



12 APRIL 2018

# COUNCIL MEETING



The Visitor Information Centre moved into its new premises at the Railway Station just before Easter

MURWEH SHIRE COUNCIL MEETING  
TO BE HELD ON THURSDAY 12 APRIL 2018

1. Opening Prayer
2. Apologies
3. Confirmation of minutes – Ordinary Meeting 8 March 2018
4. Business arising from minutes
5. Correspondence for members' information
6. Chief Executive Officers Reports;
  - i. Finance
  - ii. HR/WH&S
  - iii. Tourism
  - iv. Stock Routes
  - v. Environment and Health
  - vi. Engineering
7. Correspondence for consideration
8. Closure



**Murweh Shire Council  
Monthly Financial Report  
Meeting 12 April 2018**

**Mayor and Councillors  
Murweh Shire Council  
CHARLEVILLE Q 4470**

Councillors,

**Highlights of this month's Financial Report include:**

**Revenue**

Total revenue of \$16.298M to 31 March represents 61% of the total budget of \$26.8M.

These statements are for the Eighth month of the financial year and generally would represent 76% of the overall budget.

Revenues are down, due to an issue with the payment of FAGS grants.

**Expenses**

Total expenditure of \$16.481M to 31 March represents 78% of the total budgeted expenditure of \$21.2M.

Some expenses are slightly over budget and these are being monitored by Management.

**Outcome**

There is a cash Deficit of \$0.183M, this is manageable with planned payments due over the next month.



**Murweh Shire Council  
Monthly Financial Report  
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### Capital Works

See the Capital Funding Report 2017 – 18 for details of all projects.

1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding – budget V's actual
5. Road Works – budget V's actual

#### 1. Cash Position at 31 March 2018

<b>CASH AT BANK</b>		
Operating Account		\$578,404
<b>SHORT TERM INVESTMENTS</b>		
National Bank of Australia	\$	-
QTC Cash Fund		\$5,929,246
		<u>\$ 6,507,650</u>
The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors.		
Cash backed <b>Current Liabilities</b> (AL,LSL,SL,RDO)		\$2,302,553
		<u>\$ 2,302,553</u>
Balance of recoverable <b>debtors</b> - estimated <b>creditors</b> :		
	( \$382,782 - \$66,068 )	\$ 316,714
Plus cash surplus	\$ 6,507,650 - \$ 2,302,553	<u>\$ 4,205,097</u>
<b>Working Capital</b>		<u>\$ 4,521,811</u>

**Murweh Shire Council  
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Meeting 12 April 2018**

**2. Monthly Cash Flow Estimate: April 2018**

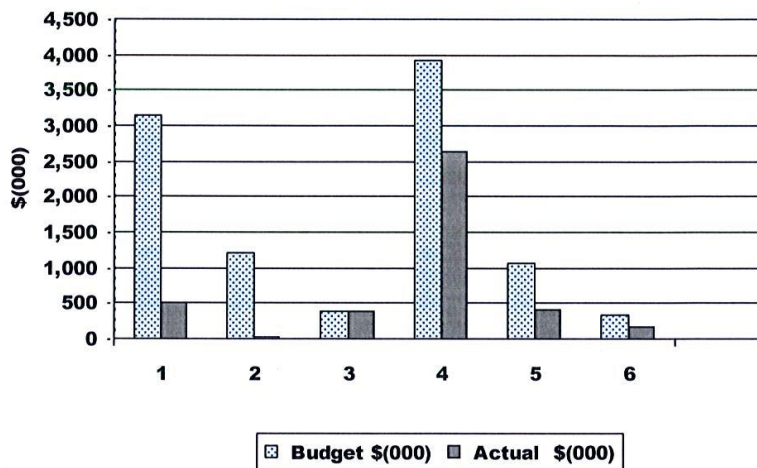
<b>Receipts</b>		<b>Expenditure</b>	
Rates	\$300,000	Payroll	\$900,000
Fees & Charges	\$6,500	Creditor Payments	\$1,200,000
Debtors	\$400,000	Loan Payments	\$0
Grants/Claims/Loan QTC	\$800,000	Lease Payments	\$4,300
<b>Total</b>	<b>\$1,506,500</b>	<b>Total</b>	<b>\$2,104,300</b>
		<b>Therefore cash is expected to decrease by</b>	<b>\$597,800</b>
			<b>in the period.</b>

**3. Comparative Data:**

	<b>March 2018</b>	<b>March 2017</b>
	<b>\$000</b>	<b>\$000</b>
<b>Cash position</b>	\$6,508	\$5,309
<b>Working capital</b>	\$4,522	\$4,002
<b>Rate arrears</b>	\$1,432	\$1,007
<b>Outstanding debtors</b>	\$383	\$1,118
<b>Current creditors</b>	\$66	\$136
<b>Total loans</b>	\$3,078	\$3,411

## Murweh Shire Council Monthly Financial Report Meeting 12 April 2018

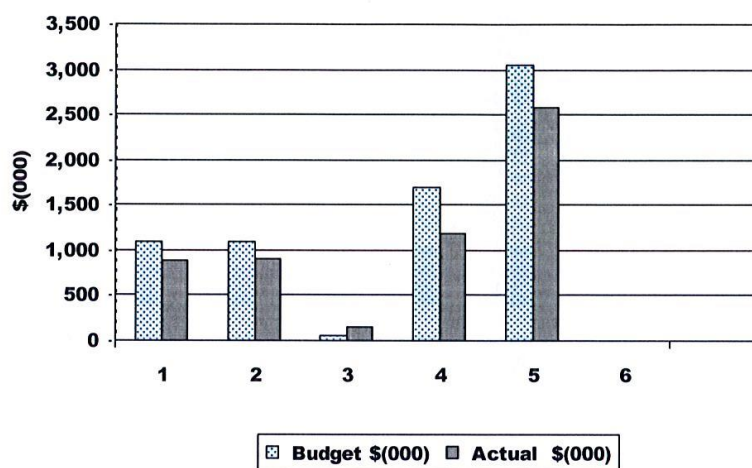
### 4. Capital Funding: Year to 31 March 2018



		Budget \$('000)	Actual \$('000)	% of Budget
	<b>Total Capital Funding</b>	<b>\$10,053</b>	<b>\$4,136</b>	41.1%
1	<b>Buildings / Other Structures</b>	\$3,140	\$504	16.1%
2	<b>Plant &amp; Equipment / Furniture &amp; Fittings</b>	\$1,212	\$17	1.4%
3	<b>Charleville Airport Upgrade</b>	\$380	\$392	103.2%
4	<b>Road Infrastructure</b>	\$3,919	\$2,636	67.3%
5	<b>Water &amp; Sewerage Infrastructure</b>	\$1,073	\$419	39.0%
6	<b>QTC - Loan Redemption</b>	\$329	\$168	51.0%

## Murweh Shire Council Monthly Financial Report Meeting 12 April 2018

### 5. Road Works Expenditure: Year to 31 March 2018



		Budget \$(000)	Expended YTD Actual \$(000)	% of Budget Expended
	<b>Total Road Expenditure</b>	\$6,993	\$5,694	81.4%
1	Rural Roads	\$1,100	\$883	80.3%
2	Town Streets	\$1,100	\$894	81.3%
3	Private Works	\$50	\$154	308.0%
4	RMPC Works	\$1,700	\$1,188	69.8%
5	Flood Damage	\$3,043	\$2,575	84.6%
6	Other			



**Murweh Shire Council  
Monthly Financial Report  
Meeting 12 April 2018**

**5. ATTACHMENTS:**

- Capital Funding Detail
- Rate Arrears Summary
- Revenue & Expenditure Summary
- Balance Sheet



**MURWEH SHIRE COUNCIL  
CAPITAL WORKS PROGRAM  
2017-2018**

	JOB NOS	Amended Budget 2017-18	WIP 30 June 2017	Spent	Total	% of Budget	Funding Sources					
							Grants	W4Qld	R2R	TIDS	New/Unspent Loans	General Revenue (minus external funding source)
<b>CHARLEVILLE AIRPORT (GL 0242-4000)</b>												
Airport Apron Extension	8000-3550-0 (existing)	300,000	590.04	305,934.37	306,524.41	102.17%	-	-	-	-	300,000.00	-
Airport Furniture & Fitting	8000-3600-0 (existing)	80,000	-	21,084.10	21,084.10							80,000.00
Airport Upgrade	8000-1751	-	-	65,784.69	65,784.69							-
		<b>380,000</b>	<b>590.04</b>	<b>392,803.16</b>	<b>393,393.20</b>	<b>103.52%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>300,000.00</b>	<b>80,000.00</b>
<b>BUILDINGS (&gt;\$5,000) GL 0360-4000</b>												
Community Housing Projects	8000-1747-0	50,000	-	-	-							50,000
Art Gallery	8000-1750-0	350,000	-	159,717.50	159,717.50	45.63%	350,000					-
Cultural Centre	8000-1744-0	-	-	708.20	708.20							-
Arts & Craft Centre	8000-1749-0	-	153,386.16	15,520.68	168,906.84							-
Art Gallery	8000-1880-0	-	-	14,377.07	14,377.07							-
Purchase of housing	8000-1760-0	251,000	9,600.00	-	9,600.00	3.82%						251,000
W4Qld 2017/18 - Tourism Information Centre	8000-1768-0	100,000	6,600.00	480.00	7,080.00	7.08%		100,000				-
W4Qld 2016/17 - Build new toilet block	8000-1769-0	80,282	99,718.14	26,616.65	126,334.79	157.36%					80,282	-
W4Qld 2017/18 - Planetarium at Cosmos	8000-1885-0	200,000	-	13,887.77	13,887.77			200,000				-
Augathella Projects	8000-1895-0	250,000	-	360.00	360.00		250,000					-
New VIC Morven	8000-1890-0	250,000	-	23,116.37	23,116.37	9.25%	250,000					-
W4Qld 2017/18 - Augathella Town Hall upgrade	8000-1895-0	150,000	-	-	-			150,000				-
Tiles toilets at racecourse	8000-1896-0	15,000	-	-	-							15,000
Erect shed at depot	8000-1897-0	25,000	-	-	-							25,000
Planetarium at Cosmos	8000-1885-0	635,000	-	13,882.70	13,882.70	2.19%	500,000					135,000
Cosmos refurbishment	8000-1748-0	-	-	2,345.96	2,345.96							-
		<b>2,356,282.00</b>	<b>269,304.30</b>	<b>271,012.90</b>	<b>540,317.20</b>	<b>22.93%</b>	<b>1,350,000</b>	<b>530,282</b>				<b>476,000</b>
<b>OTHER STRUCTURES (&gt;\$5,000) GL 0370-4000</b>												
Equipment to undertake painting Mural Water Tower	8000-1772-0	20,000	-	-	-							20,000
W4Qld 2016/17 - Shade Structure	8000-1780-0	84,305	35,695.64	145,385.89	181,081.53	214.79%		84,305				-
W4Qld 2017/18 - Shire Parks Landscaping	8000-2350-0	350,000	-	53,733.26	53,733.26	15.35%		350,000				-
W4Qld 2017/18 - Shire Parks Streetscape	8000-2351-0	200,000	-	15,587.37	15,587.37	7.79%		200,000				-
W4Qld 2017/18 - Town Entrance Augathella	8000-2352-0	35,000	-	-	-							35,000
W4Qld 2017/18 - Town Entrance Morven	8000-2353-0	35,000	-	-	-							35,000
W4Qld 2017/18 - Town Entrance Charleville	8000-2354-0	60,000	-	-	-			60,000				-
C'ville - swimming pool change rooms	8000-1746	-	32,358.59	-	32,358.59							-
Geothermal Power Concept	8000-2500-0000	-	63,626.58	-	63,626.58							-
C'ville - Amenties / Facilities	8000-1741	-	28,373.42	-	28,373.42							-
Charleville airport fence	8000-1770	-	25,991.53	-	25,991.53							-
WWII Tourism Dev Project	8000-1781	-	36,666.00	3,333.00	33,333.00							-
Cenotaph	8000-1785	-	-	1,318.00	1,318.00							-
Morven Saleyard Project	8000-1892	-	-	16,078.50	16,078.50							-
		<b>784,305.00</b>	<b>222,711.76</b>	<b>228,770.02</b>	<b>451,481.78</b>	<b>57.56%</b>		<b>764,305</b>				<b>20,000</b>

**MURWEH SHIRE COUNCIL  
CAPITAL WORKS PROGRAM  
2017-2018**

	JOB NOS	Amended		Spent	Total	% of Budget	Funding Sources					
		Budget 2017-18	WIP 30 June 2017				Grants	W4Qld	R2R	TIDS	New/Unspent Loans	General Revenue (minus external funding source)
<b>LAND CLEARING ACCOUNT</b>												
<u>GL215-4000</u>												
Charleville Airport Subdivision	8000-1600-0	-	-	51,820.12	51,820.12							-
Purchase of land at Morven	1500-0080-0	125,000	-	116,818.18	116,818.18	93.45%						125,000
		125,000	-	168,638.30	168,638.30	134.91%						125,000
<u>GL 217-4000</u>												
Industrial Estate Infrastructure	1500-0070-0	500,000.00	3,290.00	246.27	3,536.27	0.71%	500,000					-
		500,000.00	3,290.00	246.27	3,536.27	0.71%	500,000					-
<b>PLANT &amp; EQUIPMENT (&gt;\$5,000) GL 0411-4000)</b>												
Plant Replacement	8000-1200-0	875,000	70,223.60	84,112.27	154,335.87	17.64%						875,000
CCTV Cameras	8000-1777-0	150,000	-	-	-		150,000					-
W4Qld 2017/18- Public WIFI	8000-1778-0	130,000	-	-	-			100,000				30,000
Library Robot	8000-1779-0	25,000	-	-	-		25,000					-
10 Computers	8000-1782-0	20,000	-	-	-							20,000
Back Up Server	8000-1783-0	12,000	-	-	-							12,000
UV Morven	8000-1776-0	-	-	3,121.76	3,121.76							-
Plant Sales	411-4000	-	-	26,500.00	26,500.00							-
Plant Sales	411-4000	-	-	2,500.00	2,500.00							-
Plant Sales	411-4000	-	-	28,681.82	28,681.82							-
		1,212,000	70,224	29,552.21	99,775.81	8.23%	175,000	100,000				937,000
<b>ROAD INFRASTRUCTURE GL 525-4000-0</b>												
W4Qld 2016/17 - Install rubber soft ball	8000-2000-0	88,919	151,081.69	77,862.96	228,944.65	257.48%		88,919				-
New footpaths	8000-2301-0	150,000	-	73,692.65	73,692.65	49.13%						150,000
Kerb & channel	8000-2302-0	100,000	-	-	-							100,000
Foot Bridge over Warrego - Wills St	8000-2303-0	215,000	-	-	-		107,500					107,500
Levee Bank remedial works (existing)	8000-3003-0	100,000	-	77,941.49	77,941.49	77.94%						100,000
Steps at levee	8000-3004-0	6,000	-	6,326.69	6,326.69	105.44%						6,000
W4Qld 2016/17- Augathella Drainage installation	8000-3010-0	103,309	16,691.00	119,792.21	136,483.21	132.11%		103,309				-
W4Qld 2016/17 - Gowrie crossing upgrade	8000-3011-0	36,695	13,305.07	105,338.57	118,643.64	323.32%		36,695				-
W4Qld 2016/17- Road Sealing Works	8000-3012-0	250,355	149,645.13	252,096.94	401,742.07	160.47%		250,355				-
W4Qld 2016/17- K & C King and Cavanagh Streets	8000-3013-0	118,986	31,014.95	65,700.16	96,715.11	81.28%		118,986				-
R2R/TIDS - Killamey Rd 54.7 - 58.1	8000-3014-0	800,000	-	3,521.80	3,521.80	0.44%				400,000	400,000	-
R2R/TIDS - Mt Tabor Rd 40.14 - 43.34	8000-3015-0	440,000	-	399,625.05	399,625.05	90.82%				220,000	220,000	-
R2R/TIDS - Mt Tabor Rd 43.34 - 47.04	8000-3016-0	570,000	-	172,880.82	172,880.82	30.33%				285,000	285,000	-
CDB Sealing Works Various	8000-3025-0	50,000	-	48,339.61	48,339.61	96.68%				50,000		-
Adavale Rd 61.75 - 66.75	8000-3026-0	500,000	-	518,833.57	518,833.57	103.77%				500,000		-
Noorallo 83.0 to 85.0	8000-3027-0 & 3612-2000	200,000	947.02	206,637.02	207,584.04	103.79%				200,000		-

**MURWEH SHIRE COUNCIL  
CAPITAL WORKS PROGRAM  
2017-2018**

	JOB NOS	Amended Budget 2017-18	WIP 30 June 2017	Spent	Total	% of Budget	Funding Sources					
							Grants	W4Qld	R2R	TIDS	New/Unspent Loans	General Revenue (minus external funding source)
Flood Gauges	8000-3030-0 (existing)	190,000	349,106.74	382,537.17	731,643.91	385.08%						190,000
Laguna Rd gravelling Wicklow-Aubigny 25-29.5 km	3612-1000-0	-	2,689.32	-	2,689.32							-
Laguna Rd gravel treat from Old Tambo Rd 17 km	3612-3000-0	-	277,149.99	-	277,149.99							-
Redward (Biddenham turnoff to Ridge Hill 2kms	3612-4000-0	-	54.24	68,005.08	68,059.32							-
Upgrade culverts King / Francis streets	8000-1756-0	-	2,816.36	76,476.92	79,293.28							-
Gowrie Crossing weir and vehicle	8000-1753-0	-	45,401.20	-	45,401.20							-
		<b>3,919,264.00</b>	<b>1,039,902.71</b>	<b>2,655,608.71</b>	<b>3,695,511.42</b>	<b>94.29%</b>	<b>107,500</b>	<b>598,264</b>	<b>1,655,000</b>	<b>905,000</b>	<b>-</b>	<b>653,500</b>
<b>WATER SEWERAGE INFRASTRUCTURE</b>												
<b>Water 0555-4000</b>												
Warrego River Pipe - Directional Bores	8000-5200-0	200,000	-	-	-		200,000					-
W4Qld 2016/17 - Installation of sprinkler Augathella,	8000-5250-0	63,787	136,213.88	57,988.30	194,202.18	304.45%		63,787				-
Automatic change-over generator with shed	8000-5251-0	100,000	-	43,379.19	43,379.19	43.38%						100,000
Water main replacement	8000-5252-0	100,000	-	-	-							100,000
Pump Station 3 - new switchboard	8000-5253-0	100,000	-	543.09	543.09							100,000
Water main replacement	8000-5254-0	150,000	-	-	-							150,000
Pump shed at airport	8000-5255-0	50,000	-	7,826.36	7,826.36							50,000
Bores 2 & 3 - 1 switchboard each	8000-5256-0	60,000	-	14,315.14	14,315.14	23.86%						60,000
New generator Bore 6	8000-5257-0	50,000	-	43,811.73	43,811.73	87.62%						50,000
W4Qld 2017/18 - Water Infrastructure installation	8000-5258-0	200,000	-	179,336.94	179,336.94	89.67%		200,000				-
Morven Bores	8000-5259-0	-	-	71,661.84	71,661.84							-
		<b>1,073,787</b>	<b>136,214</b>	<b>418,862.59</b>	<b>555,076</b>	<b>51.69%</b>	<b>200,000</b>	<b>263,787</b>				<b>610,000</b>
<b>Sewerage - 585-4000</b>												
Aerators STP	8000-5300-1500	-	131,633.44	-	131,633.44							-
<b>WIP - Aurora Estate Stage 2 0586-4000</b>												
Sealing of Streets	0596-4000	-	12,067.70	-	12,067.70							-
<b>WIP - Aurora Estate Stage 3 0587-4000</b>												
Land Preparation	0598-4000	-	18,650.00	-	18,650.00							-
<b>TOTALS</b>		<b>10,350,638</b>	<b>1,904,587</b>	<b>4,165,494</b>	<b>6,070,082</b>	<b>58.64%</b>	<b>2,332,500</b>	<b>2,256,638</b>	<b>1,655,000</b>	<b>905,000</b>	<b>300,000</b>	<b>2,901,500</b>

