



Ordinary Council Meeting

AGENDA

Council Chambers, 95-101 Alfred St, Charleville

Friday 19 April 2024, 9:00am



Notice is hereby given that an Ordinary Council Meeting of the Shire of Murweh will be held in the Council Chambers, 95-101 Alfred St, Charleville on 19, April 2024 at 9:00am.

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1 OPENING PRAYER

2 APOLOGIES AND LEAVE OF ABSENCE

Apologies

Nil

Leave of Absence

Nil

Applications for Leave of Absence

3 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 14 March 2024

Special Council Meeting - 4 April 2024



Ordinary Council Meeting

MINUTES

Council Chambers, 95-101 Alfred St, Charleville

Thursday, 14 March 2024

9.00AM



Slashing on the Augathella – Morven Road



**MINUTES OF MURWEH SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, 95-101 ALFRED ST, CHARLEVILLE
ON THURSDAY, 14 MARCH 2024 AT 9.00AM**

PRESENT: Cr S Radnedge (Mayor), Cr R Eckel, Cr P Alexander, Cr M McKellar, Cr P Taylor

IN ATTENDANCE: R Ranson (Director Community & Health Services), J Nicholson (Director Economic Development & Tourism), T Ortiz (Contract Accountant), J Barton (Director Engineering Services), K Crosby (Director Corporate & Regulatory Services), B Scott (CEO)

1 OPENING PRAYER

Fr Peter Doohan delivered a prayer for the guidance of Council.

2 APOLOGIES AND LEAVE OF ABSENCE

Apologies

Nil

Leave of Absence

Nil

Applications for Leave of Absence

3 CONFIRMATION OF MINUTES

RESOLUTION 030/24

Moved: Cr R Eckel

Seconded: Cr M McKellar

That the minutes of the Ordinary Council Meeting held 15 February 2024 be taken as read, confirmed and signed as a correct record of proceedings.

CARRIED

4 BUSINESS ARISING FROM MINUTES

Nil

5 MAYORAL THANKS

The Mayor thanked the Councillors for their efforts and diligence over the last term of council.

6 NOTICE OF MOTION

Nil

7 CORRESPONDENCE FOR MEMBERS' INFORMATION

7.1 CORRESPONDENCE
Presented for the information of Councillors.

8 DECLARATION OF CONFLICTS OF INTEREST

9 UPDATE/CHANGE TO COUNCILLOR REGISTER OF INTEREST

10 CORPORATE & REGULATORY

10.1 SPONSORSHIP MEATANT DUST DEVILS MOTORBIKE CLUB
<p>RESOLUTION 031/24 Moved: Cr M McKellar Seconded: Cr P Alexander</p> <p>That Council provide in-kind sponsorship by providing a water truck to the Meatant Dust Devils Motorbike Club for its next motorbike gymkhana to be held Saturday 29 and Sunday 30 June 2024, on the provision that a current Council employee is to operate the machine and volunteer his/her time to drive and deliver water over the weekend for this event.</p> <p style="text-align: right;">.CARRIED</p>

10.2 REGULATORY SERVICES
<p>RESOLUTION 032/24 Moved: Cr R Eckel Seconded: Cr P Taylor</p> <p>That Council received and notes the Regulatory Services Report.</p> <p style="text-align: right;">CARRIED</p>

The meeting adjourned for a morning tea break at 10:28 AM.

The meeting resumed normal proceedings at 10:50 AM.

10.3 WORK HEALTH & SAFETY REPORT
<p>RESOLUTION 033/24 Moved: Cr P Alexander Seconded: Cr M McKellar</p> <p>That Council receives and notes the report from the Work Health & Safety Section.</p> <p style="text-align: right;">CARRIED</p>

10.4 H.R. REPORT**RESOLUTION 034/24**

Moved: Cr P Taylor
Seconded: Cr M McKellar

That Council receives and notes the Human Resources Report.

CARRIED**10.5 TOURISM REPORT****RESOLUTION 035/24**

Moved: Cr P Alexander
Seconded: Cr R Eckel

That Council receives and notes the Tourism Report.

