



# SHIRE OF MURWEH

MORVEN - CHARLEVILLE - AUGATHELLA

## Council Meeting

21 MARCH 2019



New Murweh Town Entrance Signs

MURWEH SHIRE COUNCIL MEETING  
TO BE HELD ON THURSDAY 21 MARCH 2019

1. Opening Prayer
2. Apologies
3. Confirmation of minutes – Ordinary Meeting 14 February 2019
4. Business arising from minutes
5. Correspondence for members' information
- 6. Councillors to advise on any declaration of personal interest relating to agenda items.**
- 7. Councillors to advise of any update or changes to their Register of Interests**
8. Chief Executive Officers Reports;
  - i. Finance
  - ii. HR/WH&S
  - iii. Tourism
  - iv. Library
  - v. Environment and Health
  - vi. Engineering
9. Correspondence for consideration
10. Closure

## Items for Consideration

### 2019/2020 Budget

<b>Date</b>	<b>Project</b>	<b>Estimate \$</b>	<b>Grants \$</b>	<b>Council Budget \$</b>	<b>Proposed</b>
Nov 06	New Shed/Office – Morven Works Depot	80,000	-	80,000	CEO
Mar 08	Extend powerline to Archery Club	117,000		117,000	CEO
Jan 09	Charleville Depot and Store	1,000,000		1,000,000	CEO
Oct 12	Connect Mains Power Charleville Polocrosse	74,000		74,000	CEO
Oct 13	Paint and Refurbish Internal of Council Office and Chambers	60,000		60,000	CEO
Oct 13	Develop Aurora Stage III Residential Blocks	2,500,000		2,500,000	CEO
Oct 13	Columbarium at Augathella Cemetery	20,000		20,000	Council
Aug 15	Charleville Water Play Park				Cr Liston
Dec 15	Face lift to Council Administration buildings				Cr Eckel

MINUTES OF AN ORDINARY MEETING  
OF THE MURWEH SHIRE COUNCIL  
HELD ON THURSDAY, 14 FEBRUARY 2019 AT 9:00AM

---

<b>Present</b>	Mayor Annie Liston, Cr Peter Alexander, Cr Lyn Capewell, Cr Shaun Radnedge, Cr Robert Eckel, Chief Executive Officer, Mr Neil Polglase.	
<b>Opening Prayer</b>	Fr Peter Doohan delivered a prayer for the guidance of Council.	
<b>Minutes of Previous Meeting</b>	<b>Moved: Cr Alexander</b>	<b>Seconded: Cr Eckel</b>
	"That the minutes of the ordinary council meeting held 17 January 2019 be taken as read, confirmed and signed as a correct record of proceedings."	
	<b><u>Carried</u></b>	
<b>Conflict of Interest</b>	Cr Radnedge declared he has a perceived conflict of interest in an agenda item to be discussed later in the meeting.	
<b>Attendance</b>	The Director of Corporate Services entered the meeting at 9.03am.	
<b>Financial Report</b>	<b>Moved: Cr Radnedge</b>	<b>Seconded: Cr Eckel</b>
	"That the Financial Report be received."	
	<b><u>Carried</u></b>	
<b>Human Resources Report</b>	<b>Moved: Cr Eckel</b>	<b>Seconded: Cr Capewell</b>
	"That the Human Resources report be received."	
	<b><u>Carried</u></b>	
<b>Workplace Health &amp; Safety Report</b>	<b>Moved: Cr Eckel</b>	<b>Seconded: Cr Capewell</b>
	"That the Workplace Health and Safety report be received."	
	<b><u>Carried</u></b>	
<b>Tourism Reports</b>	<b>Moved: Cr Capewell</b>	<b>Seconded: Cr Alexander</b>
	"That the Tourism Reports be received."	
	<b><u>Carried</u></b>	
<b>Library Report</b>	<b>Moved: Cr Eckel</b>	<b>Seconded: Cr Radnedge</b>
	"That the report from the Libraries be received."	
	<b><u>Carried</u></b>	
<b>Attendance</b>	The Contract Accountant entered the meeting at 9.38am.	



MINUTES OF AN ORDINARY MEETING  
OF THE MURWEH SHIRE COUNCIL  
HELD ON THURSDAY, 14 FEBRUARY 2019 AT 9:00AM

---

<b>Budget Review</b>	<b>Moved: Cr Radnedge</b>	<b>Seconded: Cr Eckel</b>
	"That the budget review be received."	
		<b><u>Carried</u></b>
<b>Attendance</b>	The Contract Accountant and Director of Corporate Services exited the meeting at 9.43am.	
<b>Stock Routes Report</b>	<b>Moved: Cr Radnedge</b>	<b>Seconded: Cr Eckel</b>
	"That the report from Stock Routes be received."	
		<b><u>Carried</u></b>
<b>Swimming Pool Report</b>	<b>Moved: Cr</b>	<b>Seconded: Cr</b>
	"That the report from the Environment and Health Services be received."	
		<b><u>Carried</u></b>
<b>Engineering Report</b>	<b>Moved: Cr Alexander</b>	<b>Seconded: Cr Radnedge</b>
	"That the report from Engineering Services be received."	
		<b><u>Carried</u></b>
<b>Extension to Charleville Water Main Diamantina Development Road</b>	<b>Moved: Cr Alexander</b>	<b>Seconded: Cr Eckel</b>
	"That Council negotiates with property owners affected by the extension of the water main on the Diamantina Development Road; with each property owner to contribute 33% and Council contributes 33%, \$27,000 each for the water main extension."	
		<b><u>Carried</u></b>
<b>Asset Management Plan</b>	<b>Moved: Cr Radnedge</b>	<b>Seconded: Cr Alexander</b>
	"That Council adopts the Transport Asset Management Plan as presented by Shepherd Services."	
		<b><u>Carried</u></b>
<b>Meeting Adjourn</b>	The meeting adjourned for a morning tea break at 10.14am.	
<b>Meeting Resumed</b>	The meeting resumed from the morning tea break at 10.48am.	
<b>Augathella Library Extension</b>	That the matter lay on the table until the next meeting.	

MINUTES OF AN ORDINARY MEETING  
OF THE MURWEH SHIRE COUNCIL  
HELD ON THURSDAY, 14 FEBRUARY 2019 AT 9:00AM

---

- |  |  |                               |
|--|--|-------------------------------|
| <b>Suspend Standing Orders</b>   | <b>Moved: Cr Eckel</b>   | <b>Seconded: Cr Alexander</b> |
|  | "That standing orders be suspended to receive a presentation from the Economic Development Officer."   |                               |
|  |  | <b><u>Carried</u></b>         |
| <b>Use of the Charleville Town Hall, FWIFVS, 8th March, 2019</b>       | <b>Moved: Cr Radnedge</b>  | <b>Seconded: Cr Alexander</b> |
|  | "That Council agrees to the use and to waive normal hire fees for the Charleville Town Hall by the Far West Indigenous Family Violence Service for an International Women's Day event to be held on 8th March, 2019."  |                               |
|  |  | <b><u>Carried</u></b>         |
| <b>Conflict of Interest</b>  | Cr Radnedge advised he has a perceived conflict of interest as a committee member of the RSL memorial club committee, Council agreed that as Cr Radnedge is not an executive member of the Charleville RSL Memorial Club not being a direct member of the sub branch and the personal interest is not sufficient that it would lead to a decision on this matter being made that is contrary to the public interest and that he remain in the meeting. |                               |
| <b>Removal of Charleville Town Hall Park Fence Facing Wills Street</b> | <b>Moved: Cr Alexander</b>   | <b>Seconded: Cr Radnedge</b>  |
|  | "That Council retains the fence in Town Hall Park facing Wills Street."  |                               |
|  |  | <b><u>Carried</u></b>         |
| <b>Close Meeting</b>   | There being no further business the Mayor declared the meeting closed at 11.37am.  |                               |

Cr A M Liston  
MAYOR



**Murweh Shire Council  
Monthly Financial Report  
Meeting 14<sup>th</sup> March 2019**

**Mayor and Councillors  
Murweh Shire Council  
CHARLEVILLE QLD 4470**

Councillors

**Highlights of this month's Financial Report include:**

**Revenue**

Total revenue of \$15.395M to 28 February 2019 represents 52% of the total budget of \$29.5M.

These statements are for 8 months of the financial year and generally would represent 67% of the overall budget.

There are some TMR and Flood claims which are due for payment. In addition to this Council is still waiting for the quarterly payment of the Financial Assistance Grants.

The 2<sup>nd</sup> Rate Levy for 2018/2019 was issued on 26 February 2019 and the due date is Thursday 28 March 2019.

**Expenses**

Total expenditure of \$13.423M to 28 February 2019 represents 67% of the total budgeted expenditure of \$20.1M.

Some expenses are slightly over budget and these are being monitored by Management.

**Outcome**

There is currently a cash surplus of \$1.971M.

## Capital Works

See the Capital Funding Report 2018 – 19 for details of all projects.

1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding – budget V's actual
5. Road Works – budget V's actual

### **1. Cash Position at 28 February 2019**

<b>CASH AT BANK</b>			
Operating Account			\$97,300
<b>SHORT TERM INVESTMENTS</b>			
National Bank of Australia		\$	-
QTC Cash Fund			\$4,563,701
			<u>\$ 4,661,001</u>
The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors.			
Cash backed <b>Current Liabilities</b> (AL,LSL,SL,RDO)			\$2,170,112
			<u>\$ 2,170,112</u>
Balance of recoverable <b>debtors</b> - estimated <b>creditors:</b>			
( \$612,225 - \$95,570 )		\$	516,655
Plus cash surplus	\$ 4,661,001 - \$ 2,170,112	\$	<u>2,490,889</u>
<b>Working Capital</b>		\$	<u><b>3,007,544</b></u>

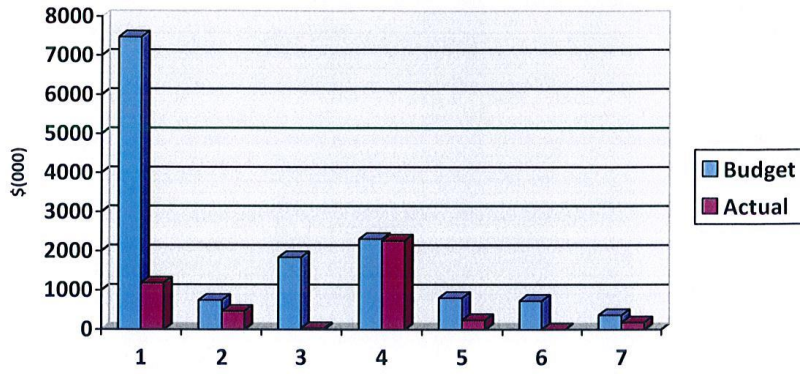
## 2. Monthly Cash Flow Estimate: March 2019

Receipts		Expenditure	
Rates	\$3,000,000	Payroll	\$800,000
Fees & Charges	\$6,000	Creditor Payments	\$850,000
Debtors	\$300,000	Loan Payments	\$85,000
Grants/Claims/Loan QTC	\$1,550,000	Lease Payments	\$4,000
<b>Total</b>	<b>\$4,856,000</b>	<b>Total</b>	<b>\$1,739,000</b>
<b>Therefore cash is expected to increase by</b>		<b>\$3,117,000</b>	<b>in the period.</b>

## 3. Comparative Data

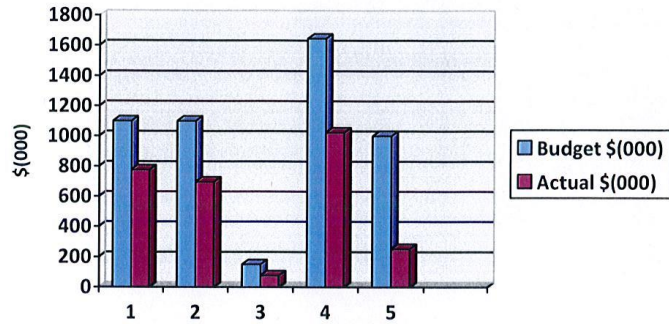
	February 2019	February 2018	February 2017
	\$000	\$000	\$000
Cash position	\$4,661	\$5,439	\$3,893
Working capital	\$3,008	\$3,086	\$1,646
Rate arrears	\$4,367	\$3,938	\$3,618
Outstanding debtors	\$612	\$418	\$385
Current creditors	\$96	\$481	\$348
Total loans	\$2,793	\$3,078	\$3,411

4. Capital Funding: Year to 28 February 2019



		Budget \$(000)	Actual \$(000)	% of Budget
	<b>Total Capital Funding</b>	<b>\$14,282</b>	<b>\$4,369</b>	30.59%
1	Buildings / Other Structures	\$7,474	\$1,183	15.83%
2	Plant & Equipment / Furniture & Fittings	\$750	\$467	62.27%
3	Charleville Airport Upgrade	\$1,840	\$31	1.68%
4	Road Infrastructure	\$2,310	\$2,268	98.18%
5	Water & Sewerage Infrastructure	\$805	\$239	29.69%
6	Office Equip	\$735	\$0	0.00%
7	QTC - Loan Redemption	\$368	\$181	49.18%

**5. Road Works Expenditure: Year to 28 February 2019**



		Budget \$(000)	Expended YTD Actual \$(000)	% of Budget Expended
	<b>Total Road Expenditure</b>	\$4,995	\$2,822	56%
1	Rural Roads	\$1,100	\$775	70%
2	Town Streets	\$1,100	\$696	63%
3	Private Works	\$150	\$76	51%
4	RMPC Works	\$1,645	\$1,023	62%
5	Flood Damage	\$1,000	\$252	25%
6	Other			

**6. ATTACHMENTS**

- Capital Funding Detail
- Rate Arrears Summary
- Revenue & Expenditure Summary
- Balance Sheet



**Capital Expenditure** as at 28 February 2019

		Projects				Funding Sources							
Asset Class/GL Number	Asset Category/Class	Project Description	Actual to date	% of budget	Budgeted Project Costs	Grants (R2R, other Federal)	Grants/Contribution (TIDS, other State,	Work for Qld	Other Contribution	Reserves	General Revenue (budget amt less external funding)	Asset Class*	
Airport	8000-3550-0	Runway Resheet			\$300,000						\$300,000	Airport Infrastructure	
<b>242-4000-0</b>	8000-3501-0	RFDS Apron Lighting			\$40,000				\$10,000		\$30,000	Airport Infrastructure	
	8000-3600-0	Airport Furniture	\$31,147		\$0								
	8000-1751-0	Fencing, runway linemarking, installation of screening equipment			\$1,500,000	\$1,500,000					\$0	Airport Infrastructure	
	<b>Sub total</b>		<b>\$31,147</b>	<b>1.69%</b>	<b>\$1,840,000</b>	<b>\$1,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$330,000</b>		
Land	8000-0070	Industrial Estate Infrastructure (Drought Comm)	\$17,846	3.57%	\$500,000	\$500,000					\$0	Land development	
<b>589-4000</b>	<b>Sub total</b>		<b>\$17,846</b>	<b>3.57%</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
Buildings	8000-1760-0	Community housing (\$440K 2017-18)	\$251,360		\$251,000						\$251,000	Buildings	
<b>360-4000-0</b>	8000-1899-0	Tiles Morven			\$5,000						\$5,000	Buildings	
	8000-1900-0	Upgrade to toilets at depot			\$50,000						\$50,000	Buildings	
	8000-1898-0	W4Qld 2017/18 - Planetarium at Cosmos			\$185,713			\$185,713			\$0	Buildings	
	8000-1750	Arts & Craft Centre	\$6,028		\$0								
	8000-1885-0	Planetarium at Cosmos (BoR)	\$331,230	52.16%	\$635,000	\$500,000					\$135,000	Buildings	
	8000-1768-0	W4Qld 2017/18 - Tourism Information Centre			\$88,880			\$88,880			\$0	Buildings	
	8000-1895-0	W4Qld 2017/18 - Augathella Town Hall upgrade	\$107,170	71.96%	\$148,920			\$148,920			\$0	Buildings	
	8000-1896-0	Drought Communities Augathella Projects \$125K for clearing & \$125K for Smiley Museum			\$250,000	\$250,000					\$0	Buildings	
	8000-1890-0	Drought Comm - New VIC Morven			\$250,000	\$250,000					\$0	Buildings	
	8000-1747-0	Community housing projects			\$50,000						\$50,000	Buildings	
	8000-1896-0	Tiles at racecourse toilet			\$15,000						\$15,000	Buildings	
	8000-1897-0	Erect shed at depot			\$25,000						\$25,000	Buildings	
	<b>Sub total</b>		<b>\$695,788</b>	<b>35.60%</b>	<b>\$1,954,513</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$423,513</b>	<b>\$0</b>	<b>\$0</b>	<b>\$531,000</b>		
Other Structures	8000-1892-0	Morven Rail Hub	\$54,909		\$4,181,157	\$4,181,157					\$0	Other Structures	
<b>370-4000-0</b>	8000-1781-0	WWII Tourism project	\$291		\$33,000						\$33,000	Other Structures	
	8000-2357-0	Lighting Netball court			\$20,000						\$20,000	Other Structures	
	8000-2358-0	Charleville Pool - Expansion Joints			\$10,000						\$10,000	Other Structures	
	8000-2359-0	Charleville Pool - Painting	\$63,000		\$60,000						\$60,000	Other Structures	
	8000-2350-0	W4Qld 2017/18 - Shire Parks Landscaping	\$163,772	65.15%	\$251,375			\$251,375			\$0	Other Structures	
	8000-2351-0	W4Qld 2017/18 - Shire Parks Streetscape	\$162,454	88.09%	\$184,413			\$184,413			\$0	Other Structures	
	8000-2355-0	W4Qld 2017/18- Half pipe skate park	\$24,643	24.64%	\$100,000			\$100,000			\$0	Other Structures	
	8000-2360	Swimming pool equipment	\$17,631										
	8000-2361	Nebine Tennis Court Refurbishment	\$50,110										
	8000-1772-0	Painting Mural Tower			\$50,000				\$15,000		\$35,000	Other Structures	



