400)
3200-0002 SPORT, REC & COMMUNITY FACILITIES	105,255.01	231,000	1,120,819.67	2,530,800	(1,015,564.66)	(2,299,800)
3400-0002 ENVIRONMENTAL SUB PROGRAM						
3410-0003 COMMUNITY HEALTH	14,759.26	11,500	15,331.91	91,000	(572.65)	(79,500)
3435-0003 ANIMAL CONTROL	41,837.10	49,500	141,924.65	234,500	(100,087.55)	(185,000)
3460-0003 RESERVES	0.00	0	75,043.52	147,500	(75,043.52)	(147,500)
3475-0003 STOCK ROUTES	0.00	1,000	63,503.34	360,600	(63,503.34)	(359,600)
3400-0002 ENVIRONMENTAL SUB PROGRAM	56,596.36	62,000	295,803.42	833,600	(239,207.06)	(771,600)
3500-0002 REFUSE MANAGEMENT SUB PROGRAM						
3500-0004 CHARLEVILLE REFUSE MANAGEMENT	253,974.97	492,255	223,047.28	473,352	30,927.69	18,903
3540-0004 MORVEN REFUSE MANAGEMENT	11,262.48	22,063	12,066.81	44,405	(804.33)	(22,342)
3570-0004 AUGATHELLA REFUSE MANAGEMENT	25,190.87	49,406	8,300.53	25,400	16,890.34	24,006
3500-0002 REFUSE MANAGEMENT SUB PROGRAM	290,428.32	563,724	243,414.62	543,157	47,013.70	20,567
3200-0001 HEALTH/ENVIRONMENTAL SERVICES	452,279.69	856,724	1,660,037.71	3,907,557	(1,207,758.02)	(3,050,833)
4000-0001 ENGINEERING SERVICES						
4100-0002 ENGINEERING OFFICE SUB PROGRAM	0.00	0	1,634,860.03	3,498,580	(1,634,860.03)	(3,498,580)
4200-0002 BUILDING & PLANNING SUB PROGRAM	10,868.00	25,000	50,314.54	71,000	(39,446.54)	(46,000)
4300-0002 PLANT OPERATIONS SUB PROGRAM	26,603.88	95,000	(197,551.00)	(600,800)	224,154.88	695,800
4400-0002 PRIVATE WORKS ACTIVITIES	1,938,854.00	3,888,144	1,133,550.55	2,350,000	805,303.45	1,538,144
4500-0002 OTHER ROAD ACTIVITIES SUB PROGRAM	1,679,848.66	3,433,678	1,265,019.91	3,136,489	414,828.75	297,189
4000-0001 ENGINEERING SERVICES	3,656,174.54	7,441,822	3,886,194.03	8,455,269	(230,019.49)	(1,013,447)
5100-0001 WATER & SEWERAGE SERVICES						
5100-0002 WATER SUPPLY ACTIVITIES SUB PROGRAM						
5100-0003 CHARLEVILLE WATER	763,088.36	1,337,372	279,573.30	618,080	483,515.06	719,292

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Level 4. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2019

Printed(KENT): 02-01-2019 13:29:10

	REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)				
	31 Dec 2018	Budget	31 Dec 2018	Budget	31 Dec 2018	Budget			
5200-0003 MORVEN WATER	49,966.49	56%	89,746	53,538.75	52%	102,000	(3,572.26)	29%	(12,254)
5300-0003 AUGATHELLA WATER	116,145.35	68%	171,214	51,056.28	31%	166,075	65,089.07	>999%	5,139
5390-0003 WATER DEPRECIATION	0.00	0%	0	201,133.59	99%	203,300	(201,133.59)	99%	(203,300)
5100-0002 WATER SUPPLY ACTIVITIES SUB PROGRAM	929,200.20	58%	1,598,332	585,301.92	54%	1,089,455	343,898.28	68%	508,877
5400-0002 SEWERAGE ACTIVITIES SUB PROGRAM									
5400-0003 CHARLEVILLE SEWERAGE	412,744.95	51%	806,416	170,476.12	41%	420,000	242,268.83	63%	386,416
5450-0003 AUGATHELLA SEWERAGE	38,699.83	51%	76,212	20,900.15	52%	40,000	17,799.68	49%	36,212
5490-0003 SEWERAGE DEPRECIATION	0.00	0%	0	144,380.41	72%	200,300	(144,380.41)	72%	(200,300)
5400-0002 SEWERAGE ACTIVITIES SUB PROGRAM	451,444.78	51%	882,628	335,756.68	51%	660,300	115,688.10	52%	222,328
5100-0001 WATER & SEWERAGE SERVICES	1,380,644.98	56%	2,480,960	921,058.60	53%	1,749,755	459,586.38	63%	731,205
TOTAL REVENUE AND EXPENDITURE	10,505,869.87	36%	29,519,806	9,797,307.02	49%	20,116,579	708,562.85	8%	9,403,227

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Details. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2019 Printed (KENT): 02-01-2019 13:29:28

	OPENING BALANCE	YEAR TO DATE 31 Dec 2018	BUDGET	CURRENT BALANCE 31 Dec 2018	BUDGET
TOTAL CURRENT LIABILITIES	6,056,076.91	(3,379,902.40)	918%	(368,028)	2,676,174.51 131% 2,045,482
NON-CURRENT LIABILITIES					
=====					
0700-0001 NON-CURRENT LIABILITIES					
0700-6000 Non-Current Long Service Leave	70,900.48	0.00	0%	0	70,900.48 57% 124,575
0701-6000 Finance Lease - Non current	0.00	0.00	0%	0	0.00 0% 0
0740-6000 Office Extension Non-Current Loan	57,070.40	0.00	0%	0	57,070.40 78% 73,192
0745-6000 Cosmos Centre Non-Current Loan	124,067.92	0.00	0%	0	124,067.92 78% 159,114
0750-6000 Medical Centre Non-Current Loan	152,185.48	0.00	0%	0	152,185.48 84% 181,268
0760-6000 Roadworks Non-Current Loan	0.00	0.00	0%	0	0.00 0% 0
0765-6000 Plant Replacement Non-Current Loan	0.00	0.00	0%	0	0.00 0% 0
0766-6000 Plant Replacement No 2 Non-Current	0.00	0.00	0%	0	0.00 0% 0
0770-6000 Residential Develop Non-Current Loan	142,398.99	0.00	0%	0	142,398.99 52% 272,520
0771-6000 Flood Mitigation Non-Current Loan	1,169,719.27	0.00	0%	0	1,169,719.27 91% 1,289,262
0772-6000 Airport Upgrade Non-Current Loan	882,179.42	0.00	0%	0	882,179.42 96% 920,291
0700-0001 NON-CURRENT LIABILITIES TOTAL	2,598,521.96	0.00	0%	0	2,598,521.96 86% 3,020,222
TOTAL NON-CURRENT LIABILITIES	2,598,521.96	0.00	0%	0	2,598,521.96 86% 3,020,222
TOTAL LIABILITIES	8,654,598.87	(3,379,902.40)	918%	(368,028)	5,274,696.47 104% 5,065,704
NETT ASSETS/(LIABILITIES)	370,544,566.63	708,562.85	8%	9,238,896	371,253,129.48 115% 321,737,786

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Details. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2019 Printed(KENT): 02-01-2019 13:29:28

		OPENING	YEAR TO DATE		CURRENT BALANCE	
		BALANCE	31 Dec 2018	BUDGET	31 Dec 2018	BUDGET
<u>COMMUNITY EQUITY</u>						
=====						
0800-0001	EQUITY					
0800-0002	SHIRE CAPITAL					
0805-7000	Retained Surplus	47,026,755.59	0.00	0%	0	47,026,755.59 100%
0807-7000	Retained Surplus-Cosmos	42,875.00	0.00	0%	0	42,875.00 100%
0810-7000	Asset Revaluation Reserve - Roads	186,277,564.76	0.00	0%	0	186,277,564.76 156%
0811-7000	Asset Revaluation Reserve - W & S	21,812,333.46	0.00	0%	0	21,812,333.46 91%
0812-7000	Asset Reval Res - Bldgs & Structures	33,190,987.25	0.00	0%	0	33,190,987.25 87%
0813-7000	Asset Revaluation Reserve-Land	929,460.63	0.00	0%	0	929,460.63 29%
0815-7000	Asset Revaluation Reserve Aerodrome	10,065,151.29	0.00	0%	0	10,065,151.29 115%
0816-7000	Asset Revaluation Reserve - Plant	0.00	0.00	0%	0	0.00 0%
0820-7000	Current Surplus / Deficit	0.00	708,562.85	8%	9,403,227	708,562.85 8%
0825-7000	Year End Surplus/Deficit	71,199,438.65	0.00	0%	1,582,819	71,199,438.65 97%
0800-0002	SHIRE CAPITAL TOTAL	370,544,566.63	708,562.85	6%	10,986,046	371,253,129.48 115%
0830-0002	RESERVES					
0800-0001	EQUITY TOTAL	370,544,566.63	708,562.85	6%	10,986,046	371,253,129.48 115%
	TOTAL COMMUNITY EQUITY	370,544,566.63	708,562.85	6%	10,986,046	371,253,129.48 115%



Recommendation / Report

From: Ken Timms – Director of Corporate Services
Ordinary Meeting – 17th January 2019

UBJECT

2018/2019 Operational Plan Review and Update.

PROPOSED RESOLUTION:

“That Council as per section 104(7) of the Local Government Act receives the Quarterly Review of the 2018/2019 Operational Plan as presented.”

BACKGROUND:

Purpose

As per Legislation Section 104(7) of the Local Government Act, Council has to adopt an Operational Plan Annually and this plan is to be reviewed at least every 3 months.

Discussion

The 2018/2019 Operational Plan was adopted as part of the budget process in July 2018.

Please find attached a review / update on the implementation of the Operational Plan.

This review is for the 2nd quarter of the financial year and as such, simplistically implementation as at the 31st December should be 50%. The review is not about the delivery of the budget or estimated cost, but about the delivery of identified projects, tasks, services etc.

Your comments and / or direction is sought on progress of the implementation of the 2018/2019 Operational Plan.

Financial Risks: Nil

Environment Risks: Nil

Social Risks Nil

Recommendation *That Council receives the review of the Operational Plan as presented.*



Operational Plan 2018-2019

Budget 2018-2019

Adopted
2nd Qtr Progress Report - 31st December 2018

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6	Environment & Planning	Environmental Refuse Management Building & Planning
7	Works	Engineering Water Sewerage

* Operational Plan should be read in conjunction with the Corporate Plan and Budget documentation.