CARRIED**10.6 FINANCIAL REPORT - ENDING FEBRUARY 2024****RESOLUTION 036/24**

Moved: Cr M McKellar
Seconded: Cr P Taylor

That Council receives the Finance Report for the period ending 29 February 2024 including;

1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding – budget V's actual
5. Road Works – budget V's actual
6. Capital Funding Detail
7. Rates Summary
8. Income Statement January 2024
9. Balance Sheet January 2024
10. Financial Statements Actual January 2024

CARRIED**10.7 OPERATIONAL PLAN 2023-2024 QUARTER TWO REPORT****RESOLUTION 037/24**

Moved: Cr P Alexander
Seconded: Cr R Eckel

That Council as per section 174 (3) of the *Local Government Regulation 2012*, receives and notes the second quarter review outcomes of the Operational Plan 2023-2024.

.CARRIED

11 ECONOMIC DEVELOPMENT

11.1 STREET NAMING BOLLON ROAD INDUSTRIAL ESTATE
<p>RESOLUTION 038/24</p> <p>Moved: Cr P Taylor Seconded: Cr R Eckel</p> <p>That Council requests that staff at the Cosmos Centre put forward potential street names for the Bollon Road Industrial Estate based on a celestial theme to be decided on by Council Resolution at a future Ordinary Council Meeting.</p> <p style="text-align: right;">CARRIED</p>

At 12:10 PM, Cr Peter (Red) Alexander left the meeting.

At 12:11 PM, Cr Peter (Red) Alexander returned to the meeting.

11.2 ECONOMIC DEVELOPMENT REPORT
<p>RESOLUTION 039/24</p> <p>Moved: Cr R Eckel Seconded: Cr P Taylor</p> <p>That Council receives and notes the Economic Development Report.</p> <p style="text-align: right;">CARRIED</p>

12 COMMUNITY & HEALTH SERVICES

12.1 REQUEST FOR SPONSORSHIP - WESLEY LELECA MEMORIAL FISHING COMPETITION
<p>RESOLUTION 040/24</p> <p>Moved: Cr R Eckel Seconded: Cr P Alexander</p> <p>That Council provides sponsorship to the value of \$500 and in-kind (portable toilets and slashing) for the Wesley Lecela Memorial Fishing Competition.</p> <p style="text-align: right;">CARRIED</p>

12.2 REQUEST FOR SPONSORSHIP - CHARLEVILLE SHOW QUICK SHEARS COMPETITION
<p>RESOLUTION 041/24</p> <p>Moved: Cr M McKellar Seconded: Cr P Alexander</p> <p>That Council accepts the offer to become a gold sponsor of the event at a cost of \$1000.</p> <p style="text-align: right;">CARRIED</p>

12.3 CONTINUED SUPPORT OF NAIDOC WEEK 2024 SCHOOL INITIATIVES
<p>RESOLUTION 042/24</p> <p>Moved: Cr P Taylor Seconded: Cr R Eckel</p> <p>That Council continue its support of NAIDOC Week School Initiatives 2024 by contributing \$450 towards printing and distribution costs for students within Murweh Shire.</p> <p style="text-align: right;">CARRIED</p>

12.4 COMMUNITY & HEALTH SERVICES REPORT
<p>RESOLUTION 043/24</p> <p>Moved: Cr P Taylor Seconded: Cr M McKellar</p> <p>That Council receives and notes the Community and Health Services Report.</p> <p style="text-align: right;">CARRIED</p>

12.5 REQUEST FOR SPONSORSHIP - CHARLEVILLE POLOCROSSE CLUB
<p>RESOLUTION 044/24</p> <p>Moved: Cr P Alexander Seconded: Cr M McKellar</p> <p>That Council provides sponsorship of \$500 in addition to agreed council assistance.</p> <p style="text-align: right;">.CARRIED</p>

12.6 LIBRARY MONTHLY REPORT
<p>RESOLUTION 045/24</p> <p>Moved: Cr P Taylor Seconded: Cr R Eckel</p> <p>That council receives and note the report from the library section.</p> <p style="text-align: right;">CARRIED</p>

13 ENGINEERING SERVICES

13.1 ENGINEERING REPORT
<p>RESOLUTION 046/24</p> <p>Moved: Cr M McKellar Seconded: Cr R Eckel</p> <p>That Council receives and notes the Engineering Services Report.</p> <p style="text-align: right;">.CARRIED</p>