### Rates Arrears as at 30th March 2018

Rate Category	Arrears b/f 30 Jun 2017	August & February Levies	Levy Adjustments	Interest	Receipts	Discount	Write Offs	State Govt & Council Subsidies	Arrears 30/1/2018
Category 1 (Charleville)	603,027	4,198,380	-16,881	33,426	3,443,238	319,991	89	101,150	953,483
Category 2 (Augathella)	53,882	440,862	525	2,688	352,279	33,002	2,493	22,834	87,350
Category 3 (Morven)	32,051	197,451	454	1,696	166,554	13,882	0	12,200	39,017
Category 6 (< 700 ha)	120,679	677,937	-2,531	7,160	532,644	44,445	0	12,270	213,885
Category 7 (> 700 - < 5000 ha)	247	70,458	-3,314	4	59,859	6,210	0	540	786
Category 8 (> 5000 - < 10000 ha)	18,088	499,233	-3,246	1,068	399,119	41,307	0	0	74,715
Category 9 (> 10,000ha)	32,908	1,254,157	-6,249	2,060	1,070,386	107,977	0	540	103,973
<b>Totals</b>	<b>860,881</b>	<b>7,338,477</b>	<b>-31,242</b>	<b>48,102</b>	<b>6,024,078</b>	<b>566,814</b>	<b>2,582</b>	<b>149,533</b>	<b>1,473,210</b>
<b>Rates Arrears</b>									<b>1,473,210</b>
Less rates payments made in advance									-141,205
Rates Control Total									1,332,005

### Aged Arrears as at 30 March 2018

Current Year	1 Year	2 Years	3 Years	4 Years	5 Years +	Interest	Total
887,558	280,749	142,984	51,312	4,127	912	1,986	1,369,628

		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)	
		31 Mar 2018	Budget	31 Mar 2018	Budget	31 Mar 2018	Budget
1000-0001	EXECUTIVE MANAGEMENT						
1100-0002	CORP GOVERNANCE SUB PROGRAM	0.00	0	290,272.77	442,709	(290,272.77)	(442,709)
1200-0002	SPECIAL OPERATIONS SUB PROGRAM	0.00	0	11,400.26	15,000	(11,400.26)	(15,000)
1300-0002	RISK MANAGEMENT SUB PROGRAM	17,989.46	22,425	48,215.79	76,870	(30,226.33)	(54,445)
1500-0002	HUMAN RESOURCES SUB PROGRAM	444.00	1,000	110,912.51	145,000	(110,468.51)	(144,000)
1000-0001	EXECUTIVE MANAGEMENT	18,433.46	23,425	460,801.33	679,579	(442,367.87)	(656,154)
2000-0001	CORPORATE SERVICES						
2100-0002	REVENUE SUB PROGRAM	5,233,294.24	8,565,028	0.00	0	5,233,294.24	8,565,028
2200-0002	STORES OPERATION SUB PROGRAM	0.00	0	26,629.20	100,250	(26,629.20)	(100,250)
2300-0002	ADMINISTRATION SUB PROGRAM	41,000.00	30,000	1,866,134.58	2,159,390	(1,825,134.58)	(2,129,390)
2400-0002	FINANCE SUB PROGRAM	0.00	0	21,230.87	30,100	(21,230.87)	(30,100)
2500-0002	ONCOSTS SUB PROGRAM	0.00	0	224,803.31	0	(224,803.31)	0
2600-0002	LIBRARY SUB PROGRAM	9,329.60	7,000	188,490.60	272,000	(179,161.00)	(265,000)
2700-0002	AERODROMES SUB PROGRAM	251,743.68	334,000	590,424.60	751,925	(338,680.92)	(417,925)
2800-0002	AREA PROMOTION/DEVT SUB PRO						
2800-0003	ECONOMIC DEVELOPMENT	2,135,249.24	4,221,638	196,593.93	368,450	1,938,655.31	3,853,188
2805-0003	COUNCIL HOUSING	0.00	0	69,300.80	89,000	(69,300.80)	(89,000)
2815-0003	CULTURAL DEVELOPMENT	25,000.00	20,000	124,310.56	135,000	(99,310.56)	(115,000)
2820-0003	TOURISM & PROMOTION						
2855-0004	COSMOS CENTRE	266,066.78	456,000	645,803.86	1,034,110	(379,737.08)	(578,110)
2820-0003	TOURISM & PROMOTION	266,066.78	456,000	645,803.86	1,034,110	(379,737.08)	(578,110)
2880-0003	LAND FOR RESALE	25,565.45	500,000	22,570.91	27,980	2,994.54	472,020
2800-0002	AREA PROMOTION/DEVT SUB PRO	2,451,881.47	5,197,638	1,058,580.06	1,654,540	1,393,301.41	3,543,098
2000-0001	CORPORATE SERVICES	7,987,248.99	14,133,666	3,976,293.22	4,968,205	4,010,955.77	9,165,461
3200-0001	HEALTH/ENVIRONMENTAL SERVICES						
3200-0002	SPORT, REC & COMMUNITY FACILITIES						
3200-0003	SPORTS & RECREATION FACILITIES						
3200-0004	PARKS GARDENS & RESERVES	0.00	0	868,484.15	1,050,200	(868,484.15)	(1,050,200)
3220-0004	RACECOURSE	32,475.83	16,000	123,749.64	200,000	(91,273.81)	(184,000)
3240-0004	SWIMMING POOLS	0.00	0	227,921.18	344,000	(227,921.18)	(344,000)
3200-0003	SPORTS & RECREATION FACILITIES	32,475.83	16,000	1,220,154.97	1,594,200	(1,187,679.14)	(1,578,200)

General Ledger 2018.2.27.1

Revenue and Expenditure Summary

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 76% of year elapsed. To Level 4. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2018

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	REVENUE			EXPENDITURE			SURPLUS/(DEFICIENCY)		
	31 Mar 2018		Budget	31 Mar 2018		Budget	31 Mar 2018		Budget
3260-0003 COMMUNITY FACILITIES									
3260-0004 TELEVISION	0.00	0%	500	45,144.44	90%	50,000	(45,144.44)	91%	(49,500)
3270-0004 HALLS & CENTRES	19,069.17	130%	14,700	153,491.09	65%	235,900	(134,421.92)	61%	(221,200)
3280-0004 SHOWGROUNDS	25,371.56	>999%	500	208,672.14	83%	250,000	(183,300.58)	73%	(249,500)
3290-0004 CEMETERIES & MEMORIALS	17,055.56	49%	35,000	74,469.70	68%	110,000	(57,414.14)	77%	(75,000)
3320-0004 PUBLIC CONVENIENCES	0.00	0%	0	107,474.56	94%	114,900	(107,474.56)	94%	(114,900)
3330-0004 AGED CARE	68,136.40	62%	110,000	107,280.63	76%	140,600	(39,144.23)	128%	(30,600)
3260-0003 COMMUNITY FACILITIES	129,632.69	81%	160,700	696,532.56	77%	901,400	(566,899.87)	77%	(740,700)
3200-0002 SPORT, REC & COMMUNITY FACILITIES	162,108.52	92%	176,700	1,916,687.53	77%	2,495,600	(1,754,579.01)	76%	(2,318,900)
3400-0002 ENVIRONMENTAL SUB PROGRAM									
3410-0003 COMMUNITY HEALTH	10,648.45	44%	24,000	54,945.91	51%	107,500	(44,297.46)	53%	(83,500)
3435-0003 ANIMAL CONTROL	37,706.46	66%	57,000	196,085.46	70%	280,000	(158,379.00)	71%	(223,000)
3460-0003 RESERVES	0.00	0%	0	89,120.41	56%	159,500	(89,120.41)	56%	(159,500)
3475-0003 STOCK ROUTES	0.00	0%	1,000	228,378.40	67%	340,000	(228,378.40)	67%	(339,000)
3400-0002 ENVIRONMENTAL SUB PROGRAM	48,354.91	59%	82,000	568,530.18	64%	887,000	(520,175.27)	65%	(805,000)
3500-0002 REFUSE MANAGEMENT SUB PROGRAM									
3500-0004 CHARLEVILLE REFUSE MANAGEMENT	445,371.71	101%	439,980	294,890.02	80%	370,000	150,481.69	215%	69,980
3540-0004 MORVEN REFUSE MANAGEMENT	22,267.57	111%	20,010	32,403.50	81%	40,000	(10,135.93)	51%	(19,990)
3570-0004 AUGATHELLA REFUSE MANAGEMENT	44,343.21	102%	43,540	18,030.73	82%	22,000	26,312.48	122%	21,540
3500-0002 REFUSE MANAGEMENT SUB PROGRAM	511,982.49	102%	503,530	345,324.25	80%	432,000	166,658.24	233%	71,530
3200-0001 HEALTH/ENVIRONMENTAL SERVICES	722,445.92	95%	762,230	2,830,541.96	74%	3,814,600	(2,108,096.04)	69%	(3,052,370)
4000-0001 ENGINEERING SERVICES									
4100-0002 ENGINEERING OFFICE SUB PROGRAM	0.00	0%	0	2,439,036.90	72%	3,370,600	(2,439,036.90)	72%	(3,370,600)
4200-0002 BUILDING & PLANNING SUB PROGRAM	24,613.48	123%	20,000	87,620.50	159%	55,000	(63,007.02)	180%	(35,000)
4300-0002 PLANT OPERATIONS SUB PROGRAM	24,978.82	42%	60,000	(339,826.95)	71%	(481,250)	364,805.77	67%	541,250
4400-0002 PRIVATE WORKS ACTIVITIES	2,324,226.01	53%	4,405,644	1,931,169.69	86%	2,250,000	393,056.32	18%	2,155,644
4500-0002 OTHER ROAD ACTIVITIES SUB PROGRAM	2,752,431.58	55%	4,988,247	3,914,619.47	81%	4,839,292	(1,162,187.89)	-780%	148,955
4000-0001 ENGINEERING SERVICES	5,126,249.89	54%	9,473,891	8,032,619.61	80%	10,033,642	(2,906,369.72)	519%	(559,751)
5100-0001 WATER & SEWERAGE SERVICES									
5100-0002 WATER SUPPLY ACTIVITIES SUB PROGRAM									
5100-0003 CHARLEVILLE WATER	1,312,107.04	100%	1,314,072	439,106.15	71%	618,080	873,000.89	125%	695,992
5200-0003 MORVEN WATER	87,108.31	99%	88,318	71,378.72	70%	102,000	15,729.59	-115%	(13,682)

General Ledger2018.2.27.1 Revenue and Expenditure Summary Page - 3  
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 76% of year elapsed. To Level 4. Excludes committed costs)  
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2018 Printed(KENT): 03-04-2018 2:52:09 PM

	REVENUE			EXPENDITURE			SURPLUS/(DEFICIENCY)		
	31 Mar 2018		Budget	31 Mar 2018		Budget	31 Mar 2018		Budget
5300-0003 AUGATHELLA WATER	166,277.75	99%	168,065	94,359.07	57%	166,075	71,918.68	>999%	1,990
5390-0003 WATER DEPRECIATION	0.00	0%	0	154,983.46	76%	203,300	(154,983.46)	76%	(203,300)
5100-0002 WATER SUPPLY ACTIVITIES SUB PROGRAM	1,565,493.10	100%	1,570,455	759,827.40	70%	1,089,455	805,665.70	167%	481,000
5400-0002 SEWERAGE ACTIVITIES SUB PROGRAM									
5400-0003 CHARLEVILLE SEWERAGE	802,169.71	102%	786,131	237,474.41	57%	420,000	564,695.30	154%	366,131
5450-0003 AUGATHELLA SEWERAGE	75,746.76	101%	74,842	25,221.87	63%	40,000	50,524.89	145%	34,842
5490-0003 SEWERAGE DEPRECIATION	0.00	0%	0	157,915.70	79%	200,300	(157,915.70)	79%	(200,300)
5400-0002 SEWERAGE ACTIVITIES SUB PROGRAM	877,916.47	102%	860,973	420,611.98	64%	660,300	457,304.49	228%	200,673
5100-0001 WATER & SEWERAGE SERVICES	2,443,409.57	100%	2,431,428	1,180,439.38	67%	1,749,755	1,262,970.19	185%	681,673
TOTAL REVENUE AND EXPENDITURE	16,297,787.83	61%	26,824,640	16,480,695.50	78%	21,245,781	(182,907.67)	-3%	5,578,859

General Ledger 2018.2.27.1 Balance Sheet Page - 1  
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 76% of year elapsed. To Details. Excludes committed costs)  
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2018 Printed(KENT): 03-04-2018 2:52:29 PM

	OPENING BALANCE	YEAR TO DATE 31 Mar 2018	BUDGET	CURRENT BALANCE 31 Mar 2018	BUDGET			
<b>CURRENT ASSETS</b>								
=====								
0100-0001	CURRENT ASSETS							
0105-3000	Cash at Bank - General Account	142,944.25	435,460.10	>999%	25,621	578,404.35	343%	168,565
0110-3000	Cash on Hand	1,570.00	0.00	0%	0	1,570.00	109%	1,438
0115-3000	QTC - Cash Investments	5,147,732.44	781,513.58	---	0	5,929,246.02	115%	5,147,732
0116-3000	NAB - Term Deposits	0.00	0.00	0%	0	0.00	0%	0
0117-3000	Cash: Cosmos Centre Float	400.00	0.00	0%	0	400.00	100%	400
0120-3000	Accounts Receivable - Rates	613,787.88	817,972.32	---	0	1,431,760.20	233%	613,788
0121-3000	Acct Rec - Rates EOY Receipts	247,093.23	(247,093.23)	---	0	0.00	0%	0
0127-3000	Provision for Doubtful Rates	0.00	0.00	0%	0	0.00	0%	0
0130-3000	Stores and Materials	230,150.57	(29,667.02)	---	0	200,483.55	87%	230,151
0132-3000	Inventory - Cosmos Centre	30,875.79	0.00	0%	0	30,875.79	85%	36,515
0140-3000	Prepaid Expenses	175,896.42	(175,896.42)	---	0	0.00	0%	170,792
0147-3000	Accrued Revenue - General	1,900,338.04	(1,900,338.04)	---	0	0.00	0%	0
0150-3000	Workers Compensation Receivable	31,131.47	5,879.44	---	0	37,010.91	119%	31,131
0155-3000	Accounts Receivable - Debtors	2,327,260.01	(1,944,477.96)	---	0	382,782.05	16%	2,327,260
0156-3000	Accts Rec - Debtors EOY Receipts	0.00	0.00	0%	0	0.00	0%	0
0160-3000	Provision for Doubtful Debts	0.00	0.00	0%	0	0.00	0%	(15,000)
0165-3000	GST Receivable/Suspense	(13,933.61)	39,843.14	---	0	25,909.53	-186%	(13,934)
0170-3000	Residential Land for Resale	0.00	0.00	0%	0	0.00	0%	0
0100-0001	CURRENT ASSETS TOTAL	10,835,246.49	(2,216,804.09)	<999%	25,621	8,618,442.40	99%	8,698,838
	TOTAL CURRENT ASSETS	10,835,246.49	(2,216,804.09)	<999%	25,621	8,618,442.40	99%	8,698,838



General Ledger2018.2.27.1

Balance Sheet

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(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 76% of year elapsed. To Details. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2018

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		OPENING	YEAR TO DATE		CURRENT BALANCE	
		BALANCE	31 Mar 2018	BUDGET	31 Mar 2018	BUDGET
NON-CURRENT ASSETS						
=====						
0200-0001	NON-CURRENT ASSETS					
0200-4000	Land at Cost	0.00	0.00	0%	0	0
0205-4000	Land for Resale	0.00	0.00	0%	0	0
0210-4000	Land at Valuation	5,544,000.00	0.00	0%	0	5,544,000
0211-4000	Land Improvements at Valuation	0.00	0.00	0%	0	50
0215-4000	Land Clearing Account	0.00	240,335.31	192%	125,000	95,500
0217-4000	WIP - Land Improvements	3,290.00	246.27	0%	500,000	503,240
0221-4000	Aerodrome Landing Strip at Cost	0.00	0.00	0%	0	0
0231-4000	Aerodrome Landing Strip at Valuation	10,205,033.00	0.00	0%	0	10,205,033
0241-4000	Accum Depn - Aerodrome Landing Strip	(1,741,722.24)	(136,977.44)	42%	(329,700)	(2,071,422)
0242-4000	WIP - Aerodrome Upgrade	590.04	392,803.16	103%	380,000	3,292,699
0300-4000	Buildings at Cost	4,154,044.78	0.00	0%	0	285,534
0310-4000	Buildings at Valuation	51,544,674.40	0.00	0%	0	51,544,674
0320-4000	Accum Depn - Buildings	(9,888,001.59)	(644,520.59)	76%	(845,170)	(10,713,699)
0330-4000	Other Structures at Cost	26,367.03	0.00	0%	0	15,937
0340-4000	Other Structures at Valuation	8,051,460.00	0.00	0%	0	8,051,460
0350-4000	Accum Depn - Other Structures	(2,085,352.28)	(166,156.12)	---	0	(2,251,055)
0360-4000	WIP - Buildings	269,304.30	266,876.69	11%	2,356,282	3,134,897
0370-4000	WIP - Other Structures	222,711.76	236,819.37	30%	784,305	1,329,423
0380-4000	Parks at Cost	0.00	0.00	0%	0	0
0381-4000	Accum Depn - Parks	(319,794.24)	(16,692.92)	---	0	(336,487.16)
0382-4000	WIP - Parks	0.00	0.00	0%	0	0
0383-4000	Parks at Valuation	1,768,771.00	0.00	0%	0	1,768,771
0400-4000	Equipment	1,759,799.78	(41,710.49)	---	0	1,718,089.29
0410-4000	Accum Depn - Equipment	(1,148,487.56)	41,584.65	-55%	(76,300)	(1,106,902.91)
0411-4000	Plant	12,465,813.76	(71,335.04)	---	0	12,394,478.72
0415-4000	Accum Depreciation - Plant	(5,840,389.59)	(441,395.49)	62%	(712,200)	(6,281,785.08)
0420-4000	Furniture and Fittings	2,112,888.28	0.00	0%	0	2,112,888.28
0430-4000	Accum Depn - Furniture and Fittings	(2,630,416.62)	(117.58)	3%	(4,200)	(2,630,534.20)
0445-4000	Plant Clearing Account	70,223.60	(67,074.57)	-6%	1,212,000	3,149.03
0500-4000	Road Infrastructure at Cost	7,192,155.94	0.00	0%	0	7,192,155.94
0510-4000	Road Infrastructure at Valuation	228,870,632.00	0.00	0%	0	228,870,632
0520-4000	Accum Depn - Road Infrastructure	(35,006,028.50)	(1,978,641.98)	76%	(2,587,600)	(36,984,670.48)
0525-4000	WIP - Road Infrastructure	1,039,903.11	2,636,164.95	67%	3,919,264	3,676,068.06
0530-4000	Water Infrastructure at Cost	150,158.97	39,980.00	---	0	190,138.97
0540-4000	Water Infrastructure at Valuation	19,180,926.00	0.00	0%	0	19,180,926
0550-4000	Accum Depn - Water Infrastructure	(6,486,152.35)	(154,983.46)	76%	(203,300)	(6,641,135.81)
0555-4000	WIP - Water Infrastructure	136,213.88	418,862.59	39%	1,073,787	555,076.47
0560-4000	Sewerage Infrastructure at Cost	680,790.62	0.00	0%	0	680,790.62
0570-4000	Sewerage Infrastructure at Valuation	21,255,545.00	0.00	0%	0	21,255,545
0580-4000	Accum Depn - Sewerage Infrastructure	(5,808,222.43)	(157,915.70)	79%	(200,300)	(5,966,138.13)
0585-4000	WIP - Sewerage Infrastructure	131,633.44	0.00	0%	0	131,633.44

