



18 JANUARY 2018

COUNCIL MEETING



New shade cover at King Edward Skate Park

MURWEH SHIRE COUNCIL MEETING
TO BE HELD ON THURSDAY 18 JANUARY 2018

1. Opening Prayer
2. Apologies
3. Confirmation of minutes – Ordinary Meeting 14 December 2017
4. Business arising from minutes
5. Correspondence for members' information
6. Chief Executive Officers Reports;
 - i. Finance
 - ii. HR/WH&S
 - iii. Tourism
 - iv. Library
 - v. Stock Routes
 - vi. Environment and Health
 - vii. Engineering
7. Correspondence for consideration
8. Closure

11037

MINUTES OF AN ORDINARY MEETING
OF THE MURWEH SHIRE COUNCIL
HELD ON THURSDAY, 14 DECEMBER 2017 AT 9:00AM

Present	Mayor Annie Liston, Cr Peter Alexander, Cr Lyn Capewell, Cr Shaun Radnedge, Cr Robert Eckel, Chief Executive Officer Neil Polglase.	
Opening Prayer	Fr Peter Doohan delivered the prayer for the guidance of Council.	
Minutes of Previous Meeting	Moved: Cr Radnedge	Seconded: Cr Capewell
	"That the minutes of the ordinary meeting held 9 th November 2017 be taken as read, confirmed and signed as a correct record of proceedings."	
	<u>Carried</u>	
Financial Report	Moved: Cr Capewell	Seconded: Cr Radnedge
	"That the financial report be received."	
	<u>Carried</u>	
HR Report	Moved: Cr Alexander	Seconded: Cr Radnedge
	"That the HR and WH&S report be received."	
	<u>Carried</u>	
Equal Employment Opportunity Policy and Management Plan	Moved: Cr Eckel	Seconded: Cr Radnedge
	"That Council repeals the Equal Employment Opportunity Policy and Management Plan."	
	<u>Carried</u>	
Attendance & Absenteeism Policy	Moved: Cr Alexander	Seconded: Cr Capewell
	"That Council adopts the Attendance & Absenteeism Policy HR-002 for all employees."	
	<u>Carried</u>	
Disclosure of Personal Information Policy	Moved: Cr Capewell	Seconded: Cr Radnedge
	"That Council adopts the Disclosure of Personal Information Policy HR-012 for all employees."	
	<u>Carried</u>	
Exit Interview Policy	Moved: Cr Alexander	Seconded: Cr Eckel
	"That Council adopts the Exit Interview Policy HR-006 for all employees."	
	<u>Carried</u>	

11038

MINUTES OF AN ORDINARY MEETING
OF THE MURWEH SHIRE COUNCIL
HELD ON THURSDAY, 14 DECEMBER 2017 AT 9:00AM

Grievance Policy	Moved: Cr Capewell	Seconded: Cr Radnedge
	"That Council adopts the Grievance Policy HR-014 for all employees."	
		<u>Carried</u>
Induction Policy	Moved: Cr Eckel	Seconded: Cr Capewell
	"That Council adopts the Induction Policy HR-004 for all employees."	
		<u>Carried</u>
WH&S Report	Moved: Cr Alexander	Seconded: Cr Radnedge
	"That the report from the WH&S Section be received."	
		<u>Carried</u>
Tourism Reports	Moved: Cr Capewell	Seconded: Cr Radnedge
	"That the Tourism Section reports be received."	
		<u>Carried</u>
Library Report	Moved: Cr Radnedge	Seconded: Cr Capewell
	"That the Library report be received."	
		<u>Carried</u>
Proposed Road closure – Cavanagh St, Augathella	Moved: Cr Capewell	Seconded: Cr Radnedge
	"That Council advise the Department of Natural Resources and Mines that it has no objections to permanent closure to the area of land subject to the parcel (as shown on drawing 17/294) being amalgamated to Lot 1 on OR325."	
		<u>Carried</u>
Charleville Golf Club Rates	Moved: Cr Radnedge	Seconded: Cr Eckel
	"That Council advise the Charleville Golf Club that their water charges will be 30units per half year from 1st July 2016 and the credit will be deducted from their rate card."	
		<u>Carried</u>
Leasing of the Maintenance Hangar	Moved: Cr Alexander	Seconded: Cr Eckel
	"That Council advise Mr Dennis, that his request to lease part of the maintenance hangar is denied, however Council will seek expressions of interest to lease part of the maintenance hangar from the community once repairs have been undertaken. Further advise Mr Dennis that his expression	

11039

MINUTES OF AN ORDINARY MEETING
OF THE MURWEH SHIRE COUNCIL
HELD ON THURSDAY, 14 DECEMBER 2017 AT 9:00AM

of interest will be considered as part of that consultation process.”

Carried

**Tourism
Restructure**

Moved: Cr Alexander

Seconded: Cr Eckel

“That Council approves of the Organisational Structure change that allows for efficiencies, stability and growth in the tourism area.”

Carried

**Augathella
Cultural
Association
Electricity**

Moved: Cr Alexander

Seconded: Cr Eckel

“That Council advises the Association that council is not prepared to pay the electricity account and they should take up the issue with the pharmacist directly.”

Carried

**Meeting
Adjourn**

The meeting adjourned for a morning tea break at 10:08am.

**Meeting
Resumed**

The meeting resumed from morning tea at 10:40am.

**Suspend
Standing Orders**

Moved: Cr Eckel

Seconded: Cr Alexander

“That standing orders be suspended to receive a report on the ‘Top Secret Master Plan’ to be presented by Ariel Hernandez, Lachlan North, Henry Macukiewicz, Dadi Dindul & Farzan Babaei, A/Prof Karine Dupre, Dr Ruwan Fernando In consultation with Dr Brent Moyle, Prof. Noel Scott, Prof. David Weaver, Arghavan Hadinejad”

Carried

**Resume Normal
Proceedings**

Moved: Cr Eckel

Seconded: Cr Radnedge

“That Council resumes normal proceedings.”

Carried

**Stock Routes
Report**

Moved: Cr Radnedge

Seconded: Cr Alexander

“That the stock routes report be received.”

Carried

**Environment
and Health
Report**

Moved: Cr Alexander

Seconded: Cr Capewell

“That the environment and health report be received.”

Carried

11040

MINUTES OF AN ORDINARY MEETING
OF THE MURWEH SHIRE COUNCIL
HELD ON THURSDAY, 14 DECEMBER 2017 AT 9:00AM

Suspend Standing Orders	Moved: Cr Radnedge	Seconded: Cr Alexander
	"That standing orders be suspended to conduct a teleconference with Ms Claire Wilkes regarding the Morven rail hub."	
		<u>Carried</u>
Resume Normal Proceedings	Moved: Cr Eckel	Seconded: Cr Capewell
	"That Council resumes normal proceedings."	
		<u>Carried</u>
Engineering Report	Moved: Cr Radnedge	Seconded: Cr Alexander
	"That the engineering report be received."	
		<u>Carried</u>
Plant Replacement Program	Moved: Cr Alexander	Seconded: Cr Radnedge
	"That Council approve the following:	
	<ul style="list-style-type: none"> • 2 crew cab trucks from Westco Truck Sales for \$146,100 each • 1 single cab truck – purchase 1 no Fuso Fighter 1024 Day Cab truck from Westco Truck Sales for \$127,500 • 1 Single Cab Truck - purchase 1 no Fuso Fighter 1627 truck from Westco Truck Sales for \$135,500" 	
	"That Council accepts the tender from Hitachi Construction Machinery for the purchase of a John Deere 670G Grader at a total cost of \$393,131.79, being the tender most valued to Council and sell surplus unit through Pickles online auctions after the arrival of the new machine."	
	"That Council accepts the tender from Hastings Deering for the purchase of a Caterpillar 432F2 IT backhoe at a total cost of \$201,850, being the tender most valued to Council and sell surplus unit through Pickles online auctions after the arrival of the new machine."	
		<u>Carried</u>
Asset Management Plans	Moved: Cr Radnedge	Seconded: Cr Capewell
	"Council approve Shepherd Services to provide Asset Management Plans for Roads, Water and Sewerage over a 2 year period for a cost of \$197,000."	
		<u>Carried</u>
TIDS 4 Year Program	Moved: Cr Eckel	Seconded: Cr Alexander
	"That Council approve the proposed 4 year TIDS program;	

11041

MINUTES OF AN ORDINARY MEETING
OF THE MURWEH SHIRE COUNCIL
HELD ON THURSDAY, 14 DECEMBER 2017 AT 9:00AM

Year	Road	Start Ch	End Ch	Length	Total Cost	TIDS
18-19	Adavale Rd	51.6	60.4	8.8	\$960,000	\$480,000
18-19	Killarney Road	58.1	64.66	6.56	\$860,000	\$430,000
19-20	Khyber Road	0	7.25	7.25	\$880,000	\$440,000
19-20	Khyber Road	17.23	18.23	1.0	\$120,000	\$60,000
20-21	Barngo Road	82.8	91.66	8.86	\$1,000,000	\$500,000
21-22	Bogarella Road	9.3	18.6	9.3	\$1,000,000	\$500,000

Carried

**Hire of
Brassington
Park Augathella
–St Patrick's
Catholic Church**

Moved: Cr Alexander

Seconded: Cr Eckel

“That Council agrees to the use of Brassington Park Augathella by St. Patrick's Catholic Church., and to waive hire fees to hold a fundraising Social Cricket Day on 20th January, 2018. Council to assist with minor works to prepare the pitch and removal of material.”

Carried

**Charleville &
District Cultural
Association Inc.
War Legends
Wall –
Charleville
Cenotaph**

Moved: Cr Capewell

Seconded: Cr Eckel

“Charleville & District Cultural Association Inc. seeking Council Assistance to provide of a 800mm high by 3 metres long “War Legends Wall” to be located at the front of the Charleville Cenotaph with funding provided to the Association from Gaming Community Benefit Fund. Subject to agreement of the Charleville RSL Sub-branch as custodians of the cenotaph.”

Carried

Cr Capewell recorded her vote against the motion.

**Road Opening –
Barngo Road**

Moved: Cr Capewell

Seconded: Cr Radnedge

“That Council undertake a roads survey of the Barngo Road along the southern boundary to extend the dedicated road from Elmes Street north to the existing Barngo Road and formally apply for a road opening through DNR to allow dedicated access to the public as sought from the DNR correspondence.”

Carried

**Hire of
Charleville
Raceview
Complex – Nikki
Cameron (glass
policy)**

Moved: Cr Alexander

Seconded: Cr Radnedge

“That the hirer be granted an exemption of the policy and the hirer be made aware of why the policy is in place. A review of the hire policy to be conducted.”

Carried

11042

MINUTES OF AN ORDINARY MEETING
OF THE MURWEH SHIRE COUNCIL
HELD ON THURSDAY, 14 DECEMBER 2017 AT 9:00AM

**Lions Club
Debutante Ball**

Moved: Cr Eckel

Seconded: Cr Capewell

“That Council agrees to waive fees for the event provided the venue is left clean and tidy.”

Carried

Meeting Closed

There being no further business the Mayor declared the meeting closed at 1:08pm.

**Cr Annie Liston
Mayor**



**Murweh Shire Council
Monthly Financial Report
Meeting 18 January 2018**

Mayor and Councillors
Murweh Shire Council
CHARLEVILLE Q 4470

Councillors,

Highlights of this month's Financial Report include:

Revenue

Total revenue of \$9.681M to 31 December represents 36% of the total budget of \$24.8M.

These statements are for the fifth month of the financial year and generally would represent 50% of the overall budget.

Revenues are down, as Council is due for a quarterly FAGS grant payment. The quarterly payment is proximately \$1.698M which equates to proximately 6.8% of the revenue budget.

Some other grant payments are also outstanding and these are being pursued.

Expenses

Total expenditure of \$10.842M to 31 December represents 51% of the total budgeted expenditure of \$21.2M.

Some expenses are slightly over budget and these are being monitored by Management.

Outcome

There is a cash Deficit of \$1.161M, this is manageable with planned payments due over the next month and the 2nd rate levy due to go out in March.

**Murweh Shire Council
Monthly Financial Report
Meeting 18 January 2018**

Capital Works

See the Capital Funding Report 2017 – 18 for details of all projects.

1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding – budget V's actual
5. Road Works – budget V's actual

1. Cash Position at 31 December 2017

CASH AT BANK			
Operating Account			\$193,597
SHORT TERM INVESTMENTS			
National Bank of Australia		\$	-
QTC Cash Fund			\$5,026,220
		<u>\$</u>	<u>5,219,817</u>
The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors.			
Cash backed Current Liabilities (AL, LSL, SL, RDO)			\$2,408,049
		<u>\$</u>	<u>2,408,049</u>
Balance of recoverable debtors - estimated creditors :			
	(\$874,340	-
			-\$1,764)
		\$	876,104
Plus cash surplus	\$	5,219,817	-
		\$	2,408,049
		<u>\$</u>	<u>2,811,768</u>
Working Capital		<u>\$</u>	<u>3,687,872</u>

<p>Murweh Shire Council Monthly Financial Report Meeting 18 January 2018</p>

2. Monthly Cash Flow Estimate: January 2018

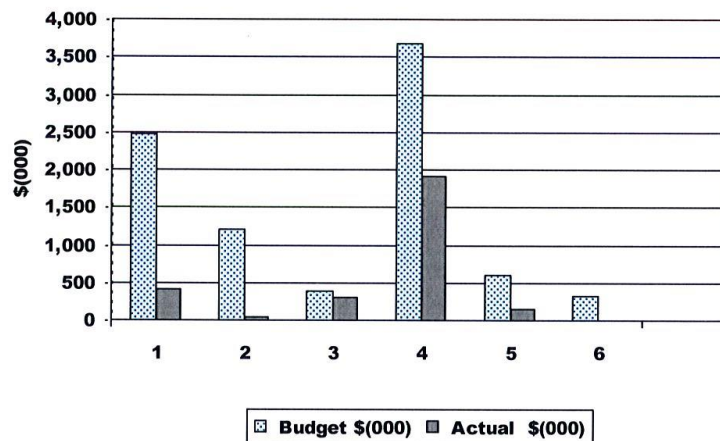
Receipts		Expenditure	
Rates	\$50,000	Payroll	\$900,000
Fees & Charges	\$6,500	Creditor Payments	\$800,000
Debtors	\$759,000	Loan Payments	\$0
Grants/Claims/Loan QTC	\$1,600,000	Lease Payments	\$4,300
Total	\$2,415,500	Total	\$1,704,300
Therefore cash is expected to increase by		\$711,200	in the period.

3. Comparative Data:

	December 2017	December 2016
	\$000	\$000
Cash position	\$5,220	\$3,506
Working capital	\$3,688	\$1,797
Rate arrears	\$732	\$583
Outstanding debtors	\$874	\$742
Current creditors	-\$2	\$38
Total loans	\$3,246	\$3,487

Murweh Shire Council Monthly Financial Report Meeting 18 January 2018

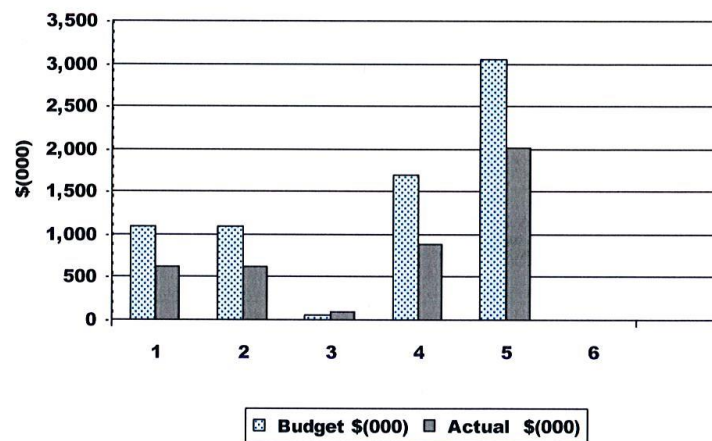
4. Capital Funding: Year to 31 December 2017



		Budget \$(000)	Actual \$(000)	% of Budget
	Total Capital Funding	\$8,673	\$2,831	32.6%
1	Buildings / Other Structures	\$2,471	\$413	16.7%
2	Plant & Equipment / Furniture & Fittings	\$1,212	\$34	2.8%
3	Charleville Airport Upgrade	\$380	\$309	81.3%
4	Road Infrastructure	\$3,671	\$1,919	52.3%
5	Water & Sewerage Infrastructure	\$610	\$156	25.6%
6	QTC - Loan Redemption	\$329	\$0	0%

**Murweh Shire Council
Monthly Financial Report
Meeting 18 January 2018**

5. Road Works Expenditure: Year to 30 December 2017



		Budget \$(000)	Expended YTD Actual \$(000)	% of Budget Expended
	Total Road Expenditure	\$6,993	\$4,227	60.0%
1	Rural Roads	\$1,100	\$625	56.8%
2	Town Streets	\$1,100	\$613	55.7%
3	Private Works	\$50	\$85	170.0%
4	RMPC Works	\$1,700	\$888	52.2%
5	Flood Damage	\$3,043	\$2,016	66.3%
6	Other			



**Murweh Shire Council
Monthly Financial Report
Meeting 18 January 2018**

5. ATTACHMENTS:

- Capital Funding Detail
- Rate Arrears Summary
- Revenue & Expenditure Summary
- Balance Sheet

CAPITAL FUNDING 2017-2018	GENERAL LEDGERS/ JOB NOS	GRANT FUNDING EXPECTED	GENERAL REVENUE APPROVED	LOANS	TOTAL FUNDING APPROVED	SPENT YEAR TO DATE	COMMITTED IN ORDERS	TOTAL For Year	TOTAL AS % OF BUDGET
BLDGS & OTHER STRUCTURES (>\$5,000)		\$2,155,000	\$581,000	\$0	\$2,736,000	\$412,644	\$15,380	\$428,024	16%
C'ville - Industrial Land	1500-0070	\$500,000			\$500,000	\$0	\$0	\$0	0%
Morven - Trucking Yards	1500-0080		\$125,000		\$125,000	\$13,955	\$0	\$13,955	11%
C'ville - purchase of aged care facility	8000-1760		\$251,000		\$251,000	\$0	\$0	\$0	0%
Community Housing	8000-1747		\$50,000		\$50,000	\$0	\$0	\$0	0%
C'ville - Art Gallery	8000-1880	\$350,000			\$350,000	\$199,437	\$7,935	\$207,372	59%
C'ville - Cosmos Planetarium	8000-1885	\$500,000	\$135,000		\$635,000	\$13,883	\$0	\$13,883	2%
Morven - Project (VIC setup)	8000-1890	\$250,000			\$250,000	\$7,273	\$0	\$7,273	3%
Augathella - Project (?)	8000-1895	\$250,000			\$250,000	\$0	\$0	\$0	0%
RADF Mural on water tower - Equipemnt	8000-1772		\$20,000		\$20,000	\$0	\$0	\$0	0%
CCTV Cameras	8000-1777	\$150,000			\$150,000	\$0	\$0	\$0	0%
Public WIFI	8000-1778	\$130,000			\$130,000	\$0	\$0	\$0	0%
Library Robot	8000-1779	\$25,000			\$25,000	\$0	\$0	\$0	0%
Shade Structure	8000-1780				\$0	\$108,679	\$0	\$108,679	0%
WWII Project	8000-1781				\$0	\$33,333	\$0	\$33,333	0%
Landscaping	8000-2350				\$0	\$36,084	\$7,445	\$43,529	0%
PLANT & EQUIPMENT (>\$5,000)		\$0	\$907,000	\$0	\$907,000	\$60,385	\$1,045,620	\$1,106,005	122%
Plant Replacement 2017/2018	8000-1200		\$875,000		\$875,000	\$60,385	\$1,045,620	\$1,106,005	126%
10 computers	8000-1782		\$20,000		\$20,000	\$0	\$0	\$0	0%
Back up server	8000-1783		\$12,000		\$12,000	\$0	\$0	\$0	0%
CHARLEVILLE AIRPORT		\$0	\$80,000	\$300,000	\$380,000	\$309,161	\$473	\$309,634	81%
Apron Extension	8000-3550			\$300,000	\$300,000	\$309,161	\$473	\$309,634	103%
Furniture and Fittings	8000-3600		\$80,000		\$80,000	\$0	\$0	\$0	0%
ROAD INFRASTRUCTURE		\$3,017,500	\$693,500	\$0	\$3,711,000	\$1,919,223	\$14,315	\$1,933,538	52%
Flood guages	8000-3030		\$190,000		\$190,000	\$379,260	\$11,641	\$390,901	206%
Levee bank remedial works	8000-3003		\$100,000		\$100,000	\$77,942	\$0	\$77,942	78%
Steps at levee	8000-3004		\$6,000		\$6,000	\$6,327	\$0	\$6,327	105%
Warrego river pipe	8000-3005	\$200,000			\$200,000	\$0	\$0	\$0	0%
Augathella drian	8000-3010				\$0	\$119,745	\$747	\$120,492	0%
Crossing	8000-3011				\$0	\$105,339	\$0	\$105,339	0%
Road Sealing	8000-3012				\$0	\$252,097	\$0	\$252,097	0%