14 CORRESPONDENCE FOR CONSIDERATION

Nil

15 CONFIDENTIAL MATTERS

<p>RESOLUTION 047/24 Moved: Cr P Alexander Seconded: Cr M McKellar That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the Local Government Regulations 2012: 15.1 Proposed Budget Parameters and Timetable 2024-2025 This matter is considered to be confidential under Section 254J - 3 (c) of the Local Government Regulations, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government’s budget.</p> <p style="text-align: right;">CARRIED</p>
<p>RESOLUTION 049/24 Moved: Cr R Eckel Seconded: Cr P Taylor That Council moves out of Closed Council into Open Council.</p> <p style="text-align: right;">CARRIED</p>
<p>15.1 PROPOSED BUDGET PARAMETERS AND TIMETABLE 2024-2025</p>
<p>RESOLUTION 048/24 Moved: Cr P Alexander Seconded: Cr M McKellar That Council endorse the proposed budget parameters and timetable 2024-25.</p> <p style="text-align: right;">CARRIED</p>

16 CLOSURE

There being no further business the Mayor declared the meeting closed at 1:55PM.



SHIRE OF MURWEH

MORVEN - CHARLEVILLE - AUGATHELLA

Post Election Meeting

MINUTES

Council Chambers, 95-101 Alfred St, Charleville

Thursday, 4 April 2024

9:00AM



**MINUTES OF MURWEH SHIRE COUNCIL
POST ELECTION MEETING
HELD AT THE COUNCIL CHAMBERS, 95-101 ALFRED ST, CHARLEVILLE
ON THURSDAY, 4 APRIL 2024 AT 9:00AM**

PRESENT: Cr S Radnedge (Mayor), Cr R Eckel, Cr P Alexander , Cr M Ebsworth, Cr T Sommerfield

IN ATTENDANCE: B Scott (CEO), R Ranson (Director Community & Health Services), J Nicholson (Director Economic Development), C Alexander (Contract Accountant), K Crosby (Manager, Regulatory Services), T Kerr (Human Resources Manager).

1 OPENING PRAYER

Mr Justin Cronk delivered the prayer for the guidance of Council.

2 APOLOGIES AND LEAVE OF ABSENCE

Apologies

Nil

Leave of Absence

Nil

Applications for Leave of Absence

Nil

3 DECLARATION OF CONFLICTS OF INTEREST

Nil

4 UPDATE/CHANGE TO COUNCILLOR REGISTER OF INTEREST

To be completed and published.

5 CORPORATE & REGULATORY

5.1 DECLARATION OF OFFICE
<p>Under Section 269(3) of the Local Government Act 2009, the Chief Executive Officer is authorised to take the declaration of office of returning Councillors and newly elected Councillors.</p> <p>For operational efficiency the Mayor, Cr Shaun Radnedge made his Declaration of Office on 26 March 2024</p> <p>Councillor Robert Eckel made his Declaration of Office on 4 April 2024</p> <p>Councillor Michelle Ebsworth made her Declaration of Office on 4 April 2024</p> <p>Councillor Peter Alexander made his Declaration of Office on 4 April 2024</p> <p>Councillor Teri Sommerfield made her Declaration of Office on 4 April 2024</p>

On the conclusion of the Declaration of Office the Mayor welcomed Councillors to Chambers and acknowledged all former Mayors and Councillors.

5.2 ELECTION OF DEPUTY MAYOR

RESOLUTION 050/24

Two nominations were received for Deputy Mayor;

Cr Ebsworth, seconded Cr Sommerfield and

Cr Alexander, seconded Cr Eckel.

Moved: Cr R Eckel

Seconded: Cr S Radnedge

That Council appoints Cr Peter Alexander as Deputy Mayor who has been nominated and elected (3-2 votes) by his fellow councillors.

CARRIED

5.3 SETTING DAY AND TIME AND PLACE OF COUNCIL MEETINGS

RESOLUTION 051/24

Moved: Cr R Eckel

Seconded: Cr P Alexander

- 1 Council nominates that Council Meetings are to be held at 9:00am on the third Wednesday of each month.
- 2 That Council nominates the Murweh Shire Council Chambers located at 95-101 Alfred St Charleville as its meeting place.
3. Briefing Session is first Wednesday of each month commencing at 12noon for 1pm start.

CARRIED

RESOLUTION 052/24

Moved: Cr P Alexander

Seconded: Cr T Sommerfield

That due to previous commitments of the Mayor, the first general meeting of the Murweh Shire Council Friday is 19 April 2024, commencing at 9.00am.

