



# SHIRE OF MURWEH

MORVEN - CHARLEVILLE - AUGATHELLA

## Council Meeting

8 MAY 2019



Work has commenced on the Water Tower Mural

MURWEH SHIRE COUNCIL MEETING  
TO BE HELD ON WEDNESDAY 8 MAY 2019

1. Opening Prayer
2. Apologies
3. Confirmation of minutes – Ordinary Meeting 11 April 2019
4. Business arising from minutes
5. Correspondence for members' information
- 6. Councillors to advise on any declaration of personal interest relating to agenda items.**
- 7. Councillors to advise of any update or changes to their Register of Interests**
8. Chief Executive Officers Reports;
  - i. Finance
  - ii. HR/WH&S
  - iii. Tourism
  - iv. Library
  - v. Environment and Health
  - vi. Stock Routes
  - vii. Engineering
9. Correspondence for consideration
10. Closure

MINUTES OF AN ORDINARY MEETING  
OF THE MURWEH SHIRE COUNCIL  
HELD ON THURSDAY, 11 APRIL 2019 AT 9:00AM

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<b>Present</b>	Mayor Annie Liston, Cr Peter Alexander, Cr Lyn Capewell, Cr Shaun Radnedge, A/Chief Executive Officer Mr. Ken Timms.	
<b>Opening Prayer</b>	Fr Peter Doohan delivered a prayer for the guidance of Council.	
<b>Apology</b>	<b>Moved: Cr Alexander</b>	<b>Seconded: Cr Capewell</b>
	"That the apology received from Cr Eckel be accepted."	
	<b><u>Carried</u></b>	
<b>Minutes of Previous Meeting</b>	<b>Moved: Cr Radnedge</b>	<b>Seconded: Cr Capewell</b>
	"That the minutes of the ordinary council meeting held 21 March 2019 be taken as read, confirmed and signed as a correct record of proceedings."	
	<b><u>Carried</u></b>	
<b>Conflict of Interest</b>	No Councillor declared a conflict of interest for any agenda items.	
<b>Attendance</b>	The Acting Director of Corporate Services entered the meeting at 9:06am.	
<b>Financial Report</b>	<b>Moved: Cr Capewell</b>	<b>Seconded: Cr Alexander</b>
	"That the Financial Report be received."	
	<b><u>Carried</u></b>	
<b>Operational Plan Review</b>	<b>Moved: Cr Capewell</b>	<b>Seconded: Cr Alexander</b>
	"That Council as per section 104(7) of the Local Government Act receives the Quarterly Review of the 2018/2019 Operational Plan as presented."	
	<b><u>Carried</u></b>	
<b>Human Resources Report</b>	<b>Moved: Cr Capewell</b>	<b>Seconded: Cr Radnedge</b>
	"That the Human Resources report be received."	
	<b><u>Carried</u></b>	
<b>Workplace Health &amp; Safety Report</b>	<b>Moved: Cr Radnedge</b>	<b>Seconded: Cr Alexander</b>
	"That the Workplace Health and Safety report be received."	
	<b><u>Carried</u></b>	
<b>Tourism Reports</b>	<b>Moved: Cr Radnedge</b>	<b>Seconded: Cr Capewell</b>

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"That the Tourism Section Reports be received."

**Carried**

**Library Report**      **Moved: Cr Radnedge**      **Seconded: Cr Alexander**

"That the report from the Libraries be received."

**Carried**

**Attendance**      The Acting Director of Corporate Services exited the meeting at 9:48am.  
The Director of Environment and Health Services entered the meeting at 9:49am.

**Health & Environment Report**      **Moved: Cr Radnedge**      **Seconded: Cr Capewell**  
"That the report from the Health and Environment Department be received."

**Carried**

**Stock Routes Report**      **Moved: Cr Radnedge**      **Seconded: Cr Capewell**

"That the report from the Stock Routes section can be received."

**Carried**

**Meeting Adjourned**      The meeting adjourned for a morning tea break at 10:00am.

**Meeting Resumed**      The meeting resumed at 10.30am.

**Suspend Standing Orders**      **Moved: Cr Capewell**      **Seconded: Cr Alexander**

"That Council suspends standing orders to receive Mr Alan Balloch from Jardine Lloyd Thompson Australia Pty Ltd to discuss Council's Risk Profile."

**Carried**

**Resume Normal Proceedings**      **Moved: Cr Radnedge**      **Seconded: Cr Capewell**

"That Council resumes normal proceedings."

**Carried**

**Attendance**      The Director of Engineering entered the meeting at 11:15am.

**Engineering Report**      **Moved: Cr Capewell**      **Seconded: Cr Alexander**

"That the report from Engineering Services be received."



MINUTES OF AN ORDINARY MEETING  
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arrangements for executive housing and reports back to Council regarding any recommendations.”

**Carried**

**Meeting Close** There being no further business the Mayor declared the meeting closed at 12.28pm.

Cr A M Liston  
Mayor



**Murweh Shire Council  
Monthly Financial Report  
Meeting 8<sup>th</sup> May 2019**

**Mayor and Councillors  
Murweh Shire Council  
CHARLEVILLE QLD 4470**

Councillors

**Highlights of this month's Financial Report include:**

**Revenue**

Total revenue of \$17.626M to 30 April 2019 represents 59% of the total budget of \$29.5M.

These statements are for 10 months of the financial year and generally would represent 84% of the overall budget.

There are some TMR and Flood claims which are due for payment. In addition to this Council is still waiting for the 2<sup>nd</sup> quarterly payment of the Financial Assistance Grants.

The 2<sup>nd</sup> Rate Levy for 2018/2019 is now overdue. There is approximately \$1.1M in arrears.

**Expenses**

Total expenditure of \$18.157M to 30 April 2019 represents 90% of the total budgeted expenditure of \$20.1M.

Some expenses are slightly over budget and these are being monitored by Management. Further some expenses should be realised as capital.

**Outcome**

There is currently a cash deficit of \$0.531M.

## Capital Works

See the Capital Funding Report 2018 – 19 for details of all projects.

1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding – budget V's actual
5. Road Works – budget V's actual

### 1. Cash Position at 30 April 2019

<b>CASH AT BANK</b>							
Operating Account				\$307,122			
<b>SHORT TERM INVESTMENTS</b>							
National Bank of Australia			\$	-			
QTC Cash Fund				\$4,682,903			
				<u>\$ 4,990,025</u>			
The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors.							
Cash backed <b>Current Liabilities</b> (AL,LSL,SL,RDO)				\$2,155,706			
				<u>\$ 2,155,706</u>			
Balance of recoverable <b>debtors</b> - estimated <b>creditors</b> :							
(	\$412,149	-	\$238,484	)	\$	173,665	
Plus cash surplus	\$	4,990,025	-	\$	2,155,706	\$	2,834,319
<b>Working Capital</b>							<u>\$ 3,007,984</u>



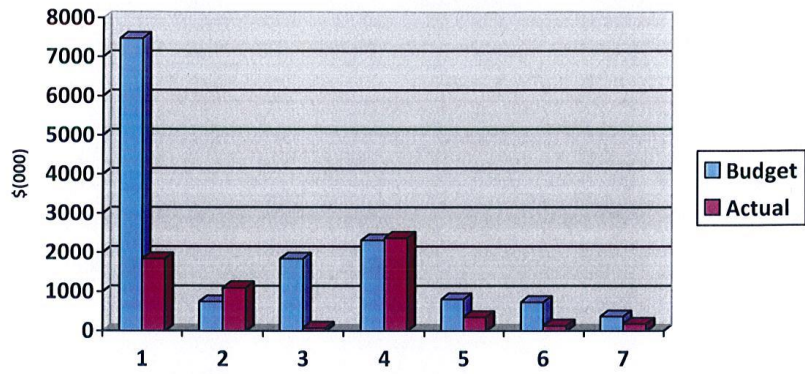
## 2. Monthly Cash Flow Estimate: May 2019

Receipts		Expenditure	
Rates	\$300,000	Payroll	\$800,000
Fees & Charges	\$3,000	Creditor Payments	\$1,500,000
Debtors	\$250,000	Loan Payments	\$85,000
Grants/Claims/Loan QTC	\$3,000,000	Lease Payments	\$4,000
<b>Total</b>	<b>\$3,553,000</b>	<b>Total</b>	<b>\$2,389,000</b>
<b>Therefore cash is expected to increase by</b>		<b>\$1,164,000</b>	<b>in the period.</b>

## 3. Comparative Data

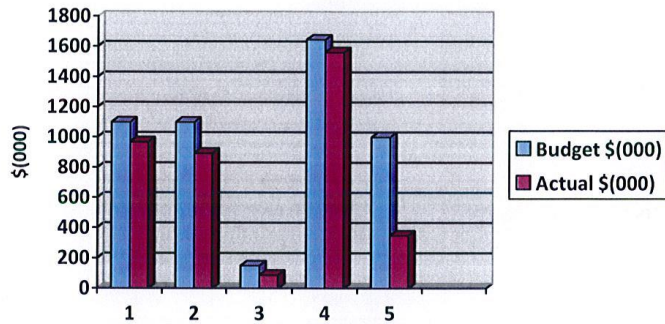
	April 2019	April 2018	April 2017
	\$000	\$000	\$000
Cash position	\$4,990	\$5,986	\$3,996
Working capital	\$3,008	\$3,767	\$2,816
Rate arrears	\$1,141	\$1,129	\$870
Outstanding debtors	\$412	\$186	\$1,119
Current creditors	\$239	\$159	\$37
Total loans	\$2,793	\$2,991	\$3,487

4. Capital Funding: Year to 30 April 2019



		Budget \$(000)	Actual \$(000)	% of Budget
	<b>Total Capital Funding</b>	<b>\$14,341</b>	<b>\$6,053</b>	42.21%
1	Buildings / Other Structures	\$7,474	\$1,839	24.61%
2	Plant & Equipment / Furniture & Fittings	\$750	\$1,104	147.20%
3	Charleville Airport Upgrade	\$1,840	\$78	4.24%
4	Road Infrastructure	\$2,369	\$2,369	100.00%
5	Water & Sewerage Infrastructure	\$805	\$348	43.23%
6	Office Equip	\$735	\$134	18.23%
7	QTC - Loan Redemption	\$368	\$181	49.18%

### 5. Road Works Expenditure: Year to 30 April 2019



		Budget \$(000)	Expended YTD Actual \$(000)	% of Budget Expended
	<b>Total Road Expenditure</b>	\$4,995	\$3,860	77%
1	<b>Rural Roads</b>	\$1,100	\$968	88%
2	<b>Town Streets</b>	\$1,100	\$894	81%
3	<b>Private Works</b>	\$150	\$88	59%
4	<b>RMPC Works</b>	\$1,645	\$1,562	95%
5	<b>Flood Damage</b>	\$1,000	\$348	35%
6	<b>Other</b>			

### 6. ATTACHMENTS

- Capital Funding Detail
- Rate Arrears Summary
- Revenue & Expenditure Summary
- Balance Sheet