Governance

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Adequately trained elected members	CEO	Suitable Councillor training provided by LGAQ and other agencies	Quarterly	Roles and responsibilities understood and implemented in accordance with LGA 2009	15,000.00	50%	Ongoing - COC training undertaken.
Greater community participation and engagement	CEO	Community Engagemnt Policy is reviewed and implemented	Sep-18	Policy is reviewed and implemented	3,000.00	0%	Ongoing.
	CEO	Provide Suitable receptions & promotion of the Shire	Quarterly	Increase in community engagement and participation rates	10,000.00	50%	Ongoing.
Provide for elected member statutory remuneration	CEO	Remuneration tribunal determination implemented	Quarterly	Allowances and expenses provided for in annual budget	333,000.00	50%	New rates presented to the January meeting.
Provide for external and internal audit functions	DCS	QAO Auditors appointed and Internal Audits being undertaken	May-19	QAO audit completed within statutory timeframe. Internal Audit function and findings are within Council direction.	63,000.00	100%	Audit achieved with no major issues.
Provide for appropriate elected member conference attendance	CEO	Attend LGAQ annual conference and regional LG conferences, delegations, promotions	Quarterly	Adequate attendance & feedback completed	35,000.00		Completed, 2 Councillors and CEO attended conference in Brisbane in October.

Risk Management

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Functional Disaster Management Plan in place	CEO	LDMG adequately funded and resourced	Half yearly	Regular LDMG meetings held	45,000.00		
	CEO	MSC Disaster Management Plan is reviewed and implemented	Oct-18	Plan is reviewed annually	1,000.00	50%	LDMG meeting held 29th November.
						100%	Completed.
Council has a functional Emergency Services Unit	CEO	SES adequately funded and resourced	Quarterly	SES teams prepared and in state of readiness	20,000.00	50%	Ready
Council adopts an Enterprise Risk Management (ERM) System throughout the organisation	DCS	ERM is implemented throughout the organisation	Nov-18	ERM implemented and Risk Register developed / reviewed annually	3,000.00		JLTA discussion in October 2018, review due in February 2019
Council has in place a compliant Workplace Health & Safety System in place	DCS	WH&S System is implemented throughout the organisation.	May-19	Audit of WH&S System is continuous improvement with a greater than 70% audit outcome	228,000.00		
						50%	External audit in October 2018
Council has an accredited Roadworks Quality Assurance System (RQAS) in place	DCS	RQAS is implemented throughout the organisation.	May-19	Annual Audit of the RQA System is successful	10,000.00		
						15%	Meetings held and audit due in March 2019

Human Resources

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provision of Human Resource requirements for employees	DCS	HR is adequately resourced and staff are well trained and informed. Management are given timely and appropriate advise on staff matters.	Quarterly	Service standards achieved	148,000.00		
						50%	Appropriate reporting at Council, policies reviewed regularly.
Council has an Enterprise Bargaining agreement in place	CEO	EBAs are negotiated for both areas of Council operations	Oct-18	EBA is implemented for Non-operational and successfully negotiated for Operational staff	10,000.00		
						75%	EBA for operational staff pending QIRC sign off.

Revenue

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Rates, charges, subsidies, grants, fees, donations and contributions collected	DCS	Collect and receive in accordance with statutory obligations	Half yearly	Revenue policy and statement principles applied in accordance with budget forecasts	8,660,000.00	50%	Accomplished, some outstanding assessments for sale. Reviewing rating system in January 2019.

Administration

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide administrative support to the organisation	DCS	Engage sufficient experienced employees, technological and communications support	Quarterly	Operations supported, public and community expectations achieved, capabilities enhanced	2,242,000.00	50%	Achieved
A financial system that meets the need of the Council	CEO	Investigate possible financial systems that will meet future demands of the Council and the Community	Mar-19	Outcome of investigation is presented to Council for consideration	15,000.00	20%	IT Vision to be considered for 2019/20 budget deliberations.
Best practice customer service standards are provided	DCS	Council have implemented a suitable customer services process across the organisation	Half yearly	Customer service charter is developed, implemented and staff are trained in same	90,000.00	0%	Not Commenced
	DCS	Council has a robust customer complaints process in place	Half yearly	Customer complaints are attended to within an allocated time	10,000.00	50%	Achieved, no issues
	DCS	Council implements a suitable Work Request process	Oct-18	Council reviews and implements a proactive Work Request system / process	10,000.00	0%	Pending advice
Suitable Store operation	DCS	Engage sufficient experienced employees	Half yearly	Inventory levels sufficiently maintained to support operation of works programs, with no stock losses	100,000.00	10%	Part of internal audit review

Finance

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Borrowing costs, debt collection and bank charges minimised	DCS	Prudent and responsible administration of the revenue and debt policies	Half yearly	Budget forecasts achieved	32,000.00	50%	Achieved
Council has developed a 10yr financial sustainability report	DCS	10yr financial sustainability report is developed	Nov-18	Report has been reviewed and adopted	10,000.00	0%	Not commenced
Adequate recovery of administrative overheads to match expenses	DCS	Apply oncost rates to recover overheads thru job costing system	Quarterly	Oncosts distributed over operations. Cost neutral	15,000.00	0%	Review not commenced

Assets

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Suitable Asset Management System covering all asset types	DES	Implementation of an Asset Management System across the organisation	May-19	AMP System for Roads is implemented by July 2018. AMP for water and sewerage is implemented by May 2019	100,000.00	100%	Roads Infrastructure finished - working on Water & Sewerage

Libraries

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide library services for public use	DCS	Adequately staffed and resourced libraries provided in Augathella, Charleville & Morven	Quarterly	Service levels maintained	265,000.00	50%	Achieved

Aerodromes

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide aerodromes of an appropriate standard	DCS	Adequately staffed and resourced aerodromes to meet standards appropriate to accommodate regional passenger airlines in Charleville. Sealed light aircraft aerodromes provided in Augathella.	Quarterly	Service levels maintained.	771,000.00	50%	Achieved.
	DCS	Security system is in place that meets Homeland Security requirements	Jun-19	Funding obtained and a suitable system in place	1,500,000.00	15%	Funding approved for scanner only, seeking further clarification.
Upgrade of the RFDS apron and surrounds	DES	Seek funding for an upgrade of the RFDS apron	Jun-19	Funding obtained and upgrade completed	300,000.00	0%	We have quotes - works Feb19 (will only do 25% of the area required)
Upgrade apron and surrounds	DES	Seek funding for an upgrade of main apron including hard stand for aircraft parking	Jun-19	Funding obtained and upgrade completed	40,000.00	0%	

Economic Development

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide avenues for Council and other organisations to develop opportunities for future growth within the Shire	EDO	Adequately staffed and resourced economic development/grants section to source grants and subsidies and private investment opportunities aiding the continued growth of the Shires economic prosperity. Maintain links with SWRED	Jun-19	Growth maintained. Regional links strengthened.	317,000.00	50%	Regular meetings held. Plan established to enrich SWRED's profile.
Council has an up to date Economic Development Strategy	EDO	Economic Development Strategy is reviewed and updated	Mar-19	Economic Development Strategy is presented to Council for consideration.	10,000.00	0%	Not yet commenced.
Council consider and develop climate change initiatives	EDO	Council proactively seek out initiatives that reduce their carbon footprint	May-19	Council seek out sustainable power source projects	10,000.00	0%	Not yet commenced.
Develop partnerships with key stakeholders to ensure Council and our is aware of emerging trends	EDO	Membership of strategic organisations to ensure Council is well aware of industry changes	Quarter	Active member of regional organisations	35,000.00	50%	Regulat meetings held and attended.

Staff Housing

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide housing to an acceptable standard for senior staff	DCS	Maintain staff housing to a sufficient standard to assist in retention levels	Quarterly	Staff retention levels maintained	97,000.00	50%	Achieved.

Cultural Development

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Council actively encourage and enhance opportunities for the development of Art & Culture	DCS	Council review the Arts & Culture Policy and actively support the RADF committee	Half yearly	Development of the arts and cultural projects completed on an ongoing basis	55,000.00	50%	Achieved
An operational Art Gallery in Charleville	DCS	Proactively work with the Charleville Art Gallery Committee to establish a vibrant Art Gallery	Quarterly	Art Gallery finalised and a MOU established with the committee	350,000.00	50%	MOU yet to be established, through put good.
Provide adequate levels of resources and support for community assistance	DCS	Community organisations are consulted and funds allocated in line with the Policy	Half yearly	Support is distributed in line with Council's Policy	125,000.00	50%	Achieved
Council continue to support Public Art	DCS	Public Art concepts are supported by Council	Mar-19	Water Tower Mural is completed	35,000.00	0%	Not commenced

Tourism/VIC/Cosmos/WWII

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Continued development of Cosmos Centre as a tourist destination within the Secret Precinct	DCS	Support and promote the Cosmos Centre as the home of the natural sciences	Quarterly	Visitor numbers increased. Sales increased.	708,000.00	50%	Takings are good, however numbers down.
	DCS	Develop a Planetarium at the Cosmos site	Dec-18	Planetarium is construct on budget	635,000.00	30%	Base built, dome January & fitout by April.
Visitor Information Centre in the 3 communities	DCS	Refurbish existing buildings/interior - Stage 2	May-19	Asctetics & functionality improved	30,000.00	0%	Planned for January & February
	DCS	Promotion of products and services to visitors with skilled customer service	Quarterly	Visitor number increase and the Charleville site meets VIC accreditation	335,000.00	40%	Accreditation due in February, still lack NBN connection.
Council will encourage other tourism ventures to be established	DCS	Council to proactively work with other organisations to foster new tourism products	Feb-19	Charleville Airfield Museum is established and support is given to others	10,000.00	50%	Currently painting the building
Continue to develop other aspects of the Secret Precinct	DCS	Develop projects out of the Secret Precinct Strategy	Half yearly	Work collaboratively with USC to develop the WWII interpretive centre	35,000.00	50%	Received funding to create site to house the Brisbane line interpretives.

Land Development

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Continued development of land for residential and commercial purposes	CEO	Acquisition of suitable land for staged development.	Quarterly	Suitable land purchased for development in the 3 towns.	3,000.00	50%	Due to depressed market low demand in residential & commercial development.
Council establishes a Freight Hub in Morven	CEO	Freight Hub in Morven is established	Dec-19	Project is constructed and utilised.	4,100,000.00	10%	Presently arranging DA approval
Industrial land is available in the 3 communities	CEO	Develop Industrial Land in the 3 communities	Quarterly	Industrial Estate in Charleville is developed and released for sale.	500,000.00	30%	Awaiting DSD approval of Stage 2 to combine funding to provide 17 - 20 lots.