General Ledger 2018.2.27.1 Balance Sheet Page - 3  
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 76% of year elapsed. To Details. Excludes committed costs)  
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2018 Printed(KENT): 03-04-2018 2:52:29 PM

		OPENING	YEAR TO DATE			CURRENT BALANCE		
		BALANCE	31 Mar 2018	BUDGET	31 Mar 2018	BUDGET		
0586-4000	WIP - Aurora Estate Stage 2	12,067.70	0.00	0%	0	12,067.70	100%	12,068
0587-4000	WIP - Aurora Estate Stage 3	18,650.00	0.00	0%	0	18,650.00	100%	18,650
0588-4000	WIP State Gov - Bradleys Gully Div	0.00	0.00	0%	0	0.00	0%	0
0589-4000	WIP -Dev Ind Sub Div C'ville Airport	0.00	0.00	0%	0	0.00	0%	0
0595-4000	Residential Land Resale (NCA)	0.00	0.00	0%	0	0.00	0%	0
0597-4000	Equipment Clearing Account	0.00	(55,577.28)	---	0	(55,577.28)	289%	(19,247)
0200-0001	NON-CURRENT ASSETS TOTAL	305,913,080.99	340,574.33	6%	5,391,868	306,253,655.32	99%	310,872,522
	TOTAL NON-CURRENT ASSETS	305,913,080.99	340,574.33	6%	5,391,868	306,253,655.32	99%	310,872,522
	TOTAL ASSETS	316,748,327.48	(1,876,229.76)	-35%	5,417,489	314,872,097.72	99%	319,571,360
CURRENT LIABILITIES								
=====								
0600-0001	CURRENT LIABILITIES							
0600-5000	Accounts Payable	0.00	66,067.99	---	0	66,067.99	---	0
0605-5000	Accrued Expenses - All	1,226,023.94	(1,226,023.94)	---	0	0.00	0%	459
0610-5000	Fire Services Levy Payable	3,222.79	183,137.54	---	0	186,360.33	>999%	16,515
0612-5000	Unearned Revenue	242,638.00	(242,638.00)	---	0	0.00	0%	0
0625-5000	Payroll Suspense	0.00	(53,206.68)	---	0	(53,206.68)	---	0
0630-5000	Wages Advance	0.00	0.00	0%	0	0.00	0%	0
0632-5000	RDO & Toil Accumulated	39,045.46	(10,542.23)	---	0	28,503.23	141%	20,229
0635-5000	Stock Routes Fees Payable	34,434.57	2,783.86	---	0	37,218.43	108%	34,435
0636-5000	Finance Lease - Current	0.00	0.00	0%	0	0.00	0%	0
0640-5000	Office Extension Current Loan	14,894.02	(11,059.21)	---	0	3,834.81	>999%	67
0645-5000	Cosmos Centre Current Loan	32,378.26	(24,041.73)	---	0	8,336.53	>999%	145
0650-5000	Medical Centre Current Loan	26,953.29	(20,021.58)	---	0	6,931.71	>999%	116
0660-5000	Roadworks Current Loan	0.00	0.00	0%	0	0.00	0%	0
0665-5000	Plant Replacement Current Loan	0.00	0.00	0%	0	0.00	0%	0
0666-5000	Plant Replacement No 2 Current Loan	0.00	0.00	0%	0	0.00	0%	0
0670-5000	Residential Develop Current Loan	120,001.05	(89,083.88)	---	0	30,917.17	>999%	549
0671-5000	Flood Mitigation Current Loan	119,674.20	(82,771.45)	---	0	36,902.75	>999%	452
0672-5000	Airport Upgrade Current Loan	36,811.84	(27,488.76)	---	0	9,323.08	>999%	76
0675-5000	Annual Leave payable	847,467.18	(26,447.22)	---	0	821,019.96	97%	846,327
0680-5000	Long Service Leave Payable	1,314,548.71	(75,781.39)	---	0	1,238,767.32	100%	1,237,872
0685-5000	Sick Leave Payable	233,032.83	(18,769.56)	---	0	214,263.27	91%	234,964
0690-5000	Land Rebate Holding Account	(7,000.00)	0.00	0%	0	(7,000.00)	100%	(7,000)
0699-5000	Suspense Account: General Account	38,104.01	(37,435.85)	---	0	668.16	4%	17,294
0600-0001	CURRENT LIABILITIES TOTAL	4,322,230.15	(1,693,322.09)	---	0	2,628,908.06	109%	2,402,500

General Ledger2018.2.27.1 Balance Sheet Page - 4  
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 76% of year elapsed. To Details. Excludes committed costs)  
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2018 Printed(KENT): 03-04-2018 2:52:29 PM

	OPENING BALANCE	YEAR TO DATE 31 Mar 2018	BUDGET	CURRENT BALANCE 31 Mar 2018	BUDGET
TOTAL CURRENT LIABILITIES	4,322,230.15	(1,693,322.09)	---	2,628,908.06	109%
NON-CURRENT LIABILITIES					
=====					
0700-0001 NON-CURRENT LIABILITIES					
0700-6000 Non-Current Long Service Leave	124,575.16	0.00	0%	124,575.16	83%
0701-6000 Finance Lease - Non current	0.00	0.00	0%	0.00	0%
0740-6000 Office Extension Non-Current Loan	73,192.40	0.00	0%	73,192.40	90%
0745-6000 Cosmos Centre Non-Current Loan	159,113.79	0.00	0%	159,113.79	90%
0750-6000 Medical Centre Non-Current Loan	181,268.48	0.00	0%	181,268.48	94%
0760-6000 Roadworks Non-Current Loan	0.00	0.00	0%	0.00	0%
0765-6000 Plant Replacement Non-Current Loan	0.00	0.00	0%	0.00	0%
0766-6000 Plant Replacement No 2 Non-Current	0.00	0.00	0%	0.00	0%
0770-6000 Residential Develop Non-Current Loan	272,519.99	0.00	0%	272,519.99	75%
0771-6000 Flood Mitigation Non-Current Loan	1,289,262.27	0.00	0%	1,289,262.27	98%
0772-6000 Airport Upgrade Non-Current Loan	920,291.42	0.00	0%	920,291.42	99%
0700-0001 NON-CURRENT LIABILITIES TOTAL	3,020,223.51	0.00	0%	3,020,223.51	94%
TOTAL NON-CURRENT LIABILITIES	3,020,223.51	0.00	0%	3,020,223.51	94%
TOTAL LIABILITIES	7,342,453.66	(1,693,322.09)	885%	5,649,131.57	101%
NETT ASSETS/(LIABILITIES)	309,405,873.82	(182,907.67)	-3%	309,222,966.15	98%

General Ledger 2018.2.27.1 Balance Sheet Page - 5  
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 76% of year elapsed. To Details. Excludes committed costs)  
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2018 Printed(KENT): 03-04-2018 2:52:29 PM

		OPENING	YEAR TO DATE		CURRENT BALANCE	
		BALANCE	31 Mar 2018	BUDGET	31 Mar 2018	BUDGET
<u>COMMUNITY EQUITY</u>						
0800-0001 EQUITY						
0800-0002 SHIRE CAPITAL						
0805-7000	Retained Surplus	47,026,755.59	0.00	0%	0	47,026,755.59 100%
0807-7000	Retained Surplus-Cosmos	42,875.00	0.00	0%	0	42,875.00 100%
0810-7000	Asset Revaluation Reserve - Roads	119,269,628.35	0.00	0%	0	119,269,628.35 100%
0811-7000	Asset Revaluation Reserve - W & S	23,900,593.26	0.00	0%	0	23,900,593.26 100%
0812-7000	Asset Reval Res - Bldgs & Structures	38,355,806.81	0.00	0%	0	38,355,806.81 100%
0813-7000	Asset Revaluation Reserve-Land	3,203,460.63	0.00	0%	0	3,203,460.63 100%
0815-7000	Asset Revaluation Reserve Aerodrome	8,723,400.10	0.00	0%	0	8,723,400.10 100%
0816-7000	Asset Revaluation Reserve - Plant	0.00	0.00	0%	0	0.00 0%
0820-7000	Current Surplus / Deficit	0.00	(182,907.67)	-3%	5,578,859	(182,907.67) -3%
0825-7000	Year End Surplus/Deficit	68,883,354.08	0.00	0%	0	68,883,354.08 102%
0800-0002	SHIRE CAPITAL TOTAL	309,405,873.82	(182,907.67)	-3%	5,578,859	309,222,966.15 99%
0830-0002 RESERVES						
0800-0001	EQUITY TOTAL	309,405,873.82	(182,907.67)	-3%	5,578,859	309,222,966.15 99%
	TOTAL COMMUNITY EQUITY	309,405,873.82	(182,907.67)	-3%	5,578,859	309,222,966.15 99%



# Operational Plan 2017-2018

Budget 2017-2018

Reviewed on 31 March 2018

## INDEX

### PAGES

- 1 Governance
    - Risk Management
    - Human Resources
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  - 4 Environmental
    - Refuse Management
    - Engineering
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    - Water
    - Sewerage
- \* Operation Plan should be read in conjunction with the Corporate Plan and Budget documentation.

## GOVERNANCE

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Adequately trained elected members	CEO	Suitable training provided by LGAQ and other agencies	Ongoing	Roles and responsibilities understood and implemented in accordance with LGA 2009	40,000.00	75	Attendance arranged to various LGAQ programs.
Provide civic receptions & promotion for the Shire	CEO	Suitable receptions & promotion of Shire	Ongoing	Increase in participation rates	15,000.00	75	Assistance to various events.
Provide for elected member statutory remuneration	CEO	Remuneration tribunal determination implemented	Ongoing	Allowances and expenses provided for in annual budget	330,000.00	75	Achieved, ongoing.
Provide for external and internal audit functions	DCS	QAO Auditors appointed and Internal Audits being undertaken	Ongoing	QAO audit completed within statutory timeframe. Meetings of the Internal Audit Committee are undertaken.	50,000.00	48	External Audit for 2016/17 completed, only minor issues detected. Internal Audit scheduling first meeting.
Provide for appropriate elected member conference attendance	CEO	Attend LGAQ annual conference and regional LG conferences, delegations, promotions	Ongoing	Adequate attendance & feedback completed	35,000.00	75	Achieved.

## RISK MANAGEMENT

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Disaster Management Plan implemented	CEO	LDMG adequately funded and resourced	Ongoing	Regular LDMG meetings held	65,000.00	75	Achieved, ongoing. Multi agency exercise conducted at the airport.
Enterprise Risk Management framework implemented	DCS	ERM and a Risk Register are implemented throughout the organisation	Ongoing	ERM implemented and Risk Register developed / reviewed annually	20,000.00	48	Update meeting to be held with JLTA in April. Draft Risk Matrix for Council completed.
Work Health & Safety Management System is implemented	DCS	WH&S System is implemented throughout the organisation.	Ongoing	Audit of WH&S System is greater than 70%	170,000.00	75	Achieved 70.2%. Monthly meetings to ensure continuous improvement.
Roadworks Quality Assurance System is implemented	DCS	RQAS is implemented throughout the organisation.	Ongoing	Annual Audit of the RQA System is successful	20,000.00	65	Regular meetings held. Preparing for compliance with new Standard.
Emergency services recruitment and training maintained	CEO	SES adequately funded and resourced	Ongoing	SES teams prepared and in state of readiness	3,000.00	75	Achieved, ongoing.

## HUMAN RESOURCES

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provision of Human Resource requirements for employees	DCS	HR is adequately resourced and staff are well trained and informed. Management are given timely and appropriate advise on staff matters.	Ongoing	Service standards achieved	15,000.00	75	Preparing for Appraisal process - for compliance with WH&S. Currently working a new EBA.

## REVENUE

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Rates, charges, subsidies, grants, fees, donations and contributions collected	DCS	Collect and receive in accordance with statutory obligations	Ongoing	Revenue policy and statement principles applied in accordance with budget forecasts	8,550,000.00	75	2nd Rate run successful.

## STORES

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Suitable Store operation	DCS	Engage sufficient experienced employees	Ongoing	Inventory levels sufficiently maintained to support operation of works programs	100,000.00	75	Stores now undertaking the purchasing for the Workshop also.

## ADMINISTRATION

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide administrative support to the organisation	DCS	Engage sufficient experienced employees, technological and communications support	Ongoing	Operations supported, public and community expectations achieved, capabilities enhanced	2,300,000.00	75	Achieved - ongoing.
Upgrade office telephone system	DCS	Replace existing telephone system	17/18	System upgraded and commissioned	15,000.00	100	Achieved.

## FINANCE

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Borrowing costs, debt collection and bank charges minimised	DCS	Prudent and responsible administration of the revenue and debt policies	Ongoing	Budget forecasts achieved	30,000.00	75	Achieved with monitoring on high risk areas.

## ONCOSTS

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Adequate recovery of administrative overheads to match expenses	DCS	Apply oncost rates to recover overheads thru job costing system	Ongoing	Oncosts distributed over operations. Cost neutral	-	75	Achieved.

## ASSETS

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Suitable Asset Management System covering all asset types	DES	Implementation of an Asset Management System across the organisation	Ongoing	System is implemented.	100,000.00	10	Shepherds have been engaged to undertake road assets and produce an AMP by 30 June.

## LIBRARIES

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide library services for public use	DCS	Adequately staffed and resourced libraries provided in Augathella, Charleville & Morven	Ongoing	Service levels maintained	272,000.00	75	Achieved, ongoing.

## AERODROME

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide aerodromes of an appropriate standard	DCS	Adequately staffed and resourced aerodromes to meet standards appropriate to accommodate regional passenger airlines in Charleville. Sealed light aircraft aerodromes provided in Augathella.	Ongoing	Service levels maintained.	376,000.00	75	Achieved, monitoring cost of new terminal.
Upgrade apron and surrounds	DES	Finalise upgrade	17/18	Upgrade completed	300,000.00	100	Completed.

## ECONOMIC DEVELOPMENT

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide avenues for Council and other organisations to develop opportunities for future growth within the Shire	EDO	Adequately staffed and resourced economic development/grants section to source grants and subsidies and private investment opportunities aiding the continued growth of the Shires prosperity. Maintain links with SWRED	Ongoing	Growth maintained. Regional links strengthened.	369,000.00	75	Achieved, ongoing

## STAFF HOUSING

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide housing to an acceptable standard for senior staff	DCS	Maintain staff housing to a sufficient standard to assist in retention levels	Ongoing	Staff retention levels maintained	89,000.00	75	Achieved, Seeking solution to DES house.



### CULTURAL DEVELOPMENT

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide adequate levels of resources and support for community cultural development	DCS	Support and promote active RADF committee	Ongoing	Development of the arts and cultural projects completed on an ongoing basis	55,000.00	75	1st round of funding approved, 2nd round to be called early February.
Construct Arts Centre	DCS	Design and construct Arts Centre	17/18	Arts Centre completed	350,000.00	95	Building nearing completion, requires fit out.
Provide adequate levels of resources and support for community assistance	DCS	Community organisations are consulted and funds allocated in line with the Policy	18/19	Support is distributed in line with Council's Policy	80,000.00	75	Organisations advised of levels of support.
RADF Mural Water Tower	DCS	Design and construct	17/18	Completed	20,000.00	10	Awaiting confirmation of Artist arrival.

### Tourism/Cosmos

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Continued development of Cosmos Centre as a tourist destination within the tourist precinct	CEO	Support and promote the Cosmos Centre as the home of the natural sciences and tourist information centre	Ongoing	Visitor numbers increased. Sales increased.	1,036,000.00	75	Figurers for the half year indicated a very good tourism season. Centre is on budget!!!
Increase sales	DCS	Promotion of products to visitors	Ongoing	Sales increased.	456,000.00	75	An improved outcome for tourism this season. Budget has been meet.
Cosmos redevelopment	DCS	Refurbish existing buildings/interior - Stage 2	17/18	Ascetics & functionality improved	635,000.00	5	Tenders being sought to commence of Planetarium

### LAND DEVELOPMENT

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Continued development of land for residential and commercial purposes	DCS	Acquisition of suitable land for staged development. Planning ongoing.	Ongoing	Suitable land purchases for development. Planning commenced.	500,000.00	5	Land purchased.

### Community Facilities

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Parks and gardens maintained for continued public use and enjoyment	DES	Maintain and improve parks & gardens to attract visitors and public use generally	Ongoing	Parks & gardens maintained to high standard. Visitor numbers increased.	685,000.00	70	Ongoing maintenance & improvements
Sporting facilities & showgrounds maintained to safe standard	DES	Maintain and improve sporting facilities to attract users, visitors and public use generally. Maintain to a safe standard	Ongoing	Participation rates increased	794,000.00	70	Ongoing maintenance & improvements
Community facilities maintained to a reliable and high standard	DES	Maintain and improve radio and television rebroadcast facilities taking into account technological changes	Ongoing	Community expectations achieved	30,000.00	70	Ongoing maintenance & improvements
Public halls, cultural centre & medical practitioners facilities maintained to an appropriate standard	DES	Maintain and improve structures and facilities to reflect public use	Ongoing	Public use maintained or improved	110,000.00	70	Ongoing maintenance & improvements
Cemeteries maintained to a respectful standard	DES	Maintain and improve structures and facilities to reflect community expectations	Ongoing	Community expectations achieved	110,000.00	70	Ongoing maintenance & improvements
Public conveniences maintained to a safe and healthy standard	DEHS	Maintain and improve structures and facilities to reflect community expectations	Ongoing	Community expectations achieved	115,000.00	75	Sharps containers installed & Maintenance
Aged care facilities maintained to a safe and otherwise appropriate standard	DCS	Maintain and improve housing and facilities to reflect community expectations and other agency standards	Ongoing	Standards maintained and improved	75,000.00	75	Ongoing maintenance.
Acquire housing stocks from Department of Works & Housing	CEO	Negotiate payout of contingent liability with the Department to acquire ownership	2 years	Ownership of housing stock	251,000.00	0	Final payment should be in the next quarter.

## ENVIRONMENTAL

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Community health standards maintained	DEHS	Licensed premises, immunisations, pest control and inspections carried out regularly	Ongoing	Retain services of appropriately qualified health officer to ensure compliance of local laws and regulations	108,000.00	75	EHO retained licensing, ongoing
Local laws regarding keeping and control of animals including wild dogs are policed where necessary	DEHS	Permits, registrations, trapping & baiting where appropriate are carried out routinely	Ongoing	Complaints minimised. Compliance increased	280,000.00	75	Ongoing patrols & infringements issued.
Town reserves and riverine protection and improvements maintained	DEHS	Maintain and improve town reserves and riverine areas to reduce hazards and improve public safety	Ongoing	Hazard and safety impacts minimised. Community expectations achieved	159,000.00	75	Ongoing maintenance.
Stock routes maintained to an appropriate standard in accordance with legislative requirements	DEHS	Maintain and improve stock routes to ensure availability for stock movements. Ensure compliance with local laws or regulations by users and adjacent landholders	Ongoing	Stock routes and water facilities condition maximised	340,000.00	75	Ongoing maintenance and funding gained for capital works.