**Capital Expenditure** as at 30 April 2019

Projects					Funding Sources							Asset Class*
Asset Class/GL Number	Asset Category/Class	Project Description	Actual to date	% of budget	Budgeted Project Costs	Grants (RZR, other Federal)	Grants/Contribution (TIDS, other State,	Work for Qld	Other Contribution	Reserves	General Revenue (budget amt less external funding)	
Airport	8000-3550-0	Runway Resheet			\$300,000						\$300,000	Airport Infrastructure
<b>242-4000-0</b>	8000-3501-0	RFDS Apron Lighting	\$39,098	97.75%	\$40,000				\$10,000		\$30,000	Airport Infrastructure
	8000-3600-0	Airport Furniture	\$28,547	135.94%	\$21,000							
	8000-1751-0	Fencing, runway linemarking, installation of screening equipment	\$9,860	0.66%	\$1,500,000	\$1,500,000					\$0	Airport Infrastructure
	<b>Sub total</b>		<b>\$77,505</b>	<b>4.16%</b>	<b>\$1,861,000</b>	<b>\$1,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$330,000</b>	
Land	8000-0070	Industrial Estate Infrastructure (Drought Comm)	\$37,913	7.58%	\$500,000	\$500,000					\$0	Land development
<b>589-4000</b>	<b>Sub total</b>		<b>\$37,913</b>	<b>7.58%</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Buildings	8000-1760-0	Community housing (\$440K 2017-18)	\$251,604	100.24%	\$251,000						\$251,000	Buildings
<b>360-4000-0</b>	8000-1899-0	Tiles Morven			\$5,000						\$5,000	Buildings
	8000-1900-0	Upgrade to toilets at depot			\$50,000						\$50,000	Buildings
	8000-1898-0	W4Qld 2017/18 - Planetarium at Cosmos	\$236		\$185,713			\$185,713			\$0	Buildings
	8000-1750	Arts & Craft Centre	\$6,028		\$0							
	8000-1885-0	Planetarium at Cosmos (BoR)	\$479,331	75.49%	\$635,000		\$500,000				\$135,000	Buildings
	8000-1768-0	W4Qld 2017/18 - Tourism Information Centre	\$3,922	4.41%	\$88,880			\$88,880			\$0	Buildings
	8000-1895-0	W4Qld 2017/18 - Augathella Town Hall upgrade	\$107,170	71.96%	\$148,920			\$148,920			\$0	Buildings
	8000-1886-0	Drought Communities Augathella Projects \$125K for clearing & \$125K for Smiley Museum	\$79,322	31.73%	\$250,000	\$250,000					\$0	Buildings
	8000-1890-0	Drought Comm - New VIC Morven	\$112,154	44.86%	\$250,000	\$250,000					\$0	Buildings
	8000-1747-0	Community housing projects	\$18,672	37.34%	\$50,000						\$50,000	Buildings
	8000-1896-0	Tiles at racecourse toilet	\$8,066	53.77%	\$15,000						\$15,000	Buildings
	8000-1897-0	Erect shed at depot	\$13,285	53.14%	\$25,000						\$25,000	Buildings
	<b>Sub total</b>		<b>\$1,079,790</b>	<b>55.25%</b>	<b>\$1,954,513</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$423,513</b>	<b>\$0</b>	<b>\$0</b>	<b>\$531,000</b>	
Other Structures	8000-1892-0	Morven Rail Hub	\$69,647	1.67%	\$4,181,157	\$4,181,157					\$0	Other Structures
<b>370-4000-0</b>	8000-1781-0	WWII Tourism project	\$291	0.88%	\$33,000						\$33,000	Other Structures
	8000-2357-0	Lighting Netball court	\$23,255	116.28%	\$20,000						\$20,000	Other Structures
	8000-2358-0	Charleville Pool - Expansion Joints			\$10,000						\$10,000	Other Structures
	8000-2359-0	Charleville Pool - Painting	\$63,000	105.00%	\$60,000						\$60,000	Other Structures
	8000-2350-0	W4Qld 2017/18 - Shire Parks Landscaping	\$164,008	65.24%	\$251,375			\$251,375			\$0	Other Structures
	8000-2351-0	W4Qld 2017/18 - Shire Parks Streetscape	\$162,454	88.09%	\$184,413			\$184,413			\$0	Other Structures
	8000-2355-0	W4Qld 2017/18- Half pipe skate park	\$77,206	77.21%	\$100,000			\$100,000			\$0	Other Structures
	8000-2360	Swimming pool equipment	\$17,631									
	8000-2361	Nebine Tennis Court Refurbishment	\$50,110									
	8000-1772-0	Painting Mural Tower	\$845	1.69%	\$50,000				\$15,000		\$35,000	Other Structures

	8000-2352-0	W4Qld 2017/18 - Town Entrance Augathella	\$26,060	74.46%	\$35,000			\$35,000			\$0	Other Structures
	8000-2353-0	W4Qld 2017/18 - Town Entrance Morven	\$29,742	84.98%	\$35,000			\$35,000			\$0	Other Structures
	8000-2354-0	W4Qld 2017/18 - Town Entrance Charleville	\$74,595	124.33%	\$60,000			\$60,000			\$0	Other Structures
	<b>Sub total</b>		<b>\$758,844</b>	<b>15.12%</b>	<b>\$5,019,945</b>	<b>\$4,181,157</b>	<b>\$0</b>	<b>\$665,788</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$158,000</b>	
Plant replace	8000-1200-0	Heavy and Light Plant	\$1,103,547	147.14%	\$750,000						\$750,000	Plant & Equipment
<b>445-4000-0</b>	<b>Sub total</b>		<b>\$1,103,547</b>	<b>147.14%</b>	<b>\$750,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$750,000</b>	
Roads	8000-2301-0	Footpaths Annual allocation	\$84,848	56.57%	\$150,000						\$150,000	Roads Infrastructure
<b>525-4000-0</b>	8000-2302-0	Kerb & Channel Annual allocation	\$113,175	113.18%	\$100,000						\$100,000	Roads Infrastructure
	8000-3014-0	R2R/TIDS Killarney 54.7-58.1	\$2,867									
	8000-3015	R2R/TIDS Mt Tabor 40.14-43.34	\$0									
	8000-3026	Adavale Rd 61.75-66.75	\$14,779									
	8000-3042-0	R2R/TIDS Adavale Rd 51.6-60.4	\$977,307	101.80%	\$960,000	\$480,000	\$480,000				\$0	Roads Infrastructure
	8001-3042-0	R2R/TIDS Adavale Rd 60.4-62.82	\$261,605		\$252,257							
	8000-3040-0	R2R/TIDS Killarney Rd 58.1-64.66	\$825,525	95.99%	\$860,000	\$430,000	\$430,000				\$0	Roads Infrastructure
	8000-3041-0	R2R/TIDS Biddenham Rd 34.28-36.75	\$88,826		\$240,000	\$240,000	\$0				\$0	Roads Infrastructure
	<b>Sub total</b>		<b>\$2,368,932</b>	<b>92.45%</b>	<b>\$2,562,257</b>	<b>\$1,150,000</b>	<b>\$910,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	
Water	8000-5252-0	Water Mains Augathella	\$91,967	91.97%	\$100,000						\$100,000	Water
<b>555-4000-0</b>	8000-5260-0	Water Mains Morven	\$55,607		\$100,000						\$100,000	Water
	8000-5255-0	Pump Shed Airport C'ville	\$9,602	0.00%	\$0							
	8000-5253-0	PS 3 new switch board	\$9,627	0.00%	\$0							
	8000-5254-0	Water Mains Charleville	\$95,097	63.40%	\$150,000						\$150,000	Water
	8000-5270-0	Water Mains Jupp Street	\$24,145	0.00%	\$0							
	8000-5200-0	W4Qld 2017/18 - Water Infrastructure Installation (Bore)			\$200,000			\$200,000			\$0	Water
	<b>Sub total</b>		<b>\$286,045</b>	<b>52.01%</b>	<b>\$550,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$350,000</b>	
Sewerage	8000-5300-4300	Sewerage Augathella			\$50,000						\$50,000	Sewerage
<b>585-4000-0</b>	8000-5300-4400	Sewerage Charleville	\$25,125		\$150,000						\$150,000	Sewerage
	8000-5300-4200	UV disinfection - Augathella	\$37,030		\$45,000						\$45,000	Sewerage
	8000-5300-4100	STP Generator - Charleville			\$10,000						\$10,000	Sewerage
	<b>Sub total</b>		<b>\$62,155</b>	<b>24.37%</b>	<b>\$255,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$255,000</b>	
Office Equip	8000-1783-0	New servers	\$68,026	97.18%	\$70,000						\$70,000	Office equipment
<b>597-4000-0</b>	8000-1774-0	Communications		0.00%	\$90,000						\$90,000	Office equipment
	8000-1782-0	Desktop PC's		0.00%	\$15,000						\$15,000	Office equipment
	8000-1784-0	New survey equipment	\$38,485	128.28%	\$30,000						\$30,000	Office equipment
	8000-1786-0	LG Subsidy - Wireless		0.00%	\$500,000		\$300,000				\$200,000	Office equipment
	8000-1787-0	Telescope Cosmos	\$27,273	90.91%	\$30,000						\$30,000	Office equipment
	<b>Sub total</b>		<b>\$133,784</b>	<b>18.20%</b>	<b>\$735,000</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$435,000</b>	
	<b>Total Capital</b>		<b>\$705,293</b>	<b>5.07%</b>	<b>\$13,914,458</b>	<b>\$7,831,157</b>	<b>\$1,710,000</b>	<b>\$1,289,301</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$3,059,000</b>	
Int & Redemp		Current Loans Payments	\$181,000		\$368,028							
<b>640/672-5000</b>	<b>Sub total</b>		<b>\$181,000</b>	<b>49.18%</b>	<b>\$368,028</b>							
<b>GRAND TOTAL</b>			<b>\$6,089,515</b>	<b>41.84%</b>	<b>\$14,555,743</b>	<b>\$7,831,157</b>	<b>\$1,710,000</b>	<b>\$1,289,301</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$3,059,000</b>	

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 84% of year elapsed. To Level 4. Excludes committed costs)  
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2019 Printed(KENT): 01-05-2019 08:17:15

		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)	
		30 Apr 2019	Budget	30 Apr 2019	Budget	30 Apr 2019	Budget
1000-0001	EXECUTIVE MANAGEMENT						
1100-0002	CORP GOVERNANCE SUB PROGRAM	0.00	0	330,727.77	458,709	(330,727.77)	(458,709)
1200-0002	SPECIAL OPERATIONS SUB PROGRAM	0.00	0	9,841.86	12,848	(9,841.86)	(12,848)
1300-0002	DISASTER MANAGEMENT SUB PROGRAM	17,103.24	22,425	43,041.81	76,870	(25,938.57)	(54,445)
1500-0002	HUMAN RESOURCES SUB PROGRAM	0.00	1,000	127,542.64	157,530	(127,542.64)	(156,530)
1000-0001	EXECUTIVE MANAGEMENT	17,103.24	23,425	511,154.08	705,957	(494,050.84)	(682,532)
2000-0001	CORPORATE SERVICES						
2100-0002	REVENUE SUB PROGRAM	5,640,741.74	8,820,917	0.00	0	5,640,741.74	8,820,917
2200-0002	STORES OPERATION SUB PROGRAM	0.00	0	50,678.60	101,000	(50,678.60)	(101,000)
2300-0002	ADMINISTRATION SUB PROGRAM	58,500.00	58,500	2,041,823.21	2,382,111	(1,983,323.21)	(2,323,611)
2400-0002	FINANCE SUB PROGRAM	0.00	0	26,870.23	31,674	(26,870.23)	(31,674)
2500-0002	ONCOSTS SUB PROGRAM	0.00	0	325,139.43	(2,000)	(325,139.43)	2,000
2600-0002	LIBRARY SUB PROGRAM	12,325.95	7,000	214,403.22	265,500	(202,077.27)	(258,500)
2700-0002	AERODROMES SUB PROGRAM	306,550.28	354,000	823,373.08	770,670	(516,822.80)	(416,670)
2800-0002	AREA PROMOTION/DEVT SUB PRO						
2800-0003	ECONOMIC DEVELOPMENT	2,276,389.77	8,927,646	331,563.49	379,138	1,944,826.28	8,548,508
2805-0003	COUNCIL HOUSING	0.00	0	75,146.59	96,500	(75,146.59)	(96,500)
2815-0003	CULTURAL DEVELOPMENT	25,000.00	25,000	130,736.56	180,000	(105,736.56)	(155,000)
2820-0003	TOURISM & PROMOTION						
2855-0004	COSMOS CENTRE	355,848.65	472,000	1,137,394.96	1,123,246	(781,546.31)	(651,246)
2820-0003	TOURISM & PROMOTION	355,848.65	472,000	1,137,394.96	1,123,246	(781,546.31)	(651,246)
2880-0003	LAND FOR RESALE	0.00	0	14,482.01	18,002	(14,482.01)	(18,002)
2800-0002	AREA PROMOTION/DEVT SUB PRO	2,657,238.42	9,424,646	1,689,323.61	1,796,886	967,914.81	7,627,760
2000-0001	CORPORATE SERVICES	8,675,356.39	18,665,063	5,171,611.38	5,345,841	3,503,745.01	13,319,222
3200-0001	HEALTH/ENVIRONMENTAL SERVICES						
3200-0002	SPORT, REC & COMMUNITY FACILITIES						
3200-0003	SPORTS & RECREATION FACILITIES						
3200-0004	PARKS GARDENS & RESERVES	0.00	0	975,995.38	1,070,200	(975,995.38)	(1,070,200)
3220-0004	RACECOURSE	28,526.11	35,000	112,892.75	180,000	(84,366.64)	(145,000)
3240-0004	SWIMMING POOLS	0.00	0	217,205.37	355,200	(217,205.37)	(355,200)
3200-0003	SPORTS & RECREATION FACILITIES	28,526.11	35,000	1,306,093.50	1,605,400	(1,277,567.39)	(1,570,400)

