



Ordinary Council Meeting

AGENDA

Council Chambers, 95-101 Alfred St, Charleville

18 January 2024

9:00am



Notice is hereby given that an Ordinary Council Meeting of the Shire of Murweh will be held in the Council Chambers, 95-101 Alfred St, Charleville on 18, January 2024 at 9:00am.

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1 OPENING PRAYER

2 APOLOGIES AND LEAVE OF ABSENCE

Apologies

Nil

Leave of Absence

Nil

Applications for Leave of Absence

3 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 14 December 2023



Ordinary Council Meeting

MINUTES

Council Chambers, 95-101 Alfred St, Charleville
Thursday, 14 December 2023



**MINUTES OF MURWEH SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, 95-101 ALFRED ST, CHARLEVILLE
ON THURSDAY, 14 DECEMBER 2023**

1:00PM

PRESENT: Cr S Radnedge (Mayor), Cr R Eckel (Deputy Mayor), Cr P Alexander, Cr M McKellar, Cr P Taylor

IN ATTENDANCE: J Kronk (Director of Corporate Services), R Ranson (Director Community & Health Services), K Crosby (Manager, Regulatory Services), B Scott (CEO)

1 OPENING PRAYER

Fr Peter Doohan delivered a prayer for the guidance of Council.

2 APOLOGIES AND LEAVE OF ABSENCE

Apologies

Nil

Leave of Absence

Nil

Applications for Leave of Absence

3 CONFIRMATION OF MINUTES

RESOLUTION 293/23

Moved: Cr P Alexander

Seconded: Cr M McKellar

That the minutes of the Ordinary Council Meeting held 16 November 2023 be taken as read, confirmed and signed as a correct record of proceedings.

CARRIED

4 BUSINESS ARISING FROM MINUTES

Nil

5 MAYORAL MINUTE

Nil

6 NOTICE OF MOTION

Nil

7 CORRESPONDENCE FOR MEMBERS' INFORMATION

7.1 CORRESPONDENCE FROM NOVEMBER FOR INFORMATION OF COUNCILLORS
<p>Correspondence attached in the agenda was noted.</p> <p>Cr McKellar tabled a letter from Augathella State School students with their thoughts on council's role in providing sustainable waste solutions.</p>

8 DECLARATION OF CONFLICTS OF INTEREST

9 UPDATE/CHANGE TO COUNCILLOR REGISTER OF INTEREST

10 CORPORATE & REGULATORY

10.1 WORK HEALTH & SAFETY REPORT
<p>RESOLUTION 294/23</p> <p>Moved: Cr R Eckel Seconded: Cr M McKellar</p> <p>That Council receives and notes the Work Health & Safety Section Report.</p> <p style="text-align: right;">.CARRIED</p>

10.2 AUGATHELLA STATE SCHOOL - DONATION SWIMMING POOL
<p>RESOLUTION 295/23</p> <p>Moved: Cr P Taylor Seconded: Cr M McKellar</p> <p>That Council write to the Principal of the Augathella State School approving a financial contribution of \$12,000.00 towards the management of a traditional community partnership project subject to the following conditions;</p> <ol style="list-style-type: none"> 1. Council's Director Community and Health and Manager of Regulatory Services to consult with members of the Community, seeking collaboration from the Augathella Progress Association to finance appropriate training for members of the community for the purpose to open the Augathella Swimming Pool for public use from 1 October to 31 March each annum; and 2. Continue consultation with Augathella State School Principal regarding the possibility of opening the swimming pool on a regular basis for use by the public; and 3. Council to advertise within the Augathella Community, access to the pool can be obtained through membership of the Augathella Swimming Club Association; and 4. Request the elimination of the word 'donation' from future swimming pool requests made to Council by Augathella State School and request a summation regarding the expenditure of Council's annual contribution. <p style="text-align: right;">.CARRIED</p>

10.3 HUMAN RESOURCES REPORT

RESOLUTION 296/23

Moved: Cr P Alexander
 Seconded: Cr P Taylor

That Council receives and notes the Human Resources Report.

CARRIED

10.4 FACILITY USER AGREEMENTS

RESOLUTION 297/23

Moved: Cr P Alexander
 Seconded: Cr P Taylor

That Council use the following proforma agreements to formalise the use of Council owned facilities

1. Charleville Racecourse User Agreement – Racehorse Trainer; and
2. Charleville Showground User Agreement – Community groups
3. Request the equipment owned by individual groups/clubs be locked away when not in use by that club, use of such equipment is by private negotiation between groups/clubs, so as users can utilise this facility in line with the Charleville Showground User Agreement; and
4. All Community Clubs must enter into a facility User Agreement with Council, prior to Council co-signing or collaborating for any grant applications.

CARRIED

10.5 UTL UTILITIES SERVICES - WASTE CONTRACT MANAGEMENT

RESOLUTION 298/23

Moved: Cr R Eckel
 Seconded: Cr P Alexander

That Council continue engagement of UTL Utilities for a further twelve months for the purposes of waste contract management compliance on the following conditions;

1. Contract Services to be on a quarterly basis; and
2. To include one audit (September 2024) in the twelve months 1 January 2024 to 30 December 2024
3. Approximate cost of service provision \$24,400.00 to be included in a forthcoming budget review
4. Hourly rate for any ad hoc requirements that may arise \$250.00 per hour.

CARRIED

10.6 FINANCIAL REPORT ENDING 30 NOVEMBER 2023
<p>RESOLUTION 299/23</p> <p>Moved: Cr M McKellar Seconded: Cr R Eckel</p> <p>That Council receives and notes the Financial Report including the;</p> <ol style="list-style-type: none"> 1. Cash Position 2. Monthly Cash Flow Estimate 3. Comparative Data 4. Capital Funding – budget V’s actual 5. Road Works – budget V’s actual 6. Works in Progress 7. Rates Arrears Summary 8. Income Statements 9. Balance Sheet Nov 2023 10. Financial Statements Actual YTD November 2023 <p style="text-align: right;">CARRIED</p>

10.7 LRCIP PHASE 4 - APPROVED WORK SCHEDULE
<p>RESOLUTION 300/23</p> <p>Moved: Cr P Taylor Seconded: Cr M McKellar</p> <p>That Council receives and notes the Local Roads and Community Infrastructure Program Phase 4 (LRCI Phase 4) Approved Work Schedule for Murweh Shire.</p> <p style="text-align: right;">CARRIED</p>

11 ECONOMIC DEVELOPMENT

Nil

12 COMMUNITY & HEALTH SERVICES

12.1 LIBRARY MONTHLY REPORT DECEMBER
<p>RESOLUTION 301/23</p> <p>Moved: Cr P Alexander Seconded: Cr R Eckel</p> <p>That Council receives and notes the Library Report.</p> <p style="text-align: right;">CARRIED</p>

12.2 COMMUNITY & HEALTH SERVICES REPORT
<p>RESOLUTION 302/23</p> <p>Moved: Cr R Eckel Seconded: Cr P Taylor</p> <p>That Council receives and notes the Community and Health Services Report.</p> <p style="text-align: right;">CARRIED</p>

12.3 CHARLEVILLE CULTURAL ASSOCIATION - LANEWAY PROJECT
<p>RESOLUTION 303/23</p> <p>Moved: Cr M McKellar Seconded: Cr R Eckel</p> <p>That Council gives permission to the Charleville Cultural Association to proceed with their 'Lane of Legends' project.</p> <p style="text-align: right;">CARRIED</p>

The meeting adjourned for a afternoon tea break at 03:29 PM.

The meeting resumed normal proceedings at 03:47 PM.

13 ENGINEERING SERVICES

13.1 ENGINEERING REPORT
<p>RESOLUTION 304/23</p> <p>Moved: Cr P Alexander Seconded: Cr R Eckel</p> <p>That Council receives and notes the Engineering Report.</p> <p style="text-align: right;">CARRIED</p>

Mayor Radnedge made a presentation to Cr Red Alexnder with an acknowledgement of his 11 years' service to the community of Murweh Shire as a Councillor.

The Mayor and Interim CEO wished everyone a Merry Christmas and all the best for 2024.

14 CORRESPONDENCE FOR CONSIDERATION

Nil

15 CONFIDENTIAL MATTERS

Nil

16 CLOSURE

There being no further business the Mayor declared the meeting closed at 4:30pm.

4 BUSINESS ARISING FROM MINUTES

5 MAYORAL MINUTE

Nil

6 NOTICE OF MOTION

Nil

7 CORRESPONDENCE FOR MEMBERS' INFORMATION**7.1 CORRESPONDENCE FOR THE INFORMATION OF COUNCILLORS**

Author: CEO Assistant/RADF Liaison

Authoriser: CEO

BACKGROUND

For the information of Councillors.

LINK TO CORPORATE PLAN

- 1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

1. Attachment 1b - DDG Letter to Mr Bruce Scott - Interim CEO of Murweh Shire Council_Liquidity Review 2023-24
2. Augathella SS Recycling Proposal
3. Caretaker period for local government elections Factsheet
4. CEOs_Part50
5. CTS 19379-23 - Murweh Shire Council
6. FW Invitation to submit motions to ALGA's 2024 National General Assembly
7. Inclusion to letter to Murweh Shire Council - AM Improvement Plan
8. Letter from the Minister for Employment and Small Business, Minister for Training and Skills Development and Minister for Youth Justice
9. Letter to Interim CEO Murweh Shire Council
10. MN15600-2023 - Mr B Scott
11. Recording Advice (40081086)
12. Request for sponsorship Meatant Dust Devils Motorbike Club
13. RFDS letter - Murweh Shire Council Dec23

Our ref: DEPBN23/1148



Department of
**Housing, Local Government,
Planning and Public Works**

Mr Bruce Scott
Interim Chief Executive Officer
Murweh Shire Council
bruce_scott@murweh.qld.gov.au

Dear Mr Scott

I am writing to you regarding the Council Sustainability: Liquidity Review 2023-24 (the Review).

In 2022, the then Department of State Development, Infrastructure, Local Government and Planning established a proactive approach to partnering with Queensland councils to better understand liquidity challenges and develop tailored solutions. This work supports the implementation of the Local Government Sustainability Framework and Financial Management (Sustainability) Guideline (the Guideline).

Since 2022, eight councils have participated in this process.

The Department of Housing, Local Government, Planning and Public Works (the department) has identified Murweh Shire Council (council) as a local government which will benefit from participation in the 2023-24 Review process.

The Review will seek to enhance the department's understanding of council's financial position and proactively support council implement initiatives designed to improve its long-term financial performance.

KPMG has been engaged to support the 2023-24 Review, including undertaking a detailed review of council's financial performance, liquidity and cashflow and partnering with the department and council to provide support.

Council's participation in the review has been discussed with your Chief Financial Officer.

Council's engagement in the Review

The department seeks to have early and transparent communication with the council to deliver successful review outcomes. This will be achieved by:

- ensuring all communication regarding the Review will be managed by the Financial Analysis, Assurance and Systems team (FAAS) within the department, with support from our Northern Regional team.

GPO Box 690 Brisbane
Queensland 4001 Australia
Website www.housing.qld.gov.au

- KPMG will work directly with council's key financial personnel to better understand its financial position. This includes conducting on-site visits with key financial personnel nominated by council and practical on-site support.
- KPMG will present its recommendations to council and the department which will provide insight into the works undertaken, findings and next steps.

Review process and indicative timeframe

This Review aims to work with council to share information, gain insights and develop relevant solutions for council. The Review will be undertaken in five stages:

1. Review mobilisation (week commencing 8 January 2024)

The department will reach out to council to organise a face-to-face visit with KPMG and council's nominated financial personnel, as well as seeking financial information from council to inform the next stage of the Review.

2. Deep-dive analysis/validation workshop (week commencing 26 February 2024)

KPMG will conduct a face-to-face visit with council and will complete a 'deep dive' analysis to identify and validate the solvency and financial sustainability issues council is facing.

3. Findings and recommendations (five weeks following deep-dive analysis)

KPMG will work with council to identify relevant and tailored opportunities to improve council's financial sustainability and liquidity.

4. Review close out (week commencing 22 May 2024)

KPMG will present its recommendations to the department for executive management decision making. The department will then provide the summary findings back to council. This ensures all parties are informed of the findings and outcomes of the Review.

5. Ongoing support (week commencing 27 May 2024)

Based on the findings of the Review, the department will determine appropriate initiatives and the level of support needed to assist council.

Next steps

To assist the department and KPMG in better understanding council's financial position, the department is seeking the following financial information (if available) from the council:

- monthly cash flow forecast (present to June 2024)
- cash balance, including breakdown of restricted and unrestricted components (July 2023 to present)
- capital project register, including progress status (July 2023 to present)
- aged debtor and creditor position
- monthly financial management report, including variance between budget and actual (July 2023 to present):
 - profit and loss statement
 - balance sheet
 - statement of cash flows.

The department is seeking this information by 1 February 2024 and should be provided in Microsoft Excel wherever possible. Please submit your information by email to lgsustainability@dsdilgp.qld.gov.au.

In the meantime, the department will be in contact with council to arrange a time for face-to-face visits with the council's financial personnel, KPMG, and the department.

If you require any further information, please contact Ms Tara Nguyen, Manager, Financial Analysis, Assurance and Systems in the department, by telephone on 07 3214 9564 or by email at lgsustainability@dsdilgp.qld.gov.au, who will be pleased to assist.

Yours sincerely



Stephen Robbins
A/Deputy-Director General
Local Government Division



Queensland Government

Augathella State School

Principal – Mrs Natalie Newell
PO Box 42

Cavanagh Street, Augathella QLD 4477

Ph: 07 4654 5120

Email: principal@augathellass.eq.edu.au



Cr Michael McKellar
PO Box 63
Charleville Qld 4470

8/11/2023

Dear Cr Michael McKellar,

This term during our HASS lessons, the Year 3 and 4 students have been investigating waste in our school, and learning about sustainability. We have also been learning about the council's role in providing sustainable waste solutions for our town.

For our waste investigation, we collected and sorted the school's waste from fruit break, lunch, and afternoon tea, every day for a whole week. We sorted the waste into four categories – landfill, recycling, compost, and food waste. At the end of the week, we discovered that we collected 1.3kg of landfill rubbish, 1.7kg of recycling, 2.4kg of compost, and a whopping 4.5kg of food waste. At the end of the day, despite our sorting, all the rubbish went back into the landfill bin, as Augathella only has landfill waste collection and no option for recycling.

We think that this is not good enough. A lot of waste that could be recycled goes to our dump, which is then burnt. This is very bad for the environment. We want to investigate alternative ways to dispose of recycling in our town, but we need you and the Murweh Shire Council to help. Perhaps the council could invest in a shipping container for the towns recycling to go in, and then it could get trucked to the nearest recycling plant. It is important to note, we don't just mean the cans and bottles that can go to Containers for Change - there is a lot of other rubbish like hard and softs plastics, that still need to be recycled.

We were also ashamed of the amount of compost and food waste that ended up in the bin. We have spoken to students and parents about the amount of good food that is wasted, however we would like a solution to compost at our school. We are asking that the council buys a compost bin for our school, so that any food waste can be composted, which is better for the environment. The compost can then be used on our gardens at school.

Thank you for considering our proposals, and we look forward to hearing from you.

Kind regards,

*Kaleb Hudson Samuel
COOPER Tilly Lane Mitchell
Bronia Cameron Michaela Wilma Ardie Jed*

Bronia Cameron (teacher) and The Year 3 and 4 Students
Augathella State School

AUGATHELLA STATE SCHOOL
Strive To Succeed

Caretaker period for local government elections

Factsheet

Legislation places limits during the caretaker period before quadrennial local government elections on publishing election material and making major policy decisions. This ensures that there are no significant policy decisions made near the end of a council term that bind future elected councils.

Local government reforms in 2019 have also introduced new limitations to improve accountability and ensure that council resources are not used (or perceived to be used) to promote current councillors standing for re-election.

Timing

The caretaker period starts on the day when the Electoral Commission of Queensland publishes the public notice about holding the election. The ECQ will also advise when the election has ended for each local government.

Caretaker periods do not apply to by-elections.

Election material

During the caretaker period, a local government or controlled entity must not publish or distribute election material. Election material is anything that could influence an elector about their vote or affect the election result. For example, fact sheets or newsletters that raise the profile of a councillor are prohibited during the caretaker period.

Major policy decisions

During the caretaker period, councillors are prohibited from making decisions:

- about the appointment, remuneration or termination of a chief executive officer
- to enter into a contract greater than \$200,000 or 1% (whichever is greater) of the local government's net rate and utility charges (as stated in the local government's audited financial statements included in the local government's most recently adopted annual report)
- significant procurement activities, such as establishing preferred supplier arrangements, or establishing exceptions to obtaining quotes or tenders when entering into a contract
- to make, amend or repeal local laws
- to make, amend or repeal a local planning instrument under the *Planning Act 2016* (i.e. a planning scheme, a temporary local planning instrument or a planning scheme policy).

A prohibited policy decision made during a caretaker period will be invalid, unless the Minister's approval has been given prior to making the decision (see below). A person who suffers loss or damage because of the invalidity of a major policy decision during the caretaker period has a right to be compensated by the local government for the loss or damage.

Planning instruments and approvals

During the caretaker period, councils cannot make, amend or repeal local planning instruments.

Last updated: August 2023

Councils cannot approve development variation requests or change variation approvals that involve:

- varying the category of development or category of assessment of consequential development
- varying the assessment benchmarks or criteria for accepted development that would apply to consequential development
- facilitating development that would result in a greater demand on infrastructure than the demand anticipated in the council's infrastructure plan.

The amended Development Application Rules, summary of changes and accompanying guidance material are now available on the Department of State Development, Infrastructure, Local Government and Planning website at [Planning \(statedevelopment.qld.gov.au\)](https://planning.statedevelopment.qld.gov.au)

Ministerial approval for decisions in exceptional circumstances

Local governments should prepare for the caretaker period by planning to make major policy decisions before or after the election period.

However, unforeseeable events can result in a local government having to make major policy decisions during the caretaker period. In exceptional circumstances local governments can apply to the Minister for approval if:

- the need for the decision was unforeseeable
- the decision is essential to the functioning of the local government
- the decision cannot wait until the end of the caretaker period
- the decision is in the public interest.

The Minister will decide on a case-by-case basis whether the decision meets the exceptional circumstances requirement of the Local Government Act 2009 or the City of Brisbane Act 2010. To enable this to happen, all applications should be addressed to the Regional Director (Northern Region) or Regional Director (Southern Region) of the Department of State Development, Infrastructure, Local Government and Planning.

Each application should include:

- details of the proposed major policy decision
- an explanation of why the decision was unforeseeable
- an explanation of why the decision cannot wait until the end of the caretaker period
- an explanation of how the decision is in the public interest.

Discretionary funds

During the period starting on 1 January 2024 and ending at the conclusion of the local government quadrennial election, councillors must not allocate money from a councillor discretionary fund to a community organisation for a community purpose, or for another community purpose.

Councillors, can, however, allocate their discretionary funds for capital works of the local government that are for a community purpose in the period starting on 1 January 2024 to the conclusion of the 2024 election.

Discretionary funds that were allocated before 1 January 2024 in accordance with legislative requirements may be distributed during the caretaker period.

Leave for candidates and councillors

Local government employees may take paid leave (e.g. accrued annual leave) or unpaid leave for up to eight weeks to contest a local government election.

There is no legal requirement under the *Local Government Electoral Act 2011* for either local government employees or elected councillors to take leave during the caretaker period. However, individual councils may have election period policies covering election leave.

More information

Caretaker provisions are outlined in Chapter 3, Part 5 of both the *Local Government Act 2009* and the *City of Brisbane Act 2010*. For more information about the caretaker period or your council's circumstances contact your nearest regional office of the Department of State Development, Infrastructure, Local Government and Planning.

Southern office:

Phone: (07) 3452 6762

Email: southern@dsdilgp.qld.gov.au

Northern office:

Phone: (07) 4758 3472

Email: northernlgd@dsdilgp.qld.gov.au

For further information about major policy decisions related to the *Planning Act 2016*, contact the Department of State Development, Infrastructure, Local Government and Planning by email to bestplanning@dsdilgp.qld.gov.au or phone 3452 7662.

For information about local government elections, contact the Electoral Commission of Queensland by email to ecq@ecq.qld.gov.au or phone 1300 881 665.

Our reference: DGBN/561



11 January 2024

Mr Bruce Scott
Interim Chief Executive Officer
Murweh Shire Council
bruce_scott@murweh.qld.gov.au

Office of the
Director-General

Department of
**Housing, Local Government,
Planning and Public Works**

Dear Mr Scott

I am writing to you about the Local Government election caretaker provisions which are outlined in Part 5, Chapter 3 of the *Local Government Act 2009*. The 2024 Local Government elections are scheduled for 16 March 2024, I encourage you to ensure councillors and council officers are fully aware of the provisions.

Under section 90A of the *Local Government Act 2009*, the caretaker period starts on the day when the Electoral Commission of Queensland publishes the public notice about holding the election. The caretaker period for the 2024 Local Government election is expected to begin on 29 January 2024.

During the caretaker period, councillors are prohibited from making decisions:

- about the appointment, remuneration or termination of a chief executive officer
- to enter into a contract greater than \$200,000 or 1 per cent (whichever is greater) of the local government's net rate and utility charges (as stated in the local government's audited financial statements included in the local government's most recently adopted annual report)
- significant procurement activities, such as establishing preferred supplier arrangements, or establishing exceptions to obtaining quotes or tenders when entering into a contract
- to make, amend or repeal local laws
- to make, amend or repeal a local planning instrument under the *Planning Act 2016* (i.e. a planning scheme, a temporary local planning instrument or a planning scheme policy).

A prohibited policy decision made during a caretaker period will be invalid unless the Minister's approval has been given prior to making the decision.

Local governments should prepare for the caretaker period by planning to make major policy decisions before or after the election period. However, unforeseeable events can result in a local government having to make major policy decisions during the caretaker period. In exceptional circumstances local governments can apply to the Minister for Local Government.

Please be aware that processes to expedite disaster recovery funding arrangements that may require decision of a local government in the caretaker period are currently under consideration by the department with further advice to be issued soon.

In the general course of events, the Minister decides on a case-by-case basis whether the proposed decision meets the exceptional circumstances requirement of the *Local Government Act 2009* or the *City of Brisbane Act 2010*. For further information on these requirements, please see the enclosed *Caretaker Period for Local Government elections factsheet*.

1 William Street
Brisbane Queensland 4000
GPO Box 806 Brisbane
Queensland 4001 Australia

In addition, the Department of Housing, Local Government, Planning and Public Works (the department) has been advised that the Office of the Independent Assessor has received a number of complaints relating to councillors using their councillor social media accounts for campaigning purposes. The department sent a separate communication on 9 January 2024 to councillors advising caution around the use of council-provided facilities for campaign purposes prior to the caretaker period.

If you require any further information, please contact Ms Louisa Lynch, Director, Governance and Capability, in the department, by telephone on 0499 833 689 or by email at louisa.lynch@dasilgp.qld.gov.au, who will be pleased to assist.

Yours sincerely



Matthew Nye
Acting Director-General

Encl.



Minister for the Environment and the Great Barrier Reef
Minister for Science and Minister for Multicultural Affairs

Our reference: CTS 19379/23
Your reference: MAQ05771

1 William Street Brisbane Qld 4000
GPO Box 5078 Brisbane
Queensland 4001 Australia
Telephone +61 7 3719 7330
Email environment@ministerial.qld.gov.au

27 November 2023

Mr John Nicholson
Director
Murweh Shire Council
john_nicholson@murweh.qld.gov.au

Dear Mr Nicholson

Thank you for your application under the 2023–2024 Celebrating Multicultural Queensland program's Multicultural Events funding round for the 'Welcome to Charleville'

I am pleased to advise that you have been successful with your application and will receive one-off funds of \$5000 to assist your organisation to deliver this event in 2024.

Congratulations on your successful funding application.

I am interested in seeing the positive outcomes from the event and would welcome the opportunity to be involved. I look forward to hearing from you as to how I can participate in due course.

Please treat your funding as confidential, that is, no media or public announcements until it is announced by the Queensland Government. In the near future, you will receive a letter from Wayne Briscoe, Executive Director, Multicultural Affairs Queensland (MAQ), Department of Environment and Science, which will provide you with further information on how to receive the approved funding.

If you require any further information or assistance in relation to this matter, please contact George Quinn, Program Officer, MAQ, Department of Environment and Science by email at MAQfunding@des.qld.gov.au.

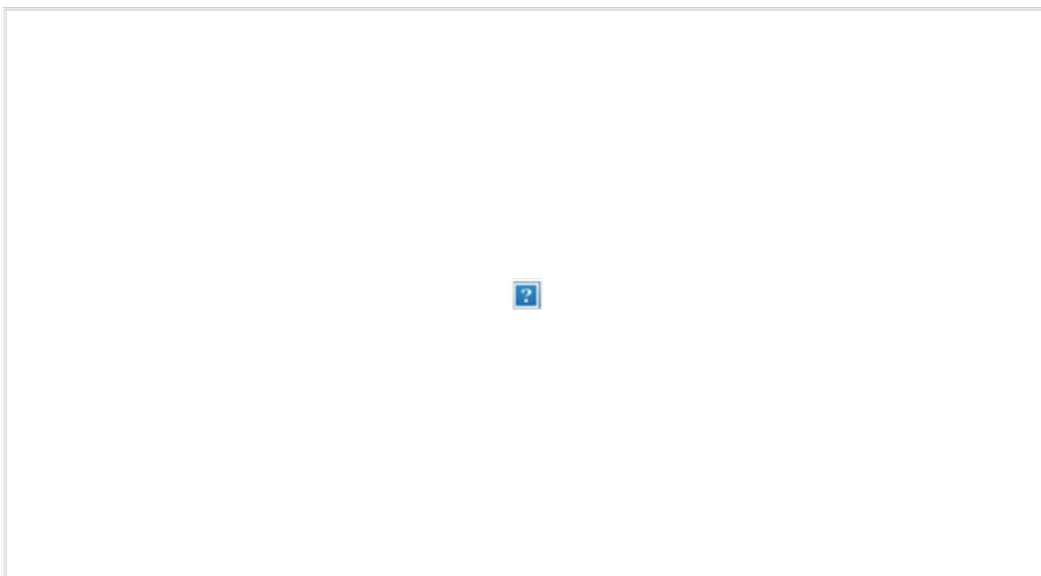
Thank you for your support in promoting an inclusive and welcoming Queensland where everyone can connect and contribute.

Yours sincerely

A handwritten signature in blue ink that reads 'Leanne Linard'.

Leanne Linard MP
Minister for the Environment and the Great Barrier Reef
Minister for Science and Minister for Multicultural Affairs

From: [mail](#)
To: [Shaun Radnedge](#); [Bruce Scott](#)
Subject: FW: Invitation to submit motions to ALGA's 2024 National General Assembly
Date: Tuesday, 19 December 2023 11:31:46 AM
Attachments: [image001.png](#)
[image003.png](#)



From: Jaimee Bell <Jaimee.Bell@alga.asn.au>
Sent: Tuesday, December 19, 2023 10:56 AM
To: mail <mail@murweh.qld.gov.au>
Subject: Invitation to submit motions to ALGA's 2024 National General Assembly

You don't often get email from jaimee.bell@alga.asn.au. [Learn why this is important](#)

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please distribute to the Mayor/Shire President/CEO/General Manager

I'm delighted to officially invite you to our Australian Local Government Association Annual Conference, the National General Assembly of Local Government (NGA), which will be occurring in Canberra from 2 to 4 July 2024 at the National Convention Centre. In addition, the Federal Government has again offered to host Mayors at the Australian Council of Local Government (ACLG) on 5 July 2024.

As a result, ALGA is now calling for councils to submit motions for the 2024 NGA. Attending this Conference to debate policy motions that will be considered by the ALGA Board, the NGA is your opportunity to shape the federal advocacy agenda that ALGA will undertake on behalf of Australian local governments.

The theme of our 2024 NGA will be "Building Community Trust". ALGA is seeking motions that

align with this theme and identify opportunities for new federal programs and policies that will support councils to build trust, both in our communities and as a local delivery partner for the Australian Government.

This [discussion paper](#) will help you prepare your council's motions, which can be submitted online at www.alga.com.au until Friday 29 March 2024.

Next year's Conference is shaping up to be even bigger than this year's record setting event, and we are again so proud to be partnering with the Federal Government to incorporate the ACLG into the week.

This year's ACLG was the first to be held in ten years and was a wonderful opportunity for us to speak directly to Federal Ministers with one voice about the challenges and opportunities in our communities.

Further information about both the 2024 NGA and ACLG – including registration details – will be provided to your councils in the New Year. Should you require any further details, please do not hesitate to contact ALGA on (02) 6122 9400 or at alga@alga.asn.au.

I look forward to receiving your 2024 NGA motions and welcoming you to Canberra next July.

Yours sincerely,



Councillor Linda Scott
President, Australian Local Government Association

Murweh Asset Management Survey - FINAL - DRAFT_Improvement Plan

Practice Area	Task	Status (Oct. '23)	Current Risk	Responsible Officer
Strategic Longer-Term Plan	1. Ensure the Strategic Longer-Term Plan (Community Vision/Business Plan) incorporates community priorities and performance measures and indicates how they will be monitored and measured - align to the AM Plans and LTFP. 2. Ensure the LTFP is based on resource requirements in the AM Plans and strategic objectives of the Community Vision/Business Plan.	Advanced (75%)	Low	Executive Management Team
Annual Budget	3. Include commentary in the budget papers on how the service levels and risks trade-offs identified in the LTFP and AM Plans will be managed.	Advanced (75%)	Low	Manager Finance
Annual Report	4. Indicate the likely service level and risk impacts of delivering the budget. Include State of the Assets reporting linked to Resourcing Strategy documents.	Advanced (75%)	Low	Manager Finance
AM Policy	5. Identify a process for meeting training needs in financial and asset management practices for Councillors and staff 6. Define asset management roles, responsibilities and reporting framework, using NAMS+ tools and templates.	Advanced (75%)	Low	Executive Management Team
AM Strategy	7. Draft and adopt AM Strategy that fits with Council's strategic plan – use the NAMS+ template.	Not Started (0%)	High	Asset Management Lead
AM Plans	8. Ensure ongoing annual review and update of costs and service projections ensuring high residual risks are managed and reported appropriately in the AM Plan(s).	Developing (25%)	High	Asset Management Lead
Governance and Management	9. Ensure high level oversight by the Council, CEO and Executive Management Team, for development and implementation of the Asset Management Strategy and Asset Management Plans. 10. Implement an Asset Management Governance Group following draft Terms of Reference provided by NAMS+. 11. Ensure asset management functions, responsibilities and skill requirements for managing assets are clearly defined in all position descriptions.	Developing (25%)	Medium	Executive Management Team
Levels of Service	12. Develop and confirm current and target customer and technical levels of service to understand, measure and report on a sustainable service delivery model. Align to AM Plan(s) forecasts. 13. Implement state of the assets reporting throughout all strategic planning and reporting documents that show service level trends and targets.	Not Started (0%)	High	Asset Management Lead
Data & Systems	14. Consider a consolidated, integrated, accurate, up to date and complete componentised asset register with the required functionality to ensure security and data integrity. 15. Adopt a common corporate data framework used across all asset groups, which is defined by Council's Infrastructure Asset Hierarchy.	Well-Progressed (50%)	Medium	Executive Management Team
Skills and Processes	16. Assess the skills and knowledge required to: perform asset data management activities, conduct financial reporting valuations and develop/maintain AM Plan(s). 17. Develop and adopt an asset management responsibility matrix. 18. Identify staff training needs and schedule training.	Developing (25%)	Medium	Human Resource Manager
Evaluation	19. Implement the Continuous Improvement Plan via the Asset Management Governance Group ensuring data, information and knowledge updates are reported on an annual basis via the State of the Assets Report. 20. Monitor and report community and technical levels of service performance.	Not Started (0%)	High	Asset Management Lead

October 2023



Minister for Employment and Small Business
Minister for Training and Skills Development and
Minister for Youth Justice

1 William Street Brisbane Q 4000
PO Box 15483 City East Q 4002
Telephone +61 7 3719 7500
Email youthjusticeandemployment@ministerial.qld.gov.au

Dept ref: 03552/23

28/11/23

Councillor Shaun Radnedge
Murweh Shire Council
Email: shaun_radnedge@murweh.qld.gov.au

Dear Councillor Radnedge

Thank you for your ongoing support of the Queensland Government's *Skilling Queenslanders for Work* (SQW) initiative. We are pleased that you have been allocated the following positions under the First Start program:

- 4 traineeships

It's a record year for First Start, with an increased budget in 2023–24 of \$7.395 million to create 390 new traineeships and support 103 second-year apprenticeships.

I appreciate your support of the First Start program which aims to provide young people and disadvantaged job seekers with opportunities to gain 12-24 months of paid employment by undertaking a subsidised traineeship or apprenticeship with a local council or statutory authority. The program has a strong foundation based on an ongoing successful partnership with the Local Government Association of Queensland.

First Start is clearly a success, with 2835 people employed so far since 2015 across Queensland by local councils and nearly 70% retained or gained new employment upon completion. First Start primarily targets young school leavers and over 81% of positions have gone to young people aged 15–24 years.

Overall, SQW continues to exceed targets and play a critical role in increasing workforce participation and the overall performance of the Queensland economy. Since 2015, \$684 million has been committed state-wide under SQW to provide nationally recognised training, skills development and job opportunities to 103,124 disadvantaged Queenslanders. As at 31 October 2023, over 53,000 people have secured employment as a direct result of their participation in SQW.

I look forward to continuing to work with you to create more jobs throughout your local government area through the delivery of First Start and other programs under SQW.

Yours sincerely

A blue ink signature of Di Farmer, written in a cursive style.

Di Farmer MP
Minister for Employment and Small Business
Minister for Training and Skills Development and
Minister for Youth Justice

Our ref: DEPBN23/1086



5 December 2023

Department of
**State Development, Infrastructure,
Local Government and Planning**

Mr Bruce Scott
Interim Chief Executive Officer
Murweh Shire Council
bruce_scott@murweh.qld.gov.au

Dear Mr Scott

Thank you for participating as a pilot council in phase one of the Department of State Development, Infrastructure, Local Government and Planning's (the department) Advancing Asset Management Project (the project).

The first phase of the project (discovery) is now ending, and the department has received the results of the facilitated survey process. As you're aware, a key part of this phase was the development of an understanding of the asset management needs and actions of the pilot councils. To support this outcome, we have received a report with recommendations for your individual council, which I have enclosed.

During the discovery phase the pilot group of councils were assessed against eleven asset management, financial planning, and reporting practice areas. Assessment was based on the nationally consistent frameworks and a definition of core (minimally acceptable) maturity across the practice areas. Findings were consistent with the Auditor-General's recent report to parliament Report 2: 2023-24 'Improving asset management in local government', with councils unable to demonstrate a core level of maturity in adopting an asset management policy, strategy, and plans.