Kerb & Channel	8000-3013			\$0	\$65,700	\$0	\$65,700	0%	
Killarney Road	8000-3014	\$800,000		\$800,000	\$2,201	\$0	\$2,201	0%	
Mt Tabor Road	8000-3015	\$440,000		\$440,000	\$1,530	\$0	\$1,530	0%	
Mt Tabor Road	8000-3016	\$570,000		\$570,000	\$6,033	\$0	\$6,033	1%	
Main St Augathella	8000-3017	\$120,000		\$120,000	\$0	\$0	\$0	0%	
Russell St Augathella	8000-3018	\$80,000		\$80,000	\$0	\$0	\$0	0%	
Forest St Augathella	8000-3019	\$80,000		\$80,000	\$0	\$0	\$0	0%	
King St Reseal	8000-3020	\$200,000		\$200,000	\$0	\$0	\$0	0%	
Parry St Reseal	8000-3021	\$200,000		\$200,000	\$0	\$0	\$0	0%	
Eurelia St Reseal	8000-3022	\$70,000		\$70,000	\$0	\$0	\$0	0%	
Mt Maria Rd Sealing	8000-3023	\$50,000		\$50,000	\$0	\$0	\$0	0%	
Brunel St Sealing	8000-3024	\$50,000		\$50,000	\$0	\$0	\$0	0%	
Roma St Sealing	8000-3025	\$50,000		\$50,000	\$17,275	\$0	\$17,275	35%	
Foot Bridge	8000-2301	\$107,500	\$107,500	\$215,000	\$15,260	\$0	\$15,260	7%	
Tiles @ Racecourse	8000-2302		\$15,000	\$15,000	\$0	\$0	\$0	0%	
Shed @ depot	8000-2303		\$25,000	\$25,000	\$0	\$0	\$0	0%	
Rubber soft fall	8000-2000			\$0	\$77,863	\$0	\$77,863	0%	
Francis St drian	8000-1756			\$0	\$76,477	\$0	\$76,477	0%	
Mt Tabor Road - Old	3611-4000			\$0	\$68,005	\$0	\$68,005	0%	
Adavale Road	8000-3026			\$0	\$513,438	\$1,927	\$515,365	0%	
Noorooloo Road	8000-3028			\$0	\$134,731	\$0	\$134,731	0%	
Footpaths - Various Streets	8000-1896	\$150,000		\$150,000	\$0	\$0	\$0	0%	
Kerb and Channel - Various Streets	8000-1897	\$100,000		\$100,000	\$0	\$0	\$0	0%	
WATER SEWERAGE INFRASTRUCTURE		\$0	\$610,000	\$0	\$610,000	\$155,965	\$24,559	\$180,524	30%
<u>Water</u>									
Morven-replace mains	8000-5259			\$0	\$4,244	\$7,216	\$11,460	0%	
Augathella- replace mains	8000-5200	\$100,000		\$100,000	\$9,394	\$0	\$9,394	9%	
Augathella- auto change over generator	8000-5251	\$100,000		\$100,000	\$41,750	\$0	\$41,750	42%	
C'Ville-replace mains	8000-5250	\$150,000		\$150,000	\$51,552	\$1,651	\$53,203	35%	
C'Ville-Bores 2&3 switchboard	8000-5256	\$50,000		\$50,000	\$319	\$13,996	\$14,315	29%	

C'Ville-Bore 6 generator	8000-5257	\$60,000	\$60,000	\$32,201	\$1,696	\$33,897	56%		
Direct Road Bores	8000-5258		\$0	\$16,505	\$0	\$16,505	0%		
Sewerage									
C'Ville-Pump station 11, 2 new pumps			\$0	\$0	\$0	\$0	0%		
C'Ville-Pump station 3, switchboard	8000-5253	\$100,000	\$100,000	\$0	\$0	\$0	0%		
C'Ville-Pump shed at airport	8000-5255	\$50,000	\$50,000	\$0	\$0	\$0	0%		
C'Ville-Pump station 1, switchboard			\$0	\$0	\$0	\$0	0%		
HEALTH AND ENVIRONMENT		\$0	\$0	\$0	\$0	\$0	0%		
Extra			\$0	\$0	\$0	\$0	0%		
TOTAL CAPITAL WORKS		\$5,172,500	\$2,871,500	\$300,000	\$8,344,000	\$2,857,378	\$1,100,347	\$3,957,725	47%

2017-2018	LEDGERS/ JOB NOS	FUNDING EXPECTED	REVENUE APPROVED	AND RESERVES	FUNDING APPROVED	YEAR TO DATE	IN ORDERS	TOTAL \$	AS % OF BUDGET
LOAN REDEMPTION		\$0	\$319,080	\$0	\$319,080	\$0	\$0	\$0	0%
Residential Dev 99/00 - \$1.6M - Exp 2020	0670-5000	\$0	\$110,690	\$0	\$110,690	\$0	\$0	\$0	0%
Principal O/S 31 December 2016 - \$393,002									
Office Extension 01/02 - \$230,000 - Exp 2022	0640-5000	\$0	\$13,760	\$0	\$13,760	\$0	\$0	\$0	0%
Principal O/S 31 December 2016 - \$88,153									
Cosmos Centre - 01/02 \$500,000 - Exp 2022	0645-5000	\$0	\$29,900	\$0	\$29,900	\$0	\$0	\$0	0%
Principal O/S 31 December 2016 - \$191,638									
Medical Centre 07/08 - \$400,000 - Exp 2023	0650-5000	\$0	\$24,980	\$0	\$24,980	\$0	\$0	\$0	0%
Principal O/S 31 December 2016 - \$208,348									
Flood Mitigation Gully 10/11 - \$2M - Exp 2026	0671-5000	\$0	\$103,710	\$0	\$103,710	\$0	\$0	\$0	0%
Principal O/S 31 December 2016 - \$1,409,533									
Airport Upgrade Loan 10/2016 \$1M Exp 2036	0672-5000	\$0	\$36,040	\$0	\$36,040	\$0	\$0	\$0	0%
Principal O/S 31 December 2016 - \$957,247									
Total BV - loans O/S 31 December 2016 - \$3.487M									
OVERALL TOTAL CAPITAL AND FUNDING APPLICATIONS		\$5,172,500	\$3,190,580	\$300,000	\$8,663,080	\$2,857,378	\$1,100,347	\$3,957,725	46%

Rates Arrears as at 31 December 2017

Rate Category	Arrears b/f 30 Jun 2017	August & February Levies	Levy Adjustments	Interest	Receipts	Discount	Write Offs	State Govt & Council Subsidies	Arrears 30/12/2017
Category 1 (Charleville)	603,027	2,109,050	1,458	20,235	1,862,815	162,304	89	50,540	658,022
Category 2 (Augathella)	53,882	224,439	766	1,683	193,939	16,905	2,460	11,174	56,292
Category 3 (Morven)	32,051	99,261	371	1,039	80,844	6,996	0	5,780	39,102
Category 6 (< 700 ha)	120,679	350,922	-2,531	4,209	308,477	22,289	0	6,000	136,514
Category 7 (> 700 - < 5000 ha)	247	36,117	-3,314	4	29,720	2,986	0	270	78
Category 8 (> 5000 - < 10000 ha)	18,088	250,714	-3,246	607	218,403	21,784	0	0	25,975
Category 9 (> 10,000ha)	32,908	627,908	-6,249	1,178	559,315	53,511	0	270	42,649
Totals	860,881	3,698,412	-12,746	28,956	3,253,512	286,776	2,550	74,034	958,632
Rates Arrears									958,632
Less rates payments made in advance									-246,854
Rates Control Total									711,778

Aged Arrears as at 31 December 2017

Current Year	1 Year	2 Years	3 Years	4 Years	5 Years +	Interest	Total
317,599	321,292	154,309	59,089	6,977	4,310	95,057	958,632

General Ledger 2017.3.2.1

Revenue and Expenditure Summary

Page - 1

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Level 4. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2018

Printed(KENT): 02-01-2018 9:21:09 AM

	REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)				
	31 Dec 2017	Budget	31 Dec 2017	Budget	31 Dec 2017	Budget			
1000-0001 EXECUTIVE MANAGEMENT									
1100-0002 CORP GOVERNANCE SUB PROGRAM	0.00	0%	0	198,595.29	45%	442,709	(198,595.29)	45%	(442,709)
1200-0002 SPECIAL OPERATIONS SUB PROGRAM	0.00	0%	0	7,725.55	52%	15,000	(7,725.55)	52%	(15,000)
1300-0002 RISK MANAGEMENT SUB PROGRAM	1,025.82	5%	22,425	32,621.35	42%	76,870	(31,595.53)	58%	(54,445)
1500-0002 HUMAN RESOURCES SUB PROGRAM	444.00	44%	1,000	71,865.78	50%	145,000	(71,421.78)	50%	(144,000)
1000-0001 EXECUTIVE MANAGEMENT	1,469.82	6%	23,425	310,807.97	46%	679,579	(309,338.15)	47%	(656,154)
2000-0001 CORPORATE SERVICES									
2100-0002 REVENUE SUB PROGRAM	2,821,686.81	33%	8,565,028	0.00	0%	0	2,821,686.81	33%	8,565,028
2200-0002 STORES OPERATION SUB PROGRAM	0.00	0%	0	34,915.15	35%	100,250	(34,915.15)	35%	(100,250)
2300-0002 ADMINISTRATION SUB PROGRAM	29,500.00	98%	30,000	1,383,692.54	64%	2,159,390	(1,354,192.54)	64%	(2,129,390)
2400-0002 FINANCE SUB PROGRAM	0.00	0%	0	14,292.08	47%	30,100	(14,292.08)	47%	(30,100)
2500-0002 ONCOSTS SUB PROGRAM	0.00	0%	0	88,927.44	---	0	(88,927.44)	---	0
2600-0002 LIBRARY SUB PROGRAM	2,451.95	35%	7,000	130,847.50	48%	272,000	(128,395.55)	48%	(265,000)
2700-0002 AERODROMES SUB PROGRAM	179,765.09	54%	334,000	368,643.78	49%	751,925	(188,878.69)	45%	(417,925)
2800-0002 AREA PROMOTION/DEVT SUB PRO									
2800-0003 ECONOMIC DEVELOPMENT	1,724,091.85	40%	4,351,638	142,427.28	39%	368,450	1,581,664.57	40%	3,983,188
2805-0003 COUNCIL HOUSING	0.00	0%	0	34,955.03	39%	89,000	(34,955.03)	39%	(89,000)
2815-0003 CULTURAL DEVELOPMENT	0.00	0%	20,000	59,003.08	44%	135,000	(59,003.08)	51%	(115,000)
2820-0003 TOURISM & PROMOTION									
2855-0004 COSMOS CENTRE	253,492.33	56%	456,000	478,095.31	46%	1,034,110	(224,602.98)	39%	(578,110)
2820-0003 TOURISM & PROMOTION	253,492.33	56%	456,000	478,095.31	46%	1,034,110	(224,602.98)	39%	(578,110)
2880-0003 LAND FOR RESALE	0.00	0%	500,000	15,869.11	57%	27,980	(15,869.11)	-3%	472,020
2800-0002 AREA PROMOTION/DEVT SUB PRO	1,977,584.18	37%	5,327,638	730,349.81	44%	1,654,540	1,247,234.37	34%	3,673,098
2000-0001 CORPORATE SERVICES	5,010,988.03	35%	14,263,666	2,751,668.30	55%	4,968,205	2,259,319.73	24%	9,295,461
3200-0001 HEALTH/ENVIRONMENTAL SERVICES									
3200-0002 SPORT, REC & COMMUNITY FACILITIES									
3200-0003 SPORTS & RECREATION FACILITIES									
3200-0004 PARKS GARDENS & RESERVES	0.00	0%	0	519,546.57	49%	1,050,200	(519,546.57)	49%	(1,050,200)
3220-0004 RACECOURSE	16,174.48	101%	16,000	79,647.67	40%	200,000	(63,473.19)	34%	(184,000)
3240-0004 SWIMMING POOLS	0.00	0%	0	154,568.21	45%	344,000	(154,568.21)	45%	(344,000)
3200-0003 SPORTS & RECREATION FACILITIES	16,174.48	101%	16,000	753,762.45	47%	1,594,200	(737,587.97)	47%	(1,578,200)

General Ledger2017.3.2.1

Revenue and Expenditure Summary

Page - 2

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Level 4. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2018 Printed(KENT): 02-01-2018 9:21:09 AM

	REVENUE			EXPENDITURE			SURPLUS/(DEFICIENCY)		
	31 Dec 2017		Budget	31 Dec 2017	Budget	31 Dec 2017	Budget		Budget
3260-0003 COMMUNITY FACILITIES									
3260-0004 TELEVISION	0.00	0%	500	40,608.51	81%	50,000	(40,608.51)	82%	(49,500)
3270-0004 HALLS & CENTRES	11,905.45	81%	14,700	89,548.25	38%	235,900	(77,642.80)	35%	(221,200)
3280-0004 SHOWGROUNDS	19,456.82	>999%	500	128,358.66	51%	250,000	(108,901.84)	44%	(249,500)
3290-0004 CEMETERIES & MEMORIALS	10,550.47	30%	35,000	51,046.01	46%	110,000	(40,495.54)	54%	(75,000)
3320-0004 PUBLIC CONVENIENCES	0.00	0%	0	76,951.29	67%	114,900	(76,951.29)	67%	(114,900)
3330-0004 AGED CARE	44,937.80	41%	110,000	57,329.51	41%	140,600	(12,391.71)	40%	(30,600)
3260-0003 COMMUNITY FACILITIES	86,850.54	54%	160,700	443,842.23	49%	901,400	(356,991.69)	48%	(740,700)
3200-0002 SPORT, REC & COMMUNITY FACILITIES	103,025.02	58%	176,700	1,197,604.68	48%	2,495,600	(1,094,579.66)	47%	(2,318,900)
3400-0002 ENVIRONMENTAL SUB PROGRAM									
3410-0003 COMMUNITY HEALTH	10,213.63	43%	24,000	35,169.02	33%	107,500	(24,955.39)	30%	(83,500)
3435-0003 ANIMAL CONTROL	30,208.06	53%	57,000	123,946.99	44%	280,000	(93,738.93)	42%	(223,000)
3460-0003 RESERVES	0.00	0%	0	42,543.92	27%	159,500	(42,543.92)	27%	(159,500)
3475-0003 STOCK ROUTES	0.00	0%	1,000	86,846.44	26%	340,000	(86,846.44)	26%	(339,000)
3400-0002 ENVIRONMENTAL SUB PROGRAM	40,421.69	49%	82,000	288,506.37	33%	887,000	(248,084.68)	31%	(805,000)
3500-0002 REFUSE MANAGEMENT SUB PROGRAM									
3500-0004 CHARLEVILLE REFUSE MANAGEMENT	223,513.69	51%	439,980	199,387.57	54%	370,000	24,126.12	34%	69,980
3540-0004 MORVEN REFUSE MANAGEMENT	11,130.64	56%	20,010	24,798.50	62%	40,000	(13,667.86)	68%	(19,990)
3570-0004 AUGATHELLA REFUSE MANAGEMENT	22,163.45	51%	43,540	12,713.05	58%	22,000	9,450.40	44%	21,540
3500-0002 REFUSE MANAGEMENT SUB PROGRAM	256,807.78	51%	503,530	236,899.12	55%	432,000	19,908.66	28%	71,530
3200-0001 HEALTH/ENVIRONMENTAL SERVICES	400,254.49	53%	762,230	1,723,010.17	45%	3,814,600	(1,322,755.68)	43%	(3,052,370)
4000-0001 ENGINEERING SERVICES									
4100-0002 ENGINEERING OFFICE SUB PROGRAM	0.00	0%	0	1,431,882.88	42%	3,370,600	(1,431,882.88)	42%	(3,370,600)
4200-0002 BUILDING & PLANNING SUB PROGRAM	15,606.08	78%	20,000	53,853.98	98%	55,000	(38,247.90)	109%	(35,000)
4300-0002 PLANT OPERATIONS SUB PROGRAM	18,613.00	31%	60,000	(507,903.02)	106%	(481,250)	526,516.02	97%	541,250
4400-0002 PRIVATE WORKS ACTIVITIES	1,319,793.45	30%	4,405,644	1,324,421.65	59%	2,250,000	(4,628.20)	0%	2,155,644
4500-0002 OTHER ROAD ACTIVITIES SUB PROGRAM	1,658,408.54	33%	4,988,247	3,013,152.44	62%	4,839,292	(1,354,743.90)	-909%	148,955
4000-0001 ENGINEERING SERVICES	3,012,421.07	32%	9,473,891	5,315,407.93	53%	10,033,642	(2,302,986.86)	411%	(559,751)
5100-0001 WATER & SEWERAGE SERVICES									
5100-0002 WATER SUPPLY ACTIVITIES SUB PROGRAM									
5100-0003 CHARLEVILLE WATER	685,326.77	52%	1,314,072	271,093.42	44%	618,080	414,233.35	60%	695,992
5200-0003 MORVEN WATER	44,628.44	51%	88,318	41,150.54	40%	102,000	3,477.90	-25%	(13,682)

General Ledger 2017.3.2.1
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Level 4. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2018 Printed(KENT): 02-01-2018 9:21:09 AM Page - 3

	REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)	
	31 Dec 2017	Budget	31 Dec 2017	Budget	31 Dec 2017	Budget
5300-0003 AUGATHELLA WATER	86,496.69	51% 168,065	71,623.88	43% 166,075	14,872.81	747% 1,990
5390-0003 WATER DEPRECIATION	0.00	0% 0	86,833.18	43% 203,300	(86,833.18)	43% (203,300)
5100-0002 WATER SUPPLY ACTIVITIES SUB PROGRAM	816,451.90	52% 1,570,455	470,701.02	43% 1,089,455	345,750.88	72% 481,000
5400-0002 SEWERAGE ACTIVITIES SUB PROGRAM						
5400-0003 CHARLEVILLE SEWERAGE	401,778.50	51% 786,131	163,194.34	39% 420,000	238,584.16	65% 366,131
5450-0003 AUGATHELLA SEWERAGE	37,915.09	51% 74,842	19,439.42	49% 40,000	18,475.67	53% 34,842
5490-0003 SEWERAGE DEPRECIATION	0.00	0% 0	88,188.85	44% 200,300	(88,188.85)	44% (200,300)
5400-0002 SEWERAGE ACTIVITIES SUB PROGRAM	439,693.59	51% 860,973	270,822.61	41% 660,300	168,870.98	84% 200,673
5100-0001 WATER & SEWERAGE SERVICES	1,256,145.49	52% 2,431,428	741,523.63	42% 1,749,755	514,621.86	75% 681,673
TOTAL REVENUE AND EXPENDITURE	9,681,278.90	36% 26,954,640	10,842,418.00	51% 21,245,781	(1,161,139.10)	-20% 5,708,859

General Ledger2017.3.2.1 Balance Sheet Page - 1
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Details. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2018 Printed(KENT): 02-01-2018 9:21:20 AM

	OPENING BALANCE	YEAR TO DATE 31 Dec 2017		BUDGET	CURRENT BALANCE 31 Dec 2017		BUDGET	
CURRENT ASSETS								
=====								
0100-0001	CURRENT ASSETS							
0105-3000	Cash at Bank - General Account	142,944.25	50,652.28	198%	25,621	193,596.53	115%	168,565
0110-3000	Cash on Hand	1,570.00	0.00	0%	0	1,570.00	109%	1,438
0115-3000	QTC - Cash Investments	5,147,732.44	(121,512.03)	---	0	5,026,220.41	98%	5,147,732
0116-3000	NAB - Term Deposits	0.00	0.00	0%	0	0.00	0%	0
0117-3000	Cash: Cosmos Centre Float	400.00	0.00	0%	0	400.00	100%	400
0120-3000	Accounts Receivable - Rates	613,787.88	117,720.86	---	0	731,508.74	119%	613,788
0121-3000	Acct Rec - Rates EOY Receipts	247,093.23	(247,093.23)	---	0	0.00	0%	0
0127-3000	Provision for Doubtful Rates	0.00	0.00	0%	0	0.00	0%	0
0130-3000	Stores and Materials	230,150.57	55,215.30	---	0	285,365.87	124%	230,151
0132-3000	Inventory - Cosmos Centre	30,875.79	0.00	0%	0	30,875.79	85%	36,515
0140-3000	Prepaid Expenses	175,896.42	(175,896.42)	---	0	0.00	0%	170,792
0147-3000	Accrued Revenue - General	1,900,338.04	(1,900,338.04)	---	0	0.00	0%	0
0150-3000	Workers Compensation Receivable	31,131.47	5,544.05	---	0	36,675.52	118%	31,131
0155-3000	Accounts Receivable - Debtors	2,327,260.01	(1,452,919.99)	---	0	874,340.02	38%	2,327,260
0156-3000	Accts Rec - Debtors EOY Receipts	0.00	0.00	0%	0	0.00	0%	0
0160-3000	Provision for Doubtful Debts	0.00	0.00	0%	0	0.00	0%	(15,000)
0165-3000	GST Receivable/Suspense	(13,933.61)	138,307.35	---	0	124,373.74	-893%	(13,934)
0170-3000	Residential Land for Resale	0.00	0.00	0%	0	0.00	0%	0
0100-0001	CURRENT ASSETS TOTAL	10,835,246.49	(3,530,319.87)	<999%	25,621	7,304,926.62	84%	8,698,838
	TOTAL CURRENT ASSETS	10,835,246.49	(3,530,319.87)	<999%	25,621	7,304,926.62	84%	8,698,838

General Ledger2017.3.2.1 Balance Sheet Page - 2
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Details. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2018 Printed(KENT): 02-01-2018 9:21:20 AM