	8000-2352-0	W4Qld 2017/18 - Town Entrance Augathella	\$24,210	69.17%	\$35,000			\$35,000			\$0	Other Structures
	8000-2353-0	W4Qld 2017/18 - Town Entrance Morven	\$25,153	71.87%	\$35,000			\$35,000			\$0	Other Structures
	8000-2354-0	W4Qld 2017/18 - Town Entrance Charleville	\$74,595	124.33%	\$60,000			\$60,000			\$0	Other Structures
	<b>Sub total</b>		<b>\$660,768</b>	<b>13.16%</b>	<b>\$5,019,945</b>	<b>\$4,181,157</b>	<b>\$0</b>	<b>\$665,788</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$158,000</b>	
Plant replace	8000-1200-0	Heavy and Light Plant	\$693,837	92.51%	\$750,000						\$750,000	Plant & Equipment
<b>445-4000-0</b>	<b>Sub total</b>		<b>\$693,837</b>	<b>92.51%</b>	<b>\$750,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$750,000</b>	
Roads	8000-2301-0	Footpaths Annual allocation	\$74,061	49.37%	\$150,000						\$150,000	Roads Infrastructure
<b>525-4000-0</b>	8000-2302-0	Kerb & Channel Annual allocation	\$113,175	113.18%	\$100,000						\$100,000	Roads Infrastructure
	8000-3014-0	R2R/TIDS Killarney 54.7-58.1	\$2,867									
	8000-3015	R2R/TIDS Mt Tabor 40.14-43.34	-\$149									
	8000-3026	Adavale Rd 61.75-66.75	\$14,779									
	8000-3042-0	R2R/TIDS Adavale Rd 51.6-60.4	\$976,359	101.70%	\$960,000	\$480,000	\$480,000				\$0	Roads Infrastructure
	8001-3042-0	R2R/TIDS Adavale Rd 60.4-62.82	\$261,605									
	8000-3040-0	R2R/TIDS Killarney Rd 58.1-64.66	\$825,525	95.99%	\$860,000	\$430,000	\$430,000				\$0	Roads Infrastructure
	8000-3041-0	R2R/TIDS Biddenham Rd 34.28-36.75	\$2,595		\$240,000	\$240,000	\$0				\$0	Roads Infrastructure
	<b>Sub total</b>		<b>\$2,270,817</b>	<b>98.30%</b>	<b>\$2,310,000</b>	<b>\$1,150,000</b>	<b>\$910,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	
Water	8000-5252-0	Water Mains Augathella	\$86,578	86.58%	\$100,000						\$100,000	Water
<b>555-4000-0</b>	8000-5260-0	Water Mains Morven	\$40,950		\$100,000						\$100,000	Water
	8000-5255-0	Pump Shed Airport C'ville	\$9,627	0.00%	\$0							
	8000-5253-0	PS 3 new switch board	\$9,624	0.00%	\$0							
	8000-5254-0	Water Mains Charleville	\$92,537	61.69%	\$150,000						\$150,000	Water
	8000-5200-0	W4Qld 2017/18 - Water Infrastructure Installation (Bore)			\$200,000			\$200,000			\$0	Water
	<b>Sub total</b>		<b>\$239,316</b>	<b>43.51%</b>	<b>\$550,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$350,000</b>	
Sewerage	8000-5300-4300	Sewerage Augathella			\$50,000						\$50,000	Sewerage
<b>585-4000-0</b>	8000-5300-4400	Sewerage Charleville			\$150,000						\$150,000	Sewerage
	8000-5300-4200	UV disinfection - Augathella			\$45,000						\$45,000	Sewerage
	8000-5300-4100	STP Generator - Charleville			\$10,000						\$10,000	Sewerage
	<b>Sub total</b>		<b>\$0</b>	<b>0.00%</b>	<b>\$255,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$255,000</b>	
Office Equip	8000-1783-0	New servers			\$70,000						\$70,000	Office equipment
<b>597-4000-0</b>	8000-1774-0	Communications			\$90,000						\$90,000	Office equipment
	8000-1782-0	Desktop PC's			\$15,000						\$15,000	Office equipment
	8000-1784-0	Hardware			\$30,000						\$30,000	Office equipment
	8000-1786-0	LG Subsidy - Wireless			\$500,000		\$300,000				\$200,000	Office equipment
	8000-1787-0	Telescope Cosmos			\$30,000						\$30,000	Office equipment
	<b>Sub total</b>		<b>\$0</b>	<b>0.00%</b>	<b>\$735,000</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$435,000</b>	
	<b>Total Capital</b>		<b>\$705,293</b>	<b>5.07%</b>	<b>\$13,914,458</b>	<b>\$7,831,157</b>	<b>\$1,710,000</b>	<b>\$1,289,301</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$3,059,000</b>	
Int & Redemp		Current Loans Payments	\$181,000		\$368,028							
<b>640/672-5000</b>	<b>Sub total</b>		<b>\$181,000</b>	<b>49.18%</b>	<b>\$368,028</b>							
<b>GRAND TOTAL</b>			<b>\$4,790,519</b>	<b>33.54%</b>	<b>\$14,282,486</b>	<b>\$7,831,157</b>	<b>\$1,710,000</b>	<b>\$1,289,301</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$3,059,000</b>	

**Rates Arrears as at 28 February 2019**

Rate Category	Arrears b/f 30 Jun 2018	August & February Levies	Levy Adjustments	Interest	Receipts	Discount	Write Offs	State Govt & Council Subsidies	Arrears 28/02/2019	
Category 1 (Charleville)	682,475	4,205,134	-24,306	36,414	2,109,211	167,761	484	104,180	2,518,081	
Category 2 (Augathella)	61,972	488,054	-6,807	3,291	248,940	18,534	0	24,325	254,711	
Category 3 (Morven)	29,876	216,198	-892	1,305	108,388	7,726	1	12,443	117,930	
Category 6 (< 700 ha)	171,465	687,029	-1,540	8,490	398,869	24,533	3	13,140	428,899	
Category 7 (> 700 - < 5000 ha)	0	98,242	661	0	43,700	4,521	0	560	50,121	
Category 8 (> 5000 - < 10000 ha)	35,621	552,226	0	1,905	247,145	24,003	0	560	318,044	
Category 9 (> 10,000ha)	52,803	1,447,924	-2,617	2,361	668,714	63,021	10	0	768,725	
<b>Totals</b>	<b>1,034,212</b>	<b>7,694,807</b>	<b>-35,502</b>	<b>53,766</b>	<b>3,824,968</b>	<b>310,098</b>	<b>497</b>	<b>155,207</b>	<b>4,456,512</b>	
									<b>Rates Arrears</b>	<b>4,456,512</b>
									Less rates payments made in advance	-94,357
									Rates Control Total	4,362,155

**Aged Arrears as at 28 February 2019**

Current Year	1 Year	2 Years	3 Years	4 Years	5 Years +	Interest	Total
3,722,301	336,146	183,372	69,006	11,671	4,063	129,954	4,456,512

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 67% of year elapsed. To Level 4. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2019

Printed(KENT): 01-03-2019 8:56:14 AM

	REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)			
	28 Feb 2019	Budget	28 Feb 2019	Budget	28 Feb 2019	Budget		
1000-0001 EXECUTIVE MANAGEMENT								
1100-0002 CORP GOVERNANCE SUB PROGRAM	0.00	0%	270,055.85	59%	458,709	(270,055.85) 59%	(458,709)	
1200-0002 SPECIAL OPERATIONS SUB PROGRAM	0.00	0%	6,696.53	52%	12,848	(6,696.53) 52%	(12,848)	
1300-0002 DISASTER MANAGEMENT SUB PROGRAM	17,103.24	76%	22,425	43%	76,870	(16,172.11) 30%	(54,445)	
1500-0002 HUMAN RESOURCES SUB PROGRAM	0.00	0%	99,866.01	63%	157,530	(99,866.01) 64%	(156,530)	
1000-0001 EXECUTIVE MANAGEMENT	17,103.24	73%	23,425	58%	705,957	(392,790.50) 58%	(682,532)	
2000-0001 CORPORATE SERVICES								
2100-0002 REVENUE SUB PROGRAM	5,725,045.11	65%	8,820,917	0.00	0	5,725,045.11 65%	8,820,917	
2200-0002 STORES OPERATION SUB PROGRAM	0.00	0%	0	34,580.81	34%	101,000	(34,580.81) 34%	(101,000)
2300-0002 ADMINISTRATION SUB PROGRAM	58,500.00	100%	58,500	1,644,251.76	69%	2,382,111	(1,585,751.76) 68%	(2,323,611)
2400-0002 FINANCE SUB PROGRAM	0.00	0%	0	19,001.75	60%	31,674	(19,001.75) 60%	(31,674)
2500-0002 ONCOSTS SUB PROGRAM	0.00	0%	0	214,203.31	<99%	(2,000)	(214,203.31) <99%	2,000
2600-0002 LIBRARY SUB PROGRAM	12,120.59	173%	7,000	159,861.79	60%	265,500	(147,741.20) 57%	(258,500)
2700-0002 AERODROMES SUB PROGRAM	248,347.61	70%	354,000	626,913.51	81%	770,670	(378,565.90) 91%	(416,670)
2800-0002 AREA PROMOTION/DEVT SUB PRO								
2800-0003 ECONOMIC DEVELOPMENT	1,220,397.65	14%	8,927,646	140,806.80	37%	379,138	1,079,590.85 13%	8,548,508
2805-0003 COUNCIL HOUSING	0.00	0%	0	65,170.42	68%	96,500	(65,170.42) 68%	(96,500)
2815-0003 CULTURAL DEVELOPMENT	25,000.00	100%	25,000	99,611.68	55%	180,000	(74,611.68) 48%	(155,000)
2820-0003 TOURISM & PROMOTION								
2855-0004 COSMOS CENTRE	292,868.53	62%	472,000	824,839.43	73%	1,123,246	(531,970.90) 82%	(651,246)
2820-0003 TOURISM & PROMOTION	292,868.53	62%	472,000	824,839.43	73%	1,123,246	(531,970.90) 82%	(651,246)
2880-0003 LAND FOR RESALE	0.00	0%	0	10,299.38	57%	18,002	(10,299.38) 57%	(18,002)
2800-0002 AREA PROMOTION/DEVT SUB PRO	1,538,266.18	16%	9,424,646	1,140,727.71	63%	1,796,886	397,538.47 5%	7,627,760
2000-0001 CORPORATE SERVICES	7,582,279.49	41%	18,665,063	3,839,540.64	72%	5,345,841	3,742,738.85 28%	13,319,222
3200-0001 HEALTH/ENVIRONMENTAL SERVICES								
3200-0002 SPORT, REC & COMMUNITY FACILITIES								
3200-0003 SPORTS & RECREATION FACILITIES								
3200-0004 PARKS GARDENS & RESERVES	0.00	0%	0	764,496.19	71%	1,070,200	(764,496.19) 71%	(1,070,200)
3220-0004 RACECOURSE	23,443.85	67%	35,000	74,821.23	42%	180,000	(51,377.38) 35%	(145,000)
3240-0004 SWIMMING POOLS	0.00	0%	0	175,913.72	50%	355,200	(175,913.72) 50%	(355,200)
3200-0003 SPORTS & RECREATION FACILITIES	23,443.85	67%	35,000	1,015,231.14	63%	1,605,400	(991,787.29) 63%	(1,570,400)

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 67% of year elapsed. To Level 4. Excludes committed costs)  
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2019 Printed(KENT): 01-03-2019 8:56:14 AM

		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)	
		28 Feb 2019	Budget	28 Feb 2019	Budget	28 Feb 2019	Budget
3260-0003	COMMUNITY FACILITIES						
3260-0004	TELEVISION	0.00	0%	18,969.77	63%	(18,969.77)	64%
3270-0004	HALLS & CENTRES	24,345.69	99%	181,272.41	77%	(156,926.72)	74%
3280-0004	SHOWGROUNDS	16,113.65	62%	120,408.65	47%	(104,295.00)	45%
3290-0004	CEMETERIES & MEMORIALS	33,037.60	94%	92,525.09	84%	(59,487.49)	79%
3320-0004	PUBLIC CONVENIENCES	0.00	0%	98,121.74	64%	(98,121.74)	64%
3330-0004	AGED CARE	51,367.81	47%	94,682.29	67%	(43,314.48)	142%
3260-0003	COMMUNITY FACILITIES	124,864.75	64%	605,979.95	65%	(481,115.20)	66%
3200-0002	SPORT, REC & COMMUNITY FACILITIES	148,308.60	64%	1,621,211.09	64%	(1,472,902.49)	64%
3400-0002	ENVIRONMENTAL SUB PROGRAM						
3410-0003	COMMUNITY HEALTH	16,966.08	148%	22,170.26	26%	(5,204.18)	7%
3435-0003	ANIMAL CONTROL	50,552.11	102%	179,618.78	77%	(129,066.67)	70%
3460-0003	RESERVES	0.00	0%	88,846.30	60%	(88,846.30)	60%
3475-0003	STOCK ROUTES	0.00	0%	80,761.39	22%	(80,761.39)	22%
3400-0002	ENVIRONMENTAL SUB PROGRAM	67,518.19	109%	371,396.73	45%	(303,878.54)	40%
3500-0002	REFUSE MANAGEMENT SUB PROGRAM						
3500-0004	CHARLEVILLE REFUSE MANAGEMENT	525,811.99	107%	301,427.18	64%	224,384.81	>999%
3540-0004	MORVEN REFUSE MANAGEMENT	23,422.16	106%	16,026.62	36%	7,395.54	-33%
3570-0004	AUGATHELLA REFUSE MANAGEMENT	52,137.63	106%	10,958.56	43%	41,179.07	172%
3500-0002	REFUSE MANAGEMENT SUB PROGRAM	601,371.78	107%	328,412.36	60%	272,959.42	>999%
3200-0001	HEALTH/ENVIRONMENTAL SERVICES	817,198.57	95%	2,321,020.18	60%	(1,503,821.61)	49%
4000-0001	ENGINEERING SERVICES						
4100-0002	ENGINEERING OFFICE SUB PROGRAM	0.00	0%	2,478,603.06	71%	(2,478,603.06)	71%
4200-0002	BUILDING & PLANNING SUB PROGRAM	14,550.00	58%	67,434.30	95%	(52,884.30)	115%
4300-0002	PLANT OPERATIONS SUB PROGRAM	50,312.76	53%	(86,575.06)	14%	(600,800)	20%
4400-0002	PRIVATE WORKS ACTIVITIES	2,434,850.69	59%	1,546,931.67	66%	887,919.02	50%
4500-0002	OTHER ROAD ACTIVITIES SUB PROGRAM	1,771,715.66	52%	1,499,820.60	48%	271,895.06	91%
4000-0001	ENGINEERING SERVICES	4,271,429.11	56%	5,506,214.57	65%	(1,234,785.46)	162%
5100-0001	WATER & SEWERAGE SERVICES						
5100-0002	WATER SUPPLY ACTIVITIES SUB PROGRAM						
5100-0003	CHARLEVILLE WATER	1,468,899.68	110%	383,453.15	62%	1,085,446.53	151%
5200-0003	MORVEN WATER	96,764.03	108%	82,058.68	80%	14,705.35	-120%

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 67% of year elapsed. To Level 4. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2019

Printed(KENT): 01-03-2019 8:56:14 AM

		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)				
		28 Feb 2019	Budget	28 Feb 2019	Budget	28 Feb 2019	Budget			
5300-0003	AUGATHELLA WATER	203,974.67	119%	171,214	82,228.84	50%	166,675	121,745.83	>999%	5,139
5390-0003	WATER DEPRECIATION	0.00	0%	0	319,448.12	157%	203,300	(319,448.12)	157%	(203,300)
5100-0002	WATER SUPPLY ACTIVITIES SUB PROGRAM	1,769,638.38	111%	1,598,332	867,188.79	80%	1,089,455	902,449.59	177%	508,877
5400-0002	SEWERAGE ACTIVITIES SUB PROGRAM									
5400-0003	CHARLEVILLE SEWERAGE	856,939.79	106%	806,416	223,050.40	53%	420,000	633,889.39	164%	386,416
5450-0003	AUGATHELLA SEWERAGE	80,192.75	105%	76,212	27,250.41	68%	40,000	52,942.34	146%	36,212
5490-0003	SEWERAGE DEPRECIATION	0.00	0%	0	229,308.70	114%	200,300	(229,308.70)	114%	(200,300)
5400-0002	SEWERAGE ACTIVITIES SUB PROGRAM	937,132.54	106%	882,628	479,609.51	73%	660,300	457,523.03	206%	222,328
5100-0001	WATER & SEWERAGE SERVICES	2,706,770.92	109%	2,480,960	1,346,798.30	77%	1,749,755	1,359,972.62	186%	731,205
	TOTAL REVENUE AND EXPENDITURE	15,394,781.33	52%	29,720,251	13,423,467.43	67%	20,157,579	1,971,313.90	21%	9,562,672

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 67% of year elapsed. To Details. Excludes committed costs)  
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2019 Printed (KENT): 01-03-2019 8:56:31 AM