Several recommendations for the department have also been made. These include increased monitoring, templates and similar tools, targeted capacity building and mentorship programs.

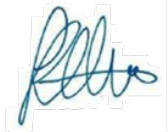
We will now commence phase two of the project, where the department will work with the stakeholder group to develop a program of activities. As a pilot council, you have helped us gather important data to inform this process and we will keep you updated as work progresses throughout 2024.

To finalise your participation in phase 1, I have asked officers from the Local Government Division to contact your council and offer a complimentary 1 to 1.5 hour facilitated session. This session is designed to help you understand the enclosed report and work out the best way forward for your council.

1 William Street
Brisbane Queensland 4000
PO Box 15009
City East Queensland 4002
Telephone 13 QGOV (13 74 68)
Website www.statedevelopment.qld.gov.au
ABN 29 230 178 530

If you require any further information, please contact Ms Samantha Cieslar, Principal Project Officer, Governance and Capability in the department by telephone on (07) 3452 6721 or by email at samantha.cieslar@dsgilgp.qld.gov.au, who will be pleased to assist.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'S. Robbins', enclosed in a thin blue rectangular border.

Stephen Robbins
**Acting Deputy Director-General
Local Government Division**

Enc

Our reference: MN15600-2023



21 December 2023

Mr Bruce Scott
Interim Chief Executive Officer
Murweh Shire Council
By email: bruce_scott@murweh.qld.gov.au

Department of
**Housing, Local Government,
Planning and Public Works**

Dear Mr Scott

I am writing to inform you of important amendments it is proposed be made to the greywater testing requirements.

As you are aware certain types of greywater treatment plants cannot be installed in Queensland without first obtaining a treatment plant approval (TPA) from the Chief Executive of the Department of Housing, Local Government, Planning and Public Works (department). For the Chief Executive to approve an application for a TPA, they must be satisfied the greywater treatment plant complies with, among other things, Australian Standard (AS) 1546.3:2016.

The government has been made aware that no testing facilities are operational, and this market failure has resulted in manufacturers and installers, of certain greywater treatment plants, being unable to comply with the AS1546.3:2016 testing requirements.

To support industry, the government has asked the department to urgently progress proposed amendments to reinstate the testing requirements for these systems into the Queensland Plumbing and Wastewater Code. The testing requirements will revert to the standards in place before Queensland adopted the AS 1546.3:2016 requirements in 2019.

The department is aware that from 1 January 2024 existing TPAs will lapse in Queensland and manufacturers and installers will be unable to install these systems and is working to address the issue as quickly as possible. It is the department's intention that the documentation be progressed for government consideration in early 2024.

I ask that consideration be given to the proposed amendments when deciding the appropriate regulatory approach to adopt.

If you require further information or assistance in relation to this matter, I can be contacted on (07) 3008 2514 or by email at anne.neuendorf@epw.qld.gov.au.

I trust this information is of assistance.

Yours sincerely

A handwritten signature in black ink, appearing to read "Anne Neuendorf". The signature is written in a cursive style.

Anne Neuendorf
**Acting Assistant Director-General
Building Policy**

Level 15, 53 Albert Street
Brisbane Queensland
GPO Box 2457 Brisbane
Queensland 4001 Australia



1 December 2023

Department of Resources

Enquiries to: York, Janine
Telephone: (07)46241500

RECORDING ADVICE - NEW DOCUMENT

Case: 2021/003379 Action: 5 DG 1.1 USL (Sect 122 or 127) Purchase Only

Service Centre: Roma

Deed of Grant issued on 30 November 2023.

Previous Tenure
47054576 Unallocated State Land

Other details relating to the new tenure are as follows:

Title Reference: 40081086

Lot	Plan
31	SP343469

Area (ha): 2.4280 (ha) Surveyed

Tenancy: SOLE TENANT

Grantee
MURWEH SHIRE COUNCIL

Tenant Correspondent:
Correspondence Address:



Meatant Dust Devils Motorbike Club Inc.

Augathella SWQLD ABN- 96701503898

Dear **MURWEH SHIRE COUNCIL**

On behalf of the Meatant Dust Devils Motorbike Club Inc, I would like to sincerely thank you for your sponsorship towards our Inaugural 2 Day Motorbike Gymkhana held on the 1st & 2nd July 2023.

Your sponsorship enabled our club to provide the Augathella Community & surrounding districts the opportunity to hold a community event, which superseded all our expectations.

Motorbike gymkhanas are becoming very popular throughout the South West & Outback Qld, which is not only great for the sport but also provides the smaller communities, like Augathella the chance to showcase its community, as well as provide their locals a chance of participating in an event which is about Fun & Family.

Our event ran over two days with 65 competitors, ranging in age from 4yrs to over 40 years +, with the competitors travelling from areas such as Cunnamulla, Charleville, Roma, Eulo, with one competitor travelling from Mackay to attend, which was excellent for our first event. Feedback from the competitors and spectators was very positive with everyone expressing that they will be returning again next year, which has been set for the 29th & 30th June 2024.

This positive feedback would not have been possible if it were not for your sponsorship. Your support has really made a difference to our club and the Augathella community, and we look forward to a continued positive future.

Once again, we would like to say thankyou for your generous donation, it has been a pleasure working with you and I would like to extend to you an invitation to participate again next year as a 2024 sponsor.

Thanking You

Wendy Clark

President

Meatant Dust Devils Motorbike Club Inc.
Augathella SW Qld.

Mob- 0488574916

L/L- 0746545027

Email- wendycc1@hotmail.com



Meatant Dust Devils Motorbike Club Inc.

Augathella SWQLD ABN- 96701503898

EOI- 2024 Sponsorship

If you would like to be a sponsor again for our 2024 2 Day Motorbike Gymkhana set for the 29th & 30th June 2024, please complete the following and return via email or post. Alternatively, you can also send us an email.

Commitment or Expression of Interest 2024 Sponsor

On behalf of our Business / Self _____(Name)

I / we would like to provide: (Please select preference/s below)

Commitment for:

Sponsorship Amount : _____

Product Donation Amount: _____
Description: _____

In Kind Support Description: _____

Expression of Interest for:

Sponsorship Amount : _____

Product Donation Amount: _____
Description: _____

In Kind Support Description: _____

As part of your sponsorship, we will promote your business through such things as but not limited to:

- Your name/business on event program,
- Club Facebook page
- Announcements throughout event.
- Display your business signage (supplied by business).
- Additionally, sponsors who would also like to hold a business stall (manned by the business) are also welcomed.

Your support will again be greatly appreciated and we look forward to potentially working with you again in 2024.

If you require further information, please feel free to contact the club president Wendy Clark on-
Mob- 0488574916 L/L- 0746545027 Email- wendycc1@hotmail.com

Thanking You

Meatant Dust Devils Motorbike Club Inc.

Email: c/- Club President: wendycc1@hotmail.com Address: c/- 104 Main Street, Augathella, Qld 4477

Bank Details-	Acc Name- Meatant Dust Devils Motorbike Club Inc.
Acc Number- 23409480	BSB- 124966 Reference- Business name & year

RFDS Queensland Head Office

Level 4, 5-7 Lobelia Circle
Brisbane Airport QLD 4008
Postal Address:
12 Casuarina Street
Brisbane Airport QLD 4008

T 07 3860 1100
F 07 3860 1122
E rfdsqld@rfdsqld.com.au
> www.flyingdoctor.org.au



December 18, 2023

Mayor Shaun (Zoro) Radnedge
Murweh Shire Council
95-101 Alfred Street
Charleville, QLD, 4470

Via email: Shaun_Radnedge@murweh.qld.gov.au

Dear Zoro,

Re: Royal Flying Doctor Service (Queensland Section) 2023 update

As the 2023 year comes to an end, I wanted to take the opportunity to thank yourself and the Murweh Shire Council for your ongoing support that is vital to the operations of the Royal Flying Doctor Service (Queensland Section) (RFDS).

The 2022/23 Financial Year was another incredibly busy yet rewarding year for our organisation. Our dedicated staff transported 119 patients to and 248 patients from the Murweh region. Our Charleville Base provided 5523 patient consultations through our GP and nursing clinics, undertook 2775 telehealth consultations, administered 1268 immunisations and delivered vital mental health services across the south-west.

Since January, we have launched our first-ever 10-year Primary Health Care Strategy, celebrated 10 years of the RFDS Dental service, welcomed new Beechcraft King Air B360 aircraft to our fleet and expanded our critical telehealth program. We've also welcomed our first RFDS pharmacist and dermatologist and celebrated 80 years of our Charleville Base.

As we grow towards our 100th anniversary in 2028, it's more important than ever for the RFDS to continue delivering the finest care to the furthest corner, and to work with communities to understand how our services can best support them. Our organisation is deeply committed to improving access to health care for all Queenslanders and I look forward to working with yourself and your council to help better health outcomes.

Should you have any questions, please do not hesitate to get in touch with myself or Senior Government Relations Advisor Domani Cameron on 0499 051 488 or at dcameron2@rfdsqld.com.au.

Warmest regards,

A handwritten signature in black ink, appearing to read "M. Staib".

Meredith Staib
RFDS (Queensland Section) Chief Executive Officer

8 DECLARATION OF CONFLICTS OF INTEREST

9 UPDATE/CHANGE TO COUNCILLOR REGISTER OF INTEREST

10 CORPORATE & REGULATORY

10.1 COMPLAINTS ABOUT THE PUBLIC OFFICIAL POLICY

Author: Manager Regulatory Services

Authoriser: CEO

RECOMMENDATION

That Council

1. Adopt the new governance policy GOV-13 Complaints about the Public Official of which a copy is attached to this report; and
2. Update Council's policy register reflecting the adoption of this new policy; and
3. Upload the policy onto Council's website.

BACKGROUND

Purpose

The purpose of this report is for council to consider the adoption of a new and mandatory policy entitled "Complaints about a Public Official". This policy refers to complaints made about the Chief Executive Officer and is a mandatory requirement under the *Crime and Corruption Act 2001 (s48a)*.

Discussion

Council has recently engaged the Local Government Management Association (LGMA) Queensland Governance Advisory Service to assist with a Governance review, specifically focusing on governance compliance relating to policies, implementation of policies and other related governance protocols. This review includes ensuring compliance with legislative requirements, as well as best practice and contemporary governance.

The attached 'draft Complaints about the Public Official' policy is a mandatory policy, required under section 48a of the *Crime and Corruption Act 2001 (CCA)*.

Section 48A of the CCA requires the public official to prepare a policy about how the unit of public administration, for which the official is responsible, will deal with a complaint that involves or may involve corruption of the public official. The Chief Executive Officer is the public official of Murweh Shire Council within the meaning of the *Crime and Corruption Act 2001*.

The attached draft document was developed utilising the Crime and Corruption Commission's model policy template to respond to the requirements of s48 of the CCA.

Following Council consideration and adoption of the policy, the policy will be uploaded to Council's website together with updating Council's Policy register.

Consultation

Local Government Management Association – Liza Perrett

Executive Leadership Team

Financial Risks

Nil – development of policy

Environmental Risks

Not applicable

Social Risk

By having a policy that provides guidelines and processes reduces the social risk and strengthens governance processes for the Murweh community.

Legal Risk

Nil – policy ensures compliance with Crime and Corruption Act 2001 and the Local Government Act 2009

Applicable Legislation

Crime and Corruption Act 2001

15 Meaning of corrupt conduct

(1) **Corrupt conduct** means conduct of a person, regardless of whether the person holds or held an appointment, that –

(a) adversely affects, or could adversely affect, directly or indirectly, the performance of functions or the exercise of powers of –

(i) a unit of public administration; or

(ii) a person holding an appointment; and

(b) results, or could result, directly or indirectly, in the performance of functions or the exercise of powers mentioned in paragraph (a) in a way that –

(i) is not honest or is not impartial; or

(ii) involves a breach of the trust placed in a person holding an appointment, either knowingly or recklessly; or

(iii) involves a misuse of information or material acquired in or in connection with the performance of functions or the exercise of powers of a person holding an appointment; and

(c) would, if proved, be –

(i) a criminal offence; or

(ii) a disciplinary breach providing reasonable grounds for terminating the person's services, if the person is or were the holder of an appointment.

(2) **Corrupt conduct** also means conduct of a person, regardless of whether the person holds or held an appointment, that –

(a) impairs, or could impair, public confidence in public administration; and

(b) involves, or could involve, any of the following: -

(i) collusive tendering

(ii) fraud relating to an application for a licence, permit or other authority under an Act with a purpose or object of any of the following (however described)

(A) Protecting health or safety of persons;

(B) Protecting the environment;

(C) Protecting or managing the use of the State's natural, cultural, mining or energy resources;

(iii) dishonestly obtaining, or helping someone to dishonestly obtain, a benefit from the payment or application of public funds or the disposition of State assets;

(iv) evading a State tax, levy or duty or otherwise fraudulently causing a loss of State revenue;

(v) fraudulently obtaining or retaining an appointment; and

(c) would if proved, be –

(i) A criminal offence; or

(ii) A disciplinary breach providing reasonable grounds for terminating the person's services, if the person is or were the holder of an appointment

48A Policy about how complaint involving public official are to be dealt with

(1) A public official must, in consultation with the chairperson, prepare a policy about how the unit of public administration for which the official is responsible will deal with a complaint that involves or may involve corruption of the public official.

LINK TO CORPORATE PLAN

1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

ATTACHMENTS

1. GOV-13 Complaints about the Public Official Policy



Complaints about the public official

Policy No:	GOV 13
Council Resolution Ref:	
Date Adopted:	
Review Date:	18 January 2027
Version No:	1D
Responsible Officer:	Director Corporate Services

1. Purpose

The Chief Executive Officer (CEO) is the public official of the Murweh Shire Council within the meaning of the *Crime and Corruption Act 2001* ("CC Act").

This policy sets out how the Council will deal with a complaint that involves, or may involve, corrupt conduct of the Chief Executive Officer, as defined in the *Crime and Corruption Act 2001*.

The objectives of this policy are to:

- ensure compliance with section 48A of the *Crime and Corruption Act 2001*;
- promote public confidence in the way suspected corrupt conduct of Council's public official is dealt with; and
- promote accountability, integrity and transparency in the way the Council deals with a complaint that is suspected to involve, or may involve, corrupt conduct of its Chief Executive Officer.

2. Commencement of Policy

This Policy will commence on adoption by Council. It replaces all other policies (whether written or not). Council may amend this policy by resolution.

3. Application

This policy applies:

- if there are grounds to suspect that a complaint may involve corrupt conduct of the Council's Chief Executive Officer.
- to all persons who hold an appointment in or are employees or contractors of the Council.

For the purpose of this policy, a complaint includes information or matter involving corrupt conduct.

4. Policy

4.1 Nominated person

Having regard to s48A(2) and (3) of the CC Act, this policy nominates **Director of Corporate Services** as the nominated person to notify the Crime and Corruption Commission (CCC) of the complaint and to deal with the complaint under the CC Act.

The CC Act applies as if a reference about notifying or dealing with the complaint to the public official/CEO is a reference to the nominated person.

4.2 Complaints about the Chief Executive Officer

Where a complaint may involve an allegation of corrupt conduct of the CEO, the complaint may be reported to:

- a) the nominated person; or



Complaints about the public official

- b) a person to whom there is an obligation to report to the CCC under an Act (this does not include an obligation imposed by s37, 38 and 39(1) of the CC Act).

If there is uncertainty about whether or not a complaint should be reported, it is best to report it to the nominated person.

If the nominated person reasonably suspects the complaint may involve corrupt conduct of the CEO, the nominated person will:

- a) notify the CCC of the complaint, and
- b) deal with the complaint, subject to the CCC's monitoring role, when —
 - (i) directions issued under s40 apply to the complaint, if any, or
 - (ii) pursuant to s46, the CCC refers the complaint to the nominated person to deal with.

If the CEO reasonably suspects that a complaint may involve corrupt conduct on their part, the CEO must:

- a) report the complaint to the nominated person as soon as practicable and may also notify the CCC; and
- b) take no further action to deal with the complaint unless requested to do so by the nominated person **in consultation with the [Murweh Shire Councillors](#)**.

If directions issued under s40 of the CC Act apply to the complaint:

- a) the nominated person is to deal with the complaint, and
- b) the CEO is to take no further action to deal with the complaint, unless requested to do so by the nominated person **in consultation with the [Murweh Shire councillors](#)**

4.3 Recordkeeping requirements

Should the nominated person decide that a complaint, or information or matter, about alleged corrupt conduct of the CEO is not required to be notified to the CCC under s. 38 of the CC Act, the nominated person must make a record of the decision that complies with s. 40A of the CC Act.

4.4 Resourcing the nominated person

If pursuant to s40 or 46, the nominated person has responsibility to deal with the complaint:

- a) the Council will ensure that sufficient resources are available to the nominated person to deal with the complaint appropriately, and
- b) the nominated person is to ensure that consultations, if any, for the purpose of securing resources sufficient to deal with the complaint appropriately are confidential and are not disclosed, other than to the CCC, without:
 - (i) authorisation under a law of the Commonwealth or the State, or
 - (ii) the consent of the Nominated person responsible for dealing with the complaint.
- c) the nominated person must, at all times, use their best endeavours to act independently, impartially and fairly having regard to the:
 - (i) purposes of the CC Act;
 - (ii) the importance of promoting public confidence in the way suspected corrupt conduct in the Council is dealt with, and
 - (iii) the Council's statutory, policy and procedural framework.



Complaints about the public official

If the nominated person has responsibility to deal with the complaint, they;

- a) are delegated the same authority, functions and powers as the CEO to direct and control staff of the Council as if the nominated person is the CEO of the Council for the purpose of dealing with the complaint only;
- b) are delegated the same authority, functions and powers as the CEO to enter into contracts on behalf of the Council for the purpose of dealing with the complaint;
- c) do not have any authority, function or power that cannot — under the law of the Commonwealth or the State — be delegated by either the elected Council/Mayor or the CEO, to the nominated person.

4.5 Liaising with the CCC

The CEO is to keep the CCC informed of:

- the contact details for CEO and the nominated person; and
- any proposed changes to this policy.

4.6 Consultation with the CCC

The CEO will consult with the CCC when preparing any policy about how the Council will deal with a complaint that involves or may involve corrupt conduct of the CEO.

5. Audit and Review

This policy shall be reviewed every **three years** or as required due to changes to in legislation.

6. Definitions

Crime & Corruption Commission (CCC) means the Commission continued in existence under the *Crime and Corruption Act 2001*

CC Act means *Crime and Corruption Act 2001*

Complaint includes information or matter. See definition provided by s48A(4) of the *Crime and Corruption Act 2001*

Contact details

Director of Corporate Services

Telephone: 0429 865 912

Email: xxxxx

Postal address: PO Box 63 Charleville Qld 4470

CEO

Telephone: 0448 464 382

Email: Ceo@murweh.qld.gov.au

Postal address: PO Box 63 Charleville 4470

Corruption see Schedule 2 (Dictionary) of the *Crime and Corruption Act 2001*

Corrupt conduct see s15 of the *Crime and Corruption Act 2001*

Deal with see Schedule 2 (Dictionary) of the *Crime and Corruption Act 2001*

Nominated person see **item 4.1** of this policy

Public Official/CEO see Schedule 2 (Dictionary) and also s48A of the *Crime and Corruption Act 2001*



Complaints about the public official

Unit of public administration (UPA) see s20 of the Crime and Corruption Act 2001

7. References

- *Crime and Corruption Act 2001*
- *Local Government Act 2009*

Version Control

Version No.	Date	Approved	Amendment
1.0	18/01/2024	Council Resolution	Implement policy for compliance purposes

DRAFT

10.2 UPDATE GOV-11 ADMINISTRATIVE ACTION COMPLAINTS PROCESS POLICY AND PROCEDURES (COMBINED)

Author: Manager Regulatory Services

Authoriser: CEO

RECOMMENDATION

That Council update the following policy

- (a) Gov-11 Administrative Action Complaints Process Policy and Procedures (combined) Stage 1 Preliminary Procedures Section How a complaint may be made, to include the Competitive neutrality complaints paragraphs; and
- (b) Remove the current Gov-11 Administrative Action Complaints Process Policy and Procedures (combined) from Council's website and upload this latest version of the policy once approved by Council.

BACKGROUND**Purpose**

During the engagement of Local Government Management Association Qld Governance Advisory Service for compliance relating to policies, a gap was identified in the assessment process whereby Council did not have a competitive neutrality complaints process.

Discussion

In accordance with *Section 48* of the *Local Government Act 2009* and *Section 44* of the *Local Government Regulation* Council is required to have a competitive neutrality complaints process. There is a very short reference in the current policy, however with the inclusion of the following paragraph will ensure Council meets its compliance requirements.

SECTION HOW A COMPLAINT MAY BE MADE**Competitive neutrality complaints**

A competitive neutrality complaint is made by an affected person that Council has failed to conduct a business activity in accordance with the competitive neutrality principle, e.g. by utilising its position to compete unfairly with a business competitor.

An affected person who has been adversely affected by a competitive advantage allegedly enjoyed by Council may make a complaint.

Should you wish to discuss a matter relating to competitive neutrality, please contact the Chief Executive Officer on 4656 8355 or email mail@murweh.qld.gov.au, so you can explain your concerns and enable Council to clarify and, if possible, resolve the matter before a formal complaint is made.

Consultation

Local Government Management Association Qld Governance Advisory Service – Liza Perrett

Executive Team Leaders

Financial Risks

Not applicable – include in policy

Environmental Risks

Not applicable

Social Risk

Strengthen governance process for Murweh Community in an open and transparent manner.

Legal Risk

Not applicable for the inclusion in the policy

LINK TO CORPORATE PLAN

1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

ATTACHMENTS

1. **GOV-11 Administrative Action Complaints Process Policy and Procedures (combined)**



Administrative Action Complaints Process Policy and Procedures (Combined)

Policy No:	GOV-011
Council Resolution Ref:	098/22
Date Adopted:	15.12.2022
Review Date:	01.12.2025
Version No:	
Responsible Officer:	CEO

Title and Authorisation

This is the Administrative Action Complaints Process (the complaints process) of the Murweh Shire Council (the Council).

The complaints process is made under section 268 of the *Local Government Act 2009* (the Act)

Commencement of Policy

This Policy will commence on adoption by Council. It replaces all other policies (whether written or not).

Amendment of the Complaints Process

Any Amendment of the complaints process must be approved by resolution of the Council.

Scope

The complaints process has been established for resolving complaints by affected persons about administrative action of the Council. However, the complaints process does not apply to a complaint –

- That could be made under Chapter 3 of the Act about competitive neutrality issues;
- About official misconduct that should be directed to the Crime and Misconduct Commission;
- Made under the *Whistleblowers Protection Act 1994*; or
- About an alleged minor breach, meeting breach, a repeat breach or a statutory breach under the *Code of Conduct for Councillors*.

Audit and Review

This policy shall be reviewed every **three years** or as required due to changes to in legislation.

Definitions

Terms used in the complaints process have the following meanings:

- *Administrative action* – an administrative action of the Council, being an action about a matter of administration, including each of the following –
 - (a) a decision and an act;
 - (b) a failure to make a decision or do an act, including a failure to provide written reasons for a decision;
 - (c) the formulation of a proposal or intention;



Administrative Action Complaints Process Policy and Procedures (Combined)

- (d) the making of a recommendation.
- *Affected person* – a person who is apparently directly affected by an administrative action.
 - *CEO* – the Chief Executive Officer of the Council.
 - *Complainant* – the affected person or organisation making a complaint.
 - *Complaint* – an expression of dissatisfaction by a person regarding a decision or other action of the Council.
 - *Council* – Murweh Shire Council.
 - *Council Officer* – includes a permanent, temporary, casual or contract member on the Council's staff.
 - *Director* – a Council director who is generally responsible for various functions of the Council and who reports directly to the CEO.
 - *Complaints Policy* – the statutory complaints process described in Chapter 6, Part 5 of the Act (the complaints policy)
 - *Request for service* – a request for the Council to take action to satisfy the needs of a customer or ratepayer. This may be of a physical nature, such as a request to fill a pothole or to collect a stray dog, or a request for information.
 - The act – *Local Government Act 2009*.

Objectives

The complaints process is established with the following objectives:

- The Fair, efficient and consistent treatment of complaints about decisions and other administrative actions of the Council.
- A complaints process that is easy to understand and is readily available to all.
- Detection and rectification, where appropriate, of administrative errors.
- Identification of areas for improvement in the Council's administrative practices.
- Increase in awareness of the complaints process for the Council's staff and the community.
- Enhancement of the community's confidence in the complaints process and of the reputation of the Council as being accountable and transparent.
- Building the capacity of staff to effectively manage complaints in an environment of continuous improvement.

Policy Commitment

It is the Council's intent to provide a level of customer service that does not attract complaints, but acknowledges the right of persons to provide feedback, both positive and negative, on its services and/or to lodge a complaint about a decision or other action it takes.

The complaints process has been instituted to ensure that, to the greatest practical extent, any complaint is dealt with fairly, promptly, professionally, in confidence (subject to any legal requirements) and in a manner respectful to the complainant.



Administrative Action Complaints Process Policy and Procedures (Combined)

The Council commits to providing adequate resources and trained Officers to deal with complaints and to record and analyse complaints data.

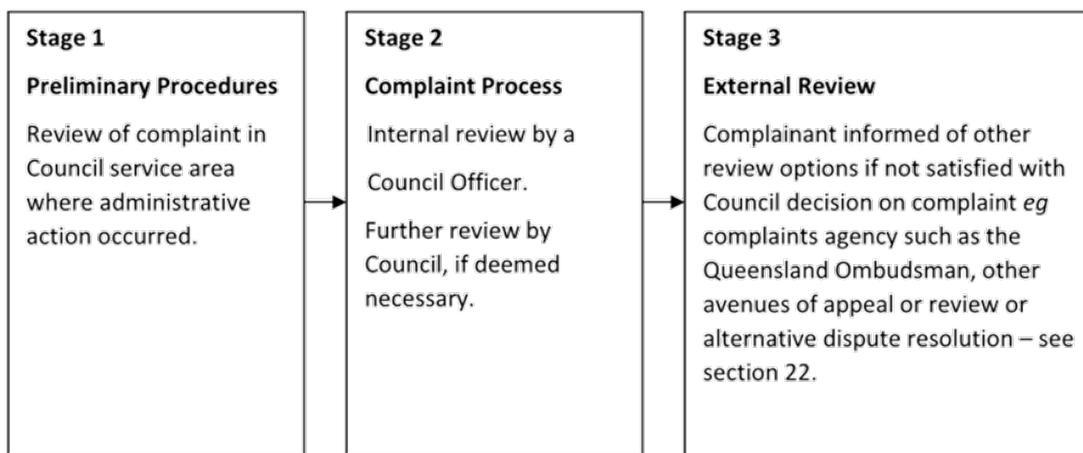
To this end, the Council will endeavour to ensure that:

- Anyone who is dissatisfied about a decision or other action of the Council, a Council Officer or a Councillor can easily and simply lodge a complaint.
- Complainants are provided with information on the complaints process and, if necessary, assistance to make their complaint.
- Each complaint is initially assessed in terms of its seriousness, safety implications, complexity and degree of urgency.
- Council Officers will receive complaints in a professional manner and welcome valid feedback as an opportunity for improvement of the Council’s administrative practices.
- Complaints are responded to as quickly as possible and in accordance with the timeframes set out in the complaints process.
- Complainants will not suffer any reprisal from Council or its Officers for making a complaint.
- Complaints are properly monitored with a view to continuous improvement of the Council’s business processes.

If a complainant is not satisfied that a complaint has been satisfactorily resolved, he/she will be informed of any statutory right of review and, if they request, be provided with details of any further review mechanism that is available.

Complaint Handling Framework

The following framework describes the model adopted by the Council handling complaints:





Administrative Action Complaints Process Policy and Procedures (Combined)

STAGE 1 – PRELIMINARY PROCEDURES

Preliminary procedures before a complainant may make a complaint

This section is applicable if a person is making a complaint about an administrative action of the Council.

When a person makes a complaint without first having contacted the relevant service area of the Council to try to resolve the complaint, that person may be required to take this initial step before the complaint will be registered and dealt with under the complaints process.

If the complaint cannot be resolved by the relevant service area or with the relevant Councillor, the complaint will be dealt with in accordance with the complaints process.

Compliance with this section is not a pre-requisite to the submission of a formal written complaint under the complaints process where it is clear on the face of the document that a complaint has been made. In those circumstances the complaint will be dealt with under the complaints process, unless it is earlier resolved to the complainant's satisfaction or is withdrawn by the complainant.

How a complaint may be made

A complainant may make a complaint –

- (a) In writing (by letter, or by completing the Council's complaint form)

All written and electronic complaints should be addressed to the CEO. The complainant's contact details should be identified to enable Council to contact the complainant as required by the Act.

If an oral complaint is received the CEO, or delegate, will request that the complaint be put in writing if it is of a complex nature or contains complex material.

All written complaints will be referred to the CEO, or delegate, who will arrange for the complaint details to be recorded in the complaint recording system.

If necessary, assistance may be provided by a Council Officer to a complainant on how to make a complaint, including how it should be documented. The aim is to clarify the matter of concern to the complainant and the outcome/s sought.

If a complainant requires interpreter services, or has special needs, the complainant will be referred to the appropriate Council Officer who will provide advice or arrange for the giving of assistance, to the extent practicable.

Competitive neutrality complaints

A competitive neutrality complaint is made by an affected person that Council has failed to conduct a business activity in accordance with the competitive neutrality principle, e.g. by utilising its position to compete unfairly with a business competitor.

An affected person who has been adversely affected by a competitive advantage allegedly enjoyed by Council may make a complaint.

Should you wish to discuss a matter relating to competitive neutrality, please contact Council's Chief Executive Officer on 4656 8355 or email CEO@murweh.qld.gov.au so you can explain your concerns and enable Council to clarify and, if possible, resolve the matter before a formal complaint is made.



Administrative Action Complaints Process Policy and Procedures (Combined)

Information to include in your complaint

Complaints do not need to be made on a complaint form. However, to help us attend to your complaint quickly please provide the following information:

- Your contact details – Your name & at least one method of contact
- As much detail as you can regarding the matter. As a guide, please provide: -
- Date and time of the event
- Place the event occurred
- Who was involved
- What occurred (in as much detail as possible)
- Witnesses who may assist in investigating the matter.
- Include details of any loss or detriment that you have or believe will be suffered;
- List any other authorities or agencies you have already reported this incident to if applicable (for example,
- Queensland Police, your insurance provider;
- A brief description of your desired outcome;
- Any other supporting information such as photos, contact details for other people who can assist in investigating the matter.

Anonymous complaints

Council will accept anonymous complaints. However, Council will be unable to contact you with details of the progress of your complaint or its outcome. In addition, Council may be unable to investigate or resolve the complaint if sufficient information isn't provided.

Complaints by agents

If a complaint is lodged on behalf of a person by a professional advisor *eg* a solicitor or accountant, the Council will respond direct to that advisor.

A complaint lodged by a person as agent for an affected person will be responded to direct to the affected person and not to the agent, unless a letter of authority is provided indicating the agent is acting on behalf of the affected person and the Council considers that the appointment as agent has been validly made.

STAGE 2 – COMPLAINT PROCESS

Process for selecting and appointing a complaints Officer to investigate complaints

Subject to the Ac, the Council, by resolution, may –

- (a) Select and appoint the CEO as a complaints Officer for the internal review of any complaint;
- (b) Delegate to the CEO the power to select and appoint a person or persons to be a complaints Officer to investigate complaints.

The CEO may delegate his/her powers under (b) to another employee of the Council under s.259 of the Act.



Administrative Action Complaints Process Policy and Procedures (Combined)

The investigation is to be undertaken by way of internal review. Relevant criteria to be applied in making the decision about the method of review are:

Internal review

An internal review of a complaint will be conducted where the administrative action in question was undertaken by a Council Officer. The review will be conducted by the CEO, or an Officer appointed by the CEO or the CEO's delegate, as the complaints Officer for the complaint. The complaints Officer must not be less senior than the Officer who took administrative action that is being reviewed.

Appointment of reviewer

The CEO, or delegate, will –

- (a) Assess the nature of the complaint and determine whether the complaint is to be investigated by means of internal review;
- (b) Based on the review criteria, appoint a suitable person as the complaints Officer for the complaint from a panel established by the CEO for that purpose; and
- (c) Give the person appointed as the complaints Officer an instrument of appointment that also stipulates the date by which the complaints Officer must complete the report on the investigation if the complaint is not earlier resolved to the complainant's satisfaction or is withdrawn by the complainant.

The person appointed as a complaints Officer for a complaint must have the appropriate knowledge, qualifications, skill and experience, including the relevant investigative, analytical and report-writing skills, to conduct an investigation into the complaint, make findings, formulate recommendations (where appropriate) and prepare a report on the outcome of the investigation for consideration by the Council or its delegate.

The complaints Officer appointed to investigate a complaint by way of internal review must not have been involved with the administrative action in question.

Sending complaints to, and their investigation by, the complaints Officer

The CEO, or an Officer authorised by the CEO ("authorised Officer"), after the oral or written complaint has been recorded, will arrange for the complaint and other materials, including relevant documents from the Council's records, to be forwarded to the complaints Officer for assessment of the complaint as soon as practicable after the Officer's appointment.

The instrument of appointment of a complaints Officer must indicate the timeframe for dealing with the complaint.

The timeframe for dealing with a complaint will depend on an assessment of the following factors by the CEO or authorised Officer –

- The urgency of the situation in terms of loss or damage likely to be suffered if the complaint is not quickly resolved;
- The likelihood that the complaint can be quickly resolved;
- The complexity of the complaint issue/s;
- Whether the complaint requires internal review in accordance with the criteria for the selection of a complaints Officer for the complaint as set out in the complaints process.



Administrative Action Complaints Process Policy and Procedures (Combined)

In general terms, the Council will endeavour to meet to the following timeframes for dealing with a complaint –

- For urgent matters – within 14 days;
- For non-urgent complaints that are not considered to be complex or where the complaint is to be investigated under the internal review mechanism – within 30 days;

If the nominated timeframe for dealing with a complaint cannot be met for any reason, the CEO or delegate may, once only, extend the time for dealing with the complaint and notify the complainant in writing of the extension before the expiry of the initial timeframe. In determining any extension of time, the CEO, or delegate, must consult with the complaints Officer for the complaint and fix a date that is reasonable in all the circumstances, but in no case more than 3 months from the date the complaint was received by the Council.

The complaints Officer will acknowledge receipt of the complaint and any other material, indicating date of receipt.