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 84% of year elapsed. To Level 4. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2019

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	REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)				
	30 Apr 2019	Budget	30 Apr 2019	Budget	30 Apr 2019	Budget			
3260-0003 COMMUNITY FACILITIES									
3260-0004 TELEVISION	0.00	0%	500	24,453.53	82%	30,000	(24,453.53)	83%	(29,500)
3270-0004 HALLS & CENTRES	32,421.89	132%	24,500	236,203.91	100%	235,900	(203,782.02)	96%	(211,400)
3280-0004 SHOWGROUNDS	20,572.29	79%	26,000	200,332.07	78%	256,000	(179,759.78)	78%	(230,000)
3290-0004 CEMETERIES & MEMORIALS	38,147.70	109%	35,000	113,920.11	104%	110,000	(75,772.41)	101%	(75,000)
3320-0004 PUBLIC CONVENIENCES	0.00	0%	0	121,163.24	79%	152,900	(121,163.24)	79%	(152,900)
3330-0004 AGED CARE	63,683.01	58%	110,000	129,083.19	92%	140,600	(65,400.18)	214%	(30,600)
3260-0003 COMMUNITY FACILITIES	154,824.89	79%	196,000	825,156.05	89%	925,400	(670,331.16)	92%	(729,400)
3200-0002 SPORT, REC & COMMUNITY FACILITIES	183,351.00	79%	231,000	2,131,249.55	84%	2,530,800	(1,947,898.55)	85%	(2,299,800)
3400-0002 ENVIRONMENTAL SUB PROGRAM									
3410-0003 COMMUNITY HEALTH	18,842.44	164%	11,500	52,533.22	62%	84,200	(33,690.78)	46%	(72,700)
3435-0003 ANIMAL CONTROL	59,459.40	120%	49,500	212,550.66	91%	234,500	(153,091.26)	83%	(185,000)
3460-0003 RESERVES	0.00	0%	0	138,136.58	94%	147,500	(138,136.58)	94%	(147,500)
3475-0003 STOCK ROUTES	0.00	0%	1,000	221,120.16	61%	360,600	(221,120.16)	61%	(359,600)
3400-0002 ENVIRONMENTAL SUB PROGRAM	78,301.84	126%	62,000	624,340.62	76%	826,800	(546,038.78)	71%	(764,800)
3500-0002 REFUSE MANAGEMENT SUB PROGRAM									
3500-0004 CHARLEVILLE REFUSE MANAGEMENT	517,992.59	105%	492,255	386,593.68	82%	473,352	131,398.91	695%	18,903
3540-0004 MORVEN REFUSE MANAGEMENT	22,464.50	102%	22,063	21,822.41	49%	44,405	642.09	-3%	(22,342)
3570-0004 AUCATHELLA REFUSE MANAGEMENT	50,064.46	101%	49,406	15,137.73	60%	25,400	34,926.73	145%	24,006
3500-0002 REFUSE MANAGEMENT SUB PROGRAM	590,521.55	105%	563,724	423,553.82	78%	543,157	166,967.73	812%	20,567
3200-0001 HEALTH/ENVIRONMENTAL SERVICES	852,174.39	99%	856,724	3,179,143.99	82%	3,900,757	(2,326,969.60)	76%	(3,044,033)
4000-0001 ENGINEERING SERVICES									
4100-0002 ENGINEERING OFFICE SUB PROGRAM	0.00	0%	0	3,136,087.02	90%	3,498,580	(3,136,087.02)	90%	(3,498,580)
4200-0002 BUILDING & PLANNING SUB PROGRAM	25,441.00	102%	25,000	85,531.10	120%	71,000	(60,090.10)	131%	(46,000)
4300-0002 PLANT OPERATIONS SUB PROGRAM	72,968.87	77%	95,000	(194,372.30)	32%	(600,800)	267,341.17	38%	695,800
4400-0002 PRIVATE WORKS ACTIVITIES	2,804,023.82	68%	4,140,401	1,950,417.32	83%	2,350,000	853,606.50	48%	1,790,401
4500-0002 OTHER ROAD ACTIVITIES SUB PROGRAM	2,570,844.07	75%	3,433,678	2,552,037.19	81%	3,136,489	18,806.88	6%	297,189
4000-0001 ENGINEERING SERVICES	5,473,277.76	71%	7,694,079	7,529,700.33	89%	8,455,269	(2,056,422.57)	270%	(761,190)
5100-0001 WATER & SEWERAGE SERVICES									
5100-0002 WATER SUPPLY ACTIVITIES SUB PROGRAM									
5100-0003 CHARLEVILLE WATER	1,416,648.15	106%	1,337,372	535,867.96	87%	618,080	880,780.19	122%	719,292

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MURWEH SHIRE COUNCIL (Budget for full year)

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		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)				
		30 Apr 2019	Budget	30 Apr 2019	Budget	30 Apr 2019	Budget			
5200-0003	MORVEN WATER	92,827.37	103%	89,746	112,404.97	110%	102,000	(19,577.60)	160%	(12,254)
5300-0003	AUGATHELLA WATER	197,234.00	115%	171,214	113,434.98	68%	166,075	83,799.02	>999%	5,139
5390-0003	WATER DEPRECIATION	0.00	0%	0	399,638.80	197%	203,300	(399,638.80)	197%	(203,300)
5100-0002	WATER SUPPLY ACTIVITIES SUB PROGRAM	1,706,709.52	107%	1,598,332	1,161,346.71	107%	1,089,455	545,362.81	107%	508,877
5400-0002	SEWERAGE ACTIVITIES SUB PROGRAM									
5400-0003	CHARLEVILLE SEWERAGE	824,043.33	102%	806,416	274,317.72	65%	420,000	549,725.61	142%	386,416
5450-0003	AUGATHELLA SEWERAGE	76,869.71	101%	76,212	42,646.38	107%	40,000	34,223.33	95%	36,212
5490-0003	SEWERAGE DEPRECIATION	0.00	0%	0	286,872.47	143%	200,300	(286,872.47)	143%	(200,300)
5400-0002	SEWERAGE ACTIVITIES SUB PROGRAM	900,913.04	102%	882,628	603,836.57	91%	660,300	297,076.47	134%	222,328
5100-0001	WATER & SEWERAGE SERVICES	2,607,622.56	105%	2,480,960	1,765,183.28	101%	1,749,755	842,439.28	115%	731,205
TOTAL REVENUE AND EXPENDITURE		17,625,534.34	59%	29,720,251	18,156,793.06	90%	20,157,579	(531,258.72)	-6%	9,562,672



(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 84% of year elapsed. To Details. Excludes committed costs)  
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2019 Printed(KENT): 01-05-2019 08:18:17

	OPENING BALANCE	YEAR TO DATE 30 Apr 2019		BUDGET	CURRENT BALANCE 30 Apr 2019		BUDGET	
<b>CURRENT ASSETS</b>								
=====								
0100-0001	<b>CURRENT ASSETS</b>							
0105-3000	Cash at Bank - General Account	429,847.86	(122,725.65)	-53%	233,537	307,122.21	46%	663,385
0110-3000	Cash on Hand	1,570.00	1,247.16	---	0	2,817.16	179%	1,570
0115-3000	QTC - Cash Investments	6,773,518.85	(2,090,616.09)	---	0	4,682,902.76	69%	6,773,519
0116-3000	NAB - Term Deposits	0.00	0.00	0%	0	0.00	0%	0
0117-3000	Cash: Cosmos Centre Float	400.00	400.00	---	0	800.00	200%	400
0118-3000	Cash: Visitor Info Centre	0.00	300.00	---	0	300.00	---	0
0120-3000	Accounts Receivable - Rates	774,676.89	366,072.89	---	0	1,140,749.78	147%	774,677
0121-3000	Acct Rec - Rates EOY Receipts	259,534.64	0.00	0%	0	259,534.64	---	0
0127-3000	Provision for Doubtful Rates	0.00	0.00	0%	0	0.00	0%	0
0130-3000	Stores and Materials	210,155.81	29,509.67	---	0	239,665.48	114%	210,156
0132-3000	Inventory - Cosmos Centre	37,155.55	0.00	0%	0	37,155.55	120%	30,876
0140-3000	Prepaid Expenses	75,297.12	(75,297.12)	---	0	0.00	0%	76,209
0147-3000	Accrued Revenue - General	956,798.72	(956,798.72)	---	0	0.00	0%	0
0150-3000	Workers Compensation Receivable	33,830.86	(605.41)	---	0	33,225.45	87%	38,262
0155-3000	Accounts Receivable - Debtors	2,369,273.56	(1,957,123.67)	---	0	412,149.89	17%	2,369,274
0156-3000	Accts Rec - Debtors EOY Receipts	(125,000.00)	125,000.00	---	0	0.00	0%	0
0160-3000	Provision for Doubtful Debts	0.00	0.00	0%	0	0.00	0%	0
0165-3000	GST Receivable/Suspense	(69,244.97)	161,848.84	---	0	92,603.87	-134%	(69,245)
0170-3000	Residential Land for Resale	0.00	0.00	0%	0	0.00	0%	0
0100-0001	<b>CURRENT ASSETS TOTAL</b>	<b>11,727,814.89</b>	<b>(4,518,788.10)</b>	<b>&lt;999%</b>	<b>233,537</b>	<b>7,209,026.79</b>	<b>66%</b>	<b>10,869,083</b>
	<b>TOTAL CURRENT ASSETS</b>	<b>11,727,814.89</b>	<b>(4,518,788.10)</b>	<b>&lt;999%</b>	<b>233,537</b>	<b>7,209,026.79</b>	<b>66%</b>	<b>10,869,083</b>

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 84% of year elapsed. To Details. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2019