		OPENING	YEAR TO DATE		CURRENT BALANCE	
		BALANCE	31 Dec 2017	BUDGET	31 Dec 2017	BUDGET
NON-CURRENT ASSETS						
=====						
0200-0001	NON-CURRENT ASSETS					
0200-4000	Land at Cost	0.00	0.00	0%	0	0
0205-4000	Land for Resale	0.00	0.00	0%	0	0
0210-4000	Land at Valuation	5,544,000.00	0.00	0%	0	5,544,000
0211-4000	Land Improvements at Valuation	0.00	0.00	0%	0	50
0215-4000	Land Clearing Account	0.00	51,346.35	41%	125,000	95,500
0217-4000	WIP - Land Improvements	3,290.00	246.27	0%	500,000	503,240
0221-4000	Aerodrome Landing Strip at Cost	0.00	0.00	0%	0	0
0231-4000	Aerodrome Landing Strip at Valuation	10,205,033.00	0.00	0%	0	10,205,033
0241-4000	Accum Depn - Aerodrome Landing Strip	(1,741,722.24)	(76,550.76)	23%	(329,700)	(2,071,422)
0242-4000	WIP - Aerodrome Upgrade	590.04	309,161.43	81%	380,000	3,292,699
0300-4000	Buildings at Cost	4,154,044.78	0.00	0%	0	4,154,044.78
0310-4000	Buildings at Valuation	51,544,674.40	0.00	0%	0	51,544,674
0320-4000	Accum Depn - Buildings	(9,888,001.59)	(360,102.82)	43%	(845,170)	(10,713,699)
0330-4000	Other Structures at Cost	26,367.03	0.00	0%	0	26,367.03
0340-4000	Other Structures at Valuation	8,051,460.00	0.00	0%	0	8,051,460
0350-4000	Accum Depn - Other Structures	(2,085,352.28)	(92,780.57)	---	0	(2,178,132.85)
0360-4000	WIP - Buildings	269,304.30	220,552.05	9%	2,356,282	489,856.35
0370-4000	WIP - Other Structures	222,711.76	192,091.89	24%	784,305	414,803.65
0380-4000	Parks at Cost	0.00	0.00	0%	0	0
0381-4000	Accum Depn - Parks	(319,794.24)	(9,321.28)	---	0	(329,115.52)
0382-4000	WIP - Parks	0.00	0.00	0%	0	0
0383-4000	Parks at Valuation	1,768,771.00	0.00	0%	0	1,768,771
0400-4000	Equipment	1,759,799.78	0.00	0%	0	1,759,799.78
0410-4000	Accum Depn - Equipment	(1,148,487.56)	(7,624.41)	10%	(76,300)	(1,156,111.97)
0411-4000	Plant	12,465,813.76	0.00	0%	0	12,465,813.76
0415-4000	Accum Depreciation - Plant	(5,840,389.59)	(331,466.19)	47%	(712,200)	(6,171,855.78)
0420-4000	Furniture and Fittings	2,112,888.28	0.00	0%	0	2,112,888.28
0430-4000	Accum Depn - Furniture and Fittings	(2,630,416.62)	(568.21)	14%	(4,200)	(2,630,984.83)
0445-4000	Plant Clearing Account	70,223.60	5,824.94	0%	1,212,000	76,048.54
0500-4000	Road Infrastructure at Cost	7,192,155.94	0.00	0%	0	7,192,155.94
0510-4000	Road Infrastructure at Valuation	228,870,632.00	0.00	0%	0	228,870,632
0520-4000	Accum Depn - Road Infrastructure	(35,006,028.50)	(1,104,864.65)	43%	(2,587,600)	(36,110,893.15)
0525-4000	WIP - Road Infrastructure	1,039,903.11	1,919,222.78	49%	3,919,264	2,959,125.89
0530-4000	Water Infrastructure at Cost	150,158.97	0.00	0%	0	150,158.97
0540-4000	Water Infrastructure at Valuation	19,180,926.00	0.00	0%	0	19,180,926
0550-4000	Accum Depn - Water Infrastructure	(6,486,152.35)	(86,833.18)	43%	(203,300)	(6,572,985.53)
0555-4000	WIP - Water Infrastructure	136,213.88	155,965.04	15%	1,073,787	292,178.92
0560-4000	Sewerage Infrastructure at Cost	680,790.62	0.00	0%	0	680,790.62
0570-4000	Sewerage Infrastructure at Valuation	21,255,545.00	0.00	0%	0	21,255,545
0580-4000	Accum Depn - Sewerage Infrastructure	(5,808,222.43)	(88,188.85)	44%	(200,300)	(5,896,411.28)
0585-4000	WIP - Sewerage Infrastructure	131,633.44	0.00	0%	0	131,633.44

General Ledger2017.3.2.1 Balance Sheet Page - 3
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Details. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2018 Printed(KENT): 02-01-2018 9:21:20 AM

	OPENING BALANCE	YEAR TO DATE	BUDGET	CURRENT BALANCE	BUDGET
	31 Dec 2017			31 Dec 2017	
0586-4000 WIP - Aurora Estate Stage 2	12,067.70	0.00	0%	0	12,067.70
0587-4000 WIP - Aurora Estate Stage 3	18,650.00	0.00	0%	0	18,650.00
0588-4000 WIP State Gov - Bradleys Gully Div	0.00	0.00	0%	0	0.00
0589-4000 WIP -Dev Ind Sub Div C'ville Airport	0.00	0.00	0%	0	0.00
0595-4000 Residential Land Resale (NCA)	0.00	0.00	0%	0	0.00
0597-4000 Equipment Clearing Account	0.00	0.00	0%	0	(19,247)
0200-0001 NON-CURRENT ASSETS TOTAL	305,913,080.99	696,109.83	13%	5,391,868	306,609,190.82
TOTAL NON-CURRENT ASSETS	305,913,080.99	696,109.83	13%	5,391,868	306,609,190.82
TOTAL ASSETS	316,748,327.48	(2,834,210.04)	-52%	5,417,489	313,914,117.44
CURRENT LIABILITIES					
0600-0001 CURRENT LIABILITIES					
0600-5000 Accounts Payable	0.00	(1,763.67)	---	0	(1,763.67)
0605-5000 Accrued Expenses - All	1,226,023.94	(1,249,471.97)	---	0	(23,448.03)
0610-5000 Fire Services Levy Payable	3,222.79	19,534.34	---	0	22,757.13
0612-5000 Unearned Revenue	242,638.00	(242,638.00)	---	0	0.00
0625-5000 Payroll Suspense	0.00	(1,222.55)	---	0	(1,222.55)
0630-5000 Wages Advance	0.00	0.00	0%	0	0.00
0632-5000 RDO & Toil Accumulated	39,045.46	(10,427.65)	---	0	28,617.81
0635-5000 Stock Routes Fees Payable	34,434.57	0.00	0%	0	34,434.57
0636-5000 Finance Lease - Current	0.00	0.00	0%	0	0.00
0640-5000 Office Extension Current Loan	14,894.02	(7,299.58)	---	0	7,594.44
0645-5000 Cosmos Centre Current Loan	32,378.26	(15,868.63)	---	0	16,509.63
0650-5000 Medical Centre Current Loan	26,953.29	(13,220.44)	---	0	13,732.85
0660-5000 Roadworks Current Loan	0.00	0.00	0%	0	0.00
0665-5000 Plant Replacement Current Loan	0.00	0.00	0%	0	0.00
0666-5000 Plant Replacement No 2 Current Loan	0.00	0.00	0%	0	0.00
0670-5000 Residential Develop Current Loan	120,001.05	(58,786.21)	---	0	61,214.84
0671-5000 Flood Mitigation Current Loan	119,674.20	(54,690.18)	---	0	64,984.02
0672-5000 Airport Upgrade Current Loan	36,811.84	(18,246.24)	---	0	18,565.60
0675-5000 Annual Leave payable	847,467.18	41,505.23	---	0	888,972.41
0680-5000 Long Service Leave Payable	1,314,548.71	(46,649.88)	---	0	1,267,898.83
0685-5000 Sick Leave Payable	233,032.83	(10,473.16)	---	0	222,559.67
0690-5000 Land Rebate Holding Account	(7,000.00)	0.00	0%	0	(7,000.00)
0699-5000 Suspense Account: General Account	38,104.01	(3,352.35)	---	0	34,751.66
0600-0001 CURRENT LIABILITIES TOTAL	4,322,230.15	(1,673,070.94)	---	0	2,649,159.21

General Ledger2017.3.2.1 Balance Sheet Page - 4
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Details. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2018 Printed(KENT): 02-01-2018 9:21:20 AM

	OPENING BALANCE	YEAR TO DATE 31 Dec 2017	BUDGET	CURRENT BALANCE 31 Dec 2017	BUDGET
TOTAL CURRENT LIABILITIES	4,322,230.15	(1,673,070.94)	0	2,649,159.21	110%
NON-CURRENT LIABILITIES					
0700-0001 NON-CURRENT LIABILITIES					
0700-6000 Non-Current Long Service Leave	124,575.16	0.00	0	124,575.16	83%
0701-6000 Finance Lease - Non current	0.00	0.00	0	0.00	0%
0740-6000 Office Extension Non-Current Loan	73,192.40	0.00	(6,490)	73,192.40	90%
0745-6000 Cosmos Centre Non-Current Loan	159,113.79	0.00	(14,110)	159,113.79	90%
0750-6000 Medical Centre Non-Current Loan	181,268.48	0.00	(15,000)	181,268.48	94%
0760-6000 Roadworks Non-Current Loan	0.00	0.00	0	0.00	0%
0765-6000 Plant Replacement Non-Current Loan	0.00	0.00	0	0.00	0%
0766-6000 Plant Replacement No 2 Non-Current	0.00	0.00	0	0.00	0%
0770-6000 Residential Develop Non-Current Loan	272,519.99	0.00	(27,980)	272,519.99	75%
0771-6000 Flood Mitigation Non-Current Loan	1,289,262.27	0.00	(96,045)	1,289,262.27	98%
0772-6000 Airport Upgrade Non-Current Loan	920,291.42	0.00	(31,745)	920,291.42	99%
0700-0001 NON-CURRENT LIABILITIES TOTAL	3,020,223.51	0.00	(191,370)	3,020,223.51	94%
TOTAL NON-CURRENT LIABILITIES	3,020,223.51	0.00	(191,370)	3,020,223.51	94%
TOTAL LIABILITIES	7,342,453.66	(1,673,070.94)	(191,370)	5,669,382.72	101%
NETT ASSETS/(LIABILITIES)	309,405,873.82	(1,161,139.10)	5,608,859	308,244,734.72	98%

General Ledger2017.3.2.1 Balance Sheet Page - 5
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Details. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2018 Printed(KENT): 02-01-2018 9:21:20 AM

		OPENING	YEAR TO DATE		BUDGET	CURRENT BALANCE	
		BALANCE	31 Dec 2017			31 Dec 2017	BUDGET
COMMUNITY EQUITY							
=====							
0800-0001	EQUITY						
0800-0002	SHIRE CAPITAL						
0805-7000	Retained Surplus	47,026,755.59	0.00	0%	0	47,026,755.59	100% 47,026,756
0807-7000	Retained Surplus-Cosmos	42,875.00	0.00	0%	0	42,875.00	100% 42,875
0810-7000	Asset Revaluation Reserve - Roads	119,269,628.35	0.00	0%	0	119,269,628.35	100% 119,269,628
0811-7000	Asset Revaluation Reserve - W & S	23,900,593.26	0.00	0%	0	23,900,593.26	100% 23,900,593
0812-7000	Asset Reval Res - Bldgs & Structures	38,355,806.81	0.00	0%	0	38,355,806.81	100% 38,355,807
0813-7000	Asset Revaluation Reserve-Land	3,203,460.63	0.00	0%	0	3,203,460.63	100% 3,203,461
0815-7000	Asset Revaluation Reserve Aerodrome	8,723,400.10	0.00	0%	0	8,723,400.10	100% 8,723,400
0816-7000	Asset Revaluation Reserve - Plant	0.00	0.00	0%	0	0.00	0% 0
0820-7000	Current Surplus / Deficit	0.00	(1,161,139.10)	-20%	5,708,859	(1,161,139.10)	-20% 5,708,859
0825-7000	Year End Surplus/Deficit	68,883,354.08	0.00	0%	0	68,883,354.08	102% 67,830,151
		-----	-----		-----	-----	
0800-0002	SHIRE CAPITAL TOTAL	309,405,873.82	(1,161,139.10)	-20%	5,708,859	308,244,734.72	98% 314,061,530
0830-0002	RESERVES						
		-----	-----		-----	-----	
0800-0001	EQUITY TOTAL	309,405,873.82	(1,161,139.10)	-20%	5,708,859	308,244,734.72	98% 314,061,530
		-----	-----		-----	-----	
TOTAL COMMUNITY EQUITY		309,405,873.82	(1,161,139.10)	-20%	5,708,859	308,244,734.72	98% 314,061,530



Recommendation / Report

From: Ken Timms – Director of Corporate Services
Ordinary Meeting – 18th January 2018

Subject

Operational Plan Update

PROPOSED RESOLUTION:

“That Council under section 174 (3) of the Local Government Regulation 2012, receive the progress report on the 2017/18 Operational Plan as presented.”

BACKGROUND:

Purpose

Attached to this recommendation is a report outlining progress on the implementation of the 2017/18 Operation Plan.

Discussion

As per the legislation:-

Local Government Regulation 2012

Division 4 Annual operational plan

174 Preparation and adoption of annual operational plan

- (1) A local government must prepare and adopt an annual operational plan for each financial year.
- (2) The local government may, but need not, adopt the annual operation plan for a financial year at the same time the local government adopts its budget for the financial year.
- (3) **The chief executive officer must present a written assessment of the local government’s progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.**
- (4) A local government may, by resolution, amend its annual operational plan at any time before the end of the financial year.
- (5) A local government must discharge its responsibilities in a way that is consistent with its annual operational plan.

Attached is an updated progress report on the implementation of the 2017/18 Operational Plan. It is presented for Council’s consideration and / or direction.

At this point in the financial year, Council would be proximately 50% through the implementation process.

Financial Risks Nil.

Environment Risks Nil.

Social Risks Nil.

Recommendation “That Council Receives the report for consideration.”



Operational Plan 2017-2018

Budget 2017-2018

Reviewed on 31 December 2017

INDEX

PAGES

- 1 Governance
 - Risk Management
 - Human Resources
 - Revenue
 - Stores
 - Administration
 - 2 Finance
 - Oncosts
 - Libraries
 - Aerodrome
 - Economic Development
 - Staff Housing
 - 3 Cultural Development
 - Tourism/Cosmos
 - Land Development
 - Community Facilities
 - 4 Environmental
 - Refuse Management
 - Engineering
 - 5 Building & Planning
 - Water
 - Sewerage
- * Operation Plan should be read in conjunction with the Corporate Plan and Budget documentation.

GOVERNANCE

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Adequately trained elected members	CEO	Suitable training provided by LGAQ and other agencies	Ongoing	Roles and responsibilities understood and implemented in accordance with LGA 2009	40,000.00	50	Attendance arranged to various LGAQ programs.
Provide civic receptions & promotion for the Shire	CEO	Suitable receptions & promotion of Shire	Ongoing	Increase in participation rates	15,000.00	50	Assistance to various events.
Provide for elected member statutory remuneration	CEO	Remuneration tribunal determination implemented	Ongoing	Allowances and expenses provided for in annual budget	330,000.00	50	Achieved, ongoing.
Provide for external and internal audit functions	DCS	QAO Auditors appointed and Internal Audits being undertaken	Ongoing	QAO audit completed within statutory timeframe. Meetings of the Internal Audit Committee are undertaken.	50,000.00	40	External Audit for 2016/17 completed, only minor issues detected. Internal Audit pending quotes.
Provide for appropriate elected member conference attendance	CEO	Attend LGAQ annual conference and regional LG conferences, delegations, promotions	Ongoing	Adequate attendance & feedback completed	35,000.00	50	Achieved.

RISK MANAGEMENT

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Disaster Management Plan implemented	CEO	LDMG adequately funded and resourced	Ongoing	Regular LDMG meetings held	65,000.00	50	Achieved, ongoing. Multi agency exercise conducted at the airport.
Enterprise Risk Management framework implemented	DCS	ERM and a Risk Register are implemented throughout the organisation	Ongoing	ERM implemented and Risk Register developed / reviewed annually	20,000.00	30	Update meeting held with JLTA in November. Working on a Risk Matrix for Council.
Work Health & Safety Management System is implemented	DCS	WH&S System is implemented throughout the organisation.	Ongoing	Audit of WH&S System is greater than 70%	170,000.00	50	Achieved 70.2%. Monthly meetings to ensure continuous improvement.
Roadworks Quality Assurance System is implemented	DCS	RQAS is implemented throughout the organisation.	Ongoing	Annual Audit of the RQA System is successful	20,000.00	30	Regular meetings held. Preparing for compliance with new Standard.
Emergency services recruitment and training maintained	CEO	SES adequately funded and resourced	Ongoing	SES teams prepared and in state of readiness	3,000.00	50	Achieved, ongoing.

HUMAN RESOURCES

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provision of Human Resource requirements for employees	DCS	HR is adequately resourced and staff are well trained and informed. Management are given timely and appropriate advise on staff matters.	Ongoing	Service standards achieved	15,000.00	50	Preparing for Appraisal process - for compliance with WH&S. Currently working a new EBA.

REVENUE

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Rates, charges, subsidies, grants, fees, donations and contributions collected	DCS	Collect and receive in accordance with statutory obligations	Ongoing	Revenue policy and statement principles applied in accordance with budget forecasts	8,550,000.00	50	1st Rate run successful.

STORES

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Suitable Store operation	DCS	Engage sufficient experienced employees	Ongoing	Inventory levels sufficiently maintained to support operation of works programs	100,000.00	50	Stores now undertaking the purchasing for the Workshop also.

ADMINISTRATION

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide administrative support to the organisation	DCS	Engage sufficient experienced employees, technological and communications support	Ongoing	Operations supported, public and community expectations achieved, capabilities enhanced	2,300,000.00	50	Achieved - ongoing.
Upgrade office telephone system	DCS	Replace existing telephone system	17/18	System upgraded and commissioned	15,000.00	95	Achieved, some issues remain with the W/shop and Stores phones.

FINANCE

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Borrowing costs, debt collection and bank charges minimised	DCS	Prudent and responsible administration of the revenue and debt policies	Ongoing	Budget forecasts achieved	30,000.00	50	Achieved with monitoring on high risk areas.

ONCOSTS

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Adequate recovery of administrative overheads to match expenses	DCS	Apply oncost rates to recover overheads thru job costing system	Ongoing	Oncosts distributed over operations. Cost neutral	-	50	Achieved.

ASSETS

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Suitable Asset Management System covering all asset types	DES	Implementation of an Asset Management System across the organisation	Ongoing	System is implemented.	100,000.00	2	Shepherds have been engaged to undertake road assets and produce an AMP by 30 June.

LIBRARIES

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide library services for public use	DCS	Adequately staffed and resourced libraries provided in Augathella, Charleville & Morven	Ongoing	Service levels maintained	272,000.00	50	Achieved, ongoing.

AERODROME

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide aerodromes of an appropriate standard	DCS	Adequately staffed and resourced aerodromes to meet standards appropriate to accommodate regional passenger airlines in Charleville. Sealed light aircraft aerodromes provided in Augathella.	Ongoing	Service levels maintained.	376,000.00	50	Achieved, monitoring cost of new terminal.
Upgrade apron and surrounds	DES	Finalise upgrade	17/18	Upgrade completed	300,000.00	100	Completed.

ECONOMIC DEVELOPMENT

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide avenues for Council and other organisations to develop opportunities for future growth within the Shire	EDO	Adequately staffed and resourced economic development/grants section to source grants and subsidies and private investment opportunities aiding the continued growth of the Shires prosperity. Maintain links with SWRED	Ongoing	Growth maintained. Regional links strengthened.	369,000.00	50	Achieved, ongoing

STAFF HOUSING

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide housing to an acceptable standard for senior staff	DCS	Maintain staff housing to a sufficient standard to assist in retention levels	Ongoing	Staff retention levels maintained	89,000.00	50	Achieved, Seeking solution to DES house.

CULTURAL DEVELOPMENT

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide adequate levels of resources and support for community cultural development	DCS	Support and promote active RADF committee	Ongoing	Development of the arts and cultural projects completed on an ongoing basis	55,000.00	50	1st round of funding approved, 2nd round to be called early February.
Construct Arts Centre	DCS	Design and construct Arts Centre	17/18	Arts Centre completed	350,000.00	90	Building nearing completion, requires external paint and fit out.
Provide adequate levels of resources and support for community assistance	DCS	Community organisations are consulted and funds allocated in line with the Policy	18/19	Support is distributed in line with Council's Policy	80,000.00	50	Organisations advised of levels of support.
RADF Mural Water Tower	DCS	Design and construct	17/18	Completed	20,000.00	10	Awaiting confirmation of Artist arrival.

Tourism/Cosmos

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Continued development of Cosmos Centre as a tourist destination within the tourist precinct	CEO	Support and promote the Cosmos Centre as the home of the natural sciences and tourist information centre	Ongoing	Visitor numbers increased. Sales increased.	1,036,000.00	50	Figures for the half year indicated a very good tourism season. Centre is on budget!!!
Increase sales	DCS	Promotion of products to visitors	Ongoing	Sales increased.	456,000.00	50	An improved outcome for tourism this season. Budget has been met.
Cosmos redevelopment	DCS	Refurbish existing buildings/interior - Stage 2	17/18	Aspects & functionality improved	635,000.00	5	Finalising Project outcomes prior to commence of Planetarium

LAND DEVELOPMENT

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Continued development of land for residential and commercial purposes	DCS	Acquisition of suitable land for staged development. Planning ongoing.	Ongoing	Suitable land purchases for development. Planning commenced.	500,000.00	5	Finalising Native Title issues prior to commencement.

Community Facilities

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Parks and gardens maintained for continued public use and enjoyment	DES	Maintain and improve parks & gardens to attract visitors and public use generally	Ongoing	Parks & gardens maintained to high standard. Visitor numbers increased.	685,000.00	50	Ongoing maintenance & improvements
Sporting facilities & showgrounds maintained to safe standard	DES	Maintain and improve sporting facilities to attract users, visitors and public use generally. Maintain to a safe standard	Ongoing	Participation rates increased	794,000.00	50	Ongoing maintenance & improvements
Community facilities maintained to a reliable and high standard	DES	Maintain and improve radio and television rebroadcast facilities taking into account technological changes	Ongoing	Community expectations achieved	30,000.00	50	Ongoing maintenance & improvements
Public halls, cultural centre & medical practitioners facilities maintained to an appropriate standard	DES	Maintain and improve structures and facilities to reflect public use	Ongoing	Public use maintained or improved	110,000.00	50	Ongoing maintenance & improvements
Cemeteries maintained to a respectful standard	DES	Maintain and improve structures and facilities to reflect community expectations	Ongoing	Community expectations achieved	110,000.00	50	Ongoing maintenance & improvements
Public conveniences maintained to a safe and healthy standard	DEHS	Maintain and improve structures and facilities to reflect community expectations	Ongoing	Community expectations achieved	115,000.00	50	Sharps containers installed & Maintenance
Aged care facilities maintained to a safe and otherwise appropriate standard	DCS	Maintain and improve housing and facilities to reflect community expectations and other agency standards	Ongoing	Standards maintained and improved	75,000.00	50	Ongoing maintenance.
Acquire housing stocks from Department of Works & Housing	CEO	Negotiate payout of contingent liability with the Department to acquire ownership	2 years	Ownership of housing stock	251,000.00	0	Final payment should be in the next quarter.