If a complaint is resolved to the complainant's satisfaction before it is sent to a complaints Officer for investigation, notice that the complaint has been resolved may be given to the complainant in the same medium by which the complaint was initially made *eg* an oral response may be given to a complaint that was made orally.

However, the Council may give a formal written response to a complaint irrespective of the medium by which the complaint was made. The Council will make a record of any oral advice given to a complainant that the complaint has been resolved.

The timeframe for dealing with a complaint is measured from the date of receipt of a complaint to the date the complainant is informed of the outcome of the complaint.

Opportunity for complainant to provide further information about the complaint

The complaints Officer will invite the complainant to provide further information after the initial assessment of the complaint material to assist in fully understanding the complainant's concerns, the issue/s to be investigated (if an investigation is to be undertaken) and the outcome or remedy sought by the complainant.

Seeking further information from the complainant at this stage of the complaints process may be undertaken by informal means such as telephone, email or face-to-face discussion. The complaints Officer will record a fair summary of any oral information received and will confirm with the complainant in an appropriate manner that the summary accurately reflects the information provided by the complainant.

The complaints Officer will attempt to resolve the complaint informally, for example, by providing an explanation for the Council's or the Councillor's action in the particular case. A complaint may be resolved or withdrawn by the complainant at any time during the complaints process. A complaint is taken to be resolved to the complainant's satisfaction, or is taken to be withdrawn, if the complainant gives a clear indication to that effect to the complaints Officer. Written notice that the complaint has been resolved, and the general manner in which it was resolved, will be given to both the Council and the complainant.



Administrative Action Complaints Process Policy and Procedures (Combined)

If in the opinion of the complaints Officer, resolution of a complaint about an administrative action merely involves rectification of an obvious error or a remedy of a similar nature, the complaints Officer will discuss the issue with the relevant Council Officer with a view to resolving the complaint.

Grounds for refusal to investigate complaint

In assessing a complaint (including any further information provided by the complainant) the complaints Officer will consider whether there is a statutory ground on which the complaint may be refused. The complaints Officer may refuse to investigate a complaint or, having started to investigate a complaint, refuse to continue the investigation if the Officer reasonably considers that –

- (a) The complaint is trivial; or
- (b) The complaint concerns frivolous matter or was made vexatiously; or
- (c) The complainant does not have sufficient direct interest in the administrative action that is the subject of the complaint; or
- (d) Both of the following apply –
 - i. The complainant has a right of appeal, reference or review, or another remedy, that the person has not exhausted;
 - ii. It would be reasonable in the circumstances to require the complainant to exhaust the right or remedy before the Officer investigates, or continues to investigate, the complaint;
- (e) In the circumstances, investigating the complaint is unnecessary or unjustifiable.

A right or remedy mentioned in paragraph (d) does not include a right to make an application to the Supreme Court under the *Judicial Review Act 1991*.

The complaints Officer will give both the CEO and the complainant written notice of a decision made by the Officer to refuse to investigate the complaint, or to continue the investigation, and the reasons for the decision.

Investigating a complaint

The investigation of a complaint will be undertaken by the complaints Officer in an independent, impartial and objective manner. A complaints Officer may, if the Officer considers appropriate in the circumstances, undertake mediation between the parties with a view to resolving a complaint, but will not act as an advocate for either the complainant or the Council or for any Council Officer or Councillor the subject of the complaint.

The complaints Officer will adhere to the following principles when conducting an investigation of a complaint:

- Procedural fairness/natural justice;
- Establishment and maintenance of a complete document trail (to facilitate any subsequent review that may be undertaken of the investigation conducted by the complaints Officer);



Administrative Action Complaints Process Policy and Procedures (Combined)

- Council and other policies are designed for administrative guidance only, and should not be rigidly applied irrespective of the merits of a particular case. An administrative policy may be departed from if the merits of a particular case warrant that course of action.
- Lawfulness of a particular action is not necessarily decisive of the issue in dispute. The complaints Officer will also assess whether the action was unfair, unreasonable or wrong.
- The civil standard of proof applies for administrative investigations. This means that allegations have to be established on the balance of probabilities – that is, it must be more probable than not that the allegation is made out.
- Confidentiality about the investigation must be maintained to the extent that it can reasonably be achieved, subject to other legal requirements about the disclosure of information.

Obligation of complaints Officer on completion of investigation

If a complaint is not resolved during the investigation process to the satisfaction of the complainant or is not withdrawn by the complainant, the complaints Officer will give the CEO and the complainant a written report on the results of the investigation and any recommendations. The complaints Officer must give the report to both the CEO and the complainant within the time stipulated in the instrument of appointment, subject to any approved extension of time.

The report will typically address the following matters to the extent each matter is relevant in the particular case

- The complaint issue/s;
- A concise summary of the material facts and circumstances of the matter;
- Any relevant legislation;
- Any relevant Council or other policy;
- Persons interviewed and/or consulted and relevant information obtained during any interviews and consultations;
- Results of any relevant research;
- Analysis of complaint issues to the extent necessary;
- Findings on material questions of fact and law;
- Whether the complaint is sustained and reasons for that finding;
- If the complaint is sustained, any recommendation/s to the Council to redress the complainant's grievance, whether by way of benefit to the complainant and other affected persons (if any) and/or systemic improvements to the Council's administrative practice with a view to preventing a recurrence of similar complaints.



Administrative Action Complaints Process Policy and Procedures (Combined)

The report will contain any recommendations that the complaints Officer considers to be appropriate in the circumstances. In some cases, it will be appropriate to make a recommendation for procedural improvement even where the complaint has not been sustained. A recommendation may relate to –

- A specific remedy or remedies that is/are available under section 17 to redress the complainant's grievance; and/or
- The proposed amendment of a relevant Council policy, procedure or practice to address any systemic issue raised by the complaint with a view to preventing similar complaints in the future.

Remedies

The Council has adopted a range of remedies for addressing administrative actions that it considers to be unfair or wrong. Remedies include, but are not limited to –

- An explanation for the action in question
- An admission of fault
- An apology
- Revocation or amendment of the decision
- Rectification, including repairing or replacing the matter in dispute
- Revision of relevant policy, procedure or practice
- Provision of technical assistance
- Reimbursement of costs incurred as a result of the action in question
- Financial compensation, including an *ex-gratia* payment
- Waiver of debt.

More than one remedy may be applied in the particular case if the circumstances justify that course of action.

Consideration of report by Council

Report about an administrative action

A complaints Officer's report prepared under section 16 of the complaints process, including any recommendation(s), on a complaint about an administrative action will be considered –

- (a) By the Council by resolution if the administrative action in question was taken by –
 - i. The Council, or a committee of the Council, at a meeting;
 - ii. The mayor or the chairman of a standing committee acting under statutory or delegated authority; or



Administrative Action Complaints Process Policy and Procedures (Combined)

- iii. The CEO;
- (b) By the CEO under delegated authority if the administrative action in question was taken by a senior Officer who reports directly to the CEO;
- (c) By another Council Officer under delegated authority if the administrative action in question was taken by a Council Officer who is not more senior than the delegate.

A Council Officer exercising delegated authority to deal with the complaint, by accepting or rejecting the findings of the complaints Officer, has authority to provide any lawful remedy for the complainant that is available under section 17 of the complaints process, irrespective of whether the remedy has been recommended by the complaints Officer.

Where the complaints Officer's report includes a recommendation that a suitable policy be made to address the complaint issue, or an existing policy be appropriately amended, the recommendation will be referred to the Council for consideration by resolution.

Notice to complainant about outcome of complaint

Written notice of the outcome of a complaint will be given to the complainant following the Council's consideration of, and decision on, the complaints Officer's report and recommendations (if any).

The notice to the complainant will generally include the following advice –

- Whether the complaint is sustained;
- If the complaint is not sustained, the reasons for the decision;
- If the complaint is sustained –
 - Any remedy to be made available to the complainant;
 - If applicable, the circumstances and timeframe in which the remedy will be made available; and/or
 - Whether the investigation identified the need to revise Council policy, procedure or practice to prevent similar complaints arising, details of the proposed revision and the timeframe for implementation.

Implementation of remedy, etc



Administrative Action Complaints Process Policy and Procedures (Combined)

The Council, through the CEO or delegate, will take action in a timely manner to implement any remedy to be made available to a complainant and/or any revision of its policy, practice or procedure.

Council review if complainant dissatisfied with outcome of complaint

If a complainant is dissatisfied with the outcome of the consideration of the complaints Officer's report and any recommendation, the complainant may request a review of the decision on the complaint. The complainant may submit new information with the request for review and seek reconsideration of the complaint on the basis of the new information or on any other basis.

The Council will –

- Undertake the review as requested and advise the complainant accordingly; or
- Decline the review on the basis that the complainant has not provided any reasonable basis for the review.

Any review undertaken will generally be in accordance with the complaints process. The reviewer will be independent of the original decision maker and the complaints Officer.

STAGE 3 – REVIEW BY OMBUDSMAN OR OTHER COMPLAINTS ENTITIES

Review by other complaints entities

If the Council decides not to undertake a review, it will inform the complainant that a complaint may be lodged with the Queensland Ombudsman or other relevant complaint entity (giving contact details).

COMPLAINTS MANAGEMENT SYSTEM

Reporting on complaint trends

Every 6 months, commencing from the date the complaints process commenced, the CEO, or delegate, will complete a report on all complaints (oral and written) received through the complaints process.

The report will include details for the particular 6 months and the financial year to date and, to the extent details are available, draw comparisons with corresponding periods for the 2 immediately preceding financial years.

Each report will set out –

- Details of complaints received and resolved during the period;
- Whether timeframes were met;



Administrative Action Complaints Process Policy and Procedures (Combined)

- How each complaint was dealt with (pre-complaint stage, by complaints Officer, Council decision on complaints Officers report, or still not resolved to complainants satisfaction);
- A brief description of the outcome, including any remedy given to a complainant; and
- Details of any service delivery or business improvements that have been effected as an outcome of the Council's consideration of complaints.

The report will also –

- Contain details of any systemic issues that have been identified and/or whether there is any trend in the complaints received; and
- Suggest whether any other action should be taken to change service delivery and/or improve business activities, services, systems and staff skills, etc.

The CEO will discuss the report with the complaints Officer and will thereafter submit it to the Council for consideration, together with any comments.

Responsibility of Officers

CEO

The CEO will –

- (a) Encourage excellence in customer service by Council Officers;
- (b) Ensure that all Council Officers are aware of and implement the complaints process in the manner intended by the Council;
- (c) Foster an environment where complaints management is the responsibility of all Council Officers; and
- (d) Ensure any necessary staff training is provided *eg* on the complaints process, conducting an investigation of a complaint, conflict management, customer service skills.

Directors

Each director will ensure that –

- (a) All Council Officers under the directors management and control are aware of their role in customer service and responsibility for complaint management; and
- (b) Service standards are met

Council Officers

All Council Officers –

Are required to observe the complaints process; and

Wherever appropriate, attempt to resolve a complaint before it is referred for attention under the complaints process.



Administrative Action Complaints Process Policy and Procedures (Combined)

Related policies or procedures

All Council policies and procedures must be taken into consideration when considering or investigating a complaint under the complaints process.

Evaluation and review of the complaints process

Every 4 years the Council will conduct a review audit of the complaints process.

The review audit will evaluate the performance of the complaints process and will consider the following aspects, where necessary:

- Accessibility – whether the complaint process is readily available to members of the community and is user friendly.
- Timeliness – whether timelines for responding to complaints have been met and, if not, remedial action proposed.
- Satisfaction – as evidenced by any complaint about the complaints process.
- Compliance – by considering reports on the operation of the complaints process.

The complaints process will be amended in terms of any adopted recommendation arising from the review.

Communication

The Council will take appropriate steps to publicise the complaints process. For example, the Council will place this document on its website and include training on the complaints process in the induction process for new employees and in other appropriate staff training forums.

10.3 HUMAN RESOURCES REPORT

Author: Human Resource Manager
Authoriser: Director of Corporate Services

RECOMMENDATION
 That Council receives the Human Resources Report

BACKGROUND

Recruitment:

IT Traineeship

Resignation/Retirement:

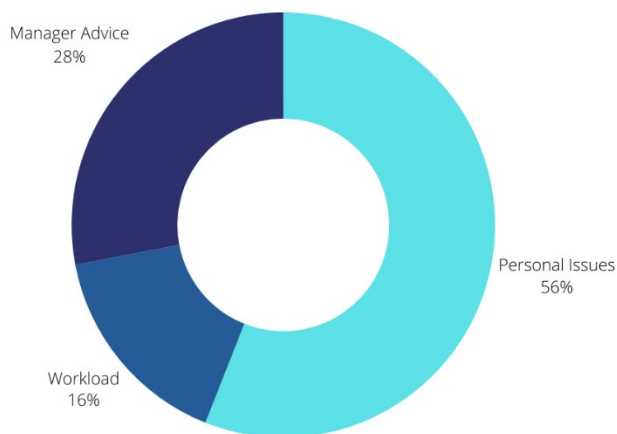
Admin Support, Water & Sewerage Labourer, Town Crew Labourer

Overtime:

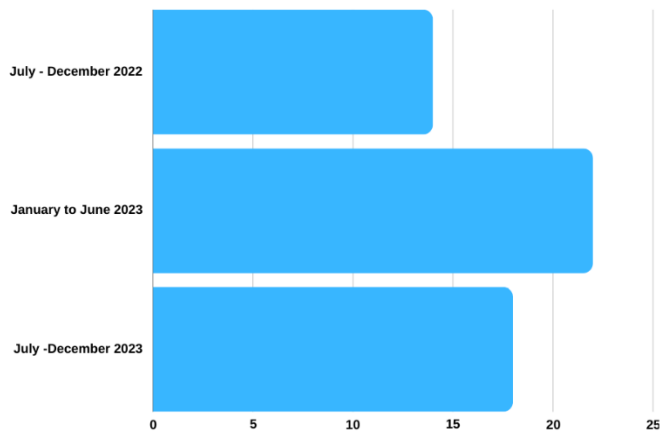
Pay Period	Dates	Hours	Amount	Hours	Amount
2-3	1/7/23 to 28/7/23	572	29,892	618	32,132
4-5	29/7/23 to 25/7/23	689	34,475	557	27,421
6 -7	26/7/23 to 22/9/23	619	30,290	512	25,398
8 -9	23/9/23 to 20/10/23	592	37,167	478	26,804
10-11	21/10/23 to 17/11/23	700	36,648	570	29,133
12-13	18/11/23 to 15/12/23	527	28,036	530	32,722
14 -	16/12/23 to 29/12/23	501	25,187		

There is an issue regarding Guardian and the report for work requests resolved report. Guardian is currently working on resolving this issue.

Employee Assistance Report (EAP) report from Dr Lisa Patterson Kane



EAP service use between quarters Murweh Shire Council



LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

- 1. Snap Send Solve Report December 2023**



Murweh Shire Council

Monthly report summary

This period: 2023-12-01 to 2023-12-31
 Last period: 2023-11-01 to 2023-11-30

Total Reports

This Period	Last Period	% Change
8	8	0%

Customer Satisfaction Score

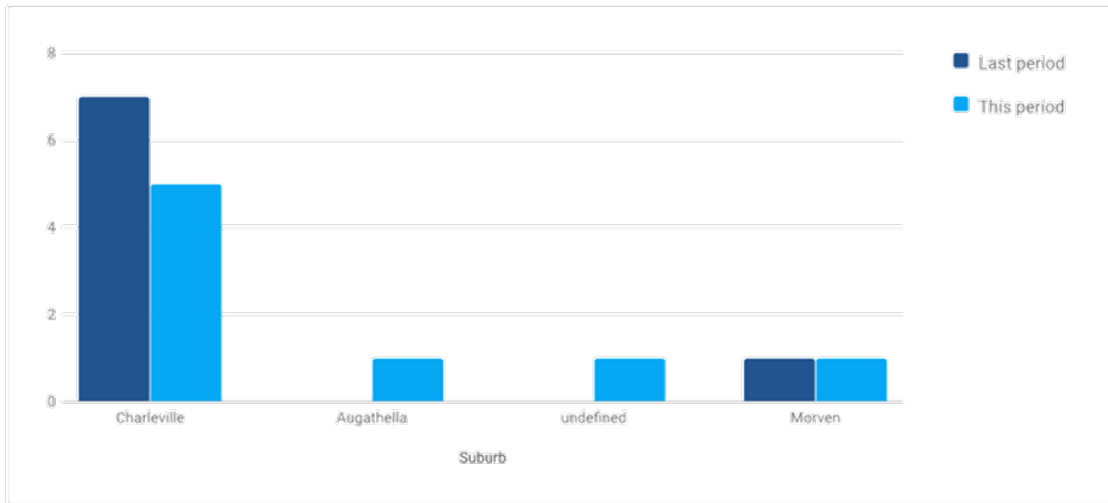
Customer Satisfaction Score (out of 5) provided by Snap Send Solve users for your authority.

	This Period	Last Period	% Change
Murweh Shire Council	5.0	N/A*	N/A
Similar sized council average(state based)	3.5	3.7	-5%
State average	3.8	3.8	1%

Reports by Top 5 Suburbs

Total reports received by suburb for the period.

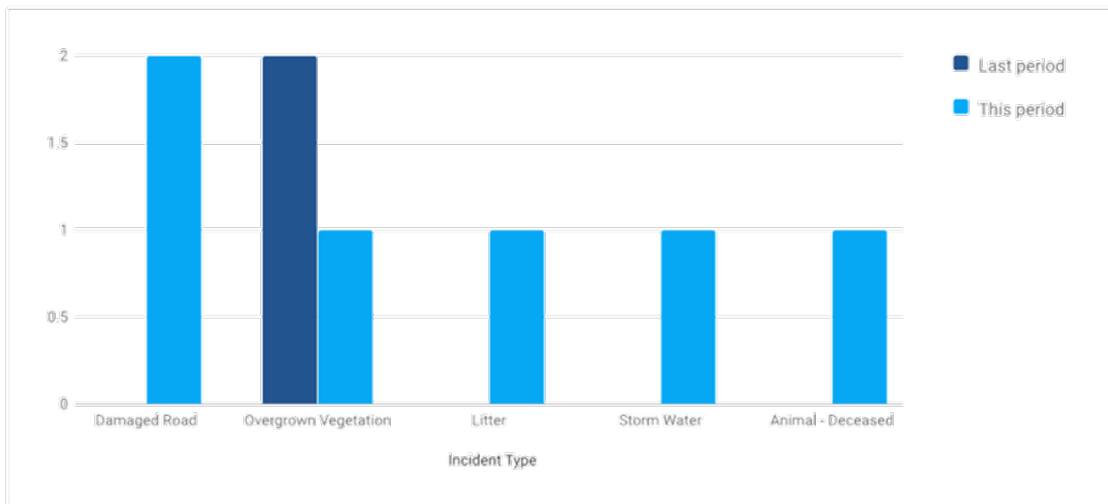
	This Period	Last Period	% Change
Charleville	5	7	-29%
Augathella	1	0	N/A
	1	0	N/A
Morven	1	1	0%



Reports by Top 5 Incident types

Total reports received by incident type for the period.

	This Period	Last Period	% Change
Damaged Road	2	0	N/A
Overgrown Vegetation	1	2	-50%
Litter	1	0	N/A
Storm Water	1	0	N/A
Animal - Deceased	1	0	N/A



Reports by Top 5 Suburbs and Top 5 Incident types (This period)

	Damaged Road	Overgrown Vegetation	Litter	Storm Water	Animal - Deceased
Charleville	2	0	1	1	0
Augathella	0	0	0	0	0
0	0	0	0	0	0

	Damaged Road	Overgrown Vegetation	Litter	Storm Water	Animal - Deceased
Morven	0	1	0	0	0

Reports Triage

Total reports received by your Authority that have been triaged to other authorities by your Customer Service team.

	This Period	Last Period	% Change
--	-------------	-------------	----------

Reports Sent to Other Authorities

Total reports sent by Snap Send Solve users to other Authorities within your boundary, that your Authority is not responsible for.

	This Period	Last Period	% Change
--	-------------	-------------	----------

NA* -- There is no comparison data for this period

For any questions or comments, please contact [Snap Send Solve](#)
[Unsubscribe from this Dashboard](#)

10.4 DEVELOPMENT APPLICATION 71274 WARREGO HIGHWAY CHARLEVILLE

Author: Director of Corporate Services

Authoriser: CEO

RECOMMENDATION

That Council approve the Development application submitted by Western Game Processing Ltd to Scheme to construct an accommodation facility, at 71274 Warrego Highway described as Lot 61 SP156365.

BACKGROUND**Purpose**

Council has received a Development application in accordance with the Planning Act 2016 and Murweh Shire Council Planning Scheme from Western Game Processing.

The applicant wants to construct an accommodation facility, at the kangaroo works at 71274 Warrego Highway.

The land is situated in the Rural Zone under Murweh Shire Council Planning Scheme and has been processed as an Impact Accessible application. The application has been advertised as required, with one submission received by Council.

Discussion

Some discussion has been undertaken with the applicant in relation to the proposal.

Consultation

The proposed development has been advertised as required under the Planning Act.

One objection to the proposal has been received from an adjoining landholder.

In the objection the landholder advises that they were unaware of the proposal at the time of purchase of the land.

The proposal had however been advertised on the applicants' land and in the Maranoa Today Newspaper. All the adjoining landholders were also advised in writing; however, the objectors were not at that point of time the owners of the adjoining allotment.

The proposed Accommodation Units are to be situated approximately 250-300 metres from the dwelling on the adjoining land. This distance is considered satisfactory.

Financial Risk

Nil – The applicant is to provide an Infrastructure Agreement binding both parties.

Environmental Risks

Nil

Social Risk

Charleville has a housing shortage, and this development will provide additional accommodation.

Legal Risk

Nil

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

1. Applicant Site Proposal



2 June 2023

Attention Toni White
Administration Officer
Murweh Shire Council

**Re – Accommodation Facility
61 Warrego Highway, Charleville (L61 SP156356)**

Please find included a plan regarding a proposed Accommodation Facility onsite at 61 Warrego Highway (L61 SP156356).

Western Game Processing purchased the facility in March 2023 and intends to begin processing at this site in 2024. The facility will process more than 6000 kangaroos per week once fully operational. As the labour market in Charleville is very tight, we need to import workers. Given the extremely low rental availability in Charleville, we need to build accommodation for these workers.

We proposed to build a 16-person accommodation precinct within the boundary of the site. This will comprise of 4 (12m x 3 m) x 4 en-suited bedrooms, 1 kitchen/mess facility (12m x 3m) and 1 x laundry facility (6m x 3 m) which will be joined via walkways and covered by a roof structure.

Storm water will be directed to an existing rubble pit located on the northern side of the site. Waste and effluent will be managed via tanks and will be trucked off-site to a suitable disposal facility.

The Company will transport workers utilising accommodation to and from town as needed via a minibus thus reducing traffic into and out of the facility.

Please contact me if you require any additional information.

Ben Cameron

**Managing Director
Western Game Processing Pty Ltd**



10.5 LOCAL GOVERNMENT REMUNERATION COMMISSION ANNUAL REPORT 2023**Author: CEO****Authoriser: CEO****RECOMMENDATION**

That Council receive the Local Government Remuneration Commission Annual Report 2023

BACKGROUND

On 1 December 2023, the Local Government Remuneration Commission (Commission) concluded its determination of the levels of remuneration for mayors, deputy mayors and councillors of Queensland local governments (excluding Brisbane City Council) as required by section 177(c) of the Local Government Act 2009 and Chapter 8, Division 1 of the Local Government Regulation 2012 (the Regulation).

This also concluded the review of the council remuneration categories, which the Commission undertook during 2023 in accordance with the requirement of section 243 of the Regulation. The determinations on these matters, together with the Remuneration schedule to apply from 1 July 2024 are included in the enclosed Report.

Consistent with section 243 of the Local Government Regulation 2012 (the Regulation), the Local Government Remuneration Commission has completed a review of council remuneration categories, which included consultation with Queensland councils and other stakeholders.

Following this review the Commission has established new remuneration categories for Queensland councils to better reflect the current environment. As part of completing the remuneration category review, the Commission has established a guiding framework to increase the transparency of the categorisation process.

The Commission has also finalised its determination of the maximum remuneration amounts for mayors, deputy mayors and councillors for these categories, which will apply from 1 July 2024.

The remuneration schedule, which includes the new council remuneration categories, was published in the Government Gazette on 15 December 2023. In implementing the new categorisation framework, the Commission has ensured there is no decrease in any maximum remuneration outcomes.

More information about the council remuneration categories, guiding framework and maximum remuneration amounts is included in the Commission's Annual Report for 2023, which is available on the Department of State Development, Infrastructure, Local Government and Planning's website.

Individual Queensland councils are responsible for making decisions about whether or not to increase mayor, deputy mayor and councillor remuneration to the new maximum amounts. Councils can decide to set mayor, deputy mayor and councillor remuneration at any amount below the maximum.

LINK TO CORPORATE PLAN

- 1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

ATTACHMENTS

1. Local Government Remuneration Commission Annual Report 2023

Local Government Remuneration Commission

Annual Report 2023



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Any references to legislation are not an interpretation of the law. They are to be used as a guide only. The information in this publication is general and does not consider individual circumstances or situations. Where appropriate, independent legal advice should be sought.

An electronic copy of this report is available at www.dsdilgp.qld.gov.au.

Local Government
Remuneration Commission

13 December 2023

The Hon. Steven Miles MP
Deputy Premier
Minister for State Development, Infrastructure, Local Government and Planning and Minister
Assisting the Premier on Olympic and Paralympic Games Infrastructure
1 William Street
Brisbane QLD 4000

Dear Deputy Premier

On 1 December 2023, the Local Government Remuneration Commission (Commission) concluded its determination of the levels of remuneration for mayors, deputy mayors and councillors of Queensland local governments (excluding Brisbane City Council) as required by section 177(c) of the *Local Government Act 2009* and Chapter 8, Division 1 of the *Local Government Regulation 2012* (the Regulation).

This also concluded our review of the council remuneration categories, which the Commission undertook during 2023 in accordance with the requirement of section 243 of the Regulation.

Our determinations on these matters, together with the Remuneration schedule to apply from 1 July 2024 are included in the enclosed Report, which we commend to you.

Yours sincerely



Robert (Bob) Abbot OAM
Chairperson



Andrea Ranson
Commissioner



Reimen Hii
Commissioner



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1.2023 Report key determinations

Review of council remuneration categories

The Commission has a statutory obligation to complete a review of the remuneration categories once during each local government term.

Consistent with section 243 of the *Local Government Regulation 2012* (the Regulation) the Commission has completed a review of council remuneration categories, which included consultation with Queensland councils and other stakeholders. Following this review the Commission has established new remuneration categories to better reflect the current environment.

Under the *Local Government Act 2009* (the Act), in establishing council categories, the Commission is required to consider the size, and geographical and environmental terrain, of local government areas; the population of local government areas, including the areas' demographics, the spread of population serviced by the local governments and the extent of the services the local governments provide; and any other matter relevant to the effectiveness, efficiency and sustainability of local government.

Following a comprehensive review during 2023, a new set of council remuneration categories has been developed for implementation from 1 July 2024.

Determination of maximum remuneration levels

The Commission has established maximum remuneration levels for Queensland mayors, deputy mayors and councillors for each of the new council remuneration categories. In most cases maximum remuneration levels increase by between 3% and 5% from 2023-24.

As a result of the outcomes of the review, and in the application of the new methodology determined by the Commission in setting the new council remuneration categories, some councils will receive a larger maximum remuneration level increase. No councils receive a reduced maximum remuneration level.

In making its determination of maximum remuneration levels applicable for 2024-25, the Commission considered the following:

- The practical outcome of the Commission's new category methodology, together with the general application of earlier principles that have been consistently applied by the Commission in its annual determination, namely; consistency and austerity, when reviewing wages in the public sector.
- The importance of maintaining financially sustainable and fiscally responsible wage growth, taking into consideration:
 - the recently challenging and unstable inflationary environment and measures taken by other government authorities to manage the impacts of inflation;
 - the challenges faced by local governments and their communities in relation to climate change and environmental, social and corporate governance (ESG) reporting;
 - the affordability and sustainability impacts for councils of wage increases for elected members;

- the Commission’s inability to predict changes in the Consumer Price Index (CPI) in the short or long term;
- the potential differential impact of CPI changes across various parts of Queensland, including rural and remote regions;
- the appropriateness or otherwise of CPI as a potential measure in significant inflationary periods of time and the relative volatility of CPI in the past twelve (12) months;
- existing remuneration disparity in dollar terms between the remuneration paid to mayors and councillors in smaller, rural, regional and remote parts of Queensland when compared to mayors and councillors in larger, metropolitan locations;
- the role of local governments in Queensland’s economic development and innovation;
- anecdotal evidence of uncertainty as to future trade and industry opportunities and how this may impact sustainability of communities;
 - anecdotal evidence of the potential costs and resources required to address climate, sustainability and ESG reporting requirements, including trade diversification and significant anticipated increases in investment in infrastructure and innovation;
 - anecdotal evidence of transient populations and the impact of serving the needs of a shifting population;
 - anecdotal evidence of, and a generally observed increasing call from council’s for role recognition via remuneration increases that align with attracting diversity and high performance in mayor and councillor candidates;
- anecdotal evidence of the desire to attract and retain high quality candidates to these roles, particularly in regional and remote areas.

The Commission further took into consideration the following data:

- Increase in CPI¹:

	Dec qtr 2022	Mar qtr 2023	Jun qtr 2023	Sep qtr 2023
All Groups CPI inflation change (quarterly)				
Brisbane	1.5%	1.9%	1.0%	0.7%
Australia ¹	1.9%	1.4%	0.8%	1.2%
All Groups CPI inflation change (annual)				
Brisbane	7.7%	7.4%	6.3%	5.2%
Australia	7.8%	7.0%	6.0%	5.4%

¹ 'Australia' refers to weighted average of eight capital cities

- Increases in the Wage Price Index (WPI) for the financial year ended 30 June 2023 as compared to the financial year ending 30 June 2022²:

¹ Australian Bureau of Statistics
 Consumer Price Index, Australia, September 2021 | Australian Bureau of Statistics
 (abs.gov.au) <https://www.abs.gov.au/statistics/economy/price-indexes-and-inflation/consumer-price-index-australia/latest-release>

² Australian Bureau of Statistics
<https://www.abs.gov.au/statistics/economy/price-indexes-and-inflation/wage-price-index-australia/sep-2023>

		Seasonally adjusted		Original	
		All Industries	Public Sector	All Industries	Public Sector
Quarterly change Jun 2023 to Sep 2023	Queensland			2.3%	
	Australia	1.3%	0.9%	1.9%	1.1%
Annual change Sep 2022 to Sep 2023	Queensland			4.7%	
	Australia	4.0%	3.5%	4.1%	3.5%

- As in previous years, the Commission considered the Brisbane City Council's Independent Councillor Remuneration Tribunal (ICRT) remuneration determination as a potentially relevant factor. However, at the time of the Commission's determination the ICRT had not yet made their decision about remuneration.
- The Office of Industrial Relations (OIR) advice that on 23 October 2023, the *State Government Entities Certified Agreement 2023 (2023 Core Agreement)* was certified by the Queensland Industrial Relations Commission (QIRC). The wage increase as part of the 2023 Core Agreement are as follows
 - 4% effective 1 July 2023 + COLA payment of max 3% base wages
 - 4% effective 1 July 2024 + max 3% COLA if applicable
 - 3% effective 1 July 2025 + max 3% COLA if applicable.

COLA refers to the Cost of Living Adjustment paid if CPI is higher than the base wage increases e.g. in a year where base increase is 4% and CPI is 7% the COLA paid will be 3%. If base increase is 4% and CPI is 6%, the COLA paid will be 2%.

New South Wales³

- Section 239 of the New South Wales Local Government Act (the LG Act) requires the New South Wales Tribunal (NSW Tribunal) to determine the categories of councils and mayors at least once every 3 years.
- In accordance with the LG Act the NSW Tribunal undertook a review of the categories and allocation of councils into each category as part of this review.
- Accordingly, the revised categories of general purposes councils were determined by the NSW Tribunal as follows:

Metropolitan	Non-Metropolitan
Principal CBD	Major Regional City
Major CBD	Major Strategic Area
Metropolitan Major	Regional Strategic Area
Metropolitan Large	Regional Centre
Metropolitan Medium	Regional Rural
Metropolitan Small	Rural Large
	Rural

- The NSW Tribunal determination of a 3 per cent per annum increase in the minimum and maximum fees applicable to each category, together with the NSW Tribunal determination

³ <https://www.remtribunals.nsw.gov.au/local-government/current-lgrt-determinations>

for new categories having regard to the relevant factors and relativities of remuneration ranges for existing categories.

Victoria

- On 30 June 2023, the Victorian Independent Remuneration Tribunal made the allowance payable to mayors, deputy mayors, and councillors (Victoria) Annual Adjustment Determination 2023⁴.
- The VIRT determined a 2% increase to the values of the base allowances payable to mayors, deputy mayors, and councillors, effective from 1 July 2023. A 2% increase has also been applied to the base allowance values which take effect on⁵:
 - 18 December 2023
 - 18 December 2024 (mayors and deputy mayors only)
 - 18 December 2025 (mayors and deputy mayors only).

Tasmania

- In Tasmania, the remuneration for local government councillors is automatically increased under the provisions of the Local Government (General) Regulations 2015. The increase, effective 1 November 2023, is an automatic indexation of local government allowances provided for under the Local Government Act 1993 (Tas) by multiplying the allowances for the previous year by the inflationary factor (determined by calculating the current year's June quarter Wage Price Index divided by the previous years' June Wage Price Index)⁶.

Northern Territory

- In the Northern Territory, the allowances for local government council members are indexed by CPI (Darwin) on 1 July each year⁷.

Councillor advisors

The Commission did not receive any direction or request from councils to make recommendations relating to councillor advisors in the period between 1 December 2022 to 30 November 2023.

⁴ <https://www.vic.gov.au/allowances-mayors-deputy-mayors-and-councillors#minister%E2%80%99s-letter-of-request>

⁵ <https://www.vic.gov.au/allowances-mayors-deputy-mayors-and-councillors-annual-adjustment>
https://www.dpac.tas.gov.au/divisions/local_government/councillor_resources/councillor_allowances
https://www.dpac.tas.gov.au/__data/assets/pdf_file/0019/126613/2023-Councillor-allowances-information-sheet.PDF

⁷ <https://dlghcd.nt.gov.au/local-government/local-government-legislationguideline-1-local-authorities.pdf>
 (nt.gov.au)

2. The Commission

Formation and composition

The Local Government Remuneration Commission (the Commission) is an independent entity established under the *Local Government Act 2009* (the Act). On 1 October 2019, Governor in Council, approved the current Commission for a term of four years.