Community Facilities

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Parks and gardens maintained for continued public use and enjoyment	DES	Maintain and improve parks & gardens to attract visitors and public use generally	Quarterly	Parks & gardens maintained to high standard. Visitor numbers increased.	1,070,000.00	50%	They are improved
Sporting facilities & showgrounds maintained to safe standard	DES	Maintain and improve sporting facilities to attract users, visitors and public use generally. Maintain to a safe standard	Quarterly	Participation rates increased	256,000.00	50%	They are improved
	DEHS	Maintain and improve radio and television rebroadcast facilities taking into account technological changes	Quarterly	Community expectations achieved	50,000.00	50%	Achieved
Public halls, cultural centre & medical practitioners facilities maintained to an appropriate standard	DCS	Maintain and improve structures and facilities to reflect public use	Quarterly	Public use maintained or improved	236,000.00	50%	Halls well maintained and Augathella Hall upgraded.
Cemeteries maintained to a respectful standard	DES	Maintain and improve structures and facilities to reflect community expectations	Quarterly	Community expectations achieved	110,000.00	50%	Kept to a high standard
Public conveniences maintained to a safe and healthy standard	DEHS	Maintain and improve structures and facilities to reflect community expectations	Quarterly	Community expectations achieved	153,000.00	50%	Achieved
Aged care facilities maintained to a safe and otherwise appropriate standard	DCS	Maintain and improve housing and facilities to reflect community expectations and other agency standards.	Quarterly	Standards maintained and improved	50,000.00	15%	Maintenance up to date. Council over next 6 mths to upgrade 4 units.
Acquire housing stocks from Department of Works & Housing	CEO	Negotiate payout of contingent liability with the Department to acquire ownership	May-19	Ownership of housing stock	251,000.00	50%	Pending payment.

Environmental

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Community health standards maintained	DEHS	Licenced premises, immunisations, pest control and inspections carried out regularly	Half Yearly	Retain services of appropriately qualified health officer to ensure compliance of local laws and regulations	91,000.00		
Local laws regarding keeping and control of animals including wild dogs are policed where necessary	DEHS	Permits, registrations, trapping & baiting where appropriate are carried out routinely	Quarterly	Complaints minimised. Compliance increased	285,000.00		
Town reserves and riverine protection and improvements maintained	DEHS	Maintain and improve town reserves and riverine areas to reduce hazards and improve public safety	Quarterly	Hazard and safety impacts minimised. Community expectations achieved	148,000.00		
Stock routes maintained to an appropriate standard in accordance with legislative requirements	DEHS	Maintain and improve stock routes to ensure availability for stock movements. Ensure compliance with local laws or regulations by users and adjacent landholders	Quarterly	Stock routes and water facilities condition maximised	360,000.00		

Refuse Management

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Regular refuse removal and disposal carried out	DEHS	Residential refuse removal and disposal services carried out to an appropriate environmental and health standard	Quarterly	Community expectations achieved. Health risks minimised.	343,000.00		
Land fill operations carried out effectively and efficiently	DEHS	Refuse disposed of and treated in a timely manner.	Quarterly	EPA requirements fulfilled. Health impacts minimised	200,000.00		

Building & Planning

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Council has a complaint Planning Scheme	CEO	Retain services of appropriately qualified officer to ensure SPA compliance	Half Yearly	Non compliance issues minimised. Development approvals in accordance with regulatory framework	56,000.00	50%	Planning Scheme in place
Building and ancillary construction compliance maintained	CEO	Regular compliance inspections carried out	Quarterly	Building works carried out to appropriate standard	15,000.00	50%	Contract Building Certifier retained.

Engineering

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Engineering staffing levels maintained	DES	Retain appropriately qualified staff to provide efficient engineering services	Quarterly	Civil construction works carried out to meet community and regulatory standards	3,356,000.00	50%	We are filling vacancies as fast as we can
Construction plant maintained to an efficient and safe standard	DES	Workshop staff, facilities and equipment resourced to reduce downtime and increase plant availability	Quarterly	Plant availability and hire income maximised	600,000.00	50%	Yes
Contract civil works on behalf of other agencies and funding programs delivered	DES	Works carried out in a timely and efficient manner to maximise use of resources and comply with contract or program requirements. Angellala approaches incl.	Quarterly	Contracts completed on time. Works program fulfilled	4,839,000.00	50%	We make money on outside projects
Improve and maintain road and street infrastructure	DES	Road maintenance works carried out in a timely and efficient manner to minimise risk to the travelling public. Road improvement works carried out to raise the level of standard over the network	Quarterly	Maintenance standards achieved. Works program fulfilled	2,250,000.00	50%	Improved
Renew dilapidated bridge structures	DES	Annual maintenance	Jun-19	Bridge structures are assessed for soundness.	215,000.00	50%	Yes
Rural roads upgrading	DES	Various	Jun-19	Upgrades completed	1,800,000.00	50%	Yes
Town Streets upgrading	DES	Various	Jun-19	Upgrades completed	800,000.00	50%	Yes
Upgrade culverts	DES	Various	Jun-19	Works completed	200,000.00	50%	Yes
Plant Renewals	DES	Replace plant as per schedule	Jun-19	Works completed	875,000.00	50%	Yes
New footpaths	DES	Various	Jun-19	Works completed	150,000.00	50%	Yes
Levee Bank	DES	Annual maintenance	Jun-19	Levee structure is checked for soundness.	100,000.00	50%	Yes

Water

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide adequate and safe urban drinking water supply	DEHS	Ensure regular monitoring of water supply to ensure water quality is assured	Monthly	Water quality maintained and DEWS requirements met	100,000.00	50%	
Storage and supply of urban water maintained	DES	Reservoirs, mains and services regularly inspected, monitored, repaired or replaced where appropriate	Quarterly	Uninterrupted supply maintained	755,000.00	50%	
Upgrade mains, flow meters and switchboards Morven, Aug, C'ville	DES	Upgrade in accordance with management plan	Jun-19	Completed & commissioned	450,000.00	50%	

Sewerage

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% compl	Comments
Sewerage treatment plant and ponds operating to standard	DEHS	Ensure regular monitoring of effluent to ensure quality is maintained and plant operating efficiently	Monthly	EPA licence requirements met	100,000.00	50%	
Sewer reticulation operating at maximum efficiency	DES	Pump stations, mains and services regularly inspected, monitored, repaired or replaced where appropriate	Quarterly	Uninterrupted service maintained and public health not compromised	335,000.00	50%	
Upgrade pump stations and mains	DES	Upgrade in accordance with management plan	Jun-19	Completed & commissioned	160,000.00	50%	



Human Resources Report

From: Kerry-Ann Reading – Human Resources Manager
Ordinary Meeting – 17th January 2019

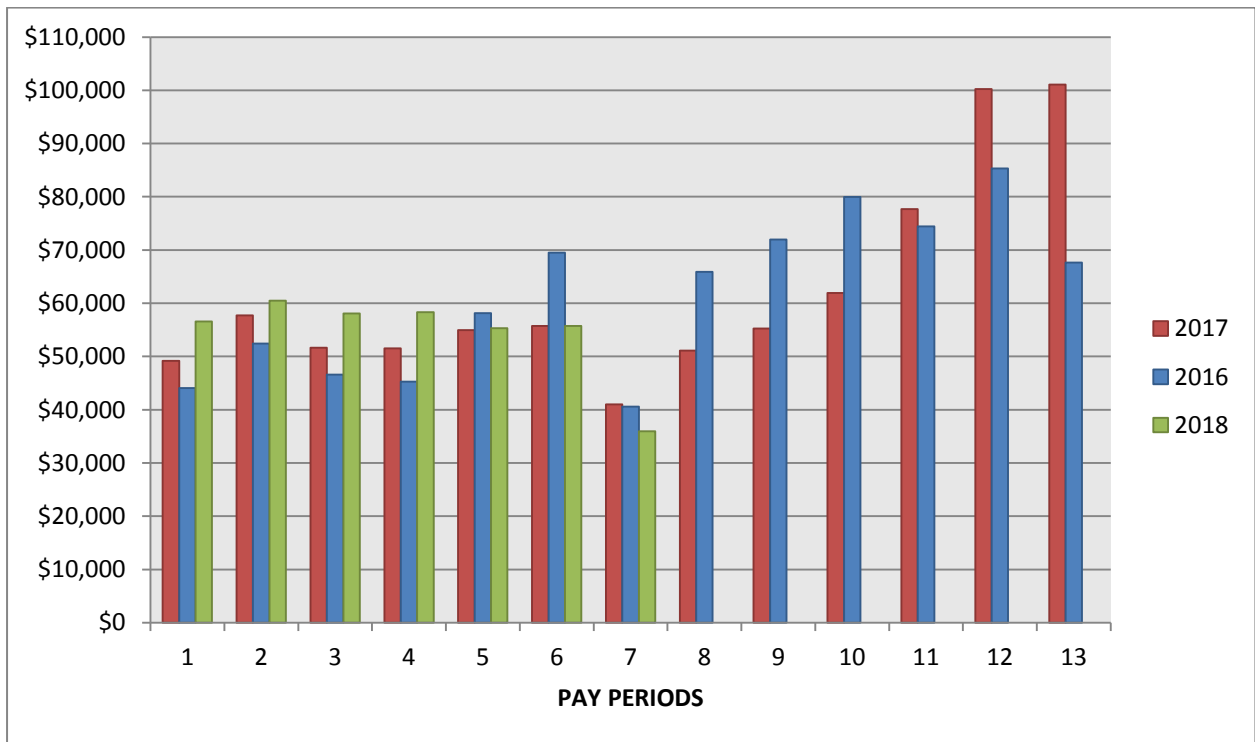
RECRUITMENT		
VACANCIES	APPOINTMENTS	RESIGNATIONS
Internal 1. Multiskilled Operator (Loader) 2. Multiskilled Operator (Tractor)	Kevin Creedon John Holley	
External 1. Diesel Fitter 2. Town Foreman 3. Admin Trainee 4. Apprentice Plumber 5. Grader Operator – Final Trim 6. Technical Officer(Disaster Management) 7. Carpenter 8. Workshop Foreman	Vacant Closed decision pending Interviews 14/01/2019 Interviews 11/01/2019 Closes To be advertised To be advertised LO-GO Appointments	Neville Steer

TRAINEES/APPRENTICES

1. Plumbing Apprentice – Buddy Peacock
2. Diesel Fitter Apprentice – Jaidyn Erickson

First Start Program 2018/19 – 2 trainees approved (advertised – see above)

OVERTIME 2018-19			
Pay Periods	Dates	Hours	Amount
1 – 2	23/06/2018 – 20/07/2018	1537	\$56,932
3 - 4	21/07/2018 – 17/08/2018	1614	\$60,487
5 - 6	18/08/2018 – 14/09/2018	1613	\$58,077
7 - 8	15/09/2018 – 12/10/2018	1636	\$58,330
9 - 10	13/10/2018 – 9/11/2018	1594	\$55,289
11 - 12	10/11/2018 – 7/12/2018	1609	\$55,767
13 - 14	8/12/2018 – 4/01/2019	1169	\$35,941
15 - 16			
17 – 18			
19 - 20			
21 - 22			
23 - 24			



ENTERPRISE BARGAINING

- Operational Certified Agreement – QIRC for certification - wage increase of 2.2% payable from first full pay after 1st July 2018.