ENVIRONMENTAL

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Community health standards maintained	DEHS	Licensed premises, immunisations, pest control and inspections carried out regularly	Ongoing	Retain services of appropriately qualified health officer to ensure compliance of local laws and regulations	108,000.00	50	EHO retained licensing, ongoing
Local laws regarding keeping and control of animals including wild dogs are policed where necessary	DEHS	Permits, registrations, trapping & baiting where appropriate are carried out routinely	Ongoing	Complaints minimised. Compliance increased	280,000.00	50	Ongoing patrols & infringements issued.
Town reserves and riverine protection and improvements maintained	DEHS	Maintain and improve town reserves and riverine areas to reduce hazards and improve public safety	Ongoing	Hazard and safety impacts minimised. Community expectations achieved	159,000.00	50	Ongoing maintenance.
Stock routes maintained to an appropriate standard in accordance with legislative requirements	DEHS	Maintain and improve stock routes to ensure availability for stock movements. Ensure compliance with local laws or regulations by users and adjacent landholders	Ongoing	Stock routes and water facilities condition maximised	340,000.00	50	Ongoing maintenance and funding gained for capital works.

REFUSE MANAGEMENT

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Regular refuse removal and disposal carried out	DEHS	Residential refuse removal and disposal services carried out to an appropriate environmental and health standard	Ongoing	Community expectations achieved. Health risks minimised.	282,000.00	50	Monitor
Land fill operations carried out effectively and efficiently	DEHS	Refuse disposed of and treated in a timely manner.	Ongoing	EPA requirements fulfilled. Health impacts minimised	150,000.00	50	Monitor

ENGINEERING

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Engineering staffing levels maintained	DES	Retain appropriately qualified staff to provide efficient engineering services	Ongoing	Civil construction works carried out to meet community and regulatory standards	3,370,000.00	50	Filling positions as vacancies occur.
Construction plant maintained to an efficient and safe standard	DES	Workshop staff, facilities and equipment resourced to reduce downtime and increase plant availability	Ongoing	Plant availability and hire income maximised	481,000.00	50	Serviced as required.
Contract civil works on behalf of other agencies and funding programs delivered	DES	Works carried out in a timely and efficient manner to maximise use of resources and comply with contract or program requirements. Angellala approaches incl.	Ongoing	Contracts completed on time. Works program fulfilled	4,839,000.00	50	Contracts completed on schedule.
Improve and maintain road and street infrastructure	DES	Road maintenance works carried out in a timely and efficient manner to minimise risk to the travelling public. Road improvement works carried out to raise the level of standard over the network	Ongoing	Maintenance standards achieved. Works program fulfilled	2,250,000.00	50	Maintain and improve.
Renew dilapidated bridge structures	DES	Various	17/18	Civil works completed to appropriate standard	215,000.00	100	Langlo Bridge - timber deck replaced with concrete.
Rural roads upgrading	DES	Various	17/18	Upgrades completed	1,800,000.00	50	New sealing of roads.
Town Streets upgrading	DES	Various	17/18	Upgrades completed	800,000.00	50	New seals / widenings
Upgrade culverts	DES	Various	17/18	Works completed	200,000.00	75	As required
Plant Renewals	DES	Replace plant as per schedule	17/18	Works completed	875,000.00	50	As per the Plant Replacement Program
New footpaths	DES	Various	17/18	Works completed	150,000.00	50	Yes
Levy Bank	DES	Repairs	17/18	Works completed	100,000.00	25	Maintenance

BUILDING & PLANNING

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Manage Planning Scheme	DCS	Retain services of appropriately qualified officer to ensure SPA compliance	Ongoing	Non compliance issues minimised. Development approvals in accordance with regulatory framework	40,000.00	50	Achieved, ongoing.
Building and ancillary construction compliance maintained	Contract	Regular compliance inspections carried out	Ongoing	Building works carried out to appropriate standard	15,000.00	50	Achieved, ongoing.

WATER

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide adequate and safe urban drinking water supply	DEHS	Ensure regular monitoring of water supply to ensure water quality is assured	Ongoing	Water quality maintained	100,000.00	50	Ongoing
Storage and supply of urban water maintained	DES	Reservoirs, mains and services regularly inspected, monitored, repaired or replaced where appropriate	Ongoing	Uninterrupted supply maintained	755,000.00	50	Urban water supply maintained.
Upgrade mains, flow meters and switchboards Morven, Aug, C'ville	DES	Upgrade in accordance with management plan	17/18	Water quality and supply maintained	450,000.00	50	As required

SEWERAGE

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% compl	Comments
Sewerage treatment plant and ponds operating to standard	DEHS	Ensure regular monitoring of effluent to ensure quality is maintained and plant operating efficiently	Ongoing	EPA licence requirements met	100,000.00	50	Ongoing
Sewer reticulation operating at maximum efficiency	DES	Pump stations, mains and services regularly inspected, monitored, repaired or replaced where appropriate	Ongoing	Uninterrupted service maintained and public health not compromised	335,000.00	50	Service maintained
Upgrade pump stations and mains	DES	Upgrade in accordance with management plan	17/18	Completed & commissioned	160,000.00	50	As required.



Recommendation / Report

From: Ken Timms – Director of Corporate Services
Ordinary Meeting – 18th January 2018

Subject

Budget Request – Variation.

PROPOSED RESOLUTION:

“That Council approve of the alteration works at the Charleville Airport as set out in this report.”

BACKGROUND:

Purpose

There are 3 issues at the Charleville Airport that need to be resolved prior to 30th June 2018.

Discussion

Three issues have arisen at the Charleville Airport

1. We cannot open the doors on the eastern end of the Qantas Hangar.
2. We need to resolve the issue of no access to the terminal building when Qantas / Rex staff are not available.
3. For the Charleville Airfield and WWII Museum to be operable / developed, the old terminal needs to be lockable.

The solution/s I propose are listed below;

1. As per the attached quote, Stubbs Engineering build a similar brace as the western end on the eastern end of the hangar. They are also recommending we put a brace in the middle. Once the hangar doors work properly, Council will be able to rent out the eastern end. Whilst Stubbs Engineering are here they will check the Night Sky roof for wear and tear.- maintenance. Proximate cost \$22,000.
2. As per the attached plan of the new airport terminal, issues have arisen when customers have been evicted from or not allowed into the terminal by Qantas / Rex contractors, due to the fact that their equipment is valuable and cannot be left unattended. I am proposing that a glass door/s be installed as indicated in orange on the attached plan. Glass doors will be made of same material and colour as the building. This will allow customers either stranded or waiting to be in the cool departure lounge, not outside in the heat. Proximate cost \$8,000. See attached photo.
3. Recently Council approved to lease the old airport terminal to the Charleville Airfield and WWII Museum. Other than the lease arrangements, this has become problematic. Currently the toilet in the old terminal is used for General Aviation (GA). People are reluctant to donate museum items, unless they are secure. Furthermore, it is a known fact that GA is using an unapproved site closer to the refueling site. My solution is to build a small unisex toilet beside the refueling site for GA. Cost is low, as toilet can be built virtually over the main. This will solve the cleansing issue and the Museums

issue. Once completed the Museum can be created (ie painted, items stored, signage and opening). Proximate cost \$25,000. See attached photos.

Funds are not in the budget at present, if Council were to proceed, approved funds / project would be part of Budget Review.

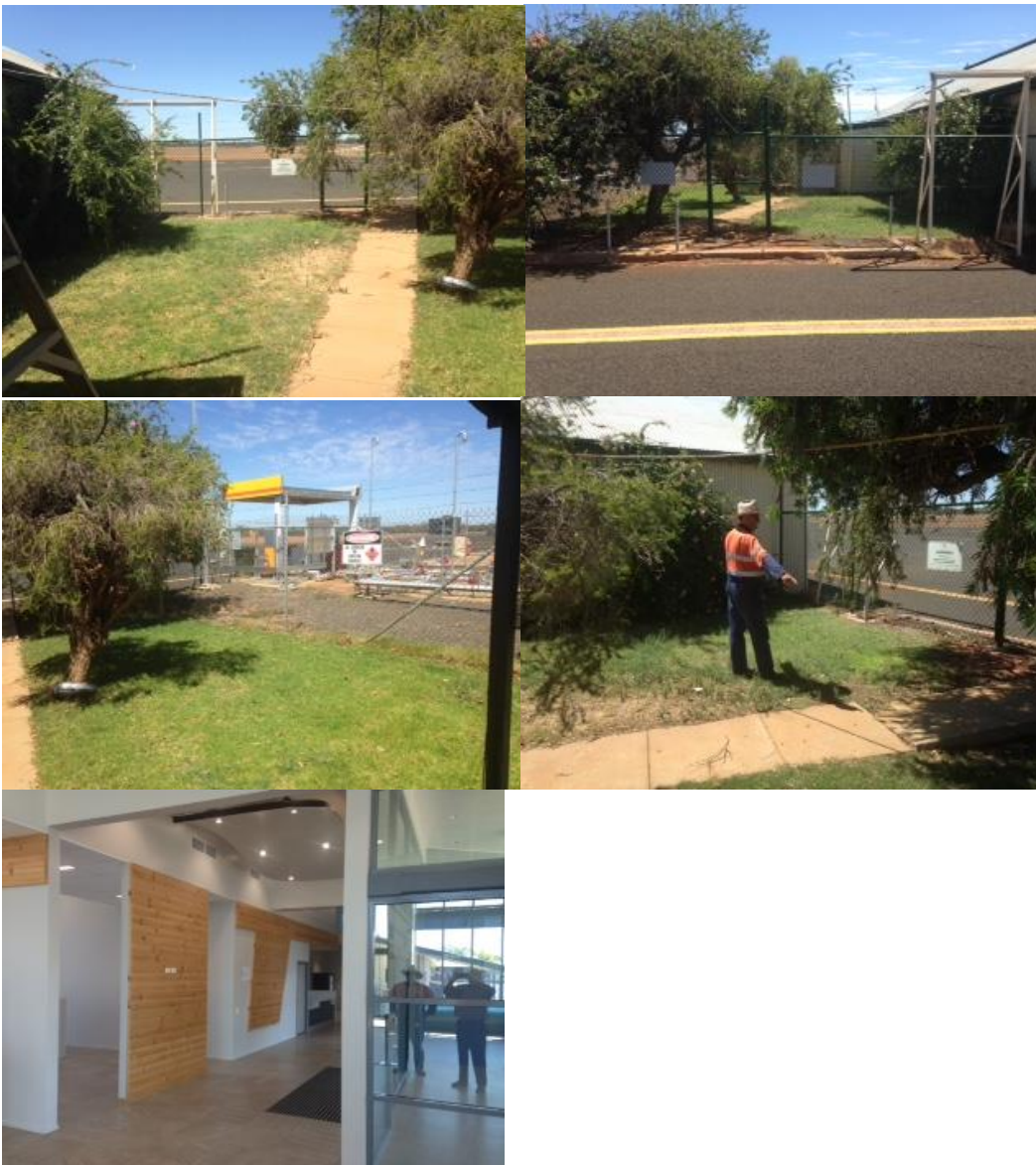
Approving the alterations, will have them undertaken in 2 months.

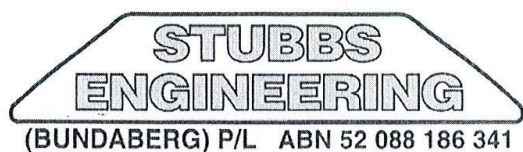
Financial Risks \$55,000 of capital works. Part of Budget Review.

Environment Risks Currently issue #3.

Social Risks Solve and issue with Airline passengers and would be supported by people travelling distances to the Charleville Airport.

Recommendation “That Council agree to undertaking the alterations at the Charleville Airport.”





1-3 Melvin Street, BUNDABERG Q 4670
Ph: 07 4153 4743 Mobile: 0414 634 743
Email: admin@stubbsengineering.com.au
Web: www.stubbsengineering.com.au

Quote Number Q 1616.

Mr Ken Timms
Murweh Shire Council

08/01/2018.

Dear Ken.

Re: Quotation to Reinforce Sagging Truss on R.F.D.S Maintenance Hangar

We appreciate the opportunity to provide a quotation to fabricate, supply and install an underslung support truss at the entrance of the R.F.D.S. Maintenance Hangar.

Following our conversation 08/01/18, I believe the best option will be to add Two support trusses to stabilize the R.F.D.S Hanger Roof.

All Workplace Health & Safety equipment, J.S.A. & relevant documentation will be supplied by Stubbs Engineering.

Quote to fabricate, supply and install under slung support truss at the eastern end of R.F.D.S Maintenance Hangar.

Supply of materials includes hanging frames, fixing plates, tie rods, turnbuckles, bolts etc.

\$12,700.00

Includes Travel to site and return, installation, accommodation & meals for 3 men (4 days)

To supply and install 2 nd Truss in the Centre of Hangar

\$8,900.00

Total price excluding GST

\$21,600.00

Scissor lift to be provided by Murweh Shire Council.

We would be available to complete this work , early March'18.

I trust this meets with your approval and I look forward to your reply in due course.

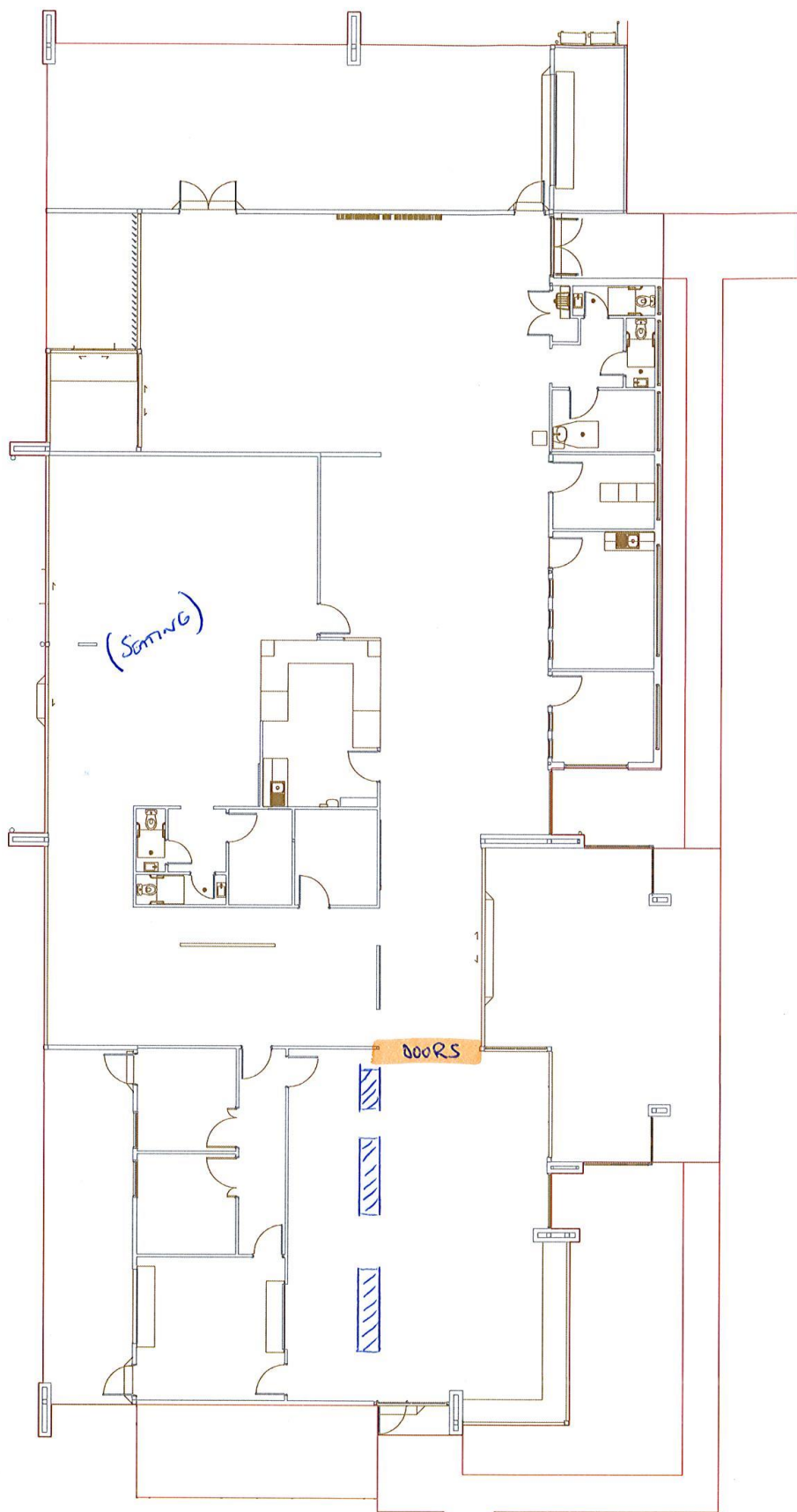
Should you require any further information please contact me on 4153 4743 or mobile 0414 634 743.

Yours faithfully

Dave Stubberfield
Manager / Director

* Also check the COSMOS NIGHT SKY ROOF.

Welding & Fabrication (Stainless/Aluminium/Steel)
Specialists in Mobile & Fixed Conveyors/Augers
Installation & Site Maintenance





Recommendation / Report

From: Ken Timms – Director of Corporate Services
Ordinary Meeting – 18th January 2018

Subject

Augathella Cultural Association Inc.

PROPOSED RESOLUTION:

“That Council contribute \$10,000 towards the Augathella Cultural Association to operate Rural Transaction Centre in Augathella for the 2017/2018 financial year.”

BACKGROUND:

Purpose

The Augathella Cultural Association is requesting financial support from Council to operate the Augathella Rural Transaction Centre. Attached is a letter of request from the Association.

Discussion

Historically Council has supported the Association by way of \$10,000 per annum.

Part of the support package from Council was a requirement that the Association would supply to Council with a copy of their Audited Annual Financial Statements. A copy of the 2016/2017 Annual Financial Statements are attached. Also attached is copy of the 2017/2018 budget for the Association.

It is quite evident that the Association does not make enough funds to cover operational costs. As a business, I am concerned that the ongoing outlook is not favorable when employees cost outweigh income. From 2016 wages expenses has increased. Interesting too, that they operate a BOQ service and then pay bank charges.

Concern is raised over the reliance on a set amount of support. There are no incentives to encourage self-sustainability.

Financial Risks \$10,000 of support and this may go for perpetuity.

Environment Risks Nil.

Social Risks No support would see Community up in arms.

Recommendation “That Council agree to \$10,000 support to the Association.”

From: Trish [<mailto:ardentrish@bigpond.com>]
Sent: Tuesday, 5 December 2017 3:37 PM
To: Neil Polglase
Cc: Amelia Carmichael; Fred Bryant
Subject: FW: Audit and reports

Augathella Cultural Assn
 PO Box 173
 Augathella 4477

Neil Polglase
 Murweh Shire Council
 Charleville 4470
 5th December 2017

Hi Neil

The Augathella Cultural Association have not heard from Murweh Shire Council re support of the RTC in 2017 -2018

Attached is the past Audited Statement as well as current position of our Association
 Also attached is the letter forwarded to Council at budget consideration

As you can see we anticipate a shortfall during 2017 -2018.

Sincerely
 Trish Arden
 President
 Augathella Cultural Association

From: Augathella Cultural Association [<mailto:augcentre@outlook.com>]
Sent: Thursday, 23 November 2017 11:30 AM
To: Trish Arden <ardentrish@bigpond.com>
Subject: Audit and reports

Hi Trish,

Attached is the 2016 2017 audit and Cashbook reports to date.

As a true reflection of the RTC balances, below are the total funds held by the RTC at the start of the last three years.

Financial Year 2015 2016

01/07/2015 Total Balance \$2469.98

23/11/2015 received from the MSC \$10,000

23/06/2016 received from the MSC \$10,000 and carried forward as income for 2016 2017

Financial Year 2016 2017

01/07/2016 Total Balance \$12,116.07

Financial Year 2017 2018

01/07/2017 Total Balance \$17,443.54

Financial Year 2018 2019

01/07/2018 Forecast Total Balance \$12,602.67

The most recent 2016 2017 audit shows an RTC surplus of \$5761.28, which includes the \$10,000 from the MSC. Without the \$10,000, the audit would show an RTC loss of \$4238.72. For the 2017 2018 financial year, the RTC is forecast to have a loss of \$4840.87 (with no MSC contribution).

The audit shows an amount of \$2000 still owing to the ACA from the RTC, I thought I had transferred this but I must not have.

Regards Keith

Augathella Cultural Assn Inc.
PO Box 173
Augathella, QLD 4477

Murweh Shire Council
Attn: Neil Polglase
PO Box 63
Charleville, QLD 4470

Dear Neil,

We are writing to request continued support for the Augathella Rural Transaction Centre (RTC) in line with previous grants, \$10,000, to cover ever increasing running costs for the 2017-2018 financial year.

With the Murweh Shire Council's donation the viability of the services provided by the RTC will be assured and as an essential hub for the Augathella town and district the RTC deserves, and is a grateful recipient of the council funding which is used to cover major expenses.

As the bulk of the RTC's income is commissions based on BOQ business there is no guarantee of the income month to month and it is subject to change as per the Bank's commission policies, therefore it is crucial that the Murweh Shire Council maintain the financial assistance afforded in the past. It is even more urgent this year as the new Augathella Pharmacy has been placed in the RTC building in an area which has previously has been rented out to further the RTC's income. This is no longer an option to boost current income streams.

Please see attached Audited Income and Expenditure report for the financial year ending 30th June 2016. We look forward to receiving your ongoing support to maintain services in the Augathella district. If you have any questions please do not hesitate to contact me.