The Chair and Commissioners were reappointed by Governor in Council for a second four-year term on 1 October 2023.

This is the fifth report of the Commission, and the 17th report including the reports of the former Local Government Remuneration and Discipline Tribunal and the Local Government Remuneration Tribunal.

The Chair and Commissioners of the Commission are:

Mr Robert (Bob) Abbot OAM

Chairperson

Mr Abbot has extensive experience in the local government sector with 32 years as an elected councillor and mayor. Mr Abbot has experience working at state and national local government organizations and has held board and panel positions, including Deputy Chair of the South East Queensland Council of Mayors, Director of the Local Government Association of Queensland (LGAQ), and Director of the Australian Local Government Association. Mr Abbot has been a mentor for newly elected mayors on behalf of the LGAQ, with a particular focus on mentoring Queensland Indigenous mayors.

In the Australia Day 2021 Honours List, Mr Abbot was the recipient of an Order of Australia (OAM) for his service to local government and to the communities of Noosa and the Sunshine Coast.

Ms Andrea Ranson

Commissioner

Ms Ranson is a practising commercial and dispute resolution lawyer with experience in both public and private sectors of business and governance. She holds a Master of Laws (LLM), Bachelor of Laws (Hons) and Bachelor of Arts from Monash University, Victoria. She is additionally a Graduate of the Australian Institute of Directors (GAICD) and a Fellow of the Governance Institute of Australia (FGIA). Ms Ranson is a director appointed to North Queensland Bulk Ports Corporation, a government owned corporation, holding the role of Chair of the Corporate Governance and Planning Committee, and the role of Member of the Audit & Financial Risk Management Committee of that Board. Her experience includes business and commercial law, employment and industrial relations, diversity, justice, and ethics. Ms Ranson lives regionally and is passionate about regional development. Ms Ranson is a Nationally Accredited Mediator presently working with QCAT, the QSBC, the QBCC and is a member of the QLD Department of Justice & Attorney-General Dispute Resolution Panel.

Mr Reimen Hii**Commissioner**

Mr Hii is a barrister and Nationally Accredited Mediator. He holds the degrees of Bachelor of Laws and Bachelor of Arts. He is a practicing lawyer with extensive knowledge in public administration and community affairs, and a particular interest in civil and commercial law. Mr Hii is experienced in professional discipline matters, including investigations, public administration, corporate and public governance, public sector ethics and finance. Mr Hii has a culturally and linguistically diverse background and experience collaborating with diverse communities. Mr Hii has previously been recognized as Australian Young Lawyer of the Year by the Law Council of Australia, in recognition of his significant contribution to access to justice and diversity advocacy. Mr Hii provides a deep understanding of diversity and brings well respected analytic skill, together with legal and business acumen to the role.

Remuneration responsibilities

Chapter 6, Part 3 of the Act, established the Local Government Remuneration Commission to assume the remuneration functions of the former Local Government Remuneration and Discipline Tribunal which ceased to exist on 3 December 2018.

Section 177 of the Act provides the functions of the Commission are:

- to establish the categories of local governments, and
- to decide the category to which each local government belongs, and
- to decide the maximum amount of remuneration payable to the councillors in each of the categories, and
- to consider and make recommendations to the Minister about the following matters relating to councillor advisors—
 - (i) whether or not to prescribe a local government under section 197D(1)(a)
 - (ii) the number of councillor advisors each councillor of a local government may appoint
 - (iii) the number of councillor advisors a councillor of the council under the City of Brisbane Act 2010 may appoint; and
- another function related to the remuneration of councillors if directed, in writing, by the Minister.

Chapter 8, Part 1, Division 1 of the *Local Government Regulation 2012* (Regulation) sets out the processes of the Commission in deciding the remuneration that is payable to mayors and councillors.

The Regulation requires the Commission to review the categories of local governments once every four years, in the year prior to each quadrennial election, to determine whether the categories and the assignment of local governments to those categories require amendment.

After determining the categories of local governments, the Regulation also requires the Commission to decide annually, before 1 December each year, the maximum amount of remuneration to be paid to mayors, deputy mayors and councillors in each category from 1 July of the following year.

In addition, section 248 of the Regulation allows a local government to make a submission to the Commission to vary the remuneration for a councillor, or councillors, to a level higher than that stated in the Remuneration schedule where the local government considers exceptional circumstances apply. The Commission may, but is not required to, consider any such submission. If the Commission is satisfied that exceptional circumstances exist, the Commission may approve payment of a higher amount of remuneration.

Section 197A of the Act established requirements for councils that wish to employ councillor advisors and councillor administrative support staff to assist councillors to complete their duties.

The requirements in relation to the appointment of councillor advisors include the following:

- must vote to pass a resolution to create councillor advisor positions (except Brisbane City Council)
- appoint advisor, at the discretion of councillors and only until the councillor's term ends, unless re-appointed by a new councillor

- must report the costs of councillor advisors to the community, for example through the council's annual report.

Requirements for councillor advisors include the following:

- they must submit registers of interests and keep them up to date
- they must follow a new Code of conduct for councillor advisors in Queensland
- they must comply with the local government principles and can be found guilty of integrity offences.

The Commission is yet to receive any submissions or enquiries in relation to councillor advisors as at the date of its determination.

3. Remuneration determination

Remuneration determination for councillors

As required by section 246 of the Regulation the Commission has prepared a Remuneration schedule (the Schedule) for the 2023-2024 financial year, applicable from 1 July 2024, which appears below.

Arrangements have been made to publish the Schedule in the Queensland Government Gazette and for this Report to be printed and presented to the Minister for Local Government.

Methodology

The Commission had regard to the matters in section 244 and 247 (2), (5) of the Regulation in determining the Schedule. The Commission also noted and had regard to the matters listed throughout this Report to determine the appropriate maximum remuneration in each category of local government.

Matters not included in the Remuneration schedule

The Commission considered all submissions received during the consultation phase of the review of council categorisations for the purpose of developing a framework to create categories and place councils.

Pro rata payment

Should an elected representative hold a councillor position for only part of a financial year, they are only entitled to remuneration to reflect the portion of the year served. It is out of the scope of the Commission's powers to determine otherwise.

Remuneration schedule to apply from 1 July 2024

		Remuneration determined from 1 July 2024					
		(\$ per annum; see Note 1)					
Category	Local Governments assigned to categories	Mayor	Deputy Mayor	Councillor			
A1	Barcaldine Regional Council	\$119,393	\$68,880	\$59,695			
** Note 2	Barcoo Shire Council						
	Bulloo Shire Council						
	Croydon Shire Council						
	Doomadgee Aboriginal Shire Council						
	Kowanyama Aboriginal Shire Council						
	Mapoon Aboriginal Shire Council						
	McKinlay Shire Council						
	Richmond Shire Council						
	Torres Shire Council						
	Woorabinda Aboriginal Shire Council						
	Wujal Wujal Aboriginal Shire Council						
A2	Aurukun Shire Council				\$119,393	\$68,880	\$59,695
** Note 2	Blackall-Tambo Regional Council						
	Boulia Shire Council						
	Burke Shire Council						
	Cherbourg Aboriginal Shire Council						
	Cloncurry Shire Council						
	Diamantina Shire Council						
	Etheridge Shire Council						
	Hinchinbrook Shire Council						
	Hope Vale Aboriginal Shire Council						
	Lockhart River Aboriginal Shire Council						
	Mornington Shire Council						
	Murweh Shire Council						
	Napranum Aboriginal Shire Council						
	North Burnett Regional Council						
	Palm Island Aboriginal Shire Council						
	Paroo Shire Council						
	Porpuraaw Aboriginal Shire Council						
	Quilpie Shire Council						
	Winton Shire Council						
	Yarrabah Aboriginal Shire Council						

A3	Longreach Regional Council	\$120,541	\$69,543	\$60,270
** Note 2	Balonne Shire Council			
	Douglas Shire Council			
	Flinders Shire Council			
	Goondiwindi Regional Council			
	Northern Peninsula Area Regional Council			
B1	Banana Shire Council	\$120,541	\$69,543	\$60,270
	Carpentaria Shire Council			
	Burdekin Shire Council			
	Cook Shire Council			
	Torres Strait Island Regional Council			
B2	Maranoa Regional Council	\$146,239	\$91,399	\$77,688
	Cassowary Coast Regional Council			
	Charters Towers Regional Council			
	Gympie Regional Council			
	Livingstone Shire Council			
	Mareeba Shire Council			
	Mount Isa City Council			
	Scenic Rim Regional Council			
	Somerset Regional Council			
	South Burnett Regional Council			
	Southern Downs Regional Council			
	Tablelands Regional Council			
B3	Isaac Regional Council	\$146,593	\$91,620	\$77,876
	Noosa Shire Council			
	Whitsunday Regional Council			
	Lockyer Valley Regional Council			
C1	Central Highlands Regional Council	\$148,359	\$92,723	\$78,814
	Western Downs Regional Council			
C2	Gladstone Regional Council	\$171,156	\$112,604	\$99,090
	Rockhampton Regional Council			
C3	Bundaberg Regional Council	\$172,818	\$113,697	\$100,052
	Fraser Coast Regional Council			
D2	Cairns Regional Council	\$198,182	\$135,123	\$117,109
	Mackay Regional Council			
	Redland City Council			
	Toowoomba Regional Council			
D3	Townsville City Council	\$225,206	\$153,145	\$135,123
	Ipswich City Council			
E2	Logan City Council	\$252,233	\$174,761	\$153,141

	Moreton Bay City Council			
	Sunshine Coast Regional Council			
F2	Gold Coast City Council	\$279,258	\$196,679	\$166,653

Notes to the Remuneration schedule

The 2014 annual report by the former Local Government Remuneration and Discipline Tribunal explained the rationale behind the adoption of a system of remuneration which comprised a base payment (of two thirds of the annual remuneration) and a monthly payment based upon attendance at, and participation in, the 12 mandated council meetings.

*** Note 1**

The monetary amounts shown are the per annum figures to apply from 1 July 2024. If an elected representative only serves for part of a full financial year (that is, 1 July to 30 June) they are currently only entitled to a pro rata payment to reflect the portion of the year served.

**** Note 2**

For councillors in category A1, A2 or A3 councils, a base payment of \$39,796.67 is payable for the 12 months commencing on 1 July 2024. A meeting fee of \$1,658 per calendar month (or fortnightly equivalent) is payable for attendance at, and participation in, scheduled meetings of council subject to certification by the mayor and/or chief executive of the council. Mayors and deputy mayors in category A1, A2 and A3 are currently entitled to receive their full annual remuneration level shown.

The Commission has not determined to make changes to the system of base payment and mandated council meetings for its 2022-2023 determination. Future consideration by the Commission may be given to whether changes to the current system should be made.

4. Finalisation of council categorisation review

As outlined in the Commission's [Consultation Paper](#) released in July 2023, the new framework for council categorisation would include a primary criterion and supporting criteria to assist in the categorisation of councils.

The Commission has considered various input factors and has determined that operating revenue aligns to the Commission's guiding principles for the category review and importantly the legislative requirements as it addresses all the primary requirements. The Commission observed that a council's revenue raising capacity is influenced by the size of land, population demographics and the extent of service delivery required to be met.

The Commission has used operating revenue as the primary criterion to guide decision-making about council categorisation. A council's operating revenue information is collated from council's audited financial records will consist of net rates, service fees, utilities and charges, operating grants revenue, sales contract, and recoverable works. This will not include capital grants or disaster recovery grants. This information is readily available and supports a transparent methodology.

Supporting criteria are included by the Commission in the framework to assist the primary criteria classification. The supporting criteria recognises elements that are not captured by operating revenue, but which may have an impact on the complexity and demands placed on a council.

The supporting criteria used by the Commission includes:

- population/geography dispersion
- projected population growth
- socio-economic indexes for areas (SEIFA)

Future criterion for category determination may include items raised in council's submissions received, for example, the impact of trade or industry diversification / growth; the impact of transient populations; the impact and cost of working with renewables.

The Framework for council categorisation includes:

CRITERIA		KEY MEASURE (SOURCE)	RATIONALE
PRIMARY CRITERION	Revenue	Total operating revenue (Source: Council's Financial Statements)	Total operating revenue (rates, service fees, grants, other sources) provides an accurate measure of regular and sustained revenue to reflect the scale and complexity of operations on an ongoing basis and is not subject to fluctuations.
SUPPORTING CRITERIA	Population/ Geography	Population dispersion based on total average distance from primary centre (calculated as average km of small centres from primary centre multiplied by number of small places based on scaled count score) (Source: QGSO)	Population dispersion considers both population and geography. It reflects the travel demands placed on council / councillors, as measured by the total average distance from the primary centre, which is not captured by total operating revenue, or the other supporting criteria.
	Projected population growth	Annualised population growth based on data from the previous 5 years and projected 5 years (Source: QGSO)	A historical and projected view over a 10-year period smooths out and reduces any potential projection errors. Any significant infrastructure and service delivery impacts on Council because of projected population growth would include longer-term planning horizon. This approach acknowledges the complexities of future planning and infrastructure development not reflected in total operating revenue or other supporting criteria.
	Socio-Economic Status	SEIFA index of relative socio-economic disadvantage decile (Source: ABS)	SEIFA is a commonly used measure to assess the socio-economic status of an area.

The revenue thresholds used for the primary criterion were as follows:

Category	Operating Revenue
A	Up to \$50m
B	\$50.1m to \$125m
C	\$125.1m to \$250m
D	\$250.1m to \$500m
E	\$500.1m to \$1b
F	> \$1b

Category review consultation

In July 2023, the Commission released a consultation paper to councils as part of the review process. The Commission confirmed that submissions in response to the consultation paper would be considered as part of completing the category review.

26 responses were received by the Commission, these were made up of submissions from councils, individual councillors, and council associations.

Overall, 90% of the respondents were supportive of the case for change, 83% supported the guiding principles, whilst 59% supported operating revenue as the key criterion.

One council who did not support the case for change also commented that total operating revenue should exclude non recurrent grant and incomes such as disaster recovery funding.

97% support was observed for the use of supporting criteria to further differentiate from the revenue categories.

Key themes

Industry Impacts

The use of industry impacts as a supporting criterion was widely supported by councils, however, there were very few metrics that could be used to document this impact to councillor complexity. The impacts from industry included; mining, FIFO and non-resident population, regional planning/development applications and Indigenous Councils' inability to attract certain industries due to their lack of freehold land.

However, without a fair, equitable and contestable metric to measure this impact the Commission decided that this potential supporting criterion would presently remain on hold. The Commission may elect to give future consideration to these suggested metrics.

Diversity of council issues and councillor challenges

Multiple submissions highlighted the difficulties for council's that were negatively impacted by managing and providing services to a transient, non-resident population. This was notable in the responses received from regional areas and those with significant FIFO or tourism activity.

Town and regional planning including development precincts such as state planning areas; were also raised as topics that increased the challenges for councils due to large scale negotiations of the council.

Small councils

A theme raised by a group of councils indicated that the size of the council does not reflect the needs and requirement of councillors in smaller councils, particularly where the council has limited administrative resources. It was also highlighted that the framework did not recognise the increased need in smaller councils for greater travel, advocacy, and the difficulty in provision of services.

5. Matters raised with the Commission

A summary table of submissions made to the Commission during the review period and the Commission's determination is provided below.

Meetings and deputations

Local governments were provided with the opportunity to engage with the Commission at the Annual Conference of the LGAQ in Gladstone from 21 to 23 October 2023.

Livingstone Shire Council, Logan City Council, Sunshine Coast Regional Council, Northern Peninsular Area Regional Council, Western Down Regional Council, and Western Queensland Alliance of Councils provided the Commission with oral deputations during the 2023 LGAQ Conference in Gladstone.

Local governments were also given an opportunity to provide written submissions to the Commission. A total of 26 written submissions were received and considered.

The Commission did not seek submissions solely based on remuneration during the period of its category review. Many of the 26 written submissions proposed greater remuneration based on the complexities of modern governance faced by councillors and mayors.

In making its determination, the Commission had regard to all submissions it received, together with the matters on throughout this report.

Key points raised with the Commission during the 2023 review period included themes that had been consistently submitted by councils in earlier years; as accounting for an increase in complexity and workload for elected members. These included:

- **Innovation and Sustainability:** growing demands on council to take action, particularly in relation to transitioning to renewables and economic diversification.
- **Remuneration and Talent:** need for competitive salaries to attract diverse and skilled elected candidates and a desire to attract and maintain high quality candidates, particularly in regional areas.
- **Innovation Recognition:** exploring potential ways to incentivise and reward innovative council initiatives that support community growth, resourcefulness and development.
- **Inflationary Impact:** addressing the disproportionate impact of rising inflation on local governments and their constituents, especially those on lower incomes and in rural areas.
- **Economic Uncertainty:** navigating the current volatility and uncertainty surrounding inflation and its impact on cost-of-living pressures.
- **Community Sustainability:** ensuring the long-term viability and prosperity of communities during the global transition to renewable energy and the need for significant infrastructure changes.

Table – Summary of 2023 submissions

1	<p>Date received</p> <p>Received from</p> <p>Summary of submission</p> <p>Determination</p>	<p><u>Oral submission</u> 17 October 2023 – LGAQ Annual Conference</p> <p><u>Livingstone Shire Council:</u> Councillor Andrea Friend</p> <p>Livingstone Shire Council has approximately 9,000 ratepayers though they are all portfolio councillors and not divisional councillors. Therefore, all councillors are required to oversee the entire council area and not just a specific area within council boundary.</p> <p>Management of waste, water, environment, local laws permeate throughout the entire council space and not just the smaller divisional space. Councillors who manage portfolio instead of divisions should be remunerated at higher rate.</p> <p>Role of a councillor is not part time and often councillors within Livingstone Sire council are required to work extended period continuously without break.</p> <p>Concerned that the salary level of a councillor is less than that during time when employed by council. This reduced salary is having a negative impact on potential candidates and not incentivising quality candidates from running for council.</p> <p>Cr Friend proposed the Commission consider a payment option of a base level x an amount per ratepayer. There was ongoing concern that the current remuneration categorisation methodology is no longer fit for purpose in particular requiring ad hoc submissions by councils for their matters to be heard. In addition, the assessment of environment terrain is too varied given that Livingstone Shire Council has the second longest coastline behind Torres Strait, plus inclusive of rural and coasted terrain)</p> <p>Chairperson outlined the Commissions’ position and the legislative requirements to complete a category review and allocate councils into categories. That the development of a new framework to guide the council categorisation process was to be concise measurable and defensible.</p> <p>The matters raised specifically in the submissions have also been considered by the Commission as part of the 2023 annual review of council categorisation</p>
2	<p>Date received</p> <p>Received from</p>	<p><u>Oral submission</u> 17 October 2023 – LGAQ Annual Conference</p> <p><u>Logan City Council</u> Councillor Jacon Heremaia Councillor Jon Raven</p>

	<p>Summary of submission</p> <p>Request</p> <p>Determination</p>	<p>Provided initial feedback to say that council accepted the proposed framework and that they agreed with the use of operating revenue as the primary criterion.</p> <p>Raised a query for the use of SEIFA index and how this would aid councils with greater issues of lower socio-economic standing given that housing, homelessness, and unemployment are areas that are often interlinked.</p> <p>Councillors stated their support for the inclusion of innovation in the framework and outlined the innovative measure that Logan City Council were managing and developing. This included transitioning council operations and resources to a net zero position over the coming years.</p> <p>Logan City Council were producing other innovative measures to improve their community such as façade improvement programs for business shop fronts and the integration of their town plan to consider net zero.</p> <p>Cr Raven raised the topic of innovation being a driver of councillor challenges and highlighted that rolling revenue was being used as a proxy to use a measurable criterion to assist in category placement.</p> <p>Cr Raven requested that a broader assessment to consider regional topics such as housing and how councils could be assessed against measurements for attending to State Regional Plans (i.e. Housing or infrastructure development) could be incorporated in the Commission's determinations.</p> <p>Commission reinforced their position that despite any council reclassification no council would be going backwards from a financial remuneration position.</p>
<p>3</p>	<p>Date received</p> <p>Received from</p> <p>Summary of submission</p>	<p>Oral submission 17 October 2023 – LGAQ Annual Conference</p> <p>Sunshine Coast Regional Council Mayor Mark Jamieson Emma Thompson – Chief Executive Officer Craig Matheson – Group Executive Civic Government</p> <p>Council believed that this was a timely view and appropriate given that the existing framework is no longer fit for purpose. Council supported the method to anchor councils using operating revenue as the primary criterion and the use of multiple supporting criteria.</p> <p>Council supported the additional possible consideration for innovation and non-resident population to be enhanced and considered in further iterations of the framework by the Commission.</p> <p>Council submitted that non-resident population does not directly provide input to operating revenue base but that it does impact on council's provision of services including waste management, water, and road traffic.</p>

	<p>Request</p> <p>Determination</p>	<p>Council requested that consideration be given to growth councils who require additional levels of innovation as a basis for increased revenue. Strong councils would ensure that increases occurred through delivery of development and project delivery and not through alternative methods of improving revenue, for example, increasing rates.</p> <p>Commission provided an overview of proposed model and expressed the use of operating revenue as a useable proxy to assess challenges and difficulties of local governments fairly, transparently and consistently. Council agreed that use of population should not be the key driver.</p> <p>Commission advised that they would be unable to include an additional supporting criterion to promote innovation in the current determination, as it is as yet unable to be defined in a measurable way across different council's and sectors.</p>
<p>4</p>	<p>Date received</p> <p>Received from</p> <p>Summary of submission</p>	<p>Oral submission 17 October 2023 – LGAQ Annual Conference</p> <p>Northern Peninsula Area Regional Council Mayor Patricia Yusia Deputy Mayor Kitty Gebadi Councillor Gina Nona Councillor Mabalene Whap Kate Gallaway – Chief Executive Officer</p> <p>Council advised that the workload and responsibilities within Indigenous communities is exceedingly high for elected members. Northern Peninsula Area Regional Council was amalgamated in 2008. Prior to amalgamation there were 26 elected members to complete a similar volume of work. The council now consists of only 6 elected members creating significant pressure and increased workload for elected members.</p> <p>Councillors raised concerns regarding workload and issues related to management of land under Deed of Grant in Trust (DOGIT).</p> <p>Part 4 of the <i>Local Government Act 2009</i> provides that DOGIT matters must be addressed separately from council business which results in additional responsibilities that are not dealt with by non-Indigenous councils.</p> <p>Councillors were not supportive of the use of operating revenue as primary criterion given that councils' capacity to generate own revenue was submitted to be limited due to the small percentage of rateable land. Council further submitted that revenue raised through DOGIT land use has limitations on how it is used under the <i>Land Act 1994</i> and that council does not have full autonomy to use of this revenue.</p> <p>Councillors raise the ongoing issue of their council being the provider of last resort and councils limited ability to obtain commercially viable terms for essential services such as waste management. This increased the workload of councillors.</p> <p>Mayor Yusia raised the topic of ongoing housing issues and council attending to the responsibilities that other government</p>

	<p>departments such as Department of Housing would normally address. NPARC councillors and staff, it was submitted, were nevertheless required to have a housing plan and address the associated tasks.</p> <p>CEO Gallaway mentioned that the use of census data in relation to population growth and population numbers are troublesome due to low literacy rates and low completion rates for census in their demographic. As a result, it was submitted that, this produces a reduced rating for these areas that are not reflected by the category framework.</p> <p>Council submitted that the propose category framework did not include matters such as the impact on councillor workloads related to the limited boarder control measures regionally with respect to the ongoing and regular movement of people from Papua New Guinea in the region.</p> <p>Lastly council submitted that the transference of responsibility of the Local Thriving Communities initiatives are primarily State based responsibilities to local government resulting in councillors attending additional meetings. It was submitted that these demands do not reflect equally across all local government.</p> <p>Determination</p> <p>The Commission advised that framework for council categorisation would have regard to the challenges incurred by DOGIT responsibilities.</p>
<p>5</p> <p>Date received</p> <p>Received from</p> <p>Summary of submission</p>	<p>Oral submission 17 October 2023 – LGAQ Annual Conference</p> <p>Western Queensland Alliance of Councils Mayor Jane McNamara Mayor Jack Bawden Mayor Samantha O'Toole Mayor Andrea Martin Councillor Tony Rayner Simone Talbot – Executive Officer, South West Queensland Region of Council) Greg Hoffman PSM – Executive Officer, North West Queensland Region of Council</p> <p>Attended on behalf of the entire group of councils within their association.</p> <p>Expressed that the proposed framework model does not accurately reflect the challenges within small and regional council. Cost shifting and requirements for small councils to provide services due to their inability to obtain commercially viable terms limits their options was raised with the Commission.</p> <p>The use of operating revenue as a primary criterion does not adequately reflect the challenges and workload of councillors. Within Flinders, it was submitted that, only 10-12% of revenue is rate based and that revenue fluctuates based on disaster recovery grants. Therefore, the year-on-year revenue level is heavily impacted by natural disaster works and grants.</p>

	Determination	<p>Simone Talbot queried how the proposed model would assist regional councils to attract young and quality candidates for future elections, unless their remuneration reflected a full-time equivalent value. It was submitted that the use of population growth as a supporting criterion would not assist regional Queensland, nor does it adequately reflect the workload of councillors due to the decreasing population from far Western Queensland areas.</p> <p>It was further submitted that despite the decrease in population, the services expected to be delivered and the workload of councillors remained the same. The theme of smaller councils required to provide more with less is prevalent and ongoing within their communities.</p> <p>An additional criterion was proposed to be added, to reflect the diversity of industry and operating revenue options within a council's operations.</p> <p>The Commission reiterated their process for the review of councillor categorisation and their intention to develop a framework that is based on a model using a simple, repeatable, and documented process supported by clear and measurable metrics.</p>
6	<p>Date received</p> <p>Received from</p> <p>Summary of submission</p>	<p>Written submission: 16 January 2023 Oral submission: 17 October 2023 – LGAQ Annual Conference</p> <p>Western Downs Regional Council Councillor Paul McVeigh Councillor Andrea Smith Jodie Taylor – Chief Executive Officer</p> <p>Councillor Smith submitted that the role of a councillor exceeds the previously held view of a part time role and that the remuneration level should reflect the workload.</p> <p>This increased workload has resulted in councillors having to forego additional part time employment, with resulting adverse financial outcomes for individual councillors and the potential for a reduction in candidates who can fulfil the role.</p> <p>The region and specifically Western Down Regional Council, it was submitted, has seen significant growth across both agricultural and energy industries. This has included the inclusion and involvement in regional and a State plan such as Queensland Energy and Jobs Plan that requires state-based negotiations and creates additional workload and responsibility.</p> <p>It was submitted that the knowledge and skill required of a councillor to guide this transitional process to renewables and trade diversification has increased over recent years. Additionally, the need to continue to attract a diversity of business and industries to the area remains important due to the proposed use of operating revenue as a primary criterion in the proposed category review framework.</p> <p>Councillor's highlighted that their local government has 24 approved solar and 3 approved wind farms on top of their</p>

Determination

traditional agricultural sector and that this innovation is not acknowledged by the Commission in their proposed framework.

The Commission reiterated that the use of operating revenue as a primary criterion would assist the Commission to capture the complexities and challenges that developing councils faced in a measurable way. This included councils that transitioned their business operations to include and increased involvement across varying industries.

The use of operating revenue as a primary criterion was discussed as a possible method for council to aspire to continue to develop their revenue and expand their operations to improve the outcomes for their residents and in turn be classified in a higher category.

6. Other activities

Exceptional circumstances submissions (matters raised under Local Government Regulation 2012, section 248):

Nil.

7. Future priorities

The Commission will continue to consider enhancements to the framework for council remuneration categorisation including an equitable method to consider industry impacts on councils and matters relating to transitioning communities and improving sustainability.

The Commission will invite ongoing submissions from all Councils as part of its general review of categories and maximum determination of remuneration prior to 1 December 2024.

The Commission intends to engage with local governments throughout the year including the option for a mid-year deputation process to be established. The Commission invites councils in all areas to participate in the deputation process and any further opportunities for submissions to be made that the Commission may announce.

Further information about the Commission can be located at www.statedevelopment.qld.gov.au.

Local Government Remuneration Commission

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10.6 FINANCIAL REPORT

Author: Accountant
Authoriser: CEO

RECOMMENDATION

That Council receives the Finance Report for the period ending 31 December 2023 including;

1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding – budget V's actual
5. Road Works – budget V's actual
6. Capital Funding Detail
7. Rates Summary
8. Income Statement December 2023
9. Balance Sheet December 2023
10. Financial Statements Actual December 2023

BACKGROUND**Overview**

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising Council's actual performance against budgeted performance must be provided to Council.

This report provides information to Council regarding actual financial performance for the month ended 31 December 2023 against the Budget FY23/24 as adopted by the Council.

[Highlights of this month's Financial Report: - Period Ending 31 December 2023](#)

Revenue

Total revenue of \$ 17.8 M to 31 December represents 33 % of the total budget of \$53.2 M.

These statements are for 6 months of the financial year and generally would represent 50 % of the overall budget.

Actual revenue year to date is behind at 33 %. Noting that FAGs is generally received towards the end of the financial year and other project related grants are accounted for when expenditures are incurred.

Expenses

Total expenditure of \$ 20.5 M to 31 December represents 56 % of the total budgeted expenditure of \$ 36.4 M.

Actual expenses of 56 %, which is over the year to date of budget of 50%. The result includes the year-to-date depreciation for 2023-24 and annual insurance and work cover premiums have been paid. Residual works on Mitchell highway are being undertaken (YTD actual \$806K), with no original budget allocation and is now included in the budget review.

Outcome

There is currently a cash balance of \$ 7.9 M, versus last month's balance of \$ 10.0 M.

Restricted cash – grant not yet spent: \$ 4.5 M (last month \$ 5.5 M). Restricted cash includes the unspent loan of \$1.0 M.

Actual unrestricted/surplus cash: \$ 3.4 M (last month \$ 4.5 M).

Please note that net cost to operate the tourism facilities at the end of December were \$ 696,857 compared with the YTD budget of 544,244. Payments to Bilby fund for tickets sold less management fees are now up to date.

Capital Works

See the Capital Funding Report 2023 – 24 for details of all projects.

1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding – budget V's actual
5. Road Works – budget V's actual

1. Cash Position as at 31 December 2023

CASH AT BANK			
Operating Account			\$281,653
SHORT TERM INVESTMENTS			
National Bank of Australia			\$ -
QTC Cash Fund			\$7,626,800
		Total	\$ 7,908,453
The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors.			
Cash backed Current Liabilities (AL,LSL,SL,RDO)			\$2,225,495
Restricted cash - grants/loan received not yet spent			\$4,551,632
			\$ 6,777,127
Balance of estimated rates/other debtors - estimated creditors :			
	(\$2,644,072 - \$541,348)	\$ 2,102,724
Plus cash surplus/(deficit)	\$	7,908,453 - \$ 6,777,127	\$ 1,131,326
Working Capital		Total	\$ 3,234,050

2. Monthly Cash flow Estimate: - January 2024

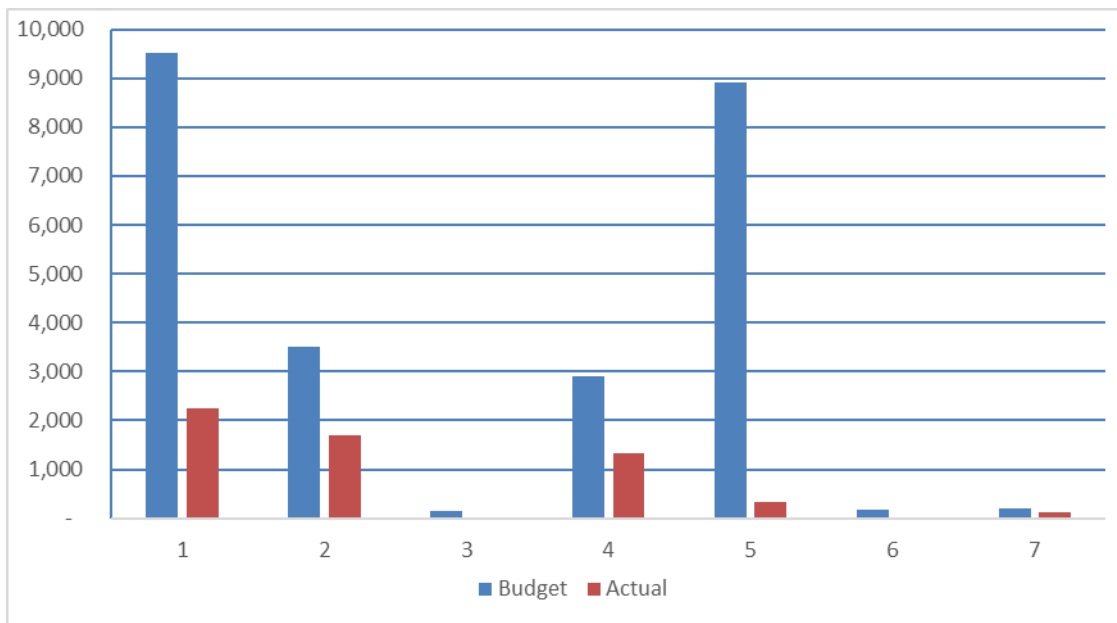
Cash Flow Estimate			
Receipts		Expenditure	
Rates	\$50,000	Payroll	\$880,000
Fees & Charges	\$25,000	Creditor Payments	\$1,200,000
Debtors	\$300,000	Loan Payments	\$0
Grants/Claims/Loan QTC	\$800,000	Lease Payments	\$0
Total	\$1,175,000	Total	\$2,080,000
Therefore cash is expected to decrease by		\$905,000	in the period.