POLICIES

Drafts	Due for Review
<ol style="list-style-type: none"> HR-010 Leave Policy HR-017 Relocation Assistance HR-016 Corporate Uniform HR-020 Recognition of Service 	<ol style="list-style-type: none"> Code of Conduct Social Media Recruitment & Selection

Repealed (for Council Approval)

Nil

OTHER

- Reviewing of Position Descriptions - COMPLETE
- Performance Appraisals – 40% completed



Murweh Shire Council

WORKPLACE HEALTH & SAFETY REPORT

From: John Wallace – WHSA

REPORT FOR JANUARY COUNCIL MEETING

Report for **NOVEMBER/DECEMBER** 2018

INCIDENT REPORTS RECORDED IN NOVEMBER/DECEMBER 2018

Report No	Date	Incident type	Department
IR-200	29/11/18	Shoulder Strain	Tourism Department
IR-201	12/12/18	Plant damage	Roadworks
IR-202	12/12/18	Plant damage	Roadworks
IR-203	17/12/18	Vehicle has knock in the motor / Possible water Damage	Roadworks
IR-204	27/12/18	Rims on Mower Bent	Town Crew

Safety Breaks – 67% returned

Pay 13

- Working in the Sun

QAP

2nd Quarter of 2018-2019 (1 November to 31 January) The 1st Quarter will be carried over due to risks not being complete.

Hazard Inspections completed:

- Construction Site

As Hazard Inspections are completed, they are being reviewed and updated to a new format which will make it easier to do.

Take 5 Risk Assessments

November – 57%

December – 36%

Drug & Alcohol Testing

This is now being done randomly, Any Place, Any Time.

... .. Non Negative

..... Negative

Inductions

Contractor Inductions - 5 (86)

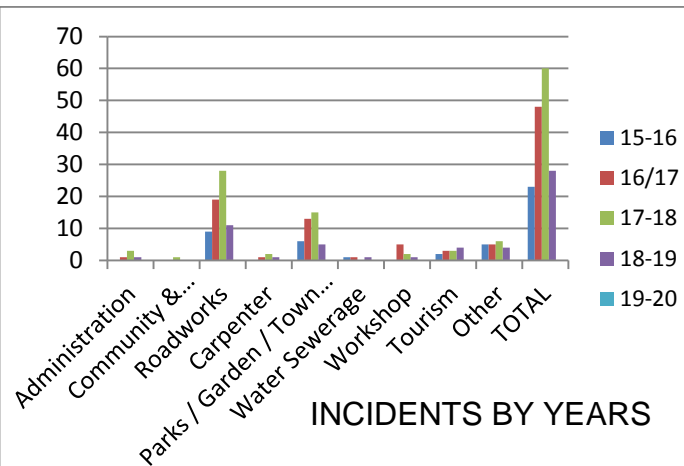
Council Induction - (23)

Work Experience - (3)

General

To date plant and equipment damage has been high over the last 6 months. Reporting the Damage has been disappointing, it's only after someone has noticed the damage or buy word of mouth.

With the New Year ahead I will be communicating to all staff the importance of completing Pre starts and completing damage reports, so that they can be investigated not to portion blame but to understand why these types of damages are happening so we can look at controls





Murweh Shire Council Library Report

From: Lyndy Steer - Librarian

Report for

December of 2018

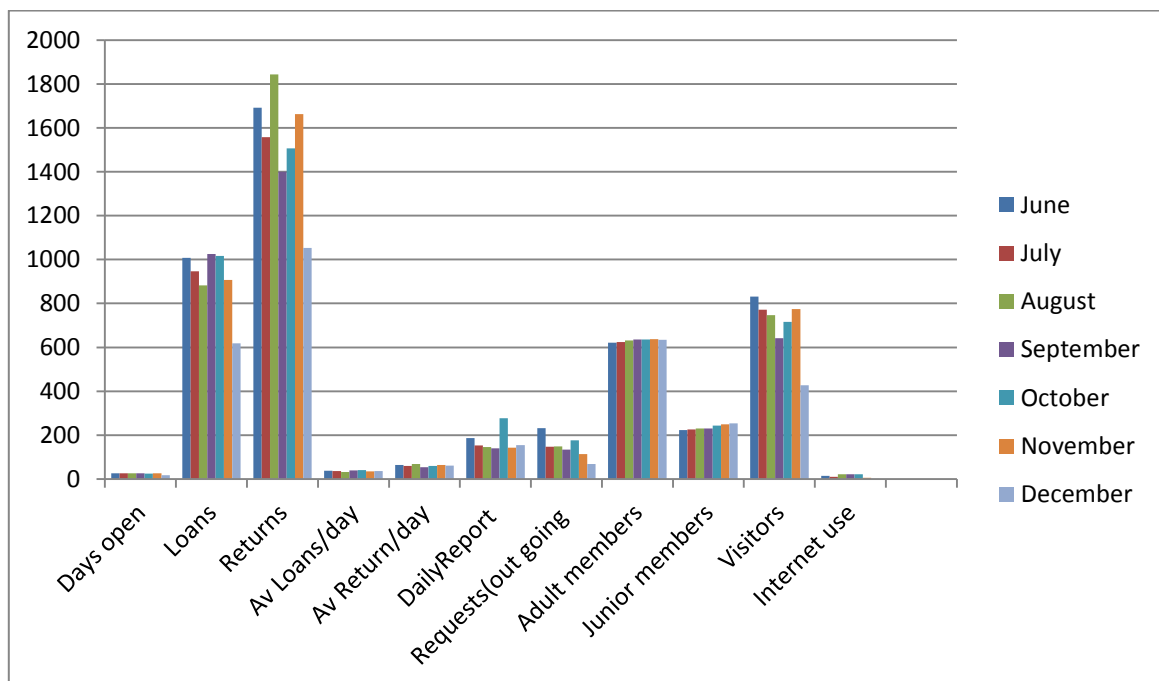
Monthly Statistics

Monthly Reporting

Please find below reporting for the month on Council's 3 Libraries.

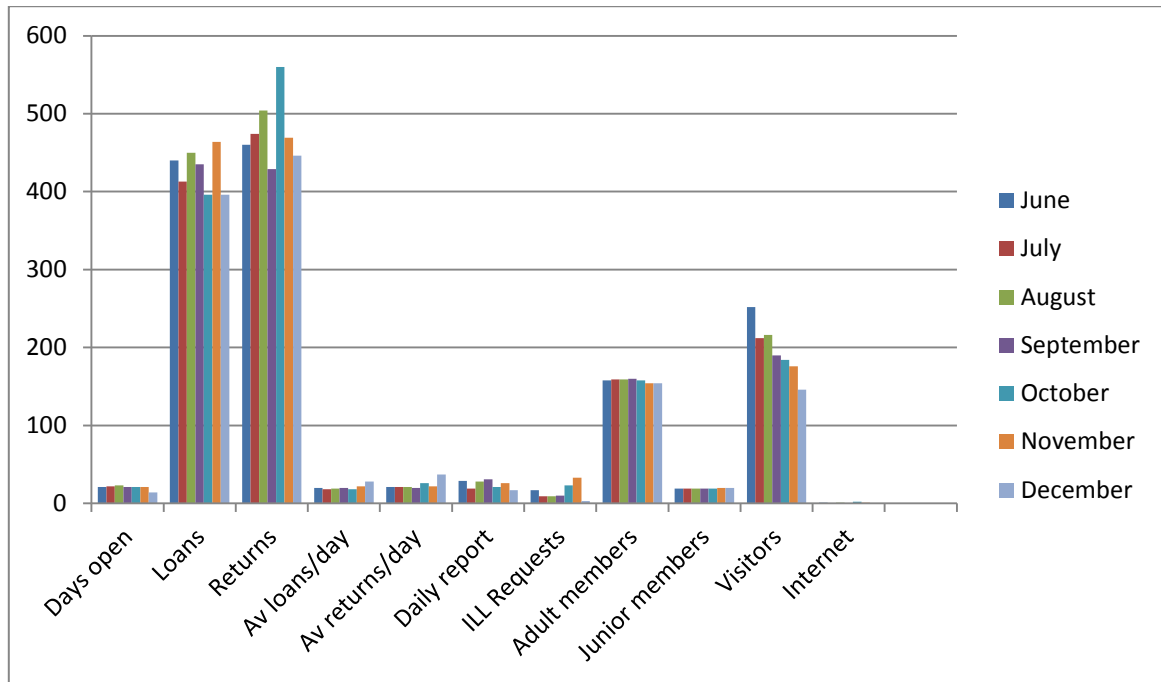
Charleville Library

The following graph shows statistics for the last six months.