## REFUSE MANAGEMENT

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Regular refuse removal and disposal carried out	DEHS	Residential refuse removal and disposal services carried out to an appropriate environmental and health standard	Ongoing	Community expectations achieved. Health risks minimised.	282,000.00	75	Monitor
Land fill operations carried out effectively and efficiently	DEHS	Refuse disposed of and treated in a timely manner.	Ongoing	EPA requirements fulfilled. Health impacts minimised	150,000.00	75	Monitor

## ENGINEERING

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Engineering staffing levels maintained	DES	Retain appropriately qualified staff to provide efficient engineering services	Ongoing	Civil construction works carried out to meet community and regulatory standards	3,370,000.00	70	Filling positions as vacancies occur.
Construction plant maintained to an efficient and safe standard	DES	Workshop staff, facilities and equipment resourced to reduce downtime and increase plant availability	Ongoing	Plant availability and hire income maximised	481,000.00	70	Serviced as required.
Contract civil works on behalf of other agencies and funding programs delivered	DES	Works carried out in a timely and efficient manner to maximise use of resources and comply with contract or program requirements. Angellala approaches incl.	Ongoing	Contracts completed on time. Works program fulfilled	4,839,000.00	70	Contracts completed on schedule.
Improve and maintain road and street infrastructure	DES	Road maintenance works carried out in a timely and efficient manner to minimise risk to the travelling public. Road improvement works carried out to raise the level of standard over the network	Ongoing	Maintenance standards achieved. Works program fulfilled	2,250,000.00	70	Maintain and improve.
Renew dilapidated bridge structures	DES	Various	17/18	Civil works completed to appropriate standard	215,000.00	100	Langlo Bridge - timber deck replaced with concrete.
Rural roads upgrading	DES	Various	17/18	Upgrades completed	1,800,000.00	70	New sealing of roads.
Town Streets upgrading	DES	Various	17/18	Upgrades completed	800,000.00	70	New seals / widenings
Upgrade culverts	DES	Various	17/18	Works completed	200,000.00	75	As required
Plant Renewals	DES	Replace plant as per schedule	17/18	Works completed	875,000.00	70	As per the Plant Replacement Program
New footpaths	DES	Various	17/18	Works completed	150,000.00	90	Yes
Levee Bank	DES	Repairs	17/18	Works completed	100,000.00	90	Maintenance

### BUILDING & PLANNING

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Manage Planning Scheme	DCS	Retain services of appropriately qualified officer to ensure SPA compliance	Ongoing	Non compliance issues minimised. Development approvals in accordance with regulatory framework	40,000.00	75	Achieved, ongoing.
Building and ancillary construction compliance maintained	Contract	Regular compliance inspections carried out	Ongoing	Building works carried out to appropriate standard	15,000.00	75	Achieved, ongoing.

### WATER

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% Comp	Comments
Provide adequate and safe urban drinking water supply	DEHS	Ensure regular monitoring of water supply to ensure water quality is assured	Ongoing	Water quality maintained	100,000.00	75	Ongoing
Storage and supply of urban water maintained	DES	Reservoirs, mains and services regularly inspected, monitored, repaired or replaced where appropriate	Ongoing	Uninterrupted supply maintained	755,000.00	70	Urban water supply maintained.
Upgrade mains, flow meters and switchboards Morven, Aug, C'ville	DES	Upgrade in accordance with management plan	17/18	Water quality and supply maintained	450,000.00	70	As required

### SEWERAGE

Strategies	Resp Officer	Actions	Comp Date	KPI	Est Cost	% compl	Comments
Sewerage treatment plant and ponds operating to standard	DEHS	Ensure regular monitoring of effluent to ensure quality is maintained and plant operating efficiently	Ongoing	EPA licence requirements met	100,000.00	50	Ongoing
Sewer reticulation operating at maximum efficiency	DES	Pump stations, mains and services regularly inspected, monitored, repaired or replaced where appropriate	Ongoing	Uninterrupted service maintained and public health not compromised	335,000.00	70	Service maintained
Upgrade pump stations and mains	DES	Upgrade in accordance with management plan	17/18	Completed & commissioned	160,000.00	70	As required.



# Murweh Shire Council

## WORKPLACE HEALTH & SAFETY REPORT

From: John Wallace – WHSA

### REPORT FOR

Month of **March** 2018

### INCIDENT REPORTS FOR March 2018

Report No	Date	Incident type	Reportable to WH&SQ	Time lost	Department
IR-158		Windscreen	No	No	
IR-159		Grader	No	No	
IR-160		Windscreen	No	No	
IR-161	19/3/18	Needle stick	No	No	Town Crew
IR-162	19/3/18	Vehicle Damage	No	No	Roadworks
IR-163	22/3/18	Personal Injury	No	Yes	Town Crew
IR-164	21/3/18	Personal Injury	No	No	Roadworks

### TRAINING & INDUCTIONS

#### Hazard Inspection Reports - (14)

No Inspections this Month

#### MAPs

- July, August, September, October - Completed
- November – to be taken to Directors Meeting
- December and January– some items carried over to February
- February – Completed
- March – some items carried over

#### New MAPs Plan

Is Being Developed 2018 / 2019

#### KPIs

No Access to the LGW site

#### Take 5 Risk Assessments – % returned

Results will be reported next month

#### Safety Breaks – 78% returned

Pay 19

- Noise Management
- Domestic Animals – Cats & Dogs

#### Traffic Management Level 2 Training

Completed on 21 March 10 2018

11 Council Employees

#### LVR / CPR Training

Completed on 27 March 10 2018

1 Council Employees

#### RAPs

These are slowly being completed.

#### Inductions


Contractor Inductions - 5 (48)

Council Induction - 1 (4)

Work Experience - (1)

### General

Actions from the LGW 3 party audit are starting to be closed out.

	<h1 style="text-align: center;">Human Resources Report</h1> <p style="text-align: center;">From: Kerry-Ann Reading – Human Resources Manager  <b>Ordinary Meeting – 12<sup>th</sup> April 2018</b></p>
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RECRUITMENT		
VACANCIES	APPOINTMENTS	RESIGNATIONS
<b>Internal</b> 1.		Joseph Eising (Labourer Augathella)
<b>External</b> 1. Asset Engineer <b>closed 8/02</b> 2. Cosmos Co-ord <b>closes 9/04</b> 3. Ganger (Job Truck) 4. Bobcat Operator 5. Labourer (Town Crew) 6. Labourer Augathella 7. Plumber	Sujith Surapaneni Readvertised Bobby-Lee Ahern Paul Flanagan David Ross To be advertised To be advertised	

### TRAINEES/APPRENTICES

1. Council – Business Admin - Millee Smith
2. Cosmos Centre – Tourism- Ty Sherrington
3. Plumbing Apprentice – Buddy Peacock
4. Diesel Fitter Apprentice – Jaidyn Erickson

OVERTIME 2017-18			
Month	Pay Period	Hours	Amount
July	2 to 3	1470	\$53,204
August	4 to 5	1578	\$56,723
September	6 to 7	1504	\$52,007
October	8 to 9	1485	\$53,761
November	10 to 11	1504	\$57,029
December	12 to 13	1410	\$51,119
January	14 to 16	1846	\$65,895
February	17 to 18	1491	\$55,253
March	19 to 20	1648	\$61,956
April	21 to 22		
May	23 to 24		
June	25 to 26		

### ENTERPRISE BARGAINING

- Non-operational Agreement -
- Operational Agreement meeting 15/3/2018 (outside staff) – all future negotiations via email

<b>TRAINING</b>		
<b>Course</b>	<b>Date</b>	<b>No. Attended</b>
TMI Level 2	21/03/2018	10
LVR/CPR	27/03/2018	1

<b>POLICIES</b>	
<b>Adopted</b>	<b>For Council Approval</b>
<ol style="list-style-type: none"> <li>1. HR-005 Domestic &amp; Family Violence</li> <li>2. HR-007 Drug &amp; Alcohol</li> <li>3. HR-008 Smoking</li> <li>4. HR-009 Workplace Bullying</li> <li>5. HR_013 Fitness for Duty</li> <li>6. HR-012 Disclosure of Personal Information</li> <li>7. HR-003 Performance &amp; Misconduct</li> <li>8. HR-014 Grievance</li> <li>9. HR-002 Attendance &amp; Absenteeism</li> <li>10. HR-004 Induction</li> <li>11. HR-006 Exit Interviews Policy &amp; Survey</li> </ol>	<ol style="list-style-type: none"> <li>1. HR-001 Performance Appraisal &amp; Development</li> <li>2. HR-019 Field Staff Uniforms</li> </ol>
<b>Drafts</b>	<b>Due for Review</b>
<ol style="list-style-type: none"> <li>1. HR-010 Leave Policy</li> <li>2. HR-011 Councillors Code of Conduct</li> <li>3. HR-015 Vehicles/Private Use</li> <li>4. HR-018 Anti-Discrimination &amp; Equal Employment Opportunity</li> <li>5. HR-017 Relocation Assistance</li> <li>6. HR-016 Uniforms</li> </ol>	<ol style="list-style-type: none"> <li>1. Code of Conduct</li> <li>2. Social Media</li> </ol>
<b>Repealed (Approved)</b>	<b>Repealed (for Council Approval)</b>
<ol style="list-style-type: none"> <li>1. EEO Policy and Management Plan</li> </ol>	Nil

#### **OTHER**

- Reviewing of Position Descriptions ongoing
- Monthly Newsletter distributed to all staff



# Murweh Shire Council Marketing and Events Report

From: Monique Johnson – Tourism

## Report for

March 2018

## Community Programs

### Meetings with Individuals and Groups

Meetings/engagements	Issue/s	Actual Date
Geoff Woolcock (USQ)	SWRED Tourism project, USQ Astronomy Network	2/3/2018
Commonwealth Games Media (Kerry)	Pre Queens Baton Relay final meeting	7/3/2018
Charleville 153 Bilby Fest	Meeting discussing marketing, attendees, committees, celebrations.	15/3/2018
Golden West	Admin Trainees Interviews	16/3/2018
LGAQ	How LGAQ can help Councils	19/3/2018
Innovation Workshop	How do local businesses become better educated	20/3/2018
Steven Greg (ex TEQ) Kevin Bradley (CEO Stbf)	Save the Bilby Fund plans and ideas/Tourism Murweh.	21/3/2018
Joanne Ruddy –TAFE SW	Can we grow the number of trainers in SW	21/3/2018
Wayne Clift	VIC Accreditation	22/3/2018
Bookeasy –Chris T	First meeting to collect information for system	23/3/2018
Tourism Events Qld	Fraser Coast Famil to educate their operators regarding education style tourism	23/3/2018

## Calendar of events

Calendar of events can still be accessed on [www.murweh.qld.gov.au/events](http://www.murweh.qld.gov.au/events) or the OQTA events page or on the Charleville App - <http://charleville.eventapp.com.au/> or website - [www.experiencecharleville.com.au](http://www.experiencecharleville.com.au) Please send through updates for the app or event sites.

## Charleville App

<http://charleville.eventapp.com.au/>

Total Views: 18339

Total Unique Views: 10014

Page ▼	Unique	Total
About the Murweh Shire	443	771
Business Directory	371	855
Charleville Cosmos Centre Facebook page	19	31
Community Directory	302	575
Cosmos Centre	454	845
Events	20	41
Maps	75	119
Murweh Events	439	1200
Murweh Shire Council	253	481
Murweh Shire Website	95	187
Notifications	123	167
Places to Eat	386	670
Places to Stay	297	501
Things to See & Do	488	1009
Towns	387	682
Visitor Centres	329	575
Weather	201	1135
What's On	2	5
What's on in the Murweh Shire	627	2315



## Future Events for Consideration

APRIL 2018	2 <sup>nd</sup>	Augathella Easter Races	Augathella
	20 <sup>th</sup> - 22 <sup>nd</sup>	100 Years of ANZAC	Charleville
MAY 2018	5-6 <sup>th</sup>	May Day Bowls Carnival	Charleville
	12 <sup>th</sup>	Charleville Show Ball	Charleville
	17-19	Charleville & District Agricultural Show	Charleville
	19 <sup>th</sup>	Charleville Show Races	Charleville
	19 <sup>th</sup>	Charleville Races	Charleville
	19 <sup>th</sup>	Charleville Show Rodeo	Charleville
	TBC	Outback Seniors Games	Charleville
JUNE 2018	16 <sup>th</sup>	Charleville Junior Fishing Competition	Charleville

## Events / Promotions over the last month

How refreshing was the rain this month, more to come yet hopefully. With the rain comes the road closures and we have been working closely with surrounding shires and receiving their road reports daily to help our visitors journey easier.

We are working on replacing all the banners in the three towns of Morven, Augathella and Charleville in the towns' centres. These will have new images of products that say who we are and what we have to offer.

The VIC (Visitor Information Centre) is on the move. The team have been working to get our centre moved to the Railway Station, operating as the VIC Centre from Thursday the 29<sup>th</sup> of March just in time for the Easter period. The foyer has come to life with lots of pop up banners looking great; a short video has been shared on social media (reaching a wide community) advertising on tourist radio and newspaper articles to keep everyone informed. The local business houses have been tremendous in helping spread the word too.

What a great couple of days we had with the Queens Baton Relay in Murweh. All three events (Morven, Charleville and Augathella) were well received by locals and media. Thank you to each of the towns for all their support and putting on such a show. The QBR team were very happy with the results.

We held our first of many 'Get to know your own backyard' workshops, (born from a SWRED idea in September 2017). The first of these workshops was an Innovation workshop. The day was well attended by 12 business operators and another three apologies who couldn't attend. Our plan is to help all businesses however we can as we are all in Tourism in some way shape or form.

In April we will have the first visit of '100+ year Old Cars' rally to town, plotting their route for the journey. This Club plans to spend a week in Charleville for their annual Club Meet. Currently they are in Tasmania and in April 2018 will see them in Charleville.

The first of the Bookeasy implementation meetings has taken place with details now being entered for our online booking move.

We are currently training our new Day/Observatory guides with all the tools they need to be a great guide and provide the customer service we like to see. They are now in week three and are operating the telescopes on their own. The next stage is to develop their knowledge further but things are looking very positive. After the Easter period we will start to train up extra Sun Viewing guides so we will be at maximum staff again for the new season.

This week we have seen two new trainees come on board through the Golden West Skilling Queenslanders for work Scheme. These ladies are both settled and really showing initiative already.

On that subject I would also like to congratulate our outgoing trainee, Melitta Grant for being nominated for the Bob Marshman Trainee of the Year Award and Aboriginal and Torres Strait Islander Student of the Year Award after successfully completing a Certificate I in Business. Melitta has since completed a Certificate III in Business. We wish her all the luck with her nomination. Her drive and dedication is exceptional. Melitta is now helping our newest trainees, so what better role model for them to work with.

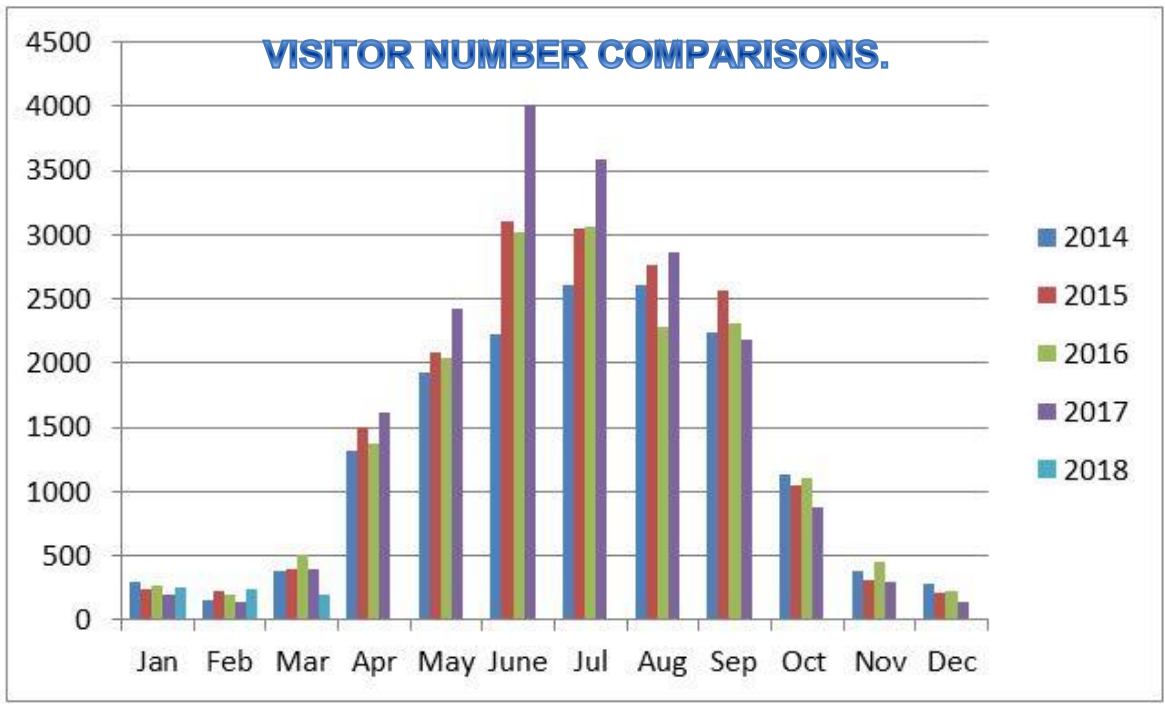
You may have noticed the promotive table toppers around town in cafes and on bars. We have been updating these so locals and visitors know what is coming up in our region.

**VIC Operations**

The 2018 Murweh Shire Visitor Guide has been distributed amongst all Shire business houses and Visitor Centre’s that requested them. Should you know anyone that’s missed out please let us know.

The Charleville Visitor Information Centre received its site visit on the 21<sup>st</sup> March 2018 and has successfully retained full Accreditation for another 12 months. We will now work towards getting the new VIC accredited as being situated at the Railway station may change a few things.

Rachel Wilson, VIC Coordinator will be on long service leave from Saturday 14<sup>th</sup> of April returning on Monday 15<sup>th</sup> of October 2018. During this time, Ty Sherrington will step up into the Coordinators role.



	<h1 style="margin: 0;">Murweh Shire Council</h1> <h2 style="margin: 0;">VIC Report</h2> <p style="margin: 0;">From: Rachel Wilson – <i>Visitor Information Manager</i></p>
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### Report for March 2018

#### Monthly Statistics

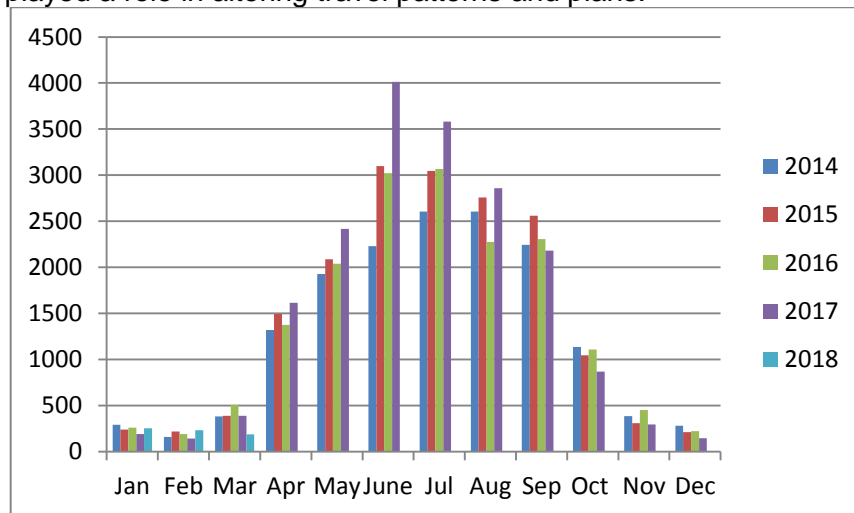
##### Monthly reporting

Please find below reporting for the month of March 2018 on Council’s VIC in Charleville.