3. Comparative Data for the month of December 2023

Comparative Year	2023	2022	2021
	\$000	\$000	\$000
Cash position	\$ 7,908	\$ 8,961	\$ 3,890
Working capital	\$ 3,234	\$ 3,876	\$ 1,718
Rate arrears	\$ 813*	\$ 633	\$ 793
Outstanding debtors	\$ 353	\$ -4	\$ 288
Current creditors	\$ 6	\$ -8	\$ 20
Total loans	\$ 3,523	\$2,774	\$2,946

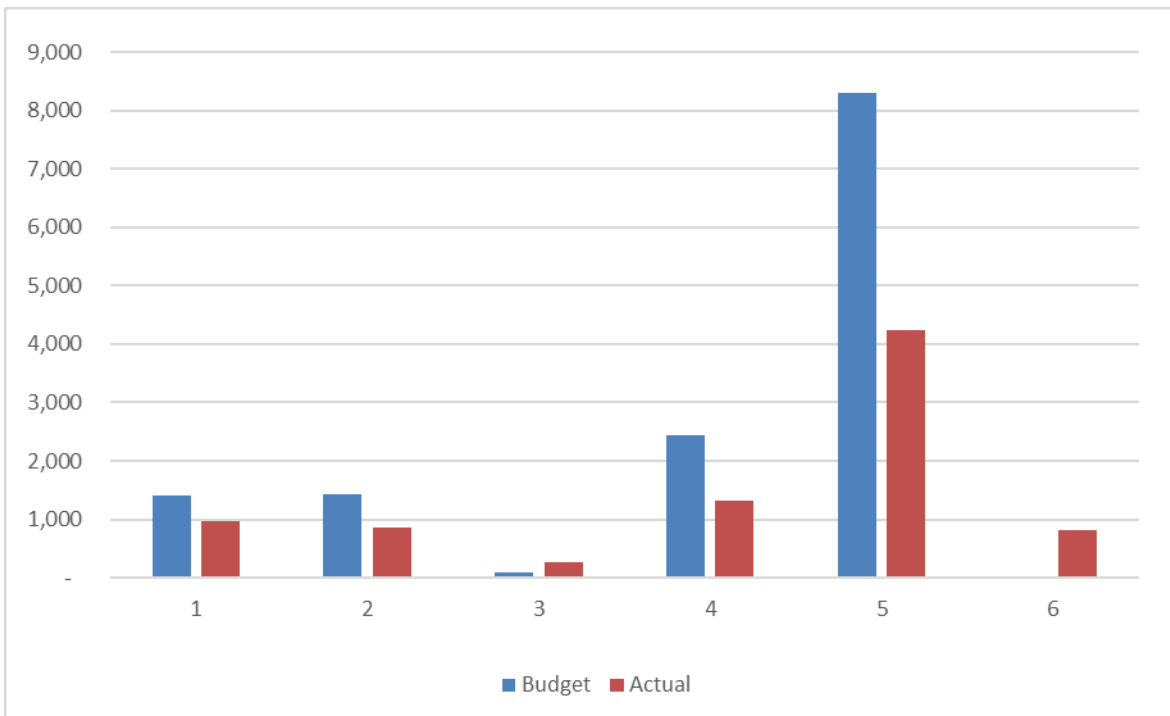
*Net of rates paid in advance of \$ 343,017.

4. Capital Funding: Year to 31 December 2023



	Budget \$(000)	Expended YTD Actual \$(000)	% of Budget Expended
Total Capital Funding	\$25,368	\$5,735	22.61%
1 Buildings / Other Structures	\$9,505	\$2,242	23.59%
2 Plant & Equipment / Furniture & Fittings	\$3,510	\$1,707	48.63%
3 Airport Upgrade	\$160	\$0	0.00%
4 Roads & Drainage Infrastructure	\$2,893	\$1,333	46.08%
5 Water & Sewerage Infrastructure	\$8,907	\$342	3.84%
6 Office/Other Equip	\$182	\$1	0.55%
7 QTC - Loan Redemption	\$211	\$110	52.13%

5. Road Works Expenditure: Year to 31 December 2023



		Budget \$(000)	Expended YTD Actual \$(000)	% of Budget Expended
	Total Road Expenditure	\$13,647	\$8,477	62%
1	Rural Roads	\$1,409	\$967	69%
2	Town Streets	\$1,424	\$863	61%
3	Private Works	\$80	\$275	344%
4	RMPC Works	\$2,434	\$1,326	54%
5	Flood Damage	\$8,300	\$4,241	51%
6	Mitchell Highway	\$0	\$807	#DIV/0!

Mitchell highway budget will be included in the January budget review.

LINK TO CORPORATE PLAN

- 1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

- 1. Capital Funding Detail
- 2. Rates Summary
- 3. PCS Revenue & Expenditure Summary
- 4. PCS Balance Sheet
- 5. Financial Statements Actual YTD 2023-2024

MURWEH SHIRE COUNCIL

CAPITAL WORKS PROJECTS
2023-24

SEPTEMBER 2023

Projects											
Asset Class/GL Number	Job Number	Project Description	Funding source	30/06/2023 Balance carry over projects	Actual year to date 2023-24	% of 2023-24 budget	Budget Project Costs 2023-24	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	Progress (%)
Airport											
242-4000-0	8000-3607-0	Airport Reseals	LRCIP 3	\$ 181,594	\$0	0.00%	\$65,000	DCS	Txi-way Bravo Strenghtening completed 29 August by engineering services. Invoice to come		
	8000-3606-0	Augathella Aerodrome Upgrade Planning	LGSSP 22-24	\$ 65,005	\$0	0.00%	\$95,000	DCS	60% - Seeking further clarification from Contractor regarding quote for vegetation clearing. We now have an updated price from the contractor to implement clearing of the trees off the runway - Safety issue - completion date will be end of December 2023.		
	Sub total			\$ 246,599	\$0	0.00%	\$160,000				
360-4000-0 and 370-4000-0	8000-2580-0	Landfill remediation works	LRCI Stage 3	\$ 244,111	\$76,639	43.79%	\$175,000	DCS	Test Pitting Program is complete, for the exception of two areas where waste has been removed. Approximately another 20 pits to be completed. Budget review January 24, reduce provision based on actual 30 June 23		
	8000-1600-0	Augathella Industrial Land	General	\$ 20,805	\$0	0.00%	\$9,200	DCS	Land is purchased for agreed price. Extension Granted for Survey of Subdivision until June 2023. On the basis that the surveyor would not commit to a firm start date. Survey complete and plan submitted to Solicitor for finalisation. Budget review Jan 24 reduce based on 30 June actual		
	8000-1650-0	Morven Industrial Land	General	\$ -	\$0	0.00%	\$10,000	DCS	The Department did not accept Council's original offer of \$10,000.00. At the General meeting of Council 21 September 2023, Council approved purchase price of \$18,000.00. Awaiting a contract from the Department. Budget review January 24		
	8000-2575-0	Refurbish existing racecourse complex building	LRCI Stage 3	\$ 32,256	\$152,613	57.59%	\$265,000	DES	07.06.2023 Tender for the refurbishment of the existing air condition system (Warrego Room) was awarded to Charleville Refrigeration and Electrical Pty Ltd for \$195,659 excl. GST. Works have commenced on site. 7.7.2023 waiting for Air condition from supplier.9.10.2023 work in progress.		

MURWEH SHIRE COUNCIL

CAPITAL WORKS PROJECTS
2023-24

SEPTEMBER 2023

Asset Class/GL Number	Job Number	Project Description	Funding source	30/06/2023 Balance carry over projects	Actual year to date 2023-24	% of 2023-24 budget	Budget Project Costs 2023-24	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	Progress (%)
	8000-1760-0	Council housing renewals	W4Qld 21-24	\$ -	\$0	0.00%	\$250,000	DCS	53 Edward Street stop work May 2023. Report being present to Council on 21 September 2023 - approval from Department for scope variation. Council has received approval 04/10/2023 from Department to use all funds to upgrade 15 Edward Street and 52 Galatea Street - employee housing. Quotes will open on Monday 6 November 2023. Budget Review 2023-24, move to another project		
	8000-1750-0	Executive Housing	Loan	\$ -	\$1,290	0.00%	\$1,000,000	CEO	Not started. Actual costs to be journalled		
	8000-1751-0	SES Shed	SES/Council	\$ -	\$95,725	95.24%	\$100,509	DES	Completed		
	8000-2551-0	Glass Door - Charleville Town Hall	General	\$ 78	\$0	0.00%	\$15,000	DCS	Quotes in process. Hope to complete as soon as Roma Glass can action		
	8000-2952-0	Placing of Gates and Fence for Charleville Townhall	General	\$ -	\$613	2.04%	\$30,000	DCS	Quotes being sourced from Young's welding to make gates.		
	8000-2595-0	Upgrade existing Toddler Pool at Charleville Swimming pool - W4Qld	W4Qld 21-24	\$ 37,398	\$0	0.00%	\$199,500	DCHS	Full structural & hydraulic design & plans received. Being checked by Council engineer, then will request quotes on vendorpanel. No responses from Vendorpanel. Have one contractor who has confirmed interest and is still trying to organise sub-contractors. Budget review, move to another project.		
	8000-2579-0	Charleville Weighbridge	LRCIP 3	\$ 5,179	\$74,190	18.78%	\$395,000	DES	<ul style="list-style-type: none"> •Weigh bridge – Received Corridor permit from TMR, geotechnical test completed and waiting for concrete slab design from weigh bridge supplier. •Site visit done with the contractors (METTLER TOLEDO LTD.) and the weigh bridge to modify for 30m instead of 28m. •Waiting for the design drawing from the contractor for detail layout plan and to check for Type 1 & Type 2 vehicle pathway instead of B-Double. 		
	8000-2950-0	Amenities at Alfred St	W4Qld 21-24	\$ 2,215	\$162,971	110.26%	\$147,800	DES	Completed. Overspent to be investigated		
	8000-2598-0	Refurbish Shire Libraries -W4Qld	W4Qld 21-24	\$ 91,062	\$15,873	26.90%	\$59,000	DCHS	Front door of Charleville library is already installed. Looking at shade/awning options for the new concrete slab once it is completed. Storage in Augathella in progress		
	8000-2359-0	Upgrade existing Charleville Cemetery	LRCIP 3	\$ 135,084	\$14,915	100.10%	\$14,900	DCS	Installation of Concrete Beams & Plaque restoration- 100% complete		

MURWEH SHIRE COUNCIL

CAPITAL WORKS PROJECTS
2023-24

SEPTEMBER 2023

Asset Class/GL Number	Job Number	Project Description	Funding source	30/06/2023 Balance carry over projects	Actual year to date 2023-24	% of 2023-24 budget	Budget Project Costs 2023-24	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	Progress (%)
	8000-2360-0	Installation of shade facilities at Charleville Swimming Pool	LRCIP 3	\$ -	\$0	0.00%	\$250,000	DCHS	Plans now received for toddler pool, and we now know where all plumbing & electricity will run. Therefore we can now start requesting quotes via vendorpanel. No progress since last report. Holding off depending on swimming pool completion.		
	8000-2591-0	Columbarium - three towns	LRCIP 3	\$ 108,609	\$31,296	75.59%	\$41,400	DES	Work in progress, near completion		
	Sub total			\$ 676,798	\$626,125	21.14%	\$2,962,309				
445-4000-0	8000-1200-0	Plant Purchase	General	\$ -	\$1,706,511	48.62%	\$3,510,000	DES	Carry over funded plant and fleet on order.9.10.2023 work in progress.		
	Sub total			\$ -	\$1,706,511	48.62%	\$3,510,000				
525-4000-0	8000-2305-0	Kerb and Channel annual renewals	General	\$ -	\$12,707	8.47%	\$150,000	DES	Annual allocation - in progress.		
	8000-2310-0	Box culvert BOM to RFDS	General	\$ -	\$0	0.00%	\$20,000	DES	Not started		
	8000-3040-0	Walking the Grant Project	MR	\$ 27,825	\$0	0.00%	\$28,285	DES	Walking Network Plan received from Shepherd Services.9.10.2023 works completed in June 2023.		
	8001-3040-0	Footpath renewals	General	\$ -	\$102,149	51.07%	\$200,000	DES	Annual allocation - in progress.		
	8001-4061-0	Mt Tabor Road	R2R/TIDS	\$ -	\$810,023	38.66%	\$2,095,000	DES	07.09.2023 9km of formation complete, 1km of gravel carted and approx. 4,500m3 of gravel pushed ready for carting.9.10.2023 work in progress		
	8000-3017-0	Flood Levee Renewal	General	\$ -	\$44,221	44.22%	\$100,000	DES	Contract has been awarded.4.08.2023 job not yet started. 07.09.2023 Planned to commence early October 2023.9.10.2023 work started from 3.10.2023. YTD \$41,741		
	8000-3018-0	Flood Levee Remediation Works	National Flood Mitigation Infrastructure Program 21-22	\$ -	\$364,105	121.37%	\$300,000	DES	Work completed final invoice was submitted by SUFFCON on 23/11/2023		
	Sub total			\$ 27,825	\$1,333,205	46.08%	\$2,893,285				
555-4000-0	8000-5254-0	Charleville water renewals	General	\$ -	\$70,610	35.30%	\$200,000	DES	Annual allocation In progress 07.09.2023 Baker Street main replacement complete. Grant Street planned to commence in the week starting 11.09.2023		
	8000-5260-0	Morven water renewals	General	\$ -	\$2,528	1.69%	\$150,000	DES	Annual allocation In progress		
	TBA	UV Cleaning system	General	\$ -	\$0	0.00%	\$25,000	DES	Not started		
	8000-5252-0	Augathella water renewals	General	\$ -	\$21,058	14.04%	\$150,000	DES	Annual allocation		
	Sub total			\$ -	\$94,196	17.94%	\$525,000				

MURWEH SHIRE COUNCIL

CAPITAL WORKS PROJECTS
2023-24

SEPTEMBER 2023

Asset Class/GL Number	Job Number	Project Description	Funding source	30/06/2023 Balance carry over projects	Actual year to date 2023-24	% of 2023-24 budget	Budget Project Costs 2023-24	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	Progress (%)
585-4000-0	8000-5350-0	Sewerage Augathella Annual Budget	General	\$ -	\$0	0.00%	\$100,000	DES	Annual allocation		
	8000-5360-0	Sewerage Charleville Annual Budget	General	\$ -	\$0	0.00%	\$150,000	DCHS	Annual allocation		
	8000-5370-0	Augathella CED Scheme	LGSSP 22-24	\$ 4,149	\$129,870	6.95%	\$1,869,850	DCHS	SMEC commenced preliminary design phase. Now working with DSDLGIP steering committee. Project Management team (In4 Advisory) have been appointed.		
	8000-5372-0	Augathella CED Scheme - Design	BoR	\$ 21,231	\$5,304	6.41%	\$82,769	DCHS	In progress. Now working with DSDLGIP steering committee. Project Management team (In4 Advisory) have been appointed.		
	8000-5375-0	Charleville Sewerage Treatment Plant Upgrade	LGSSP 22-24	\$ 60,646	\$112,596	1.82%	\$6,179,354	DCHS	SMEC commenced preliminary design phase. Now working with DSDLGIP steering committee. Project Management team (In4 Advisory) have been appointed. Committee meetings started and project timetable drafted		
	Sub total			\$ 86,025	\$247,771	2.96%	\$8,381,973				
	8000-2650-0	Augathella Heritage Museum	Building Better Regions	\$ 335,486	\$45,849	71.07%	\$64,514	John Nicholson	Works completed and open to public. Expenditure acquitted.		
	8000-2660-0	Charleville Airport Museum	Building Better Regions	\$ 237,856	\$251,170	154.91%	\$162,144	John Nicholson	All works completed 9th September 2023. Final payments and acquittals in progress		
	8000-2670-0	Charleville WWII Base	Building Better Regions	\$ 683,906	\$17,533	5.64%	\$311,094	John Nicholson	All works completed 9th September 2023. Final payments and acquittals in progress		
	8000-2680-0	Outback Museum of Australia	Building Better Regions	\$ 488,762	\$1,301,174	21.67%	\$6,005,206	John Nicholson	Tenders for original design came back \$4 million over budget. New designs now produced and tenders received within budget. Power and utility plans in place. Contract with SPANTECH signed(\$5.9 million) 8th September 2023. Ground works due to start in end September. Variation to design and extension date to June 2024 now awaiting Department approvals.		
				\$ 1,746,009	\$1,615,727	25%	\$6,542,958				
597-4000-0	8000-1782-0	Computer hardware annual renewals	General	\$ -	\$973	3.89%	\$25,000	DCHS	Annual allocation		
597-4000-0	8000-1790-0	IT/Finance and Records System	General	\$ 125,871	\$0	0.00%	\$100,000	DCHS	Continuation of prior year.		
	8000-1795-0	Install CCTV cameras at selected Council facilities	LRCIP 3	\$ 42,869	\$0	0.00%	\$57,131	John Nicholson	Infrastructure all in place. Cameras purchased. All being installed 5th - 19th September. MOU to be produced for Police monitoring and agreement on ongoing maintenance and replacement costs.		
	Sub total			\$ 168,740	\$973	0.53%	\$182,131				
	Total Capital			\$2,951,996	\$5,624,508	22.4%	\$25,157,656				
Loan repayments		Current Loans Payments	General	\$ -	\$109,834	52.02%	\$211,118	DCS	Due quarterly, beginning 15th September 2023		

MURWEH SHIRE COUNCIL

CAPITAL WORKS PROJECTS
2023-24

SEPTEMBER 2023

Asset Class/GL Number	Job Number	Project Description	Funding source	30/06/2023 Balance carry over projects	Actual year to date 2023-24	% of 2023-24 budget	Budget Project Costs 2023-24	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	Progress (%)
	Sub total				\$109,834	52.02%	\$211,118				
GRAND TOTAL				\$2,951,996	\$5,734,342	22.6%	\$25,368,774				

STATEMENT OF RATES AND CHARGES

31 December 2023



	ARREARS 30 JUNE 2023	LEVIES	INTEREST	RECEIPTS	DISCOUNT	WRITE OFFS	PENSIONER STATE	PENSIONER COUNCIL	BALANCE
<i>Charleville</i>	\$201,902.49	\$740,359.36	\$9,054.66	\$600,685.44	\$59,866.31	\$110.64	\$19,838.09	\$37,300.00	\$233,516.03
<i>Augathella</i>	\$29,395.01	\$82,090.69	\$1,402.43	\$62,568.63	\$6,333.52	\$87.44	\$3,756.70	\$8,589.13	\$31,552.71
<i>Morven</i>	\$14,569.63	\$40,756.02	\$802.03	\$29,069.89	\$3,160.63	\$29.00	\$1,649.10	\$3,800.00	\$18,419.06
Total Urban	\$245,867.13	\$863,206.07	\$11,259.12	\$692,323.96	\$69,360.46	\$227.08	\$25,243.89	\$49,689.13	\$283,487.80
<i>Rural</i>	\$161,197.23	\$1,418,523.46	\$8,173.96	\$1,249,464.00	\$132,166.78	\$37.11	\$3,333.00	\$5,666.00	\$197,227.76
TOTAL GENERAL	\$407,064.36	\$2,281,729.53	\$19,433.08	\$1,941,787.96	\$201,527.24	\$264.19	\$28,576.89	\$55,355.13	\$480,715.56
CLEANSING	\$107,785.92	\$396,352.50	\$4,789.89	\$341,048.04	\$32,149.00	\$80.92	\$6,017.74	\$0.00	\$129,632.61
SEWERAGE	\$133,949.45	\$490,351.00	\$5,435.08	\$426,797.97	\$39,104.40	\$140.87	\$0.00	\$0.00	\$163,692.29
WATER	\$291,214.36	\$615,145.10	\$12,893.25	\$574,346.23	\$49,951.10	\$333.16	\$219.90	\$0.00	\$294,402.32
WATER CONSUMPTION	\$2,086.61	\$0.00	\$0.00	\$402.67	\$0.00	\$0.00	\$0.00	\$0.00	\$1,683.94
C.E.D.	\$14,771.70	\$48,177.00	\$575.55	\$42,315.35	\$3,710.70	\$98.21	\$0.00	\$0.00	\$17,399.99
LEGAL FEES	\$7,500.00	-\$500.00	\$0.00	\$1,297.42	\$0.00	\$0.00	\$0.00	\$0.00	\$5,702.58
LAND CHARGES	\$1,553.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,553.50
TOTALS	\$965,925.90	\$3,831,255.13	\$43,126.85	\$3,327,995.64	\$326,442.44	\$917.35	\$34,814.53	\$55,355.13	\$1,094,782.79

STATE EMERGENCY LEVY	\$60,948.07
TOTAL CURRENT & ARREARS	\$1,155,730.86
RATES PAID IN ADVANCE	\$343,017.65
TOTAL OUTSTANDING	\$812,713.21

ARREARS ANALYSIS

Current Year	1 Year	2 Years	3 Years	4 Years	5 Years +	Interest	Total
\$294,815.51	\$344,601.53	\$158,392.58	\$74,130.48	\$27,320.55	\$34,615.65	\$121,854.56	\$1,055,730.86

**Murweh Shire Council
Statement of Comprehensive Income**

	Dec 23 Actual \$000	Jun-24 Budget \$000
Revenue		
Operating revenue		
Net rates, levies and charges	3,449	7,596
Fees and charges	1,402	1,069
Interest received	293	303
Sales revenue	3,186	4,954
Other income	87	67
Grants, subsidies, contributions and donations	5,320	19,958
Total operating revenue	13,737	33,946
Capital revenue		
Grants, subsidies, contributions and donations	3,942	18,679
Total revenue	17,679	52,625
Capital income		
Total Capital Income	88	585
Total income	17,767	53,210
Expenses		
Operating expenses		
Employee benefits	4,666	9,367
Materials and services	11,768	19,604
Finance costs	56	125
Depreciation and amortisation	4,038	7,307
Total operating expenses	20,528	36,404
Net result	(2,761)	16,806

**Murweh Shire Council
Statement of Financial Position**

	Dec 23 Actual	Jun-24 Budget
	\$000	\$000
Assets		
Current assets		
Externally restricted component	4,551	2,077
Unrestricted component	3,358	4,882
Cash and cash equivalents	7,909	6,959
Trade and other receivables	1,710	2,758
Inventories	837	877
Contract Assets	768	2,103
Other current assets	-	241
Total current assets	11,224	12,937
Non-current assets		
Property, plant & equipment	406,620	451,480
Total non-current assets	406,620	451,480
Total assets	417,844	464,417
Liabilities		
Current liabilities		
Trade and other payables	1,680	1,982
Contract Liabilities	2,372	2,077
Borrowings	103	209
Provisions	1,082	1,142
Total current liabilities	5,237	5,410
Non-current liabilities		
Borrowings	3,420	3,208
Provisions	2,963	2,186
Total non-current liabilities	6,383	5,394
Total liabilities	11,620	10,805
Net community assets	406,224	453,613
Community equity		
Asset revaluation surplus	275,175	303,672
Retained surplus	131,049	149,940
Total community equity	406,224	453,613

**Murweh Shire Council
Statement of Cash Flows**

	Dec 23 Actual \$000	Jun-24 Budget \$000
Cash flows from operating activities		
Receipts from customers	8,258	13,900
Payments to suppliers and employees	(17,745)	(28,771)
Interest received	293	303
Non-capital grants and contributions	5,317	19,640
Borrowing costs	(61)	(111)
Other cash flows from operating activities	-	(10)
Net cash inflow from operating activities	(3,938)	4,951
Cash flows from investing activities		
Payments for property, plant and equipment	(5,655)	(25,158)
Proceeds from sale of property, plant and equipment	87	585
Grants, subsidies, contributions and donations	4,720	18,679
Net cash inflow from investing activities	(848)	(5,894)
Cash flows from financing activities		
Repayment of borrowings	(110)	(211)
Net cash inflow from financing activities	(110)	(211)
Total cash flows		
Net increase in cash and cash equivalent held	(4,896)	(1,154)
Opening cash and cash equivalents	12,805	8,112
Closing cash and cash equivalents	7,909	6,958

General Ledger2023.6.13.1 Balance Sheet Page - 1
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Details. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2024 Printed(CLAIREA): 04-01-2024 7:59:35 AM

	OPENING BALANCE	----- YEAR TO DATE ----- 31 Dec 2023	----- BUDGET	----- CURRENT BALANCE ----- 31 Dec 2023	----- BUDGET			
CURRENT ASSETS =====								
0100-0001	CURRENT ASSETS							
0105-3000	Cash at Bank - General Account	362,046.10	(82,762.19)	---	0	279,283.91	31%	897,573
0110-3000	Cash on Hand	1,570.00	0.00	0%	0	1,570.00	109%	1,438
0115-3000	QTC - Cash Investments	12,441,155.90	(4,814,355.27)	---	0	7,626,800.63	148%	5,147,732
0116-3000	NAB - Term Deposits	0.00	0.00	0%	0	0.00	0%	0
0117-3000	Cash: Cosmos Centre Float	500.00	0.00	0%	0	500.00	125%	400
0118-3000	Cash: Visitor Info Centre	300.00	0.00	0%	0	300.00	---	0
0120-3000	Accounts Receivable - Rates	681,304.33	131,408.88	---	0	812,713.21	132%	613,788
0121-3000	Acct Rec - Rates EOY Receipts	340,463.27	(340,463.27)	---	0	0.00	0%	0
0127-3000	Provision for Doubtful Rates	0.00	0.00	0%	0	0.00	0%	0
0130-3000	Stores and Materials	286,340.37	(17,447.20)	---	0	268,893.17	117%	230,151
0132-3000	Inventory - Cosmos Centre	90,799.41	0.00	0%	0	90,799.41	249%	36,515
0140-3000	Prepaid Expenses	253,896.09	(253,896.09)	---	0	0.00	0%	170,792
0147-3000	Accrued Revenue - General	844,918.78	(310,419.78)	---	0	534,499.00	---	0
0148-3000	Contract Assets	1,546,067.84	(777,217.54)	---	0	768,850.30	---	0
0150-3000	Workers Compensation Receivable	16,254.62	3,284.11	---	0	19,538.73	63%	31,131
0155-3000	Accounts Receivable - Debtors	347,105.56	5,926.10	---	0	353,031.66	15%	2,327,260
0156-3000	Accts Rec - Debtors EOY Receipts	50,092.73	(50,092.73)	---	0	0.00	0%	0
0160-3000	Provision for Doubtful Debts	(166,333.03)	0.00	0%	0	(166,333.03)	>999%	(15,000)
0165-3000	GST Receivable/Suspense	92,525.59	62,915.41	---	0	155,441.00	<999%	(13,934)
0170-3000	Industrial Land for Resale	1,156,028.41	0.00	0%	0	1,156,028.41	---	0
0171-3000	Provision for Obsolescence	(679,028.40)	0.00	0%	0	(679,028.40)	---	0
0100-0001	CURRENT ASSETS TOTAL	17,666,007.57	(6,443,119.57)	---	0	11,222,888.00	119%	9,427,846
	TOTAL CURRENT ASSETS	17,666,007.57	(6,443,119.57)	---	0	11,222,888.00	119%	9,427,846

General Ledger 2023.6.13.1 Balance Sheet Page - 2
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Details. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2024 Printed (CLAIREA): 04-01-2024 7:59:35 AM

	OPENING BALANCE	YEAR TO DATE 31 Dec 2023	BUDGET	CURRENT BALANCE 31 Dec 2023	BUDGET
NON-CURRENT ASSETS					
=====					
0200-0001	NON-CURRENT ASSETS				
0200-4000	Land at Cost	0.00	0%	0.00	0%
0205-4000	Land for Resale	0.00	0%	0.00	0%
0210-4000	Land at Valuation	3,125,500.00	0%	3,125,500.00	56%
0211-4000	Land Improvements at Valuation	0.00	0%	0.00	0%
0215-4000	Land Clearing Account	20,804.99	0%	20,804.99	15%
0217-4000	WIP - Land Improvements	5,540.50	---	11,340.50	2%
0221-4000	Aerodrome Landing Strip at Cost	442,570.92	0%	442,570.92	---
0231-4000	Aerodrome Landing Strip at Valuation	14,914,493.91	0%	14,914,493.91	146%
0241-4000	Accum Depn - Aerodrome Landing Strip	(3,876,338.21)	---	(3,999,537.27)	118%
0242-4000	WIP - Aerodrome Upgrade	246,598.99	0%	246,598.99	4%
0300-4000	Buildings at Cost	11,580,680.57	---	7,601,867.92	850%
0310-4000	Buildings at Valuation	58,882,901.27	---	61,546,643.92	119%
0320-4000	Accum Depn - Buildings	(24,434,721.05)	---	(25,001,494.29)	190%
0330-4000	Other Structures at Cost	9,240,441.59	---	9,114,088.44	>999%
0340-4000	Other Structures at Valuation	317,374.39	---	417,627.54	5%
0350-4000	Accum Depn - Other Structures	(2,352,494.76)	---	(2,403,512.25)	82%
0360-4000	WIP - Buildings	1,778,342.53	23%	3,643,697.10	12%
0370-4000	WIP - Other Structures	880,660.00	30%	1,275,211.90	5%
0380-4000	Parks at Cost	1,889,532.75	0%	1,889,532.75	---
0381-4000	Accum Depn - Parks	(6,075,158.17)	---	(6,282,312.95)	493%
0382-4000	WIP - Parks	0.00	0%	0.00	0%
0383-4000	Parks at Valuation	13,213,417.39	---	14,554,587.39	823%
0400-4000	Equipment and Furniture Fittings	5,444,671.48	---	3,331,783.20	189%
0410-4000	Accum Depn - Equipment and FF	(4,115,059.81)	---	(1,711,734.08)	121%
0411-4000	Plant	15,112,173.82	---	14,791,246.37	105%
0415-4000	Accum Depreciation - Plant	(7,072,663.55)	---	(7,235,474.52)	73%
0420-4000	Furniture and Fittings	0.00	---	2,112,888.28	100%
0430-4000	Accum Depn - Furniture and Fittings	0.00	---	(2,478,710.10)	93%
0445-4000	Plant Clearing Account	0.00	49%	1,705,185.73	12%
0500-4000	Road Infrastructure at Cost	12,765,204.41	---	17,501,138.49	409%
0510-4000	Road Infrastructure at Valuation	341,996,801.22	---	337,260,867.14	147%
0520-4000	Accum Depn - Road Infrastructure	(69,811,811.78)	---	(71,853,738.14)	150%
0525-4000	WIP - Road Infrastructure	27,825.10	48%	1,406,487.11	5%
0530-4000	Water Infrastructure at Cost	2,843,162.16	---	2,966,549.60	>999%
0540-4000	Water Infrastructure at Valuation	32,549,093.39	---	32,425,705.95	169%
0550-4000	Accum Depn - Water Infrastructure	(16,947,117.22)	---	(17,276,785.25)	211%
0555-4000	WIP - Water Infrastructure	0.04	18%	94,196.05	2%
0560-4000	Sewerage Infrastructure at Cost	844,013.02	0%	844,013.02	386%
0570-4000	Sewerage Infrastructure at Valuation	25,844,982.89	0%	25,844,982.89	122%
0580-4000	Accum Depn - Sewerage Infrastructure	(14,582,674.09)	---	(14,780,932.98)	208%
0585-4000	WIP - Sewerage Infrastructure	86,025.20	3%	333,795.78	2%

General Ledger 2023.6.13.1 Balance Sheet Page - 3
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Details. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2024 Printed(CLAIREA): 04-01-2024 7:59:35 AM

	OPENING BALANCE	YEAR TO DATE			CURRENT BALANCE		
	31 Dec 2023	BUDGET		31 Dec 2023	BUDGET		
0586-4000 WIP - Aurora Estate Stage 2	12,067.70	0.00	0%	12,067.70	100%	12,068	
0587-4000 WIP - Aurora Estate Stage 3	24,682.00	0.00	0%	24,682.00	132%	18,650	
0588-4000 WIP State Gov - Bradleys Gully Div	0.00	0.00	0%	0.00	0%	0	
0589-4000 WIP - Industrial Estate	7,800.00	0.00	0%	7,800.00	0%	3,146,051	
0595-4000 Residential Land Resale (NCA)	0.00	0.00	0%	0.00	0%	0	
0596-4000 Right of Use Assets	221,275.59	0.00	0%	221,275.59	---	0	
0596-4001 Accumulated Amortisation	(221,275.59)	0.00	0%	(221,275.59)	---	0	
0597-4000 Equipment Clearing Account	168,739.92	7,935.73	4%	176,675.65	7%	2,458,657	
0599-4000 Landfill Asset	0.00	0.00	0%	0.00	0%	0	
0200-0001 NON-CURRENT ASSETS TOTAL	404,998,063.51	1,622,335.89	6%	406,620,399.40	100%	404,958,920	
TOTAL NON-CURRENT ASSETS	404,998,063.51	1,622,335.89	6%	406,620,399.40	100%	404,958,920	
TOTAL ASSETS	422,664,071.08	(4,820,783.68)	-19%	417,843,287.40	101%	414,386,766	
CURRENT LIABILITIES							
=====							
0600-0001 CURRENT LIABILITIES							
0600-5000 Accounts Payable	0.00	5,640.54	---	5,640.54	---	0	
0605-5000 Accrued Expenses - All	1,729,513.56	(1,729,513.56)	---	0.00	0%	459	
0610-5000 Fire Services Levy Payable	29,675.21	153,244.98	---	182,920.19	>999%	16,515	
0612-5000 Contract Liabilities	2,670,045.23	(297,982.44)	---	2,372,062.79	---	0	
0613-5000 Prepaid Rates	340,463.27	(340,463.27)	---	0.00	0%	0	
0614-5000 Unearned Revenue	0.00	0.00	0%	0.00	0%	0	
0615-5000 PAYG Payable	0.00	0.00	0%	0.00	0%	0	
0625-5000 Payroll Suspense	0.00	352,787.04	---	352,787.04	---	0	
0630-5000 Wages Advance	0.00	0.00	0%	0.00	0%	0	
0632-5000 RDO & Toil Accumulated	10,424.45	1,229.78	---	11,654.23	58%	20,229	
0635-5000 Stock Routes Fees Payable	0.00	0.00	0%	0.00	0%	34,435	
0636-5000 Finance Lease - Current	0.00	0.00	0%	0.00	0%	0	
0640-5000 Office Extension Current Loan	0.00	0.00	0%	0.00	0%	(27,759)	
0645-5000 Cosmos Centre Current Loan	0.00	0.00	0%	0.00	0%	(60,342)	
0650-5000 Medical Centre Current Loan	10,365.59	(10,333.25)	-26%	32.34	0%	(12,002)	
0660-5000 Morven Rail Current Loan	61,276.19	(30,166.95)	-51%	31,109.24	-20%	(155,288)	
0665-5000 Plant Replacement Current Loan	0.00	0.00	0%	0.00	0%	(228,366)	
0666-5000 Plant Replacement No 2 Current Loan	0.00	0.00	0%	0.00	0%	(171,804)	
0670-5000 Residential Current Loan	47,103.26	(23,773.55)	-103%	23,329.71	-12%	(200,686)	
0671-5000 Flood Mitigation Current Loan	47,507.43	(23,091.60)	-51%	24,415.83	53%	45,786	
0672-5000 Airport Upgrade Current Loan	46,346.90	(22,469.40)	-51%	23,877.50	415%	5,750	
0675-5000 Annual Leave payable	944,654.98	(23,382.31)	---	921,272.67	109%	846,327	