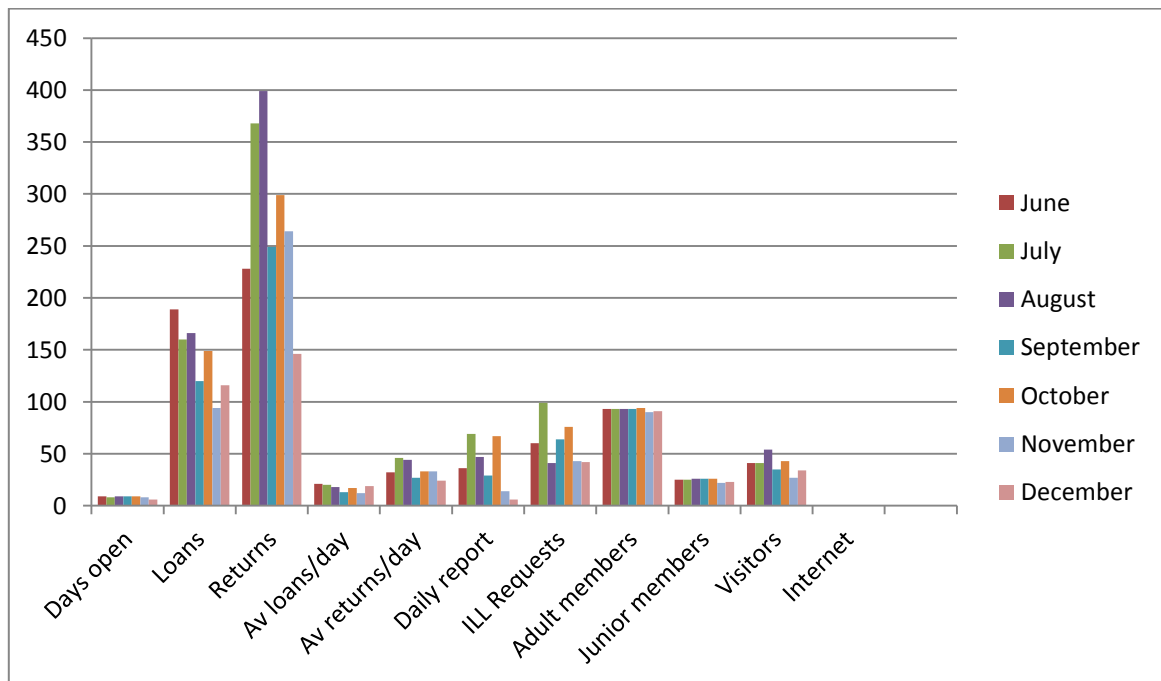
Augathella Library

The following graph shows statistics for the last six months.



Morven Library

The following graph shows statistics for the last six months.



Charleville Library

Membership is down with only 3 adults joining the library, there were 10 members deleted 6 adult and 4 juniors.

First5Forever

There were only 2 programs run with First5Forever this month with a total of 37 children and 20 parent/carers, it great to see some dads are now coming along to participate. Monday 3rd December the Christmas party was very busy and well attended with 27 children, 24 parent/carers and invited guests? The children and parents were kept busy with dancing, singing, storytelling and decorating the library Christmas tree. The children were also given book, colouring pencils and bag of lollies. Monday 10th will be the last First5Forever for the year. Monday 21st January we recommence with First5Forever.

Giveaway at Christmas

Christmas bag of goodies was won by member Marlene Edwards and the Hidden Pudding picture was won by Christian Clover.

Mulga Lands Gallery – Statistics

Total numbers of visitors viewing the Gallery via the library for this month 32.

Augathella Library

There are no comments available.

Morven Library

- The holiday period meant we only had 6 open days for the library this month.
- Out Christmas Craft morning was attended by 9 enthusiastic junior crafters who took home lots of unique Christmas creation, and plenty of glitter! They also enjoyed the toys and puzzles during their visit. Thanks again to Marie for inspiring our young crafters.
- We finalised our Christmas draw at the end of December – thanks again to Lyndy at the Charleville library for organising prizes for this draw.
- This month we also had 2 new members – one adult and 1 junior

Lyndy Steer
Charleville Librarian

Laraine Steadman
Augathella Librarian

Marie Williams/Maree Green
Morven Librarian

Environment and Health Services Report – January 2019

Water

Water testing conducted in Charleville, Augathella and Morven. No contamination detected.

Sewerage/Wastewater

No issues to report.

Dog Control

Registrations for 2017/2018

Lifetime – 7 for December (Total Lifetime Dog Registrations 945)

Annual – 0 for December (Total Annual Registrations 39)

Dogs impounded (December) – 9

Dogs reclaimed (December) – 8

Dogs adopted (December) – 0

Dogs euthanized (December) – 1

Wild dog scalps 2017/2018 – Male 415, Female 330, Puppies 77. Total 822

Fines issued (December)

<u>Offence</u>	<u>No issued</u>	<u>Total amount</u>
Barking Dog	0	\$0
Unregistered dog	0	\$0
Wandering Dog	0	\$0
Littering	0	\$0
Wandering Stock	1	\$1305.50
Total	1	\$1305.50

Complaints Management

	Received	Resolved	Pending
Dogs	1	0	1
Overgrown Allotments	1	0	1
Other	0	0	0

Landfills

Charleville – No issues to report. Augathella – No issues to report. Morven – No issues to report.

Food Premises (December)

Inspections conducted 0

Complaints 0

Swimming Pool

Monthly report attached.

Monthly Report

Charleville Swimming Pool attendance figures:

<u>MONTH</u>	2016/2017	2017/2018	2018/2019
September	292	983	789
October	902	1233	1420
November	1361	1175	1210
December	1703	1601	1365
January	1749	2091	
February	1230	1107	
March	1124	890	
April	255	516	
TOTAL	8618	9596	4784

General Remarks: (Adults 478: Children 887)

The month of December was a little disappointing as we were down 235 on previous year attendances. We are not quite sure why we were down as the weather has been extremely hot.

We inquired with other local businesses around town and they advised that they were quiet over the Xmas period and cited not many people around town, perhaps holidaying away.

We had a few birthday and Xmas parties over the December period with the major party being CWAATSICH which attracted good numbers due to it being a free event for the community.

During December the inflatable was put up over two Sunday's throughout the month which saw good roll up of children numbers.

On a sour note we had a couple of dust storms hit town which unfortunately saw the toddler pool closed for a week while it was being cleaned up, the 50m pool faired a little better and remained open to the public.

We are hoping the hot weather continues and January attendances pick up.

Michael Winton (Pool Manager)

Engineering Services – December 2018

In Brief

Completed

- Graham Andrews Park – solar lights, kerb stops, park furniture & fencing
- Picnic bench at Cooladdi
- Bench seat Wills St
- Charleville CBD Linemarking
- IGA carpark linemarking
- Desilt Rock-pool
- Augathella kerb & channel ~ 500m. see below



TIDS

2018-19 Program

- Killarney Rd : 58.1 – 64.66km – 100%
- Adavale Road : 51.6 – 62.84km – 67% (5 of 11km sealed)

R2R

- Biddenham Rd : 34.28 – 36.75km – 0%

W4Q

- Half Pipe – February 2019
- Town Entrance Signs – January 2019

Coming Up

- Ladies toilets at depot – suspended
- Lights for netball courts
- Airport pavement upgrade
- Footpath adjacent Outback Spares
- Augathella – Warrego River Cleaning
- Augathella – Library extension
- Rotary Stage 1 works – Wills St

Local Shire Roads

A summary of the capital works and maintenance activities on local Shire Roads is listed below

Road Name	Guide Posts	Mtce Grading	Patrol Grade	Heavy Shoulder Grade	Signs
Blackward			43km		
Adavale	43	13km		12km	.
Norah Park			31km		
Newholme Road					6
Loddon East		20km			
Auburnvale		2.3km			
TOTALS	43	35.3km	74km	12km	6

RMPC

A summary of the capital works and maintenance activities on Council Regional Roads is listed below

Road No	Road Name	Pot Hole Patching (m ³)	Pavement Repairs (m ³)	Shoulder Grading (km)	Surface Correction	Guide Posts	Gravel Carting (m ³)
13A	Morven - Augathella				2t		
13B	Augathella - Tambo	2					
18F	Mitchell - Morven					25	
23B	Cunnamulla - Charleville			5.55		20	1268

23C	Charleville - Augathella		80				
93A	Charleville - Quilpie		40				
	TOTAL	2m³	120m³	5.55km	2t	45	1268m³

Water & Sewage

WATER

Town	Service Line Breaks	Repair Water Mains	Meters Replaced/Checked	Pump Station Faults	Water Bore Connections	New Connection	Hydrant
Charleville	10	3	3				
Other Comments -							
Morven					1		
Other Comments -							
Augathella						1	
Other Comments -							

SEWER

Town	Main Line Chokes	Service Line Chokes	Pump Station Faults	Toilet s Faults	Unblock Sewer House/Main Connections	New Connection
Charleville	4	6			8	
Morven						
Augathella	2				2	

Town Maintenance Reporting

Activity	Charleville	Augathella	Morven
Grave Digging	3		
Edge Break			
Pothole Patching	✓	✓	✓
Repair Seal Defects			
Bitumen Sealing (Reseal)			
Heavy Patching/Pavement Repair			
Gravel Resheeting			
Shoulder Grading			
Table Drain & Floodway Mtce			
Clear Culverts			
Subsurface Drains			

Slashing	✓	✓	✓
Hand Mowing	✓	✓	✓
Clearing	✓	✓	✓
Weed Spraying			
Maintain Signs	✓		
Guide Post Mtce			
Footpath Works			
Line Marking	✓		
Kerb & Channel		✓	
Street Furniture Mtce			
Gowrie Crossing Weir			
Riverwalk Mtce	✓		
Litter Collection	✓	✓	✓
Pit Maintenance	✓		
Dead Animals	✓		✓
Other			
Works Requests			
Put Up Street Banners			
Job Requests			
Playground Inspections			
Clean BBQs	✓	✓	✓
Slash Gully			
Plant Flowers			
Fix Sprays in Park			
Water pots in Main Street	✓		
Mow Ovals & Parks	✓	✓	✓
Service Plant	✓	✓	✓
Clear Trees from Road	✓	✓	✓

Workshop Report

Plant No	Kms/ Hours	Vehicle Type	Details
47	-	Hino 300 Truck	Check fan belts + replace A/C belt
51	-	Fuso 1024 Truck	Reclamp hyd hose, remove airflow control + repair
155	-	JCB 3cx Backhoe	Find electrical fault + repair
-	-	-	Repair hyd leak, replace hydraulic hoses on rear
50	-	Fuso 1024 Truck	Service, A/C repairs, rear brakes repair, wheel bearings repair,
55	-	-	Rerail fuel tank in tray, repair leak
115	-	770G Grader	Remove + replace fan hyd hose
996	-	Mitsubishi Bus	Charge battery + test
607	-	Ford Ranger	Service
334	-	Sweeper 60	Replace hyd hoses
469	-	MFT7 120 EWP	Check E stop + manual let down controls
217	-	Digger Road Broom	Replace 3 point linkage bracket
493	-	Pressure Spray Trailer	Replace tow hitch

152	-	130B Cat Trailer	Replace broke away safety wire
52	-	Isuzu Truck	60000km service
113	-	770G Grader	Check inlet + exhaust system, remove + clean EGR valve
171	-	930H Loader	Remove hydraulic valve + replace o rings + test
381	-	Generator	Replace + repair
215	-	Sweeper	Replace brooms, make up adjusters
51	-	Fuso Truck	5000km service

Electrical Report

Activity	Charleville	Augathella	Morven
Street Lighting	✓	✓	✓
Meat Ant Park		✓	
Rec Grounds Pump Upgrade			✓
Town Hall	✓		✓
SPS #1	✓		
GA Parkland	✓		
Culture Centre	✓		
Cosmos Mtce	✓		
SPS #11	✓		
Cosmos Maintenance	✓		
Bore #2			✓
Camp Mtce	✓		
Pumps Mtce	✓		
Service Hub		✓	

- **With a number of staff away & a short month, there are fewer reports than usual**



Recommendation / Report

From: Neil Polglase – Chief Executive Officer
Ordinary Meeting – 17th January, 2019

Subject

2020 Quadrennial Local Government Election

PROPOSED RESOLUTION:

To be notified at council meeting.