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		OPENING	YEAR TO DATE		CURRENT BALANCE	
		BALANCE	30 Apr 2019	BUDGET	30 Apr 2019	BUDGET
NON-CURRENT ASSETS						
=====						
0200-0001	NON-CURRENT ASSETS					
0200-4000	Land at Cost	0.00	0.00	0%	0	0
0205-4000	Land for Resale	0.00	0.00	0%	0	0
0210-4000	Land at Valuation	3,438,638.30	0.00	0%	0	3,438,638.30
0211-4000	Land Improvements at Valuation	0.00	0.00	0%	0	0.00
0215-4000	Land Clearing Account	71,697.01	0.00	0%	0	71,697.01
0217-4000	WIP - Land Improvements	3,536.27	0.00	0%	0	3,536.27
0221-4000	Aerodrome Landing Strip at Cost	0.00	0.00	0%	0	0.00
0231-4000	Aerodrome Landing Strip at Valuation	13,819,360.07	0.00	0%	0	13,819,360.07
0241-4000	Accum Depn - Aerodrome Landing Strip	(3,891,976.39)	(265,639.50)	81%	(329,700)	(4,157,615.89)
0242-4000	WIP - Aerodrome Upgrade	0.00	84,534.40	5%	1,861,000	84,534.40
0300-4000	Buildings at Cost	4,837,932.53	0.00	0%	0	4,837,932.53
0310-4000	Buildings at Valuation	56,028,887.33	0.00	0%	0	56,028,887.33
0320-4000	Accum Depn - Buildings	(20,436,932.02)	(799,789.52)	148%	(539,270)	(21,236,721.54)
0330-4000	Other Structures at Cost	166,800.55	0.00	0%	0	166,800.55
0340-4000	Other Structures at Valuation	8,159,113.88	0.00	0%	0	8,159,113.88
0350-4000	Accum Depn - Other Structures	(2,528,843.41)	(176,716.66)	117%	(151,567)	(2,705,560.07)
0360-4000	WIP - Buildings	664,243.66	1,105,723.08	59%	1,877,058	1,769,966.74
0370-4000	WIP - Other Structures	487,771.25	744,669.87	15%	4,973,588	1,232,441.12
0380-4000	Parks at Cost	410,026.18	0.00	0%	0	410,026.18
0381-4000	Accum Depn - Parks	(377,867.17)	(55,041.99)	15%	(365,200)	(432,909.16)
0382-4000	WIP - Parks	0.00	0.00	0%	0	0.00
0383-4000	Parks at Valuation	1,937,651.00	0.00	0%	0	1,937,651.00
0400-4000	Equipment	1,745,950.49	(76,856.00)	---	0	1,669,094.49
0410-4000	Accum Depn - Equipment	(1,115,811.05)	(18,816.96)	72%	(26,200)	(1,134,628.01)
0411-4000	Plant	12,038,216.25	508,060.88	---	0	12,546,277.13
0415-4000	Accum Depreciation - Plant	(6,049,079.23)	(110,778.13)	16%	(712,200)	(6,159,857.36)
0420-4000	Furniture and Fittings	2,112,888.28	0.00	0%	0	2,112,888.28
0430-4000	Accum Depn - Furniture and Fittings	(2,630,872.15)	75,729.45	-387%	(19,560)	(2,555,142.70)
0445-4000	Plant Clearing Account	740,756.18	(218,309.73)	-29%	750,000	522,446.45
0500-4000	Road Infrastructure at Cost	0.00	0.00	0%	0	0.00
0510-4000	Road Infrastructure at Valuation	324,540,794.13	0.00	0%	0	324,540,794.13
0520-4000	Accum Depn - Road Infrastructure	(54,284,440.61)	(2,479,601.68)	91%	(2,729,830)	(56,764,042.29)
0525-4000	WIP - Road Infrastructure	107,508.80	2,368,932.22	92%	2,562,257	2,476,441.02
0530-4000	Water Infrastructure at Cost	0.00	0.00	0%	0	0.00
0540-4000	Water Infrastructure at Valuation	27,951,158.64	0.00	0%	0	27,951,158.64
0550-4000	Accum Depn - Water Infrastructure	(12,175,613.46)	(399,638.80)	197%	(203,300)	(12,575,252.26)
0555-4000	WIP - Water Infrastructure	87,384.02	285,698.86	51%	560,000	373,082.88
0560-4000	Sewerage Infrastructure at Cost	0.00	0.00	0%	0	0.00
0570-4000	Sewerage Infrastructure at Valuation	23,537,285.63	0.00	0%	0	23,537,285.63
0580-4000	Accum Depn - Sewerage Infrastructure	(11,955,532.05)	(286,872.47)	143%	(200,300)	(12,242,404.52)
0585-4000	WIP - Sewerage Infrastructure	0.00	62,155.00	24%	255,000	62,155.00

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		OPENING	YEAR TO DATE		CURRENT BALANCE		
		BALANCE	30 Apr 2019	BUDGET	30 Apr 2019	BUDGET	
0586-4000	WIP - Aurora Estate Stage 2	12,067.70	0.00	0%	0	12,067.70	100%
0587-4000	WIP - Aurora Estate Stage 3	18,650.00	0.00	0%	0	18,650.00	100%
0588-4000	WIP State Gov - Bradleys Gully Div	0.00	0.00	0%	0	0.00	0%
0589-4000	WIP - Industrial Estate	0.00	29,850.52	6%	500,000	29,850.52	6%
0595-4000	Residential Land Resale (NCA)	0.00	0.00	0%	0	0.00	0%
0597-4000	Equipment Clearing Account	0.00	106,510.66	14%	735,000	106,510.66	16%
0200-0001	NON-CURRENT ASSETS TOTAL	367,471,350.61	483,803.50	5%	8,796,776	367,955,154.11	116%
	TOTAL NON-CURRENT ASSETS	367,471,350.61	483,803.50	5%	8,796,776	367,955,154.11	116%
	TOTAL ASSETS	379,199,165.50	(4,034,984.60)	-45%	9,030,313	375,164,180.90	115%
<b>CURRENT LIABILITIES</b>							
<b>0600-0001 CURRENT LIABILITIES</b>							
0600-5000	Accounts Payable	0.00	238,483.95	---	0	238,483.95	---
0605-5000	Accrued Expenses - All	2,232,775.81	(2,232,775.81)	---	0	0.00	0%
0610-5000	Fire Services Levy Payable	0.00	22,470.35	---	0	22,470.35	58%
0612-5000	Unearned Revenue	1,032,463.32	(1,032,463.32)	---	0	0.00	0%
0625-5000	Payroll Suspense	0.00	0.00	0%	0	0.00	0%
0630-5000	Wages Advance	0.00	0.00	0%	0	0.00	0%
0632-5000	RDO & Toil Accumulated	17,545.30	(6,112.14)	---	0	11,433.16	57%
0635-5000	Stock Routes Fees Payable	37,218.43	3,624.92	---	0	40,843.35	110%
0636-5000	Finance Lease - Current	0.00	0.00	0%	0	0.00	0%
0640-5000	Office Extension Current Loan	16,073.44	(11,970.72)	74%	(16,122)	4,102.72	-25%
0645-5000	Cosmos Centre Current Loan	34,940.30	(26,023.28)	74%	(35,047)	8,917.02	-25%
0650-5000	Medical Centre Current Loan	28,998.65	(21,603.67)	74%	(29,083)	7,394.98	-25%
0660-5000	Roadworks Current Loan	0.00	0.00	0%	(119,543)	0.00	0%
0665-5000	Plant Replacement Current Loan	0.00	0.00	0%	0	0.00	0%
0666-5000	Plant Replacement No 2 Current Loan	0.00	0.00	0%	0	0.00	0%
0670-5000	Residential Develop Current Loan	129,720.93	(96,596.59)	74%	(130,121)	33,124.34	-25%
0671-5000	Flood Mitigation Current Loan	127,537.06	(88,857.19)	---	0	38,679.87	465%
0672-5000	Airport Upgrade Current Loan	38,059.71	(28,459.34)	75%	(38,112)	9,600.37	-25%
0675-5000	Annual Leave payable	884,115.93	(112,648.79)	---	0	771,467.14	87%
0680-5000	Long Service Leave Payable	1,282,451.31	(83,135.48)	---	0	1,199,315.83	98%
0685-5000	Sick Leave Payable	195,056.57	(21,566.78)	---	0	173,489.79	88%
0690-5000	Land Rebate Holding Account	(7,000.00)	0.00	0%	0	(7,000.00)	100%
0699-5000	Suspense Account: General Account	6,120.15	(6,091.99)	---	0	28.16	0%
0600-0001	CURRENT LIABILITIES TOTAL	6,056,076.91	(3,503,725.88)	952%	(368,028)	2,552,351.03	125%

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 84% of year elapsed. To Details. Excludes committed costs)  
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2019 Printed(KENT): 01-05-2019 08:18:17

	OPENING BALANCE	YEAR TO DATE 30 Apr 2019		BUDGET	CURRENT BALANCE 30 Apr 2019		BUDGET
TOTAL CURRENT LIABILITIES	6,056,076.91	(3,503,725.88)	952%	(368,028)	2,552,351.03	125%	2,045,482
NON-CURRENT LIABILITIES							
=====							
0700-0001 NON-CURRENT LIABILITIES							
0700-6000 Non-Current Long Service Leave	70,900.48	0.00	0%	0	70,900.48	57%	124,575
0701-6000 Finance Lease - Non current	0.00	0.00	0%	0	0.00	0%	0
0740-6000 Office Extension Non-Current Loan	57,070.40	0.00	0%	0	57,070.40	78%	73,192
0745-6000 Cosmos Centre Non-Current Loan	124,067.92	0.00	0%	0	124,067.92	78%	159,114
0750-6000 Medical Centre Non-Current Loan	152,185.48	0.00	0%	0	152,185.48	84%	181,268
0760-6000 Roadworks Non-Current Loan	0.00	0.00	0%	0	0.00	0%	0
0765-6000 Plant Replacement Non-Current Loan	0.00	0.00	0%	0	0.00	0%	0
0766-6000 Plant Replacement No 2 Non-Current	0.00	0.00	0%	0	0.00	0%	0
0770-6000 Residential Develop Non-Current Loan	142,398.99	0.00	0%	0	142,398.99	52%	272,520
0771-6000 Flood Mitigation Non-Current Loan	1,169,719.27	0.00	0%	0	1,169,719.27	91%	1,289,262
0772-6000 Airport Upgrade Non-Current Loan	882,179.42	0.00	0%	0	882,179.42	96%	920,291
0700-0001 NON-CURRENT LIABILITIES TOTAL	2,598,521.96	0.00	0%	0	2,598,521.96	86%	3,020,222
TOTAL NON-CURRENT LIABILITIES	2,598,521.96	0.00	0%	0	2,598,521.96	86%	3,020,222
TOTAL LIABILITIES	8,654,598.87	(3,503,725.88)	952%	(368,028)	5,150,872.99	102%	5,065,704
NETT ASSETS/(LIABILITIES)	370,544,566.63	(531,258.72)	-6%	9,398,341	370,013,307.91	115%	321,897,231

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 84% of year elapsed. To Details. Excludes committed costs)  
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2019 Printed(KENT): 01-05-2019 08:18:17

	OPENING BALANCE	YEAR TO DATE 30 Apr 2019	BUDGET	CURRENT BALANCE 30 Apr 2019	BUDGET
<u>COMMUNITY EQUITY</u>					
0800-0001 EQUITY					
0800-0002 SHIRE CAPITAL					
0805-7000 Retained Surplus	47,026,755.59	0.00	0%	0	47,026,755.59
0807-7000 Retained Surplus-Cosmos	42,875.00	0.00	0%	0	42,875.00
0810-7000 Asset Revaluation Reserve - Roads	186,277,564.76	0.00	0%	0	186,277,564.76
0811-7000 Asset Revaluation Reserve - W & S	21,812,333.46	0.00	0%	0	21,812,333.46
0812-7000 Asset Reval Res - Bldgs & Structures	33,190,987.25	0.00	0%	0	33,190,987.25
0813-7000 Asset Revaluation Reserve-Land	929,460.63	0.00	0%	0	929,460.63
0815-7000 Asset Revaluation Reserve Aerodrome	10,065,151.29	0.00	0%	0	10,065,151.29
0816-7000 Asset Revaluation Reserve - Plant	0.00	0.00	0%	0	0.00
0820-7000 Current Surplus / Deficit	0.00	(531,258.72)	-6%	9,562,672	(531,258.72)
0825-7000 Year End Surplus/Deficit	71,199,438.65	0.00	0%	1,582,819	71,199,438.65
0800-0002 SHIRE CAPITAL TOTAL	370,544,566.63	(531,258.72)	-5%	11,145,491	370,013,307.91
0830-0002 RESERVES					
0800-0001 EQUITY TOTAL	370,544,566.63	(531,258.72)	-5%	11,145,491	370,013,307.91
TOTAL COMMUNITY EQUITY	370,544,566.63	(531,258.72)	-5%	11,145,491	370,013,307.91



# Human Resources Report

From: Kerry-Ann Reading – Human Resources Manager  
**Ordinary Meeting – 8 May 2019**