General Ledger2023.6.13.1		Balance Sheet				Page - 4		
(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Details. Excludes committed costs)								
MURWEH SHIRE COUNCIL (Budget for full year)		Financial Year Ending 2024				Printed(CLAIREA): 04-01-2024 7:59:35 AM		
	OPENING	YEAR TO DATE			CURRENT BALANCE			
	BALANCE	31 Dec 2023	BUDGET		31 Dec 2023	BUDGET		
0680-5000	Long Service Leave Payable	1,095,362.80	(13,304.35)	---	0	1,082,058.45	87%	1,237,872
0685-5000	Sick Leave Payable	208,053.09	2,456.10	---	0	210,509.19	90%	234,964
0690-5000	Land Rebate Holding Account	(7,000.00)	0.00	0%	0	(7,000.00)	100%	(7,000)
0697-5000	Salary Sacrifice Deduct - Before Tax	256,295.57	40,646.35	---	0	296,941.92	---	0
0698-5000	Salary Sacrifice Deduct - After Tax	(259,996.50)	(35,884.66)	---	0	(295,881.16)	---	0
0699-5000	Suspense Account: General Account	64,583.67	(63,553.94)	---	0	1,029.73	6%	17,294
0600-0001	CURRENT LIABILITIES TOTAL	7,294,674.70	(2,057,914.49)	-975%	211,118	5,236,760.21	328%	1,596,384
	TOTAL CURRENT LIABILITIES	7,294,674.70	(2,057,914.49)	-975%	211,118	5,236,760.21	328%	1,596,384
NON-CURRENT LIABILITIES								
=====								
0700-0001	NON-CURRENT LIABILITIES							
0700-6000	Non-Current Long Service Leave	174,469.53	0.00	0%	0	174,469.53	116%	150,781
0701-6000	Finance Lease - Non current	0.00	0.00	0%	0	0.00	0%	0
0740-6000	Office Extension Non-Current Loan	0.00	0.00	0%	0	0.00	0%	24,929
0745-6000	Cosmos Centre Non-Current Loan	0.00	0.00	0%	0	0.00	0%	54,219
0750-6000	Medical Centre Non-Current Loan	0.00	0.00	0%	0	0.00	0%	89,250
0760-6000	Morven Rail Non-Current Loan	821,457.91	0.00	0%	0	821,457.91	87%	942,449
0765-6000	Plant Replacement Non-Current Loan	0.00	0.00	0%	0	0.00	0%	0
0766-6000	Plant Replacement No 2 Non-Current	0.00	0.00	0%	0	0.00	0%	0
0770-6000	Residential Develop Non-Current Loan	953,025.41	0.00	0%	0	953,025.41	382%	249,501
0771-6000	Flood Mitigation Non-Current Loan	976,746.28	0.00	0%	0	976,746.28	99%	990,296
0772-6000	Airport Upgrade Non-Current Loan	669,103.76	0.00	0%	0	669,103.76	79%	842,360
0780-6000	Landfill Restoration Provision	2,788,439.19	0.00	0%	0	2,788,439.19	---	0
0700-0001	NON-CURRENT LIABILITIES TOTAL	6,383,242.08	0.00	0%	0	6,383,242.08	191%	3,343,785
	TOTAL NON-CURRENT LIABILITIES	6,383,242.08	0.00	0%	0	6,383,242.08	191%	3,343,785
	TOTAL LIABILITIES	13,677,916.78	(2,057,914.49)	-975%	211,118	11,620,002.29	235%	4,940,169
	NETT ASSETS/(LIABILITIES)	408,986,154.30	(2,762,869.19)	-11%	24,946,538	406,223,285.11	99%	409,446,597

General Ledger2023.6.13.1 Balance Sheet Page - 5
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Details. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2024 Printed(CLAIREA): 04-01-2024 7:59:35 AM

	OPENING BALANCE	YEAR TO DATE		CURRENT BALANCE	
	31 Dec 2023	BUDGET	31 Dec 2023	BUDGET	
COMMUNITY EQUITY					
=====					
0800-0001 EQUITY					
0800-0002 SHIRE CAPITAL					
0805-7000 Retained Surplus	47,026,755.59	0.00	0%	0	47,026,755.59 100% 47,026,756
0807-7000 Retained Surplus-Cosmos	(1,275,671.18)	0.00	0%	0	(1,275,671.18) <999% 42,875
0810-7000 Asset Revaluation Reserve - Roads	199,517,879.00	0.00	0%	0	199,517,879.00 167% 119,269,628
0811-7000 Asset Revaluation Reserve - W & S	25,625,035.16	0.00	0%	0	25,625,035.16 107% 23,900,593
0812-7000 Asset Reval Res - Bldgs & Structures	36,683,835.43	0.00	0%	0	36,683,835.43 96% 38,355,807
0813-7000 Asset Revaluation Reserve-Land	716,322.33	0.00	0%	0	716,322.33 22% 3,203,461
0815-7000 Asset Revaluation Reserve Aerodrome	12,631,866.21	0.00	0%	0	12,631,866.21 145% 8,723,400
0816-7000 Asset Revaluation Reserve - Plant	0.00	0.00	0%	0	0.00 0% 0
0820-7000 Current Surplus / Deficit	0.00	(2,762,269.19)	-16%	16,805,931	(2,762,269.19) -16% 16,805,931
0825-7000 Year End Surplus/Deficit	88,060,131.76	0.00	0%	0	88,060,131.76 69% 127,200,863
	-----	-----	-----	-----	-----
0800-0002 SHIRE CAPITAL TOTAL	408,986,154.30	(2,762,269.19)	-16%	16,805,931	406,223,885.11 106% 384,529,314
0830-0002 RESERVES					
	-----	-----	-----	-----	-----
0800-0001 EQUITY TOTAL	408,986,154.30	(2,762,269.19)	-16%	16,805,931	406,223,885.11 106% 384,529,314
	-----	-----	-----	-----	-----
TOTAL COMMUNITY EQUITY	408,986,154.30	(2,762,269.19)	-16%	16,805,931	406,223,885.11 106% 384,529,314

General Ledger2023.6.13.1 Revenue and Expenditure Summary Page - 1
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Level 4. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2024 Printed(CLAIREA): 04-01-2024 7:57:54 AM

	REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)				
	31 Dec 2023	Budget	31 Dec 2023	Budget	31 Dec 2023	Budget			
1000-0001 EXECUTIVE MANAGEMENT									
1100-0002 CORP GOVERNANCE SUB PROGRAM	0.00	0%	0	288,186.83	46%	625,882	(288,186.83)	46%	(625,882)
1200-0002 SPECIAL OPERATIONS SUB PROGRAM	0.00	0%	0	195.38	7%	2,663	(195.38)	7%	(2,663)
1300-0002 DISASTER MANAGEMENT SUB PROGRAM	17,684.75	101%	17,500	57,377.44	69%	82,931	(39,692.69)	61%	(65,431)
1500-0002 HUMAN RESOURCES SUB PROGRAM	0.00	0%	500	124,887.21	34%	371,400	(124,887.21)	34%	(370,900)
1000-0001 EXECUTIVE MANAGEMENT	17,684.75	98%	18,000	470,646.86	43%	1,082,876	(452,962.11)	43%	(1,064,876)
2000-0001 CORPORATE SERVICES									
2100-0002 REVENUE SUB PROGRAM	2,550,169.33	22%	11,575,481	0.00	0%	0	2,550,169.33	22%	11,575,481
2200-0002 STORES OPERATION SUB PROGRAM	0.00	0%	0	44,901.47	34%	132,500	(44,901.47)	34%	(132,500)
2300-0002 ADMINISTRATION SUB PROGRAM	43,711.98	22%	200,000	1,528,585.17	53%	2,866,577	(1,484,873.19)	56%	(2,666,577)
2400-0002 FINANCE SUB PROGRAM	0.00	0%	0	33,511.29	31%	106,537	(33,511.29)	31%	(106,537)
2500-0002 ONCOSTS SUB PROGRAM	0.00	0%	0	297,958.16	-745%	(40,000)	(297,958.16)	-745%	40,000
2600-0002 LIBRARY SUB PROGRAM	40,072.91	213%	18,800	165,673.55	55%	303,000	(125,600.64)	44%	(284,200)
2700-0002 AERODROMES SUB PROGRAM	174,146.28	45%	385,000	503,966.05	52%	975,535	(329,819.77)	56%	(590,535)
2800-0002 AREA PROMOTION/DEVT SUB PRO									
2800-0003 ECONOMIC DEVELOPMENT	3,484,302.94	21%	16,904,794	155,525.14	28%	550,016	3,328,777.80	20%	16,354,778
2805-0003 COUNCIL HOUSING	0.00	0%	1,000	84,223.95	56%	150,000	(84,223.95)	57%	(149,000)
2815-0003 CULTURAL DEVELOPMENT	26,775.00	107%	25,000	91,366.00	46%	200,000	(64,591.00)	37%	(175,000)
2820-0003 TOURISM & PROMOTION									
2855-0004 TOURISM AND PROMOTION	1,216,360.56	56%	2,160,163	2,004,327.78	59%	3,423,325	(787,967.22)	62%	(1,263,162)
2820-0003 TOURISM & PROMOTION	1,216,360.56	56%	2,160,163	2,004,327.78	59%	3,423,325	(787,967.22)	62%	(1,263,162)
2800-0002 AREA PROMOTION/DEVT SUB PRO	4,727,438.50	25%	19,090,957	2,335,442.87	54%	4,323,341	2,391,995.63	16%	14,767,616
2000-0001 CORPORATE SERVICES	7,535,539.00	24%	31,270,238	4,910,038.56	57%	8,667,490	2,625,500.44	12%	22,602,748
3200-0001 HEALTH/ENVIRONMENTAL SERVICES									
3200-0002 SPORT, REC & COMMUNITY FACILITIES									
3200-0003 SPORTS & RECREATION FACILITIES									
3200-0004 PARKS GARDENS & RESERVES	21,632.06	72%	30,000	824,922.68	49%	1,700,455	(803,290.62)	48%	(1,670,455)
3220-0004 RACECOURSE	13,453.36	43%	31,000	146,385.63	58%	251,245	(132,932.27)	60%	(220,245)
3240-0004 SWIMMING POOLS	0.00	0%	0	146,678.40	42%	347,956	(146,678.40)	42%	(347,956)
3200-0003 SPORTS & RECREATION FACILITIES	35,085.42	58%	61,000	1,117,986.71	49%	2,299,656	(1,082,901.29)	48%	(2,238,656)

General Ledger2023.6.13.1		Revenue and Expenditure Summary								Page - 2
(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Level 4. Excludes committed costs)		Financial Year Ending 2024								Printed(CLAIREA): 04-01-2024 7:57:54 AM
MURWEH SHIRE COUNCIL (Budget for full year)		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)				
		31 Dec 2023	Budget	31 Dec 2023	Budget	31 Dec 2023	Budget			
3260-0003	COMMUNITY FACILITIES									
3260-0004	TELEVISION, CCTV and WIFI	0.00	0	55,381.36	41,119	(55,381.36)	135%	(41,119)		
3270-0004	HALLS & CENTRES	45,479.57	50,500	228,625.20	400,966	(183,145.63)	52%	(350,466)		
3280-0004	SHOWGROUNDS	15,216.37	30,000	116,900.39	275,000	(101,684.02)	42%	(245,000)		
3290-0004	CEMETERIES & MEMORIALS	16,672.15	50,000	84,612.06	210,000	(67,939.91)	42%	(160,000)		
3320-0004	PUBLIC CONVENIENCES	0.00	0	122,646.39	215,767	(122,646.39)	57%	(215,767)		
3330-0004	AGED CARE	43,354.29	100,000	95,104.42	159,896	(51,750.13)	86%	(59,896)		
3260-0003	COMMUNITY FACILITIES	120,722.38	230,500	703,269.82	1,302,748	(582,547.44)	54%	(1,072,248)		
3200-0002	SPORT, REC & COMMUNITY FACILITIES	155,807.80	291,500	1,821,256.53	3,602,404	(1,665,448.73)	50%	(3,310,904)		
3400-0002	ENVIRONMENTAL SUB PROGRAM									
3410-0003	COMMUNITY HEALTH	14,293.46	21,500	25,343.39	232,080	(11,049.93)	5%	(210,580)		
3435-0003	ANIMAL CONTROL	31,767.41	73,500	92,892.72	274,680	(61,125.31)	30%	(201,180)		
3460-0003	RESERVES	0.00	0	64,143.44	281,000	(64,143.44)	23%	(281,000)		
3475-0003	STOCK ROUTES	280,929.95	550,000	418,813.33	1,037,000	(137,883.38)	28%	(487,000)		
3400-0002	ENVIRONMENTAL SUB PROGRAM	326,990.82	645,000	601,192.88	1,824,760	(274,202.06)	23%	(1,179,760)		
3500-0002	REFUSE MANAGEMENT SUB PROGRAM									
3500-0004	CHARLEVILLE REFUSE MANAGEMENT	328,884.47	655,558	344,193.68	876,000	(15,309.21)	7%	(220,442)		
3540-0004	MORVEN REFUSE MANAGEMENT	12,763.48	27,528	18,942.89	46,114	(6,179.41)	33%	(18,586)		
3570-0004	AUGATHELLA REFUSE MANAGEMENT	29,351.34	56,663	17,586.68	30,000	11,764.66	44%	26,663		
3500-0002	REFUSE MANAGEMENT SUB PROGRAM	370,999.29	739,749	380,723.25	952,114	(9,723.96)	5%	(212,365)		
3200-0001	HEALTH/ENVIRONMENTAL SERVICES	853,797.91	1,676,249	2,803,172.66	6,379,278	(1,949,374.75)	41%	(4,703,029)		
4000-0001	ENGINEERING SERVICES									
4100-0002	ENGINEERING OFFICE SUB PROGRAM	0.00	0	2,370,909.62	4,436,606	(2,370,909.62)	53%	(4,436,606)		
4200-0002	BUILDING & PLANNING SUB PROGRAM	46,760.00	100,000	179,536.11	200,000	(132,776.11)	133%	(100,000)		
4300-0002	PLANT OPERATIONS SUB PROGRAM	55,649.28	695,000	3,300.59	(496,167)	52,348.69	4%	1,191,167		
4400-0002	PRIVATE WORKS ACTIVITIES	984,306.73	5,584,216	2,104,302.78	2,912,358	(1,119,996.05)	-42%	2,671,858		
4500-0002	OTHER ROAD ACTIVITIES SUB PROGRAM	7,188,286.67	11,004,310	6,379,158.85	10,758,803	809,127.82	330%	245,507		
4000-0001	ENGINEERING SERVICES	8,275,002.68	17,383,526	11,037,207.95	17,811,600	(2,762,205.27)	645%	(428,074)		
5100-0001	WATER & SEWERAGE SERVICES									
5100-0002	WATER SUPPLY ACTIVITIES SUB PROGRAM									
5100-0003	CHARLEVILLE WATER	492,616.73	1,568,055	357,940.90	628,844	134,675.83	14%	939,211		

General Ledger2023.6.13.1 Revenue and Expenditure Summary Page - 3
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 51% of year elapsed. To Level 4. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2024 Printed(CLAIREA): 04-01-2024 7:57:54 AM

	REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)				
	31 Dec 2023	Budget	31 Dec 2023	Budget	31 Dec 2023	Budget			
5200-0003 MORVEN WATER	29,905.19	28%	106,182	97,278.86	78%	125,000	(67,373.67)	358%	(18,818)
5300-0003 AUGATHELLA WATER	58,928.17	31%	188,558	68,685.93	46%	147,888	(9,757.76)	-24%	40,670
5390-0003 WATER DEPRECIATION	0.00	0%	0	329,668.03	54%	613,473	(329,668.03)	54%	(613,473)
5100-0002 WATER SUPPLY ACTIVITIES SUB PROGRAM	581,450.09	31%	1,862,795	853,573.72	56%	1,515,205	(272,123.63)	-78%	347,590
5400-0002 SEWERAGE ACTIVITIES SUB PROGRAM									
5400-0003 CHARLEVILLE SEWERAGE	456,540.81	50%	909,210	219,601.71	50%	441,744	236,939.10	51%	467,466
5450-0003 AUGATHELLA SEWERAGE	47,168.72	52%	89,911	34,479.12	27%	130,000	12,689.60	-32%	(40,089)
5490-0003 SEWERAGE DEPRECIATION	0.00	0%	0	200,732.57	53%	375,805	(200,732.57)	53%	(375,805)
5400-0002 SEWERAGE ACTIVITIES SUB PROGRAM	503,709.53	50%	999,121	454,813.40	48%	947,549	48,896.13	95%	51,572
5100-0001 WATER & SEWERAGE SERVICES	1,085,159.62	38%	2,861,916	1,308,387.12	53%	2,462,754	(223,227.50)	-56%	399,162
TOTAL REVENUE AND EXPENDITURE	17,767,183.96	33%	53,209,929	20,529,453.15	56%	36,403,998	(2,762,269.19)	-16%	16,805,931

11 ECONOMIC DEVELOPMENT

11.1 TOURISM AND EVENTS REPORT

Author: Tourism Manager

Authoriser: CEO

RECOMMENDATION
That Council notes the December 2023 Tourism and Events Report.

Greyhound, Queensland Rail and REX Bookings:

The Charleville Visitor Information Centre took 5 Greyhound bookings and 7 Queensland Rail bookings throughout October. There was one REX enquiry.

Charleville Visitor Information Centre:

Charleville VIC Walk in Stats														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	
2019		230	159	285	1333	1893	2150	2896	1666	1737	158	303	123	12933
2020		193	201	186	0	24	606	1333	1351	2183	1236	657	340	8310
2021		367	266	1134	3543	2086	6972	7169	3393	5040	2758	982	750	34460
2022		670	332	1311	3544	3433	6313	6703	4713	4660	2234	1022	544	35479
2023		677	656	1184	2947	4290	6582	6002	4646	4206	1665	695	411	33961

Charleville VIC Phone Stats														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	
2019		103	91	125	159	139	156	206	223	219	131	92	37	1681
2020		83	138	111	59	78	199	101	153	277	183	149	40	1571
2021		124	84	325	461	652	1222	344	384	490	366	188	152	4792
2022		147	170	318	526	666	998	1019	725	554	349	255	109	5836
2023		159	206	314	488	800	1075	1010	709	666	454	238	147	6266

Information Packs Sent Out														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	
2019		16	25	14	9	8	14	6	9	5	1	4	1	112
2020		3	6	5	5	3	8	4	0	0	0	2	2	38
2021		8	12	15	13	6	3	0	0	2	1	1	0	61
2022		0	7	9	10	5	9	6	16	5	4	1	0	72
2023		4	8	6	3	7	6	2	1	0	2	0	0	39

Email Enquiries														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	
2018								0	5	3	4	8	2	22
2019		3	6	16	8	8	10	4	11	8	17	4	6	101
2020		6	7	114	11	2	2	168	5	12	18	15	15	375
2021		20	20	86	61	306	712	713	33	149	28	9	5	2142
2022		12	17	24	102	36	25	48	26	19	8	12	7	336
2023		12	17	18	25	45	47	34	22	10	19	15	8	272

Web enquiries														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	
2018												70	5	75
2019		10	0	8	10	15	12	10	5	7	15	4	5	101
2020		6	4	5	11	0	0	26	15	8	25	11	0	111
2021		0	9	115	52	178	10	15	4	5	2	3	2	395
2022		0	0	2	2	3	3	1	0	3	2	0	1	17
2023		0	1	4	2	3	3	2	2	4	3	2	0	26

*Some closures due to power outages

The total number of visitors through the Charleville Visitor Information Centre for 2023 was 33,961. This is slightly lower than the 35,479 visitors in 2022, however still significantly higher than pre-covid.

Moven Visitor Information Centre:

Closed until March 2024.

Charleville Bilby Experience:

The Bilby Experience will reopen 17th January.

Charleville Cosmos Centre:

This December has seen a slight increase of guests across most tours compared to 2022 as seen in Figure 1 below. Many mornings had clear skies with cloud appearing in the afternoon. This was likely the main cause of less guests on the night tours compared to last year.

We only remained closed on weekends and the public holidays, opening for half days and night tours on December 27, 28 and 29. We had a great turnout of over 20 guests each of those nights, including the cloudy night on Friday where the Planetarium was used instead of the telescopes.

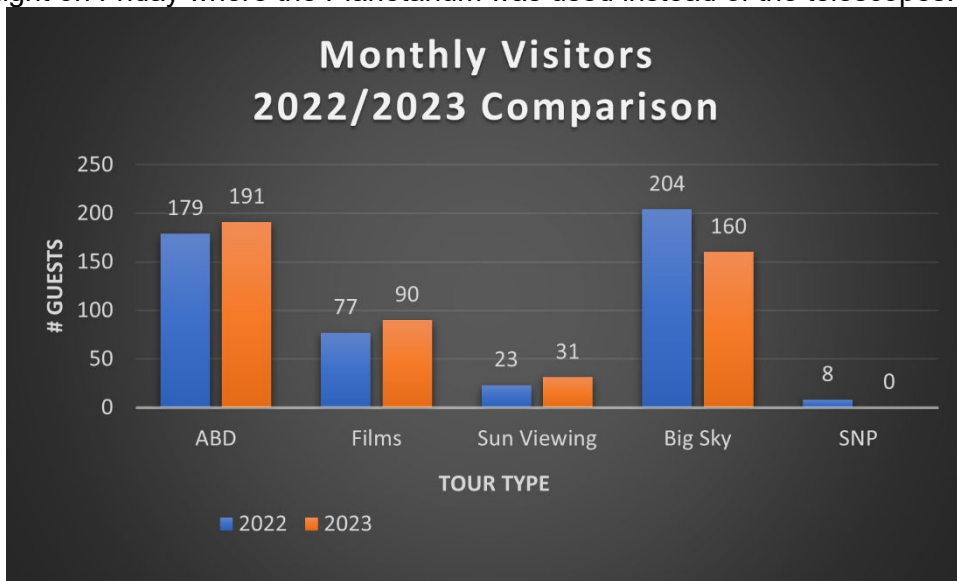




Figure 1: "ABD" is Astronomy by Day - interactive exhibit | "Films" are the Planetarium movies | "Big Sky" is the Big Sky Observatory – our main night tour | "SNP" is the Small and Personal tour with the 30" telescope. *Some closures due to power outages.

 Reviewed by Nigel H
28 Dec 2023

Charleville cosmos
●●●●●

Great evening star gazing for the first time. Very well organized and set up, equipment is first class, Cassie our guide was a true astronomy nerd with fun and banter to make it a great experience and she is correct that Saturn is more impressive than Jupiter!
well worth a visit

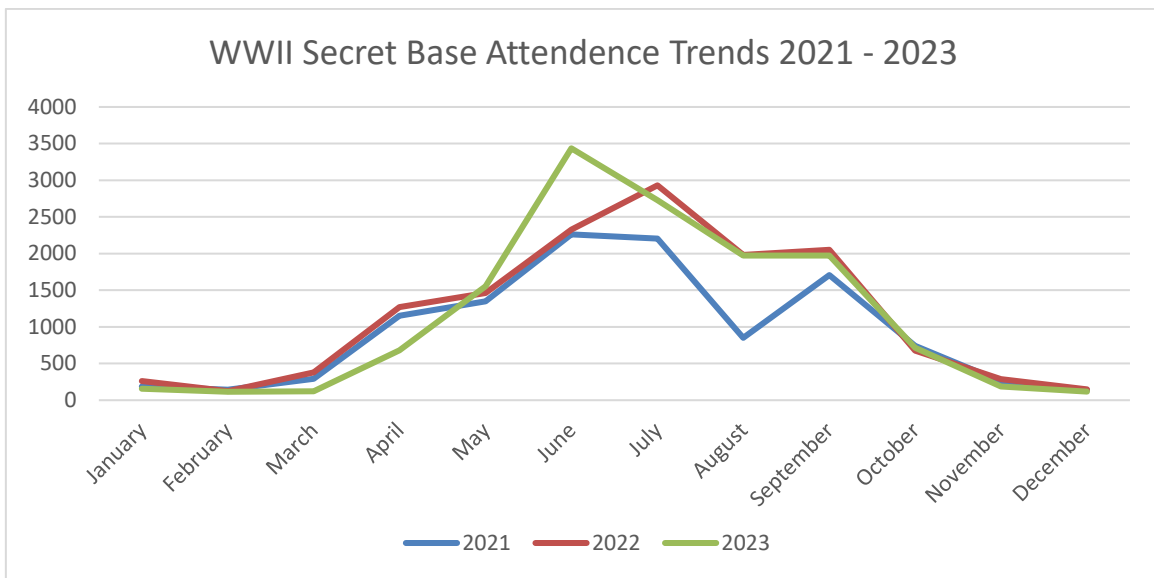
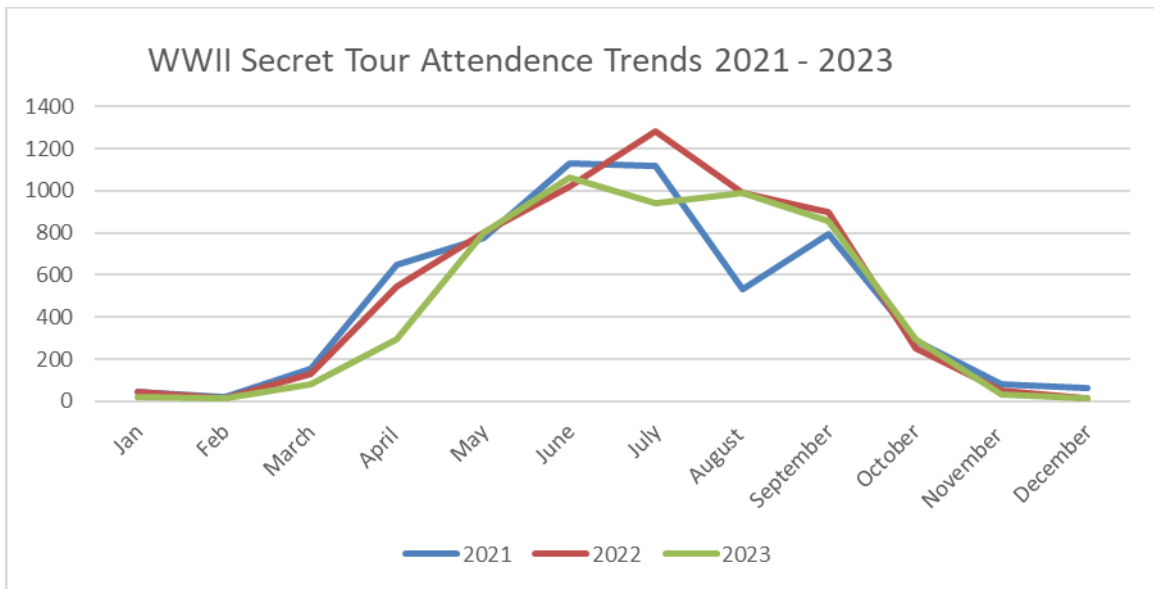
 **Kathy Macdonald**
3 reviews

★★★★☆ 3 weeks ago **NEW**

Very good. The weather interfered with night viewing, but sun viewing and movie were both enjoyable. Guide Jack was very good, and other staff friendly and obliging. We will be back.

WWII Secret Base:

The month of December is always the slowest due to being the peak of the off-season but we did still see consistent visitors throughout with the majority being local family members visiting for the holiday season.



LINK TO CORPORATE PLAN

- 1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .
- 1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

Nil

11.2 ECONOMIC DEVELOPMENT MONTHLY REPORT

Author: Director Economic Development
Authoriser: CEO

PROJECT UPDATE

BBRF – TOURISM PRECINCT

Outback Museum of Australia:- Construction is on target and recommencing after the Christmas break. A few days have been lost due to recent storms but still on track for a June completion.

BBRF Reporting: - Advanced payment received after Milestone 4 reporting will cover the next bill expected at the end of the month from the Outback Museum of Australia contractor. A request this month will be prepared for ongoing payment.

CCTV Cameras: - CRE technicians have installed most of the cameras around the designated sites, but work is still outstanding on WWII building, IGA and RSL sites. The Christmas holidays have impacted the availability of both Pinnacle and CRE staff who are now preparing a progress report and equipment testing schedule for Council.

LRCIP (4) Projects: - All submitted projects have been approved for completion in June 2025.

FUNDING APPLICATIONS CURRENTLY BEING PREPARED

Regional Precinct & Partnership Funding \$27million – Tourism Precinct

FUNDING APPLICATION TO BE COMMENCED (Deadline 1st February)

Building Bush Tourism 2023

FUNDING INITIATIVES (Awaiting decisions)

Minor Infrastructure Fund	\$520,000. New Toilet/Showers/Changing room amenities at Showgrounds.
Queensland Remembers	\$26,730 application submitted for WWII Garden and Interactive display wall.
Go for Gold	Content assistance given to St. Mary's (\$415,000 application for oval improvements)
Community Benefit Fund	Content assistance give to Dance Hall association (\$32,000 for equipment)
Growing Regions Fund: - Outback Museum of Australia.	\$5.4 million application submitted for second stage of

Rural Economic Futures Fund (EOI)	\$750,000 application completed for feasibility and business case for Charleville Rail Freight exchange and loading bay
Rural Economic Futures Fund (EOI)	\$750,000 application completed for feasibility and business case for Charleville Waste Management and Recycling Facility
Rural Economic futures Fund (EOI)	\$300,000 application completed for feasibility and business case for Croxdale Carbon Sink initiative.
Regional Flying Arts.	Assistance to Charleville Cultural Association for \$24,000 art trail funding
Earth Check Certification	Ongoing and being progressed by Dr Sheila Peake.

LINK TO CORPORATE PLAN

- 1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .
- 1.2.1 Council has in place effective whole of community communication and engagement strategies

ATTACHMENTS

Nil

12 COMMUNITY & HEALTH SERVICES

12.1 LIBRARY DECEMBER MONTHLY REPORT

Author: Charleville Librarian

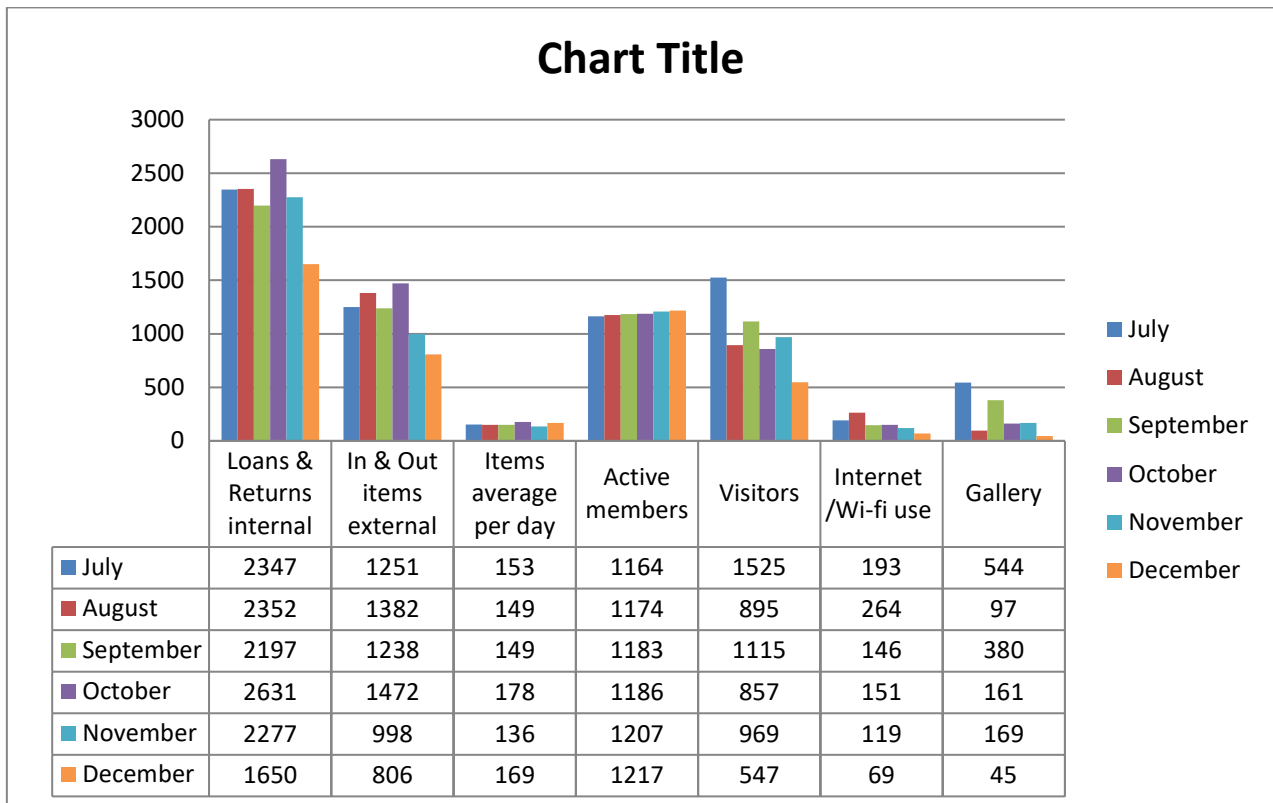
Authoriser: CEO

RECOMMENDATION
That Council receives the Library Report for the month of December.