Regards,

Emma Bryant
Treasurer
Augathella Cultural Association

RTC Accounts

Augathella Cultural Associatio

Date 23/11/2017 Page 1

INCOME and EXPENDITURE for the period 1/07/2017 to 23/11/2017 (GST Gross)

This Year

INCOME	
Bank interest received	113.15
Bank of Qld Commission	15582.45
Dept of Human Services CL	5370.09
RTC Office Work	295.00
Other counter sales	63.00
QGAP Subsidy	17050.00
SSQ marketing subsidy	770.00
	<u>39243.69</u>
EXPENDITURE	
PAYG Withholding	-1414.00
Accounting and software	89.99
Bank account fees	20.15
Audit fees for RTC	1416.80
BOQ Insurance	664.48
BOQ security charges	173.25
Ergon Energy	948.22
Work Cover	373.53
RTC Kitchen Consumables	12.85
RTC office consumables	225.28
RTC Postage	23.15
Expend of QGAP marketing funds	811.25
Safety & fire expenses	173.47
MPR AMP super	748.37
KLC Colonial First State	1750.12
Telstra	361.16
RTC Wages	21752.75
	<u>28130.82</u>
CASH PROFIT/-LOSS	<u>11112.87</u>

ACA Accounts

Augathella Cultural Associatio

Date 23/11/2017 Page 1

INCOME and EXPENDITURE for the period 1/07/2017 to 23/11/2017 (GST Gross)

This Year

INCOME	
ACA Bank interest received	101.66
Cinema	310.00
Gallery donations	579.05
ACA Room Hire	1150.00
	<u>2140.71</u>
EXPENDITURE	
Audit fees for ACA	607.20
ACA Consumables	67.48
C Lonergan Cleaning	392.36
	<u>1067.04</u>
CASH PROFIT/-LOSS	<u>1073.67</u>

TOM WAGNER PTY. LTD.

ACN: 074 400 445 ABN: 44 074 400 445

Registered Tax Agent & Accountants

Director:

T.J. Wagner B.Bus, MPA

Member - Institute of Public Accountants

Reference: **TJW: 1953; KDE**



Tax Agent Number: 68951 008

Independent audit report

To the members of Augathella Cultural Association Inc.

We have audited the accompanying financial report, being a special purpose financial report, of **Augathella Cultural Association Inc.** which comprises the statement of financial position as at **30th June, 2017**, the statement of comprehensive income for the year then ended, statement of changes in equity for the year then ended, and the notes comprising a summary of significant accounting policies and other explanatory information.

The Management Committee's responsibility for the financial report

The Management Committee are responsible for the preparation and fair presentation of the financial report and have determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Association's Incorporation Act (Qld) and the needs of the members. The Management Committee's responsibility also includes such internal control as they determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Association's preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Management Committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

TOOWOOMBA OFFICE

447 South Street, Toowoomba Qld 4350 P.O. Box 6593, Clifford Gardens Qld 4350

Telephone: (07) 4634 1044 Mobile: 0458 541 013 Fax: (07) 4633 1146 Freecall: 1800 671 631

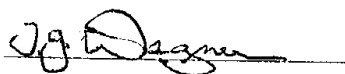
Email: TomW@Toowoomba.WDGPL.com.au

Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of **Augathella Cultural Association Inc.** as at **30th June, 2017** and of its financial performance for the year then ended on that date and complies with Australian Accounting Standards to the extent described in Note 1.

Basis of accounting

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Management Committee's reporting responsibilities. As a result, the financial report may not be suitable for another purpose.



[Signature]
Accountant

Thomas John Wagner - MIPA
Director - Tom Wagner Pty Ltd
PO Box 6593,
CLIFFORD GARDENS QLD 4350

18TH SEPTEMBER 2017

[Date]

AUGATHELLA CULTURAL ASSOCIATION INC.

STATEMENT OF FINANCIAL POSITION

AS AT 30TH JUNE 2017

	2017	2016
Current Assets		
Cash at Bank		
Bank of Queensland		
Main Cheque A/c 1000 37286	6411.33	15507.54
Main Websaver A/c 2065 4721	27075.12	25905.38
RTC Websaver A/c 2060 7770	13192.97	7277.68
RTC Grant A/c 1000 74343	1207.63	1451.09
RTC Commission A/c 2056 7167	-	3387.30
RTC Long Service Leave A/c 2165 1739	3042.94	-
Prepaid Superannuation:		
- Austsafe	356.36	356.36
Prepaid Long Service Leave	43.92	677.93
Prepaid Insurance:		
- Main A/c	513.16	600.92
- RTC	769.74	600.92
Loan from Main A/c to Rural Transaction Centre	2000.00	2000.00
Total Current Assets	54613.17	57765.12
Property, Plant & Equipment		
Buildings at Cost	152743.35	152743.35
Less Accumulated Depreciation	64910.10	59450.81
	87833.25	93292.54
Sound & Projection Equipment at Cost	16248.73	16248.73
Less Accumulated Depreciation	4229.96	1225.26
	12018.77	15023.47
Office Furniture & Equipment at Cost	53626.53	53263.80
Less Accumulated Depreciation	50880.03	49628.49
	2746.50	3635.31
Total Non-Current Assets	102598.52	111951.32
Total Assets	157211.69	169716.44

This Statement should be read in conjunction with the
attached Notes.

AUGATHELLA CULTURAL ASSOCIATION INC.STATEMENT OF FINANCIAL POSITIONAS AT 30TH JUNE 2017

	2017	2016
Current Liabilities		
Sundry Creditors:		
- Rural Transaction Centre	2270.82	2383.49
GST Adjustments to be done on next BAS	13.18	237.57
GST Payable on BAS	813.00	1288.00
Prepaid Income:		
- Murweh Shire Council Donation	-	10000.00
- Membership	222.74	-
Loan from Main A/c to Rural Transaction Centre	<u>2000.00</u>	<u>2000.00</u>
Total Liabilities	<u>5319.74</u>	<u>15909.06</u>
Net Assets	<u>151891.95</u>	<u>153807.38</u>
<u>Represented by:</u>		
Accumulated Surplus	<u>151891.95</u>	<u>153807.38</u>
Total Accumulated Funds	<u>151891.95</u>	<u>153807.38</u>

This Statement should be read in conjunction with the
attached Notes.

AUGATHELLA CULTURAL ASSOCIATION INC.STATEMENT OF CHANGES IN EQUITYFOR THE YEAR ENDED 30TH JUNE 2017

	2017	2016
CASH SURPLUS/(DEFICIT)		
- Main Account	2449.13	7588.33
- Rural Transaction Centre	<u>5761.28</u>	<u>11746.73</u>
	8210.41	19335.06
Less: Depreciation		
- Main A/c	9715.53	9565.19
Less: Transfer to Long Service Leave Reserve	<u>634.01</u>	<u>484.27</u>
	(2139.13)	9285.60
Add: Extraordinary Income		
Net Surplus/(Deficit) Grants:		
- Gambling Community Benefit Fund	-	14976.00
- Marketing Grants	223.70	25.00
- Dept of Communities	<u>-</u>	<u>1419.57</u>
TOTAL OPERATING SURPLUS/(DEFICIT)	(1915.43)	25706.17
ACCUMULATED SURPLUS AT THE BEGINNING OF THE YEAR	<u>153807.38</u>	<u>128101.21</u>
ACCUMULATED SURPLUS AT THE END OF THE YEAR	<u>151891.95</u>	<u>153807.38</u>

This Statement should be read in conjunction with the
attached Notes.

AUGATHELLA CULTURAL ASSOCIATION INC.

MAIN ACCOUNT STATEMENT OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 30TH JUNE 2017

	2017	2016
<u>Income</u>		
Donations Received:		
- General	1026.63	461.50
- Gallery	983.25	635.00
Bank Interest	904.93	384.20
Members' Subscriptions	250.00	400.00
Net Income/(Expense):		
- Functions/Fundraising	325.45	7873.53
Room Hire	2900.00	1930.90
Total Income	6390.26	11685.13
<u>Less Expenditure</u>		
Accounting Fees	792.00	1075.00
Bank Charges	20.00	50.50
Cleaning	197.86	-
Computer Expenses	185.00	180.00
Electricity	1668.27	1718.25
Freight	15.00	-
Insurance	600.92	471.93
Office of Fair Trading	51.70	49.95
PO Box	-	26.36
Post, Printing & Stationery	58.00	153.03
Repairs & Maintenance	199.74	371.78
Wages - Cleaning	152.64	-
Total Expenditure	3941.13	4096.80
CASH SURPLUS/(DEFICIT)	2449.13	7588.33

This Statement should be read in conjunction with the
attached Notes.

AUGATHELLA CULTURAL ASSOCIATION INC.

RURAL TRANSACTION CENTRE STATEMENT OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 30TH JUNE 2017

	2017	2016
<u>Income</u>		
Commissions Received	45774.58	44766.94
Donations Received:		
- General	-	400.00
- Murweh Shire Council	10000.00	10000.00
Functions & Fundraising:		
- Coffee Machine	-	518.68
- General Catering	-	220.00
Grants Received:		
- QGAP Operational	15500.00	15500.00
GST Rounding Adjustment	0.92	1.28
Interest	1008.20	192.32
Room & Office Hire	-	504.00
Sales & Fees for Services	<u>864.36</u>	<u>1655.34</u>
Total Income	73148.06	73758.56
<u>Less Expenditure:</u>		
Accounting Fees	1848.00	1075.00
Advertising	-	43.14
Bank Charges	122.65	205.90
Cleaning	31.19	158.98
Computer Expenses	281.57	303.60
Electricity	1517.81	1680.87
Functions & Fundraising:		
- Coffee Machine Supplies	-	382.69
- Movie Night Catering	-	42.50
- General Catering	-	35.78
Insurance	2372.60	2521.99
Postage	153.26	221.90
Printing, Photocopying & Stationery	674.87	571.32
Repairs & Maintenance:		
- Plant & Equipment	297.45	-
- Fire Equipment Service	167.70	152.00
- Office Equipment	149.09	-
Security Charges - BOQ	630.00	630.00
Superannuation	4917.90	4421.22
Telephone	914.63	1105.52
Wages	52999.46x	48182.41x
Workcover	<u>308.60</u>	<u>277.01</u>
Total Expenditure	<u>67386.78</u>	<u>62011.83</u>
CASH SURPLUS/(DEFICIT)	<u>5761.28</u>	<u>11746.73</u>

This Statement should be read in conjunction with the attached Notes.

AUGATHELLA CULTURAL ASSOCIATION INC.

RURAL TRANSACTION CENTRE INCOME & EXPENSE SCHEDULES

FOR THE YEAR ENDED 30TH JUNE 2017

	2017	2016
<u>MARKETING GRANTS</u>		
Grants Received:		
- QGAP	1000.00	700.00
Total Income	1000.00	700.00
Less Expenditure:		
Calendars/Magnets	776.30	675.00
Total Expenditure	776.30	675.00
NET SURPLUS/(DEFICIT)	223.70	25.00
 <u>SMART SERVICE CAPITAL GRANT</u>		
Grant Received	-	1419.57
Less Expenditure:		
HP Pro Desktop	-	1419.57
CASH SURPLUS/(DEFICIT)	-	-
Add Back Capital Expenditure	-	1419.57
NET SURPLUS/(DEFICIT)	-	1419.57

This Statement should be read in conjunction with the
attached Notes.

AUGATHELLA CULTURAL ASSOCIATION INC.
MAIN ACCOUNT INCOME & EXPENSE SCHEDULES
FOR THE YEAR ENDED 30TH JUNE 2017

	2017	2016
<u>REPAIRS & MAINTENANCE</u>		
General	20.03	-
Buildings	-	204.08
Plant & Equipment	157.70	167.70
Grounds & Gardens	22.01	-
	199.74	371.78
Total Expense		
<u>FUNCTIONS & FUNDRAISING</u>		
Income		
Change Rebanked	-	1570.00
Art Show:		
- Donations/Sponsorship	-	4198.30
- Proceeds	-	4573.00
- Painting Sales (Paid to Artists)	-	3600.00
Commissions Received - Sale of Paintings	-	818.18
Chocolate Sales	51.82	446.36
Movies	131.82	107.27
Postcard Sales	141.81	-
Sundry Income	-	45.45
	325.45	15358.56
Total Income		
Less Expenditure:		
Change	-	1570.00
Chocolate Purchases	-	484.55
Art Show:		
- Advertising & Postage	-	188.07
- Catering & Refreshments	-	1425.82
- Payments to Artists	-	3600.00
Popcorn Supplies	-	105.00
Movies	-	111.59
	-	7485.03
Total Expenditure		
NET INCOME/(EXPENSE)	325.45	7873.53

This Statement should be read in conjunction with the
attached Notes.

AUGATHELLA CULTURAL ASSOCIATION INC.
MAIN ACCOUNT INCOME & EXPENSE SCHEDULES
FOR THE YEAR ENDED 30TH JUNE 2017

	2017	2016
<u>GAMBLING COMMUNITY BENEFIT</u>		
<u>FUND GRANT</u>		
Income		
Grant Received	-	15400.00
<hr style="width: 100%;"/>		
Total Income	-	15400.00
Less Expenditure:		
Panasonic Projector	-	4558.00
Sony BluRay Player	-	199.00
BOSE Lifestyle Sound System	-	4077.00
Ceiling Bracket	-	299.00
Cables & Transmitter/Receiver	-	1582.00
Installation	-	4560.00
Freight	-	125.00
<hr style="width: 100%;"/>		
Total Expenditure	-	15400.00
<hr style="width: 100%;"/>		
Cash Surplus/(Deficit)	-	-
Add Back Capital Expenditure	-	14976.00
<hr style="width: 100%;"/>		
NET SURPLUS/(DEFICIT) GRANT	-	14976.00

This Statement should be read in conjunction with the
attached Notes.

AUGATHELLA CULTURAL ASSOCIATION INC.

13/09/17 PAGE: 1

PLANT REGISTER AND DEPRECIATION SCHEDULE

FOR PERIOD 1ST JULY 2016 TO 30TH JUNE 2017

CHART	PLANT ITEM	% OPENING	ACQ. DATE	ORIGINAL PRV COST	W.D.V. <--- DISPOSAL --->	<--- DEPRECIATION --->	PROFIT OR NET LOSS	CAPITAL GAIN	CLOSING W.D.V.
LAND & BUILDINGS AT COST									
10.01	Renovations & Improvements		1/01/01	99657.72	64777.56				
						365	2.50 P	2491.44	62286.12
10.02	Signage		3/09/04	975.00	373.21	365	7.50 D	27.99	345.22
10.03	Awning		13/12/07	16413.63	12907.19	365	2.50 P	410.34	12496.85
10.04	Movable Gallery Wall System		18/08/11	8850.00	2997.30	365	20.00 D	599.46	2397.84
10.05	Floor Coverings		31/10/11	7990.00	2838.74	365	20.00 D	567.75	2270.99
10.06	2 Signs		28/12/11	860.00	605.79	365	7.50 D	45.43	560.36
10.07	Upgrade Lighting		12/01/12	5000.00	3533.35	365	7.50 D	265.00	3268.35
10.08	Painting		8/06/12	12997.00	5259.40	365	20.00 D	1051.88	4207.52
				152743.35	93292.54			5459.29	87833.25
SOUND & PROJECTION EQUIPMENT									
20.02	Epson Projector		2/02/16	1272.73	1169.52	365	20.00 D	233.90	935.62
20.03	Panasonic Projector		8/03/16	4558.00	4273.28	365	20.00 D	854.66	3418.62
20.04	Sony BluRay Player		8/03/16	199.00	0.00		0100.00 D	0.00	0.00
20.05	BOSE Lifestyle Sound System		8/03/16	4077.00	3822.33	365	20.00 D	764.47	3057.86
20.06	Cables, Transmitter/Receiver		8/03/16	1582.00	1483.18	365	20.00 D	296.64	1186.54
20.07	Installation - Projection System		8/03/16	4560.00	4275.16	365	20.00 D	855.03	3420.13
				16248.73	15023.47			3004.70	12018.77

AUGATHELLA CULTURAL ASSOCIATION INC.

13/09/17 PAGE: 2

PLANT REGISTER AND DEPRECIATION SCHEDULE

FOR PERIOD 1ST JULY 2016 TO 30TH JUNE 2017

CHART	PLANT ITEM	ACQ. DATE								
	% OPENING									
ORIGINAL PRV	W.D.V.	<-- DISPOSAL -->	<--- DEPRECIATION --->	PROFIT OR	CAPITAL	CLOSING				
COST	USE +ADDITIONS	CONSID. DATE	DAYS	RATE	TYPE	AMOUNT	NET LOSS	GAIN	W.D.V.	
OFFICE FURNITURE & EQUIPMENT										
21.01	Computers, Office Equip & Furn					1/01/01				
34141.32	0.00		0	20.00	P	0.00			0.00	
21.06	Folding Machine					14/02/05				
1695.00	55.90		365	25.00	D	13.98			41.92	
21.07	Trimmer					14/02/05				
490.00	16.15		365	25.00	D	4.04			12.11	
21.11	Bench					16/03/05				
90.91	0.00		0	100.00	D	0.00			0.00	
21.12	Table & 8 Chairs					16/03/05				
81.82	0.00		0	100.00	D	0.00			0.00	
21.17	Table & Chairs					20/10/06				
295.00	3.47		365	20.00	D	0.69			2.78	
21.20	Ricoh Photocopier					11/02/08				
1854.09	167.95		365	25.00	D	41.99			125.96	
21.22	Cashbooks Plus Program					7/10/08				
725.00	0.00		0	40.00	P	0.00			0.00	
21.23	Fujitsu Air Conditioner					4/11/08				
2760.00	503.34		365	20.00	D	100.67			402.67	
21.24	14 Nicholson Chairs					20/07/11				
1514.55	503.09		365	20.00	D	100.62			402.47	
21.25	Platform Ladder					18/08/11				
1420.00	480.92		365	20.00	D	96.18			384.74	
21.27	Vortex Vacuum Cleaner					15/12/11				
135.45	0.00		0	100.00	D	0.00			0.00	
21.28	Banners & Signs					28/07/12				
1996.00	833.24		365	20.00	D	166.65			666.59	
21.29	HP Laser Printer					31/10/12				
224.00	0.00		0	100.00	D	0.00			0.00	
21.31	Inspiron Laptop & Carry Case					25/07/13				
1316.37	55.42		365	66.67	D	36.95			18.47	
21.32	XPS One 2720 Desktop Computer					25/07/13				
2420.17	101.89		365	66.67	D	67.93			33.96	
21.33	Popcorn Machine					10/07/15				
250.00	0.00		0	100.00	D	0.00			0.00	
21.34	Casio Cash Register					16/09/15				
253.64	0.00		0	100.00	D	0.00			0.00	
21.35	HP Pro Desktop					17/12/15				
1419.57	913.94		365	66.67	D	609.32			304.62	
21.36	Epson Printer					18/02/16				
180.91	0.00		0	100.00	D	0.00			0.00	

AUGATHELLA CULTURAL ASSOCIATION INC.

13/09/17 PAGE: 3

PLANT REGISTER AND DEPRECIATION SCHEDULE

FOR PERIOD 1ST JULY 2016 TO 30TH JUNE 2017

CHART	PLANT ITEM	ACQ. DATE	ORIGINAL COST	PRV USE	W.D.V. +ADDITIONS	DISPOSAL CONSID. DATE	DEPRECIATION DAYS RATE TYPE AMOUNT	PROFIT OR NET LOSS	CAPITAL GAIN	CLOSING W.D.V.
	21.37 Vacuum Cleaner	28/04/17	362.73		362.73		63 20.00 D 12.52			350.21
			53626.53		3998.04			1251.54		2746.50
			222618.61		112314.05			9715.53		102598.52

AUGATHELLA CULTURAL ASSOCIATION INC

**NOTES TO AND FORMING PART OF THE ACCOUNTS
AS AT 30th JUNE, 2017.**

NOTE 1: STATEMENT OF ACCOUNTING POLICIES

These financial statements are a special purpose financial report prepared in order to provide accounts which satisfy the requirements of the Constitution to prepare accounts in accordance with the regulations of the Associations Incorporation Act (Qld). The Committee has determined that the Association is not a reporting entity as defined in Statement of Accounting Concepts 1 "Definition of the Reporting Entity" and therefore, as there is no requirement to apply accounting concepts or standards in the preparation of these statements, only those standards considered relevant to the needs of the members have been adopted.

The statements are prepared on a Modified Accrual Basis of Accounting from the records of the Association on the assumption that the Association is an on-going concern. They are based on historic costs and do not take into account changing money values or, except where specifically stated, the current values of non-current assets.

The following specific policies, which are consistent with the previous period unless otherwise stated, have been applied in the preparation of these statements:-

(a) **FIXED ASSETS**

Property, Plant & Equipment are brought into account at cost. All assets, excluding land and buildings are depreciated over their useful lives. Any departure from this policy is disclosed as Note 3 to the financial statements.

(b) **EMPLOYEE BENEFITS**

No provision is made in respect of the Association's liability for annual leave as most employees are engaged on a casual basis.

Provision for Long Service Leave has been established to cover pro-rata entitlements for current employees.

Contributions are made by the Association to an Occupational Superannuation Fund and charged as expenses when incurred. The Association has no legal obligation to provide benefits to employees on retirement.

The liability for accrued employee entitlements is therefore not substantial.

AUGATHELLA CULTURAL ASSOCIATION INC.

NOTE 1: CONTINUED

(c) **TIMING OF INCOME AND EXPENDITURE**

- (i) Income:
Statements are prepared on a cash basis whereby all income is brought to account as money is received from records of the Association.
- (ii) Expenditure:
Expenditure is brought to account as monies are paid rather than when incurred except for known creditors as follows:

	<u>GST EXCLUSIVE</u>	<u>GST</u>	<u>GST INCLUSIVE</u>
RURAL TRANSACTION CENTRE			
- PAYG Withholding Tax	1,180.00	0.00	1,180.00
- Superannuation	<u>1,090.82</u>	<u>0.00</u>	<u>1,090.82</u>
	<u>\$2,270.82</u>	<u>\$0.00</u>	<u>\$2,270.82</u>

The accrual and provision of expenditure (unless noted elsewhere) has not been recorded in the accounts of the Association.

Other expenditure such as audit fees and rates have therefore not been accrued or recorded until the actual liability is determined. These amounts are not considered to be substantial, unless aggregated in the event of cessation of operation.

(d) **GOODS AND SERVICES TAX**

Reconciliation of GST Control Accounts:

- | | | |
|------|---|----------|
| (i) | GST Payable on BAS | |
| | Net GST Payable due as at 30 th June, 2017 | \$813.00 |
|
 | | |
| (ii) | GST adjustments to be done | |
| | Net GST Payable as at 30 th June, 2017 | \$13.18 |

AUGATHELLA CULTURAL ASSOCIATION INC.

NOTE 1: CONTINUED

Due to the introduction of a Goods and Services Tax which applies from the First of July, 2000, various changes have occurred in order to comply with record-keeping requirements. The Financial Statements have been prepared in accordance with Australian Accounting Concepts and Accounting Standards.