	OPENING BALANCE	YEAR TO DATE 28 Feb 2019		BUDGET	CURRENT BALANCE 28 Feb 2019		BUDGET	
<u>CURRENT ASSETS</u>								
0100-0001	CURRENT ASSETS							
0105-3000	Cash at Bank - General Account	429,847.86	(332,547.88)	-142%	233,537	97,299.98	15%	663,385
0110-3000	Cash on Hand	1,570.00	0.00	0%	0	1,570.00	100%	1,570
0115-3000	QTC - Cash Investments	6,773,518.85	(2,209,818.31)	---%	0	4,563,700.54	67%	6,773,519
0116-3000	NAB - Term Deposits	0.00	0.00	0%	0	0.00	0%	0
0117-3000	Cash: Cosmos Centre Float	400.00	0.00	0%	0	400.00	100%	400
0120-3000	Accounts Receivable - Rates	774,676.89	3,592,482.27	---%	0	4,367,159.16	564%	774,677
0121-3000	Acct Rec - Rates EOY Receipts	259,534.64	0.00	0%	0	259,534.64	---%	0
0127-3000	Provision for Doubtful Rates	0.00	0.00	0%	0	0.00	0%	0
0130-3000	Stores and Materials	210,155.81	(18,603.42)	---%	0	191,552.39	91%	210,156
0132-3000	Inventory - Cosmos Centre	37,155.55	0.00	0%	0	37,155.55	120%	30,876
0140-3000	Prepaid Expenses	75,297.12	(75,297.12)	---%	0	0.00	0%	76,209
0147-3000	Accrued Revenue - General	956,798.72	(956,798.72)	---%	0	0.00	0%	0
0150-3000	Workers Compensation Receivable	33,830.86	(605.41)	---%	0	33,225.45	87%	38,262
0155-3000	Accounts Receivable - Debtors	2,369,273.56	(1,757,048.15)	---%	0	612,225.41	26%	2,369,274
0156-3000	Accts Rec - Debtors EOY Receipts	(125,000.00)	125,000.00	---%	0	0.00	0%	0
0160-3000	Provision for Doubtful Debts	0.00	0.00	0%	0	0.00	0%	0
0165-3000	GST Receivable/Suspense	(69,244.97)	121,178.70	---%	0	51,933.73	-75%	(69,245)
0170-3000	Residential Land for Resale	0.00	0.00	0%	0	0.00	0%	0
0100-0001	CURRENT ASSETS TOTAL	11,727,814.89	(1,512,058.04)	-647%	233,537	10,215,756.85	94%	10,869,083
	TOTAL CURRENT ASSETS	11,727,814.89	(1,512,058.04)	-647%	233,537	10,215,756.85	94%	10,869,083

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 67% of year elapsed. To Details. Excludes committed costs)  
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2019 Printed(KENT): 01-03-2019 8:56:31 AM

		OPENING	YEAR TO DATE		CURRENT BALANCE	
		BALANCE	28 Feb 2019	BUDGET	28 Feb 2019	BUDGET
<b>NON-CURRENT ASSETS</b>						
*****						
0200-0001	NON-CURRENT ASSETS					
0200-4000	Land at Cost	0.00	0.00	0%	0.00	0
0205-4000	Land for Resale	0.00	0.00	0%	0.00	0
0210-4000	Land at Valuation	3,438,638.30	0.00	0%	3,438,638.30	62%
0211-4000	Land Improvements at Valuation	0.00	0.00	0%	0.00	0
0215-4000	Land Clearing Account	71,697.01	0.00	0%	71,697.01	30%
0217-4000	WIP - Land Improvements	3,536.27	0.00	0%	3,536.27	100%
0221-4000	Aerodrome Landing Strip at Cost	0.00	0.00	0%	0.00	0
0231-4000	Aerodrome Landing Strip at Valuation	13,819,360.07	0.00	0%	13,819,360.07	135%
0241-4000	Accum Depn - Aerodrome Landing Strip	(3,891,976.39)	(212,336.82)	64%	(4,104,313.21)	182%
0242-4000	WIP - Aerodrome Upgrade	0.00	31,146.60	2%	31,146.60	1%
0300-4000	Buildings at Cost	4,837,932.53	0.00	0%	4,837,932.53	116%
0310-4000	Buildings at Valuation	56,028,887.33	0.00	0%	56,028,887.33	109%
0320-4000	Accum Depn - Buildings	(20,436,932.02)	(639,305.42)	119%	(21,076,237.44)	187%
0330-4000	Other Structures at Cost	166,800.55	0.00	0%	166,800.55	633%
0340-4000	Other Structures at Valuation	8,159,113.88	0.00	0%	8,159,113.88	101%
0350-4000	Accum Depn - Other Structures	(2,528,843.41)	(141,257.06)	93%	(2,670,100.47)	109%
0360-4000	WIP - Buildings	664,243.66	543,184.97	29%	1,207,428.63	47%
0370-4000	WIP - Other Structures	487,771.25	640,304.57	13%	1,128,075.82	20%
0380-4000	Parks at Cost	410,026.18	0.00	0%	410,026.18	---
0381-4000	Accum Depn - Parks	(377,867.17)	(43,997.36)	12%	(421,864.53)	60%
0382-4000	WIP - Parks	0.00	0.00	0%	0.00	0
0383-4000	Parks at Valuation	1,937,651.00	0.00	0%	1,937,651.00	110%
0400-4000	Equipment	1,745,950.49	(76,856.00)	---	1,669,094.49	96%
0410-4000	Accum Depn - Equipment	(1,115,811.05)	(15,071.26)	58%	(1,130,882.31)	99%
0411-4000	Plant	12,038,216.25	467,370.88	---	12,505,587.13	101%
0415-4000	Accum Depreciation - Plant	(6,049,079.23)	20,677.35	-3%	(6,028,401.88)	84%
0420-4000	Furniture and Fittings	2,112,888.28	0.00	0%	2,112,888.28	100%
0430-4000	Accum Depn - Furniture and Fittings	(2,630,872.15)	75,955.49	-388%	(2,554,916.66)	96%
0445-4000	Plant Clearing Account	740,756.18	(520,193.48)	-69%	220,562.70	23%
0500-4000	Road Infrastructure at Cost	0.00	0.00	0%	0.00	0
0510-4000	Road Infrastructure at Valuation	324,540,794.13	0.00	0%	324,540,794.13	142%
0520-4000	Accum Depn - Road Infrastructure	(54,284,440.61)	(1,982,125.54)	73%	(56,266,566.15)	139%
0525-4000	WIP - Road Infrastructure	107,508.80	2,268,371.09	89%	2,375,879.89	31%
0530-4000	Water Infrastructure at Cost	0.00	0.00	0%	0.00	0
0540-4000	Water Infrastructure at Valuation	27,951,158.64	0.00	0%	27,951,158.64	146%
0550-4000	Accum Depn - Water Infrastructure	(12,175,613.46)	(319,448.12)	157%	(12,495,061.58)	181%
0555-4000	WIP - Water Infrastructure	87,384.02	239,294.72	43%	326,678.74	25%
0560-4000	Sewerage Infrastructure at Cost	0.00	0.00	0%	0.00	0
0570-4000	Sewerage Infrastructure at Valuation	23,537,285.63	0.00	0%	23,537,285.63	111%
0580-4000	Accum Depn - Sewerage Infrastructure	(11,955,532.05)	(229,308.70)	114%	(12,184,840.75)	196%
0585-4000	WIP - Sewerage Infrastructure	0.00	0.00	0%	0.00	0

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 67% of year elapsed. To Details. Excludes committed costs)  
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2019 Printed(KENT): 01-03-2019 8:56:31 AM

		OPENING	YEAR TO DATE		CURRENT BALANCE		
		BALANCE	28 Feb 2019	BUDGET	28 Feb 2019	BUDGET	
0586-4000	WIP - Aurora Estate Stage 2	12,067.70	0.00	0	12,067.70	100%	12,068
0587-4000	WIP - Aurora Estate Stage 3	18,650.00	0.00	0	18,650.00	100%	18,650
0588-4000	WIP State Gov - Bradleys Gully Div	0.00	0.00	0	0.00	0%	0
0589-4000	WIP - Industrial Estate	0.00	17,847.54	500,000	17,847.54	4%	500,000
0595-4000	Residential Land Resale (NCA)	0.00	0.00	0	0.00	0%	0
0597-4000	Equipment Clearing Account	0.00	0.00	735,000	0.00	0%	679,423
0200-0001	NON-CURRENT ASSETS TOTAL	367,471,350.61	124,253.45	8,796,776	367,595,604.06	116%	316,093,852
	TOTAL NON-CURRENT ASSETS	367,471,350.61	124,253.45	8,796,776	367,595,604.06	116%	316,093,852
	TOTAL ASSETS	379,199,165.50	(1,387,804.59)	9,030,313	377,811,360.91	116%	326,962,935
<b>CURRENT LIABILITIES</b>							
<b>0600-0001 CURRENT LIABILITIES</b>							
0600-5000	Accounts Payable	0.00	95,569.59	0	95,569.59	---	0
0605-5000	Accrued Expenses - All	2,232,775.81	(2,232,775.81)	0	0.00	0%	0
0610-5000	Fire Services Levy Payable	0.00	202,788.95	0	202,788.95	523%	38,774
0612-5000	Unearned Revenue	1,032,463.32	(1,032,463.32)	0	0.00	0%	0
0625-5000	Payroll Suspense	0.00	0.00	0	0.00	0%	0
0630-5000	Wages Advance	0.00	0.00	0	0.00	0%	0
0632-5000	RDC & Toll Accumulated	17,545.30	(26,587.97)	0	(9,042.67)	-45%	20,129
0635-5000	Stock Routes Fees Payable	37,218.43	3,600.00	0	40,818.43	110%	37,218
0636-5000	Finance Lease - Current	0.00	0.00	0	0.00	0%	0
0640-5000	Office Extension Current Loan	16,073.44	(7,901.22)	(16,122)	8,172.22	-51%	(16,122)
0645-5000	Cosmos Centre Current Loan	34,940.30	(17,176.54)	(35,047)	17,763.76	-51%	(35,047)
0650-5000	Medical Centre Current Loan	28,998.65	(14,265.10)	(29,083)	14,733.55	-51%	(29,083)
0660-5000	Roadworks Current Loan	0.00	0.00	(119,543)	0.00	0%	(119,543)
0665-5000	Plant Replacement Current Loan	0.00	0.00	0	0.00	0%	0
0666-5000	Plant Replacement No 2 Current Loan	0.00	0.00	0	0.00	0%	0
0670-5000	Residential Develop Current Loan	129,720.93	(63,743.83)	(130,121)	65,977.10	-51%	(130,121)
0671-5000	Flood Mitigation Current Loan	127,537.06	(58,711.26)	0	68,825.80	827%	8,319
0672-5000	Airport Upgrade Current Loan	38,059.71	(18,890.48)	(38,112)	19,169.23	-50%	(38,112)
0675-5000	Annual Leave payable	884,115.93	(129,946.52)	0	754,169.41	85%	886,627
0680-5000	Long Service Leave Payable	1,282,451.31	(25,697.00)	0	1,256,754.31	103%	1,225,306
0685-5000	Sick Leave Payable	195,056.57	(26,825.99)	0	168,230.58	85%	198,017
0690-5000	Land Rebate Holding Account	(7,000.00)	0.00	0	(7,000.00)	100%	(7,000)
0699-5000	Suspense Account: General Account	6,120.15	(6,091.99)	0	28.16	0%	6,120
0600-0001	CURRENT LIABILITIES TOTAL	6,056,076.91	(3,359,118.49)	(368,028)	2,696,958.42	132%	2,045,482



(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 67% of year elapsed. To Details. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2019

Printed(KENT): 01-03-2019 8:56:31 AM

	OPENING BALANCE	YEAR TO DATE 28 Feb 2019	%	BUDGET	CURRENT BALANCE 28 Feb 2019	%	BUDGET
TOTAL CURRENT LIABILITIES	6,056,076.91	(3,359,118.49)	913%	(368,028)	2,696,958.42	132%	2,045,482
NON-CURRENT LIABILITIES							
0700-0001 NON-CURRENT LIABILITIES							
0700-6000 Non-Current Long Service Leave	70,900.48	0.00	0%	0	70,900.48	57%	124,575
0701-6000 Finance Lease - Non current	0.00	0.00	0%	0	0.00	0%	0
0740-6000 Office Extension Non-Current Loan	57,070.40	0.00	0%	0	57,070.40	78%	73,192
0745-6000 Cosmos Centre Non-Current Loan	124,067.92	0.00	0%	0	124,067.92	78%	159,114
0750-6000 Medical Centre Non-Current Loan	152,185.48	0.00	0%	0	152,185.48	84%	181,268
0760-6000 Roadworks Non-Current Loan	0.00	0.00	0%	0	0.00	0%	0
0765-6000 Plant Replacement Non-Current Loan	0.00	0.00	0%	0	0.00	0%	0
0766-6000 Plant Replacement No 2 Non-Current	0.00	0.00	0%	0	0.00	0%	0
0770-6000 Residential Develop Non-Current Loan	142,398.99	0.00	0%	0	142,398.99	52%	272,520
0771-6000 Flood Mitigation Non-Current Loan	1,169,719.27	0.00	0%	0	1,169,719.27	91%	1,289,262
0772-6000 Airport Upgrade Non-Current Loan	882,179.42	0.00	0%	0	882,179.42	96%	920,291
0700-0001 NON-CURRENT LIABILITIES TOTAL	2,598,521.96	0.00	0%	0	2,598,521.96	86%	3,020,222
TOTAL NON-CURRENT LIABILITIES	2,598,521.96	0.00	0%	0	2,598,521.96	86%	3,020,222
TOTAL LIABILITIES	8,654,598.87	(3,359,118.49)	913%	(368,028)	5,295,480.38	105%	5,065,704
NETT ASSETS/(LIABILITIES)	370,544,566.63	1,971,313.90	21%	9,398,341	372,515,880.53	116%	321,897,231

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 67% of year elapsed. To Details. Excludes committed costs)  
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2019 Printed(KENT): 01-03-2019 8:56:31 AM

		OPENING	YEAR TO DATE		CURRENT BALANCE	
		BALANCE	28 Feb 2019	BUDGET	28 Feb 2019	BUDGET
COMMUNITY EQUITY						
=====						
0800-0001	EQUITY					
0800-0002	SHIRE CAPITAL					
0805-7000	Retained Surplus	47,026,755.59	0.00	0%	0	47,026,755.59
0807-7000	Retained Surplus-Cosmos	42,875.00	0.00	0%	0	42,875.00
0810-7000	Asset Revaluation Reserve - Roads	186,277,564.76	0.00	0%	0	186,277,564.76
0811-7000	Asset Revaluation Reserve - W & S	21,812,333.46	0.00	0%	0	21,812,333.46
0812-7000	Asset Reval Res - Bldgs & Structures	33,190,987.25	0.00	0%	0	33,190,987.25
0813-7000	Asset Revaluation Reserve-Land	929,460.63	0.00	0%	0	929,460.63
0815-7000	Asset Revaluation Reserve Aerodrome	10,065,151.29	0.00	0%	0	10,065,151.29
0816-7000	Asset Revaluation Reserve - Plant	0.00	0.00	0%	0	0.00
0820-7000	Current Surplus / Deficit	0.00	1,971,313.90	21%	9,562,672	1,971,313.90
0825-7000	Year End Surplus/Deficit	71,199,438.65	0.00	0%	1,982,819	71,199,438.65
0800-0002	SHIRE CAPITAL TOTAL	370,544,566.63	1,971,313.90	18%	11,145,491	372,515,880.53
0830-0002	RESERVES					
0800-0001	EQUITY TOTAL	370,544,566.63	1,971,313.90	18%	11,145,491	372,515,880.53
	TOTAL COMMUNITY EQUITY	370,544,566.63	1,971,313.90	18%	11,145,491	372,515,880.53

## Airport Fees and Charges 2019/20

### Executive Summary

The airport fees and charges require to be renegotiated with 3 months' notice given to Qantas.

The proposed fees and charges for 2019/20 include a 2% increase.

Attachment A – CHARLEVILLE AERODROME HANGARAGE CHARGES – 2019-2020

Attachment B - AIRPORT FEES AND CHARGES 2019-2020

ATTACHMENT A

CHARLEVILLE AERODROME HANGARAGE CHARGES – 2019-2020

(GST applicable and included)

2018-2019					2019-2020					Increase in %		
CLASS	FLOOR	DAILY	WEEKLY	MONTHLY	CLASS	FLOOR	DAILY	WEEKLY	MONTHLY	Increase in %		
	AREA M <sup>2</sup>	\$	\$	\$		AREA M <sup>2</sup>	\$	\$	\$			
A	up to 60	8.20	32.40	127.60	A	up to 60	8.40	33.00	130.20	2.44%	1.85%	2.04%
B	61 – 100	9.90	42.00	170.70	B	61 – 100	10.10	42.80	174.10	2.02%	1.90%	1.99%
C	101 – 150	11.60	55.00	221.10	C	101 – 150	11.80	56.10	225.50	1.72%	2.00%	1.99%
D	151 – 200	12.60	67.70	268.10	D	151 – 200	12.90	69.10	273.50	2.38%	2.07%	2.01%
E	201 – 250	15.00	81.90	327.60	E	201 – 250	15.30	83.50	334.20	2.00%	1.95%	2.01%
F	251 – 300	18.60	108.70	428.30	F	251 – 300	19.00	110.90	436.90	2.15%	2.02%	2.01%
G	301 – 350	22.20	133.40	536.10	G	301 – 350	22.60	136.10	546.80	1.80%	2.02%	2.00%
H	351 – 450	25.60	159.10	635.50	H	351 – 450	26.10	162.30	648.20	1.95%	2.01%	2.00%
I	451 – 550	30.20	183.70	735.00	I	451 – 550	30.80	187.40	749.70	1.99%	2.01%	2.00%
J	551 – 650	34.00	210.50	842.70	J	551 – 650	34.70	214.70	859.60	2.06%	2.00%	2.01%
K	651 – 750	37.30	235.10	1,195.20	K	651 – 750	38.00	239.80	1,219.10	1.88%	2.00%	2.00%
L	751 – 850	40.80	260.90	1,042.80	L	751 – 850	41.60	266.10	1,063.70	1.96%	1.99%	2.00%
M	851 – 950	44.50	286.80	1,142.60	M	851 – 950	45.40	292.50	1,165.50	2.02%	1.99%	2.00%
O	EACH 100 OVER 950	3.60	17.90	71.80	O	EACH 100 OVER 950	3.70	18.30	73.20	2.8%	2.2%	1.9%

**CHARLEVILLE AIRPORT PASSENGER FEES & LANDING CHARGES – 2019/20**  
*(GST applicable and included)*

1. Charge levied for airport usage based on the certified maximum take-off weight of the aircraft. A charge may apply to a landing or a departure and is calculated as follows:-
  - i) \$11.30 per tonne, minimum charge \$10.60 for AVTUR fuelled aircraft
  - ii) \$13.70 per engine (flat rate) for AVGAS fuelled aircraft
  - iii) A fee per annum, on application, applicable to AVGAS fuelled aircraft:-

Aircraft (Charleville based including Murweh Shire Ratepayers)	- \$601.70 single engine
	- \$1,038.00 twin engine
Aircraft (not local airport based)	- \$1,038.00 single engine
	- \$1,408.20 twin engine
Local Courier	- \$1,038.00
  - iv) A fee per annum, on application, applicable to landing of helicopters - \$267.00
  - v) Regional Express Head tax: passenger embarking & disembarking Charleville airport a flat fare of \$ 12.60 (single embarking & disembarking)
  - vi) Qantas Link Passenger Fee

Adult	\$ 16.50
Child	\$ 8.40

The charges 2019/2020 require to be renegotiated with 3 months' notice given to Qantas.