##### **CHARLEVILLE VISITOR NUMBERS – March 2018**

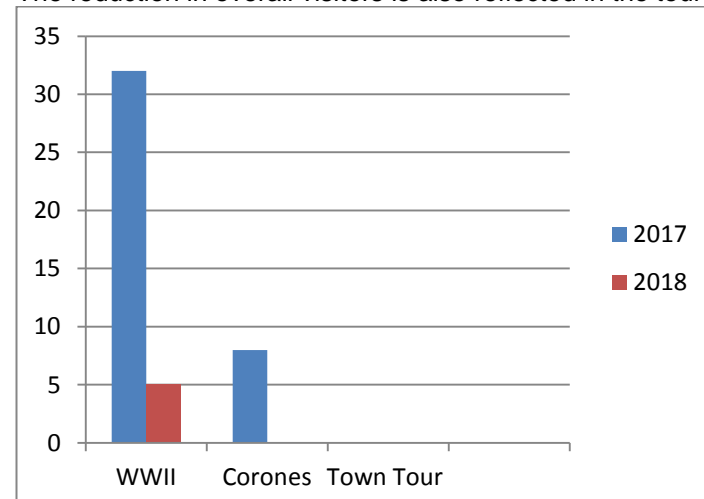
Although these statistics are showing quite a substantial decrease of 199 visitors compared to last year, it must be noted that these figures are not complete and are up to and including 26<sup>th</sup> of March. Also to be taken into consideration is that the VIC has operated at reduced hours when compared to that of March 2017.

Other considerations to take into account for this reduction in numbers are the weather. In recent weeks much of QLD has been experiencing flooding rain, in particular parts of Outback Queensland, and would certainly have played a role in altering travel patterns and plans.



##### **TOUR NUMBERS – March 2018**

The reduction in overall visitors is also reflected in the tour bookings for the month.



## Operational Information

### Charleville Tourism

#### **OPERATIONS:**

#### **2018 MURWEH SHIRE VISITOR GUIDE**

*The 2018 Murweh Shire Visitor Guide arrived in the 1<sup>st</sup> week of March. Staff of the Visitor Centre has been busy and the guide is now distributed amongst all Shire local Business and to Visitor Information Centre's around the country.*

#### **CHARLEVILLE VISITOR INFORMATION CENTRE ANNUAL ACCREDITATION AUDIT.**

The Charleville Visitor Information Centre received its site visit on the 21<sup>st</sup> March 2018 and has successfully retained full Accreditation for another 12 months.

#### **THE CHARLEVILLE VISITOR INFORMATION CENTRE RELOCATION TO THE RAILWAY STATION.**

There is still much to do however the centre will be functional and ready to welcome our many visitors this coming visitor season from Wednesday 28<sup>th</sup> of March 2018.

#### **VIC MANAGER LONG SERVICE LEAVE**

After much thought and although not ideal in the timing the VIC Manager [Rachel Wilson] needs to take some extended time off. The VIC Manager will be on long service leave from Saturday 14<sup>th</sup> of April returning on Monday 15<sup>th</sup> of October 2018.

In the absence of the VIC Manager, Ty Sherrington [current Tourism Trainee/Officer] will step into the role.



<b>MORVEN - AUGATHELLA - COOLADDI</b>									
THINGS TO SEE & DO April 2018									
<b>MORVEN</b> 87km East of Charleville on the Warrego Highway	Phone	*Page	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Branding Board	4654 3057	38	✓	✓	✓	✓	✓	✓	✓
Dick Baker Shed & Machinery Display	4654 3057	38	✓	✓	✓	✓	✓	✓	✓
Hamburg Creek & Sadlier's Waterhole	4654 3057	38	✓	✓	✓	✓	✓	✓	✓
Heritage Trail	4654 3057	38	✓	✓	✓	✓	✓	✓	✓
<i>Maps available from the Charleville Visitor Centre</i>									
Miniature Buildings (Morven Museum)	4654 8131	37	10am-12pm	10am-12pm	10am-12pm	10am-12pm	10am-12pm		
Morven Historical Museum - <b>Open from Tuesday 3rd April</b>	4654 8131	37	10am-12pm	10am-12pm	10am-12pm	10am-12pm	10am-12pm		
Race Meeting		42	<i>8th September 2018</i>						
Rabbit board Gate	4654 8131	38	✓	✓	✓	✓	✓	✓	✓
4x4 Clara Creek Stock route Run – Self guided	4654 3057	N/A	✓	✓	✓	✓	✓	✓	✓
<i>Maps available from the Charleville Visitor Centre</i>									
Tregole National Park – 10km South of Morven	4654 3057	37	✓	✓	✓	✓	✓	✓	✓

<b>AUGATHELLA</b> 84km North of Charleville on the Landsborough Highway (Matilda Highway)	Phone	*Page	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Augathella Visitor Information Centre & Library <i>Note: Closed 12.30pm-1.30pm for Lunch</i>	4654 5244	42	8.30am-4.30pm	8.30am-3.30pm	8.30am-4.30pm	8.30am-4.30pm		9am-12pm	
Augathella Post Office & Visitor Centre <i>Note: Closed 12.30pm-1.30pm for Lunch</i>	4654 5247	42	9am-5pm	9am-5pm	9am-5pm	9am-5pm	9am-5pm		
<b>Boadicea Gallery &amp; Cinema</b> * Photographic exhibition * Screening of the 1956 Australian fil 'Smiley' * Documentary * Art exhibitions	4654 5247	43	9am-3.30pm	9am-3.30pm	9am-3.30pm	9am-3.30pm	9am-3.30pm	9am-11am	
Augathella Cemetery	4654 5244	42	✓	✓	✓	✓	✓	✓	✓
Heritage Trail – Self guided <i>Maps available from the Charleville Visitor Centre</i>	4654 5244	43	✓	✓	✓	✓	✓	✓	✓
Kenniff Tree	4654 5244	43	✓	✓	✓	✓	✓	✓	✓
Meat Ant Park & <b>GIANT MEAT ANT SCULPTURE</b>	4654 5244	43	✓	✓	✓	✓	✓	✓	✓
Murals	4654 5244	43	✓	✓	✓	✓	✓	✓	✓
Q150 Shed (Qld Government Construction)	4654 5244	44	✓	✓	✓	✓	✓	✓	✓
Rodeo	4654 5244	42	<i>31st March 2018</i>						
Race Meeting			<i>2nd April 2018</i>						
Wrought Iron Sculptures	4654 5244	44	✓	✓	✓	✓	✓	✓	✓
4x4 Stock Route – Self guided <i>Maps available from the Charleville Visitor Centre</i>	4654 5244	N/A	✓	✓	✓	✓	✓	✓	✓

<b>COOLADDI</b> 88km West of Charleville on the Diamantina Developmental Road (Quilpie Road)	Phone	*Page	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Visitor Information available at the Fox Trap	4654 0347	48	✓	✓	✓	✓	✓	✓	✓

INFORMATION IS CORRECT AT TIME OF PRINTING - PLEASE DOUBLE CHECK TIMES BEFORE  
DEPARTURE AS INFORMATION CAN CHANGE WITHOUT NOTICE  
PUBLIC HOLIDAYS - SOME ATTRACTIONS DO NOT OPERATE

Charleville Visitor Information Centre  
Charleville Railway Station, King St  
Email: [tourism@murweh.qld.gov.au](mailto:tourism@murweh.qld.gov.au)  
07 4654 3057

	<h1 style="margin: 0;">Murweh Shire Council Library Report</h1> <p style="margin: 0;">From: Lyndy Steer - Librarian</p>
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**Report for**

Month of March 2018

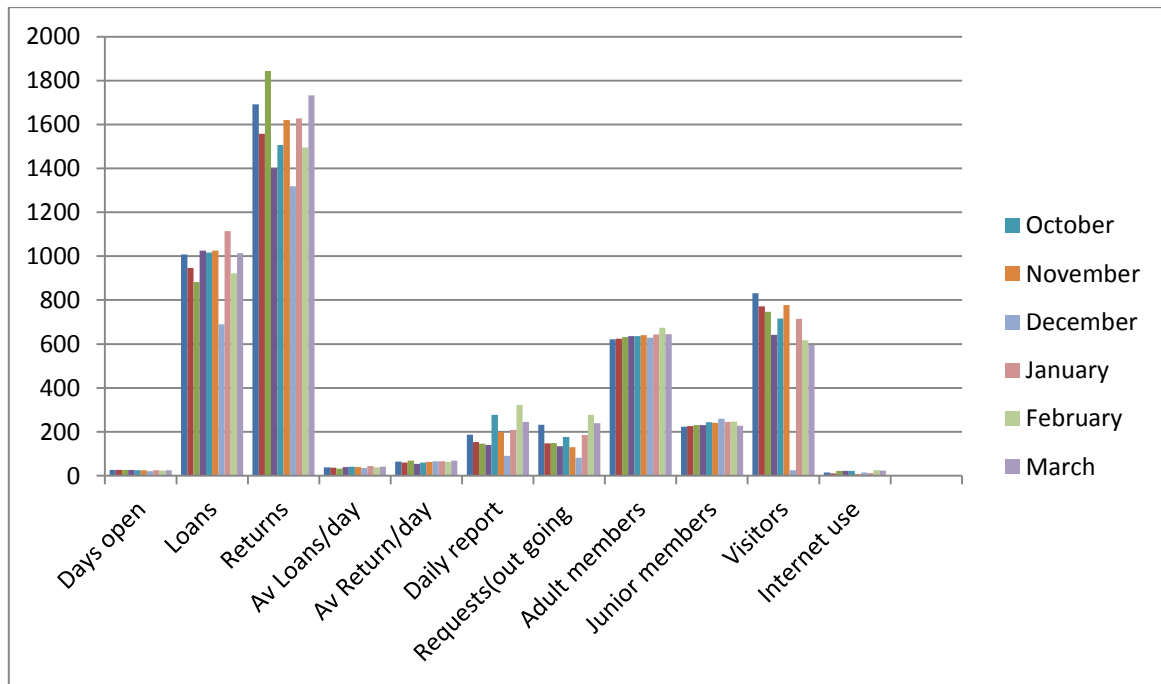
**Monthly Statistics**

**Monthly Reporting**

Please find below reporting for the month on Council's 3 Libraries.

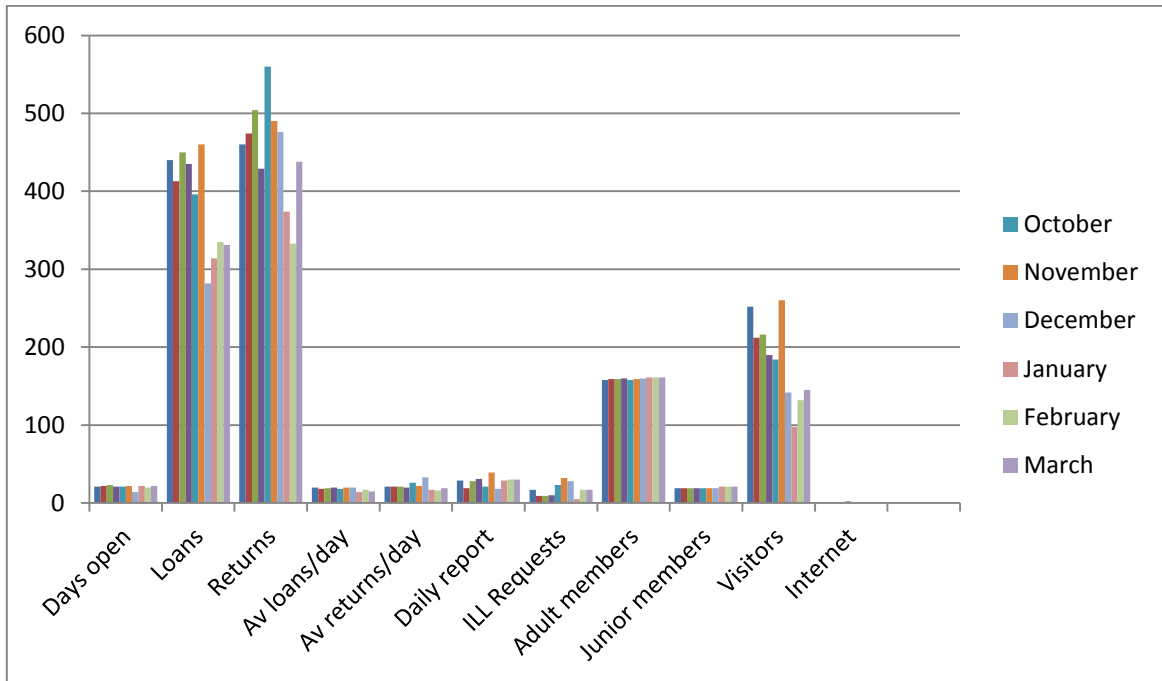
**Charleville Library**

The following graph shows statistics for the last six months.



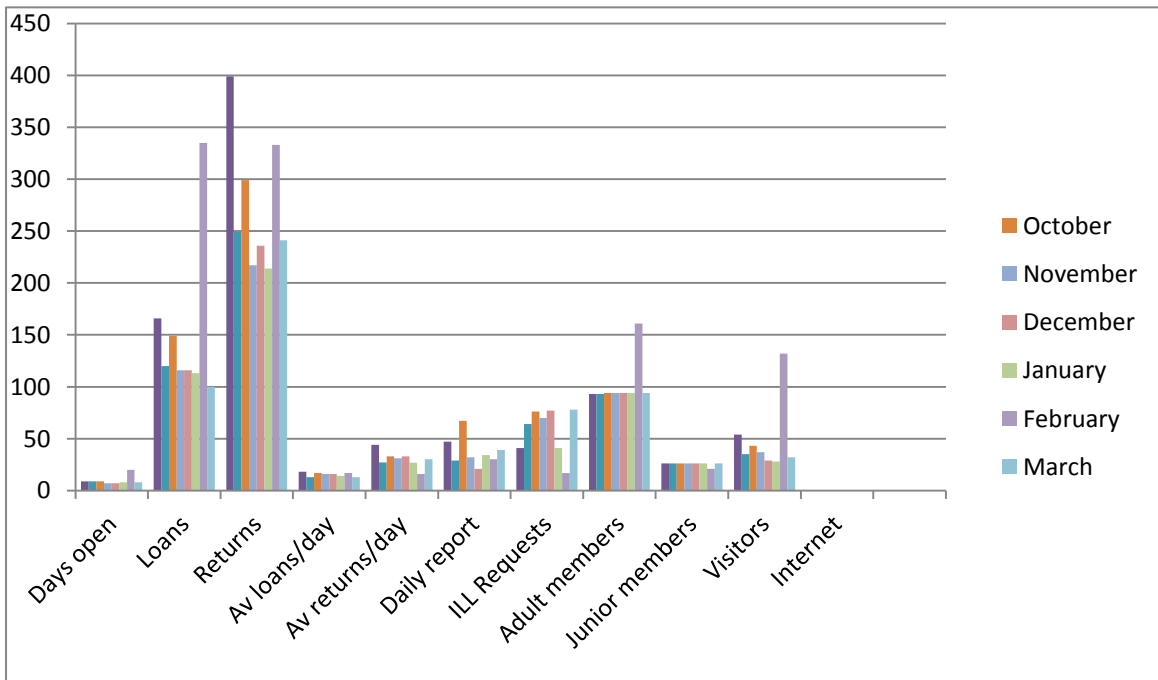
**Augathella Library**

The following graph shows statistics for the last six months.



**Morven Library**

The following graph shows statistics for the last six months.





**Charleville Library**

There were 13 adults and 2 juniors joined the library for the month of March.  
There were no deletions.

**First5Forever**

We had 4 programs for this month, 39 adults and 56 children attended First5Forever.

**Augathella Library**

Not available

**Morven Library**

A book exchange with RLQ is in progress – we are eagerly awaiting delivery of our new books!  
Our returns figures are inflated this month due to books being processed from our shelves to return to Brisbane as our exchange quota

## Environment and Health Services Report – April 2018

### Water

Water testing conducted in Charleville, Augathella and Morven. No contamination detected. The department of Natural Resources, Mines & Energy will be inspecting council's water schemes on 10<sup>th</sup> & 11<sup>th</sup> April as part of its Safe Water Project.

### Sewerage/Wastewater

No issues to report.

### Dog Control

Registrations for 2017/2018

Lifetime – 5 for March (Total Lifetime Dog Registrations 881)

Annual – 3 for March (Total Annual Registrations 54)

Dogs impounded (March) – Not available at time of report

Dogs reclaimed (March) – Not available at time of report

Dogs adopted (March) – Not available at time of report

Dogs euthanized (March) – Not available at time of report

Wild dog scalps – Male 839, Female 671, Puppies 48. Total 1558

### Fines issued (March)

Offence	No issued	Total amount
Barking Dog	0	\$0
Unregistered dog	0	\$0
Wandering Dog	0	\$0
Littering	0	\$0
Wandering Stock	0	\$0
Total	0	\$0

### Complaints Management

	Received	Resolved	Pending
Dogs	1	1	0
Overgrown Allotments	0	0	0
Other	1	1	0

### Landfills

Charleville – No issues to report. Augathella – No issues to report. Morven – No issues to report.

### Food Premises (March)

Inspections conducted	37
Complaints	0

### Swimming Pool

Report for March attached.

**Other** – Mosquito survey program for 2017/2018 ongoing.

## Monthly Report

### Charleville Swimming Pool attendance figures:

<u>MONTH</u>	<b>2016/2017</b>	<b>2017/2018</b>	<b>2018/2019</b>
September	<b>292</b>	<b>983</b>	
October	<b>902</b>	<b>1233</b>	
November	<b>1361</b>	<b>1175</b>	
December	<b>1703</b>	<b>1601</b>	
January	<b>1749</b>	<b>2091</b>	
February	<b>1230</b>	<b>1107</b>	
March	<b>1124</b>	<b>890</b>	
April	<b>255</b>		
<b>TOTAL</b>	<b>8618</b>	<b>9080</b>	

### **General Remarks:** (Adults 404: Children 489)

The month of March started off well with the hot weather carrying over from the end of February which was very conducive for swimming and attendances were good up until the predicted Big Rain event.

Despite Charleville not getting the rainfalls of other parts of western Queensland the windy rainy conditions did cause a few problems such as the postponement of the Charleville Triathlon and the dramatic drop in pool attendances for a week or so. We have attributed the decreased attendance figures to previous year to this weather event.

Despite the postponement of the Triathlon it was eventually held on the following Sunday with numbers down on previous years due to the postponement. A good local contingent including lots of junior competitors ensured the day was very successful.

The Charleville swimming club held its breakup mid – March with a very good attendance for the final night of the season. I think the club should be very proud of its achievements this year in fostering swimming to all age groups and ensuring its affordability to all families and this is evident with more junior swimmers enrolling each year.

As coach of the Charleville Chiefs swimming club, I'm very proud of all the children's achievements throughout the season.

Mid to late March saw temperatures increase again to 35-37 degree days and this saw swimmers return to the pool to cool off. With Easter at the end of March we did not expect too much of an increase in attendance numbers but it is hoped that with school holidays in early April this year we will see reasonable swimming numbers.