BACKGROUND:

Purpose	<p>Local Government Act 2009 requires Council to consider and submit changes of boundaries, divisions, the number of councillors, name, or the local government's classification to LG Change Commissioner by no later than 1st March. 2019.</p> <p>In addition, the deadline for Council to apply to the Minister for its 2020 election to be conducted by postal ballot, either for the whole or part of its area, is 1 July 2019. As part of any application for its election to be conducted by postal ballot, Council will need to demonstrate that it meets the criteria of a large rural sector, large remote area or extensive island area</p>
Financial Risks	<p>No changes necessary to 2018/19 budget and any change will be determined for the 2019 /2010 budget.</p>
Environment Risks	<p>N/A</p>
Social Risks	<p>Council to determine any changes necessary and likely impacts on community should they wish to adopt any changes.</p>
Recommendation	<p>To be notified at council meeting.</p>

Neil Polglase
Chief Executive Officer

Author: CEO, Neil Polglase

Synopsis:

Mayor and Councillors remuneration for the period from 1st July, 2019 has now been finalised by the Local Government Remuneration & Discipline Tribunal and a copy of the report is available on their website.

Background:

In terms of Chapter 8 Div. 1 Sections 244 & 246 of the Local Government Regulation 2012, the Tribunal is required to set the remuneration for Mayors and Councillors for the period from 1st July, 2019 before 1st December, 2018. Remuneration has been increased by 2.1 % with the following remuneration for category 1 Councils to apply from 1st July, 2019:-

Mayor \$106,100.00 prev. **\$103,918.00**

Deputy Mayor \$61,211 prev. **\$59,952.00**

Councillor \$53,049 prev. **\$51,958**(Annual Allowance \$35,366 prev. **\$34,639**

Attendance Fee \$1,473.60 prev. **\$1,443.25**)

In terms of amended Section 247 (6) of the Local Government Regulation 2012 Council must prior to 13th March, 2019 by one resolution determine if the maximum amount is not to be paid another amount payable to a Councillor or Mayor, Deputy Mayor.

Current Policy / Legislation:

- *Local Government Act 2009*
- *Local Government Regulation 2012*

Budget / Financial Impacts:

- Increase of 2.1% to be conveyed in 2019 / 20 budget submission unless otherwise approved.

Consultation / Engagement:

- Nil

Attachment:

- *LG Remuneration & Discipline Report 2016 Schedule_1*
- *LG Remuneration & Discipline Report 2015 Schedule 1*
- *LG Bulletin 11 / 16*

Recommendation:

That Council notes the report from the LG Remuneration & Discipline Tribunal and in terms of amended Section 247 (6) of the Local Government Regulation 2012 sets the remuneration for period from 1st July, 2019 as follows:-

Mayor \$

Deputy Mayor \$

Councillors \$ (Annual Allowance \$ Sitting Fee\$)

2018 Report at a glance

Remuneration Determination

The Tribunal has decided to increase the maximum remuneration levels for mayors, deputy mayors and councillors by 2.1 per cent from 1 July 2019.

In making its determination, the Tribunal has considered the following:

- Increases in the Consumer Price Index (CPI) for the financial year ended 30 June 2018, as follows:
 - weighted average of the eight capital cities - +2.1 per cent
 - Brisbane - +1.7 per cent (ABS June 2018);
- Increase to the Wage Price Index (WPI) for Australia over the year to March 2018 of 2.1 per cent (Fair Work Commission Annual Wage Review 2017-18, p 19);
- Increase in WPI for Qld of 2.25 per cent in 2017-18 and the forecast for 2018-19 is 2.5 per cent (Queensland Government Mid-Year Fiscal and Economic Review 2017-18);
- Decision of the Councillor Remuneration Tribunal (CRT) of the Brisbane City Council in November 2017 to recommend an increase of 2 per cent effective as of 1 July 2018;
- Recent decisions of the NSW Local Government Remuneration Tribunal Determination and Annual Report dated 17 April 2018 (a 2.5 per cent increase), the Salaries and Allowances Tribunal of Western Australia determination dated 10 April 2018 (no increase) and the Victorian Government (2.0 per cent increase) (See body of this report for more detail).

In making its determination the Tribunal also had regard to the anecdotal reports of continuing financial pressures facing many local governments and to the conservative approach to the setting of remuneration levels previously adopted by the Tribunal.

Discipline matters

There were 20 complaints of misconduct referred to the Tribunal between 1 July 2018 and 30 November 2018 (refer to Table 1 at page 7).

Ipswich City Council	Alleged misconduct as defined in section 176(3)(d) of the Act being a contravention of section 171(3) of the Act.	Not sustained	11 October 2018
Cairns Regional Council	Alleged misconduct as defined in section 176(3)(b) of the Act in that the conduct and behaviour constituted a breach of trust placed in the councillor and/or that conduct and behaviour did not comply with local government principle 4(2)(e) of the Act.	Sustained	16 October 2018
Sunshine Coast Regional Council	Alleged misconduct as defined in section 176(3)(b)(iii) of the Act, in that the conduct constituted a breach of trust placed in the councillor and/or that the conduct did not comply with local government principle 4(2)(e) of the Act.	Sustained	14 November 2018
Redland City Council	Alleged misconduct as defined in section 176(3)(d) of the Act being a failure to comply with section 173(4) of the Act – to declare and deal appropriately with a conflict of interest.	Sustained	1 November 2018
Bundaberg Regional Council	Not finalised at 3 December 2018 and returned to the Department.		
Mapoon Aboriginal Shire Council	Not finalised at the 3 December 2018 and returned to the Department.		

3. Remuneration determination

As noted earlier, Chapter 8, Part 1, Division 1 of the Local Government Regulation 2012 (the Regulation) sets out the processes which the Tribunal is required to observe in deciding the remuneration that is payable to councillors.

Section 241 of the Regulation states that the Tribunal must establish categories of local governments to enable the Tribunal to decide the maximum amount of remuneration payable to mayors and councillors in each category. The criteria for establishing categories, outlined in section 242 and section 243, requires the Tribunal during each local government term to review the categories of local governments before 1 December of the year before the year in which the next quadrennial election is to be held. The next quadrennial election is to be held in 2020 so the review of categories will have to be completed before 1 December 2019.

The new Local Government Remuneration Commission to be established early in 2019 will take over the remuneration function of this Tribunal and hence will be responsible for conducting the four yearly review of categories next year (see further discussion below).

According to section 244 of the Regulation, the Tribunal must, before 1 December this year, decide the maximum amount of remuneration payable from 1 July 2019 to a councillor, deputy mayor or mayor of a local government in each category.

On 24 August 2018 emails were sent to each council inviting them to make a submission up until 31 October 2018. Only one written submission was received.

The Tribunal also attended the LGAQ Annual Conference on Tuesday 30 October 2018 and Councils were advised that they could meet with Tribunal members on that day to make any submissions. One delegation attended a meeting and another Councillor provided an oral submission to the Tribunal following the Chair's presentation at the Conference. The issues raised are discussed further below.

Remuneration determination for councillors

The Tribunal has decided to increase the maximum remuneration levels previously determined for each category of council by 2.1 per cent from 1 July 2019.

In making its determination, the Tribunal has considered the following:

- Increases in the Consumer Price Index (CPI) for the financial year ended 30 June 2018, as follows:
 - weighted average of the eight capital cities - +2.1 per cent
 - Brisbane - +1.7 per cent (ABS June 2018);
- Increase to the Wage Price Index (WPI) for Australia over the year to March 2018 of 2.1 per cent (Fair Work Commission Annual Wage Review 2017-18, p 19);
- Increase in WPI for Queensland of 2.25 per cent in 2017-18 and the forecast for 2018-19 is 2.5 per cent (Queensland Government Mid-Year Fiscal and Economic Review 2017-18);
- Decision of the Councillor Remuneration Tribunal (CRT) of the Brisbane City Council (BCC) in November 2017 to recommend an increase of 2 per cent effective as of 1 July 2018 (Report of the Tribunal Nov 2017, p 2) to be absorbed within any increase subsequently recommended by the Queensland Independent Remuneration Tribunal. Note that in its report of 24 November 2017, the BCC Councillor Remuneration Tribunal noted that the Queensland Independent Remuneration Tribunal had not included in their work program for 2017-18 a review of salaries for Queensland MPs and that is why the CRT made their order.

In the 2017-18 Annual Report, the Queensland Independent Remuneration Tribunal described its priorities for 2018-19 as follows:

"The Tribunal commenced its annual review of allowances and related matters on 1 July 2018. This review will consider:

- data provided by the Clerk and tabled in the Legislative Assembly on the use of allowances and allocations to ensure their adequacy
- allowance matters raised by members, the Committee of the Legislative Assembly and/or the Clerk.

The current State Government Entities Certified Agreement 2015 expires on 31 August 2018. The Tribunal will monitor negotiations and ensure it makes a salary Determination for members within 90 days of the public service salary decision as required under the Act.;

- The NSW Local Government Remuneration Tribunal Determination and Annual Report dated 17 April 2018 made no changes to the allocation of councils to categories and determined that the minimum and maximum fees applicable to each category will be increased by 2.5 per cent which is consistent with the government's policy on wages (Exec Summary, p 2);
- The Salaries and Allowances Tribunal of Western Australia determination dated 10 April 2018 proposed no increase for elected members of local government, having regard to the economic circumstances facing Western Australia including wage growth at historic lows in the private and public sector and a pay freeze for most senior members of government as announced by the Premier on the second reading speech of the *Salaries and Allowances Amendment (Debt and Deficit Remediation) Act 2018*;
- The Victorian Government sets the allowances paid to Councillors except for Melbourne City Council and Greater Geelong Council. The Minister for Local Government approved an adjustment factor increase of 2.0 per cent to the Mayoral and Councillor allowances effective December 2017.
(<http://knowyourcouncil.vic.gov.au/guide-to-councils/> - Councillor remuneration)

In making its determination the Tribunal also had regard to the anecdotal reports of continuing financial pressures facing many local governments and to the conservative approach to the setting of remuneration levels previously adopted by the Tribunal.