2. That for the purpose of establishing liability for charges a flight by an aircraft may be identified by documentation which includes: -
  - a) Flight strip summary used to compile records of movements of aircraft in relation to aerodromes.
  - b) Messages extracted from the Aeronautical Telecommunication Network
  - c) A flight plan submitted to Air Traffic Control
  - d) Information supplied by the Civil Aviation Authority
  - e) Recordings of messages broadcast to or from the aircraft
  - f) Recordings of movement of aircraft by ground staff (Aerodrome Attendant)
3.
  - i) The holder of the certificate of registration for the aircraft as recorded by the Civil Aviation Authority, or
  - ii) Where the aircraft is operated under an airline or cargo licence, by the holder of the licence.
4. That charges and fees are payable by the end of the month in which they are billed, after which they become overdue for payment. That overdue amount attracts a late payment fee

calculated as the greater of \$40.00 or 1.5% of the unpaid amount for each month or part month they remain overdue.

5. That aircraft for which charges are overdue for payment may be prohibited from using the airport, except in a declared emergency.
6. That Avdata Services be engaged to act as agent for the purpose of collecting airport charges, as per their Terms and Conditions.

## Revenue Policy 2019/20

### Executive Summary

Under the Local Government Regulation 2012 (section 193), a local government must review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.

Attachment – Revenue Policy 2019/20





# Murweh Shire Council Revenue Policy

Policy No:	FIN-002	Date adopted:	March 2019
Council Resolution Ref:	Folio: 11011	Review Date:	March 2020
Responsible Officer:	Director of Corporate Services	Version No:	3

## 1. Legislative Authority

*Local Government Act 2009*  
Local Government Regulation 2012

## 2. Commencement of Policy

This Policy will commence on adoption. It replaces all other specific Revenue policies of Council (whether written or not).

## 3. Introduction

Under the *Local Government Regulation 2012*(section 193) Council is required to prepare a Revenue Policy each year. The Revenue Policy is intended to be a strategic document. Its adoption, in advance of setting the budget, allows Council to set out the principles that it will use to set its budget and to identify in broad terms the general strategy to be used for raising revenue. This Revenue Policy will be of interest to ratepayers, federal and state departments, community groups and other interested parties seeking to understand the revenue policies and practices of Council.

## 4. Purpose

The purpose of the policy is to identify the planning framework within which Council operates and to set out the principles used by Council for:

- Making of rates and charges;
- Levying of rates;
- Recovery of overdue rates and charges; and
- Concessions for rates and charges and
- Cost recovery methods

## 5. Planning Framework

The *Local Government Act 2009* sets a general planning framework within which Council must operate. There are a number of elements to the planning framework including the preparation and adoption of a Corporate Plan and Operational Plan. Section 169 (2) of the Regulation also requires each local government to adopt a Revenue Statement as part of its annual budget.

Council considers that the best way of setting its revenue objectives, and to achieve them, is to effectively plan through each of the elements of the planning framework. The revenue policy effectively cascades down through the Corporate Plan. Council's Corporate Plan sets



out its corporate objectives. This will be achieved by maintenance of Council's existing revenue sources through the following strategies:

- Maintaining an equitable system of rating and charging through annual review of the rating and charging structure; and
- Maximising other revenue sources, grants and subsidies.

## **6. Principles**

In general Council will be guided by the principle of user pays in the making of rates and charges so as to minimise the impact of rating on the efficiency of the local economy. However, Council provides services that are not fully cost recoverable but are deemed to be provided as a Community Service Obligation and are cross subsidised, any subsidy will be in accordance with Council's Community Service Obligation Policy.

Council will also have regard to the principles of:

- transparency in the making of rates and charges;
- having in place a rating regime that is simple and inexpensive to administer;
- equity by taking account of the different levels of capacity to pay within the local community;
- responsibility in achieving the objectives, actions and strategies in Council's Corporate and Operational Plans;
- flexibility to take account of changes in the local economy, adverse seasonal conditions and extraordinary circumstances;
- maintaining valuation relativities within the shire;
- maintaining shire services to an appropriate standard;
- meeting the needs and expectations of the general community; and
- assessing availability of other revenue sources.

### **6.1 Levy of rates**

In levying rates Council will apply the principles of:

- making clear what is the Councils and each ratepayers responsibility to the rating system;
- making the levying system simple and inexpensive to administer;
- timing the levy of rates to take into account the financial cycle of local economic activity, in order to assist smooth running of the local economy; and
- equity through flexible payment arrangements for ratepayers with a lower capacity to pay.

### **6.2 Recovery of rates and charges**

Council will exercise its rate recovery powers in order to reduce the overall rate burden on ratepayers. It will be guided by the principles of:

- transparency by making clear the obligations of ratepayers and the processes used by Council in assisting them meet their financial obligations;
- making the processes used to recover outstanding rates and charges clear, simple to

- administer and cost effective;
- capacity to pay in determining appropriate arrangements for different sectors of the community;
- equity by having regard to providing the same treatment for ratepayers with similar circumstances; and
- flexibility by responding where necessary to changes in the local economy.

### **6.3 Concessions for rates and charges**

In considering the application of concessions, Council will be guided by the principles of:

- equity by having regard to the different levels of capacity to pay within the local community,
- the same treatment for ratepayers with similar circumstances;
- transparency by making clear the requirements necessary to receive concessions, and
- flexibility to allow Council to respond to local economic issues, adverse seasonal conditions and extraordinary circumstances; and
- fairness in considering the provision of community service concessions.

### **6.4 Cost Recovery Fees**

Section 97 of the *Local Government Act 2009* allows Council to set cost-recovery fees. The Council recognises the validity of fully imposing the user pays principle for its cost recovery fees unless the imposition of the fee is contrary to its express social, economic, environmental and other corporate goals. This is considered to be the most equitable approach and is founded on the basis that the Council's rating base cannot subsidise the specific users or clients of Council's regulatory products and services. However, in setting its cost recovery fees, Council will be cognizant of the requirement that such a fee must be not more than the cost to Council of providing the service or taking the action to which the fee applies.

## **7. Community Service Obligations**

### **7.1 Policy on Community Service Obligations**

Council recognises the need to provide a range of services to their communities which are resourced from general revenues and which are in the nature of public services undertaken for valid social, equitable or environmental reasons. Accordingly, Council resolves to adopt the following policies in relation to its community service obligations.

### **7.2 Sport, Recreation and Community Facilities**

Council believes that the provision of sporting and recreational facilities for use by organisations or the public in general is a community service reflecting community expectations of an appropriate use of general funding.

The costs of provision and maintenance of such facilities cannot be recovered on a full cost basis from users nor would that be in the community's best interests. The treatment in each case has been identified below. This policy decision encourages participation and a healthier community lifestyle and recognises the fact that many community members have an involvement in a number of sporting and recreation associations and contribute considerable

time and effort.

### **7.3 Halls and Community Centres**

The maintenance and depreciation on Council's halls and community centres ensures they are available for community functions such as memorial services, commemorative occasions, public meetings and meeting places for special non-profit interest groups, as well as being available for hire to schools, sporting, businesses, entertainment and social functions. To encourage greater use of all facilities and to foster junior sporting and recreational pursuits, Council has undertaken not to charge junior representatives for use of these facilities. An apportionment of costs will be made to ensure that the charges levied on senior (adult) and other interest groups reflects the apportionment of the common costs (above), as well as the direct costs of lighting, cleaning, staffing and the provision of consumables.

### **7.4 Stock Routes**

Operation and maintenance of an extensive stock route network throughout the Shire is undertaken by Council on behalf of the Department of Environment and Resource Management. These stock routes were first established prior to Federation in the mid-1800s providing an essential route between watering holes for travelling stock. Over time they have not only provided a much needed facility for the rural landholders but now provide ready access for recreational pursuits for the fishing enthusiast.

Council believes that these facilities used by the general public are a community service which reflects community expectations of an appropriate use of general funding. This policy decision encourages participation and a healthier community lifestyle and recognises the fact that many community members have an involvement in a number of sporting and recreational pursuits. The costs of operation and maintenance of such facilities cannot be recovered on a full cost basis from users nor would that be in the community's best interests and are identified as a CSO.

### **7.5 Cemeteries**

The costs of burials at the cemetery will be recovered in full from the fee charged. This fee will also offset part of the costs of grounds maintenance and the tending of gravesites. The community as a whole has an ongoing obligation to care for cemeteries as a mark of respect for its previous generations. Those costs are identified as a CSO.

### **7.6 Television**

Council provides relay facilities for the transmission of four channels to the Shire area to overcome a "blackspot" deficiency in reception quality. A user pays charge for the operation and use of this would be impractical. Access to quality television, whilst not a basic function of local government, is nonetheless a community expectation. These costs are therefore treated as a CSO.

## **7.7 Showgrounds**

The showgrounds incorporate a sports oval and indoor sporting amenities. It also has an extensive canteen and kitchen. In addition to its annual use by the Show Society, the show grounds are used by sporting clubs regularly and for catering functions, with senior (adult) participants being charged for use. The charging of fees and bonds for sporting clubs ensures the facilities are properly maintained however to encourage greater use of all facilities and to foster junior sporting and recreational pursuits, Council has undertaken not to charge junior representatives for use of these facilities. The annual show represents an opportunity for the Shire to showcase its products, services and talents to the world in a way that fosters trade, commerce and entertainment. To ensure maximum community participation, the fee is set at a nominal amount. The balance of the attributable costs in maintaining and upgrading facilities at the show grounds are to be treated as a CSO.

## **7.8 Racecourse**

The racecourse was built with special purpose grant funding and incorporates a community hall. Revenue comes from race meeting fees, stabling fees and various meetings and functions. The community hall has largely replaced the town hall in terms of utilisation and the costs for upkeep of the community hall and racecourse excluding hire service fees is treated as a CSO.

The racecourse complex was built through grant funding. Running expenses are met by the Council but it is envisaged that any substantial replacement works would also only be undertaken if grant funding were available.

## **7.9 Swimming Pool**

No swimming pool is self-funding. Patrons, including schools, clubs and other participating organisations, are charged a nominal fee which encourages use of the facility and promotes water safety. This fee is established by the resident lessee and approved by Council. All fees and receipts from the operation of the canteen are retained by the lessee. Whilst the Charleville pool is leased for operating, training and promotional purposes, Council is responsible for all maintenance expenditure. Council treats as a CSO, costs which amount to 90% of the benchmark for the operation of a 50 metre pool in Western Queensland.

## **7.10 Aged Care**

Council runs an accredited aged care facility, which raises funds for its operations through government grants, contributions and rentals charged to its guests. These rentals have been established based on similar facilities in Central Queensland offering a comparable level of service, as well as the reasonable capacity of individuals or families to pay.

A rigorous application of full cost allocations has not previously been undertaken for this facility and there are issues to be addressed in relation to the maintenance and sustainability of existing infrastructure. Council recognises that costs may rise but it also recognises a higher order of community benefit.

Council believes that its older citizens should have the right to choose to remain in their own community so that they may enjoy quality of life in later years from contact with family and friends and in familiar surroundings. It benefits both the individual and the community at large.

Therefore, Council will meet, out of general rate funding, a proportion of the costs of operating the aged care facility where this is not recovered from government grants, contributions or rentals. The proportion, or absolute amount, will be established each year during the budget process and will be recognised as a CSO.

#### **7.11 Water Supply**

Metering of all residential, commercial and industrial users is being undertaken by the Council to ensure that usage is correctly monitored. While the water supply system as a whole is intended to be self-funding, there is some cross subsidy between the operations of the separate town systems. This will be identified and quantified in the budget documents. In relation to Fire Brigade usage for firefighting purposes, Council regards the provision of the water as a CSO.

#### **7.12 Aerodromes**

Council maintains three airstrips within the Shire – Augathella, Morven and Charleville. Apart from irregular use by the Royal Flying Doctor Service (RFDS) and emergency services, Augathella and Morven strips are only used occasionally by local graziers and there are no hangers or lockdown areas. Consequently, no charges apply at these airstrips either for annual usage or for landing fees. Council does not intend to change this policy nor does it intend to levy those communities separately for the costs of maintaining the facilities. It is Council's view that a wider community service is involved given the nature of its principal purpose, and that the costs should be borne by all ratepayers.

Charleville aerodrome is in a different category. It is the major air link for the Shire. A new terminal building was opened in April 2017. Whilst the present fee structure does not recover the full operating and maintenance costs of the aerodrome, it has been developed to reflect the relative uses by the different categories of user. For instance: Concessional rates apply to the RFDS and to flying schools which practice touchdowns on the strip. Local aircraft owning ratepayers pay an annual charge which includes an adjustment for landing fees. Helicopter musterers pay a reduced annual fee including landing fee adjustment because of the reduced use of the runway. In addition to fees for landing rights, passenger fees and a head tax are levied on Registered Passenger Transport (RPT). Rentals are levied for hangers and lockdown areas to cover use of space and facilities. Council believes that, with the exceptions outlined below, users should pay their full share of the aerodrome costs. In relation to the RFDS, Council will reduce the full costs in recognition of the special services offered to the people of the Shire. The costs of the upkeep of Morven and Augathella airstrips will be met from general funding. These will be recognised as community service obligations of Council.

## **Refuse Management**

One of Council's strategic objectives is the promotion of a clean and healthy environment and it has instituted several initiatives to further this objective. Council is actively encouraging the use of greenways (reusing green waste) and recycling through publications and community promotions. All refuse tips are free to householders for the disposal of normal rubbish. Use of the services of an oil collection agency is encouraged. Substantial EPA fines apply for illegal dumping. Council levies charges for industrial waste and excessive volumes of disposal by individuals. Fees for these will reflect the appropriate portion of the real costs of disposal. Council will continue, in accordance with its corporate policy, to subsidise the operations of its refuse tips and will treat these as a community service obligation. It is noted that the operation of town garbage services will continue on a cost recovery basis.

### **7.13 Cosmos Centre**

Charleville Cosmos Centre (ex Skywatch facility) is an important tourism facility for Charleville and the Shire becoming a significant tourist attraction in South West Queensland. The volume of visitors is not yet sufficient to recover costs and it is envisaged that this situation will prevail until the full effect of the major marketing initiatives are achieved. A major refurbishment in 2017 was completed in that year. A new initiative is currently under work in progress.

## **5. Variations**

Murweh Shire Council reserves the right to vary, replace or terminate this policy from time to time.

## **6. Audit and Review**

This policy shall be reviewed every year or as required by changes to process of legislation, relevant Standards and industry best practice.



# Recommendation / Report

From: Kerry-Ann Reading, Human Resources Manager

## SUBJECT

**Corporate Staff Uniform Policy**

## PROPOSED RESOLUTION:

*That Council adopt the Corporate Staff Uniform Policy HR-016 for employees.*

## BACKGROUND:

### **Purpose**

The purpose of this policy is to establish guidelines for purchasing of Corporate uniforms, to outline dress standards and to provide Directors with guidelines for managing the standard of dress and appearance.

***Recommendation:*** *That Council adopt the Corporate Staff Uniform Policy HR-016 as presented.*





# Murweh Shire Council Corporate Staff Uniform Policy

<b>Policy No:</b>	HR-016
<b>Council Resolution Ref:</b>	
<b>Date Adopted:</b>	
<b>Review Date:</b>	February 2022
<b>Version No:</b>	1
<b>Responsible Officer:</b>	Human Resources Manager

## 1. Purpose

The purpose of this policy is to:

- Establish guidelines for the purchasing and wearing of the Murweh Shire Council corporate uniform.
- Outline dress standards staff are to observe when representing Council in a professional capacity and provide staff with clear guidelines for acceptable standards of dress and appearance during work hours.
- Provide Directors, Managers and Supervisors with clear guidelines to use in monitoring and managing the standard of dress and appearance of staff in their Departments.

## 2. Commencement of Policy

This policy will commence on adoption. It replaces all other specific Corporate Uniform policies of Council (whether written or not).

## 3. Application

This policy applies to all Murweh Shire Council employees.

## 4. Process

A high standard of personal presentation is required from staff at all times whilst on duty. It is expected that items of personal hygiene are attended to daily and all clothing is clean, neatly ironed and in good condition.

It is recognised that the wearing of Council uniform is a compulsory condition of employment. Uniforms have a unique corporate identifier in accordance with the Australian Taxation Office (ATO) requirements to ensure that uniform purchases by employees are tax deductible.

Staff should consult the ATO, their tax advisor, tax accountant or suitably qualified professional when claiming deductions in their income tax returns. Staff should be aware that tax deductibility applies only when the corporate uniform is worn as described in this guideline and paid for by the employee.

### Uniform Allowance

- Permanent staff covered by the MSC Non-Operational Staff Certified Agreement will receive a uniform allowance of \$550 (including gst) on commencement of employment and for each subsequent year of employment. Casual staff and, staff on probation (including trainees) will receive 2 shirts or a relevant pro-rata entitlement to be determined by their Manager having regard to their role, their interaction with the public and the length of their employment.