We would like to thank Council for fixing the pole that was damaged over the little pool. It was really appreciated as lots of families had started using it again in March.

Michael Winton  
(Pool Manager)

**Subject: Contract for painting of Charleville Swimming Pool**

**Author: Director of Environmental & Health Services**

**Attachment: No**

---

**Background:**

The Charleville pool is in dire need of painting before the 2018/2019 season commences. It is appreciated that works cannot commence until the 2018/2019 budget has been formally accepted by council, but if the recommended contractor could be approved, it would make planning for the painting of the pool easier and allow the contractor to be booked for July.

It has been difficult to find specialist pool painters and so far only two quotations have been received.

Both quotes include replacement of the expansion joints and painting of the pool.

Dave Karel Aquatics Pool Painting	\$63,000
Pool Painters	\$89,900

**Recommendation:**

That council approve the appointment of Dave Karel as the preferred contractor, and he is advised of said appointment subject to the 2018/2019 budget being formally accepted.

<b>Engineering Services - March 2018</b>
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<b>In Brief</b>
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### **TMR Projects**

Works have begun:

- Pavement rehabilitation and culvert replacement from chainages 81.77 to 82.96 (near abattoirs) on Morven-Charleville Rd.

TMR have accepted tenders on the following:

- Installation and removal of signs at 45 locations throughout the shire.
- Pavement works including culvert installation at intersection of Landsborough and Morven – Charleville Rd.

### **Other Projects**

#### **1. Underground Power – Alfred St - Sturt St to Eyre St**

Cost estimates have been received:

- Ergon \$270,000
- E & C Drilling \$220,000
- CRE \$320,000

#### **TOTAL \$ 810,000**

External grant funding will be sought if Council recommends continued progress on this project.

#### **2. Wills St Parking**

Changing from parallel to angle parking on the East side of Wills St will increase the parking spaces from 11 to 22.

We will put on Council web site for community feedback when design drawings have been completed.

### **Flood Damage - NDRRA Projects**

Comac have completed work on the following roads in March 2018:

- Mt Tabor Road – 61 sites completed.

Works are programmed for mid-April completion.

#### **TIDS – R2R**

Works are continuing on Mt Tabor Road Chainage 40.14 to 47.04 and Killarney Rd Chainage 54.7 to 58.1 – re-sheeting and new 4m seal.

- Mt Tabor Rd 40.14 to 43.34 – spent 83%
- Mt tabor Rd 43.34 to 47.04 – spent 16%
- Killarney Rd 54.7 to 58.1 – spent 2%

### **AMP**

Shepherd Services have begun the development of Councils roads AMP's.

## Local Shire Roads

A summary of the capital works and maintenance activities on local Shire Roads is listed below

Road Name	Maintenance Grading	Formation Grade	Patrol Graded	Pothole Patching & Edge Repair	Slashing	Herbicide	Remove trees following storm
<b>Cooladdi Langlo Road</b>	54.2km						
<b>Nimboy Road</b>	23km						
<b>Mt Tabor Road</b>	5km	3.6km		Total length	0-40km	0-40km	
<b>Waterford Road</b>	13km						
<b>Black Ward</b>	20km		43km				
<b>Middle Creek Road</b>	50km						
<b>Biddenhams Road</b>				Total length			
<b>Red Ward</b>	20km						
<b>Barngo Road</b>	Private Graders						0-80km
<b>Boggarella Road</b>	Private Graders						
<b>Orange Tree</b>							0-18km
<b>Caroline Xing Road</b>							0-28km
<b>Khyber Road</b>				Total length			
<b>TOTALS</b>	<b>185.20km</b>	<b>3.6km</b>	<b>43km</b>		<b>40km</b>	<b>40km</b>	<b>126km</b>

**RMPC** A summary of the capital works and maintenance activities on Council Regional Roads is listed below

RMPC								
Road No	Road Name	Minor Pavement Repair (m2)	Guide Post	Shoulder Grading (km)	Property Entry & Seal	LHS & RHS Mowing Start & finish chainage mowing km		Distance Mowed
13A	Morven - Augathella	48m <sup>2</sup>						
13B	Augathella - Tambo	100m <sup>2</sup>		.530	4 x 10m	.01	57.09	57km
18F	Mitchell - Morven							
18G	Morven - Charleville							
23B	Cunnamulla - Charleville							
23C	Charleville - Augathella		50					
93A	Charleville - Quilpie							
	<b>TOTAL</b>	<b>148m<sup>2</sup></b>	<b>50</b>	<b>.530km</b>	<b>40m</b>			<b>57km</b>

## Water & Sewage

WATER							
Town	Service Line Breaks	Repair Water Mains	Meters Replaced/Checked	Pump Station Faults	Water Bore Connections	New Connect	Fire H2ydrant
Charleville	5	6	1				1
Other Comments -							
Morven	2	1	1				
Other Comments -							
Augathella	4	2					1
Other Comments -							

SEWER								
Town	Main Line Chokes	Service Line Chokes	Overflows	Pump Station Faults	Pressure System Faults	Toilets Faults	Unblock Sewer House/Main Connections	New Connections
Charleville	2	2		1		1		
Morven								
Augathella						1		

<b>Town Maintenance Reporting</b>			
<b>Activity</b>	<b>Charleville</b>	<b>Augathella</b>	<b>Morven</b>
Pothole Patching	✓	✓	✓
Slashing	✓	✓	✓
Hand Mowing	✓	✓	✓
Clearing	✓	✓	
Weed Spraying	✓	✓	✓
Maintain Signs	✓	✓	✓
Guide Post	✓	✓	✓
Street Furniture Maintenance	✓	✓	✓
River Walk Maintenance	✓	✓	
Litter Collection	✓	✓	✓
Pit Maintenance		✓	✓
Dead Animals	✓	✓	✓
Works Requests	✓	✓	✓
Bitumen Sealing & pavement repairs	✓		
Playground Inspections	✓	✓	✓
Clean BBQ's	✓		✓
Plant Flowers	✓	✓	✓
Fix sprays in park	✓	✓	✓
Water pots in main street	✓	✓	
Mow Ovals & Parks	✓	✓	✓
Service plant	✓	✓	✓
Private Works – Stabilise in front of new Fire Station Carried out water repairs & sewerage work at Augathella			

## **Workshop Report**

<b>Plant No</b>	<b>Kms / Hrs</b>	<b>Vehicle Type</b>	<b>Details</b>
51		Truck	Repairs to left hand blinker
219		Small motor	Repairs to small motor
46		Street Sweeper	Find electrical fault for transmission
170		Loader	Replace kit on coupler GP
33	21233km	Truck	Repairs to starter circuit
583		Mower	Assemble rear steering hub
47		Street Sweeper	Replace hydraulic hose
45		Patching Truck	Replace broom & key steel in motor
170		Loader	Strip and assemble hydraulic rams
646	104661km	Ford Car	105000km Service - adjust hand brake
33		Mack	Fit new tema fittings
476		Trailer	Repair hydraulic systems
170		Loader	Replace hydraulic hoses
192		Tractor	Remove hydraulic hoses
644	91051km	Car	90,000 service



469		Cherry Picker	Replace tow hitch
645	106766km	Car	Service
569		JD Mower	Deck job
1230-219		Chain saw	Find fault and repair
170	7706 hrs	Cat Loader	Repairs to loader
581		Mower	Replace u bolt in roof
33		Mack	Replace right height vane
46		Street Sweeper	Clean & repair gear box wiring
48		Bin truck	Fit new 24v water pump
492		Low loader	Brake adjustment
569		JD Mower	Replace blades, l/h fork & wheel bearing, adjust deck
176		Excavator	Replace fan belt
172		Cat Loader	Remove alternator
175		JD Tractor	Repairs to a/c system & replace battery
43		Morven truck	Jump start truck
115		Grader	Fit SIM card
202		Roller	Replace fan pulley & check air con
170		Loader	Assemble lift arms & replace
545	290	Bore 5	Remove & reseal radiator
189		Forklift	Replace battery
36	208648	Truck	Replace 2 springs
155	3963 hrs	Backhoe	4000 hour service
582	1976 hrs	JD Mower	Clean out engine bay & radiator
45		Isuzu Truck	Check electrical wiring & grease
582	1376 hrs	JD Mower	Drill out grease nipple & check over
569	2098 hrs	JD Mower	Check hand brake cable
41	182000 km	Hino Truck	180,000km service

## **Electrical Report**

<b>Activity</b>	<b>Charleville</b>	<b>Augathella</b>	<b>Morven</b>
Maintenance to Depot	✓		
Morven Ultra violet treatment plant			✓
Augathella jockeys room		✓	
Graham Andrews Parkland	✓		
Maintenance to toilets at Augathella Airstrip		✓	
Maintenance to Racecourse Complex	✓		
Maintenance on Charleville Cenotaph	✓		

## **Building Report**

<b>Activity</b>	<b>Charleville</b>	<b>Augathella</b>	<b>Morven</b>
Locks at the Raceview Complex	✓		
Maintenance on toilet at Airport	✓		
Install table and chairs at Skate Park	✓		
Completing work at Town Park Cenotaph	✓		
Maintenance at Morven Cenotaph			✓
Pour concrete for footpath in Watson Street	✓		
Install disabled ramp at Airport gate	✓		

## **Warrego Highway Rehab**

The Quality Plan and TMP documents were completed. The completed Quality Plan has been approved by TMR. Bypasses have been constructed at the four culvert replacement locations. Two licenses for Civil Pro have been purchased which will enable roadworks to be managed digitally, using consistent processes, and provide an comprehensive archive on completion of the project.

## **Technical Officers**

- Work continuing on Gravel Pit QMP Documents for DAF & land agreements to send to the owners.
- Line- marking design for the new airport terminal.
- Complete survey and design of Graham Andrews park
- Order Parts for the Rain gauges and river gauges.
- Wills St parking drawings

MURWEH SHIRE COUNCIL ENGINEERING SERVICES COSTING SUMMARY

ROAD MAINTENANCE AND FLOOD DAMAGE

March Council Meeting

Table with columns: Road No, Road Name, Routine Maintenance Expenditure, Flood Damage Estimate, Flood Damage Expenditure. Lists road numbers 4001-4103 and their respective maintenance costs.

PLANT MAINTENANCE

Table with columns: Item, 2016-2017 Expenditure, 2017-2018 Expenditure. Lists plant maintenance items like Wages, Parts, Tyres & Tubes, Fuels & Oils, Registration, Consumables, Insurance, and Total Expenditure.

URBAN STREET MAINTENANCE

Table with columns: Item, 2016-2017 Expenditure, 2017-2018 Expenditure. Lists urban street maintenance items like Augathella Street Lighting, Morven Street Lighting, Charleville Street Lighting, etc.

PUBLIC FACILITIES MAINTENANCE

Table with columns: Item, 2016-2017 Expenditure, 2017-2018 Expenditure. Lists public facilities maintenance items like Augathella Public Facilities Maintenance, Morven Public Facilities Maintenance, etc.

PARKS AND GARDENS MAINTENANCE

Table with columns: Item, 2016-2017 Expenditure, 2017-2018 Expenditure. Lists parks and gardens maintenance items like Augathella Parks & Garden, Morven Parks & Garden, Charleville Parks & Garden.

4104	Wirringa Road	\$ 4,586.43		\$ 2,336.80
4106	Wongalee North Rd			
4107	Wongamere Road			
4108	Woolabra			
4109	Wooyanong Road	\$ 2,503.02		\$ 24,234.30
4110	Boatman Wyandra Road	\$ 5,177.18		
4111	Red Lane Road			
4112	Borea Access Road	\$ 303.08		\$ 73,885.48
4113	Clara Access Road			\$ 3,606.10
4114	Caledonia Road			\$ 1,632.90
4117	Riccartoon Road	\$ 2,201.21		\$ 2,180.60
4118	Yanna Bridge Road	\$ 5,995.99		\$ 752.40
4119	27 Mile Gardens Road	\$ 3,744.56		
4120	Bollon Road	\$ 58,103.46		\$ 8,358.66
4122	Claren Park Road			
4123	Columbo Road			
4124	Cooladdi Pump Road			
4129	Lasso Gowrie Road			\$ 1,798.00
4131	Aronfield Road	\$ 300.33		\$ 3,745.60
4132	Monamby Park Road	\$ 150.65		
4133	Northview Road			
4134	Palmers Road			\$ 4,682.00
4136	Percival Road	\$ 846.25		
4137	Rainmore Road			
4138	Westlyn Road	\$ 5,712.15		
	Total	\$ 930,095.14	\$ -	\$ 2,214,327.15
	Budget	\$ 1,100,000.00		
	Percentage Expended	85%		
	Percentage through Year	76%		

**Subject: Airport Charges**

**Author: Accountant**

**Attachment: Yes**

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**BACKGROUND:**

This report serves to present the proposed airport fees and charges applicable for the financial year 2018/19. The report was presented to the Council briefing session held on 22 March 2018.

**RECOMMENDATION:**

That Council:

That Council approve the proposed airport fees and charges applicable for the financial year 2018-2019 and notify Qantas of the new 2018-2019 airport fees and charges.

**CHARLEVILLE AERODROME HANGARAGE CHARGES – 2018-2019**

*(GST applicable and included)*

2017-2018				
CLASS	FLOOR	DAILY	WEEKLY	MONTHLY
	AREA M <sup>2</sup>	\$	\$	\$
A	up to 60	8.00	31.80	125.10
B	61 – 100	9.70	41.20	167.40
C	101 – 150	11.40	53.90	216.80
D	151 – 200	12.40	66.40	262.80
E	201 – 250	14.70	80.30	321.20
F	251 – 300	18.20	106.60	419.90
G	301 – 350	21.80	130.80	525.60
H	351 – 450	25.10	156.00	623.00
I	451 – 550	29.60	180.10	720.60
J	551 – 650	33.30	206.40	826.20
K	651 – 750	36.60	230.50	1,171.80
L	751 – 850	40.00	255.80	1,022.40
M	851 – 950	43.60	281.20	1,120.20
O	EACH 100 OVER 950	3.50	17.50	70.40

2017-2018				
CLASS	FLOOR	DAILY	WEEKLY	MONTHLY
	AREA M <sup>2</sup>	\$	\$	\$
A	up to 60	8.20	32.40	127.60
B	61 – 100	9.90	42.00	170.70
C	101 – 150	11.60	55.00	221.10
D	151 – 200	12.60	67.70	268.10
E	201 – 250	15.00	81.90	327.60
F	251 – 300	18.60	108.70	428.30
G	301 – 350	22.20	133.40	536.10
H	351 – 450	25.60	159.10	635.50
I	451 – 550	30.20	183.70	735.00
J	551 – 650	34.00	210.50	842.70
K	651 – 750	37.30	235.10	1,195.20
L	751 – 850	40.80	260.90	1,042.80
M	851 – 950	44.50	286.80	1,142.60
O	EACH 100 OVER 950	3.60	17.90	71.80

Increase in %		
2.50%	1.89%	2.00%
2.06%	1.94%	1.97%
1.75%	2.04%	1.98%
1.61%	1.96%	2.02%
2.04%	1.99%	1.99%
2.20%	1.97%	2.00%
1.83%	1.99%	2.00%
1.99%	1.99%	2.01%
2.03%	2.00%	2.00%
2.10%	1.99%	2.00%
1.91%	2.00%	2.00%
2.00%	1.99%	2.00%
2.06%	1.99%	2.00%
2.9%	2.3%	2.0%

**CHARLEVILLE AIRPORT PASSENGER FEES & LANDING CHARGES – 2018/2019**  
*(GST applicable and included)*

1. Charge levied for airport usage based on the certified maximum take-off weight of the aircraft. A charge may apply to a landing or a departure and is calculated as follows:-
  - i) \$11.10 per tonne, minimum charge \$10.40 for AVTUR fuelled aircraft
  - ii) \$13.40 per engine (flat rate) for AVGAS fuelled aircraft
  - iii) A fee per annum, on application, applicable to AVGAS fuelled aircraft:-
 

Aircraft (Charleville based including Murweh Shire Ratepayers)	- \$589.90 single engine
	- \$1,017.60 twin engine
Aircraft (not local airport based)	- \$1,017.60 single engine
	- \$1,380.60 twin engine
Local Courier	- \$1,017.60
  - iv) A fee per annum, on application, applicable to landing of helicopters - \$261.80
  - v) Regional Express Head tax: passenger embarking & disembarking Charleville airport a flat fare of \$ 12.40 (single embarking & disembarking)
  - vi) Qantas Link Passenger Fee
 

Adult	\$ 16.20
Child	\$ 8.20

The charges 2018/2019 require to be renegotiated with 3 months' notice given to Qantas.

2. That for the purpose of establishing liability for charges a flight by an aircraft may be identified by documentation which includes:-
  - a) Flight strip summary used to compile records of movements of aircraft in relation to aerodromes.
  - b) Messages extracted from the Aeronautical Telecommunication Network
  - c) A flight plan submitted to Air Traffic Control
  - d) Information supplied by the Civil Aviation Authority
  - e) Recordings of messages broadcast to or from the aircraft
  - f) Recordings of movement of aircraft by ground staff (Aerodrome Attendant)
3.
  - i) The holder of the certificate of registration for the aircraft as recorded by the Civil Aviation Authority, or
  - ii) Where the aircraft is operated under an airline or cargo licence, by the holder of the licence.
4. That charges and fees are payable by the end of the month in which they are billed, after which they become overdue for payment. That overdue amount attracts a late payment fee

calculated as the greater of \$40.00 or 1.5% of the unpaid amount for each month or part month they remain overdue.

5. That aircraft for which charges are overdue for payment may be prohibited from using the airport, except in a declared emergency.
6. That Avdata Services be engaged to act as agent for the purpose of collecting airport charges, as per their Terms and Conditions.



**Subject: Revenue Policy 2018-2019**

**Author: Accountant**

**Attachment: Yes**

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## **BACKGROUND**

To comply with the requirements of Chapter 4, Part 1 and Part 2 of the Local Government Act 2009 and Section 169 (2) (c) and Section 193 of the Local Government Regulation 2012 by setting out:

- (a) the principles which Council will apply during the 2018/19 financial year for:
- ☐ levying rates and charges;
  - ☐ granting concessions for rates and charges;
  - ☐ the recovery of unpaid rates and charges;
  - ☐ cost-recovery fees and methods;
- (b) the purpose of the concessions; and
- (c) the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.

## **RECOMMENDATION:**

Council adopt the Revenue Policy 2018/19 as presented.



# Murweh Shire Council Revenue Policy

<b>Policy No:</b>	FIN-002	<b>Date adopted:</b>	July 2018
<b>Council Resolution Ref:</b>	Folio: 11011	<b>Review Date:</b>	May 2019
<b>Responsible Officer:</b>	Director of Corporate Services	<b>Version No:</b>	2

## 1. Legislative Authority

*Local Government Act 2009*

Local Government Regulation 2012

## 2. Commencement of Policy

This Policy will commence on adoption. It replaces all other specific Revenue policies of Council (whether written or not).

## 3. Introduction

Under the *Local Government Regulation 2012*(section 193) Council is required to prepare a Revenue Policy each year. The Revenue Policy is intended to be a strategic document. Its adoption, in advance of setting the budget, allows Council to set out the principles that it will use to set its budget and to identify in broad terms the general strategy to be used for raising revenue. This Revenue Policy will be of interest to ratepayers, federal and state departments, community groups and other interested parties seeking to understand the revenue policies and practices of Council.