CARRIED

5.4 APPOINTMENT OF CHAIR OF LOCAL DISASTER MANAGEMENT GROUP

RESOLUTION 053/24

Moved: Cr M Ebsworth

Seconded: Cr P Alexander

1. That Council appoints the Mayor, Councillor Shaun Radnedge to the role of Chair of the Murweh Shire Local Disaster Management group (LDMG).
2. Council Appoints the Deputy Mayor Councillor Peter Alexander to the role of Deputy Chair of the Local Disaster Management Group (LDMG)

CARRIED

5.5 COUNCILLOR REPRESENTATIVES ON COMMITTEES

RESOLUTION 054/24

Moved: Cr R Eckel

Seconded: Cr P Alexander

That Council appoints;

- Cr Peter Alexander and Cr Michelle Ebsworth to the Southwest Hospital and Health Service (SWHHS) Community Advisory Network (CAN)
- Cr Peter Alexander and Cr Robert Eckel to the Queensland Corrective Services (QCS) WORK Scheme
- Cr Robert Eckel and Cr Teri Sommerfield to the MWDAC (Murweh Wild Dog Advisory Committee)
- Cr Teri Sommerfield and Cr Michelle Ebsworth to the Regional Arts Development Fund (RADF)
- Cr Shaun Radnedge to the South West Queensland Regional Organisation of Councils (SWQROC)
- Cr Michelle Ebsworth and Cr Teri Sommerfield to the Australia Day Committee
- Cr Robert Eckel to the Advisory Plant Committee

CARRIED

5.6 COUNCILLOR REMUNERATION, REIMBURSEMENT AND PROVISION OF FACILITIES POLICY

RESOLUTION 055/24

Moved: Cr M Ebsworth

Seconded: Cr T Sommerfield

That Council adopt the Councillor Remuneration, Reimbursement and Provision of Facilities Policy as presented.

CARRIED

5.7 ACCEPTABLE REQUEST GUIDELINES POLICY

RESOLUTION 056/24

Moved: Cr R Eckel

Seconded: Cr T Sommerfield

That Council adopt the Acceptable Request Guidelines Policy as presented.

CARRIED

5.8 REGISTER OF PECUNIARY INTERESTS

That Councillors note the requirement to provide the chief executive officer (CEO) a copy of their and their Related Parties Register of Interests within 30 days of the start of their term of councillor.

5.9 COUNCILLOR REMUNERATION

Councillors noted the Local Government Remuneration Commission Annual Report 2022-23.

5.10 COUNCILLOR TRAINING

Noted.

5.11 ELECTION RETURNS

Noted.

5.12 COUNCILLOR CODE OF CONDUCT

Noted.

The meeting adjourned for a morning tea break at 10:16 AM.

The meeting resumed normal proceedings at 10:45 AM.

5.13 LOCAL GOVERNMENT STAFF PRESENTATIONS

Council received presentations from Murweh Shire staff leadership team;

- Accountant: Mrs Claire Alexander

- Director of Corporate Services: Mr Justin Kronk
- Director of Community and Health Services: Mr Richard Ranson
- Manager of Regulatory Services: Mrs Kay Crosby
- Director of Economic Development: Mr John Nicholson
- Human Resources Manager: Mrs Trudy Kerr

6 CLOSURE

There being no further business the Mayor declared the meeting closed at 11:33.

4 BUSINESS ARISING FROM MINUTES

5 MAYORAL MINUTE

Nil

6 NOTICE OF MOTION

Nil

7 CORRESPONDENCE FOR MEMBERS’ INFORMATION

7.1 COUNCIL MEETING DATES - 2024

Author: CEO Assistant/RADF Liaison

Authoriser: CEO

BACKGROUND

Council has set the meeting days as the third Wednesday of each month.

The list below are the dates for the remainder of 2024 which have been posted as required to our website.

May	June	July	August	September	October	November	December
Wed 15-May 9:00am	Wed 19-Jun 9.00am	Wed 17-Jul 9.00am	Wed 21-Aug 9.00am	Wed 18-Sep 9.00am	Wed 16-Oct 9.00am	Wed 20-Nov 9.00am	Wed 18-Dec 9.00am

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

Nil

7.2 CORRESPONDENCE RECEIVED MARCH

Author: CEO Assistant/RADF Liaison
Authoriser: CEO

BACKGROUND

Correspondence received for the information of Councillors.