## RECRUITMENT

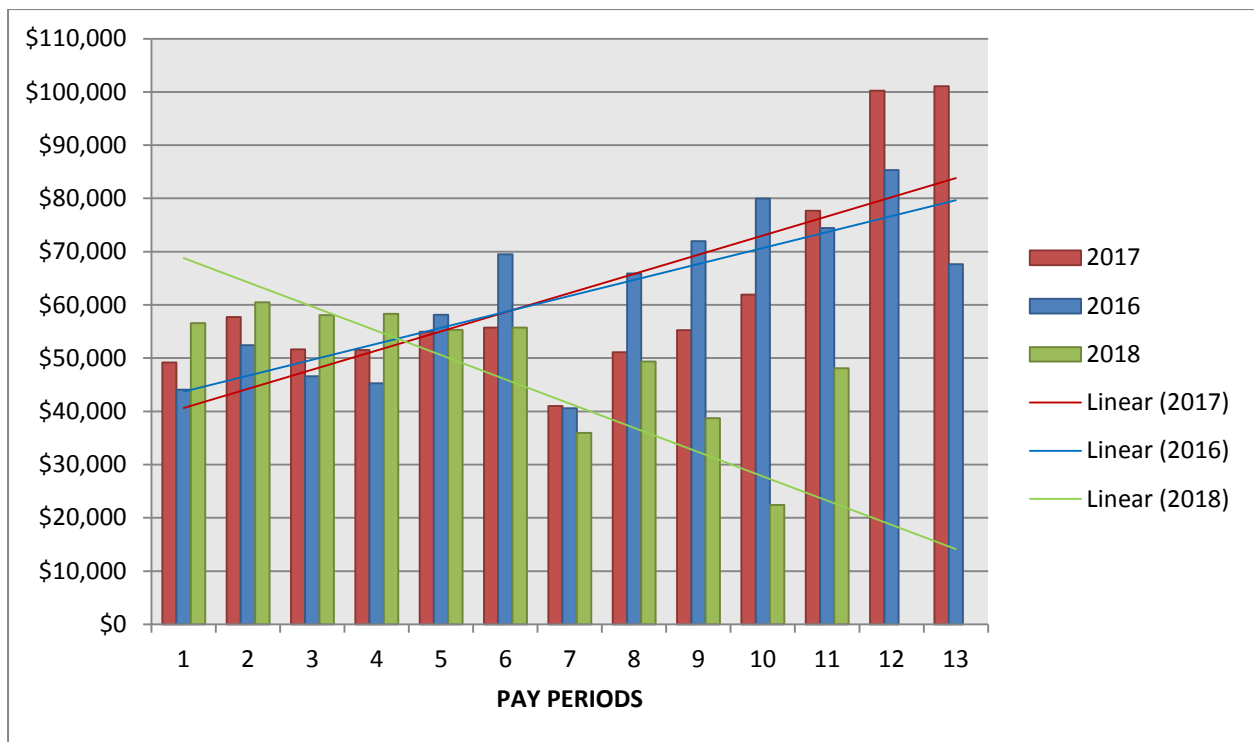
VACANCIES	APPOINTMENTS	RESIGNATIONS
<b>Internal</b>		
1. Multiskilled Plant Operator	On hold	
<b>External</b>		
1. Technical Officer(Disaster Management)	Closed 4/02 on hold	Allan Pemberton
2. Concreter/Labourer	On hold	

## TRAINEES/APPRENTICES

1. Plumbing Apprentice – Buddy Peacock/Oliver Aitken
2. Diesel Fitter Apprentice – Jaidyn Erickson
3. Admin Trainees – Paige Donald & Katie Lark
4. GWGTS Trainees (Cosmos & VIC) – Sapphire Chetwynd (Tourism)

## OVERTIME 2018-19

Pay Periods	Dates	Hours	Amount
1 – 2	23/06/2018 – 20/07/2018	1537	\$56,932
3 - 4	21/07/2018 – 17/08/2018	1614	\$60,487
5 - 6	18/08/2018 – 14/09/2018	1613	\$58,077
7 - 8	15/09/2018 – 12/10/2018	1636	\$58,330
9 - 10	13/10/2018 – 9/11/2018	1594	\$55,289
11 - 12	10/11/2018 – 7/12/2018	1609	\$55,767
13 - 14	8/12/2018 – 4/01/2019	1169	\$35,941
15 - 16	19/01/2019 – 15/02/2019	1329	\$49,388
17 – 18	15/02/2019 – 1/03/2019	1119	\$38,724
19 - 20	2/03/2019 – 29/03/2019	640	\$22,414
21 - 22	30/03/2019 – 26/04/2019	1250	\$48,107
23 - 24			



TRAINING	
Course	No. Attended
Nil	

POLICIES	
Drafts	Due for Review
1. HR-010 Leave Policy 2. HR-017 Relocation Assistance	1. Code of Conduct 2. Social Media 3. Recruitment & Selection
Repealed (for Council Approval)	
Nil	
OTHER	
<ul style="list-style-type: none"> <li>Performance Appraisals – 71% completed (more have been completed but not yet provided)</li> <li>Staff Breakfast – 30 May 2019</li> </ul>	



# Murweh Shire Council WORKPLACE HEALTH & SAFETY REPORT

From: John Wallace – WHSA

## REPORT FOR MAY COUNCIL MEETING

Report for **APRIL 2019**

### INCIDENT REPORTS RECORDED SINCE LAST REPORT

Report No	Date	Incident type	Department
IR-2014	April 19	Awning damage from Bin Truck (the road slopes, so we have had the bin removed to another location)	Town Crews
IR-215	April 19	Irate Customer in Library	Administration
IR-216	April 19	Insect Bites	Roadworks
IR-217	April 19	Plant Damage	Morven

#### Safety Breaks – 2018 – 2019 (Returns Monthly)

JULY – Causes of Accidents 72%  
 AUG – Consultation 88%  
 SEPT – First Aid Management 86%  
 OCT – Excavation & Trench Safety 81%  
 NOV – Lifting Techniques 75%  
 DEC – Working in the Sun 75%  
 JAN – Machine Guarding 61%  
 FEB - Hazardous Substances 73%  
 MAR – Risk Management 72%  
 APRIL – Test n Tag 47% still coming in

#### QAP

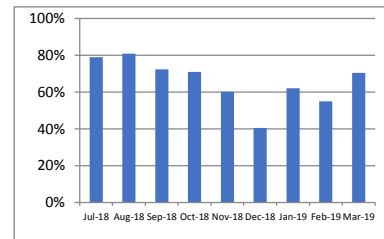
3rd Quarter of 2018-2019 (1 February to 30 April)  
 This is now being ticked off & the 4<sup>th</sup> Quarter will be finalised.

#### Hazard Inspections:

The Augathella Library holds at times a substantial amount of money and requires a small safe or something to keep the money in. We are looking in to how this can be made secure.

#### Take 5 Risk Assessments

JULY – 79%  
 AUG – 81%  
 SEPT – 73%  
 OCT – 72%  
 NOV – 60%  
 DEC – 41%  
 JAN – 62%  
 FEB - 55%  
 MAR - 72%  
 APRIL – Not completed yet, still coming in



#### Drug & Alcohol Testing

This is now being done randomly, Any Place, Any Time.

... .. Non Negative  
 ..... Negative

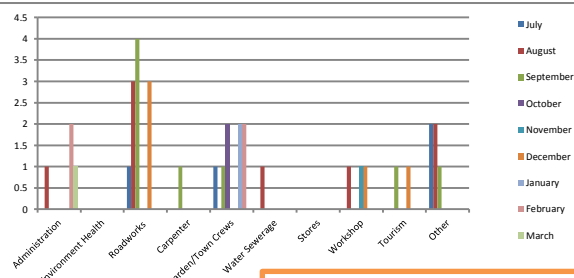
#### Inductions

Contractor Inductions - 2 (96)  
Council Induction - 7 (36)  
Work Experience - 1 (5)

### General

Documented Risk Assessment to be completed of all Council workplaces to identify any activities where exposure to Respirable Crystalline Silica may occur.

We will also need to consider past exposure to determine the health monitoring requirements for workers who may have been exposed in the past



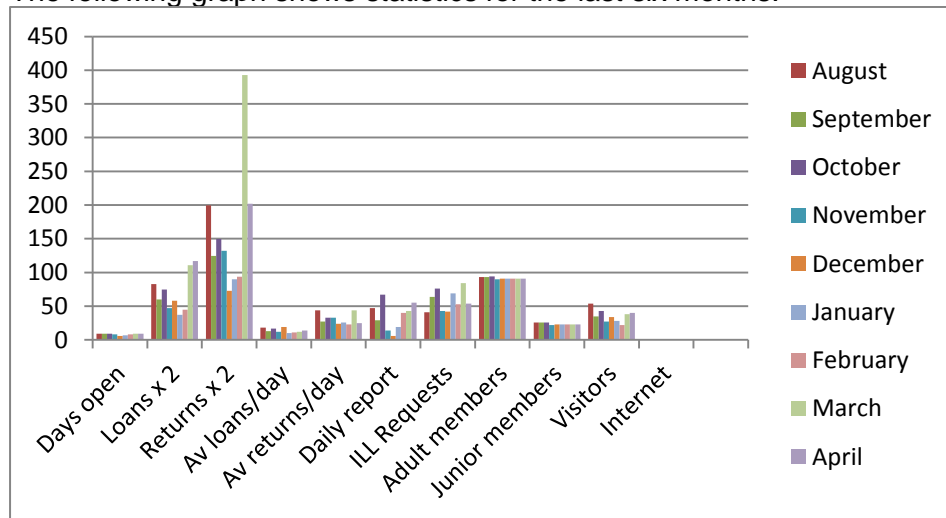
INCIDENTS PER AREA





## Morven Library

The following graph shows statistics for the last six months.



## Operational Information

### Charleville Library

Membership increased by 20 with 12 adults and 8 junior joining the library, there were only 7 deletions, 2 junior and 5 adults.

### First5Forever

For the month of April there were 4 sessions run, a total of 40 mum/carers and 61 children attended. The children enjoyed storytelling, singing and dancing.

### Donations

Charleville & District Historical Society has kindly donated a book by Claire Wager – Frontier Town Charleville 1865-1901 they have requested that the book remain permanently in the Charleville library and not be in the general circulation. The book will be in-house only. Ms Wager died earlier this year and it is likely there will be no more copies of her book.

Come home, You little Bustards by Carl Beauchamp: a story of Poverty, and neglect and a monster Paedophile Ring operated from within the Charlton Boy' home Glebe. (Second edition)

### Window display

Trainee, Paige Donald has been busy with window displays showing clients the availability of different formatted items. The Dressmaker came in Book format and Audio, Dvd. It is also available on WordBox. Paige chose a variety of titles to suit everyone, as items were chosen from the window display regularly. Paige is also planning a window display of "Winter is Coming" – "Game of Thrones" by George R Martin. She also is planning a Young Teenage window display.

### **Robotics**

Trainee, Paige Donald is organising a fun EZ- Robot challenge day, on the 24<sup>th</sup> May. She is making sure that all electronic devices are in sync with the correct robot.

### **Hidden Picture for Easter**

Annual Easter competition to find how many pictures of Easter/ Egg in the library can be found this is for members only. Within the first 5 days of competition membership increased by 5.

### **Mulga Lands Gallery – Statistics**

Statistics via the library total 223 there were no statistics available for Saturday morning openings.

### **Augathella Library**

There are no comments available.

### **Morven Library**

Morven was closed on Good Friday 19<sup>th</sup> March. We have recently received 10 First5Forever packs for distribution to our youngest members. Thank you to Lyndy at the Charleville Library for organising these packs.

**March** – The March book exchange from RLQ arrived at our library in the last week of the month, accounting for inflated returns figures. All arriving books have now been shelved. We have welcomed more visitors this month and look forward to seeing even more as the weather cools down.

**Lyndy Steer**  
**Charleville Librarian**

**Laraine Steadman**  
**Augathella Librarian**

**Marie Williams/Maree Green**  
**Morven Librarian**



# Environmental & Health Services Report

From: Richard Ranson – Director of Environmental & Health Services  
 Ordinary Meeting – 8<sup>th</sup> May 2019

## WATER TESTING

Water testing conducted in Charleville, Augathella and Morven. No contamination detected.

## SEWERAGE / WASTEWATER

No issues to report.