Matters not included in the remuneration schedule

Section 244(3) of the Regulation states that the remuneration cannot include:

- any amount for expenses to be paid or facilities to be provided to councillors under a council's expenses reimbursement policy; or
- any contribution a local government may make to a voluntary superannuation scheme for councillors.

Accordingly, the level of superannuation payments made to a councillor is a matter to be determined by each individual council having regard to the relevant Commonwealth legislation and section 226 of the Act, as is the issue of whether a councillor may salary sacrifice such contributions.

Pro rata payment

Should an elected representative hold a councillor position for only part of a financial year, he or she is only entitled to remuneration to reflect the portion of the year served.

Matters raised with the Tribunal during the remuneration review program

Isaac Regional Council made a submission to the Tribunal and requested that the Tribunal review the current remuneration of Mayors of Councils in Category 3 who meet the following criteria to reflect that the Mayor's role demands full-time hours:

1. The local government area has a geographical spread of more than 50,000 sq km;

2. The local government has a population (resident and non-resident) of more than 30,000; and
3. The local government area has a significant diversity of industry.

The submission cited the Queensland Government Statistician's Office 2017 Bowen Basin Population Report and Surat Basin Population Report data which showed the size and population of each of the Category 3 Councils. It showed that Isaac Regional Council (IRC) met the above criteria with a size of 58,862 sq km and a population of 21,175 (resident) and 10,580 (non-resident). The only other council to meet these criteria was Central Highlands Regional Council (CHRC) with a size of 59,884 sq km and a population of 28,610 (resident) and 3,360 (non-resident).

The submission proposed that the existing Category 3 Councils be divided into Category 3A (currently Category 3) and Category 3B (a new category). Under the proposed new Category 3B, the Mayors of IRC and CHRC would be remunerated in line with Category 4 Mayors whilst the Deputy Mayor and the Councillors remain remunerated at the proposed Category 3A (formerly Category 3) level. Whilst the IRC acknowledge that Category 4 Mayors are not full-time, IRC considers that a minimum increase to this level for Mayors is warranted.

In support of its argument, IRC point out that the populations of IRC and CHRC include both resident and non-resident population, the latter of which is not recognised in State Government funding methodology or in per capita grants. As a result, the Mayors of the areas affected by high non-resident populations are required to put additional efforts into advocacy in relation to this issue at a State and Federal Government level in order to bring service provision up to a benchmark level. This, it is argued, involves a significant time commitment by the Mayors.

The submission also notes that the Mayors of IRC and CHRC are currently being remunerated at a level similar to at least five Councils with an area of approximately one fifth of the size and with a similar population when taking into account resident and non-resident population. It argues that the resource and agricultural sectors within their communities, which are significant contributors to the Queensland economy, create additional work for Mayors because of:

- The requirement of resource companies for the Mayor to be involved in community consultation sessions, stakeholder engagement and other meetings along with the expectations of the community to ensure regional benefit from this sector and the need to increase regulatory oversight of the mining practices; and
- The requirement for Mayors to participate in agricultural stakeholder engagement activities outside their standard central duties, especially in the context of the current drought.

The Tribunal has considered the submission and notes the arguments advanced by the IRC. However, the Tribunal is also conscious of the fact that in its current form, it has a very short life with its existing members only being in the role for a period of less than 6 months. Accordingly, the Tribunal is reluctant to "tinker at the edges" of the existing categories of Councils without a more detailed examination of the issues relating to IRC and CHRC in the context of the other local governments across Queensland.

The Tribunal has noted above that the new Local Government Remuneration Commission to be established early in 2019 will be responsible for conducting the four yearly review of categories next year and this Tribunal proposes to refer the consideration of the submission to the Commission to consider as part of its major review.

The Tribunal also received an oral submission from a Councillor (Moreton Bay Regional Council) requesting the Tribunal to consider establishing a process for allowances and expenditure for Councillors, similar to that of Queensland Members of Parliament (MPs). The

Councillor argued that there is a lack of consistency between the levels of government which can be seen at community events where, for example, Councillors who sponsor a table at a community event have to pay for it themselves while the local State MPs can pay for it out of their allowance. He argues for consistency across the State to enable a more transparent approach.

The Tribunal is aware that the Queensland Independent Remuneration Tribunal commenced its annual review of allowances on 1 July 2018. Any consideration of the issue should await the results of that review. Again, the Tribunal will refer the issue to the new Local Government Remuneration Commission.

Remuneration schedule

As required by section 246 of the Regulation the Tribunal has prepared a remuneration schedule for the 2019-2020 financial year, which appears on the following two pages.

Arrangements have been made to publish the remuneration schedule in the Queensland Government Gazette and for this report to be printed and presented to the Minister responsible for Local Government.

Remuneration schedule to apply from 1 July 2019

Category	Local Governments assigned to categories	Remuneration determined (from 1 July 2019)	
		(see Note 1)	(\$ pa)
Category 1 (see Note 2)	Aurukun Shire Council	Mayor	106,100
	Balonne Shire Council	Deputy Mayor	61,211
	Banana Shire Council	Councillor	53,049
	Barcardine Regional Council		
	Barcoo Shire Council		
	Blackall-Tambo Regional Council		
	Boulia Shire Council		
	Bulloo Shire Council		
	Burdekin Shire Council		
	Burke Shire Council		
	Carpentaria Shire Council		
	Charters Towers Regional Council		
	Cherbourg Aboriginal Shire Council		
	Cloncurry Shire Council		
	Cook Shire Council		
	Croydon Shire Council		
	Diamantina Shire Council		
	Doomadgee Aboriginal Shire Council		
	Douglas Shire Council		
	Etheridge Shire Council		
Flinders Shire Council			
Goondiwindi Regional Council			
Hinchinbrook Shire Council			
Hope Vale Aboriginal Shire Council			
Kowanyama Aboriginal Shire Council			
Lockhart River Aboriginal Shire Council			

Category	Local Governments assigned to categories	Remuneration determined (from 1 July 2019)	
		(see Note 1)	(\$ pa)
	Longreach Regional Council Mapoon Aboriginal Shire Council McKinlay Shire Council Mornington Shire Council Murweh Shire Council Napranum Aboriginal Shire Council North Burnett Regional Council Northern Peninsula Area Regional Council Palm Island Aboriginal Shire Council Paroo Shire Council Pormpuraaw Aboriginal Shire Council Quilpie Shire Council Richmond Shire Council Torres Shire Council Torres Strait Island Regional Council Winton Shire Council Woorabinda Aboriginal Shire Council Wujal Wujal Aboriginal Shire Council Yarrabah Aboriginal Shire Council		
Category 2	Mareeba Shire Council	Mayor	122,421
	Mount Isa City Council	Deputy Mayor	73,454
	Somerset Regional Council	Councillor	61,211
Category 3	Cassowary Coast Regional Council	Mayor	130,584
	Central Highlands Regional Council	Deputy Mayor	81,815
	Gympie Regional Council	Councillor	69,372
	Isaac Regional Council		
	Livingstone Shire Council		
	Lockyer Valley Regional Council		
	Maranoa Regional Council		
	Noosa Shire Council		
	Scenic Rim Regional Council		
	South Burnett Regional Council		
	Southern Downs Regional Council		
	Tablelands Regional Council		
	Western Downs Regional Council		
Whitsunday Regional Council			
Category 4	Bundaberg Regional Council	Mayor	155,067
	Fraser Coast Regional Council	Deputy Mayor	102,019
	Gladstone Regional Council	Councillor	89,775
	Rockhampton Regional Council		
Category 5	Cairns Regional Council	Mayor	179,552
	Mackay Regional Council	Deputy Mayor	122,421
	Redland City Council	Councillor	106,100
	Toowoomba Regional Council		

Remuneration schedule to apply from 1 July 2018

Category	Local governments assigned to categories	Remuneration determined (from 1 July 2018)	
		(see Note 1)	(\$ pa)
Category 1 (see Note 2)	Aurukun Shire Council	Mayor	103,918
	Balonne Shire Council	Deputy mayor	59,952
	Banana Shire Council	Councillor	51,958
	Barcaldine Regional Council		
	Barcoo Shire Council		
	Blackall-Tambo Regional Council		
	Boulia Shire Council		
	Bulloo Shire Council		
	Burdekin Shire Council		
	Burke Shire Council		
	Carpentaria Shire Council		
	Charters Towers Regional Council		
	Cherbourg Aboriginal Shire Council		
	Cloncurry Shire Council		
	Cook Shire Council		
	Croydon Shire Council		
	Diamantina Shire Council		
	Doomadgee Aboriginal Shire Council		
	Douglas Shire Council		
	Etheridge Shire Council		
	Flinders Shire Council		
	Goondiwindi Regional Council		
	Hinchinbrook Shire Council		
	Hope Vale Aboriginal Shire Council		
	Kowanyama Aboriginal Shire Council		
	Lockhart River Aboriginal Shire Council		
	Longreach Regional Council		
	Mapoon Aboriginal Shire Council		
	McKinlay Shire Council		
	Mornington Shire Council		
	Murweh Shire Council		
	Napranum Aboriginal Shire Council		
	North Burnett Regional Council		
Northern Peninsula Area Regional Council			
Palm Island Aboriginal Shire Council			
Paroo Shire Council			
Pormpuraaw Aboriginal Shire Council			
Quilpie Shire Council			
Richmond Shire Council			
Torres Shire Council			
Torres Strait Island Regional Council			
Winton Shire Council			
Woorabinda Aboriginal Shire Council			
Wujal Wujal Aboriginal Shire Council			
Yarrabah Aboriginal Shire Council			

Remuneration schedule (to apply from 1 July 2017)

Category	Local Governments assigned to categories	Remuneration determined (from 1 July 2017)	
		(see Note 1)	(\$ pa)
Category 1 (see Note 2)	Aurukun Shire Council	Mayor	\$101,631
	Balonne Shire Council	Deputy mayor	\$58,633
	Banana Shire Council	Councillor	\$50,815
	Barcaldine Regional Council		
	Barcoo Shire Council		
	Blackall-Tambo Regional Council		
	Boulia Shire Council		
	Bulloo Shire Council		
	Burdekin Shire Council		
	Burke Shire Council		
	Carpentaria Shire Council		
	Charters Towers Regional Council		
	Cherbourg Aboriginal Shire Council		
	Cloncurry Shire Council		
	Cook Shire Council		
	Croydon Shire Council		
	Diamantina Shire Council		
	Doomadgee Aboriginal Shire Council		
	Douglas Shire Council		
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	Flinders Shire Council		
	Goondiwindi Regional Council		
	Hinchinbrook Shire Council		
	Hope Vale Aboriginal Shire Council		
	Kowanyama Aboriginal Shire Council		
	Lockhart River Aboriginal Shire Council		
	Longreach Regional Council		
	Mapoon Aboriginal Shire Council		
	McKinlay Shire Council		
	Mornington Shire Council		
	Murweh Shire Council		
	Napranum Aboriginal Shire Council		
	North Burnett Regional Council		
	Northern Peninsula Area Regional Council		
	Palm Island Aboriginal Shire Council		
	Paroo Shire Council		
	Porpuraaw Aboriginal Shire Council		
	Quilpie Shire Council		
	Richmond Shire Council		
	Torres Shire Council		
Torres Strait Island Regional Council			
Winton Shire Council			
Woorabinda Aboriginal Shire Council			
Wujal Wujal Aboriginal Shire Council			
Yarrabah Aboriginal Shire Council			



Recommendation / Report

From: Ken Timms – Director of Corporate Services
Ordinary Meeting – 17th January 2019

SUBJECT

Request to waive excess water charges Charleville Girl Guides

PROPOSED RESOLUTION:

“That Council write off excess water charges of \$472.50 incurred at 80 Watson Street Charleville for Girl Guides Queensland and included in rates notice issued 29 August 2018.”