LINK TO CORPORATE PLAN

1.2.1 Council has in place effective whole of community communication and engagement strategies

ATTACHMENTS

1. **SES Funding**
2. **Letter - Native Title Determination**
3. **QN2024_002 Copy of Public Notice**
4. **MIFF - Murweh Shire Council 0857**
5. **Letter of Appreciation - Channel Country Ladies Day 2023**
6. **Media_and_Communications_Masterclass**
7. **NEW COUNCILLOR PROGRAM 2024**
8. **V10 Activation Summary South Queensland Severe storms and rainfall, 24 December 2023 - 3 January 2024**
9. **Thank You email**
10. **Qld Govt. Accessible Events**



**Minister for Fire and Disaster Recovery and
Minister for Corrective Services**

1 William St
Brisbane Qld 4000
PO Box 15195 City East
Queensland 4001 Australia
Email fdrc@ministerial.qld.gov.au
ABN 65 959 415 158

Ref No: 03089-2023

4 April 2024

Councillor Shaun Radnedge
Mayor
Murweh Shire Council
shaun_radnedge@murweh.qld.gov.au

Dear Mayor

Let me begin by extending my congratulations on your re-appointment as Mayor as a result of the recent local government election.

On behalf of the Queensland Government, I am pleased to advise of a one-off exceptional payment of \$38,906.44 being provided to assist Murweh Shire Council with costs associated with the operation of active State Emergency Service (SES) groups during the 2023–24 financial year.

As the Minister responsible for Fire and Disaster Recovery, I am aware of the extensive and important work council does to support SES groups to enable them to protect communities.

In October 2022, the Queensland Government announced a significant uplift for the SES, increasing the annual baseline budget to approximately \$60 million in the coming years. This exceptional payment signifies a continued commitment from the government to the future partnership between local governments and SES.

I encourage you to discuss the opportunities this one-off funding will provide for your local SES volunteers by engaging directly with your SES Local Controller.

The SES Volunteer Support Unit will provide further correspondence advising of the payment transfer. In the meantime, should you require further information about the payment, please contact the SES Volunteer Support Unit on (07) 3635 3854.

Yours sincerely

A stylized signature of Nikki Boyd, written in a cursive font with a decorative border.

The Honourable Nikki Boyd MP
**Minister for Fire and Disaster Recovery and
Minister for Corrective Services**



Reference: QN2024/002

3 April 2024

Mr Bruce Scott OAM
Chief Executive Officer
Murweh Shire Council
95-101 Alfred Street
Charleville QLD 4470

By email: mail@murweh.qld.gov.au

Dear Mr Scott

QUD74/2024 Raymond Gregory & Betty Jenette Taylor v State Minister for The State of Queensland (QN2024/002)

On 12 February 2024, the above native title determination application was filed in the Federal Court of Australia (the Federal Court).

This application is a non-claimant application, which means that the applicant is seeking a determination that native title does not exist in the area covered by the application.

The *Native Title Act 1993* (Cth) (the Act) requires the Federal Court to give the application to the Native Title Registrar, who is then required to notify certain people and organisations of the details of the application. Under s 66(3)(a) of the Act, those people and organisations include:

- any proprietary interest holders in the area covered by the application;
- any registered native title claimants and registered native title bodies corporate in the area covered by the application;
- any relevant representative Aboriginal and Torres Strait Islander bodies;
- the Commonwealth Minister;
- any relevant local government authorities; and
- any person whose interests may be affected by a determination in relation to the application.

Murweh Shire Council has been identified as a local government authority in the area covered by the above application.

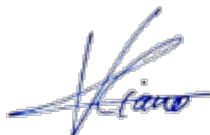
A copy of the public notice is enclosed to provide you with the details of the application. The notice states that there can be only one determination of native title for a particular area. If a person with native title rights and interests does not become a party to the application, there may be no other opportunity for the Federal Court, in making its determination, to take into account those native title rights and interests in relation to the area concerned. The notice also states that unless there is a native title claimant application made over the relevant area by the end of the notice period, the area may be subject to protection under s 24FA of the Act and future acts may be done which extinguish or otherwise affect native title.

The Act requires that the application be notified for a period of three months. The notification day for this application is **24 April 2024**.

If you wish to become a respondent party to this application, you must file a Form 5 (Notice of Intention to become a Party) with the Federal Court **on or before 23 July 2024**, being three months from the notification day. After this date, you will need to seek leave from the Federal Court to become a party. For information regarding how to file a Form 5, please visit the Federal Court's website www.fedcourt.gov.au or call 1300 720 980.

The National Native Title Tribunal cannot provide legal advice, however should you require further information about native title please email claimsassistance@nntt.gov.au or visit our website www.nntt.gov.au.