## DOG CONTROL

### Registrations

Lifetime	6 for April	Total 972
Annual	1 for April	Total 46 (for 2018/2019)

### Seized Dogs

Impounded	7
Reclaimed	6
Adopted	1
Euthanized	0

### Wild Dog Scalps 2018/2019

Male 671, Female 548, Puppies 97 total 1,316

## FINES ISSUED

Offence	Number Issued	Total Value
Barking Dog	0	0
Unregistered Dog	0	0
Wandering Dog	0	0
Littering	0	0
Wandering Stock	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

## COMPLAINTS MANAGEMENT

Type	Received	Resolved	Pending
Dogs	3	3	0
Overgrown allotments	2	2	0
Other	0	0	0

## LANDFILLS

Charleville	No issues to report
Augathella	No issues to report
Morven	No issues to report

## FOOD PREMISES

Inspections conducted	0
Complaints	0

## OTHER ENVIRONMENTAL CONTROL CONDUCTED

- River cleaning on hold due to recent rains.
- Debris pushed up in readiness for burning

## SWIMMING POOL

The pool is closed for the winter.

## SWIMMING POOL REPORT (Provided by Michael Winton)

<u>Attendance</u>	<b>2016/2017</b>	<b>2017/2018</b>	<b>2018/2019</b>
September	292	983	789
October	902	1233	1420
November	1361	1175	1210
December	1703	1601	1365
January	1749	2091	1910
February	1230	1107	1200
March	1124	890	760
April	255	516	282
<b>Total</b>	<b>8618</b>	<b>9596</b>	<b>8654</b>

The month of April was disappointing (Adults 158: Children 124) patronage dropped off alarmingly whether it was the follow on after the good rain the district had who knows! I think people's mindset is that since it is April the cooler months are on the way and they think that the pool water must be cold. The pool temperature throughout the month was averaging 28.5 degrees and we advertised it constantly throughout the month on our face book page.

With school holidays and the Easter break we thought more people would have come to town or stayed around however it looked to us to be the opposite effect with people taking advantage of the holiday period and getting away with their farmers. We did start to notice the grey nomad clan start to pass through town and some did stop and take advantage of the pool facility and nearly everyone commented on how warm the water was! Again we received great comments and compliments on how good the facility was and looked and ask that we pass them on to council.

The year overall we thought was very successful despite the slight drop in attendance figures over the year against previous years result. Swimming club results throughout the year were nothing short of amazing and the club has a number of swimmers that could attain higher honors next season by way of qualifying for State title meets. Our parent playtime and learn to swim programs have also been hugely successful along with our involvement in the local schools swimming programs which also included Augathella primary school this year as well.

Children's birthday parties were also very popular this season with most families utilizing the pool facilities to great effect. The inflatable was also successful and a big hit with the kids and some adults who dared tried out their balancing skills, weather permitting the inflatable was erected at least once monthly or twice monthly in the school holiday period.

(4800) Please note this figure represents the number of children we have had through School learn to swim programs and squad training for the season. This figure was not included in the above table only the paying general public were included in the table. In conclusion, Sue and I would like to thank Council for all its help and understanding throughout the 2018-2019 season and again it has been a pleasure operating the facility for Council and the general community.

**REPORT FROM THE STOCK ROUTES SECTION  
April 2019**

**Watering Facilities**

2064	Narrga	Windmill/Solar in good order, turkey nest full
310	Cunalama	Windmill is in good order, turkey nest full.
1515	Barford	Windmill is in good order, turkey nest full.
214	Clara Creek	Windmill is in good order, tanks full.
2009	Armadilla	Windmill is in good order.
666	Tregonning	Windmill is in good order, tanks full. Dam full.
1657	Combanning	Bore is in good order.
664	Glengarry	Windmill requires repairs, tanks empty, dam full.
309	Yo Yo	Windmill is in good order, turkey nest 1/2 capacity.
885	Junction	Windmill is in good order, tank full.
2227	Biddenham	Windmill is in good order, tank full, requires repairs.
2338	Charleville	Windmill requiring repairs, tanks empty.
1359	Brunel	Windmill is in good order. Dam unknown
1411	Durella	Windmill is in good order, tanks full.
2228	Rosemount	Windmill/Solar is in good order, tanks full.
232	Nive	Windmill is in good order, tanks empty, dam full
1412	Bakers	Bore is in good order.
1219	Fortland	Windmill is in good order, tank full but needs replacement
1516	Victoria	Windmill is in good order, turkey nest dry. Dam unknown.
665	Mailchange	Windmill is in fair order, dam 2/3 full.
428	Augathella	Tanks full.
1521	Auga Clara	Windmill is in good order, dam unknown.
1884	Highway	Windmill is in good order, tank full.
2293	Westlyn	Pumping unit is in good order, tank full.
2634	Buckeys Creek	New tank in excellent condition, full.
1654	Morven	Watering facility in good order, tanks full.

### **Stock Route Maintenance-**

Glengarry 664- The siphon pump has been dismantled and to allow full removal of concrete thrust block/base. A new base has been set and siphon pump set in place level, allowing a much more efficient operation.

### **Stock Route Management-**

New tanks at Brunel and Westyln have been installed, currently processing claims for stock route reimbursements.

Other Capital works projects have been provisionally approved for 2019-2020 including-

- Solar upgrade to Barford water facility
- Solar upgrade to Cunalama water facility
- Head removal from Charleville and YoYo windmills
- Desilting dams- although some may have filled with recent rainfall

Quotes will be obtained and submitted to Stock Routes for final approval.

### **Routes/ Reserves-**

Stock routes will be monitored closely and pasture assessments will be conducted on sensitive areas particularly Morven to Angellala Ck Landsborough highway. Most areas have received great rain. A lot of bare areas have developed large stands of winter weeds including Pigweed, caution will be given to travelling stock using these areas.

### **1080 Baiting-**

1 property baited for the month using 40 kg dog baits.

### **Travelling Stock-**

One permit has been issued to Fred Ahern to walk 250 head from Augathella to 'Murweh' station via Charleville/Warrego river stock route. Travel will commence 6<sup>th</sup> April. **Update-** Mob trucked out at Gowrie station.

A number of permit applications were received over the Easter period and are currently being assessed.

### **Vehicle & Motorbike**

Nissan- 166000km

Motorbike- 1600km

**Erron Heinemann**

**Stock Routes Supervisor**

**01/05/2019**



# Engineering Services – April 2019

## Asset Management Plans

At the February 2019 Council meeting, Council adopted the Transport Management Plan as presented by Shepherd Services.

Part of the AMP includes the Asset Management Policy and Asset Management Strategy. The Policy is attached to this report and the Asset Management Strategy is supplied as a separate document.

**Recommendation – That Council adopt the Asset Management Policy and Asset Management Strategy.**

## TIDS

### 2018-19 Program

- Killarney Rd : 58.1 – 64.66km – 100%
- Adavale Road : 51.6 – 62.84km – 100%

## R2R

- Biddenham Rd : 34.28 – 36.75km –57%

## Other

- Half pipe at Skate Park finished
- Re-locate water fountains – KE Park
- Town Hall clean-up, top dressing, gazebos – paint & roofing
- Outback Spares Footpath completed
- Jupp St water main completed
- New Elevated Work Platform here
- New fence and gates at racecourse / showgrounds
- Concreting at Planetarium
- New Bin surrounds – Graham Andrews Park
- Racecourse handrails
- King St water main (outside Western Rural)





### **Coming Up**

- Toilets at depot \$150K
- Airport pavement upgrade
- Gowrie footpath extension
- Augathella – Library Extension – works started
- Industrial Estate
- Caravan Parking – The Esplanade – design complete
- Painting Flag poles Sturt St

### **Local Shire Roads**

A summary of the capital works and maintenance activities on Local Shire Roads is listed below

Road Name	Maintenance Grading (km)	Flood Work	Guide Posts (no)	Emergency Flood Work	Pothole Patching (no)
Biddenham Road			20	2.6km	
Blackwood Road		43km	4	2km	
Yanna Bridge				20m	
Noorooloo Road	92 km		4	40m	
Laguna Road			2	50m	
Barngo Road		1km			30
Red Ward Road				4km	
Balmacarra Road		15km	6	1km	
Old Tambo Road		57km	15		
Wheatleigh Road	66km				
Wellwater Road		80km			

**RMPC**

A summary of the capital works and maintenance activities on Council Regional Roads is listed below

Road No	Road Name	Temporary Pavement Repairs	Crack Fill (Litres)	Herbicide (Litres)	Insite Stabilisation (m <sup>3</sup> )	Guide Posts	LHS Mowing – Start, finish chainage (km)	RHS Mowing – Start, finish chainage (km)	Distance Mowed (km)
13A	Morven - Augathella								
13B	Augathella - Tambo								
18F	Mitchell - Morven					10			
18G	Morven - Charleville			4300			0	86.91	32
23B	Cunnamulla - Charleville		2407						
23C	Charleville - Augathella								
93A	Charleville - Quilpie	210			416	20			
	<b>TOTAL</b>	<b>210</b>	<b>2407</b>	<b>4300</b>	<b>416</b>	<b>30</b>	<b>0</b>	<b>86.91</b>	<b>32</b>

**Water & Sewerage**

WATER							
Town	Service Line Breaks	Repair Water Mains	Meters Replaced/Checked	Pump Station Faults	Water Bore Maintenance	New Connect	Hydrant
Charleville	5	1	2	2			
Other Comments:							
Morven		2					
Other Comments:							
Augathella	3	5	1	1			
Other Comments:							

SEWERAGE						
Town	Main Line Chokes	Service Line Chokes	Pump Station Faults	Toilets Faults	Unblock Sewer House/Main Connections	New Connection
Charleville	1		2	1		
Morven						
Augathella						

### Town Maintenance Reporting

Activity	Charleville	Augathella	Morven
Grave Digging	2	1	
Edge Break			
Pothole Patching			
Repair Seal Defects			
Bitumen Sealing (Reseal)			
Heavy Patching/Pavement Repair			
Gravel Resheeting			
Shoulder Grading			
Table Drain & Floodway Maintenance			
Clear Culverts	✓		
Subsurface Drains			
Slashing	✓	✓	✓
Hand Mowing	✓	✓	✓
Clearing	✓	✓	✓
Weed Spraying	✓	✓	✓
Maintain Signs	✓	✓	
Guide Post Maintenance	✓	✓	
Footpath Works	✓		
Line Marking	✓		
Kerb & Channel			
Street Furniture Maintenance	✓		
Gowrie Crossing Weir			
Riverwalk Maintenance	✓		
Litter Collection	✓	✓	✓
Pit Maintenance	✓		
Dead Animals	✓	✓	✓
<b>Other</b>			
Works Requests	✓	✓	✓
Put Up Street Banners			
Job Requests	✓	✓	✓
Playground Inspections	✓	✓	✓
Clean BBQs	✓	✓	✓
Slash Gully	✓		
Plant Flowers	✓		
Fix Sprays in Park	✓	✓	✓
Water pots in Main Street	✓		
Mow Ovals & Parks	✓	✓	✓

Service Plant	✓	✓	✓
Clear Trees from Road			
New Signs			

### Workshop Report

Plant No	Kms/Hours	Vehicle Type	Details
113	10 987 hr	John Deere 770	1000 hr service
608	69 900 km	Toyota Hilux 4WD	10 000 km service
611	22 328 km	Ford Ranger 4WD	Fit UHF
645	157 154 km	Ford Ranger 4WD	Repairs to turbo hoses
202	5 400 hr	Roller Multi AP240	250 hr service
115	4 720 hr	John Deere Grader 770G	250 hr service
Racecourse			Hand rails at Racecourse
190	3 361 hr	New Holland Tractor	Fault find PTO engagement
46	101 258 km	Street Sweeper	Fault find why top motor not starting
50	140 000 km	Fuso Job Truck	140 000 km service
175	3579 hr	John Deere Tractor	Remove & replace alternator
39	829 km	Isuzu Giga	Fit Navman, fridge, make up bracket to mount remote for water tank trailer
415		Water Tank Trailer	Fit 24-12volt reducer/ plug one side of control solenoids Change over hydraulic hoses and replace one solenoid
38	1433 km	Isuzu Giga	Fit Navman , make up bracket to mount remote for water tank trailer
414		Water Tank Trailer	Fit 24 - 12volt reducer, plug of one side of control Solenoids x 5 , replace one solenoid
607	84 317 km	Ford Ranger 4WD	Remove & replace battery
581	8449 hr	John Deere Mower	Repair electrical system for revolving light
154	293	E7 Excavator 1.7 Ton	Fit new control joy stick
46	101 009 km	Street Sweeper	Repairs to burn system for exhaust regen
582	1853 hr	John Deere Mower	Repairs to starting electrical system