BACKGROUND:

Purpose

Please find attached correspondence from the Charleville Girl Guides Support Group advising a major water leak occurred and was repaired at their premises at 80 Watson Street Charleville. An excess water bill was received and the Group is requesting Council waive the charges.

Discussion

As stated in the correspondence from the Guides Support Group a letter from Council predicting excess water charges was received earlier in the year. A leak was discovered and repaired however excess water charges of \$472.50 were received with the August rates notice.

The Group has requested Council to waive this amount.

Girl Guides Queensland:

- is a voluntary organisation for girls and young women
- provides a non-formal educational program designed to create leaders of tomorrow
- builds on strengths and personal skills development dependant on the ability of the individual.

Council provides assistance to the local Group by exemption of general rates as well as through the Council Assistance Program.

Financial Risks: Nil

Environment Risks: Nil

Social Risks Perception by the community that Council does not support voluntary organisations.

Recommendation *‘That Council write off excess water charges of \$472.50.’*

Ken Timms
Director of Corporate Services

DLS
RATES



Charleville Girl Guides

P. O. Box 6

CHARLEVILLE, QLD, 4470

RECEIVED
15 OCT 2018

BY:.....

Chief Executive Officer

Murweh Shire Council

P. O. Box 63

CHARLEVILLE, QLD, 4470

15th October 2018

To Whom It May Concern,

As Charleville Girl Guides are active members of the community, I'm sure you are aware that the guides program can only operate through the help of volunteers, fees, and donations. We were very grateful to receive support from Murweh Shire Council this year (and previous years) in the form of work in maintaining the hut and the waiving of general rates. This year we have found ourselves in the unfortunate situation where we need to ask for more support than usual. Earlier this year we received a letter from the council warning us that we were using too much water, and soon after, a leak was discovered and quickly repaired courtesy of one of our volunteer Dads. Though it was repaired quickly after it was discovered, a lot of water had been lost and we now have received a water bill of \$472.50. We are very aware of the affect drought is having on the town which is limiting support from a usually generous community.

As you can appreciate, this is a lot of money for our small group and we were hoping that council would consider waiving this bill for us.

Yours Sincerely,

Erin Riley 0406 619 625

Charleville Girl Guides Support Group



Recommendation / Report

From: Ken Timms – Director of Corporate Services
Ordinary Meeting – 17th January 2019

SUBJECT

Request from the Outback Seniors Games for the waiving of fees.

PROPOSED RESOLUTION:

"That Council advise the Outback Seniors Games that it is prepared to waive the Council fees associated with the games in May 2019 subject to committee acknowledging the support on any marketing of the games."

BACKGROUND:

Purpose

Attached is correspondence from the Outback Senior Games, requesting that Council waive the fees associated to hosting the games in May 2019.

Discussion

Similar applications in the past have been supported. However, Council should be gaining some benefit from the support to justify doing so.

Economically it brings people to Charleville and they in turn will spend money in the community.

Council fees associated with the event are proximately \$1500

Financial Risks: Minimal cost and funds can be drawn from Community assistance.

Environment Risks: Nil

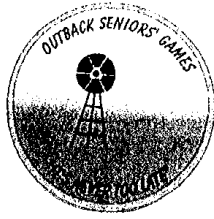
Social Risks No support may be seen negatively.

Recommendation *'That Council supports the application to waive the fees.'*

Ken Timms
Director of Corporate Services

RECEIVED
12 SEP 2018

BY: DCS



Outback Seniors Games

President: Madonna Maris

Secretary: Maggie Wade

Treasurer: Charleville Neighbourhood Centre

C/O Maggie Wade

Ravenscourt

Charleville Qld 4470

Ph: (07) 46540118

Fax: (07) 46540368

e-mail Wadepjm@gmail.com

21st September 2018

Mr Neil Polglase
Chief Executive Officer
Murweh Shire Council
Alfred Street
CHARLEVILLE 4470

Dear Sir

On behalf of the Outback Seniors Games Committee I have been asked to thank you for your assistance in providing the venue for our Senior Games in 2018. We really do appreciate the way the council supports the local community.

At our Annual General Meeting held on the 20th September 2018 it was decided to hold the 2019 Senior Games on Friday the 10th May and we have booked the Race Course Warrego room and grounds for this event. The committee would be grateful if the council could consider reducing or waiving the fees again on this occasion.

If you need any further information please free to contact me on 46540118 or our President Madonna Maris on 0499991134

Yours faithfully

Maggie Wade
Secretary



Recommendation / Report

From: Ken Timms – Director of Corporate Services
Ordinary Meeting – 17th January 2019

UBJECT

D & L Capewell - Request for an extension in time for their development application.

PROPOSED RESOLUTION:

“That Council advise D & L Capewell that at this point in time Council is unable to grant an extension in time for their development application.”

BACKGROUND:

Purpose

Attached is correspondence from D & L Capewell from Albert Park requesting and extension to their development application.

Discussion

Their current development application has expired and they are seeking an extension for same. Of late they have not continued with the development due to a down turn in the local economy.

Council’s Planner is not in favour of extending the approval time frame, as it has already been given an extension. Legislatively there are no barriers to giving an extension, other than gaining Council’s approval for same.

In giving an extension, there is no additional financial burden on Council.

For the applicant to reapply now or in some time in the future would be a cost and legislation has changed, so there may be additional requirements to meet.

Financial Risks: Nil

Environment Risks: Nil

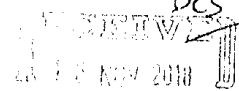
Social Risks Nil

Recommendation *‘Subject to the Planners recommendation, Council is unable to grant an extension in time for their development application.’*

Ken Timms
Director of Corporate Services

emailed steve
19/12/18

Town Planner
DCS



Steve said No.
Application has
already been extended
once.)
They can submit a new
application.

BY:

D & L Capewell
"Albert Park"
Charleville Qld 4470
ABN 13954862471
Ph. 46542510

Wednesday, 14 November 2018

Mr Neil Polglase
95-101 Alfred Street
CHARLEVILLE QLD 4470

To Neil Polglase,

RE: Extension for the development application for a Material Change of Use and subdivision.

We are writing this letter due the current climate, economic down turn and current situation of the property market within Charleville to ask for an extension as we think it would still be a viable development but just not right now.

We are seeking an extension on the approval of 24months to the 1st December 2020 to subdivide - ROL Albert Park, 158 Adavale Road Lot 35 on SP226232, Please contact Darryl Capewell on 0439 062 148 if you would like to discuss any further information needed.

Kind Regards

Darryl & Lyn Capewell



Recommendation / Report

From: Neil Polglase – Chief Executive Officer
Ordinary Meeting – 17th January, 2019

Subject

Request or Assistance – Charleville Swimming Club

PROPOSED RESOLUTION:

That Council provides assistance by way of a donation of \$900.00 to the Charleville Swimming Club for purchase of medals for their annual swimming carnival to held on 9th February, 2019.

BACKGROUND:

Purpose

Letter received from Ms Dana Lawton, Secretary, Charleville Swimming Club seeking assistance from Council by way of a donation to assist in the purchase of medals for their annual swimming carnival to be held on 9th February, 2019.

Purchase of the medals is in the vicinity of around \$900.00 and in past years Council has donated the full cost of these medals. Further, the Swimming Club seeks the Mayor's assistance in presenting these medals to the various participants.

Financial Risks

Request sought as per previous years.

Environment Risks

N/A

Social Risks

Positive public image for Council supporting community events

Recommendation

That Council provides assistance by way of a donation of \$900.00 to the Charleville Swimming Club for purchase of medals for their annual swimming carnival to held on 9th February, 2019.

Neil Polglase
Chief Executive Officer

Murweh Shire Council
PO Box 65
Charleville QLD 4470

RECEIVED
- 5 DEC 2018
BY: *Co.*

4th December 2018

Dear Sir or Madam,

I would firstly like to thank MSC for its past support of the Charleville Swimming Club and am once again writing to ask for your generous support.

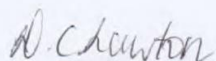
The Charleville Swimming Club will be hosting its annual swimming carnival on Saturday February 9th, 2019 at the town pool. This annual event sees competitive swimmers from across the district travelling to Charleville. We award medals for 1st, 2nd and 3rd place for each swim stroke for all children aged 8 years and over as per the Swimming Queensland guidelines. The under 7 children will be awarded participation awards for each stroke.

Unfortunately, we receive no funding from Swimming Queensland and rely solely on fundraising activities throughout the year to cover operational costs. I would be very grateful if the Council would consider once again donating to the Swimming Club specifically to assist in the purchase of medals for our upcoming carnival. The medals generally cost near \$900, so any contribution would be most welcome and very much appreciated.

If the council is happy to contribute, we would also be honoured to again have the Mayor attend and award the medals to the swimmers on the day.

I thank you for your consideration of our request and once again thank you for your support of swimming in Charleville.

Yours sincerely,



Dana Lawton
Secretary, Charleville Swimming Club
PO Box 214
Charleville QLD 4470
dana_lawton3639@yahoo.com.au