- The allowance is not accumulative.
- The purchase of additional uniforms is at the prerogative of the employee. Council agrees to the use of a payroll deduction to allow employees to pay for uniform purchases over a period of time.
- Reimbursement for corporate wardrobe items not purchased through Council's preferred supplier will require authorisation by the Chief Executive Officer.
- Should a staff member exceed the threshold of allowance for the current financial year, Council is authorised to deduct the balance outstanding from the staff members wage in the next payroll period. Such authority is contained upon the order form.

#### **Uniform Requirements**

The wardrobe will consist of limited mix and match styles designed to provide a level of flexibility for Council staff. A catalogue of available styles will be provided.

The CEO will approve all styles prior to implementation and vary as required.

The intent is that the number of styles and colours will be kept to a minimum to ensure the intent of the policy is achieved.

#### *Bottoms*

Staff must wear appropriate trousers, pants, or skirts in the plain solid colours of black, charcoal or navy blue and in the styles available in the catalogue provided by Council's preferred supplier. Skirts and dresses are to be of a length considered appropriate and reasonable with regard to community standards.

Staff can purchase their own trousers, pants, or skirts in the plain solid colours in a style approved by Council. Purchases made by employees will be reimbursed upon presentation of a receipt.

#### *Casual Friday*

Staff may request as part of their uniform allowance, a polo shirt embroidered with the Council Logo as part of their casual Friday work attire. The polo may be accompanied with jeans (in good condition, no rips, tears etc.) or normal work trousers or skirts.

#### *Inappropriate Attire*

The following non-exhaustive list is considered inappropriate corporate attire:

- Casual t-shirts, crop tops, backless and strapless tops and singlets.
- Denim shorts, jeans (except worn with polo shirt for casual Friday *as above*), leggings, cargos, denim skirts.

#### **Ordering and Delivery**

##### *Existing staff*

Orders will be placed yearly with delivery time dependent upon the supplier after the placement of the order. Staff will be notified in advance of orders being placed.

##### *New staff*

Where the role involves working with the public in a Customer Service position or in a library, staff may place an order for their uniforms at the end of the first week of their employment.

#### **Outside and Inside Employees**

Employees whose role involves both inside and outside work will be offered the usual inside uniform subsidies and will be provided with a supply of outside uniforms at the discretion of their Manager.

#### **Exceptions**

There may be exceptions to these guidelines that prevent staff from wearing the relevant uniform. Allowable exceptions include:

- Maternity wear
- Illness or accident

- Non availability of size required
- Religious restrictions or requirements

In such cases it is recommended that you contact your Manager to discuss your needs.

#### **Body Art and Piercing**

Tattoos that could be perceived as offensive should be discreetly covered where possible (eg. tattoos of naked men/women, skulls). This is to be administered at the discretion of the Department Director.

Council's image can be affected by the presentation of our staff. Any form of body piercing, other than ear piercing, must be discreet and ensure a professional image is portrayed at all times.

Staff working around or on machinery, are not permitted to wear earrings that protrude or hang below the earlobe, as they can become entangled in machinery.

#### **Footwear**

Staff are required to wear neat, presentable footwear which is professional in image and appropriate to the risk identified in the immediate work environment and in accordance with WH&S requirements.

#### **Jewellery**

Jewellery should be discrete and professional in appearance. Jewellery considered inappropriate will be at the discretion of the CEO.

#### **Hair**

Hair should be worn in a neat and tidy fashion and be of a discrete and professional colour and style. If WH&S rules require it, long hair should be worn tied back.

#### **Name Badges**

Council name badges are to be worn by customer service staff at all times. It is also recommended that they be worn by staff attending meetings, conferences and seminars, and those who generally have high levels of community contact. All staff are encouraged to wear name badges during working hours.

Due to the *Privacy Act 2009* (Qld), Council name badges are to contain employees preferred name only.

#### **Dispute**

Should any disputes or requests for exemption from this policy arise, the Manager of the relevant section will make a recommendation to the Human Resources Manager. The Human Resources Manager will review the issues presented and if necessary refer them to the Chief Executive Officer for decision.

#### **Breach of Policy**

All employees are required to comply with this Policy at all times. Breaches of this Policy may lead to disciplinary action. In serious cases this disciplinary action may include termination of employment.

### **5. Variations**

Murweh Shire Council reserves the right to vary, replace or terminate this policy from time to time.

### **6. Audit and Review**

This policy shall be reviewed every three years or as required by changes to process of legislation, relevant Standards and industry best practice.



# Human Resources Report

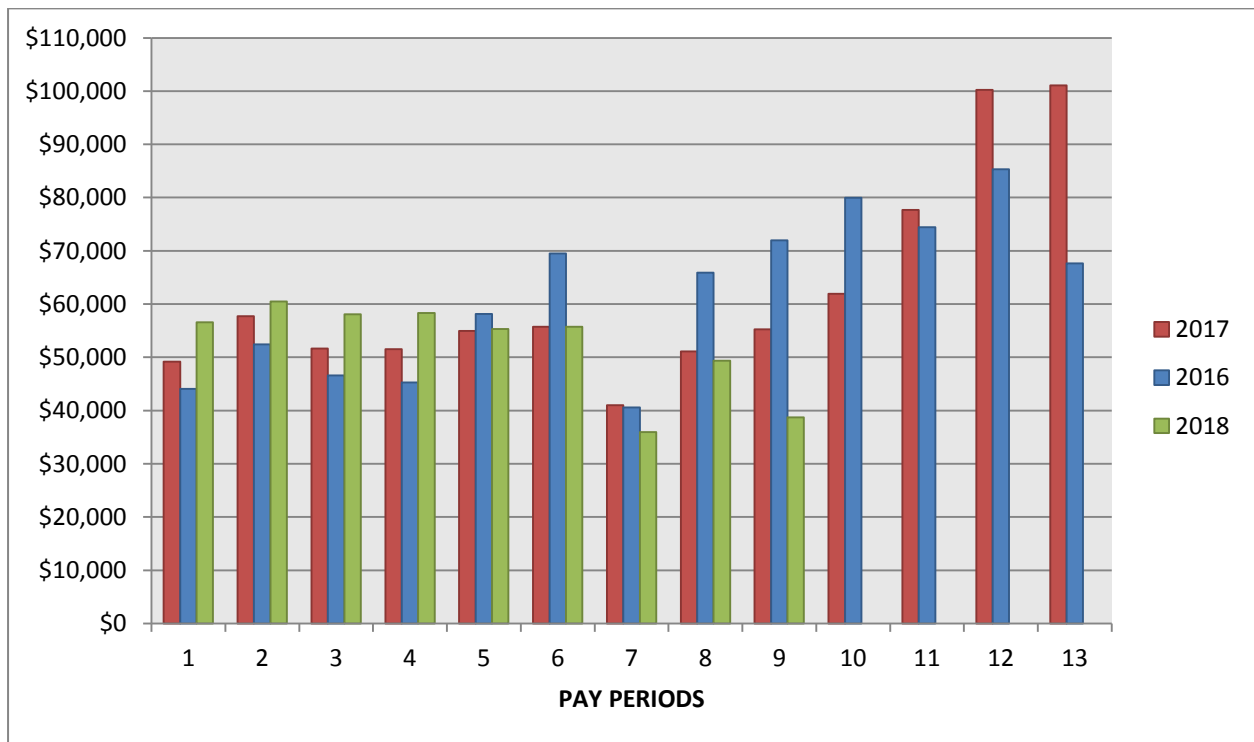
From: Kerry-Ann Reading – Human Resources Manager  
**Ordinary Meeting – 21<sup>th</sup> March 2019**

RECRUITMENT		
VACANCIES	APPOINTMENTS	RESIGNATIONS
<b>Internal</b> 1. Multiskilled Plant Operator 2. VIC Co-ordinator 3. Admin Officer - Engineering	On hold Ty Sherrington Millee Smith	Rachel Wilson Claudia Hart
<b>External</b> 1. Diesel Fitter 2. Technical Officer(Disaster Management) 3. Carpenter 4. Workshop Foreman  5. VIC & Cosmos Tour Guides 6. Concreter/Labourer 7. Mechanic	Vacant Closed 4/02 Ben Heinemann LO-GO Appointments – closed Closed 11/3/2019 On hold On hold	Allan Pemberton Andrew Short John Holley      Barry Street

## TRAINEES/APPRENTICES

1. Plumbing Apprentice – Buddy Peacock/Oliver Aitken
2. Diesel Fitter Apprentice – Jaidyn Erickson
3. Admin Trainees – Paige Donald & Katie Lark

OVERTIME 2018-19			
Pay Periods	Dates	Hours	Amount
1 – 2	23/06/2018 – 20/07/2018	1537	\$56,932
3 - 4	21/07/2018 – 17/08/2018	1614	\$60,487
5 - 6	18/08/2018 – 14/09/2018	1613	\$58,077
7 - 8	15/09/2018 – 12/10/2018	1636	\$58,330
9 - 10	13/10/2018 – 9/11/2018	1594	\$55,289
11 - 12	10/11/2018 – 7/12/2018	1609	\$55,767
13 - 14	8/12/2018 – 4/01/2019	1169	\$35,941
15 - 16	19/01/2019 – 15/02/2019	1329	\$49,388
17 – 18	15/02/2019 – 1/03/2019	1119	\$38,724
19 - 20			
21 - 22			
23 - 24			



### ENTERPRISE BARGAINING

- Operational Certified Agreement – Certified 17/01/2019

### TRAINING

Course	Date	No. Attended
Nil		

### POLICIES

Drafts	Due for Review
<ol style="list-style-type: none"> <li>HR-010 Leave Policy</li> <li>HR-017 Relocation Assistance</li> <li>HR-016 Corporate Uniform</li> <li>HR-020 Recognition of Service</li> </ol>	<ol style="list-style-type: none"> <li>Code of Conduct</li> <li>Social Media</li> <li>Recruitment &amp; Selection</li> </ol>

### Repealed (for Council Approval)

Nil

### OTHER

- Reviewing of Position Descriptions - COMPLETE
- Performance Appraisals – 50% completed
- Staff Breakfast – 3 per year – January/May/September
- Staff Survey – completed January



# Murweh Shire Council WORKPLACE HEALTH & SAFETY REPORT

From: John Wallace – WHSA

## REPORT FOR MARCH COUNCIL MEETING

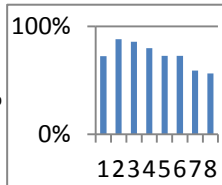
Report for **FEBRUARY 2019**

### INCIDENT REPORTS RECORDED SINCE LAST REPORT

Report No	Date	Incident type	Department
IR-206	8/2/19	Pulled Awning off shop front	Town Crew
IR-207	23/1/19	Tyre blow out	Roadworks
IR-208	12/2/19	Hit Kangaroo	Administration
IR-209	20/01/19	Attempted Break-in at Dog Pound	DHS
IR-210	11/02/19	Top of thigh – back of leg	Parks & Gardens

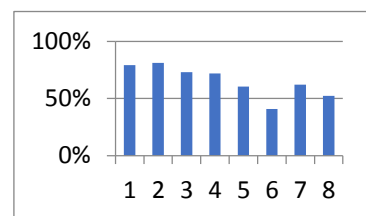
#### Safety Breaks – 2018 – 2019 (Returns Monthly)

JULY – Causes of Accidents 72%  
 AUG – Consultation 88%  
 SEPT – First Aid Management 86%  
 OCT – Excavation & Trench Safety 80%  
 NOV – Lifting Techniques 73%  
 DEC – Working in the Sun 73%  
 JAN – Machine Guarding 59%  
 FEB - Hazardous Substances 56% (still coming in)



#### Take 5 Risk Assessments

JULY – 79%  
 AUG – 81%  
 SEPT – 73%  
 OCT – 72%  
 NOV – 60%  
 DEC – 41%  
 JAN - 62%  
 FEB - 52%



#### QAP

2<sup>nd</sup> Quarter of 2018-2019 (1 November to 31 January) The 1<sup>st</sup> Quarter will be carried over due to risks not being complete.

#### Hazard Inspections completed:

- Augathella Library
- Charleville Airport Terminal
- Charleville Airport Compound

#### Drug & Alcohol Testing

This is now being done randomly, Any Place, Any Time.

... .. Non Negative

..... Negative

#### Inductions

Contractor Inductions - 8 (96)

Council Induction - 3 (25)

Work Experience - (3)

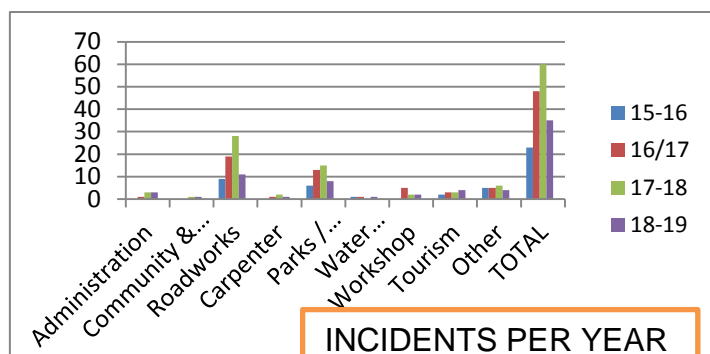
### General

#### **Nominations for WH&S**

#### **Representatives Memo was sent to all staff**

On the 18/02/2019, and all nominations close on the 8<sup>th</sup> March 2019.

The term of office is 3 years; all training will be provided to all the newly elected representatives and refresher for those re-elected within the next 2 months.





# Murweh Shire Council Tourism Report

*From: Monique Johnson – Tourism Manager*

## Report for February 2019

### Community Programs - Meetings with Individuals and Groups

Meetings/engagements	Issue/s	Actual Date
Outback Aussie Tours/Kinnon and Co.	Longreach based operators adding their product to our booking engine	8/2/19
Chefs Choice Charcoal	Attempting the Worlds Longest Damper	12/2/19
Parker Travel/OQTA	How to package our tourism product to travel agents	12/2/19
Golf Australia	Outback Queensland Masters for June 22/23	12/2/19
Golden West	Tourism Business Administration Interviews	13/2/19
Bookeasy	Chris Telenta – training of new and old staff plus bringing on board the Natural Sciences Loop team.	18-22/2/19
Qld Rail	Peter Osborne, re Door/aircon/paint/floor	20/2/19
SWRED Tourism	Discussion on plan for funds & sharing admin for Bookeasy operation.	22/2/19
Lacey Marketing	Plan for the 'Year of Outback Tourism' launch, Sunrise Brisbane 7/3/19	26/2/19
Maranoa Shire Tourism	Discussing moving forward with Maranoa on our system.	28/2/19

### Events for consideration. (some done this month already)

9th March	Tom Curtains' 'Katherine, Outback Experience - Speak Up Tour'	Charleville
9th March	Welcome to Charleville Party (will be combined with above event)	Charleville
16th March	Charleville Races	Charleville
24th March	Charleville Triathlon	Charleville
18th - 22nd April	Smith Family Cod Classic (including the Steve Fox Memorial)Charleville Fishing Competition	Charleville
20th April	Augathella Diggers Easter Rodeo	Augathella
22nd April	Augathella Easter Races	Augathella

28th May	Queensland Maroons Fan Day	Charleville
22nd - 23rd June	Outback Golf Masters - Charleville Golf Club/ Cosmos Centre	Charleville
6th July	Charleville Races	Charleville
12th July	Charleville Half Way There Shindig	Charleville
13th July	World Record Attempt at longest Damper	Charleville
19th- 21st	Fiftieth Anniversary of the First Man on the Moon @ Cosmos Centre	Charleville

## Charleville App

<http://charleville.eventapp.com.au/>

Total Views: 27200

Total Unique Views: 14472

Page ▼	Unique	Total
About the Murweh Shire	598	1157
Business Directory	429	1045
Charleville Cosmos Centre Facebook page	19	31
Community Directory	355	721
Cosmos Centre	638	1271
Events	662	2234
Events	20	41
Maps	136	225
Murweh Shire Council	298	594
Murweh Shire Website	104	201
Notifications	169	277
Places to Eat	564	1013
Places to Stay	431	783
Things to See & Do	804	1859
Towns	570	1110
Visitor Centres	456	933
Weather	272	1293
What's On	2	5
What's on in the Murweh Shire	723	2927

### The month in review.

Great start to the year with so many events and growth happening. Febraury has seen our online booking ssystem, **BOOKEASY** grow tremendously. We now host the team from the Natural Sciences Loop, including the Cunnamulla Visitor Information Centre, the Bulloo Information Centre and the Eromanaga Natural History Museum. These opertors all spent days in Charleville recently learning about the ssystem and how we can all now have our bookable product online for the future travellers being able to plan their holiday any time of the day or night.

We are still in discussions with Roma and St George as to what they will go with. Two of Longreachs main tour operators have also approached us and are currently adding their product to our system so this works both ways...we are helping the visitor plan their holiday by booking them ahead but we are also making money (commission) on the sales to boost our takings too, win win situation.

The **'Worlds Longest Damper'** attempt will take place in Charleville on Saturday the 13<sup>th</sup> of July making the Halfway There Shindig a two day event, hopefully increasing visitation to the region and overnight stay and expenditure.

**Outback Queensland Tourism** has been travelling around the region doing courses to help our operators develop packages for market. We already have a product that we sell through travel agents but this will help other operators see the benefits of and develop their own.

This year will be the first of a three year event where Charleville will host 2 days of the **Outback Queensland Golf Masters**. June the 22<sup>nd</sup> and 23<sup>rd</sup>. Participants must play in two locations (there are six) to be eligible for the Million Dollar Hole in Mt Isa. The team will be visiting in March to discuss the event further.

This month we have signed up our two new **Business Administration Trainees**. One will be full time at the Charleville Visitor Information Centre with Ty and the other will float between the Experience Charleville administration office and the Charleville Cosmos Centre. Both new girls to the region but looking to stay and wanting a new direction. Jose moved to Charleville from Blackall and Sapphire from Miles, so both bush girls at heart.

Further discussions have been had on site at the Charleville Visitor Information Centre with Peter Osborne from **Queensland Rail**. They will be sending out an Historic Architect to design a back door for the foyer. This lady will already be on her way to Cunnamulla so it works in perfectly. They will also be putting ducted aircon through the building and removing the old window rattlers.