## 4. Purpose

The purpose of the policy is to identify the planning framework within which Council operates and to set out the principles used by Council for:

- Making of rates and charges;
- Levying of rates;
- Recovery of overdue rates and charges; and
- Concessions for rates and charges and
- Cost recovery methods

## 5. Planning Framework

The *Local Government Act 2009* sets a general planning framework within which Council must operate. There are a number of elements to the planning framework including the preparation and adoption of a Corporate Plan and Operational Plan. Section 169 (2) of the

Regulation also requires each local government to adopt a Revenue Statement as part of its annual budget.

Council considers that the best way of setting its revenue objectives, and to achieve them, is to effectively plan through each of the elements of the planning framework. The revenue policy effectively cascades down through the Corporate Plan. Council's Corporate Plan sets out its corporate objectives. This will be achieved by maintenance of Council's existing revenue sources through the following strategies:

- Maintaining an equitable system of rating and charging through annual review of the rating and charging structure; and
- Maximising other revenue sources, grants and subsidies.

## 6. Principles

In general Council will be guided by the principle of user pays in the making of rates and charges so as to minimise the impact of rating on the efficiency of the local economy. However, Council provides services that are not fully cost recoverable but are deemed to be provided as a Community Service Obligation and are cross subsidised, any subsidy will be in accordance with Council's Community Service Obligation Policy.

Council will also have regard to the principles of:

- transparency in the making of rates and charges;
- having in place a rating regime that is simple and inexpensive to administer;
- equity by taking account of the different levels of capacity to pay within the local community;
- responsibility in achieving the objectives, actions and strategies in Council's Corporate and Operational Plans;
- flexibility to take account of changes in the local economy, adverse seasonal conditions and extraordinary circumstances;
- maintaining valuation relativities within the shire;
- maintaining shire services to an appropriate standard;
- meeting the needs and expectations of the general community; and
- assessing availability of other revenue sources.

### 6.1 Levy of rates

In levying rates Council will apply the principles of:

- making clear what is the Councils and each ratepayers responsibility to the rating system;
- making the levying system simple and inexpensive to administer;
- timing the levy of rates to take into account the financial cycle of local economic activity, in order to assist smooth running of the local economy; and
- equity through flexible payment arrangements for ratepayers with a lower capacity to pay.

## **6.2 Recovery of rates and charges**

Council will exercise its rate recovery powers in order to reduce the overall rate burden on ratepayers. It will be guided by the principles of:

- transparency by making clear the obligations of ratepayers and the processes used by Council in assisting them meet their financial obligations;
- making the processes used to recover outstanding rates and charges clear, simple to administer and cost effective;
- capacity to pay in determining appropriate arrangements for different sectors of the community;
- equity by having regard to providing the same treatment for ratepayers with similar circumstances; and
- flexibility by responding where necessary to changes in the local economy.

## **6.3 Concessions for rates and charges**

In considering the application of concessions, Council will be guided by the principles of:

- equity by having regard to the different levels of capacity to pay within the local community,
- the same treatment for ratepayers with similar circumstances;
- transparency by making clear the requirements necessary to receive concessions, and
- flexibility to allow Council to respond to local economic issues, adverse seasonal conditions and extraordinary circumstances; and
- fairness in considering the provision of community service concessions.

## **6.4 Cost Recovery Fees**

Section 97 of the *Local Government Act 2009* allows Council to set cost-recovery fees. The Council recognises the validity of fully imposing the user pays principle for its cost recovery fees unless the imposition of the fee is contrary to its express social, economic, environmental and other corporate goals. This is considered to be the most equitable approach and is founded on the basis that the Council's rating base cannot subsidise the specific users or clients of Council's regulatory products and services. However, in setting its cost recovery fees, Council will be cognizant of the requirement that such a fee must be not more than the cost to Council of providing the service or taking the action to which the fee applies.

# **7. Community Service Obligations**

## **7.1 Policy on Community Service Obligations**

Council recognises the need to provide a range of services to their communities which are resourced from general revenues and which are in the nature of public services undertaken for valid social, equitable or environmental reasons. Accordingly, Council resolves to adopt the following policies in relation to its community service obligations.

## **7.2 Sport, Recreation and Community Facilities**

Council believes that the provision of sporting and recreational facilities for use by organisations or the public in general is a community service reflecting community expectations of an appropriate use of general funding.

The costs of provision and maintenance of such facilities cannot be recovered on a full cost basis from users nor would that be in the community's best interests. The treatment in each case has been identified below. This policy decision encourages participation and a healthier community lifestyle and recognises the fact that many community members have an involvement in a number of sporting and recreation associations and contribute considerable time and effort.

## **7.3 Halls and Community Centres**

The maintenance and depreciation on Council's halls and community centres ensures they are available for community functions such as memorial services, commemorative occasions, public meetings and meeting places for special non-profit interest groups, as well as being available for hire to schools, sporting, businesses, entertainment and social functions. To encourage greater use of all facilities and to foster junior sporting and recreational pursuits, Council has undertaken not to charge junior representatives for use of these facilities. An apportionment of costs will be made to ensure that the charges levied on senior (adult) and other interest groups reflects the apportionment of the common costs (above), as well as the direct costs of lighting, cleaning, staffing and the provision of consumables.

## **7.4 Stock Routes**

Operation and maintenance of an extensive stock route network throughout the Shire is undertaken by Council on behalf of the Department of Environment and Resource Management. These stock routes were first established prior to Federation in the mid-1800s providing an essential route between watering holes for travelling stock. Over time they have not only provided a much needed facility for the rural landholders but now provide ready access for recreational pursuits for the fishing enthusiast.

Council believes that these facilities used by the general public are a community service which reflects community expectations of an appropriate use of general funding. This policy decision encourages participation and a healthier community lifestyle and recognises the fact that many community members have an involvement in a number of sporting and recreational pursuits. The costs of operation and maintenance of such facilities cannot be recovered on a full cost basis from users nor would that be in the community's best interests and are identified as a CSO.

## **7.5 Cemeteries**

The costs of burials at the cemetery will be recovered in full from the fee charged. This fee will also offset part of the costs of grounds maintenance and the tending of gravesites. The community as a whole has an ongoing obligation to care for cemeteries as a mark of respect for its previous generations. Those costs are identified as a CSO.

## **7.6 Television**

Council provides relay facilities for the transmission of four channels to the Shire area to overcome a “blackspot” deficiency in reception quality. A user pays charge for the operation and use of this would be impractical. Access to quality television, whilst not a basic function of local government, is nonetheless a community expectation. These costs are therefore treated as a CSO.

## **7.7 Showgrounds**

The showgrounds incorporate a sports oval and indoor sporting amenities. It also has an extensive canteen and kitchen. In addition to its annual use by the Show Society, the show grounds are used by sporting clubs regularly and for catering functions, with senior (adult) participants being charged for use. The charging of fees and bonds for sporting clubs ensures the facilities are properly maintained however to encourage greater use of all facilities and to foster junior sporting and recreational pursuits, Council has undertaken not to charge junior representatives for use of these facilities. The annual show represents an opportunity for the Shire to showcase its products, services and talents to the world in a way that fosters trade, commerce and entertainment. To ensure maximum community participation, the fee is set at a nominal amount. The balance of the attributable costs in maintaining and upgrading facilities at the show grounds are to be treated as a CSO.

## **7.8 Racecourse**

The racecourse was built with special purpose grant funding and incorporates a community hall. Revenue comes from race meeting fees, stabling fees and various meetings and functions. The community hall has largely replaced the town hall in terms of utilisation and the costs for upkeep of the community hall and racecourse excluding hire service fees is treated as a CSO.

The racecourse complex was built through grant funding. Running expenses are met by the Council but it is envisaged that any substantial replacement works would also only be undertaken if grant funding were available.

## **7.9 Swimming Pool**

No swimming pool is self-funding. Patrons, including schools, clubs and other participating organisations, are charged a nominal fee which encourages use of the facility and promotes water safety. This fee is established by the resident lessee and approved by Council. All fees and receipts from the operation of the canteen are retained by the lessee. Whilst the Charleville pool is leased for operating, training and promotional purposes, Council is responsible for all maintenance expenditure. Council treats as a CSO, costs which amount to 90% of the benchmark for the operation of a 50 metre pool in Western Queensland.

## **7.10 Aged Care**

Council runs an accredited aged care facility, which raises funds for its operations through government grants, contributions and rentals charged to its guests. These rentals have been

established based on similar facilities in Central Queensland offering a comparable level of service, as well as the reasonable capacity of individuals or families to pay.

A rigorous application of full cost allocations has not previously been undertaken for this facility and there are issues to be addressed in relation to the maintenance and sustainability of existing infrastructure. Council recognises that costs may rise but it also recognises a higher order of community benefit.

Council believes that its older citizens should have the right to choose to remain in their own community so that they may enjoy quality of life in later years from contact with family and friends and in familiar surroundings. It benefits both the individual and the community at large.

Therefore, Council will meet, out of general rate funding, a proportion of the costs of operating the aged care facility where this is not recovered from government grants, contributions or rentals. The proportion, or absolute amount, will be established each year during the budget process and will be recognised as a CSO.

### **7.11 Water Supply**

Metering of all residential, commercial and industrial users is being undertaken by the Council to ensure that usage is correctly monitored. While the water supply system as a whole is intended to be self-funding, there is some cross subsidy between the operations of the separate town systems. This will be identified and quantified in the budget documents. In relation to Fire Brigade usage for firefighting purposes, Council regards the provision of the water as a CSO.

### **7.12 Aerodromes**

Council maintains three airstrips within the Shire – Augathella, Morven and Charleville. Apart from irregular use by the Royal Flying Doctor Service (RFDS) and emergency services, Augathella and Morven strips are only used occasionally by local graziers and there are no hangers or lockdown areas. Consequently, no charges apply at these airstrips either for annual usage or for landing fees. Council does not intend to change this policy nor does it intend to levy those communities separately for the costs of maintaining the facilities. It is Council's view that a wider community service is involved given the nature of its principal purpose, and that the costs should be borne by all ratepayers.

Charleville aerodrome is in a different category. It is the major air link for the Shire. A new terminal building was opened in April 2017. Whilst the present fee structure does not recover the full operating and maintenance costs of the aerodrome, it has been developed to reflect the relative uses by the different categories of user. For instance: Concessional rates apply to the RFDS and to flying schools which practice touchdowns on the strip. Local aircraft owning ratepayers pay an annual charge which includes an adjustment for landing fees. Helicopter musterers pay a reduced annual fee including landing fee adjustment because of the reduced use of the runway. In addition to fees for landing rights, passenger fees and a head tax are levied on Registered Passenger Transport (RPT). Rentals are levied for hangers and lockdown areas to cover use of space and facilities. Council believes that, with the exceptions outlined below, users should pay their full share

of the aerodrome costs. In relation to the RFDS, Council will reduce the full costs in recognition of the special services offered to the people of the Shire. The costs of the upkeep of Morven and Augathella airstrips will be met from general funding. These will be recognised as community service obligations of Council.

### **Refuse Management**

One of Council's strategic objectives is the promotion of a clean and healthy environment and it has instituted several initiatives to further this objective. Council is actively encouraging the use of greenways (reusing green waste) and recycling through publications and community promotions. All refuse tips are free to householders for the disposal of normal rubbish. Use of the services of an oil collection agency is encouraged. Substantial EPA fines apply for illegal dumping. Council levies charges for industrial waste and excessive volumes of disposal by individuals. Fees for these will reflect the appropriate portion of the real costs of disposal. Council will continue, in accordance with its corporate policy, to subsidise the operations of its refuse tips and will treat these as a community service obligation. It is noted that the operation of town garbage services will continue on a cost recovery basis.

#### **7.13 Cosmos Centre**

Charleville Cosmos Centre (ex Skywatch facility) is an important tourism facility for Charleville and the Shire becoming a significant tourist attraction in South West Queensland. The volume of visitors is not yet sufficient to recover costs and it is envisaged that this situation will prevail until the full effect of the major marketing initiatives are achieved. A major refurbishment in 2017 was completed in that year. A new initiative is currently under work in progress.

## **5. Variations**

Murweh Shire Council reserves the right to vary, replace or terminate this policy from time to time.

## **6. Audit and Review**

This policy shall be reviewed every year or as required by changes to process of legislation, relevant Standards and industry best practice.





## Recommendation / Report

From: Ken Timms – Director of Corporate Services  
**Ordinary Meeting – 12<sup>th</sup> April 2018**

### SUBJECT

## Field Staff Uniform Policy

### PROPOSED RESOLUTION:

*That Council adopt the Field Staff Uniform Policy HR-018 for all employees.*

### BACKGROUND:

#### **Purpose**

The purpose of the Field Staff Uniform Policy is to provide guidelines for field staff for the purchasing and wearing of appropriate workwear and personal protective equipment (PPE).

#### **Discussion**

- The uniform is compulsory and must be worn at all times.
- Employees need to demonstrate professional and courteous behavior whilst in uniform at all times.
- Failure to wear the correct uniform and/or PPE will result in the employee not being permitted to perform their duties.
- Council will purchase the uniform through Stores.
- Council will provide all required PPE as per WH&S requirements.
- Contractors are to supply their own work clothes that meet Council's WH&S requirements.

**Financial Risks:** Prosecution due to injury or even death

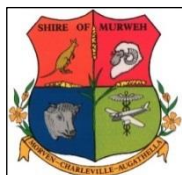
**Environment Risks:** Nil

**Health Risks:** Injuries and possible death

**Social Risks** Nil

#### **Recommendation**

*That Council adopt the Field Staff Uniform Policy HR-018 as presented.*



# Murweh Shire Council

## Field Staff Uniform Policy

<b>Policy No:</b>	HR-018
<b>Date Adopted:</b>	
<b>Review Date:</b>	Mar 2021
<b>Version No:</b>	1

### 1. Purpose

The purpose of this Policy is to provide guidelines for field staff for the purchasing and wearing of appropriate work wear and personal protective equipment (PPE) to support Council's commitment to its Work, Health and Safety Management System.

### 2. Commencement of Policy

This Policy will commence on adoption. It replaces all other specific Field Staff Uniform policies of Council (whether written or not).

### 3. Application

This policy applies to all permanent, temporary and casual employees whose primary role involves working outdoors.

### 4. Conditions for Wearing of Uniforms

- The field staff uniform is compulsory and will be worn at all times when working for MSC.
- All employees must recognise that they are representatives of Council when they are wearing the Council uniform, regardless of whether they are performing Council work or on Council premises. Therefore, each employee must be mindful to demonstrate professional and courteous behaviour whilst in uniform at all times.
- If an employee fails to wear the correct field staff uniform and/or PPE, the employee will not be permitted to perform their duties until appropriately attired.
- Council will purchase and supply Council's field staff uniform through its Store.
- All employees are expected to take reasonable and responsible care of clothing provided to them by Council.
- Employees must not alter the overall appearance of the uniform.

### 5. Uniform Allocation

Field Staff Uniform Annual Allocation				
	L/S Shirts	Long Pants	Jacket	PPE
New employees	3	3		✓
Probation completion	2	2	1	
Permanent staff	Replaced on a fair wear and tear basis			
Contractors	Council uniform not supplied			

- Council's approved field staff uniform will consist of long sleeved safety shirts (either cotton drill or polo style), safety jacket and pants.
- Upon appointment, staff will be supplied with 3 long sleeved safety shirts, 3 pants and relevant personal protective equipment (PPE).
- Upon successful completion of the probationary period staff will be supplied with an additional 2 long sleeved safety shirts, 2 pants and 1 jacket.
- Uniforms purchased shall be co-ordinated by Council's Stores staff.
- All field staff leaving Council's employment must return all allocations of Council uniforms to Stores. Boots and hats do not need to be returned. Suitably returned uniforms (once logos are removed) will be donated to an approved charity.
- If an employee chooses to purchase more items than those provided they may do so at their own expense and by arranging such purchase in consultation with their supervisor through Stores.
- If a garment is deemed to be in a condition unfit for wear resulting from neglect or inappropriate usage, the employee will not receive a replacement garment from Council, and will be required to purchase a replacement at their own expense.
- A uniform garment or item of PPE will be replaced with new issue where in the opinion of the employee's supervisor:
  - The condition of the item may pose a health and safety risk.
  - The item is in a condition likely to adversely reflect upon the Council's image.
  - The items condition is deemed to be caused by fair wear and tear, or resulting from circumstances beyond the employee's control, such shirts being damaged during carrying out duties for Council.
- Where the supervisor is unsure whether an item needs to be replaced, they will liaise with Stores regarding the need for replacement garments/PPE.

### **Personal Protective Equipment**

- PPE is for the protection of employees and must be worn in the correct manner when required.
- In addition to the uniform provided Council will also provide safety boots, hats and safety glasses and other PPE as required.
- A safety vest must be worn if working at night or if approved clothing is not worn.
- Employees are able to keep old footwear after they have shown the item to determine level of wear and tear for replacement.
- Specialist safety equipment and PPE will be made available following approval by the supervisor in consultation with the Work Health & Safety Advisor.

### **Contractors**

- External contractors engaged by Council are to supply their own work clothes, boots etc that meet Councils WH&S requirements. Contractors are not to be supplied with Councils approved uniforms as these are only for employees of Council.

- Should a contractor not meet the requirements of Council with regards to the work clothes, boots and PPE and are not compliant with Council's WH&S requirements, the contractor will not be permitted to commence and/or perform any work until appropriately attired.

### **Uniform Disputes**

Should any disputes or requests for exemption from this policy arise, the Director/Supervisor of the relevant work area will make a recommendation to the Human Resources Manager. The HR Manager will review the issues presented and if necessary refer them to the Chief Executive Officer for decision.

## **5. Breach of Policy**

All employees are required to comply with this policy at all times. Breaches of this policy may lead to disciplinary action. In serious cases this disciplinary action may include termination of employment.

Agents and contractors (including subcontractors and temporary contractors) may have their contracts with the Council terminated or not renewed.

## **6. Variations**

Murweh Shire Council reserves the right to vary, replace or terminate this policy from time to time.

## **7. Audit and Review**

This policy shall be reviewed every three years or as required by changes to process of legislation, relevant Standards and industry best practice.

## **8. References & Related Documents**

*Workplace Health and Safety Act 2011*  
MSC Code of Conduct  
MSC Performance & Misconduct Policy HR-003

	<h2 style="margin: 0;">Recommendation / Report</h2> <p style="margin: 0;">From: Neil Polglase – Chief Executive Officer  <b>Ordinary Meeting – 8<sup>th</sup> March 2018</b></p>
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### Subject

**Use of Charleville Showground Pavilion - Buderim Mountain State School - 19<sup>th</sup> and 20<sup>th</sup> April, 2018**

### PROPOSED RESOLUTION:

That the actions of the Chief Executive Officer in agreeing to the use and to waive normal hire fees for the Charleville Showground Pavilion by Buderim Mountain State School for a Sunshine Coast / Charleville Schools football carnival to be held on 19<sup>th</sup> /20<sup>th</sup> April be endorsed.

### BACKGROUND:

#### **Purpose**

Request from Mr Shane Allen Yr. 6 School Teacher, Buderim State School seeking use of the Charleville Showground Pavilion and to waive hire fees to enable students to camp on 19<sup>th</sup> and 20<sup>th</sup> April for a inter school football carnival.

As this event is only one week away from the council meeting and to enable organisation of the event I have on behalf of Council agreed to this request as per previous policy.

#### **Financial Risks**

Nil adopted as per previous **policy**.

#### **Environment Risks**

**N/A**

#### **Social Risks**

Positive public image for Council supporting junior sports

#### **Recommendation**

That Council endorse the actions of the Chief Executive Officer on behalf of Council in agreeing to the use and to waive normal hire fees for the Charleville Showgrounds Pavilion by Buderim Mountain State School for a Sunshine Coast / Charleville Schools football carnival to be held on 19<sup>th</sup> /20<sup>th</sup> April.