Income and Expenditure has been recorded excluding any GST component. Plant & Equipment sales and purchases since 30th June, 2000 are recorded on the Depreciation Schedule & Asset Register on a GST exclusive basis. Debtors and Creditors have been recorded on the Balance Sheet on a GST inclusive basis however the Notes to Account detail in full the applicable GST components.

The Augathella Cultural Association Inc. Main account and Rural Transaction Centre are registered for GST on a cash basis of accounting.

NOTE 2: LACK OF DOCUMENTATION

- (1) There were a small number of payments made during the year for which supporting documentation was not available.
- (2) For these types of Associations, Accounting control over revenue generally commences with the issue of a receipt or similar documentation and accordingly it is not practical for my examination relating to such receipts to extend beyond the amounts so recorded. For the financial year being audited, however, we cannot certify the existence or otherwise of any unrecorded revenue from functions and fundraising events held or conducted by or on behalf of the Association.

NOTE 3: NON-CURRENT ASSETS

AUGATHELLA CULTURAL ASSOCIATION INC. does not own the land on which fixed assets are situated. This land is owned by Murweh Shire Council and is available to the Association for nil consideration.

AUGATHELLA CULTURAL ASSOCIATION INC.

NOTE 4: CHARGES AND SECURITIES

- (a) There were no deficiencies or encumbrances attaching to the title of the Association's assets at balance date other than those reflected in the financial statements, and
- (b) There were no contingent liabilities, including guarantees, at balance date which are not disclosed in the financial report or the notes thereto.

NOTE 5: LOAN FROM MAIN COMMITTEE TO RURAL TRANSACTION CENTRE

During the year ended 30th June, 2014, the Management Committee had approved a loan of \$5,000.00 from the Augathella Cultural Association Inc. Main account to the Rural Transaction Centre to provide financial assistance to the operation of the Centre. A further \$5,000.00 was provided in the year ended 30th June, 2015, bringing the total balance owing to \$10,000.00.

Repayments totaling \$8,000.00 were made in the year ended 30th June, 2016, leaving a balance owing of \$2,000.00. No further repayments have been made in the current year.

This loan has been provided on an interest free basis and is to be repaid when funds are available.

NOTE 6: LONG SERVICE LEAVE

During the year ended 30th June, 2014, an employee was paid their Long Service Leave entitlement. Due to a clerical error, entitlement was miscalculated and overpaid by \$1,604.40. This amount was shown as "Prepaid Long Service Leave" on the Balance Sheet and is to be reduced as further entitlement accrues in the coming years or on cessation of employment.

Accrued entitlement of \$634.01 for the current year has been offset against this overpayment, reducing the balance to \$43.92.



Human Resources Report

From: Kerry-Ann Reading – Human Resources Manager
Ordinary Meeting – 18th January 2018

- Reviewing of Position Descriptions ongoing
- Monthly Newsletter distributed to all staff

STAFFING		
VACANCIES	APPOINTMENTS	RESIGNATIONS
Internal 1. Environmental Control Officer (River Cleaner) closes 17/01		
External 1. Admin Trainee TBA 2. Apprentice Diesel Fitter TBA 3. Asset & Project Management Engineer (PD being reviewed to be advertised 18/1)		

TRAINEES

1. Council – Business Admin x 2
2. Cosmos Centre – Tourism x 1
3. First Start Program 2017-2018 – 2 trainees approved

ENTERPRISE BARGAINING		
<ul style="list-style-type: none"> • Next meetings scheduled 12/12/2017 (inside & outside staff) Cancelled • Meetings to be scheduled in February 		
TRAINING		
Course	Date	No. Attended
NIL		
POLICIES		

ADOPTED

1. HR-005 Domestic & Family Violence
2. HR-007 Drug & Alcohol
3. HR-008 Smoking
4. HR-009 Workplace Bullying
5. HR_013 Fitness for Duty
6. HR-012 Disclosure of Personal Information
7. HR-003 Performance & Misconduct
8. HR-014 Grievance
9. HR-002 Attendance & Absenteeism
10. HR-004 Induction
11. HR-006 Exit Interviews Policy & Survey

DRAFTS

1. HR-001 Performance Appraisal & Development
2. HR-010 Leave Policy
3. HR-011 Councillors Code of Conduct
4. HR-015 Vehicles/Private Use
5. HR-018 Anti-Discrimination & Equal Employment Opportunity
6. HR-017 Relocation Assistance
7. HR-016 Uniforms
8. HR-019 Field Staff Uniforms

TO BE REVIEWED

1. Code of Conduct
2. Social Media

REPEALED (approved)

1. EEO Policy and Management Plan

REPEALED (for Council approval)

Nil



Murweh Shire Council

WORKPLACE HEALTH & SAFETY REPORT

From: John Wallace – WHSA

REPORT FOR

Month of **December** 2017

INCIDENT REPORTS FOR DECEMBER 2017

Report No	Date	Incident type	Reportable to WH&SQ	Time lost
IR-143	28/11/17	Vehicle Damage	No	No
IR-144	18/12/17	Hand Injury	No	No
IR-145	6/12/2017	3 rd Party Vehicle Damage	No	No

Department	No	Department	No	Department	No
Technical Staff Admin		RMPC		Stores	
Administration		Carpenter		Workshop	
Environment Health		Parks & Garden	1	Cosmos	
Roadwork's Construction		Water Sewerage		Other	
Roadwork's Maintenance	1	Town Crews	1	Total	3

TRAINING & INDUCTIONS

Hazard Inspection Reports - (12)

RAPs

These are slowly being completed.

MAPs

- July, August, September, October - Completed
- November – to be taken to Directors Meeting
- December – to be completed
- January 18 – sent out

KPIs

No Access to the LGW site

Take 5 Risk Assessments – 55 % returned

Take 5 Quiz – 68% returned

- Confined Spaces
- Working in the Sun

Newsletter

This is incorporated in the office newsletter and is sent out to all staff, usually in the 1st week of each month.

Contractor Inductions - (43)

Council Induction - (1)

SAFETY MANAGEMENT SYSTEM

Procedures reviewed to date: 48 (ongoing)

Take 5 Quiz Papers are being updated to reflect new name 'Safety Breaks'

Forms are also being updated in the System

The Morven and Augathella camps are having work done on them and the new bed mattresses have been ordered.

	<h1>Murweh Shire Council VIC & Cosmos Centre Report</h1>
<p>From: Rachel Wilson – <i>Visitor Information Manager</i></p>	

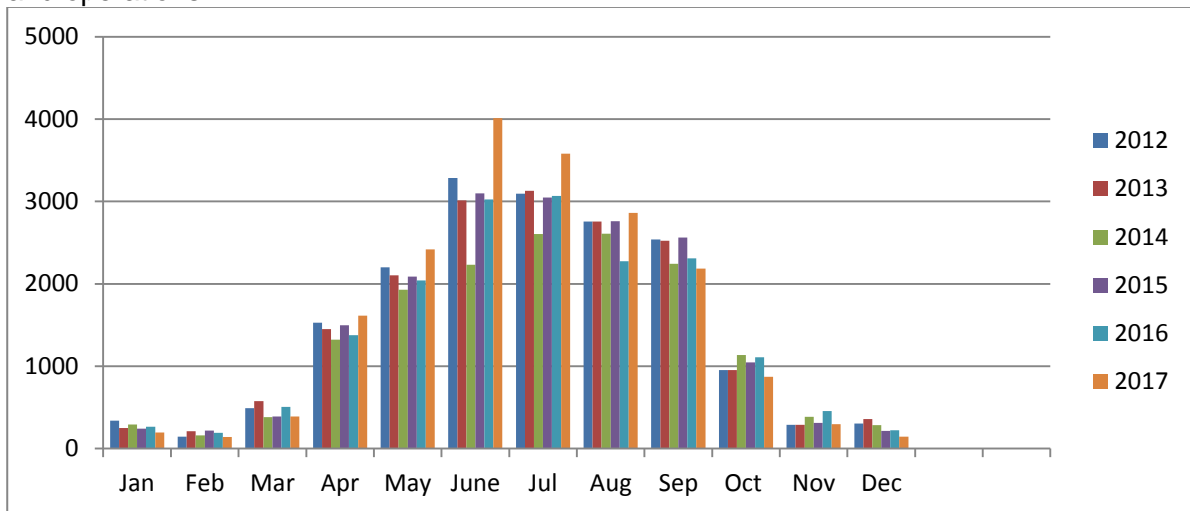
Report for December 2017

Monthly Statistics

Monthly reporting

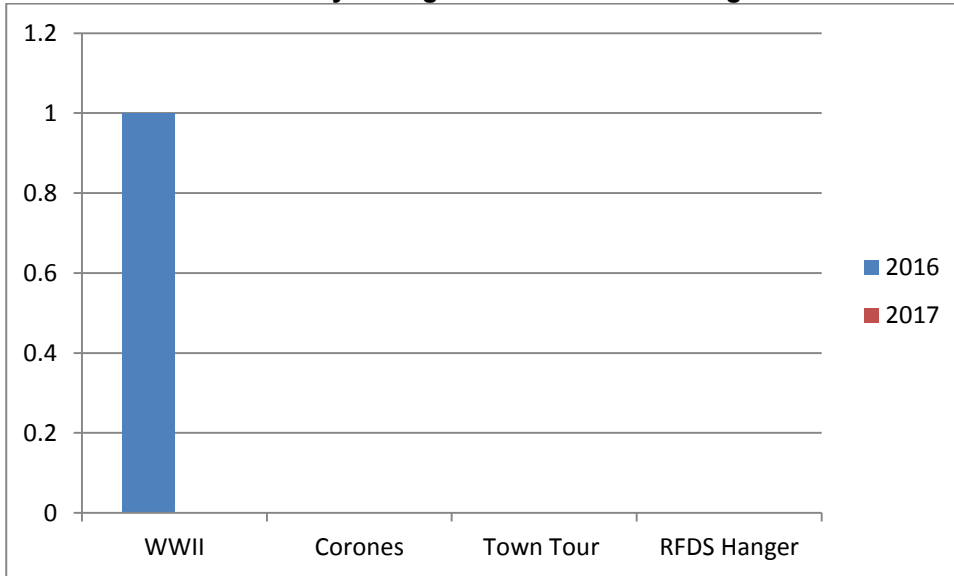
Please find below reporting for the month of December 2017 on Council’s VIC in Charleville.

CHARLEVILLE VISITOR NUMBERS –The Visitor Numbers for the Charleville Visitor Information Centre throughout December 2017 are the lowest they have been in at least 5 years with a decrease of 80 visitors when compared to 2016. This I think is not something for concern when that fact our weekend hours were at a reduced rate compared to other years and we also closed for the Christmas/ New Year period alongside with the rest of Council and not just for the Public Holidays. It is however something to certainly think about and possibly reevaluate for future years and operations.



TOUR NUMBERS – DECEMBER 2017

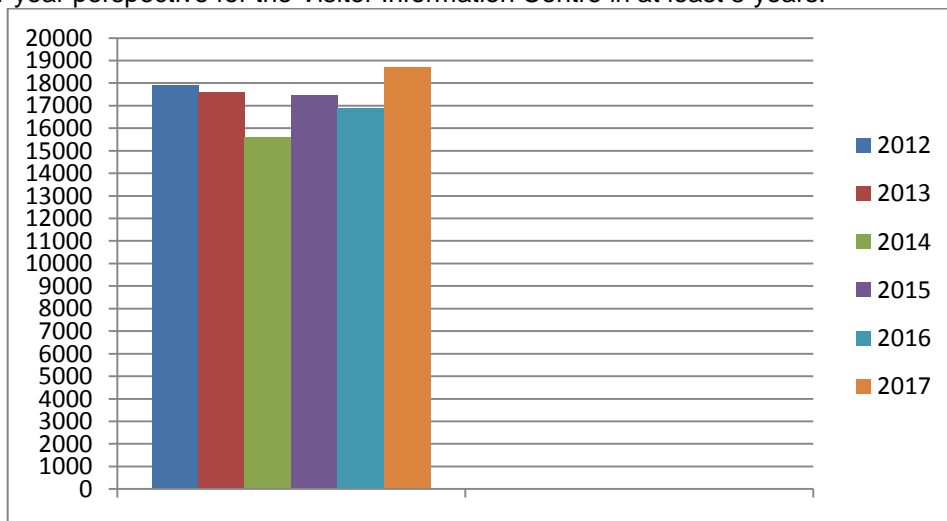
There wasn't much activity throughout December with regards to tours



NOTE: The RFDS Hangar tour can no longer operate due to recent changes in ASIC pass conditions.

CHARLEVILLE VISITOR INFORMATION CENTRE CALENDAR YEAR VISITOR NUMBERS - 5 YEAR COMPARISON.

Now that the year is complete the below graph will show 2017 has been the busiest year from a Calendar year perspective for the Visitor Information Centre in at least 5 years.



Operational Information

Charleville Tourism

OPERATIONS:

2018 MURWEH SHIRE VISITOR GUIDE

Production of the 2018 Murweh Shire Visitor Guide is well under way. Once again this guide was greatly received by the local business community with 43 advertisers coming on board.

The first draft of the guide has been received and proofs are now being rolled out for approvals or further alteration.

The current timeline for the project without any unprecedented delays should see the guide signed off and at the printers by the first week in February, to be delivered late February to early March.

2018 BUSY SEASON ENQUIRIES

The request for Information on Charleville and the Murweh Shire has been strong throughout December into January from travellers who have planned their trip and are now looking for that more detailed information. This is a great indication for a strong busy season.

2018 BUSY SEASON PREPARATIONS

Preparations are underway to ensure the Centre is ready to go for the upcoming Busy Season.

Brochure orders and retail merchandise purchases have commenced. Written guide updates are also underway [Accommodation guide, places to eat. Mechanical services etc.].

CHARLEVILLE VISITOR CENTRE ACCREDITATION AUDIT

Each year in around February/March Queensland Accredited Visitor Centre's are required to undertake an audit of their services and facilities to ensure they are still operating to the essential criteria guidelines. These audits are carried out alternatively each year between an online audit and a site visit performed by a Visit QLD representative.

This years audit is set to be a site visit. With the possibility the Centre may be in the middle of its relocation the Charleville Railway Station at around this time and not 100% Audit ready, the VIC Manager will make contact with Visit QLD to see what options are available.

COSMOS CENTRE OPERATIONS

OBSERVATORY NUMBERS

Cosmos Centre Observatory December Totals

Observatory 2016 – 86

Observatory 2017 – 65 [also in December a total of 20 Visitors were recorded in the lost revenue section. These shows did not happen due to the minimum number of 8 people was not reached]

OBSERVATORY ROOF

We recently experienced an issue regarding the roof of the Observatory and discovered the back half of the roof can be rolled without pushing the electronic button. This does pose a security risk. Contact has been made to the manufacturer's of the motorised system as to causes for this and how to best proceed to rectify. In the meantime extra precautions and temporary measures are in place to ensure the security of the Observatory & its contents.

We have also had issues with it not closing properly [Closing much slower than normal and not a smooth action]. Upon investigation it was discovered one of the wheels on track had worn just about all its rubber. This wheel has now been replaced and no further issue have been reported.

COSMOS CAFÉ EQUIPMENT

Upon our return after the Christmas/New Year Closure we arrived to find the Café drinks/food fridge was not working. This is due to the fan motor blowing. After some investigating it was proved cheaper to purchase a new fan and repair as opposed to the purchase of a new fridge. The part has been ordered and it hoped the fridge will be repaired within the next week.

COSMOS CENTRE SENIOR GUIDE SHORTAGE

Through some unprecedented circumstances we were from the 10th of January until the 26th left with no senior guide to run the Observatory Sessions and were possibly faced at closing the attraction for this period. Through some discussions and meetings we have welcomed back Melva Macdonald to our team who will now and is happy to stay on as a relief guide.

COSMOS CENTRE 2018 BROCHURE

It is to my understanding the 2018 brochure is currently with a designer and at the time of this report we are still waiting on a proof.

FUNCTIONS AT THE COSMOS CENTRE

Throughout December we successfully hosted the following functions:

- **12th DECEMBER 2017** – Official opening of the Charleville Cosmos Centre Space Shuttle interactive area and Outback Stargazing Theatre.
- **13th DECEMBER 2017** – LDMG meeting in the Outback Stargazing Theatre.

TELESCOPE MAINTAINANCE

From late January and throughout February we will start packing up the telescopes one at a time to be sent to BINTEL for their annual maintenance checks and if needed any repair work to be done.

Rachel Wilson
Charleville Visitor Information Centre Manager

Please find enclosed Things to see and do for January 2018.

MORVEN - AUGATHELLA - COOLADDI

THINGS TO SEE & DO
JANUARY 2018

MORVEN 87km East of Charleville on the Warrego Highway	Phone	*Page	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Branding Board	4654 3057	38	✓	✓	✓	✓	✓	✓	✓
Dick Baker Shed & Machinery Display	4654 3057	38	✓	✓	✓	✓	✓	✓	✓
Hamburg Creek & Sadleir's Waterhole	4654 3057	38	✓	✓	✓	✓	✓	✓	✓
Heritage Trail <i>Maps available from the Charleville Visitor Centre</i>	4654 3057	38	✓	✓	✓	✓	✓	✓	✓
Miniature Buildings (Morven Museum)	4654 8131	37	10am-12pm	10am-12pm	10am-12pm	10am-12pm	10am-12pm		
Morven Historical Museum	4654 8131	37	10am-12pm	10am-12pm	10am-12pm	10am-12pm	10am-12pm		
Race Meeting		51							
Rabbit board Gate	4654 8131	38	✓	✓	✓	✓	✓	✓	✓
4x4 Clara Creek Stock route Run – Self guided <i>Maps available from the Charleville Visitor Centre</i>	4654 3057	n/a	✓	✓	✓	✓	✓	✓	✓
Tregole National Park – 10km South of Morven	4654 3057	37	✓	✓	✓	✓	✓	✓	✓

AUGATHELLA 84km North of Charleville on the Landsborough Highway (Matilda Highway)	Phone	*Page	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Augathella Visitor Information Centre & Library <i>Note: Closed 12.30pm-1.30pm for Lunch</i>	4654 5244	40,42	8.30am-4.30pm	8.30am-3.30pm	8.30am-4.30pm	8.30am-4.30pm		9am-12pm	
Augathella Post Office & Visitor Centre <i>Note: Closed 12.30pm-1.30pm for Lunch</i>	4654 5247	42	9am-5pm	9am-5pm	9am-5pm	9am-5pm	9am-5pm		
Boadicea Gallery & Cinema * Photographic exhibition * Screening of the 1956 Australian film 'Smiley' * Documentary * Art exhibitions	4654 5247	43	9am-3.30pm	9am-3.30pm	9am-3.30pm	9am-3.30pm	9am-3.30pm	9am-11am	
Augathella Cemetery	4654 5244	42	✓	✓	✓	✓	✓	✓	✓
Heritage Trail – Self guided <i>Maps available from the Charleville Visitor Centre</i>	4654 5244	43	✓	✓	✓	✓	✓	✓	✓
Kenniff Tree	4654 5244	43	✓	✓	✓	✓	✓	✓	✓
Meat Ant Park & <i>GIANT MEAT ANT SCULPTURE</i>	4654 5244	43	✓	✓	✓	✓	✓	✓	✓
Murals	4654 5244	43	✓	✓	✓	✓	✓	✓	✓
Q150 Shed (Qld Government Construction)	4654 5244	44	✓	✓	✓	✓	✓	✓	✓
Rodeo	4654 5244	42							
Race Meeting		42							
Wrought Iron Sculptures	4654 5244	44	✓	✓	✓	✓	✓	✓	✓
4x4 Stock Route – Self guided <i>Maps available from the Charleville Visitor Centre</i>	4654 5244	44	✓	✓	✓	✓	✓	✓	✓

COOLADDI 88km West of Charleville on the Diamantina Developmental Road (Quilpie Road)	Phone	*Page	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Visitor Information available at the Fox Trap	4654 0347	48	✓	✓	✓	✓	✓	✓	✓

INFORMATION IS CORRECT AT TIME OF PRINTING - PLEASE DOUBLE CHECK TIMES BEFORE
DEPARTURE AS INFORMATION CAN CHANGE WITHOUT NOTICE

PUBLIC HOLIDAYS - SOME ATTRACTIONS DO NOT OPERATE

Charleville Visitor Information Centre, 1 Milky Way, Charleville
Email: tourism@murweh.qld.gov.au

	<h2 style="margin: 0;">Murweh Shire Council Library Report</h2> <p style="margin: 0;">From: Lyndy Steer - Librarian</p>
---	---

Report for

Month of December 2017

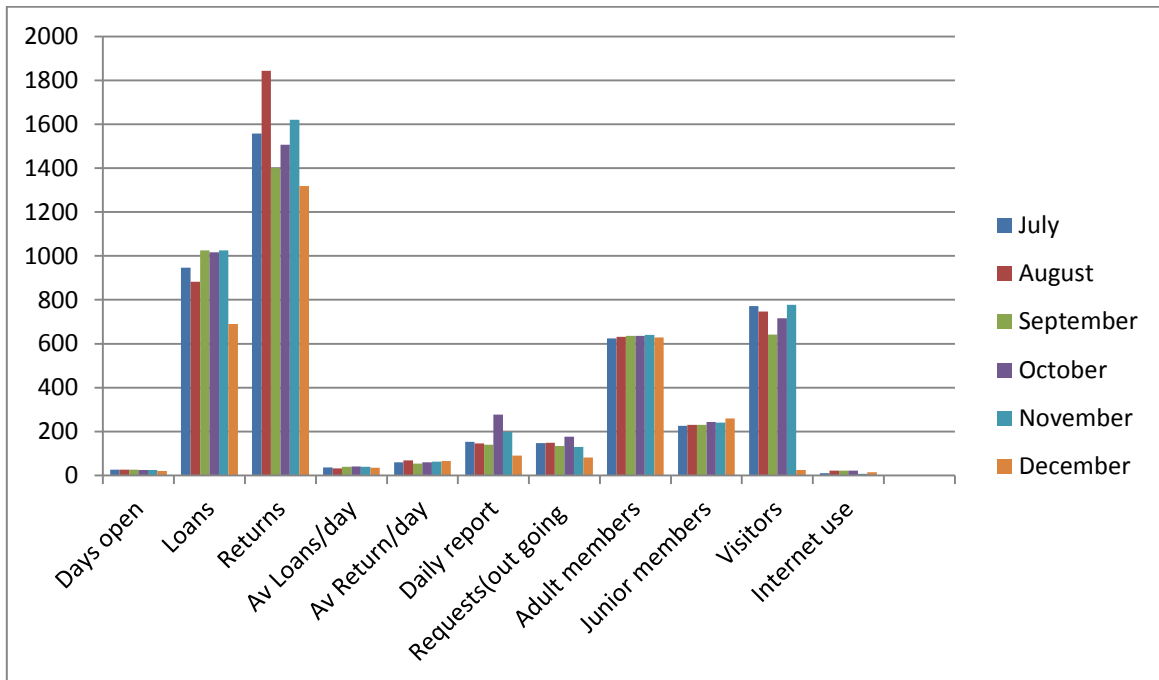
Monthly Statistics

Monthly Reporting

Please find below reporting for the month on Council’s 3 Libraries.