March will see six Outback events be represented in Reddacliff place in Brisbane (bottom end of the Queen Street Mall) to showcase events that we have on offer in the Outback for the **'Year of Outback Tourism'** launch. This will take place early on Thursday the 7<sup>th</sup> of March from 4am due to daylight saving in NSW. There will be live crosses to each event during the Sunrise Weather to invite visitors to our region. The band we are having at this years "Halfway There Shindig" Open Season, will be present along with Billie the Bilby.

**SWRED Tourism** are working towards further growth in our region. Extending the drive route around St George, Thallon, Roma, Mitchell etc but maybe calling it another name to add another route to our Natural Sciences Loop that is already branded. Also proposed helping Murweh with fees for the administration staff member working fulltime on Bookeasy now that we have all the extra operators on board.

We have invited three new businesses on board to also be able to enter events onto the **Experience Charleville Website and Facebook** pages. These ladies are employees of Qld Health busiessses, and the Neighbourhood Centre so are always doing extra events which can be put directly on the evens calendar without having to go through a third party. More and more events are happening and by having the one central point, people will eventually get the idea of where to find them.

For local events go to <https://www.facebook.com/experiencecharleville/> Facebook page (events Calendar/News Feed) or to [www.experiencecharleville.com.au](http://www.experiencecharleville.com.au). This website also incorporates some events from other SWRED regions as those tourism operators can also



enter events into this particular program; however ours will always have the town name in front.

Please forward any events via email or text.

Please provide the main

- Who,
- What,
- Where and
- When details and an image if wanting it added to App (a good hero image will grab attention more than words sometimes).

***Regards,  
Monique Johnson.  
Tourism Manager.***



**Experience Charleville**  
Outback Queensland



# Murweh Shire Council

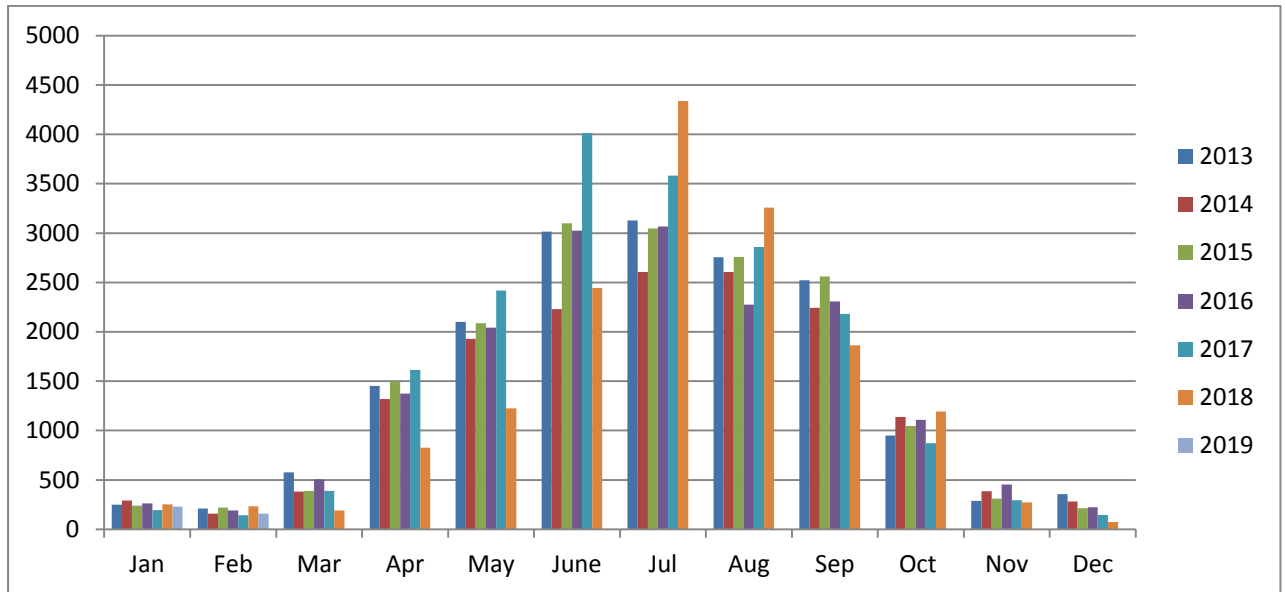
## VIC Report

Ty Sherrington – Charleville Visitor Information Centre Co-ordinator  
February 2019

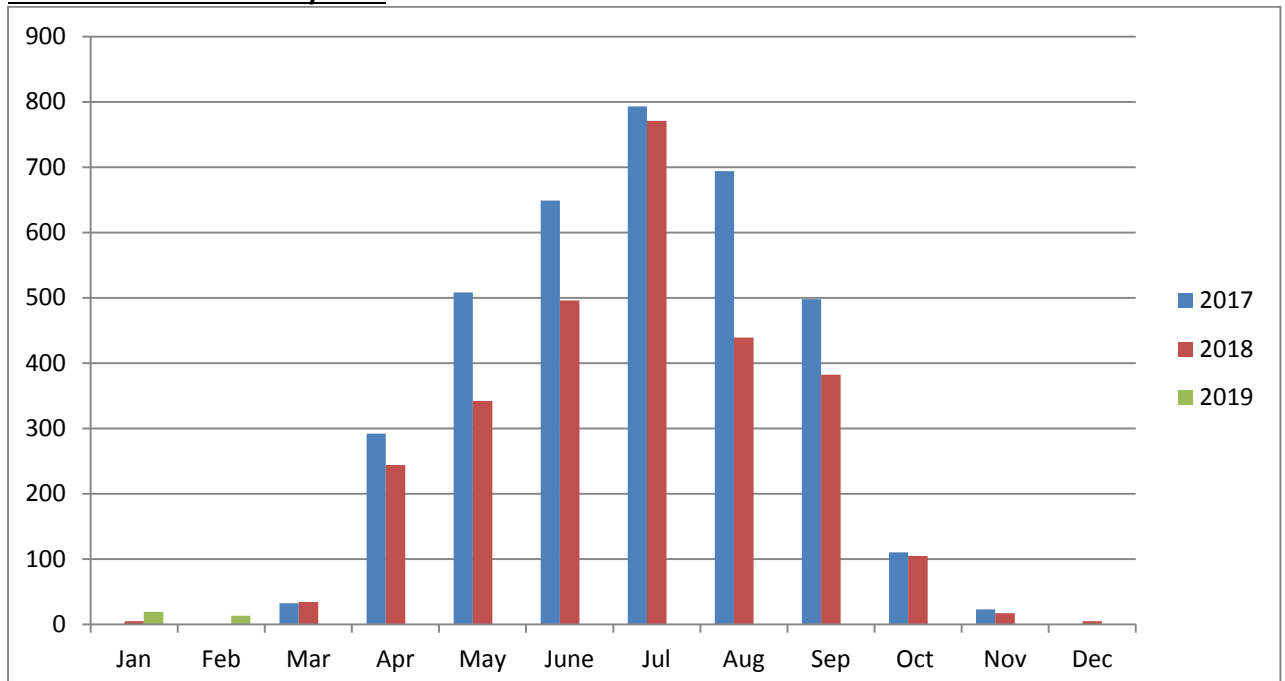
### REPORT ON OPERATIONS OF THE CHARLEVILLE VISITOR CENTRE – February 2019

Monthly Statistics

#### Charleville Visitor Numbers – February 2019



#### Tour Numbers – February 2019



## Operational Information

### Charleville Tourism

#### Bookeasy

Bookeasy has been a great asset, we are in the process of bringing more operators on board which will help increase not only our sales but to also increase visitor numbers with more attractions that we can promote for us and those in the regions that surround Charleville.

#### Staffing for upcoming Tourist Season

The Cosmos Centre has placed ads for casual tour guides which will also work from the Visitor Information Centre. We are looking to employ a more Top Secret WWII Tour guides who will also double as VIC staff. Staffing has then been covered for the upcoming season with the addition of a new Tourism Business Administration trainee starting in March.

#### Charleville Visitor Information Centre Accreditation

In late March of 2019, the Charleville Visitor Information is due to have it's annual Accreditation Audit.

2019's audit is an online audit; there are several areas of essential criteria that we need to retain our accreditation. Moving forward we are on track for this to occur. 2019's we should receive something soon for when this Audit is due to be completed and submitted.

#### Driver Reviver Signage:

The old Driver Reviver roadside signage has been removed near the Cosmos Centre. Just waiting on the new signs from Main Roads to go up around the place. We are also putting the Driver Reviver signage along the King Street fence to remind travellers where it is.

Driver Reviver is hoping to move into all Accredited Visitor Centres this season. So far it only exists in three locations and is proving a positive as it entices more visitors into our centre.

Operations in General are moving forward. We are watering the front gardens and end park to create a welcome area for our guests. The park will also have the park benches in there so visitors have somewhere to study their information and can return to us before departing if they have further questions or just want a break.

Looking forward to 2019 and the Year of Outback Tourism.

Ty Sherrington  
Visitor Information Centre Co-ordinator



# Murweh Shire Council Cosmos Report



CHARLEVILLE  
**COSMOS CENTRE  
& OBSERVATORY**  
OUTBACK QUEENSLAND

From: Mike Dalley  
Cosmos Centre Manager.

## Report for

Month of February 2019

## Monthly Statistics

### Cosmos Tourism

February has been a challenging month for the Cosmos Centre while we underwent more of our transformation. A part of the month was spent preparing for, and then painting the walls in the Heart of House and Astronomy by Day areas. This meant the Centre had these areas closed for a portion of the time. In saying this, we were still able to sell items from the Café and open up ABD to create ticket revenue. Even with the closure, financially the Centre has done well compared to the last two years.

The reason for this success comes from the ease of Bookeasy which allows guests to book for the future and having passionate Cosmos and VIC staff that are really selling our brand new experiences to future guests via the phone and emails.

It should be noted that over half of the revenue made from the ticket sales came from future booking and not by guests actually participating on our tours this month. The magic of Bookeasy married with exceptional staff is pulling the financial figure for the Centre into new leaps and bounds. I am expecting this growth in future booking revenue to increase through March and April as we drop the new tours onto the system for the public to book.

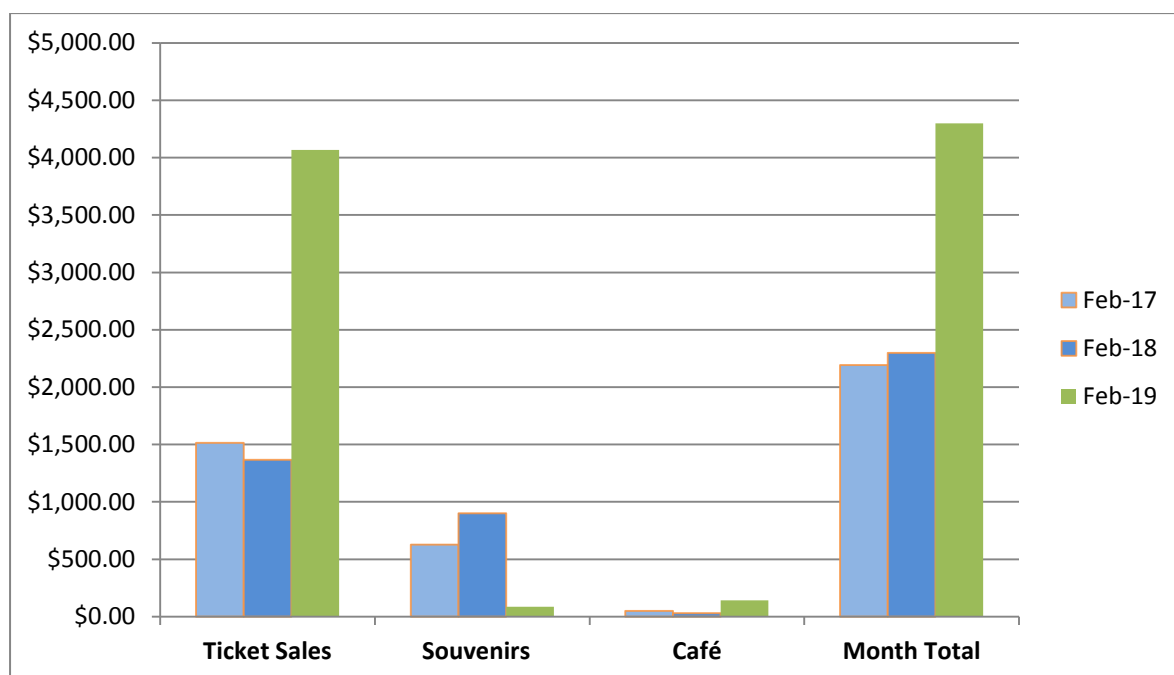


Figure 1: Ticket Sales

<b>Revenue Summary</b>	<b>Jan-17</b>	<b>Jan-18</b>	<b>Jan-19</b>
Ticket Sales	\$1,515.00	\$1,367.00	\$4,067.60
Souvenirs	\$626.50	\$899.64	\$87.00
Café	\$51.50	\$32.00	\$143.55
<b>Month Total</b>	<b>\$2,193.00</b>	<b>\$2,298.64</b>	<b>\$3,816.5</b>

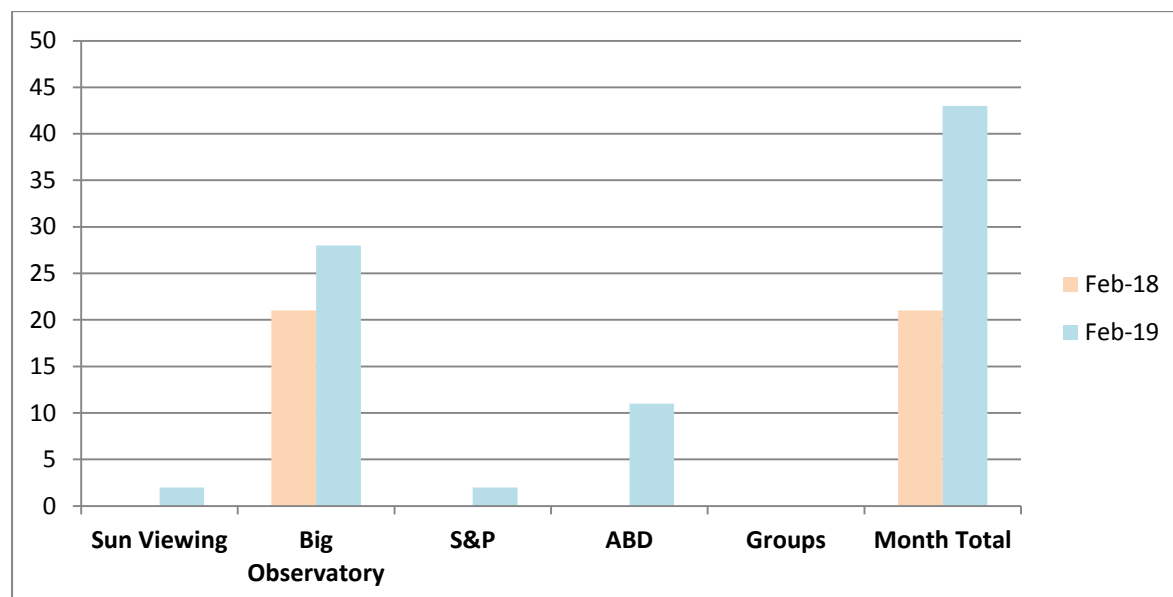


Figure 1: Number of people attending tours

<b>Attendees Summary</b>	<b>Jan 2018 – 2019 % Growth</b>	<b>Jan 2018 – 2019 #'s</b>
Sun Viewing	+ Increase	+2 Attendees
Big Obs	+33% Increase	+7 Attendees
S&P	+ Increase	+2 Attendees
ABD	+ Increase	+11 Attendees
Group	N/A	N/A
<b>All Tours Combined</b>	<b>+104% Increase</b>	<b>+22 Attendees</b>

## Operational Information

### Centre:

Painting has begun and will be completed in March. All souvenirs will be put back on to display and the Centre will get back to normal mid March.

### Staff Training:

Training and logistics for the new experiences is in progress and we are expecting to start practice runs mid to late March.