	<h2 style="text-align: center;">Recommendation / Report</h2> <p>From: Neil Polglase – Chief Executive Officer  <b>Ordinary Meeting – 12<sup>th</sup> April, 2018</b></p>
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### Subject

**Use of the Warrego Room Charleville Racecourse Pavilion – Charleville State High School – 9<sup>th</sup> & 10<sup>th</sup> November, 2018**

### PROPOSED RESOLUTION:

That Council agrees to the use and to waive normal hire fees for the Warrego Room Charleville Racecourse Complex by the Charleville State High School for a Senior Formal to be held on 10<sup>th</sup> November with the 9<sup>th</sup> November for setting up.

### BACKGROUND:

#### Purpose

Letter received from Matt Samson, Principal and Ms Lauren Butler Year 12 Coordinator, Charleville State High School seeking use of the Warrego Room Charleville Racecourse Complex and to waive hire fees for a Seniors Formal to be held on 10<sup>th</sup> November, 2018.

They have also requested use of the facility from midday 9<sup>th</sup> November to enable the room to be setup for the event.

#### Financial Risks

Nil adopted as per previous policy.

#### Environment Risks

N/A

#### Social Risks

Positive public image for Council supporting school activities

#### Recommendation

That Council agrees to the use and to waive normal hire fees for the Warrego Room Charleville Racecourse Complex by the Charleville State High School for a Senior Formal to be held on 10<sup>th</sup> November with the 9<sup>th</sup> November for setting up.



*The sky's the limit*

## CHARLEVILLE STATE HIGH SCHOOL

PO Box 314, CHARLEVILLE QLD 4470  
Telephone: 4656 8888 Facsimile: 4656 8800

To whom it may concern,

Charleville State High School is committed to providing its students and their families with the opportunity to celebrate the end of their school journey by attending the Senior Formal.

This year we would like to make use of the Charleville Racecourse Complex for this evening of festivities on Saturday November 10, 2018. If possible, we would appreciate the hire of the venue from 12 midday on Friday November 9, 2018 to allow adequate time to set up and decorate the function room.

We understand that the use of this facility generally comes at cost. We would like to know if the Council is willing to waive the hire fees in light of the fact that this event is:

- held for the benefit of the community
- not run for profit

Waiving these fees would help the school to keep the price of the tickets to a minimum, and so enable more families to attend the night where the cost may have prohibited their involvement.

Thank you for your consideration of this request. If you could please contact the school at your earliest convenience on 4656 8888.

Sincerely,

Lauren Butler

Year 12 Coordinator

Matt Samson

Principal

**ENGAGE | ACHIEVE | SUCCEED**

[www.charlevilleshs.eq.edu.au](http://www.charlevilleshs.eq.edu.au)

Charleville Alliance of State Education



Charleville's learning hub - Prep to Year 12



## Recommendation / Report

From: Neil Polglase – Chief Executive Officer  
 Ordinary Meeting – 12<sup>th</sup> April, 2018

### Subject

**Request for Council Assistance to assist with funding the publication of a manuscript “The Accidental Australians: Harry and Jim Corones**

### PROPOSED RESOLUTION:

That Council agree to provide assistance to support with funding the publication of a manuscript “The Accidental Australians: Harry and Jim Corones.

Or

Owing to budgetary restraints Council is unable to assist at this time in providing funding to support the publication of a manuscript The Accidental Australians: Harry and Jim Corones

### BACKGROUND:

<b>Purpose</b>	Letter received from Mrs Frances Harding seeking financial assistance from Council to support the funding of a publication of a manuscript entitled “The Accidental Australians: Harry and Jim Corones. (letter attached)
<b>Financial Risks</b>	Not previously budgeted for. Cost to produce initial supply including publication and responsibility to fund further requisites.
<b>Environment Risks</b>	N/A
<b>Social Risks</b>	No public consultation undertaken.
<b>Recommendation</b>	That Council agree to provide assistance to support with funding the publication of a manuscript “The Accidental Australians: Harry and Jim Corones.

Or

Owing to budgetary restraints Council is unable to assist at this time in providing funding to support the publication of a manuscript The Accidental Australians: Harry and Jim Corones



14 March 2018

Neil Polglase  
 Chief Executive Officer  
 Murweh Shire  
 95–101 Alfred Street  
 Charleville Q 4470

Dear Neil,

**I write to present a proposal to Murweh Shire Council re a potentially exciting cultural tourism initiative.**

As you may be aware, the tours of Coronas Hotel which Murweh Shire Council currently operates through the Information Centre, originated in the tours established and the work done to restore the hotel and to document its history during my tenure as part-owner with my husband Gordon Harding of the hotel from 1984–2001. Since that time, I have continued my research into the pioneering contributions of Harry Coronas and his family and have prepared a book-length manuscript, tentatively entitled: *The Accidental Australians: Harry and Jim Coronas*. I have consulted a professional editor and have refined the work for publication.

This biography/social history of Greek immigrants Haralambos (Harry) Coronas (1883–1972) and his nephew Demetrius (Jimmy) Coronas (1896–1966) documents their roles as pioneers of early 20<sup>th</sup> century Queensland, as publicans and founders of several hotels including the Coronas Hotel in Charleville and the Imperial Hotel in Quilpie. With their wives, Eftehia, and Vassilia (Vass), they forged an influential business empire in a number of establishments which were renowned, and which attracted dignitaries from far and wide.

**I write to request Council's interest in funding the publication of this manuscript, either in part or in full, possibly in partnership with a publisher.**

Re the latter, it may be that we could interest a publisher in professionally editing and printing what would be seen to be a 'niche' publication, with Council's financial assistance.

I'd be so pleased if you were to express interest in the project which I believe offers unique features:

- Harry's entry in the *ADB* [Byrne, Dianne 'Coronas, Haralambos (Harry) (1883–1972)', *Australian Dictionary of Biography*, National Centre of Biography, Australian National University <http://adb.anu.edu.au/biography/coronas-haralambos-harry-9828/text17381>, published first in hardcopy, Volume 13, MUP, 1993, accessed online 23 January 2017] offers testimony to the role he played in Queensland history and how he pioneered elegant dining and hotel services in regional Queensland.
- It also reveals his participation in many seminal events eg Qantas, early aviation, royal visits, etc. Celebrities included the Duke of Gloucester, Gracie Fields and Peter Dawson, and the aviators Amy Johnson, Nancy Bird, Elly Beinhorn and Sir Charles Kingsford Smith.

- Greek immigrant history of Qld and Australia, generally, has been significant and this family's connections to the influential Freeleagus family which sponsored many fellow Greeks to move to Brisbane and further west has enormous interest.  
See for example:  
George Kanarakis. *In The Wake Of Odysseus. Portraits of Greek Settlers in Australia* Melbourne, RMIT Greek-Australian Archives Publications, 1997.  
George Kanarakis 'The Uncrowned Greek Australian King of the West' *Neos Kosmos* 11 May 2012 <http://neoskosmos.com/news/en/the-uncrowned-greek-australian-king-of-the-west>  
George Kanarakis 'Notable Kytherians : Harry (Haralambos) Coronos' *kythera-family.net* <http://www.kythera-family.net/en/people/notable-kytherians/harry-haralambos-coronos>  
Denis Cominos *The Greeks in Queensland: a History from 1859 to 1945* CopyRight Publishing, [n.d.].
- Social history of western Queensland from WWI to the 1970s is also well-integrated into the work which makes it much more than a biography.
- As author and co-owner, with my husband Gordon, of Hotel Coronos from 1984 to 2001, I researched the history, restored the hotel after an historic flood, and have conducted extensive interviews over many years to put this work together. Many of these interviewees are now quite elderly and it would be of huge social benefit to see their recollections recorded in this manner.
- A professional editor has described my work: *'The author has an engaging, lucid, and beautifully crafted style, and a highly informed and intelligent approach, and has herself played a pioneering role in the west with her husband Gordon; a chapter at the end of the work details this briefly.'* Dr Robyn Sheahan-Bright

Other points of note:

- Harry's remaining son Dr George Coronos, turns 100 in April 2018, and one of Harry's daughters, Nina, still resides in Toowoomba.

I believe that this book would be of enormous interest to tourists visiting the area, many of whom have enjoyed the tours which you are currently operating. The hitherto untold stories would add immense value to the experience and will generate media interest for the Shire. I would be happy to discuss this proposal further at your next Council Meeting on April 12<sup>th</sup> to share my ideas, and hope that you might consider supporting the publication of this manuscript.

Yours sincerely,

**Frances Harding**

22 Cox Street Margate Q 4019 ph 07 3284 7519 mob 0447 600 073  
email [frannyharding@gmail.com](mailto:frannyharding@gmail.com)

Referee: Dr Robyn Sheahan-Bright justified text writing and publishing consultancy services  
PO Box 648 Gladstone Q 4680 Australia ph 61 7 4972 9760 mob 0422 188 314  
email [rsheahan5@bigpond.com](mailto:rsheahan5@bigpond.com) ABN 18 639 537 221

*The Accidental Australians: Harry and Jim Corones*

by Frances Harding

Synopsis

‘As the train rocked slowly westward it seemed to Harry and Jimmy that their journey was taking forever. They had left sub-tropical Brisbane far behind but questions to other passengers brought vague responses, ‘*Oh it shouldn’t be too long now,*’ but they had never been to Charleville either. The countryside sliding past the windows looked flat, dry and largely uninhabited – a vast and empty world.’ From: Chapter 4 ‘The Moon Landing’ in *The Accidental Australians Harry and Jim Corones*

This biography/social history of Greek immigrants Haralambos (Harry) Corones (1883–1972) and his nephew Demetrius (Jimmy) Corones (1896–1966) documents their roles as pioneers of early 20<sup>th</sup> century Queensland, as publicans and founders of several hotels including the Corones Hotel in Charleville and the Imperial Hotel in Quilpie. With their wives, Eftehia, and Vassilia (Vass), they forged an influential business empire in a number of establishments which were renowned, and which attracted dignitaries from far and wide.

It also reveals their participation in many seminal events, eg. Foundation of Qantas, early aviation and its pioneers, royal visits, etc. Celebrities who visited the Corones Hotel included the Duke of Gloucester, Gracie Fields and Peter Dawson, and the aviators Amy Johnson, Nancy Bird, Elly Beinhorn and Sir Charles Kingsford Smith.

Greek immigrant history of Queensland and Australia, generally, has been significant and the Corones family’s connections to the influential Freeleagus family which sponsored many fellow Greeks to move to Brisbane and further west has enormous interest.

Social history of western Queensland from WWI to the 1970s is also well-integrated into the work which makes it much more than a biography.

As author and co-owner, with her husband Gordon, of Hotel Corones from 1984 to 2001, Frances Harding has researched the history of the hotel which they restored after an historic flood, and has conducted extensive interviews over many years to put this work together. Many of these interviewees are now quite elderly and it would be of huge social benefit to see their recollections recorded in this manner. Frances also initiated historic tours of the hotel based on this research.

The manuscript will be enhanced by the extensive photographs which have been collected by the author.

It is a work which will have enormous interest to travellers and tourists and documents for posterity the seminal and significant history of this remote town and its people.

‘There were spirits here, Poppa’s, Nanna’s and countless others, still keeping his hotel alive. Everyone could feel it.

Maybe somewhere he and Nanna were smiling.’

From: Chapter 39 ‘Darkness and Some Light’ in *The Accidental Australians: Harry and Jim Corones*

## CHAPTER 4

## THE MOON LANDING

As the train rocked slowly westward it seemed to Harry and Jimmy that their journey was taking forever. They had left subtropical Brisbane far behind but questions to other passengers brought vague responses, 'Oh it shouldn't be too long now,' but they had never been to Charleville either. The countryside sliding past the windows looked flat, dry and largely uninhabited - a vast and empty world.

Their heads were spinning with all the things that had happened since they left Kythera. Here in Australia everything was so different from the life they had known. There, nothing seemed to change from grandfather to father to son. They talked about one of the uncles who had a boat which he plied around the ports of the Mediterranean. Money from the catch was shared in the traditional way, with the villagers gathering to welcome home the fishermen.

Harry loved to tell Jim how their uncle would spread a blanket and throw down the money, all the paper and coin. Then the crew, in strict pecking order from the captain down would take turns to scoop into the pile using an Egyptian fez as a dipper. This life was fine for some but not him. No, he had wanted more, much more. Jimmy knew this story by heart but he always nodded his agreement.

For the first time since they arrived in Sydney Harry had plenty of time to sit and think. His mind went back to his National Service on the mainland. It was there that he first thought about

going somewhere else for a better life. He had returned home filled with restlessness and full of plans. Australia had not been part of the plan but neither had Jim. However, fate had decided differently and now he was so glad to have his company and his devotion. He looked across at him. Life without him was unimaginable.

He thought about Kythera. All around the island, green clad hills rose from the curve of beaches. In tiny white-washed villages like his own, bougainvillea, oleander and geraniums flourished pink and purple in defiance of the dry, stony soil. They ate the olives and almonds that grew abundantly on the slopes above the villages and the fruits of the sea that surrounded them. He could see the flocks of sheep and goats shading from the noonday sun under majestic platanos trees. Ah, he could almost taste his mother's arni sti souvla, lamb roasted on the spit with lemon and rosemary.

Now the scenery had changed again. They were travelling through mile upon mile of thick bushland, pale green in spite of a relentless sun beating down from a steely blue sky. He dozed fitfully. Suddenly he jolted awake to see a mob of strange creatures bounding through the trees. They had huge feet and a great long tail. 'Demetrius, Demetrius,' he tried to shake him awake but too late, they were gone. Then the country opened up again and became red dirt broken occasionally by grey stunted trees. The train eased around a bend and the flat nothingness was broken by forests of prickly pear, stalking across the landscape like Frankenstein monsters. On and on, rattling across bridges - but there was no water? The creek beds below them were muddy holes surrounded by lank grass. It was all so different from anything they had ever seen.

Occasionally the carriage became so hot and stuffy they opened a window to let in some fresh air but even the breeze was hot and they closed it again to block out the smell of coal dust. Where was this town? It seemed as though the journey would never end.

When the weather-beaten sign for Charleville finally swung into view, they had been travelling for over 48 hours and had covered some 500 miles. Two dusty, weary passengers alighted from the Western Mail to survey their new surroundings. Sydney and Brisbane had been nothing like this. Charleville was not on the moon, but now they knew they really had come to another side of the world. It was 1909.

In 1868 William Tully, the Government Surveyor, had named the town after Charleville in County Cork, Ireland, where he had spent his youth. He set it out in a grid pattern and named the two main streets after Alfred, the Duke of Edinburgh and Wills, for the explorer of the same name. Now the dusty little town bustled with bullockies and wagons and rang with the cries of the Cobb & Co drivers cracking their whips over sweating horses. The sun was high overhead and a cloud of dust rose from a noisy mob of cattle being herded down the street in front of them. A sign read Wills Street.

It was almost noon and soon a clock was striking the hour. Jimmy's English was now very good and he politely asked a passer-by if he knew the café of Mr Comino. 'Straight down here from the station, then turn right into Alfred Street at the Hotel Charleville.' They walked down a street lined with white cedar trees; horses tethered to posts along the way kept up a steady swish of tails against the swarms of flies. Jimmy explained to his uncle

that a hanging sign advertised **Certified Chemist and Druggist** and underneath **Teeth Carefully Extracted**. Back in Freliganika the barber could be called on to pull a rotten tooth with a pair of large pliers. They passed the Norman hotel and Jimmy read the street sign. It was a strange word, Galatea. At the next corner a building bore the large legend Charleville Hotel - Depot for Cobb's Coaches. 'Ah this is it.' They quickened their pace in anticipation.

Turning into Alfred Street, their steps faltered. They clutched at one another in dismay and disappointment. A few doors down from the Hotel Charleville was Comino's café. Could this be the business the Freeleagues had paid good money for? It was nothing more than a roof over a couple of dirty tables. Had they come all this way for nothing? Harry sank down on his haunches in the dirt to take it all in.

For a moment, it all washed over him again, the fear and despair at being turned away at the Legation in Naples. But, he had managed that disaster and he would manage this one too. They had no choice. They were here and what was a bit of hard work? They had done plenty of that. Only one thing to do, roll up their sleeves and begin.

The first white settler, Luis Janitsky arrived in Charleville in 1865. Now less than 50 years later two young Greeks were making a start in a little cafe in Alfred Street. They opened around the clock.

There were no cabbage rolls served in that first café. That would bring in no customers. They had watched and learned in Sydney and in Brisbane and they knew it had to be good, robust Aussie

tucker: steak and eggs sunny-side up, fish and chips, bread and butter; tea and coffee with plenty of milk and sugar. In America, early Greek restaurants catered to fellow countrymen homesick for familiar food - kotopoulo, lemonata and stifatho. Not here.

Charleville was the hub of a wheel with stock routes radiating out to four States and people soon got to know that these boys kept long hours: business boomed. Eventually they put away the rolled mattresses and moved to a rented house but it was a waste of money, they were hardly ever there. The business was so successful that within 12 months the young men were not only able to enter a new partnership with another Greek and move to new premises, but they also had enough money to pay out the Freeleagus' loan. In later years, Harry relished telling and re-telling the story of the superhuman effort he and Jimmy had made to be free of debt to their relatives. Jimmy learnt that one by heart too.

The new shop in Wills Street, opposite the old Norman hotel, was clean and attractive and now they could afford to furnish with good tables and chairs. Later it became the Bellevue café. They were becoming both respectable and respected, dressed always in spotless white aprons, Jimmy with a cheeky grin and ready wit and Harry, older and more sedate, still groping to express himself in English.

It was 1912 and their world was about to turn again and again. It would be dizzying.



**Subject: Council Assistance Received for remainder of 2017-2018 Financial Year**

**Author: CEO**

**Attachment: Yes**

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## **BACKGROUND**

Attached are the applications for Council Assistance received for the remainder of the financial year. You will notice the Save The Bilby Fund request is for the 2018-2019 financial year and will carry over into the next financial year. .

## **RECOMMENDATION:**

Council decides if it wishes to approve the applications.

<b>Applicant</b>	<b>Contact</b>	<b>Town</b>	<b>Assistance Requested</b>	<b>Waiver Fees</b>	<b>In-Kind</b>	<b>Cash</b>	<b>Total</b>
Save The Bilby Fund	Katherine Lutz	Charleville	Electrical repairs, other trades assistance, waiver of Racecourse hire, hire of tables/chairs, waiver stall fees for one stall at Show, assistance with marketing and advertising. Cash – table and room decorations and pay BBQ Hire	3944	5000	600	9,544.00
Charleville School of Distance Education	Jenny Swadling	Charleville	Waiver of hire fees for Racecourse complex, Showgrounds, & equipment hire for mini schools Sand for high jump area.	10790	5000		15,790.00
Charleville Netball Inc	Madonna Maris	Charleville	Use of electricity for netball season for a period of 5 months from 1/4/18 each Thursday from 5-9pm.		600		600.00
Morven State School P & C Association	Tanya Jukes	Morven	Funding to upgrade pool lifeguard qualifications for 4 people, funding to pay 2 qualified lifeguards an initial \$25/hr for 60 hours (dependent on experience).			5000	5,000.00
Charleville Softball Association Inc.	Demmi Roberts	Charleville	Waiver of hire fees for showground oval	1872			1,872.00
Outback Seniors Games	Maggie Wade	Charleville	Waiver of hire fees for Racecourse Complex (3/5/2018 to 4/5/2018)	617			617.00