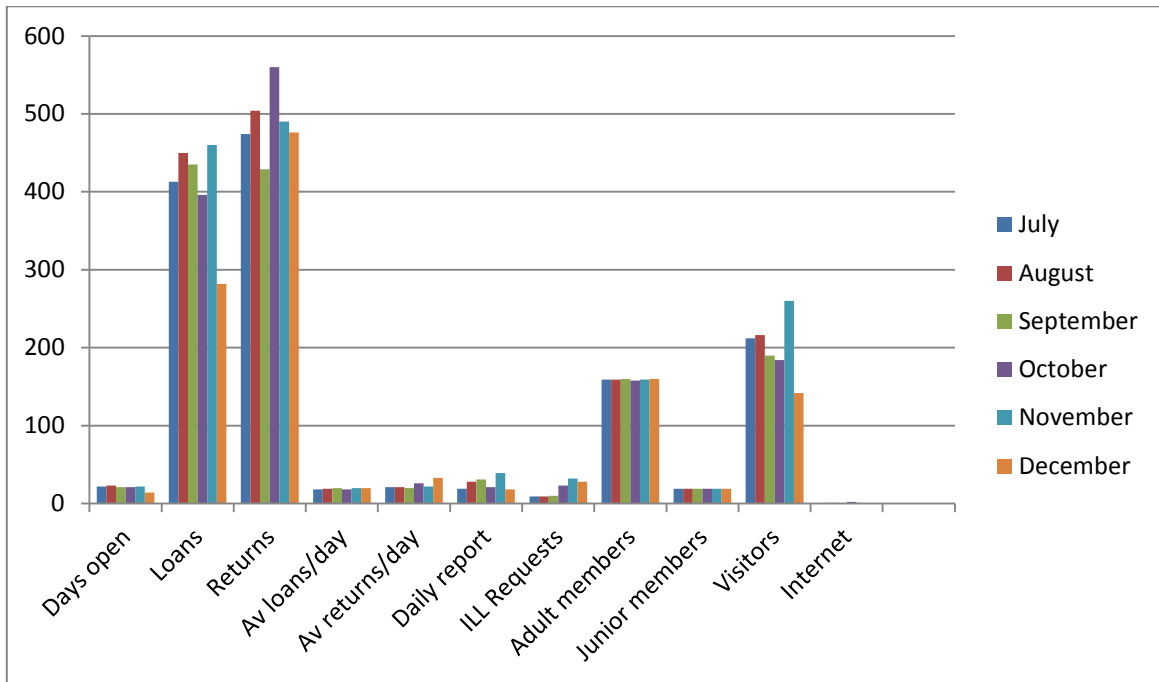
Charleville Library

The following graph shows statistics for the last six months.



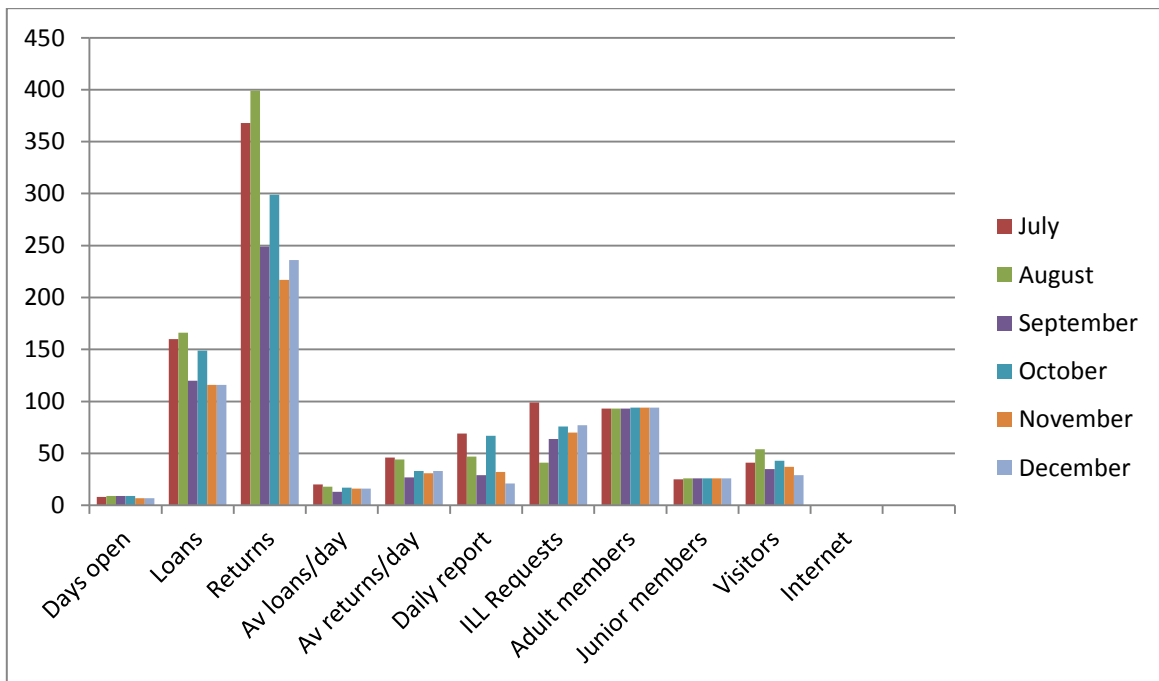
Augathella Library

The following graph shows statistics for the last six months.



Morven Library

The following graph shows statistics for the last six months.



Charleville Library

There were 13 new members for the month with 9 adult and 4 junior joining the library, there was a total of 3 adult and 3 junior deleted.

First5Forever

Monday 11th December 20 children and 11 parents/grandparents enjoyed a very festive Christmas morning tea. A new tradition has been created with First5Forever having their own Christmas tree to decorate. The children were especially excited to receive their Christmas colouring books and Busy Nipper Christmas bag. .

Skilling our Future – Professional Development

State Library of Queensland will continue to partnership with Regional Development Australia Darling Downs to deliver the *Skilling Our Future*. The driving idea behind this year's program is sustainable delivery of STEAM activities to the community with focus to the community with focuses built on library staff and other members of the community. I have booked the Town Hall for Friday 9th February, staff from State Library will be Charleville to hold a workshop on three regional professional development opportunities featuring emerging technologies.. The day will include : -

- Discussion and strategy regarding application for grant funding.
- Using Libraries as Creative Spaces to measure the impact of your program
- Hands-on activity development and technical training.
- Facilitation of an after school activity with a group of local community members.

Councillors and staff are invited to attend this event.

Augathella Library

n/a

Morven Library

The Morven Library Christmas Craft and Story Morning held on Dec.15 was very popular, with 8 children attending, along with their parent/carer. Participants enjoyed a range of Christmas stories and puzzles in the Library, before creating wonderful Christmas crafts with lots of glitter and glue in the Morven Progress Assoc. meeting room next door. Our Christmas members draw was completed at the end of December – thank you to Lyndy at Charleville Library for organising prizes for the draw. Morven Library was not open between Christmas and New Year, which accounts for only 7 opening days in December.

Lyndy Steer
Charleville Librarian

Laraine Steadman
Augathella Librarian

Marie Williams/Maree Green
Morven Librarian

REPORT FROM THE STOCK ROUTES SECTION – December 2017

Watering Facilities

2064	Narrga	Windmill is in good order, turkey nest full
310	Cunalama	Windmill is in good order, turkey nest full.
1515	Barford	Windmill is in good order, turkey nest 1/3 full .
214	Clara Creek	Windmill is in good order, tanks full. Dam ½.
2009	Armadilla	Windmill is in good order.
666	Tregonning	Windmill is in good order, tanks full. Dam full.
1657	Combanning	Bore is in good order.
664	Glengarry	Windmill is in good order, tanks empty, dam empty
309	Yo Yo	Windmill is in good order, turkey nest full.
885	Junction	Windmill is in good order, bore requiring repairs, tank ½ full.
2227	Biddenham	Windmill is in good order, tanks full.
2338	Charleville	Windmill is in good order, tanks full.
1359	Brunel	Windmill is in good order, tanks full. Dam ¾.
1411	Durella	Windmill is in good order, tanks full.
2228	Rosemount	Windmill is in good order, tanks full.
232	Nive	Windmill is in good order, tanks, Dam ½ full.
1412	Bakers	Bore is in good order.
1219	Fortland	Windmill is in good order, tank full.
1516	Victoria	Windmill is in good order, turkey nest full. Dam ¾ full.
665	Mailchange	Windmill is in fair order, dam empty.
428	Augathella	Tank is full.
1521	Auga Clara	Windmill is in good order, turkey nest full. Dam ¾ full.
1884	Highway	Windmill is in good order, tank full.
2293	Westlyn	Pumping unit is in good order, tank ½.
2634	Buckeys Creek	Watering facility tank requiring replacement.
1654	Morven	Watering facility in good order, tanks full.

Stock Route Maintenance

Armadilla 2009- Pumping column has been removed, currently negotiating a water agreement with L. Jukes of Armadilla to install a submersible pump at the landholders expense.

Barford 1515- Bentonite has been cast throughout the turkeys nest to seal and possible leaks.

Junction 885- Mill has stopped pumping, bore will need to be pulled to rectify.

A busted water pipe was repaired at the pound yards Charleville over the Christmas period.

Stock Route Management

Capital Works- Both projects are fully approved, equipment is on order for Mailchange Dam and contractors have been notified to commence work on Buckeys Ck tank.

Noxious Weeds

Tiger Pear- The Bio-control *Dactolopius austrinus* is spreading rapidly at the release location near Glengarry water facility on the Adavale rd., with most plants within 50 metres infected or dead. Some of the infected plants will be moved further south in the 9 mile reserve where Tiger Pear is also prevalent.

Parthenium- Will Roberts of Victoria Downs, Morven reported 6 Parthenium plants near the Rocky Hills turnoff Morven, which he pulled and destroyed. The location has been treated with a pre-emergent herbicide and will be monitored closely with other outbreaks in the area.

Routes/ Reserves

Stock routes and reserves are still very dry, the better areas around the Augathella district have hayed off rapidly with the current heat waves.

1080 Baiting

No properties baited for the month.

Travelling Stock

No travelling stock for the month.

Vehicle & Motorbike

Nissan- 12000km

Motorbike- 1600km

Erron Heinemann

Stock Routes Supervisor

09/01/2018

Environment and Health Services Report – January 2018

Water

Water testing conducted in Charleville, Augathella and Morven. No contamination detected.

Sewerage/Wastewater

No issues to report.

Dog Control

Registrations for 2017/2018

Lifetime – 2 for December (Total Lifetime Dog Registrations 864)

Annual – 4 for December (Total Annual Registrations 48)

Dogs impounded (December) – 13
 Dogs reclaimed (December) – 9
 Dogs adopted (December) – 1
 Dogs euthanized (December) – 3

Fines issued (December)

<u>Offence</u>	<u>No issued</u>	<u>Total amount</u>
Barking Dog	0	\$0
Unregistered dog	0	\$0
Wandering Dog	0	\$0
Littering	0	\$0
Wandering Stock	0	\$0
Total	0	\$0

Complaints Management

	Received	Resolved	Pending
Dogs	2	1	1
Overgrown Allotments	1	1	0
Other	0	0	0

Landfills

Charleville – No issues to report. Augathella – No issues to report. Morven – No issues to report.

Food Premises (December)

Inspections conducted 0
 Complaints 0

Swimming Pool

Report for December attached.

Other

Mosquito survey program for 2017/2018 ongoing.

Monthly ReportCharleville Swimming Pool attendance figures:

MONTH	2016/2017	2017/2018	2018/2019
September	292	983	
October	902	1233	
November	1361	1175	
December	1703	1601	
January	1749		
February	1230		
March	1124		
April	255		
<u>TOTAL</u>	8618	4992	

General Remarks: (Adults 721: Children 880)

The month of December was better than we expected as the 1st week was very quiet with a noticeable lack of people around town. A number of businesses we had asked said that they thought the town was a little quiet as well. Possibly people took advantage of the week earlier school break up compared to other Qld schools and States holiday periods.

The 2nd week was totally the opposite with attendances well up on previous year numbers and with the return of the hot weather attendance figures remained steady. It good to see lots of families using the pool to cool off and have quality family time together, the number of visitors was a little down compared to last year we noted.

The inflatable was put up during the month and was successful with around 35 to 40 kids enjoying 2 hours of fun. The inflatable will be advertised again for Sunday 8th of January and another day prior to school recommencing weather permitting.

Going forward into the New Year, all local schools have booked their school swimming blocks in for the school semester of 6 weeks. The High School, District and Zone school swimming carnivals are to be held at the pool in February along with Local swimming clubs annual swim meet.

The Charleville Triathlon has been brought forward in March which it is hoped a good roll up of athletes will exceed last year numbers. So it is going to be a busy New Year!!!

Michael Winton
(Pool Manager)

Engineering Services - December 2017

In Brief

Flood Damage

Comac undertook works on the following roads: Bilbri Park Road, Nebine Road and Winnebra Road. Estimated completion of project is early April 2018.

Works for Queensland Projects

Round 1 - 100% complete.

Local Shire Roads

A summary of the capital works and maintenance activities on local Shire Roads is listed below

Road Name	Caroline Crossing Road				TOTAL
Gravel Re-sheet (km)	5.35km				5.35km
Maintenance Grading	3km				3km
Med Formation	1.4km				1.4km
New Seal					
Surface Correction					
Bridge Repairs					
Clearing Regrowth					
Emulsion Reseal					
Signs					

Maintenance & Patrol Grades

Road Name	Kms
TOTAL KM	

RMPC

A summary of the capital works and maintenance activities on Council Regional Roads is listed below

RMPC							
Road No	Road Name	Insitu Stabilisation (m3)	Shoulder Grading (km)	Edge Repairs (m²)	LHS & RHS Mowing Start & finish chainage km		Distance Mowed
13A	Morven - Augathella				74.65	88.88	14.23 km
13B	Augathella - Tambo				.01	57.09	57.08 km
18F	Mitchell - Morven						
18G	Morven - Charleville		.330				
23B	Cunnamulla - Charleville		1.90				
23C	Charleville - Augathella						
93A	Charleville - Quilpie						
	TOTAL		2.23				71.31km
	Other						
13 A & 13 B	Morven - Augathella - Tambo						
23B	Cunnamulla - Charleville						
18G	Morven1 Charleville						
23C	Augathella - Charleville						

Water & Sewage

WATER							
Town	Service Line Breaks	Repair Water Mains	Meters Replaced/ Checked	Pump Station Faults	Water Bore Connections	New Connect	Fire H2ydrant
Charleville	5	3	4	2		1	
Other Comments -							
Morven	1	3		1	2		
Other Comments -							
Augathella	2	3	1	1			
Other Comments -							

SEWER								
Town	Main Line Chokes	Service Line Chokes	Overflows	Pump Station Faults	Pressure System Faults	Toilet Faults	Unblock Sewer House/Main Connections	New Connections
Charleville	1	2		3		1		
Morven						1		
Augathella				2		1		

Electrical Report

Activity	Charleville	Augathella	Morven
Finished bore 5 maintenance	✓		
Delta Court maintenance	✓		
Office air conditioning	✓		
GA Park – hook up automatic sprinkler system	✓		
Telemetry service & maintenance	✓	✓	

Building Report

Activity	Charleville	Augathella	Morven
Concrete pad and cover at Graham Andrews Park	✓		
Locks on toilet doors at King Edward Park	✓		
Rendered wall at Cosmos Centre	✓		
Tag & tested tools	✓		
Install two Rain gauges at Langlo Crossing	✓		

Town Maintenance Reporting

Activity	Charleville	Augathella	Morven
Pothole Patching	✓		
Bitumen sealing	✓		
Slashing	✓	✓	✓
Hand Mowing	✓	✓	✓
Clearing	✓	✓	✓
Weed Spraying	✓	✓	
Maintain Signs	✓	✓	✓
Footpath Works	✓		
Clear Culvert	✓		
Street Furniture Maintenance	✓	✓	✓
River-walk Maintenance	✓	✓	
Litter Collection	✓	✓	✓
Pit Maintenance	✓	✓	✓
Dead Animals	✓	✓	✓
Works Requests	✓	✓	✓
Street Banners	✓		
Playground Inspections	✓	✓	✓
Clean BBQ's	✓	✓	✓

Plant Flowers	✓	✓	✓
Fix sprays in park	✓	✓	✓
Water pots in main street	✓		
Mow Ovals & Parks	✓	✓	✓
Service plant	✓	✓	✓
Complete water retic in Parks	✓		
Sewerage Water Maintenance as required		✓	✓

Project Management Report

Directional bores

The drilling of directional bores under the Warrego River in Charleville and under the Warrego Highway in Morven, commenced on 27th November and terminated on 13th December. All four bores were successfully completed, with cased 150mm dia water mains installed, ready for Council's water crew to complete the connections.

Alfred Street Underground Power

Cost estimates for the removal of the Alfred Street power lines are being investigated.

Levee Repairs

The final claim for repairs to the Charleville levees was prepared and submitted to the Department of State Development.

Workshop Report

Plant No	Kms / Hrs	Vehicle Type	Details
632		Ranger	Clean car inside and out
41		Truck	Fitting mirror
428		Trailer	Replace axle
151		Trencher	Adjust chain
49		Truck	Solder wires for
180		Tractor	Replace 5 hydraulic hoses
33		Truck	Replace rear shocks and adjust brakes
224		Slasher	Replace gear box
217		Road Broom	Remove brooms
34		Truck	Replace cab bushes and ride height level
1230-219		Chainsaws	Service 2 chainsaws
51		Fusco	Start truck
582		Mower	Start mower
633	75,198km	Ford Ranger	Service
115	3,374hrs	Grader	Repairs
579		JD Mower	Replace blades adjust hand brake and blade belt

569		John Deere	Replace beacon
46		Street cleaner	Repairs
36		Water Truck	Check out pump
569		Mower	Adjust blade belt & Throttle
41		Truck	Replace a/c belts
110		Grader	Replace steering strut
188		Trailer	Replace dollylock
37		Truck	Replace cooler hoses
610	15,415 km	Ute	Service
579	1902 hrs	Mower	Repairs to mower, air box and deck wheels
1230-219		Weed Eater	Check out fast idle
46		Truck	Clean battery terminal
581	507 hrs	Mower	Repairs to mower
215		Road Broom	Repairs to broom
569	1931 hrs	Mower	Repairs to mower
155		Backhoe	Repairs to backhoe
996	19921 km	Bus	Adjust park brake
1230-219		Pressure Spray	Put new parts in
225		Slasher	Replace clutch ass
151		Trencher	Replace digging chain
572		Mower	Replace belt
221		Road Broom	Replace bearings
175	3430 hrs	Tractor	Check oils and replace air filters
632		Ute	Fit fire ext .
115		Grader	Repairs to grader
174	3339 hrs	Tractor	Remove axle
428		Trailer	Make up Hydraulic hose

Subject: Expansion of Town Boundary for application of Local Laws in relation to Dog Control only (map revised)

Author: Director of Environmental & Health Services

Attachment: Yes

Background:

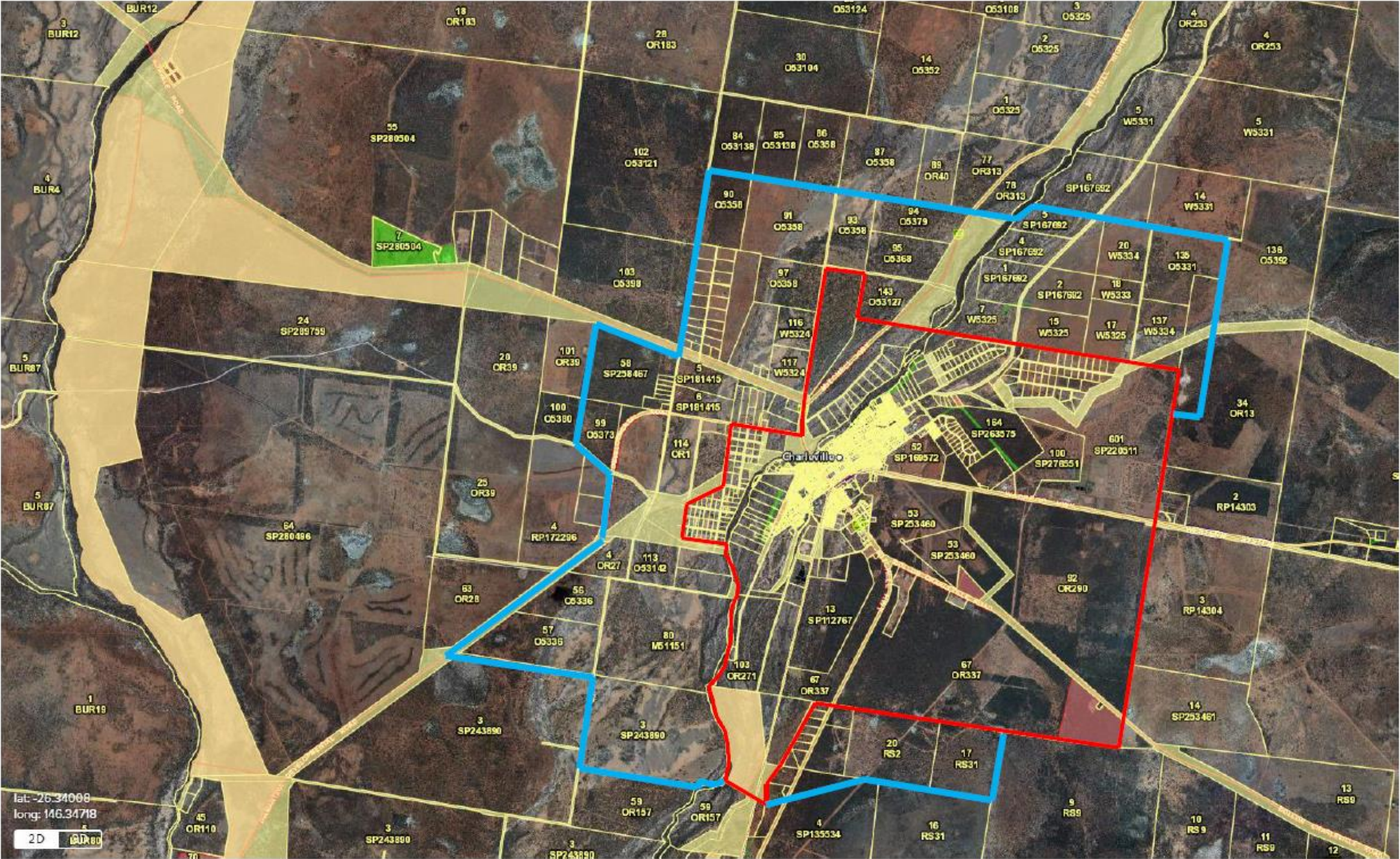
The town boundary referred to by local laws was defined many years ago, and has not kept pace with the expansion of the town of Charleville.