**Mike Dalley**

**Co-ordinator of Charleville Cosmos Centre**

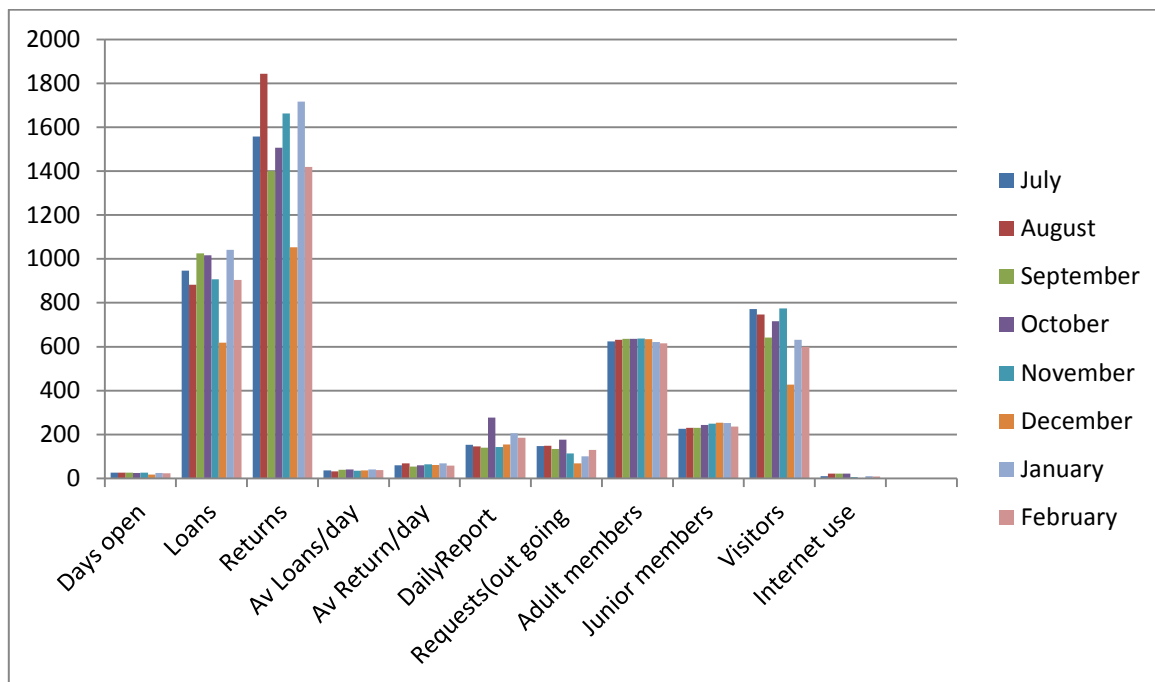


# Murweh Shire Council Library Report

Report for February

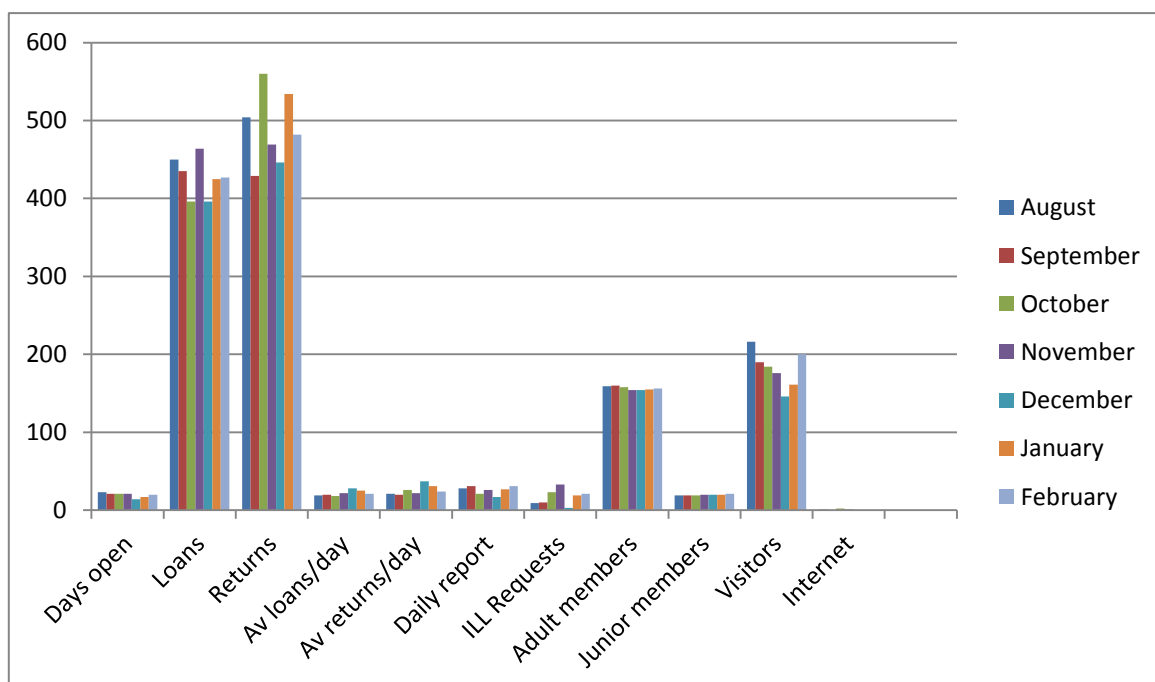
## Charleville Library

The following graph shows statistics for the last six months.



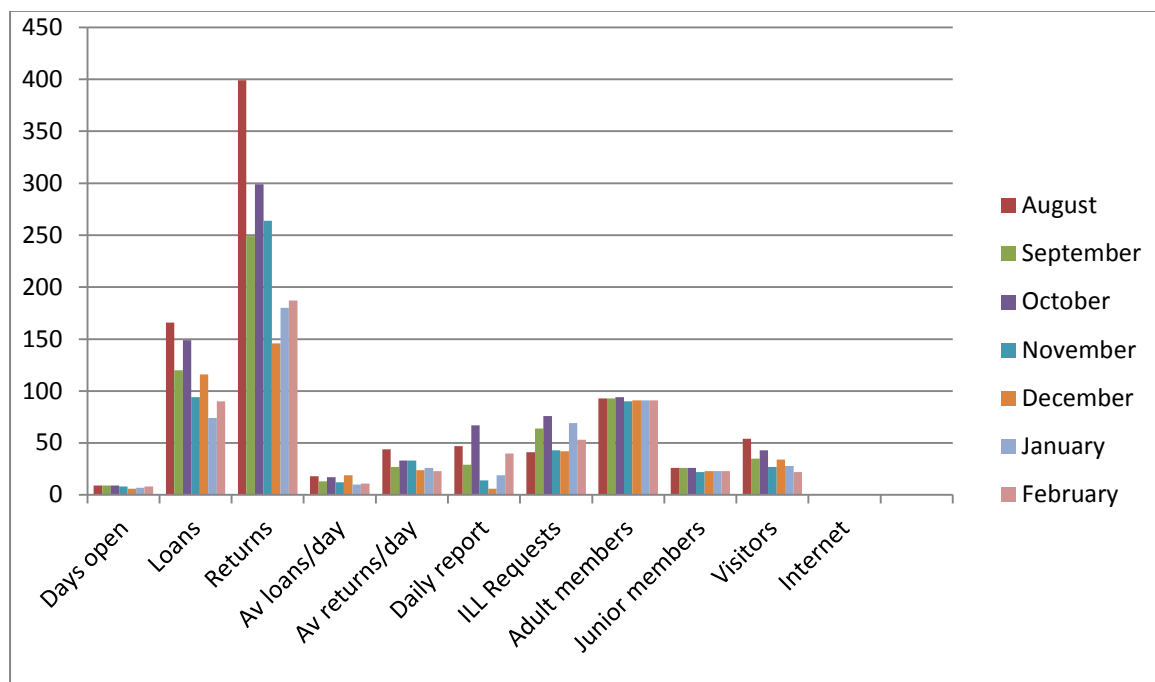
## Augathella Library

The following graph shows statistics for the last six months.



## Morven Library

The following graph shows statistics for the last six months.



## Operational Information

### Charleville Library

There were 15 adults and 1 junior joined our library, deletion totalled 14 with 7 adults and 7 junior.

The exchange numbers have been changed from 4 a year to only 3 a year, our first exchange for this year is scheduled for mid-March, next selection will be 1-5 July and 4-8 November. Library staff will have completed their exchange selection and despatched before receiving the new selection. The Charleville library will receive 469 items, Augathella 122 and Morven 154.

**BorrowBox app** – is very easy downloadable free app to install and use. Item to borrow eBooks and eAudiobooks using this app.. You can download up to 4 titles per every 14 days, reserve titles already on loan. When your loan period is up, you will receive an email as reminder to delete the file. All you need to do is go to your local RLQ (Rural Libraries Queensland) and join you will receive barcode and PIN

### First5Forever

There were 4 sessions run for First5Forever this month with a total number 46 Adults and 57 children attending a giving a total of 103. On Monday 25<sup>th</sup> February a very loud and enthusiastic group a children enjoyed storytelling, singing and dancing with a 16 adults and 23 children singing attending.

### Mulga Lands Gallery – Statistics.

Statistics for this month totalled 31.

**Augathella Library**

There are no comments available.

**Morven Library**

We are hoping that our visitor numbers pick up again as the weather cools down – and lots of rain would probably help! We continue to request books from other libraries on the Aurora Library System to satisfy orders from our regular borrowers. Our first book exchange with RLQ for 2019, will occur in mid-March.

***Lyndy Steer***  
***Charleville Librarian***

***Laraine Steadman***  
***Augathella Librarian***

***Marie Williams/Maree Green***  
***Morven Librarian***





# Environmental & Health Services Report

From: Richard Ranson – Director of Environmental & Health Services  
 Ordinary Meeting – 21<sup>st</sup> March 2019

## WATER TESTING

Water testing conducted in Charleville, Augathella and Morven. No contamination detected.

## SEWERAGE / WASTEWATER

No issues to report.

## DOG CONTROL

### Registrations

Lifetime	14 for February	Total 945
Annual	5 for February	Total 44 (for 2018/2019)

### Seized Dogs

Impounded	9
Reclaimed	8
Adopted	1
Euthanized	0

### Wild Dog Scalps 2018/2019

Male 570, Female 456, Puppies 85 total 1,111

## FINES ISSUED

Offence	Number Issued	Total Value
Barking Dog	0	0
Unregistered Dog	0	0
Wandering Dog	0	0
Littering	0	0
Wandering Stock	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

## COMPLAINTS MANAGEMENT

Type	Received	Resolved	Pending
Dogs	1	1	0
Overgrown allotments	1	1	0
Other	0	0	0

## LANDFILLS

Charleville	No issues to report
Augathella	No issues to report
Morven	No issues to report

**FOOD PREMISES**

Inspections conducted	0
Complaints	0

**OTHER ENVIRONMENTAL CONTROL CONDUCTED**

- Poisoning of weeds and removal of regrowth at racecourse, council yard and camp
- Cutting and injection of poison into regrowth along river
- Debris pushed up in readiness for burning

**SWIMMING POOL REPORT (Provided by Michael Winton)**

Attendance	2016/2017	2017/2018	2018/2019
September	292	983	789
October	902	1233	1420
November	1361	1175	1210
December	1703	1601	1365
January	1749	2091	1910
February	1230	1107	1200
March	1124	890	
April	255	516	
<b>Total</b>	<b>8618</b>	<b>9596</b>	<b>7894</b>

The month of February was a sound month with attendances up a little on last year's result.

The beginning of the month saw the local high school and combined Primary schools swimming carnival held. Number of participants in the swimming carnival was pleasing and some great results were achieved by the majority of the swimmers. The Charleville district swim team was selected and some 13 swimmers were selected from my Winnow's swim academy squad which I was very proud of!!!!

The Charleville Chiefs Swimming Club held there annual swimming carnival and again a good turnout of nominations was received with swimmers coming from as far afield as Roma, Cunnamulla, Augathella and Chinchilla. Competition was intense and at the end of the carnival Charleville was victorious in retaining the Bruton shield. I would also like to advise council Sam Brooks a swimmer with the local swimming club qualified for the Queensland State Sprint Titles in 3 events and swam amazingly winning his freestyle heat from lane 0 in a personal best time. The club has a number of swimmers close to qualifying for state swimming events, so it is hoped that these swimmers will go the next step and represent Charleville at these State swimming events in the coming year.

The Adrian Vowles Cup was hosted by Charleville and we were able to offer the pool to the teams after each of their matches to cool off. The teams appreciated having the facility to cool off during the carnival and we were privileged to host the teams.

School swimming is still being conducted and should conclude the week prior to Easter.

The month of March will see the local Triathlon being held at the pool and we looking forward to big crowd of competitors and supporters.



# Recommendation / Report

From: **Director of Environmental & Health Services**

## Subject

### Widening of Stock Route (Morven)

#### PROPOSED RESOLUTION:

That council agree to the terms proposed (fencing and water point) so that the formal application to widen the stock route may be lodged.

#### BACKGROUND:

With the construction of the Morven Rail Freight hub it will be necessary to reroute that particular section of the stock route so that it remains on the northern side of the Landsborough highway and no longer crosses the railway line.

The section of the stock route that crosses the southern edge of two properties on the northern side is too narrow to be practical and the owners have agreed to relinquish a section of their lands so that the stock route may be widened.

In return, and by way of compensation, council will meet the cost of the required fencing, and provide a water point to each property.

#### Recommendation

That council agree to the terms proposed (fencing and water point) so that the formal application to widen the stock route may be lodged.

# Morven stock route, new bypass



A product of  
**Queensland Globe**



1:100 000 SCALE  
 Print Date: 21/02/2019  
 Map Size: A3

Includes roadblock & CMS  
 reproduced under licence from  
 Atlas & Earth - all rights reserved. ©  
 2019. All rights reserved. 2019.



© State of Queensland 2019  
 You are responsible for ensuring  
 that the map is used for your  
 purpose.  
 The State of Queensland makes  
 no representation or warranties in  
 relation to the map contents and  
 disclaims all liability.





Queensland, © CSIRO reproduced under licence from Arbutus DS, all rights reserved. © 2017 © Earth+ all rights reserved. 2017 © State of Queensland Department of Natural Resources and Mining 2017. © State of Queensland Department of Natural Resources and Mining 2017. © State of Queensland Department of Natural Resources and Mining 2017.

# Engineering Services – February 2019

---

## TIDS

### 2018-19 Program

- Killarney Rd : 58.1 – 64.66km – 100%
- Adavale Road : 51.6 – 62.84km – 100%

### R2R

- Biddenham Rd : 34.28 – 36.75km – 0%

### Other

- Loam & retic islands outside hospital - Augathella
- New grid - Augathella
- River clearing – Augathella
- Town entrance signs – Augathella, Charleville, Cooladdi & Morven completed
- New Seat installed at Delta Court units
- New goal posts and water tap at Nicholson Reserve
- Half pipe at Skate Park started
- Re-locate water fountains – KE Park
- Lights for netball courts
- Completion of Park St pavement & sealing project – to Railways depot

### Coming Up

- Toilets at depot \$150K
- Airport pavement upgrade
- Footpath works
- Augathella – Library Extension – currently assessing submissions

### Local Shire Roads

A summary of the capital works and maintenance activities on Local Shire Roads is listed below

Road Name	Maintenance Grading	Patrol Grade	Flood Damage	Guide Posts	Emergency Bulldust Repairs	Bridge Repairs	Clearing Suckers
Merrigang	1.5 km						
Shellbourne	9.5 km						
Yarronvale				10			
Doobiblah		36 km	Complete	10			
Old Tambo						Nive Bridge Northern Approach	
Mt Tabor					129.00 - 132.00 151.50 - 153.00		
Old Quilpie Road		47.80 km	Complete				
Cooladdi Langlo		68.80 km	Complete				
Wallal / Riverleigh	34.20 km						
Columbo Road	2.4 km						
Bakers Bend	2.7 km						
Palmers Road	1.9 km						
Dilallah Bridge Road							2.0 km
Wooyenome	13.70 km						

**RMPC**

A summary of the capital works and maintenance activities on Council Regional Roads is listed below

Road No	Road Name	Temporary Pavement Repairs (m2)	Shoulder Grading (km)	Hand Mowing	Gravel Supply	LHS Mowing – Start, finish chainage (km)	RHS Mowing – Start, finish chainage (km)	Distance Mowed (km)
13A	Morven - Augathella							
13B	Augathella - Tambo	57m <sup>2</sup>		1590m <sub>2</sub>		0	57.09km	57.09km
18F	Mitchell - Morven							
23B	Cunnamulla - Charleville							
23C	Charleville - Augathella							
93A	Charleville - Quilpie		2.34km		702m <sub>3</sub>			
	<b>TOTAL</b>							

**Water & Sewerage**

WATER							
Town	Service Line Breaks	Repair Water Mains	Meters Replaced/Checked	Pump Station Faults	Water Bore Maintenance	New Connection	Hydrant
Charleville	5	3		1			
Other Comments -							
Morven		1	1				
Other Comments -							
Augathella	3	2	1				
Other Comments -							

SEWER						
Town	Main Line Chokes	Service Line Chokes	Pump Station Faults	Toilets Faults	Unblock Sewer House/Main	New Connection



				3	<b>Connections</b>	
Charleville					1	
Morven			1			
Augathella			1		1	

### Town Maintenance Reporting

Activity	Charleville	Augathella	Morven
Grave Digging	4	1	
Edge Break			
Pothole Patching		✓	
Repair Seal Defects			
Bitumen Sealing (Reseal)			
Heavy Patching/Pavement Repair	✓	✓	
Gravel Resheeting			
Shoulder Grading			
Table Drain & Floodway Maintenance			
Clear Culverts			
Subsurface Drains			
Slashing			
Hand Mowing	✓	✓	✓
Clearing	✓		
Weed Spraying	✓	✓	
Maintain Signs			
Guide Post Maintenance			
Footpath Works			
Line Marking	✓		
Kerb & Channel			
Street Furniture Maintenance	✓		
Gowrie Crossing Weir			
Riverwalk Maintenance	✓		
Litter Collection	✓	✓	✓
Pit Maintenance	✓	✓	✓
Dead Animals	✓		✓
<b>Other</b>			
Works Requests	✓	✓	✓
Put Up Street Banners	✓		
Job Requests	✓	✓	✓
Playground Inspections	✓	✓	✓
Clean BBQs	✓	✓	✓
Slash Gully			
Plant Flowers			
Fix Sprays in Park	✓	✓	✓
Water pots in Main Street	✓		
Mow Ovals & Parks	✓	✓	✓
Service Plant	✓	✓	✓
Clear Trees from Road			
New Signs	✓		

## Workshop Report

Plant No	Kms/Hours	Vehicle Type	Details
654		Ford Ranger	Remove instrument panel and fit Navman unit and uhf radio
3111-23-1	N/A	Test & Tag workshop equipment	Test and tag all of the workshop equipment and record
633		Ford Ranger	Remove instrument panel and fit Navman unit and uhf radio and fit tool boxes to tray
615		Ford Ranger	Remove uhf and wiring revolving lights and wiring, fit tool boxes
655		Ford Ranger	Repair Navman and relocate screen
476		Trailer	Remove all wheels and brake drums, remove all brake shoes. Replace brake shoes and drums, repack all wheel bearings and adjust brakes
175		John Deere Tractor	Repairs to air conditioner wiring and regas
576	2226 hrs	John Deere Mower	Remove water pump and adjust belt for blades
569	2279 hrs	John Deere Mower	Replace broken pin in drive shaft and repair beacon wiring
56	5135 kms	Mitsubishi Fuso Truck	Carried out 5000km service requiring the replacement of all oils and filters according to manufacturers
572	2258 hrs	Kubota Mower	Carried out 5000km service requiring the replacement of all oils and filters
568	N/A	Paint Machine	Remove and replace all drive belts
188	N/A	Water Tank	Replace beacons and repair wiring
44		Western Star	Remove and replace steering drag link and repair headlight wiring, replace low beam bulbs
41	144340 km	Hino Truck	Diagnose fault in truck and remove and replace clutch master cylinder, remove and replace clutch slave cylinder and clutch booster
151	N/A	Trench Digger	Remove and replace chain nose roller and bearing and adjust chain
476		Trailer	Remove and replace air relay valve and replace air hoses
110	19379 hrs	Caterpillar 140H Grader	Remove and replace fuel tanks to get access to brake hoses, remove and replace hoses and replace damaged hydraulic hoses drop down belly plates. Clean all debris from machine, assemble and test
114	8362 hrs	John Deere 770GP Grader	Carried out 8000 hr service drain and replace all oils and filters
581	785 hrs	John Deere Mower	Replace damaged wheel forks and replace bearings
390	N/A	Honda	Repairs to motor