190	3356 hr	New Holland Tractor	Repairs to speedo electrical system & a transmission calibration
576	1482	Kubota Mower	Replace hydraulic pipe & replace transmission filter
50		Fuso Job Truck	Fault find problem with abs system
179	9323 hr	John Deere Tractor	Repairs to PTO electrical system
164	1276 hr	Cat Backhoe	Remove bent hydraulic pipe & cap , repair cover
603	40 150 km	Ford Everest	Check over oil , water & tyre pressure
581	842 hr	John Deere Mower	Remove front tyres & replace with solid tyres
113	10 987 hr	John Deere 770	1000 hr service

### **Electrical Report**

<b>Activity</b>	<b>Charleville</b>	<b>Augathella</b>	<b>Morven</b>
RCD Testing	✓	✓	✓
Cosmos Centre neon lights and cable track for observatory lights	✓		
New switchboard and power and light circuit	✓		
Morven Town Hall lighting and outside lights for park and BBQ area			✓
Augathella Brassington Park new underground for change rooms		✓	
Delta Court lighting and RCD testing	✓		
Toilet lights at showgrounds/ fault finding and defect rectification	✓		
Showgrounds night lighting, timer and control review	✓		
Install power for new refig water fountain at King Edward Park	✓		
Install security camera at Wellwater Road loam pit	✓		
Installation of new 3 outlet at Cosmos Centre main switchboard	✓		
Airport yearly inspection of electric equipment and runway earth points	✓		

## Building Report

Activity	Charleville	Augathella	Morven
Town Hall Park toilets	✓		
Town Hall Park gazebos	✓		
Cavanagh Street disabled bathroom		✓	
Royal Flying Doctor	✓		
Concrete slab for bins in Charleville area	✓		
Store awning	✓		
Q150 Shed		✓	
Cosmos planetarium, office and replacing locks throughout all Cosmos buildings	✓		

## Assets Department

- Flood Damage project management works:
  1. Monthly report for March
  2. Quarterly report for 3<sup>rd</sup> quarter
  3. Activation request for March 2019 Event
  4. Scoping works for new event
  5. Developing day labour payment form for March 2018 event
- Roads to recovery Quarterly expenditure report
- Charleville Industrial Estate
  - Survey of the road and road access
  - Survey of the whole site for DEM creation
- Augathella River clearing project Management:
  - Site visits as required
  - Scope changes to accommodate requirements
  - Verification of timesheets and invoices
- Morven Rail Hub
  - Survey of the road and road access
- Augathella Smiley Museum
  - Regular meetings with principal contractor – Design requirements, contract inclusions and exclusions
- Caravan parking
  - Survey drawings and liaison with Brandon Associates

MURWEH SHIRE COUNCIL ENGINEERING SERVICES COSTING SUMMARY  
**ROAD MAINTENANCE AND FLOOD DAMAGE** May Council Meeting

Road No	Road Name	Routine Maintenance Expenditure	Flood Damage Estimate	Flood Damage Expenditure
4001	Adavale Road	\$ 290,479.75		
4002	Alice Downs Road	\$ 1,135.64		
4003	Allambie Road			
4004	Allendale - Warrah Road	\$ 28,730.03		
4005	Armaddilla Road	\$ 2,922.19		
4006	Bakers Bend Road	\$ 1,540.59		
4007	Balmacarra Road	\$ 134.41		
4008	Bannermans Road	\$ 1,088.80		
4009	Barnago Road	\$ 20,508.03		
4010	Biddenham Road	\$ 25,208.72	\$ 26,907.85	
4011	Bibbie Park Road	\$ 2,991.90		
4012	Biloola Road	\$ 3,665.71		
4013	Blackburn Road	\$ 397.56		
4014	Loddon Road Black Tank	\$ 4,835.03		
4015	Black Ward Road	\$ 3,153.30		
4016	Boggarella Road			
4017	Belrose Road	\$ 4,152.72	\$ 2,573.43	
4018	Burrandulla Road	\$ 8,205.87		
4019	Albury Road	\$ 399.13		
4020	Caldevale - Khyber Road			
4021	Auburnvale Road	\$ 2,201.80		
4022	Calowrie Road	\$ 1,965.23		
4023	Cargara Road	\$ 3,736.71		
4024	Caroline King Road	\$ 7,376.73		
4025	Clara Creek Road	\$ 14,018.55		
4026	Cooladdi Access Road	\$ 1,471.01		
4027	Cooladdi-Langlo Crossing	\$ 8,017.96	\$ 45,818.95	
4028	Cooladdi-Yarronvale Road	\$ 19,729.80	\$ 71,920.94	
4029	Coolamon Road	\$ 191.84		
4030	Croxdale Road	\$ 717.70		
4031	Cunno Road	\$ 4,546.19		
4032	Derbyshire Road			
4033	De Warra Road	\$ 142.47		
4034	Dilallah Bridge Road	\$ 1,445.56		
4035	Dooblah Road	\$ 6,787.13	\$ 37,610.31	
4036	Dundee Road	\$ 3,780.00		
4037	Durella Road	\$ 2,564.99		
4038	Fortland Road	\$ 13,510.23		
4039	Glenalish Road			
4040	Glenbrook Road	\$ 403.13		
4041	Greenstead Road	\$ 382.57		
4042	Guestling Road	\$ 10,518.66		
4043	Gundare Road	\$ 15,555.76		
4044	Gunnawarra Road	\$ 2,520.00		
4045	Hillgrove Road	\$ 262.50		
4046	Hoganthulla Road	\$ 668.05		
4047	Hythe Road	\$ 5,023.53		
4048	Joylands Road			
4049	Kyber Road	\$ 15,065.76		
4050	Killarney Road	\$ 17,722.85		
4051	Laguna Road	\$ 13,846.86		
4052	Langlo River Road	\$ 3,152.65		
4053	Maruga Road			
4054	Maryvale Road	\$ 1,634.83		
4055	Merrigang Road	\$ 1,011.73		
4056	Merrigoi Road	\$ 1,405.75		
4057	Middle Creek Road	\$ 1,735.63	\$ 396.84	
4058	Mona Road			
4059	Mt Maria Road	\$ 11,169.99		
4060	Megunya Access road	\$ 205.82		
4061	Mt Tabor Road	\$ 47,890.95		
4062	Murweh Road	\$ 5,353.59		
4063	Narrga (Raincourt) Road			
4064	Nebine Road	\$ 42,749.27	\$ 33,427.68	
4065	Nebine Bollon Shortcut			
4066	Nebine Comm. Ctr Road			
4067	New Farm Road			
4068	Newholme Road	\$ 6,320.27	\$ 20,833.12	
4069	Newstead Road	\$ 4,500.00		
4070	Nimboy Road	\$ 2,691.45	\$ 26,216.50	
4071	Nooraloo Road	\$ 45,723.44		
4072	Norah Park Road	\$ 3,178.05		
4073	No 7 Block Road			
4074	Old Charleville Road	\$ 10,557.21		
4075	Old Quilpie Road	\$ 20,410.17	\$ 20,546.52	
4076	Old Tambo Road	\$ 21,383.41		
4077	Orange Tree King Road			
4078	Ouida Road			
4079	Ouida Downs Road	\$ 2,448.39		
4080	Oxford Downs Road	\$ 8,989.62		
4081	Parola Park Road			
4082	Pinnacle Road		\$ 4,172.73	
4083	Red Ward Road	\$ 2,770.98		
4084	Rhylstone Road			
4085	Rocky Road	\$ 808.46		
4086	Rosebank Road	\$ 1,273.50		
4087	Roslin Road	\$ 22,369.88		
4088	Rose Park Road	\$ 843.26		
4089	Rosewood Road			
4090	Shelbourne Road	\$ 4,782.93		
4091	Shenwood Road	\$ 95.80		
4092	Tantelon Road			
4093	Tantelon Road			
4094	Tregole Road			
4095	Uabba Road			
4096	Urana Road			
4097	Valeravale Road	\$ 3,522.57		
4098	Wallal-Riversleigh Road	\$ 14,913.19		
4099	Wardsdale Road	\$ 6,644.07		
4100	Waterford Road			
4101	Wellwater Road	\$ 80,903.84	\$ 53,133.40	
4102	Wheatleigh Road	\$ 14,523.35		
4103	Winneba Road	\$ 9,454.98		
4104	Wirringa Road	\$ 1,811.37		
4105	Wongalee North Rd			
4107	Wongamere Road			
4108	Woolabra	\$ 2,469.39		
4109	Wooyanong Road			
4110	Boatman Wyandra Road	\$ 10,540.40		
4111	Red Lane Road	\$ 87.03		
4112	Bores Access Road	\$ 2,314.45		
4113	Clara Access Road			
4114	Caledonia Road	\$ 595.25		
4115	Wintara Road	\$ 590.36		
4117	Riccarton Road	\$ 754.07		
4118	Yanna Bridge Road	\$ 2,400.55		
4119	27 Mile Gardens Road			
4120	Bollon Road	\$ 12,526.20		
4122	Claren Park Road			
4123	Columba Road	\$ 454.23		
4124	Cooladdi Pump Road			
4129	Lasso Gowrie Road			
4130	Rosemount Road	\$ 56.00		
4131	Aronfield Road	\$ 1,914.84		
4132	Monamb Park Road			
4133	Northview Road	\$ 909.00		
4134	Palmers Road			
4136	Percival Road	\$ 1,042.49		
4137	Rainmore Road			
4138	Westlyn Road			
	<b>Total</b>	<b>\$ 967,784.41</b>	<b>\$ -</b>	<b>\$ 343,558.27</b>
	<b>Budget</b>	<b>\$ 1,100,000.00</b>		
	<b>Percentage Expended</b>			<b>88%</b>
	<b>Percentage through Year</b>			<b>83%</b>

**PLANT MAINTENANCE**

Item	2017-2018 Expenditure	2018-2019 Expenditure
Wages	\$ 299,784.44	\$ 164,243.48
Parts	\$ 500,694.79	\$ 360,308.79
Tyres & Tubes	\$ 120,578.35	\$ 121,269.60
Fuels & Oils	\$ 627,505.24	\$ 522,729.72
Registration	\$ 89,646.29	\$ 94,118.44
Consumables	\$ 234,773.86	\$ 192,209.13
Insurance	\$ 42,800.51	\$ 45,904.13
<b>Total Expenditure</b>	<b>\$ 1,914,783</b>	<b>\$ 1,500,783.29</b>
<b>Budget Expenditure</b>		<b>\$ 1,700,000.00</b>
<b>Percentage Expenditure</b>		<b>\$ 1,500,783.29</b>
<b>Revenue to Date</b>		<b>\$2,481,376.46</b>
<b>Budget Revenue</b>		<b>\$ 3,300,000.00</b>
<b>Percentage Revenue</b>		<b>75%</b>
<b>Percentage through Year</b>		<b>83%</b>

**URBAN STREET MAINTENANCE**

Item	2017-2018 Expenditure	2018-2019 Expenditure
Augathella Street Lighting	\$ 17,644.34	\$ 12,928.59
Morven Street Lighting		\$ 432.89
Charleville Street Lighting	\$ 77,491.18	\$ 49,485.58
Augathella Street Maintenance	\$ 214,480.74	\$ 133,209.99
Morven Street Maintenance	\$ 116,371.85	\$ 83,412.99
Charleville Street Maintenance	\$ 430,156.01	\$ 361,113.09
Augathella Street Cleaning	\$ 14,897.08	\$ 13,274.15
Morven Street Cleaning	\$ 41,331.89	\$ 23,138.96
Charleville Street Cleaning	\$ 235,389.97	\$ 211,374.00
Charleville Mowing/Slashing/Weeds	\$ 29,315.25	\$ 7,059.58
Morven Mowing/Slashing/Weeds	\$ 8,533.29	\$ 3,683.80
Augathella Mowing/Slashing/Weeds	\$ 102,003.66	\$ 44,831.78
<b>Total Expenditure</b>		<b>949,943.40</b>
<b>Budget</b>		<b>\$ 1,200,000.00</b>
<b>Percentage Spent</b>		<b>79%</b>
<b>Percentage through Year</b>		<b>63%</b>