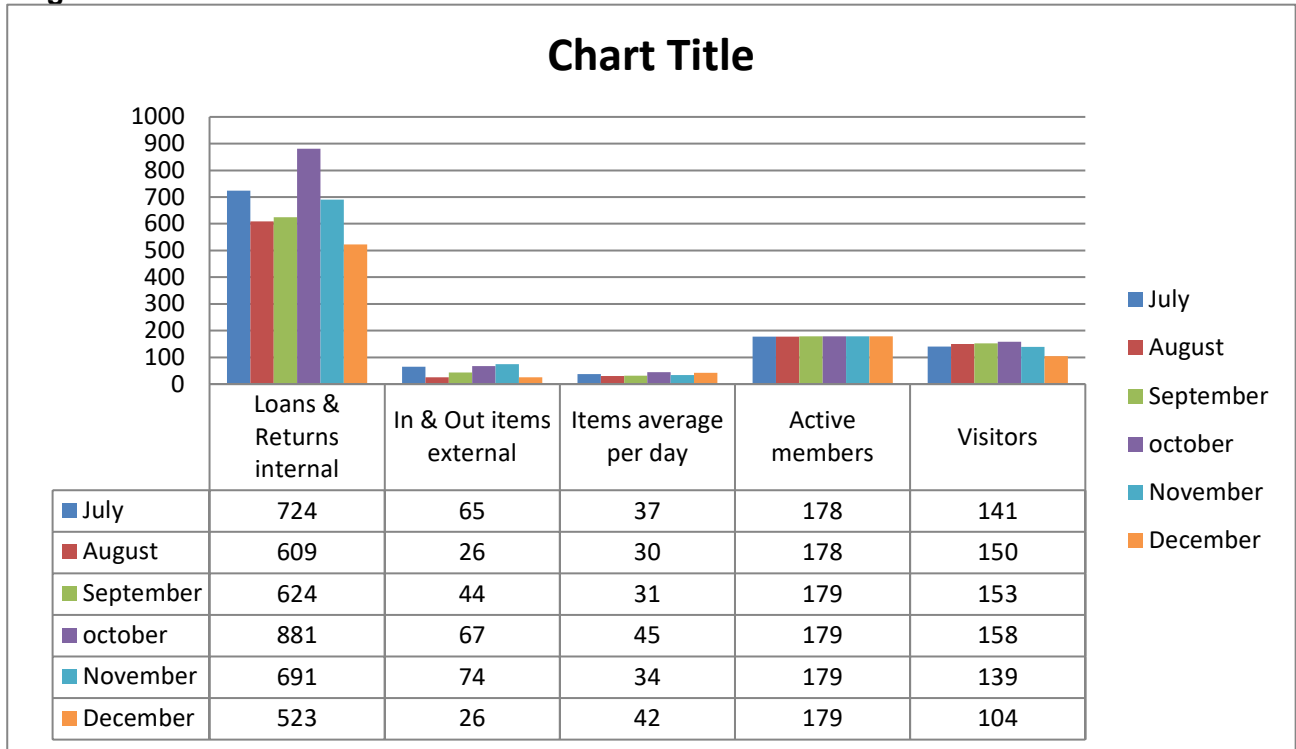
BACKGROUND

Report for December 2023 – Charleville, Augathella & Morven

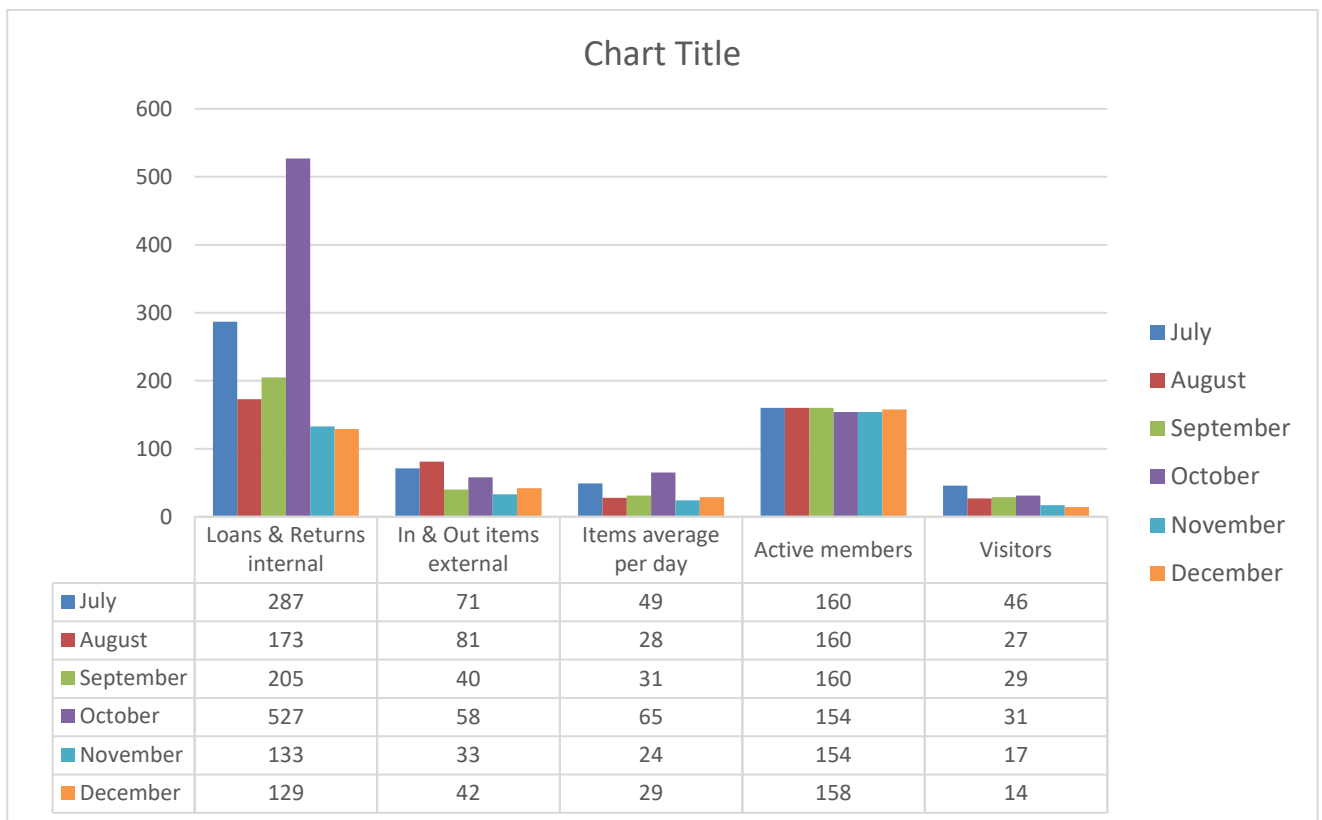
Charleville



Augathella



Morven



Operational Information

Charleville Library

Renovations left to be completed:

- shade roof for back area
- mats, or soft coating for back area (to run Storytime sessions).

We had a busy December despite only being open for half the month. Wednesday the 20th of December the library was closed to the public due to the power outages.

We had few issues with the public computer printer; however, this was resolved by Westtec, and it is running better than before with the Bluetooth printing option now up and running for the public.

- Library visitors – 547
- Current Library Memberships – 1217 (**6 new members added in November**)
- Items (books/DVD's) added to catalogue – 27

First5 Forever –

A statewide program providing strong early literacy foundations for all Queensland children aged 0-5 years.

Morven & Augathella

- Storytime sessions finished up for 2023 in November.
- Storytime sessions will start back up in February 2024.

Charleville

Storytime sessions finished up for 2023 in November and will resume in February.

Story walks Project

We are extremely excited about the Story walk grant and are looking forward to beginning this project in 2024 for Charleville, Augathella, and Morven. Story walks are a fun, educational activity, which allows us to promote literacy, physical activity, and the resources that our communities have in a fun way along popular walking routes.

Mulga Lands Gallery – 45 people visited the Gallery.

Morven Library

December was a shorter month for the Morven Library due to the Christmas holiday period closure. However, we added 4 new members during this month.

Augathella Library

No comment.

LINK TO CORPORATE PLAN

- 1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .
- 1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

Nil

12.2 COMMUNITY & HEALTH SERVICES REPORT

Author: Director Community & Health Services
Authoriser: CEO

RECOMMENDATION
 That Council receives and notes the Community and Health Services Report.

BACKGROUND

Water Quality

The Charleville, Morven and Augathella water supplies tested free from contamination. Inground reservoir (bladder) has been in operation since late December and daily testing has all been clear of contamination.

Sewerage / Wastewater

The project steering committee for the Augathella CED scheme and Charleville STP upgrades are continuing monthly. The four next main planning steps are:

- Finalise site investigation for Charleville (January 2024)
- Procure designer for Charleville (February 2024)
- Continue SMEC advised site investigation for Augathella (January to March 2024)
- Initiate discussions for an extension to the funding agreements (January 2024)

Swimming Pool

Spantech will be visiting the pool in late January and hopefully suggest a suitable toddler pool and shade sail package that will be suitable and within budget.

The new filters for the main Charleville Pool are being ordered.

Monthly Report (provided by Pool Manager)

Charleville Swimming Pool attendance figures:

Month	2021/2022	2022/2023	2023/2024
September	840	875	1515
October	1602	1410	1586
November	1957	2218	2501
December	1495	1322	1630
January	1625	1403	
February	1590	2174	
March	1305	1416	
April	510	325	
TOTAL	11005	11143	7232

The month of December was surprisingly a good month with attendances up on previous year's result despite several times the pool was closed due to electrical storms and a full day's trade lost due to complete loss of power for the whole town.

The Christmas period was as usual quiet with numbers light on a couple of days prior to Christmas/ Boxing Day however attendances numbers picked up after Boxing Day. Quite a few tourists passing through mainly heading south utilizing the pool to cool down and refresh to continue their trip.

The storm that hit the town Christmas Day caused major damage to King George Park's Childrens play area with a big tree being toppled by strong winds which caused it to fall on park covered seating and across 3 panels of the fencing that borders on the pool and park grounds. An electrical wire was also down on the pool concourse from the storm and an electrician was called to check the wires weren't live and could be reattached to its rightful position. The pool reopened Wednesday as per advertised time after electrical wiring was cleared. Minor damage to pool shade sails was caused by flying tree limbs in the storm and the damaged fence was partly fixed by Council workers.

The Water Park has not been operational since Boxing Day due to a total burn out of the pump. A post was put up advising customers the non-operation of Water Park and further signage has been put up at the entrance of the pool.

Hoping the weird, wild weather is now behind us and the new year brings great swimming weather.

Art Gallery

"Bury Me at Tartulla Hill" opens 16th January. This is a collection of paintings by artist Hope Ebsworth.

Libraries

Printing currently being organised for Story Walk Project.

Meetings attended

12th December – Project Steering Committee meeting CED & STP upgrades.

13th December – Touring Arts update with Red Ridge.

19th December – LDMG meeting.

4th January – Pinnacle monthly meeting.

LINK TO CORPORATE PLAN

- 1.2.1 Council has in place effective whole of community communication and engagement strategies
- 2.6.1 Water supply and storages are managed to achieve the highest standard of quality, efficiency, delivery, and sustainability
- 2.6.2 Sewerage treatment and water re-use supply are managed to achieve the highest standard of quality, efficiency, and delivery for human and environmental health.
- 2.6.3 Public access to potable water and sanitation.
- 3.1.1 Health and wellbeing services meet community needs and expectations

ATTACHMENTS

Nil

13 ENGINEERING SERVICES

13.1 ENGINEERING REPORT

Author: Interim Director Engineering Services

Authoriser: CEO

RECOMMENDATION

That Council receives and notes the Engineering Report.

BACKGROUND

ENGINEERING OVERVIEW

Engineering Services - Capital Projects 23-24

Buildings & Structures						
Project Name	Job Number	Funding Source	Budget	Expenditure	Progress Update	Project Status
Historic House Amenities Block	8000-2950-0000	W4QLD	\$ 150,000.00	\$ 165,186.54	Amenities block completed and new side pool fence installed.	Completed
Refurbish Existing Racecourse Complex Building	8000-2575-0000	LRCI 3	\$ 265,000.00	\$ 152,613.29	Mechanical completion nearly 100%, waiting on practical completion & commissioning by contractor.	In Progress
SES Shed	8000-1751-0000	SES/Council	\$ 100,509.00	\$ 95,724.75	All works completed.	Completed
Charleville Weighbridge	8000-2579-0000	LRCI 3	\$ 395,000.00	\$ 74,189.68	Design drawings submitted by contractor, waiting for approval to commence the work.	In Progress
Columbarium - Three Towns	8000-2591-0000	LRCI 3	\$ 41,400.00	\$ 31,296.10	All works completed.	Completed
Augathella Truck Wash Upgrade	8000-1761-0000	W4QLD	\$ 201,204.00	\$ -	Russell's Grader Hire awarded tender for works, awaiting commencement date.	In Progress
Upgrade Council's Public Records Storage	TBA	W4QLD	\$ 100,000.00	\$ -		Yet to Commence

Road Infrastructure						
Project Name	Job Number	Funding Source	Budget	Expenditure	Progress Update	Project Status
Mt Tabor Road	8001-4061-0000	R2R/TIDS	\$ 2,095,000.00	\$ 816,684.95	5km seal completed on the 21/12/2023, the seal was a double/double AMC7/C170 with a 10mm agg for both coats. The job is approximately 40% complete.	In Progress
Mitchell Highway (Charleville-Cunnamulla) Upgrade	4518-0000-0000	TMR	\$ 3,802,345.00	\$ 3,457,349.13	Line marking completed on the 18.12.2023. The project is now 100% completed awaiting a practical completion date from TMR.	In Progress
Flood Levee Renewal	8000-3017-0000	General	\$ 100,000.00	\$ 44,220.80		In Progress
Flood Levee Remediation Works	8000-3018-0000	National Flood Mitigation Infrastructure Program 21-22	\$ 300,000.00	\$ 364,104.79	All works completed.	Completed
Footpath Renewals	8001-3040-0000	General	\$ 200,000.00	\$ 104,639.60	Annual allocation - Footpath renewal completed at State School on Sturt Street and Parry Street, Wills Street side currently underway.	In Progress
Kerb and Channel Annual Renewals	8000-2305-0000	General	\$ 150,000.00	\$ 12,706.97	Annual allocation	In Progress
Old Tambo Road, Augathella - Re Construct and Reseal Works	TBA	LRCI 4	\$ 220,000.00	\$ -		Yet to Commence
Alfred Street, Charleville - Resealing Works	TBA	LRCI 4	\$ 117,467.00	\$ -		Yet to Commence
Edward Street, Charleville - Resealing Works Chainage 0-960m	TBA	LRCI 4	\$ 74,000.00	\$ -		Yet to Commence
Edward Street, Charleville - Resealing Works Chainage 1200-2420m	TBA	LRCI 4	\$ 100,000.00	\$ -		Yet to Commence
Augathella Stormwater Drainage, Main Street Augathella	TBA	LRCI 4	\$ 130,000.00	\$ -		Yet to Commence
Hood Street, Charleville - Resealing Works	TBA	LRCI 4	\$ 60,000.00	\$ -		Yet to Commence

Water & Sewerage						
Project Name	Job Number	Funding Source	Budget	Expenditure	Progress Update	Project Status
Charleville Water Renewals	8000-5254-0000	General	\$ 200,000.00	\$ 70,609.76	Annual allocation	In Progress
Morven Water Renewals	8000-5260-0000	General	\$ 150,000.00	\$ 2,528.08	Annual allocation	In Progress
Augathella Water Renewals	8000-5252-0000	General	\$ 150,000.00	\$ 21,058.17	Annual allocation	In Progress
Sewerage Augathella Annual Budget	8000-5350-0000	General	\$ 100,000.00	\$ -	Annual allocation	In Progress
Sewerage Charleville Annual Budget	8000-5360-0000	General	\$ 150,000.00	\$ -	Annual allocation	In Progress
Water Infrastructure Upgrades - UV Disinfection Unit	TBA	W4QLD	\$ 170,000.00	\$ 123,500.00	The UV disinfection unit has been ordered with an estimated delivery of 26 weeks (around the week of the 03.06.2024) pending any delays clearing customs. It will then take approx. 2 weeks for installation.	In Progress
Plant						
Project Name	Job Number	Funding Source	Budget	Expenditure	Progress Update	Project Status
Plant Purchase	8000-1200-0000	General	\$ 3,510,000.00	\$ 3,483,844.64	Annual allocation	In Progress

Local Shire Roads

A summary of the capital works and maintenance activities on Local Shire Roads are listed below.

Road Name	Activity Name	Chainage From (km)	Chainage To (km)	Remarks
Bollon Road	Install Signs	71,410.00	71,410.00	Replace grid signpost
Bollon Road	Install Signs	87,970.00	87,970.00	Straighten sign
Caldervale Road	Inspections	0.00	2,768.00	Racas run
Cooladdi Langlo Road	Inspections	0.00	40,687.00	Category 3
Cunno Road	Inspections	0.00	11,834.00	Racas run
Loddon West Road	Inspections	0.00	4,970.00	Category 3
Mitchell Highway	Line Marking	132,250.00	133,500.00	Line Marking
Mitchell Highway	Line Marking	135,900.00	137,900.00	Line Marking
Mitchell Highway	Line Marking	154,000.00	156,000.00	Line Marking
Mt Tabor Road	Bitumen Sealing	75,880.00	80,880.00	Seal was a double/double AMC7/C170 with a 10mm agg for both coats
Old Quilpie Road	Inspections	0.00	50,687.00	Category 2
Old Ward Road	Table Drain & Floodway Mtce	790.00	793.00	Remove dry material and backfill and compact reseal

Transport Infrastructure Development Scheme (TIDS) and Roads to Recovery (RTR) Project

Mount Tabor Road

5km seal completed on the 21/12/2023, the seal was a double/double AMC7/C170 with a 10mm agg for both coats. The job is approximately 40% complete.

Expenditure

Project Description	Allocated Budget	UpToDate Expenditure	Remaining
Mt Tabor Road – Re construction and sealing in two sections (Ch.62.30 km to Ch 67.30 km and Ch 75.20 km to Ch 80.20 Km)	\$ 2,095,000.00	\$ 816,684.95	\$ 1,278,315.05



Mt Tabor Road Seal

Road Maintenance Performance Contract (RMPC)

December 2023 Maintenance Works on National Highways and State Controlled Roads

Location	Activity Name	Chainage From (km)	Chainage To (km)	Quantity	Costs (\$)
Mitchell Highway (Cunnamulla-Charleville)	Heavy Shoulder Grading - Rural(0-50km)	152.96	78.40	1.87	14,025.00
Warrego Highway (Morven-Charleville)	Traffic control/jetpatcher	44.13	57.09	2,097.00	2,097.00
Warrego Highway (Mitchell-Morven)	Repair or Replace Guide Markers	96.60	86.91	383.00	34,470.00
Warrego Highway (Morven-Charleville)	Pavement Repairs (Mechanical) - Minor(50-100km)	52.49	57.09	20.40	3,549.60
Landsborough Highway (Morven-Augathella)	Rest Area Servicing	88.88	86.91	3,974.00	3,974.00
Warrego Highway (Morven-Charleville)	Pavement Repairs (Mechanical) - Minor(50-100km)	44.45	0.38	12.75	2,218.50
Warrego Highway (Morven-Charleville)	Pavement Repairs (Mechanical) - Minor(50-100km)	86.01	0.38	12.00	2,088.00
Warrego Highway (Morven-Charleville)	Traffic control/jetpatcher	15.53	2.40	2,096.00	2,096.00
Mitchell Highway (Cunnamulla-Charleville)	Other roadside work	179.00	2.40	1,650.00	1,650.00
Landsborough Highway (Morven-Augathella)	Pavement Repairs Gravel (Mechanical <500m2 per 1km) Depth up to 200mm	87.44	42.44	30.00	5,220.00
Warrego Highway (Moven-Charleville)	Traffic control/jetpatcher	73.88	37.30	2,096.00	2,096.00
Diamantina Dev Road	Call Outs Required As Normal Defects	92.53	38.095	42,608.00	42,608.00
Mitchell Highway (Charleville-Augathella)	Pavement Repairs (Mechanical) - Minor(50-100km)	49.777	76.90	37.80	6,577.20
Mitchell Highway (Cunnamulla-Charleville)	Heavy Shoulder Grading - Rural(0-50km)	152.96	78.88	1.64	12,300.00
Mitchell Highway (Charleville-Augathella)	Pavement Repairs (Mechanical) - Minor(50-100km)	72.07	92.53	11.55	2,009.70
Landsborough Highway (Morven-Augathella)	Pavement Repairs Gravel (Mechanical <500m2 per 1km) Depth up to 200mm	88.30	99.60	10.50	1,827.00
Warrego Highway (Morven-Charleville)	Repair or Replace Guide Markers	86.91	102.61	511.00	45,990.00
Landsborough Highway (Morven-Augathella)	Pavement Repairs Gravel (Mechanical <500m2 per 1km)	85.83	132.35	13.65	2,375.10

	Depth up to 200mm				
Mitchell Highway (Charleville-Augathella)	Pavement Repairs (Mechanical) - Minor(50-100km)	70.72	137.49	6.00	1,044.00
Diamantina Dev Road	Inspections for Forward List of Works	106.15	162.53	4,149.00	4,149.00
Landsborough Highway (Morven-Augathella)	Inspections for Forward List of Works	88.88	162.53	3,734.00	3,734.00
Diamantina Dev Road	Rest Area Servicing	106.15	168.03	5,311.00	5,311.00
Landsborough Highway (Augathella-Tambo)	Traffic control/jetpatcher	0.01	48.00	6,545.00	6,545.00
Landsborough Highway (Morven-Augathella)	Pavement Repairs Gravel (Mechanical <500m2 per 1km) Depth up to 200mm	31.43	31.43	8.40	1,461.60
Mitchell Highway (Cunnamulla-Charleville)	Gravel Supply - Heavy Shoulder Grading	159.33	163.13	348.00	13,920.00
TOTAL					\$ 223,335.70

RMPC 23-24 Works Expenditure

Schedules	Allocated Budget	UpToDate Expenditure	Remaining
Schedule 1 (National Highways)	\$ 720,723.85	\$ 128,134.50	\$ 592,589.35
Schedule 2 (State Highway)	\$ 1,773,800.00	\$ 1,672,041.84	\$ 101,758.16

MRD Contract 2022/2023

Line marking completed on the 18.12.2023. The project is now 100% completed awaiting a practical completion date from TMR.

Schedules	Allocated Budget	UpToDate Expenditure	Remaining
Mitchell Highway Upgrade Project	\$ 3,802,345.00	\$ 3,457,349.13	\$ 344,995.87

Water & Sewerage

Maintenance works carried out in December 2023.

Water Works

Charleville

Activities	Completed
Service Line Breaks	6
Repair Water Mains	3
Meters Replaced/ checked	5
Pump Station Faults	2
Water Bore Maintenance	Ongoing
Disconnections	0
New Connections	0

General Comment: Meter reading in progress.

During power outage W&S Crew set up generator at water tower to get Telstra comms online. It is recommended that a permanent generator be installed at the water tower so that it will auto switch over when the power is out. The generator needs to be large enough to run comms and town water pumps to keep water pressure up.

It also recommended that a portable generator be available to plug into sewerage pump stations to be able to run one pump station during power outages.

Morven

Activities	Completed
Service Line Breaks	3
Repair Water Mains	3
Meters Replaced/ checked	0
Pump Station Faults	4
Water Bore Maintenance	Ongoing
Disconnections	0
Morven Rail Hub Connection	1

General Comment: Meter reading in progress.

Morven Rail Hub pipe connection completed but needing electrician to set pump settings.

Pump #1 has leaking seal on wet end waiting for pipe brackets.

Augathella

Activities	Completed
Service Line Breaks	6
Repair Water Mains	3
Meters Replaced/ checked	4
Pump Station Faults	1
Water Bore Maintenance	Ongoing

Disconnections	0
New Connections	0

General Comment: Water meter reading in progress.

Sewerage Works

Charleville

Activities	Completed
Main line Chokes	4
Service Line Chokes	6
Pump Station Faults	6
Toilet Faults	2
New Connections	0
Unblock Sewer House / Main Connections	6
Pressure System Faults	0

General Comment: Nil.

Morven

Activities	Completed
Main line Chokes	0
Service Line Chokes	0
Pump Station Faults	0
Toilet Faults	1
New Connections	0
Unblock Sewer House / Main Connections	0
Pressure System Faults	0

General Comment: Nil.

Augathella

Activities	Completed
Main line Chokes	0
Service Line Chokes	0
Pump Station Faults	0
Toilet Faults	0
New Connections	0
Unblock Sewer House / Main Connections	0
Pressure System Faults	0

General Comment: Replaced pump at sewerage treatment plant.

Plumbing

Plumbing works carried out by local contractors **Lehmann Plumbing and Gas Services** and **Dann Freiberg Plumbing**.

Activity	Charleville	Augathella	Morven
Replaced section of old and damaged sewer combination drain into yard. Make final connections from existing fixtures to new sewer drain.	✓		
Replace leaking hand basin tapware with mixer tap. Install mini stops under hand basin. Unit 6 10 Delta Court.	✓		
Replace old, ceased vanity tapware. Replace old, rusted bath spout.	✓		
Drain clean at 188 Alfred Street. Blocked jump up in yard of 186 Alfred Street.	✓		
Locate Council sewerage line at Racecourse Drive	✓		
Unblock drain using water jetting equipment at 101 Edward Street due to blocked Council main.	✓		
Replace pressure relief valve on hot water unit at Unit 2 10 Wildie Street.	✓		

Electrical

Electrical works carried out by local contractors **Switched On Electrical** and **Wired Wright Electrical**.

Activity	Charleville	Augathella	Morven
Re-secure and test hanging conduit at swimming pool after storm.	✓		
After hours callout – move power point in Cafe	✓		

Building

Activity	Charleville	Augathella	Morven
Replace clothesline at Unit 3 Alfred Street	✓		
Install windows in swimming pool pump shed	✓		
Prep, dig and cement footings for WWII seats on tour	✓		
Removed interactives at WWII to relocate model plane, and reinstall interactives	✓		
Install new lock at Racecourse toilets	✓		
Fix lock at Town Hall	✓		

Made WWII seats	✓		
Build Augathella library storeroom, sheet and install door and flooring		✓	
Town hall gates quotes and finalisations	✓		

Town Maintenance

Activity	Charleville	Augathella	Morven
Grave Digging	4	1	0
Edge Break			
Pothole Patching			
Repair Seal Defects			
Bitumen Sealing (Reseal)			
Heavy Patching/Pavement Repair			
Gravel Resheeting			
Table Drain & Floodway Maintenance			
Clear Culverts			
Subsurface Drains			
Slashing	✓	✓	✓
Hand Mowing	✓	✓	✓
Clearing	✓	✓	✓
Weed Spraying	✓	✓	
Maintain Signs			
Guidepost Maintenance			
Footpath Works			
Line Marking			
Kerb & Channel			
Street Furniture Maintenance			
Riverwalk Maintenance			
Litter Collection	✓	✓	✓
Pit Maintenance		✓	✓
Dead Animals			
Other			
Works Requests	✓	✓	✓
Playground Inspections			
Clean BBQs	✓	✓	✓
Slash Gully			
Plant Flowers			
Fix Sprays in Park			
Water pots in Main Street	✓	✓	✓
Mow Ovals & Parks	✓	✓	✓
Service Plant	✓	✓	✓
New Signs			

Completed Town Works

- General town maintenance in all three towns
- Clean up after Christmas day storms in all three towns.

Workshop

MSC WORKSHOP MONTHLY REPORT DECEMBER 2023	
SAFTEY	Zero Incidents and accidents
WORK CARRIED OUT ON UTES	
Unit 678	Carried out service.
Unit 659	Carried out service
Unit 611	Replaced front drive shaft
Unit 641	Installed fridge slide and wiring
Unit 613	Replaced top intercooler hose
Unit 660	Replaced spotlights
Unit 671	Carried out service
Unit 617	Carried out service
Unit 654	Carried out service
WORK CARRIED OUT ON TRUCKS	
Unit 50	Carried out service, replaced engine mounts, replaced sway bar rubbers, replaced front cab mounts, repaired cab lift cylinders and replaced RHF window regulator.
Unit 57	Replaced cab lift hoses, cleaned radiator, repaired deck and replaced main hydraulic hose.
Unit 48	Carried out service
Unit 49	Repaired DPF coolant hoses, replaced ad blue injector and replaced NOx sensor.
Unit 55	Repaired damaged wiring harness, replaced clutch, replaced front cab mounts, adjusted tappets, repaired Anderson plug and replaced condenser.
Unit 53	Repaired ad blue line and replaced filter
Unit 33	Replaced gearbox cooler hoses, replaced fan belt and idler pulley.
Unit 45	Replaced EGR cooler
Unit 46	Carried out service
Unit 51	Replaced driver's seat
Unit 52	Carried out service and replaced spotlights
Unit 44	Carried out service
WORK CARRIED OUT ON GRADERS	
Unit 116	Replaced headlights, replaced windscreen, replaced blade lift cylinder trunnion, bushes and caps.
Unit 117	Adjust circle and replaced engine auto and idle switches.
Unit 115	Carried out service and repaired step.
WORK CARRIED OUT ON TRAILERS	
Unit 413	Replaced brake booster, repaired water spray air lines and replaced air tank pressure regulating valve.

Unit 152	Replaced all wiring.
WORK CARRIED OUT MOWERS AND TRACTORS	
Unit 181	Repaired coolant leak
Unit 359	Overhauled slasher
Unit 228	Repaired broken welds on slasher deck
Unit 174	Carried out service, replaced starter motor and replaced steering hoses
Unit 183	Replaced PTO switch, replaced PTO solenoid and repaired high/low range cables
Unit 573	Replaced deck pulley and replaced muffler
Unit 584	Replaced deck adjuster and repaired belt tensioner
Unit 190	Replaced RHF swivel hub seals and bearings
WORK CARRIED OUT ON MISCELLANEOUS EQUIPMENT	
Unit 996 Bus	Repaired rear door latch
Unit 191 Drum Roller	Replaced windscreen and exhaust muffler
Unit 172 Loader	Replaced windscreen
Unit 189 Forklift	Carried out service and replaced hydraulic hose
Unit 153 Skid Steer	Replaced start motor relay
Unit 164 Backhoe	Carried out service, replaced bucket hoses and bucket cylinder pins and bushes
Unit 178 Backhoe	Carried out service, replaced windscreen, replaced radiator, and replaced thermostat.
Unit 156 Skid Steer	Repaired hydraulic leak
Unit 450 6" Pump	Carried out service and repaired fuel tank
Unit 203 Multe Tyre Roller	Carried out service, repaired hydraulic leak and repaired air con mount
PLAN FOR JANUARY	
Start Navman 4G upgrades.	

Assets Department

Local Roads and Community Infrastructure Program 3 (LRCIP3)

Weighbridge

- Design drawings were submitted by the contractor
- Waiting for the approval to commence the work

Charleville Levee Bank Rehabilitation Works

- The progress report for the completion of the work is prepared in QRA portal (draft) and waiting for the submission.

Augathella Truck Wash Upgrade

- The work was awarded to Russell's Grader Hire Pty Ltd.
- Waiting for the commencement date to be finalised to start the work.

Augathella Drainage Upgrade

- All the construction drawings were prepared.
- Waiting for the approval.

Development Approvals

BA Number	Lot_Plan	Applicant Name	Service Address	Type of Works	Approval Date
7717	L1 A23718	Adrian Schouten	108-110 Hill Street, Augathella QLD 4477	Patio	15 December 2023
7722	L23 M2326	R&F Steel Buildings	11 South Street, Morven QLD 4468	New Shed	14 December 2023

Murweh Shire Flood Restoration Works – December Report

Monthly Progress Report



Project Name	Murweh Shire Dec 21, May 22 & Sept 22 Flood Restoration Delivery		
Date	5 January 2024	Report Period	December 2023
Project Manager	Russell Hood		
Reporting To	Bruce Scott Troy McQueen		

1.	<p>Current Status</p> <p>There are currently 2 contract construction crews working on a combination of all events activated. The Dec 21, May 22 and Sept 22 programs from the 21-22 year and 22-23 year are all in delivery phase. All work under these programs is approved.</p> <p>Overall progress for the Dec 21 and May 22 events from the 21-22 year to the end of November 2023 as reported to QRA is 91%.</p> <p>Overall progress for the Sept 22 event from the 22-23 year to the end of November 2023 as reported to QRA is 52%.</p> <p>There has been rain and storms across the shire again throughout December, which has slowed progress in the short term and crews had time-off over the Christmas and New Year period.</p> <p>Day Labour Crew</p> <ul style="list-style-type: none"> o No work being done by internal day labour crews at present. <p>Russell's Grader Hire</p> <ul style="list-style-type: none"> o Currently working on Nimbooy and will then grade the western most 10kms unsealed section of Adavale Road. <p>Schmidt Plant Hire</p> <ul style="list-style-type: none"> o Completed Blackburn and currently working on Hythe Road.
2.	<p>Submissions</p> <ul style="list-style-type: none"> o All submissions under the Dec 21 and May 22 event are approved. The approved funding of these 2 events including Project Management, Contingencies and Escalation is \$5,766,537. o All submissions under the Sept 22 event are approved. The approved funding of this event including Project Management, Contingencies and Escalation is \$11,783,608.
3.	<p>Overall Program Progress</p> <ul style="list-style-type: none"> o Dec 21 and May 22 events overall program progress is 91% to end of December 2023. This dropped from 93% as reported last month due to the addition of the concrete invert betterment project on Bango Road at Ch. 25km. o Sept 22 event overall program progress is 52% to end of December 2023. o QRA monthly progress reports and payment claims prepared and imported into QRA Mars Portal and lodged on 5 January 2024.
4.	<p>Budget</p> <ul style="list-style-type: none"> o Total claimable expenditure Dec 21 and May 22 events to end of Nov 2023 - \$4,850,975 o Estimated cost to complete - \$415,937 o Estimated final cost - \$5,266,912 o Total claimable expenditure Sept 22 event to end of Nov 2023 - \$4,952,960 o Estimated cost to complete - \$4,365,050 o Estimated final cost - \$9,318,010

Monthly Progress Report



Enginfra Consulting
Engineers and Project Managers

	<ul style="list-style-type: none"> o Payment claims are being made each month where expenditure of a submission exceeds 30% upfront payment. Where submissions have reached 90% completion, no further payments will be made until the final close-out of the submission is done, when the final 10% will be paid. o Submission MuSC.0031.2223C.REC has been completed and the final close-out submission has been lodged with QRA with all completion photos and financial transactions. The final cost for this submission was \$745,265. o Submission MuSC.0024.2122B.REC has been completed and is now in final close-out preparation phase. The final cost for this submission was \$652,220. o Submission MuSC.0038.2223C.REC has been completed and is now in final close-out preparation phase. The final cost for this submission was \$700,593.
<p>5.</p>	<p>Potential Risks and Issues</p>
	<ul style="list-style-type: none"> o All submissions are now fully approved, and 30% grant advance payments have been received by Council, so cashflow concerns have been resolved. o Recent rain and storms have temporarily resolved water shortages and work in the western part of the shire has resumed. o A severe storm cell hit Charleville town on 25/12/23 and an activation request was submitted, and counter disaster operations event declaration has been approved by QRA. Cleanup work is ongoing as a result of this storm event.