Consequently complaints are often received involving properties situated outside of the town boundary, and without the support of local law are extremely difficult, if not impossible to resolve.

It has been proposed by King & Company that the simplest solution is to draw an additional town boundary which may be used specifically for application of *Local Law No.2 (Animal Management) 2012 and Subordinate Local Law No. 2 (Animal Management) 2012* in addressing residents' issues and concerns pertaining to dog control only.

Recommendation:

Council accepts the proposed additional town boundary (revised following discussion at December meeting) and King & Company are engaged to commence the process of amending *Subordinate Local Law No. 2 (Animal Management) 2012* accordingly.



The red line depicts the current area in which local laws may be enforced. This map will remain in local law. With reference to Dogs only, an additional map will be inserted into our local law which encompasses our current map (red) and the extended area marked in blue.

MURWEH SHIRE COUNCIL

INTERNAL AUDIT SERVICES

BACKGROUND

Murweh Shire Council has invited quotations from external firms to service the delivery of its Internal Audit Services function, for a contracted period of two years.

Council received four submissions from the following firms:

- Crowe Horwath
- O'Connor Marsden & Associates
- Arabon Audit & Assurance Pty Ltd
- Bentleys Brisbane (Audit) Pty Ltd

QUOTATION RESULTS

The assessment of submissions was based on the following criteria: Capability & Resourcing, Methodology, Track Record & Experience, and Price. While all firms had relatively equal results for the first three criteria, the criteria of pricing varied and led to the following results, based on two considerations: the price of two audits per year, and rate per hour.

Two audits per year submission

Name of Firm	Total Score (out of 100)	Additional information
Crowe Horwath	90.0	Very well presented submission, experienced staff. Firm is contracted by QAO as external audit to Council to 2014/15. No conflict
O'Connor Marsden & Associates	84.2	Very good submission, very experienced staff. No conflict
Arabon Audit & Assurance Pty Ltd	86.4	Very good submission, experienced staff. No conflict
Bentleys Brisbane (Audit) Pty Ltd	81.9	Good submission, experienced staff. Experience in PCS and Bizasset Systems. No conflict

Based on the above result, Crowe Horwath received the highest score, followed by Arabon Audit & Assurance Pty Ltd.

Rate per hour submission

Name of Firm	Total Score (out of 100)	Additional information
Crowe Horwath	85.7	Very well presented submission, experienced staff. Firm is contracted by QAO as external audit to Council to 2014/15. No conflict
O'Connor Marsden & Associates	81.2	Very good submission, very experienced staff. No conflict
Arabon Audit & Assurance Pty Ltd	88.0	Very good submission, experienced staff. No conflict
Bentleys Brisbane (Audit) Pty Ltd	81.4	Good submission, experienced staff. Experience in PCS and Bizasset Systems. No conflict

Based on the above result, Arabon Audit and Assurance Pty Ltd received the highest score, followed by Crowe Horwath. It is important to note that Crowe Horwath already knows the business and operations of Murweh Shire Council.

RECOMMENDATIONS:

Recommendation 1:

It is recommended that Council appoints Crowe Horwath as its provider for its Internal Audit Services function for a period of two years commencing 1 February 2018 to 1 February 2020.

Recommendation 2:

It is recommended that Council appoints Crowe Horwath as its provider for its Internal Audit Services function for a period of two years commencing 1 February 2018 to 1 February 2020, with the possibility of an extension to three years ending 1 February 2021 based on performance. While the contract stipulates a two-year term, a three-year contract would provide reduced costs and time for Council in assessing another contractor after the two-year period.

ATTACHMENTS:

EVALUATION TEMPLATE – PER HOUR RATE SUBMISSION

EVALUATION TEMPLATE – TWO AUDITS PER YEAR SUBMISSION

INTERNAL AUDIT
MURWEH SHIRE COUNCIL

Name of Firm	Total Score (out of 100)	Additional information
Crowe Horwath	90.0	Very well presented submission, experienced staff. Firm is contracted by QAO as external audit to Council to 2014/15. No conflict
O'Connor Marsden & Associates	84.2	Very good submission, very experienced staff. No conflict
Arabon Audit & Assurance Pty Ltd	86.4	Very good submission, experienced staff. No conflict
Bentleys Brisbane (Audit) Pty Ltd	81.9	Good submission, experienced staff. Experience in PCS and Bizasset Systems. No conflict

INSTRUCTIONS	
Enter a score into column E for each item. These scores will transfer directly to the evaluation table.	
The evaluation committee is to assign scores out of 100, in accordance with the following guidelines:	
100 points	Exceptional (perfect submission) - technically superior to the other submissions received, adheres to all requirements to an exemplary standard
80 points	Very Good - adheres to all requirements to a high standard, notwithstanding a couple minor deficiencies
60 points	Good - the quality of the submission is acceptable (slightly above average); however, a number of significant deficiencies were identified
40 points	Poor - poor submission (below average) with significant deficiencies in content
20 points	Very Poor - very poor submission, does not satisfy the requirements of the evaluation criterion
0 points	Content missing - the respondent did not provide information for this particular evaluation criterion

No.	Respondent	Criterion	Comments	Score
1	Arabon Audit & Assurance Pty Ltd	Capability & Resourcing	Two key personnel nominated. Additional resource available if required	90
		Methodology	Well outlined approach and methodology presented	100
		Track Record & Experience	Brendan Mcrae - 32 years of audit experience including local government sustainability review (refer submission for details). Peter Hockey has 25 years experience in both external and internal audits (refer submission for details)	100
2	O'Connor Marsden & Associates	Capability & Resourcing	Presented a number of resources availability and capability. Need to check if they are hands on	100
		Methodology	Submitted a detailed approach and methodology	100
3	Crowe Horwath	Track Record & Experience	Experienced in internal audit - all levels of government including some Qld Local Governments	100
		Capability & Resourcing	Three personnel nominated. Additional resource available if required. A firm with resources available across Queensland including Toowoomba and Darling Downs.	100
4	Bentleys Brisbane (Audit) Pty Ltd	Methodology	Very detailed approach and methodology presented, easy to understand	100
		Track Record & Experience	Robyn Cooper - 20+ years experience. Mark Scales - 12 years experience & Tenil Hunt - 5 years. Local Government and State Government experience including Queensland Hospital Services	100
4	Bentleys Brisbane (Audit) Pty Ltd	Capability & Resourcing	Two key personnel nominated. Additional resource available if required. Medium size firm	80
		Methodology	Submitted a detailed approach and methodology	90
4	Bentleys Brisbane (Audit) Pty Ltd	Track Record & Experience	Martin Power and Paul Matthews both have 20 years plus experience in the audit industry. Have used PCS and Bizeasnet systems.	100

INTERNAL AUDIT
MURWEH SHIRE COUNCIL

Name of Firm	Total Score (out of 100)	Additional information
Crowe Horwath	85.7	Very well presented submission, experienced staff. Firm is contracted by QAO as external audit to Council to 2014/15. No conflict
O'Connor Marsden & Associates	81.2	Very good submission, very experienced staff. No conflict
Arabon Audit & Assurance Pty Ltd	88.0	Very good submission, experienced staff. No conflict
Bentleys Brisbane (Audit) Pty Ltd	81.4	Good submission, experienced staff. Experience in PCS and Bizasset Systems. No conflict

INSTRUCTIONS	
Enter a score into column E for each item. These scores will transfer directly to the evaluation table.	
The evaluation committee is to assign scores out of 100, in accordance with the following guidelines:	
100 points	Exceptional (perfect submission) - technically superior to the other submissions received, adheres to all requirements to an exemplary standard
80 points	Very Good - adheres to all requirements to a high standard, notwithstanding a couple minor deficiencies
60 points	Good - the quality of the submission is acceptable (slightly above average); however, a number of significant deficiencies were identified
40 points	Poor - poor submission (below average) with significant deficiencies in content
20 points	Very Poor - very poor submission, does not satisfy the requirements of the evaluation criterion
0 points	Content missing - the respondent did not provide information for this particular evaluation criterion

No.	Respondent	Criterion	Comments	Score
1	Arabon Audit & Assurance Pty Ltd	Capability & Resourcing	Two key personnel nominated. Additional resource available if required	90
		Methodology	Well outlined approach and methodology presented	100
		Track Record & Experience	Brendan Mcrae - 32 years of audit experience including local government sustainability review (refer submission for details), Peter Hockey has 25 years experience in both external and internal audits (refer submission for details)	100
2	O'Connor Marsden & Associates	Capability & Resourcing	Presented a number of resources availability and capability. Need to check if they are hands on	100
		Methodology	Submitted a detailed approach and methodology	100
		Track Record & Experience	Experienced in internal audit - all levels of government including some Qld Local Governments	100
3	Crowe Horwath	Capability & Resourcing	Three personnel nominated. Additional resource available if required. A firm with resources available across Queensland including Toowoomba and Darling Downs.	100
		Methodology	Very detailed approach and methodology presented, easy to understand	100
		Track Record & Experience	Robyn Cooper - 20+ years experience. Mark Scales - 12 years experience & Tenil Hunt - 5 years. Local Government and State Government experience including Queensland Hospital Services	100
4	Bentleys Brisbane (Audit) Pty Ltd	Capability & Resourcing	Two key personnel nominated. Additional resource available if required. Medium size firm	80
		Methodology	Submitted a detailed approach and methodology	90
		Track Record & Experience	Martin Power and Paul Matthews both have 20 years plus experience in the audit industry. Have used PCS and Bizzeasset systems.	100

Subject: Council Meeting Dates 2018

Author: Chief Executive Officer

Attachment: No

Background:

As per the Local Government Regulation 2012 Section 277, I would like to recommend that the following meeting dates be set for 2018, each to commence at 9.00am. Additional special meetings will be scheduled as required with the special budget meeting to be held on Thursday, 12th July, 2018 commencing at 8.30am.

Thursday 18th January 2018

Thursday 8th February 2018

Thursday 8th March 2018

Thursday 12th April 2018

Thursday 10th May 2018

Thursday 14th June 2018

Thursday 12th July 2018

Thursday 9th August 2018

Thursday 13th September 2018

Thursday 11th October 2018 (to commence at the Charleville State High School)

Thursday 8th November 2018

Thursday 13th December 2018

Recommendation:

That the schedule of meeting dates be approved.

(01/18) – Local Government Remuneration & Discipline Tribunal Report 2017

Doc ID: _____

Author: CEO, Neil Polglase

Synopsis:

Mayor and Councillors remuneration for the period from 1st July, 2018 has now been finalised by the Local Government Remuneration & Discipline Tribunal and a copy of the report is available on their website.

Background:

In terms of Chapter 8 Div. 1 Sections 244 & 246 of the Local Government Regulation 2012, the Tribunal is required to set the remuneration for Mayors and Councillors for the period from 1st July, 2018 before 1st December, 2017. Remuneration has been increased by 2.25% with the following remuneration for category 1 Councils to apply from 1st July, 2018:-

Mayor \$103, 918.00 prev. **\$101,631.00**

Deputy Mayor \$59,952 prev. **\$58,633.00**

Councillor \$51,958 prev. **\$50,815** (Annual Allowance \$34,639 prev. **\$33,877** Attendance Fee \$1,443.25 prev. **\$1,411.50**)

In terms of amended Section 247 (6) of the Local Government Regulation 2012 Council must prior to 13th March, 2018 by one resolution determine if the maximum amount is not to be paid another amount payable to a Councillor or Mayor, Deputy Mayor.

Current Policy / Legislation:

- *Local Government Act 2009*
- *Local Government Regulation 2012*

Budget / Financial Impacts:

- Increase of 2.25% to be conveyed in 2018 budget submission unless otherwise approved.

Consultation / Engagement:

- Nil

Attachment:

- *LG Remuneration & Discipline Report 2016 Schedule_1*
- *LG Remuneration & Discipline Report 2015 Schedule 1*
- *LG Bulletin 11 / 16*

Recommendation:

That Council notes the report from the LG Remuneration & Discipline Tribunal and in terms of amended Section 247 (6) of the Local Government Regulation 2012 sets the remuneration for period from 1st July, 2018 as follows:-

Mayor \$

Deputy Mayor \$

Councillors \$ (Annual Allowance \$ Sitting Fee\$)

Neil Polglase

From: Remuneration Tribunal <enquiries@lg.remunerationtribunal.qld.gov.au>
Sent: Wednesday, 13 December 2017 12:58 PM
To: 'ceo@aurukun.qld.gov.au'; matthew.magin@balonne.qld.gov.au; 'Ray.Geraghty@banana.qld.gov.au'; desh@barc.qld.gov.au; lewr@barcoo.qld.gov.au; 'ceo@btrc.qld.gov.au'; 'ceo@boulia.qld.gov.au'; 'CEO@office@Brisbane.qld.gov.au'; EdwinaM@bulloo.qld.gov.au; 'steve.johnston@bundaberg.qld.gov.au'; 'terry.brennan@burdekin.qld.gov.au'; sdaishe@burke.qld.gov.au; 'j.andrejic@caims.qld.gov.au'; 'ceo@carpentaria.qld.gov.au'; 'ceo@ccrc.qld.gov.au'; 'smason@chrc.qld.gov.au'; 'mail@charterstowers.qld.gov.au'; cherbourg; 'benm@cloncurry.qld.gov.au'; 'tcrinin@cook.qld.gov.au'; wkerwin@croydon.qld.gov.au; 'leon.love@diamantina.qld.gov.au'; 'lothar.siebert@doomadgee.qld.gov.au'; 'linda.cardew@douglas.qld.gov.au'; 'norm.garsden@ethenidge.qld.gov.au'; GrahamK@finders.qld.gov.au; 'ken.diehm@frasercoast.qld.gov.au'; 'Roslyn.Baker@gladstone.qld.gov.au'; 'ddickson@goldcoast.qld.gov.au'; 'cmanton@grc.qld.gov.au'; Bernard Smith; 'dmckinlay@hinchinbrook.qld.gov.au'; 'ceo@hopevale.qld.gov.au'; gary.kellar@ipswich.qld.gov.au; gary.stevenson@isaac.qld.gov.au; Fabian.Williams@kowanyama.qld.gov.au; chris.murdoch@livingstone.qld.gov.au; 'ceo@lockhart.qld.gov.au'; ichurch@lvrc.qld.gov.au; 'ceolcc@logan.qld.gov.au'; 'ceo@longreach.qld.gov.au'; craig.doyle@mackay.qld.gov.au; 'mapoon.ceo@mapoon.qld.gov.au'; 'ceo@maranoa.qld.gov.au'; 'info@msc.qld.gov.au'; 'ceo@mckinlay.qld.gov.au'; CEO@moretonbay.qld.gov.au; 'ceo@morningson.qld.gov.au'; 'micc.ceo@mountisa.qld.gov.au'; Neil Polglase; 'ceo@napranum.qld.gov.au'; 'brett.dechastel@noosa.qld.gov.au'; mark.pitt@northburnett.qld.gov.au; 'ceo@nparc.qld.gov.au'; 'ceo@palmcouncil.qld.gov.au'; 'oiiver.simon@paroo.qld.gov.au'; CEO (CEO@pompuraaw.qld.gov.au); 'daveb@quilpie.qld.gov.au'; 'rcc@redland.qld.gov.au'; Peter Bennett (PeterB@richmond.qld.gov.au); CEO - Rockhampton Regional Council; 'kellys@scenicrim.qld.gov.au'; Bob Bain (BBain@somerset.qld.gov.au); 'info@southburnett.qld.gov.au'; 'David.Keenan@sdrcc.qld.gov.au'; 'michael.whittaker@sunshinecoast.qld.gov.au'; 'ceo@trc.qld.gov.au'; brian.pidgeon@tr.qld.gov.au; 'dalassa.yorkston@torres.qld.gov.au'; 'ceo@tsirc.qld.gov.au'; 'Adele.young@townsville.qld.gov.au'; 'ross.musgrove@wdrc.qld.gov.au'; 'barry.omundson@whitsundayrc.qld.gov.au'; 'ceo@winton.qld.gov.au'; emil.moul@woorabinda.qld.gov.au; 'ceo@wujalwujalcouncil.qld.gov.au'; 'jmenzies@yarrabah.qld.gov.au'
Subject: Local Government Remuneration and Discipline Tribunal - 2017 remuneration determination

Dear Chief Executive Officer

Re: Councillor remuneration arrangements effective 1 July 2018

The Local Government Remuneration and Discipline Tribunal is required, pursuant to section 244(1) of the *Local Government Regulation 2012*, to determine on, or by 1 December, the maximum amount of remuneration to be paid from 1 July in the following year to mayors, deputy mayors, and councillors of all local governments (except Brisbane City Council).

On 30 November 2017, the Tribunal finalised its determination of remuneration arrangements to apply from 1 July 2018.

Remuneration determination for councillors

1

The Tribunal has decided to increase remuneration levels for mayors, deputy mayors and councillors by 2.25% from 1 July 2018.

The Local Government Remuneration Schedule 2017 was published by Queensland Government Gazette Extraordinary Notice 98 on 13 December 2017.

The Tribunal's 2017 report was also published on 13 December 2017 and includes the Tribunal's remuneration determination for 2017, and the remuneration schedule which will apply from 1 July 2018, as well as details of councillor conduct matters heard by the Tribunal during 2017.

An electronic copy of the report can be downloaded from the Tribunal's webpage at <http://www.dliqp.qld.gov.au/local-government/remuneration/tribunal-reports.html>.

If you have any queries or require further information regarding the Tribunal's report please contact Ms Jennifer Stanfield, Secretariat, by telephone on 1800 030 114 or by email at enquiries@lg.remunerationtribunal.qld.gov.au.

Yours sincerely,



Col Meng
 Chairperson
 Local Government Remuneration and Discipline Tribunal

This email and any attachments may contain confidential or privileged information and may be protected by copyright. You must not use or disclose them other than for the purposes for which they were supplied. The confidentiality and privilege attached to this message and attachment is not waived by reason of mistaken delivery to you. If you are not the intended recipient, you must not use, disclose, retain, forward or reproduce this message or any attachments. If you receive this message in error please notify the sender by return email or telephone, and destroy and delete all copies. The Department does not accept any responsibility for any loss or damage that may result from reliance on, or use of, any information contained in this email and/or attachments.

2

Category	Local governments assigned to categories	Remuneration determined (from 1 July 2018)	
		(see Note 1)	(\$ pa)
Category 2	Mareeba Shire Council	Mayor	119,903
	Mount Isa City Council	Deputy mayor	71,943
	Somerset Regional Council	Councillor	59,952
Category 3	Cassowary Coast Regional Council	Mayor	127,898
	Central Highlands Regional Council	Deputy mayor	79,936
	Gympie Regional Council	Councillor	67,945
	Isaac Regional Council		
	Livingstone Shire Council		
	Lockyer Valley Regional Council		
	Maranoa Regional Council		
	Noosa Shire Council		
	Scenic Rim Regional Council		
	South Burnett Regional Council		
	Southern Downs Regional Council		
	Tablelands Regional Council		
	Western Downs Regional Council		
Whitsunday Regional Council			
Category 4	Bundaberg Regional Council	Mayor	151,878
	Fraser Coast Regional Council	Deputy mayor	99,921
	Gladstone Regional Council	Councillor	87,929
	Rockhampton Regional Council		
Category 5	Cairns Regional Council	Mayor	175,859
	Mackay Regional Council	Deputy mayor	119,903
	Redland City Council	Councillor	103,918
	Toowoomba Regional Council		
Category 6	Ipswich City Council	Mayor	199,839
	Townsville City Council	Deputy mayor	135,891
		Councillor	119,903
Category 7	Logan City Council	Mayor	223,821
	Moreton Bay Regional Council	Deputy mayor	155,075
	Sunshine Coast Regional Council	Councillor	135,891
Category 8	Gold Coast City Council	Mayor	247,802
		Deputy mayor	171,863
		Councillor	147,881

Notes to the remuneration schedule

- Note 1 The monetary amounts shown are the per annum figures to apply from 1 July 2018. If an elected representative only serves for part of a full year (that is, 1 July to 30 June) they are only entitled to a pro rata payment to reflect the portion of the year served.
- Note 2 For councillors in Category 1 councils, a base payment of \$34,639 is payable for the 12 months commencing on 1 July 2018. A meeting fee of \$1,443.25 per calendar month (or \$666.11 per fortnight) is payable for attendance at, and participation in, scheduled meetings of council subject to certification by the mayor and/or chief executive officer of the council. Mayors and deputy mayors in Category 1 councils are to receive the full annual remuneration level shown.