**PUBLIC FACILITIES MAINTENANCE**

Item	2017-2018 Expenditure	2018-2019 Expenditure
Augathella Public Facilities Maintenance	\$ 29,323.09	\$ 20,474.06
Morven Public Facilities Maintenance	\$ 34,838.30	\$ 24,626.85
Charleville Public Facilities Maintenance	\$ 71,967.85	\$ 58,744.66
Charleville Public Facilities Vandalism	\$ 180.45	
Augathella Vandalism Expenses		
Charleville Vandalism Expenses		\$ 55.04
Morven Vandalism Expenses		
<b>Total Expenditure</b>	<b>\$ 136,309.70</b>	<b>\$ 103,900.61</b>
<b>Budget</b>		<b>\$ 100,000.00</b>
<b>Percentage Spent</b>		<b>104%</b>
<b>Percentage through Year</b>		<b>83%</b>

**PARKS AND GARDENS MAINTENANCE**

Item	2017-2018 Expenditure	2018-2019 Expenditure
Augathella Parks & Garden	\$ 89,360.12	\$ 76,782.21
Morven Parks & Garden	\$ 49,697.90	\$ 44,439.62
Charleville Parks & Garden	\$ 605,697.76	\$ 406,202.26
<b>Total Expenditure</b>	<b>\$ 844,755.78</b>	<b>\$ 527,424.09</b>
<b>Budget</b>		<b>\$ 600,000.00</b>
<b>Percentage Spent</b>		<b>88%</b>
<b>Percentage through Year</b>		<b>83%</b>



<b>Policy No:</b>	ENG-001
<b>Council Resolution Ref:</b>	Folio 11105
<b>Responsible Officer:</b>	Director of Engineering Services
<b>Date Adopted:</b>	14.02.2019
<b>Review Date:</b>	September 2022
<b>Version No:</b>	1

## 1. Policy Statement

The purpose of this policy is to set guidelines for implementing consistent asset management processes throughout Murweh Shire Council

## 2. Scope

This policy applies to all Council departments, officers, employees and contractors.

## 3. Policy Objectives

To ensure adequate provision is made for the long-term replacement of major assets by:

- Ensuring that services and infrastructure are provided in a financially sustainable manner, with the appropriate levels of service to customers and the environment.
- Safeguarding infrastructure assets including physical assets and employees by implementing appropriate asset management strategies and appropriate financial resources for those assets.
- Creating an environment where all employees take an integral part in overall management of infrastructure assets by creating and sustaining an asset management awareness throughout Council by training and development.
- Meeting any legislative and regulatory requirements for asset management.
- Ensuring resources and operational capabilities are identified and responsibility for asset management is allocated.
- Demonstrating transparent and responsible asset management processes that align with demonstrated best practice.

## 4. Background and/or principles

### Background

Asset management practices impact directly on the core business of Council and appropriate asset management is required to achieve our strategic service delivery objectives.

Adopting asset management principles will assist in achieving our Strategic Long-Term Plan and Long Term Financial objectives.

Sustainable Service Delivery ensures that services are delivered in a socially, economically and environmentally responsible manner in such a way that does not compromise the ability of future generations to make their own choices.

Sound Asset Management practices enable sustainable service delivery by integrating customer values, priorities and an informed understanding of the trade-offs between risks, costs and service performance.

## Principles

The Councils sustainable service delivery needs will be met by ensuring adequate provision is made for the long-term planning, financing, operation, maintenance, renewal, upgrade, and disposal of capital assets by:

1. Ensuring that the Councils capital assets are provided in a manner that respects financial, cultural, economic and environmental sustainability;
2. Meeting all relevant legislative and regulatory requirements;
3. Demonstrating transparent and responsible Asset Management processes that align with demonstrable best-practices;
4. Implementing sound Asset Management plans and strategies and providing sufficient financial resources to accomplish them by:
  - a. Asset Management plans will be completed for all major asset / service areas.
  - b. Expenditure projections from Asset Management Plans will be incorporated into Councils Long Term Financial Plan.
  - c. Regular and systematic reviews will be applied to all asset plans to ensure that assets are managed, valued, and depreciated in accordance with appropriate best practice.
  - d. Regular inspection will be used as part of the asset management process to ensure agreed service levels are maintained and to identify asset renewal priorities.
  - e. Asset renewals required to meet agreed service levels and identified in adopted asset management plans, and when applicable long-term financial plans, will form the basis of annual budget estimates with the service and risk consequences of variations in defined asset renewals and budget resources documented.
  - f. Future life cycle costs will be reported and considered in all decisions relating to new services and assets and upgrading of existing services and assets.
  - g. Future service levels with associated delivery costs will be determined in consultation with the community.
  - h. Ensuring necessary capacity and other operational capabilities are provided and Asset Management responsibilities are effectively allocated;
  - i. Creating a corporate culture where all employees play a part in overall care for Councils assets by providing necessary awareness, training and professional development; and
  - j. Providing those we serve with services and levels of service for which they are willing and able to pay.

## 5. General Information

The roles and responsibilities in relation to this policy are as per below:

Councillors adopt the policy and provide leadership and stewardship of Asset management principles and long-term planning.

The Chief Executive Officer has overall responsibility for developing asset management business processes, systems, organisational policies and procedures and reporting on the status and effectiveness of asset management within Council.

Directors and Managers are responsible for developing asset management plans, implementing asset management business processes, systems, organisational policies and procedures. They will form the base of the Asset Management Steering Group, with input from other officers as required.

Employees with management or supervisory responsibilities will be held accountable for the management of assets within their areas of responsibility as determined under the asset management plans

Employees will be tasked based on the relevant Asset Management Plans and will be responsible for the timely completion of allocated activities.

## 6. Definitions

**Capital Renewal** - Expenditure on an existing asset, which returns, restores, rehabilitates the service potential or the life of the asset up to that which it had originally. As it reinstates existing service potential, it has no impact on revenue, but may reduce future operating and maintenance expenditure if completed at the optimum time, eg. resurfacing or resheeting a material part of a road network, replacing a material section of a drainage network with pipes of the same capacity, resurfacing an oval.

**Capital Upgrade** - Expenditure, which enhances an existing asset to provide a higher level of service or expenditure that will increase the life of the asset beyond that which it had originally. It will increase operating and maintenance expenditure in the future because of the increase in the council's asset base, eg. widening the sealed area of an existing road, replacing drainage pipes with pipes of a greater capacity, enlarging a grandstand at a sporting facility.

**New** – Expenditure which creates a new asset providing a new service to the community that did not exist beforehand. As it increases service potential it may impact revenue and will increase future operating and maintenance expenditure.

## 7. Legislative Reference

Local Government Act 2009

Local Government Resolution 2012

## 8. Related Policies/Procedures

Non-Current Asset Policy

Asset Management Strategy

Asset Management Plans



# Recommendation / Report

From: Ken Timms – Director of Corporate Services  
Ordinary Meeting – 8<sup>th</sup> May 2019

## SUBJECT

### Relocation Assistance Policy

#### PROPOSED RESOLUTION:

*That Council adopt the Relocation Assistance Policy HR-017 for all employees.*

#### BACKGROUND:

##### **Purpose**

The purpose of the Relocation Assistance Policy is to assist new employees by providing financial assistance to meet relocation expenses.

##### **Discussion**

- Position must be permanent full-time or fixed term full-time not less than 2 years.
- Position is classified at a level 6 or above (Stream A)
- Permanently reside outside of Murweh Shire – or a minimum of 200 kms from their normal work area with Council.
- Employee is responsible for obtaining quotes and for making all removalist arrangements.
- Council will reimburse to the value of \$5000 (gst included).
- 50% payable on completion of 6 months of satisfactory service.
- Remaining 50% payable on completion of 12 months satisfactory service.
- If an employee ceases employment voluntarily prior to one year of service they will be required to repay Council a percentage of the relocation expenses paid by Council.

##### **Financial Risks:**

Council not being reimbursed when employees cease employment after a short period of time. Large financial cost if paid to all classifications and not capped at \$5000.

**Recommendation:** *That Council adopt the Relocation Assistance Policy HR-017 as presented.*



# Murweh Shire Council

## Relocation Assistance Policy

<b>Policy No:</b>	HR-017
<b>Council Resolution Ref:</b>	
<b>Date Adopted:</b>	
<b>Responsible Officer:</b>	Human Resources Manager
<b>Review Date:</b>	April 2022
<b>Version No:</b>	1

### 6. Purpose

The purpose of this Policy is to facilitate the appointment of employees by providing financial assistance to meet relocation expenses.

Council recognises employees are the most valuable resource and accordingly endeavours to attract highly skilled and trained people to work within the organisation. Sometimes this involves appointment of staff from outside of the Local Government Authority and their consequent relocation.

### 7. Commencement of Policy

This Policy will commence on adoption. It replaces all other Relocation Assistance policies of Council (whether written or not).

### 8. Application

This policy applies to all Murweh Shire Council employees whose employment has been identified as eligible for a relocation package and includes the terms and conditions for reimbursement of expenses.

### 4. Process

#### ***Eligibility for Relocation Assistance***

A person will be eligible for relocation assistance where:

1. Upon acceptance of a contract, permanent or fixed term position with no less than 2 years appointment, where the employment with Council is to be on a full-time basis.
2. They are classified at a level 6 or above under the *Queensland Local Government Industry (Stream A) Award – State 2017*.
3. They are permanently residing outside of Murweh Shire – or a minimum of two hundred (200) kilometres from what will be their normal work area with Council at the time of being offered employment with Council.
4. A member of their immediate family is not simultaneously receiving similar assistance from

his/her employer.

Human Resources will include a copy of this Policy with the candidate's Letter of Offer.

**Payment of Relocation Assistance**

Payment of relocation expenses will only occur after Council has approved a recognised removalist service provider following the provision of 3 quotes by the new employee. Generally the lowest quote will be accepted and the new employee is responsible for making all removalist arrangements. Council will not accept liability for services that the new employee secures by deposit, but fails to utilise.

Council will reimburse up to the value of \$5000 (gst included) for incurred expenses. Authorisation for any payment under this policy must be given by the Chief Executive Officer or delegate.

All costs are initially directly paid by the employee.

Reimbursement is made on the basis of actual expenses paid. Claims must be supported by appropriate statements/receipts/invoices and a completed Relocation Expenses Claim Form which is to be forwarded to Human Resources. Human Resources will then co-ordinate the claim for reimbursement.

**Reimbursement to Employee**

Relocation expenses will be reimbursed in the following manner:

- 50% is payable once the employee has completed 6 months of satisfactory service.
- Remaining 50% will be reimbursed upon completion of twelve (12) months satisfactory service.
- No reimbursement for claims submitted more than 6 months after the commencing of employment will be approved.

**Reimbursable Items**

- Removal of household furniture and effects.
- Accommodation on route depending on the distance involved.
- Motor vehicle fuel expenses subject to the production of receipts for such expenses. Mileage will not be paid.
- Accommodation, food/meals.

**Employee Reimbursement to Council**

- Where an employee ceases their employment voluntarily prior to one year of service being completed, they will be required to pay back to Council a percentage of the relocation expenses paid by Council based on the following scale:

0 – 6 months	100% of relocation expenses claimed by the employee
6 -12 months	75% of relocation expenses claimed by the employee

## **5. Variations**

The Council reserves the right to vary, replace or terminate this policy from time to time.

## **6. Audit and Review**

This policy shall be reviewed every three years or as required by changes to process of legislation, relevant Standards and industry best practice.