December 21 Event Flood Restoration

Asset / road name	Recommended Value	Claimed Expenditure	% Complete	Timing
Barngo Road	\$491,386.77	\$542,988.75	97%	
Barngo Road Floodway	\$72,607.17	\$0.00	0%	Betterment
Bogarella Road	\$64,001.48	\$86,165.21	100%	
Caldervale Road	\$15,453.92	\$23,493.26	100%	
Caroline Crossing Road	\$11,633.65	\$11,804.36	100%	
Cunno Road	\$65,259.78	\$39,502.71	100%	
Hoganthulla Road	\$32,712.54	\$25,140.32	100%	
Mona Road	\$668.16	\$106.29	100%	
Orange Tree Crossing	\$7,915.22	\$12,136.33	100%	
Rosewood Road	\$22,084.35	\$20,778.00	100%	
Waterford Road	\$2,500.81	\$2,825.02	100%	
Mt Tabor Road	\$1,055,284.10	\$732,004.07	99%	1 patch left
Balmacarra Road	\$62,252.69	\$55,431.58	100%	
Black Ward Road	\$415,370.48	\$332,080.02	100%	
Cooladdi Langlo Road	\$2,117.46	\$2,745.60	100%	
Coolaman Road	\$1,057.61	\$0.00	100%	
Creswell Access Road	\$2,759.13	\$0.00	100%	
Croxdale Road	\$6,145.33	\$5,860.65	100%	
Middle Creek Road	\$308,150.50	\$287,691.69	100%	
Newholme Road	\$92,915.98	\$1,400.00	4%	Jan-24
Old Quilpie Road	\$68,382.26	\$57,984.00	100%	
Pinnacle Road	\$5,372.43	\$5,027.40	100%	
Red Ward Road	\$367,389.86	\$352,971.39	100%	
Rosepark Road	\$792.95	\$0.00	100%	
Yarronvale Road	\$11,707.06	\$4,869.00	100%	
Alice Downs Road	\$55,524.22	\$49,620.00	100%	
Armidilla Road	\$6,279.35	\$6,275.00	100%	
Bakers Bend Road	\$11,355.28	\$8,220.00	100%	
Bollon Road	\$12,529.98	\$7,569.09	100%	
Caledonia Road	\$2,934.05	\$2,970.00	100%	
Columbo Road	\$9,613.03	\$6,800.00	100%	
Dundee Road	\$5,295.96	\$5,100.00	100%	
Durella Road	\$25,496.45	\$25,915.00	100%	
Gunnawarra Road	\$2,112.52	\$1,380.00	100%	
Maryvale Road	\$81,488.86	\$79,517.50	100%	
Nebine Road	\$73,825.73	\$71,188.51	100%	
Noorooloo Road	\$183,664.55	\$181,518.61	100%	
Old Charleville Road	\$47,409.69	\$46,501.04	100%	
Palmers Road	\$6,995.00	\$4,460.00	100%	
Percvial Road	\$6,046.20	\$4,250.00	100%	
Rocky Road	\$30,370.00	\$29,947.26	100%	

Shelbourne Road	\$37,743.59	\$35,185.00	100%	
Wallal Riverleigh Road	\$20,055.23	\$16,760.77	100%	
Wheatleigh Road	\$21,430.06	\$19,560.00	100%	
Allendale Warrah Road	\$103,380.29	\$99,238.67	100%	
Belrose Road	\$32,957.19	\$31,547.50	100%	
Borea Road	\$528.80	\$570.00	100%	
Clara Creek Road	\$12,882.71	\$9,485.43	100%	
Greenstead Road	\$7,720.76	\$7,210.00	100%	
Gundare Road	\$6,014.05	\$0.00	0%	Mar-24
Killarney Road	\$35,330.55	\$34,764.41	95%	Jan-24
Mt Maria Road	\$59,121.25	\$56,605.00	100%	
Newstead Road	\$27,901.17	\$28,785.12	100%	
Northview Road	\$1,760.88	\$1,817.50	100%	
Ouida Downs Road	\$7,042.42	\$6,630.00	100%	
Rainmore Road	\$23,957.20	\$15,374.82	100%	
Uabba Road	\$13,315.04	\$14,313.24	100%	
Wellwater Road	\$178,074.64	\$168,023.67	100%	
Winnebah Road	\$65,082.16	\$64,860.00	100%	
Biddenham Road	\$33,431.09	\$4,477.69	14%	Mar-24
Cargara Road	\$13,779.28	\$13,929.00	100%	
Kyhber Road	\$458,526.01	\$344,311.79	100%	
Laguna Road	\$41,960.76	\$53,610.82	100%	
Naaraga Raincourt Road	\$45,124.46	\$36,592.95	100%	
Old Tambo Road	\$29,071.67	\$27,810.00	100%	
Dec 21 PM	\$388,255.85	\$382,343.91		
Total	\$5,411,309.67	\$4,608,044.95	94%	

Weighted Percentage Complete from QRA Progress Reports 93%

Dec 21 & May 22 RV \$5,840,685.03

Dec 21 & May 22 Exp \$4,850,975.69

May 22 Event Flood Restoration

Asset / road name	Recommended Value	Claimed Expenditure	% Complete	Timing
Adavale Road	\$309,538.86	\$202,680.83	65%	Jan-24
Claren Park Road	\$13,770.46	\$5,945.49	100%	
Killarney Road	\$1,698.53	\$0.00	0%	*Defer to Sept 22
Old Tambo Road	\$54,919.00	\$0.00	0%	Feb-24
Red Lane Road	\$16,370.75	\$7,129.96	60%	Feb-24
Wardsdale Road	\$573.78	\$244.15	100%	
Wellwater Road	\$1,670.66	\$0.00	100%	
Project Management	\$30,833.32	\$26,930.31	80%	
Total	\$429,375.36	\$242,930.74	63%	

Weighted Percentage Complete from QRA Progress Reports 57%

*Note: Killarney Road superseded by additional damage in Sept 22 Event.

Sept 22 Event Flood Restoration

Asset / road name	Recommended Value	Claimed Expenditure	% Complete	Timing
Alfred Street	\$5,372.92	\$865.00	5%	Jan-24
Belrose Road	\$31,830.77	\$27,117.50	100%	
Gowrie Crossing Road	\$25,823.14	\$638.00	0%	Apr-24
Greenstead Road	\$171,245.26	\$70,137.50	100%	
River Street	\$7,234.47	\$0.00	0%	Feb-24
Wellwater Road	\$1,218,192.93	\$693,926.17	100%	
Wills Street	\$5,425.84	\$0.00	0%	Feb-24
Bilbie Park Road	\$53,510.90	\$50,569.20	100%	
Bollon Road	\$520,837.10	\$256,735.00	100%	
Merrigang Road	\$10,828.06	\$8,710.00	100%	
Newstead Road	\$71,104.80	\$49,391.00	100%	
Noorooloo Road	\$731,306.49	\$266,560.52	100%	
Shelbourne Road	\$8,525.31	\$5,300.00	100%	
Old Tambo Road	\$551,237.37	\$55,243.23	4%	Feb-24
Allendale Warrah Road	\$132,020.06	\$89,820.00	100%	
Borea Road	\$87,368.78	\$27,590.00	100%	
Clara Creek Road	\$208,600.87	\$113,257.00	100%	
Gundare Road	\$81,060.69	\$0.00	0%	Feb-24
Joylands Road	\$11,166.96	\$12,922.50	100%	
Meigunya Access Road	\$35,189.61	\$0.00	0%	Feb-24
Newholme Road	\$26,085.76	\$0.00	0%	Jan-24
Ouida Downs Road	\$78,642.22	\$62,912.20	100%	
Valeravale Road	\$22,106.68	\$0.00	0%	Feb-24
Woolabra Road	\$7,025.92	\$0.00	0%	Jan-24
Balmacarra Road	\$38,245.44	\$35,525.00	100%	
Burrandilla Road	\$149,646.56	\$140,714.50	100%	
Croxdale Road	\$28,296.81	\$24,671.00	100%	
Lass O Gowrie Road	\$9,671.37	\$1,813.00	100%	
Lyons Road	\$7,697.09	\$6,925.00	100%	
Middle Creek Road	\$106,181.16	\$77,477.10	100%	
Pinnacle Road	\$1,345.45	\$1,840.00	100%	
Red Ward Road	\$332,964.12	\$155,500.02	100%	
Rhylstone Road	\$10,606.95	\$6,061.72	100%	
Wardsdale Road	\$227,531.32	\$178,892.78	100%	
Albury Road	\$15,962.30	\$7,440.00	100%	
Blackburn Road	\$31,199.02	\$29,325.00	100%	
Coolaman Road	\$4,820.47	\$2,550.00	100%	
De Warra Road	\$2,720.85	\$2,390.00	100%	
Dillalah Bridge Road	\$799.14	\$6,423.23	100%	Abutment Repair

Ordinary Council Meeting Agenda

Dundee Road	\$13,174.04	\$10,180.00	100%	
Fortland Road	\$29,203.76	\$26,930.00	100%	
Glenbrook Road	\$36,417.91	\$0.00	0%	Jan-24
Guestling Road	\$115,672.05	\$111,765.00	100%	
Gunnawarra Road	\$17,746.81	\$14,590.00	100%	
Hythe Road	\$159,137.92	\$135,150.00	80%	
Killarney Road	\$118,983.48	\$113,542.56	95%	Feb-24
Murweh Road	\$85,055.84	\$79,720.00	100%	
Nebine Community Rd	\$108.97	\$0.00	100%	
Nebine Road	\$264,545.58	\$230,000.00	85%	Feb-24
Nebine Shortcut Road	\$1,995.29	\$1,700.00	100%	
No 7 Block Road	\$8,188.49	\$0.00	100%	
Wallal Riversleigh Road	\$171,519.79	\$136,470.00	100%	
Wheatleigh Road	\$86,010.23	\$44,045.00	100%	
Wyandra Boatman Road	\$30,881.72	\$0.00	100%	
Yanna Bridge Road	\$35,495.27	\$30,600.00	100%	
Biloola Road	\$92,498.59	\$0.00	0%	Feb-24
Cooladdi Access Road	\$5,233.38	\$0.00	0%	Jan-24
Cooladdi Langlo Road	\$331,521.85	\$3,644.29	1%	Feb-24
Doobiblah Road	\$85,569.86	\$36,708.50	100%	
Glenallen Road	\$23,399.29	\$15,409.00	100%	
Langlo Mt Morris Road	\$276,833.03	\$88,591.50	100%	
Loddon East Road	\$17,045.81	\$11,316.00	100%	
Loddon West Road	\$26,043.65	\$0.00	0%	Feb-24
Merrigol Road	\$16,636.57	\$15,673.00	100%	
Monamby Road	\$23,042.44	\$0.00	0%	Jan-24
Nimboy Road	\$85,048.52	\$83,367.00	90%	
Norah Park Road	\$40,624.68	\$0.00	0%	Jan-24
Old Quilpie Road	\$122,010.67	\$83,415.27	100%	
Old Ward Road	\$2,949.98	\$2,600.00	100%	
Ouida Road	\$2,176.68	\$0.00	0%	Feb-24
Riccartoon Road	\$23,095.99	\$18,090.00	100%	
Wiringa Road	\$20,060.09	\$19,864.50	100%	
Wooyenong Road	\$58,252.00	\$26,148.00	100%	
Yarronvale Road	\$74,590.05	\$31,877.00	100%	
Adavale Road	\$340,190.93	\$53,417.99	15%	Mar-24
Biddenham Road	\$1,935,722.62	\$146,111.31	8%	Apr-24
Cargara Road	\$10,701.98	\$13,930.52	100%	
Caroline Crossing Road	\$101,681.91	\$93,859.00	100%	
Cavanagh Street	\$46,493.95	\$0.00	0%	Feb-24
Khyber Road	\$143,120.50	\$0.00	0%	Feb-24
Laguna Road	\$233,614.12	\$185,939.00	100%	
Main Street	\$442.93	\$0.00	0%	Feb-24

Mt Tabor Road	\$199,990.73	\$389.09	1%	Apr-24
Raincourt Road	\$100,063.28	\$49,107.00	100%	
Oxford Downs Road	\$194,507.62	\$117,655.00	100%	
Perola Park Road	\$19,877.89	\$14,150.00	100%	
Project Management	\$886,998.48	\$437,761.68	50%	
Total	\$11,783,608.18	\$4,952,960.38	72%	
Weighted Percentage Complete from QRA Progress Reports			48%	

LINK TO CORPORATE PLAN

- 1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .
- 2.4.1 Road and street infrastructure investment is strategic and effective to accomplish maintenance priorities and development opportunities

ATTACHMENTS

- 1. **Engineering Services Costing Summary**

MURWEH SHIRE COUNCIL ENGINEERING SERVICES COSTING SUMMARY

Council Meeting: 18 January 2024

Road No	Road Name	Routine Maintenance Expenditure	GRA Dec 2021 Flood Damage Expenditure	GRA May 2022 Flood Damage Expenditure	GRA Sep 2022 Flood Damage Expenditure
4001	Adavale Road	\$ 196,750.11	\$ 4,392.06	\$ 200,551.69	\$ 53,417.99
4002	Alice Downs Road	\$	\$ 49,974.19		
4003	Allambi Road	\$			
4004	Allendale - Warrah Road	\$ 12,364.70	\$ 99,556.07		\$ 89,820.00
4005	Armadilla Road	\$	\$ 6,275.00		
4006	Bakers Bend Road	\$ 462.17	\$ 8,220.00		
4007	Balmacarra Road	\$ 309.98	\$ 117,711.22		\$ 35,525.00
4008	Bannermans Road	\$ 500.15			
4009	Barrigo Road	\$ 57,383.95	\$ 558,250.44		
4010	Biddenham Road	\$ 19,346.29	\$ 4,477.69		\$ 146,111.31
4011	Bilbie Park Road	\$ 434.61			\$ 50,569.20
4012	Biloela Road	\$	\$ 593.94		
4013	Blackburn Road	\$ 10,704.62			\$ 29,325.00
4014	Loddon Road Black Tank	\$ 579.08			\$ 11,316.00
4015	Black Ward Road	\$ 3,212.06	\$ 332,802.43		
4016	Boggarella Road	\$ 462.17	\$ 102,010.66		
4017	Belrose Road	\$ 462.17	\$ 32,266.02		\$ 27,117.50
4018	Burrandulla Road	\$ 48,756.96	\$ 2,990.71		\$ 140,714.50
4019	Albury Road	\$			\$ 7,440.00
4020	Caldervale - Khyber Road	\$ 3,822.95	\$ 23,493.26		
4021	Auburnvale Road	\$ 484.98			
4022	Calowie Road	\$			
4023	Cargara Road	\$ 500.15	\$ 13,929.00		\$ 13,930.52
4024	Caroline Xing Road	\$ 23,962.51	\$ 11,955.58		\$ 93,859.00
4025	Clara Creek Road	\$ 500.08	\$ 9,485.43		\$ 113,257.00
4026	Cooladdi Access Road	\$			
4027	Cooladdi-Langlo Crossing	\$ 141.85	\$ 8,483.44		\$ 3,644.29
4028	Cooladdi-Yarronvale Road	\$ 1,359.35	\$ 4,869.00		\$ 31,877.00
4029	Coolamon Road	\$			\$ 2,550.00
4030	Croxdale Road	\$ 10,145.72	\$ 8,945.03		\$ 24,671.00
4031	Cunno Road	\$ 462.17	\$ 39,502.71		
4032	Derbyshire Road	\$			
4033	De Warra Road	\$ 5,050.45			\$ 2,390.00
4034	Dilallah Bridge Road	\$			\$ 6,423.23
4035	Dooblah Road	\$ 804.89			\$ 36,708.50
4036	Dundee Road	\$ 446.64	\$ 5,237.60		\$ 10,180.00
4037	Durella Road	\$ 490.87	\$ 25,915.00		
4038	Fortland Road	\$ 9,237.44			\$ 26,930.00
4039	Glenallen Road	\$	\$ 19.92		\$ 15,409.00
4040	Glenbrook Road	\$			
4041	Greenstead Road	\$ 1,542.55	\$ 7,210.00		\$ 70,137.50
4042	Guestling Road	\$ 63,137.54			\$ 111,765.00
4043	Gundare Road	\$	\$ 498.41		
4044	Gunnawarra Road	\$ 590.62	\$ 1,380.00		\$ 14,590.00
4045	Hillgrove Road	\$	\$ 97.26		
4046	Hoganthulla Road	\$	\$ 25,140.32		
4047	Hythe Road	\$ 10,704.62	\$ 2,751.01		\$ 135,150.00
4048	Joylands Road	\$			\$ 12,922.50
4049	Khyber Road	\$ 17,617.42	\$ 344,987.22		
4050	Killarney Road	\$ 12,567.45	\$ 34,764.41		\$ 113,542.56
4051	Laguna Road	\$ 23,005.23	\$ 72,226.82		\$ 185,939.00
4052	Langlo River Road	\$ 27,324.78	\$ 3,593.50		\$ 88,591.50
4053	Maruga Road	\$ 16,705.52			
4054	Maryvale Road	\$ 462.17	\$ 79,819.90		
4055	Merrigang Road	\$ 462.17			\$ 8,710.00
4056	Merrigoi Road	\$ 1,603.31	\$ 2,927.27		\$ 15,673.00
4057	Middle Creek Road	\$ 2,397.03	\$ 288,891.83		\$ 77,477.10
4058	Mona Road	\$ 1,064.08	\$ 106.29		
4059	Mt Maria Road	\$ 5,558.71	\$ 56,605.00		
4060	Meigunya Access road	\$	\$ 329.56		
4061	Mt Tabor Road	\$ 58,728.09	\$ 1,022,505.93		\$ 389.09
4062	Munweh Road	\$ 531.23			\$ 79,720.00
4063	Narrga (Raincourt) Road	\$	\$ 36,592.95		\$ 49,107.00
4064	Nebine Road	\$ 64,482.69	\$ 72,933.42		\$ 230,000.00
4065	Nebine Bolton Shortcut	\$ 2,971.27			\$ 1,700.00
4066	Nebine Comm. Ctr Road	\$ 434.61	\$ 1,522.10		
4067	New Farm Road	\$			
4068	Newholme Road	\$	\$ 5,830.44		
4069	Newstead Road	\$	\$ 28,785.12		\$ 49,391.00
4070	Nimboy Road	\$ 32,079.63			\$ 83,367.00
4071	Nooraloo Road	\$ 7,944.68	\$ 182,184.40		\$ 266,560.52
4072	Norah Park Road	\$			
4073	No 7 Block Road	\$	\$ 91.60		
4074	Old Charleville Road	\$ 434.54	\$ 46,730.26		
4075	Old Quilpe Road	\$ 1,278.13	\$ 58,872.98		\$ 83,415.27
4076	Old Tambo Road	\$ 2,461.32	\$ 27,810.00		\$ 55,243.23
4077	Orange Tree Xing Road	\$ 0.04	\$ 62,327.35		
4078	Ouda Road	\$			
4079	Ouda Downs Road	\$	\$ 6,630.00		\$ 62,912.20
4080	Oxford Downs Road	\$ 564.75			\$ 117,655.00
4081	Perola Park Road	\$ 342.26			\$ 14,150.00
4082	Pinnacle Road	\$	\$ 5,027.40		\$ 1,840.00
4083	Red Ward Road	\$ 3,107.02	\$ 353,657.60		\$ 155,500.02
4084	Rhylistone Road	\$			\$ 6,061.72
4085	Rocky Road	\$ 523.23	\$ 30,098.48		
4086	Rosebank Road	\$			
4087	Rosin Road	\$			
4088	Rose Park Road	\$ 1,084.48			
4089	Rosewood Road	\$ 9,360.00	\$ 20,778.00		
4090	Shelbourne Road	\$	\$ 35,185.00		\$ 5,300.00
4091	Sherwood Road	\$			
4092	Loddon Road West	\$			
4093	Tantillon road	\$			
4094	Tregolie Road	\$			
4095	Uabba Road	\$	\$ 14,734.01		
4096	Urana Road	\$ 446.64			
4097	Valeravale Road	\$ 423.55			
4098	Wallal-Riversleigh Road	\$ 1,127.30	\$ 16,760.77		\$ 136,470.00
4099	Wardsdale Road	\$ 1,660.93	\$ 700.34		\$ 178,892.78
4100	Waterford Road	\$ 11,128.66	\$ 53,016.07		
4101	Wellwater Road	\$ 1,319.17	\$ 168,785.92		\$ 693,926.17
4102	Wheatleigh Road	\$ 1,596.23	\$ 21,076.39		\$ 44,045.00
4103	Wineba Road	\$ 8,603.67	\$ 64,860.00		
4104	Wiringa Road	\$ 12,195.45			\$ 19,864.50
4105	Wongalee South Rd	\$ 385.08			
4106	Wongalee North Rd	\$			
4107	Wongamere Road	\$			
4108	Woolabra	\$			
4109	Wooyanong Road	\$ 484.98	\$ 602.61		\$ 26,148.00
4110	Boatman Wyandra Road	\$ 22,302.09			
4111	Red Lane Road	\$ 7,368.59	\$ 5,797.41	\$ 1,454.55	
4112	Borea Access Road	\$ 1,005.94	\$ 570.00		\$ 27,590.00
4113	Clara Access Road	\$	\$ 1,181.82		
4114	Caledonia Road	\$	\$ 2,970.00		
4115	Wintara Road	\$ 434.61			
4117	Riccartoon Road	\$ 534.85	\$ 473.40		\$ 18,090.00
4118	Yanna Bridge Road	\$	\$ 9,798.78		\$ 30,600.00
4119	27 Mile Gardens Road	\$			
4120	Bolton Road	\$ 112,224.40	\$ 13,802.12		\$ 256,735.00
4121	Breakaway Road	\$			
4122	Claren Park Road	\$	\$ 5,945.49		
4123	Columbo Road	\$	\$ 6,800.00		
4124	Cooladdi Pump Road	\$			
4125	Creswell Access Road	\$			
4128	Lango Hill Road	\$			
4129	Lasso Gowrie Road	\$ 396.63			\$ 1,813.00
4130	Rosemount Road	\$			
4131	Aronfield Road	\$			
4132	Monamby Park Road	\$			
4133	Northview Road	\$	\$ 1,817.50		
4134	Palmer's Road	\$	\$ 4,460.00		
4135	Lyons Road	\$			\$ 6,925.00
4136	Percival Road	\$ 396.63	\$ 4,250.00		
4137	Rainmare Road	\$	\$ 17,133.39		
4138	Westlyn Road	\$			
4139	Old Ward Road	\$ 8,975.65			\$ 2,600.00
Total		\$ 973,221.29	\$ 4,805,784.25	\$ 202,006.24	\$ 4,513,695.70
Budget		\$ 1,408,603.00	\$ 5,337,161.67	\$ 429,375.36	Funding yet to be finalised
Percentage Expended		69%	90%	47%	
Percentage through Year		53%			

PLANT MAINTENANCE

Item	2022-2023 Expenditure	2023-2024 Expenditure
Wages	\$ 283,243.99	\$ 195,563.94
Parts	\$ 874,028.41	\$ 454,068.16
Tyres & Tubes	\$ 127,820.33	\$ 60,263.62
Fuels & Oils	\$ 1,004,322.93	\$ 488,063.44
Registration	\$ 106,973.44	\$ 100,252.54
Wages (supervision)	\$ 259,974.90	\$ 128,179.32
Consumables	\$ 40,323.16	\$ 11,124.18
Insurance	\$ 62,984.97	\$ 72,699.62
Total Expenditure	\$ 2,759,672	\$ 1,510,214.82
Budget Expenditure	\$	\$ 2,929,883.00
Percentage Expenditure		\$ 1,510,214.82
Revenue to Date		\$ 2,149,028.26
Budget Revenue		\$ 4,318,000.00
Percentage Revenue		50%
Percentage through Year		53%

URBAN STREET MAINTENANCE

Item	2022-2023 Expenditure	2023-2024 Expenditure
Augathella Street Lighting	\$ 17,438.07	\$ 10,825.31
Morven Street Lighting	\$ 409.11	\$ -
Charleville Street Lighting	\$ 56,892.29	\$ 21,989.06
Augathella Street Maintenance	\$ 257,355.16	\$ 147,549.42
Morven Street Maintenance	\$ 123,795.85	\$ 70,554.77
Charleville Street Maintenance	\$ 731,479.88	\$ 403,320.84
Augathella Street Cleaning	\$ 36,813.87	\$ 22,619.14
Morven Street Cleaning	\$ 39,388.23	\$ 19,895.32
Charleville Street Cleaning	\$ 292,262.67	\$ 171,356.26
Charleville Mowing/Slashing/Weeds	\$ 38,292.56	\$ 16,832.26
Morven Mowing/Slashing/Weeds	\$ 63,741.10	\$ 21,779.97
Augathella Mowing/Slashing/Weeds	\$ 142,645.20	\$ 65,578.66
Total Expenditure	\$ 1,800,514	\$ 972,301.01
Budget	\$	\$ 1,423,755.00
Percentage Spent		68%
Percentage through Year		53%

PUBLIC FACILITIES MAINTENANCE

Item	2022-2023 Expenditure	2023-2024 Expenditure
Augathella Public Facilities Maintenance	\$ 57,731.51	\$ 29,673.84
Morven Public Facilities Maintenance	\$ 47,838.33	\$ 27,189.44
Charleville Public Facilities Maintenance	\$ 75,295.65	\$ 45,273.74
Augathella Vandalism Expenses	\$ 185.40	\$ -
Charleville Vandalism Expenses	\$ 2,830.29	\$ 77.69
Morven Vandalism Expenses	\$ -	\$ 444.58
Total Expenditure	\$ 183,881.18	\$ 102,659.29
Budget	\$	\$ 175,000.00
Percentage Spent		59%
Percentage through Year		53%

PARKS AND GARDENS MAINTENANCE

Item	2022-2023 Expenditure	2023-2024 Expenditure
Augathella Parks & Garden	\$ 116,962.23	\$ 67,062.63
Morven Parks & Garden	\$ 83,752.02	\$ 82,128.04
Charleville Parks & Garden	\$ 807,011.93	\$ 298,651.98
Total Expenditure	\$ 1,007,726.18	\$ 447,842.65
Budget	\$	\$ 950,000.00
Percentage Spent		47%
Percentage through Year		53%

**13.2 SOUTH WEST REGIONAL ROADS AND TRANSPORT GROUP (SWRRTG)
TRANSPORT INFRASTRUCTURE DEVELOPMENT SCHEME (TIDS)****Author: CEO****Authoriser: CEO****RECOMMENDATION**

That Council nominates the Adavale Road as its 2024-25 Transport Infrastructure Development Scheme (TIDS) project: to construct sections of this road at chainage 85.4 – 95.23 to a 4.0m sealed standard with 8.0m sealed floodways; and

Council directs the Mayor and CEO to consult with Council for the nomination of the 2025-26, 2026-27, 2027-28 and 2028-29 Financial Years TIDS projects prior to the February 2024 South West Road and Transport Group (SWRRTG) Meeting.

BACKGROUND

The Department of Transport and Main Roads (TMR) established the Transport Infrastructure Development Scheme (TIDS) under the Transport Infrastructure Act 1994 (the Act) to provide funding to local governments for transport related initiatives which support state government objectives. The Act makes provision for state funding to be spent off the state-controlled road network, especially where this improves the performance of the network.

Purpose

The Roads and Transport Alliance (Alliance) is a cooperative governance arrangement between local governments and TMR, to invest in and regionally manage Queensland's road and transport network.

The Alliance was established in 2002 to create a more collaborative and coordinated approach to road management and investment, aligns with the Queensland Government's Partners in Government Agreement 2023 and operates under the Roads and Transport Coordination Accord (the Accord).

The Accord sets out the ongoing relationship between TMR and Queensland's local governments to best coordinate the investment and management of Queensland's road and transport network.

Under the Alliance, local governments voluntarily collaborate with TMR districts to form 17 Regional Roads and Transport Groups (RRTGs) across the State, which make local transport infrastructure investment decisions based on regional priorities. The main intent of the Alliance is to deliver regionally focused road and transport benefits, and to improve the knowledge, decision-making and capability of its members.

The objectives of the Roads and Transport Alliance are:

- Benefit-focused – maximise the investment on Queensland's road and transport network to achieve economic, social and environmental benefits
- Collaborative – achieve maximum efficiencies through collaboration and innovation in network planning, program development and delivery
- Capability development – improve technical skills through training, technology and knowledge transfer
- Safe and efficient road and transport network – optimise road safety on Queensland's road and transport network.

Discussion

As part of the SWRRTG, Council must nominate its TIDS Projects for the upcoming financial year and the prioritise projects in a rolling 4 year forward TIDS works program.

Consultation

Councillors, Director of Corporate Services, Works Manager, Project Engineer, Maintenance Supervisor and Construction Supervisor.

Financial Risks

Unable to complete the proposed works by 30 June 2025.

Environmental Risks

No environmental risks identified.

Social Risk

Nil

Legal Risk

Nil

LINK TO CORPORATE PLAN

2.4.1 Road and street infrastructure investment is strategic and effective to accomplish maintenance priorities and development opportunities

ATTACHMENTS

1. **SWRRTG 4 Years Works Program**

Flag	Scope Form	Project Description	Chainage Location	Total Project C	2024/25	2025/26	2026/27	2027/28	Summary Work Description
TRUE	SWRRTG Allocation				\$7,082,173	\$7,082,173	\$7,082,173	\$7,082,173	
	Difference				\$0	\$0	\$0	\$7,082,173	
SWRRTG Total Program					\$7,082,173	\$7,082,173	\$7,082,173		
Balonne SC				\$3,949,220	\$1,047,500	\$1,047,500	\$1,047,500		
No		Bollon-Dirranbandi Rd	59.7 - 72.1 km	594,000	\$300,000				Bitumen Reseal
Yes		Kooroon Rd	0.0 - 14.7 km	\$680,000		\$340,000			Gravel resheet
No		Hebel - Goodooga Rd	0.0 - 4.0 km	180,000	\$90,000				Reseal
Yes		Hebel - Goodooga Rd	4.0 - 6.2 km	\$111,000		\$55,500			Reseal
No		Whyenbah Rd	68.0 - 70.6 km	\$667,000	\$337,500				Reseal
No		Noondoo - Thallon Rd	20.0 - 30.0 km	\$640,000	\$320,000				Gravel Resheet
No		Noondoo - Thallon Rd	10.0 - 20.0 km	\$640,000		\$320,000			Gravel Resheet
Yes		Talwood - Mungindi Rd	0.0 - 10.41km	\$437,220		\$332,000			Shoulder Resheet
	TBA						\$1,047,500		
Maranoa RC				\$10,236,000	\$1,706,000	\$1,706,000	\$1,706,000		
Yes		Bollon Road	91.74 - 111.74 km	\$1,473,500			\$736,750		Gravel Resheet
No		Dunkeld Road	13.60 - 26.20 km	\$1,071,000			\$535,500		Gravel Resheet
Yes		Mt Moffatt Road	40:00 - 46:00 km	1,600,000		\$800,000			Bitumen widening and rehabilitation
Yes		Redford Road	20.54 - 29.31 km	1,706,000	\$853,000				Bitumen extension
No		Teelba Road	87.50- 96.00	867,500			\$433,750		Gravel Resheet
Yes		Womblebank Gap Road	16.25 - 20.25 km	1,212,000		\$606,000			Bitumen widening and rehabilitation
Yes		Yuleba Surat Road (b)	54.05 - 62.80 km	1,706,000	\$853,000				Bitumen extension
Yes		Yuleba Surat Road (b)	45.74 - 53.74 km	600,000		\$300,000			Gravel Resheet
Murweh SC				\$4,190,000	\$1,047,500	\$1,047,500	\$1,047,500		
Yes		Adavale Rd	85.4 - 95.23 km	\$1,780,000	\$890,000				Seal widening
Yes		Adavale Rd	TBA Various	\$315,000	\$157,500				Construct sections to a 4.0m sealed standard with 8.0m sealed floodways
No		Bollon Rd	55.85- 68.1 km	\$2,095,000		\$1,047,500			
	TBA						\$1,047,500		
Paroo SC				\$6,285,000	\$1,047,500	\$1,047,500	\$1,047,500		
No		Jobs Gate Road	35.0 - 50.0 km	\$2,095,000		\$1,047,500			Rip, add material, compact and seal
Yes		Jobs Gate Road	85.0 - 95.0 km	\$1,000,000			\$500,000		Rehabilitation of Existed Sealed Pavement - various Sections
No		Eulo-Toompine Road	13.91 - 75.35 km	\$710,000	\$355,000				Widening 6 floodways and culverts
No		Eulo-Toompine Road	16.55 - 24.87 km, 31.29 - 46.51 km	\$1,385,000	\$692,500				Various widening of pavement to 8m seal
Yes		Humeburn Road	25.0 - 95.0 km	\$700,000			\$350,000		Gravel Resheeting, Rip, Compact various sections
Yes		Humeburn Road	0.0 - 120.0 km	\$395,000			\$197,500		Repair Culverts, stabilise Floodways, repair Stone Pitching (multiple sections)
Quilpie SC				\$3,142,500	\$1,047,500	\$1,047,500	\$1,047,500		
Yes		Quilpie Adavale Rd (Red Rd)	21.1 - 29.29 km	\$1,047,500	\$1,047,500				
Yes		Eulo Rd	0.0 - 5.4 km	\$1,047,500		\$1,047,500			
Yes		Eulo Rd	5.4 - 10.819	\$1,047,500			\$1,047,500		
Bulloo SC				#BLOCKED	\$1,047,500	\$1,047,500	\$1,047,500		
Yes		Quilpie Thargomindah	135.55 - 138.12km, 138.12 - 142.12km	#UNPARSEABLE	\$707,000				Pave and seal to 8m width and 9m formation
Yes		Bundeena Road	TBA	\$1,388,000	\$340,500	\$1,047,500			
	TBA						\$1,047,500		
Regional Capability Funding				\$0	\$138,673	\$138,673	\$138,673		
Yes		TIDS Capability Funding - Technical Support			\$138,673	\$138,673	\$138,673	\$138,673	

13.3 PREFERRED SUPPLIER PANEL - PLUMBING SERVICES 2023-2025

Author: CEO
Authoriser: CEO

RECOMMENDATION
 That Council under Section 233 of the Local Government Regulation 2012 accept D & K Lehmann Enterprises as the Preferred Supplier for plumbing services for Council works and projects throughout the Shire 2023-2025.

BACKGROUND

Purpose

To establish a panel of preferred suppliers for the supply of plumbing services for Council works and projects throughout the Shire.

Discussion

Council went to market on the 31 August 2023 seeking a qualified plumber. The position closed on the 15 September 2023 and no applicants were received.

Following consultation with Council it was determined that we would need to go out to the open market to establish a Preferred Supplier’s Panel with local plumbing contractors to continue to provide a plumbing service to Council. Establishing a panel of preferred suppliers allows the engagement of contractors as needed, having already assessed compliance with Council’s requirements and sound contracting principles. Hourly rates are included in the tender and remain valid for the period of the contract.

A Request For Tender was advertised on Friday 24 November 2023 to establish a preferred supplier listing for the supply of plumbing services in 2023-2025. The tender was sent to all local plumbing contractors and advertised on Council’s website and social media. The tender closed on Wednesday 3 January 2024 and one response was received as per below.

Tender No.	Tenderer Name
1	D & K Lehmann Enterprises

Consultation

Consultation was held with Council and the HR Manager before advertising for the Preferred Supplier’s Panel for plumbing services.

Financial Risks

Nil.

Environmental Risks

N/A

Social Risk

N/A

Legal Risk

N/A

LINK TO CORPORATE PLAN

- 1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

Nil

14 CORRESPONDENCE FOR CONSIDERATION

Nil

15 CONFIDENTIAL MATTERS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the Local Government Regulations 2012:

15.1 First Budget Review

This matter is considered to be confidential under Section 254J - 3 (c) of the Local Government Regulations, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

15.2 Land for Royal Flying Doctor Temporary Accommodation Development

This matter is considered to be confidential under Section 254J - 3 (g) of the Local Government Regulations, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;.

16 CLOSURE