		Motor	
115	4398 hrs	John Deere 770GP Grader	Go to breakdown with the grader not starting, make temp repair to bring back to workshop. Remove seat and panels and repair broken wiring harness all parts and replace air con filters

### **Electrical Report**

<b>Activity</b>	<b>Charleville</b>	<b>Augathella</b>	<b>Morven</b>
Replacement of existing bore equipment with new three and submersible pumps & lay flat hose. Test & commission new pumps for bores #1 and #2 in Augathella and bore #3 in Morven		✓	✓
Install evaporative air con at showgrounds pavilion kitchen	✓		
Replace sump pump for aqua nova system			✓
Telemetry checks and verification of system control for all three towns water and sewerage	✓	✓	✓
Relocate refrigerated water bubbler at Charleville Skate Park	✓		
Re-route existing cables to facilitate outdoor power point at Charleville Swimming Pool	✓		
Prepare quotation for electrical needs of RFDS Hangar refurbishment	✓		
Fault find and replace faulty sump pump for SPS #2 in Augathella		✓	
General maintenance at showgrounds for Adrian Vowels Footy Carnival	✓		
Identify exposed cables at Cosmos to facilitate new signage	✓		
New G.P.O for Council office (smoko room)	✓		
Change setpoints on water tower in Augathella and low tank in Morven to reflect added capacity of new submersible pumps at bores Trend levels and re-adjust		✓	✓

## **Assets Department**

- Flood Damage project management works:
  1. Monthly report for January
- Augathella River clearing project management
  - Site visits as required
  - Scope changes to accommodate requirements
  - Verification of timesheets and invoices
- Charleville tourist map
  - Configuration of ArcGIS web app with points of interest in Charleville
  - New base map for Shire region with lot and address information
- Augathella Museum tender update and drawings
- Galatea Street caravan Parking design and meetings
- Updated plan for Morven Visitor Information Centre



# Recommendation / Report

From: Neil Polglase – Chief Executive Officer  
**Ordinary Meeting – 21<sup>st</sup> March, 2019**

## Subject

### CEO – Annual Leave

#### PROPOSED RESOLUTION:

That the Director of Corporate Services, Mr. Kenneth Timms be appointed as the Acting Chief Executive Officer during the absence of the Chief Executive Officer whilst on annual leave for the period from 25<sup>th</sup> March, 2019 until 28<sup>th</sup> April, 2019.

#### BACKGROUND:

##### Purpose

I advise Council that I will be taking leave from 25<sup>th</sup> March, 2019 until 28<sup>th</sup> April, 2019 a period of five (5) weeks.

In terms of Section 195 of the Local Government Act 2009 Council may appoint a qualified person to act as Acting Chief Executive Officer during this vacancy and would recommend the current Director of Corporate Services, Mr. Kenneth Timms fulfil this role.

##### Financial Risks

Nil

##### Environment Risks

N/A

##### Social Risks

Appointment should be seamless as Director Corporate Services now in position for just under two and half years.

##### Recommendation

That the Director of Corporate Services, Mr. Kenneth Timms be appointed as the Acting Chief Executive Officer during the absence of the Chief Executive Officer whilst on annual leave for the period from 25<sup>th</sup> March, 2019 until 28<sup>th</sup> April, 2019.

**Neil Polglase**  
**Chief Executive Officer**



# Recommendation / Report

From: Neil Polglase – Chief Executive Officer  
Ordinary Meeting – 21<sup>st</sup> March, 2019

## Subject

### Financial Assistance Grants

#### PROPOSED RESOLUTION:

That the Council in consultation with both the ALGA and LGAQ 2019 Federal Election advocacy campaign seeks the Federal government to restore the Financial Assistance Grants to at least 1% of Commonwealth taxation revenue.

#### BACKGROUND:

<b>Purpose</b>	Letter received from LGAQ seeking assistance from Councils to support both the LGAQ and ALGA Federal Election advocacy campaign and asks Council to consider and endorse a formal motion at your next meeting to ask Federal Government to restore the Financial Assistance Grants to at least 1%.
<b>Financial Risks</b>	Success should see a major injection in revenues for Council.
<b>Environment Risks</b>	N/A
<b>Social Risks</b>	N/A
<b>Recommendation</b>	That the Council in consultation with both the ALGA and LGAQ 2019 Federal Election advocacy campaign seeks the Federal Government to restore the Financial Assistance Grants to at least 1% of Commonwealth taxation revenue.

**Neil Polglase**  
Chief Executive Officer



RECEIVED  
03 FEB 2019  
BY: *myr*

5 February 2019

Cr Annie Liston  
Mayor  
Murweh Shire Council  
PO Box 63  
CHARLEVILLE, QLD 4470



Dear Cr Liston,

With a Federal election due by 18 May this year, I am writing to seek your council's formal support for the restoration of the value of the Financial Assistance Grants to at least 1 percent of Commonwealth taxation revenue.

This is the central focus of the Local Government Association of Queensland (LGAQ) and the Australian Local Government Association (ALGA) 2019 Federal Election advocacy campaign.

As you know, local infrastructure, job creation, social challenges and public amenity can be best addressed when targeted to the unique needs of individual communities. The restoration of the Financial Assistance Grants to at least 1 percent will better enable your council to address these needs.

To support our campaign, I ask that your council consider and endorse a formal motion at your next meeting to ask the Federal Government to restore the Financial Assistance Grants to at least 1 percent. Please let the LGAQ know when this has occurred. Our plan is to leverage our advocacy with the formal backing of every Queensland council.

I am aware that some councils, individually or regionally, have already endorsed the Financial Assistance Grants request. If this is the case for your council, I thank you for your leadership in recognising the benefit this will bring to your communities.

I also ask that you advocate within your own community to your federal representatives and candidates on how restoration of the Financial Assistance Grants to at least 1 percent could benefit your communities through additional services or facilities, or what facilities and community services will have to be foregone if Financial Assistance Grants are not increased. Please be as specific as possible – the key to gaining cut-through in what will be a loud and prolonged election campaign is to position communities - rather than councils - as the major beneficiaries of restoring these grants to 1 percent. I encourage you to be creative and maximise the use of media, photography, video and your social networks to make our call heard.

The LGAQ's campaign is targeted at marginal seats, where the opportunity to influence the policy platforms of the major parties is highest. I have attached copies of our Federal Election 7 Point Plan for distribution to your elected members; this summarises our priorities for Queensland communities. Further information about all campaign priorities is available on <https://www.lgaq.asn.au/election2019>

We will also continue to work with ALGA to leverage the interests of Queensland communities at the national level.

P 07 3000 2222  
F 07 3252 4473  
W [www.lgaq.asn.au](http://www.lgaq.asn.au)

Local Government House  
25 Evelyn Street  
Newstead Qld 4006

PO Box 2230  
Fortitude Valley BC  
Qld 4006

Local Government Association Of Queensland Ltd.  
ABN 11 010 883 293 ACN 142 783 917





I look forward to your support.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Mark Jamieson', is written over a faint, rectangular stamp. The signature is fluid and cursive.

Mayor Mark Jamieson  
LGAQ PRESIDENT

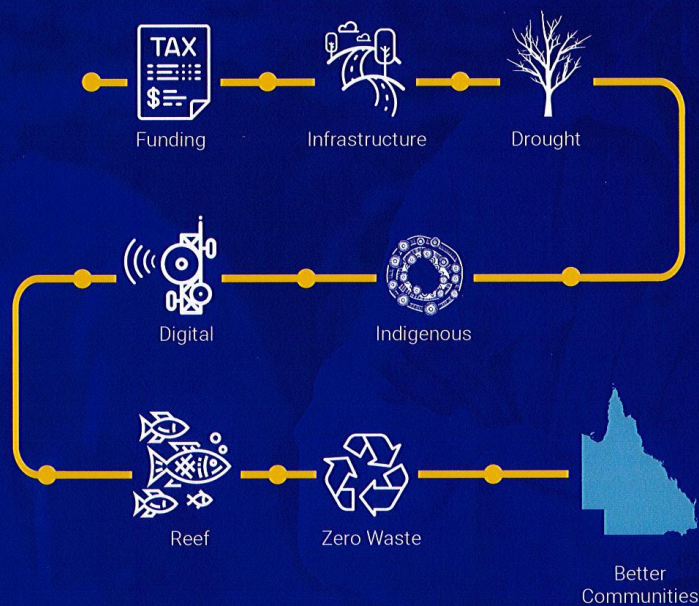
Cc: Mr Neil Polglase, Chief Executive Officer.

---

# FEDERAL ELECTION 2019

## What Local Communities Need

A 7 Point Plan for QLD Local Government



2019  
Local Government  
Association of Queensland

**LGAQ**



# 1. A Fairer Tax Share

Restore Financial Assistance Grants to at least 1% of the taxes Australians pay Canberra

Local Government gets 3% of total tax share



but manages 33% of public assets

Council responsibilities have risen while funding has fallen

Funding as a proportion has declined

resulting in cost-shifting and a reduction in vital services to communities

1%

1996

0.55%

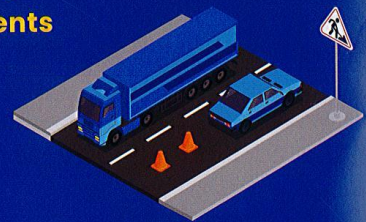
2018

1%

means \$400 million of extra community assets and services, boosting regional economies and creating local jobs



A fairer go for regional and remote communities through improvements to the zonal tax system



## 2 Better Local Infrastructure

\$200 million

\$200 million per annum over five years to boost productivity through improved freight routes

\$800 million

Increase road safety and sustainability, including \$800 million per annum for Roads to Recovery and permanent funds for bridge renewals

\$300 million

per annum over four years for community infrastructure

Fairer airfares and services in rural, regional and remote communities



### 3 Stronger Community Resilience

**Formal & genuine commitment** to recognise the critical role of local government in **supporting communities through drought**



**\$200 million**  
PER ANNUM

for **targeted disaster mitigation** over 4 years, and effective Disaster Recovery Funding Arrangements



### 4 Support for Indigenous Communities

Minimum over ten years

**\$5.5 billion** to redress housing disadvantage



### Genuine Commitment

to increasing local engagement and use of local services and resources



**Consultation** with local government on **community needs, facilities and infrastructure**



**17 OUT OF 77 QLD** Councils are discrete Indigenous communities

### 5 Smarter Communities



**\$100 million**

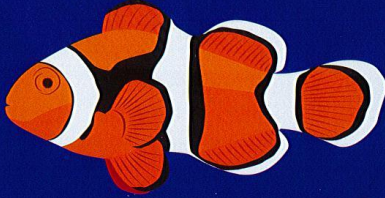
per annum for **smart communities program**

**\$100 million** over 4 years

for a Digital Local Government and **Rural/Regional telecommunications program**

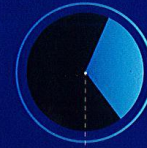


## 6 Protection of the Great Barrier Reef and Management of the Environment



**\$57 million**

over 7 years for **reef catchment** activities by local government



**\$9 million**

over 3 years for environmental **biosecurity**

**\$9 million**

per annum to help eradicate **weeds and feral animals** in drought affected areas

**\$200 million**

over four years for **climate change** responses



### Flying-Fox Management

National leadership to implement recommendations from the House of Representatives Standing Committee on the Environment and Energy "Living with Fruit Bats" report

## 7 Creation of a Zero Waste Future



**83% of Queenslanders support zero waste goal**

Commitment to **energy from waste technology**



National leadership is needed for a **circular waste** economy



**Increased recycling** through innovation, education and product stewardship



# Overview.

**The Local Government Association of Queensland (LGAQ) is the peak body for the 77 local governments in Queensland.**

Queensland local governments support the Australian Local Government Association (ALGA) 2019 Federal Election Plan. Central to this, is support for the restoration of Financial Assistance Grants (FAGs) to at least 1 per cent of Commonwealth taxation revenue. Access to this level of revenue would enable local governments to better target the real challenges and opportunities facing their local communities.

Federal funding to local government also makes good public policy and economic sense boosting Australia's Gross Domestic Product by over \$1.4 billion and enabling national challenges to be responded to with local solutions.

Local infrastructure, job creation, social challenges and public amenity can be best addressed when decision making is targeted to each communities' unique needs. Local government is best placed to do this.

**Australian communities deserve a guarantee that at least 1 per cent of their taxes are returned to local projects that are important to them.**

Queensland councils and their communities also face unique challenges and look to the Federal Government for their support and leadership.

Queensland is Australia's **most decentralised** state.

**Over 58% of the land area of Queensland is drought declared in January 2019.**

**Over 20% of our councils are discrete indigenous councils.**

We have the Great Barrier Reef, **supporting 64,000 jobs** and generating **economic activity estimated at \$6.4 billion per year.**

Further, **our state is the most impacted by natural disasters**, with a projected total economic **cost of \$18.3 billion per annum by 2050.**

Queensland local governments are asking the Federal Government to support and partner with them to find sustainable solutions that will enable our communities to grow and prosper.

The LGAQ, on behalf of its members, is calling on political parties to align their election commitments to the needs of Queensland communities. We look forward to your response.

## LGAQ Policy Executive

Mark Jamieson, President

Anne Baker

Belinda Murphy

Cameron O'Neil

Fred Gela

Jack Dempsey

Jenny Hill

Karen Williams

Matthew Bourke

Matt Burnett

Alf Lacey

Mike Charlton

Ray Brown

Rob Chandler

Bob Manning

Tanya Milligan



# Recommendation / Report

From: Neil Polglase – Chief Executive Officer  
Ordinary Meeting – 21<sup>st</sup> March, 2019

## Subject

**Rental Commercial Premises - 80-82 Alfred Street, Charleville Qld.**

## PROPOSED RESOLUTION:

That Council rent premises at 80-82 Alfred Street, Charleville to Made-In-Murweh under a general rental agreement with no fixed term for a weekly rental of \$60.00.

## BACKGROUND:

<b>Purpose</b>	Letter received from Mrs Alison Edwards, Secretary Charleville Cultural Centre, asking to rent the vacant commercial premises at 80-82 Alfred Street, Charleville for a weekly rent of \$60.00.  Current rental of Charleville Town Hall premises is \$40.00 per week.
<b>Financial Risks</b>	Slight increase in rental of vacant premises will provide positive result for budget.
<b>Environment Risks</b>	N/A
<b>Social Risks</b>	Occupation of vacant premises in main street of the CBD although will leave a vacant shop at the Charleville Town Hall.
<b>Recommendation</b>	That Council rent premises at 80-82 Alfred Street, Charleville to Made-In-Murweh under a general rental agreement with no fixed term for a weekly rental of \$60.00.

**Neil Polglase**  
Chief Executive Officer

# Charleville Cultural Centre

Alfred Street – Charleville Q 4470

PO Box 174, Charleville Q 4470

6 March 2019

The CEO  
Murweh Shire Council  
PO Box 63  
Charleville Qld 4470

Dear Neil

## **Rental Negotiation – "Sew Me" Premises**

Further to your recent correspondence in relation to a rental arrangement for the "Sew Me" premises, please find attached, a copy of the recently audited statement of receipts and payments for "Made in Murweh (MIM)".

MIM is a "consortium" of crafts people who have a passion for their craft and the shop is an opportunity for them to sell some of their creations in order to facilitate a continuity of their passion. It is not a money-making opportunity or a viable business venture, but rather another facility in town for tourists to explore, crafts-people to engage, and provide an opportunity for our volunteers to enrich their time. In addition, it will fill a vacant space to improve the image of the community in a difficult economic climate.

MIM is a standalone entity, independent of, but managed under the auspices of Charleville & District Cultural Association Inc.(CCA). Approximately fifty percent of CCA members participate in MIM, accordingly the need for financial independence is paramount.

MIM are proposing a rental arrangement of \$60/week and seeking Council In-Kind contribution for the balance. The organisers of MIM will guarantee payment of rent for the period of their occupancy.



2018 participants approximated 25 craft-persons, 13 of whom were pensioners. MIM consider this outlet as an important conduit in the lives of participants and has the potential to attract more people into the craft world.

MIM stock items range is priced from as low as \$2 and the most popular sale items are priced less than \$20.

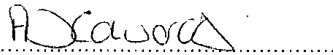
The 2018 MIM budget was based on a participant contribution of \$60 and some of the participants would have been lucky to recoup that contribution in sales. Accordingly, we are reluctant to levy an increased contribution to cover the additional rent and other costs which may arise out of relocation, preferring to achieve a continuity of participation by shire residents. MIM 2019 levy is expected to rise to \$125 if relocation is achieved.

MIM consider that the shop has added to the fabric of the community and has been a popular destination for tourists who have made complimentary remarks in the visitor's book. The participants are one hundred percent Murweh Shire residents and sales are, in the main, reinvested in the community.

Relocation would avail MIM larger premises, better location with enhanced foot traffic, and the possibility of increased sales volume which could improve their capacity to increase their future contribution towards rent. Accordingly, MIM would be happy to have the rental position reassessed after eighteen months.

Thank you for the opportunity to present our case, looking forward to favourable consideration.

Regards



Allison Edwards

"Made In Murweh" Management Committee Member