Yours faithfully



Vasile Tiano
Senior Officer – Legal and Compliance Team

Telephone (02) 8067 2158
Email vasile.tiano@nntt.gov.au

Encl. Copy of Public Notice

Notice of a non-claimant application for determination of native title in Queensland

Notification day: 24 April 2024



National Native Title Tribunal

A 'non-claimant' application has been made to the Federal Court of Australia (Federal Court) seeking a determination that native title does not exist in the area described below. The Applicant has a non-native title interest in the area, which is set out in their application and summarised below.

Under the *Native Title Act 1993* (Cth), there can be only one determination of native title for an area. Unless there is a relevant native title claim, as defined in section 24FE, over the area described below on or before **23 July 2024**, the area may be subject to protection under section 24FA and **acts may be done which extinguish or otherwise affect native title**.

A person who claims to hold native title rights and interests in this area may wish to file a native title claimant application or become a party to this non-claimant application. These may be the only opportunities to have those rights and interests taken into account in the Federal Court's determination. Any other person may also wish to become a party.

If you want to become a party to this application, you must file a Form 5 (Notice of Intention to become a Party) with the Federal Court, **on or before 23 July 2024**. Further information regarding how to file a Form 5 is available from www.fedcourt.gov.au. After **23 July 2024**, you will need to seek leave from the Federal Court to become a party.



Applicant's name: Raymond Gregory & Betty Jenette Taylor
Federal Court File No: QUD74/2024
Non-native title interest: The Applicants are the holders of State leasehold land Lot 1357 on Crown Plan PH1674, being Rolling Term Lease PH10/1357, Title Reference 17664195
Order sought by Applicant: The applicant seeks a determination that native title does not exist in relation to the land in the State of Queensland comprised in and known as Lot 1357, Crown Plan PH1674, title reference 17664195
Description: The application area covers about 322 sq km over Lot 1357 on Crown Plan PH1674 and is located about 75 km south west of Charleville
Relevant LGA: Murweh Shire Council

For assistance and further information about this application, call Vasile Tiano on 02 8067 2158 or visit www.nntt.gov.au.

Please quote: CTS 03867/24
Project: AP2.0_-_INFRA-MIIF-2023-0857



26 March 2024

Department of
Tourism and Sport

Mr Bruce Scott
Interim Chief Executive Officer
Murweh Shire Council
95 -101 Alfred Street
CHARLEVILLE QLD 4470

ceo@murweh.qld.gov.au

Dear Mr Scott

Thank you for submitting an application under the Minor Infrastructure and Inclusive Facilities Fund (MIIF) that closed on 16 November 2023.

The MIIF supports sport and active recreation organisations and local governments throughout Queensland with funding for projects that enhance community participation opportunities through the provision of spaces that enable quality, accessible, inclusive, safe and more efficient activity.

Under the \$45 million MIIF, 171 projects across the state have been approved funding.

I am pleased to advise that Murweh Shire Council has been approved \$520,000 under the Minor Infrastructure and Inclusive Facilities Fund to construct amenities to support multi-sport at Charleville.

Congratulations! The next step for your organisation before project commencement, is to enter into a legal agreement with the Department of Tourism and Sport (DTS) and to discuss the project with your contact at the South West Sport and Recreation regional office.

The conditions of your organisation's funding are set out in the enclosed Grant Agreement, comprising of the Project Schedule and the Sport and Recreation Infrastructure Terms and Conditions Version C. Please read the Grant Agreement carefully as it contains the specific terms and conditions associated with this funding approval.

To assist your organisation to understand the funding conditions and requirements, a DTS representative from the South West Sport and Recreation regional office will undertake an inception meeting, please contact them to make a time to meet virtually or onsite.

The Grant Agreement must be signed and witnessed by the relevant personnel and then, either

- scanned and emailed to SportRecSouthWest@dtis.qld.gov.au, or
- provided to your local contact at the inception meeting.

The signed Grant Agreement is requested to be returned prior to 31 May 2024, so it can be executed by the Department and a copy can be returned for your records.

As a reminder please note that:

- The program timetable for this round of approved projects is 12 March 2024 to 30 November 2025, and
- Approved projects cannot commence until a grant agreement has been executed.

Level 6, 140 Creek Street
BRISBANE QLD 4000
PO Box 15478
CITY EAST QLD 4002

Telephone +61 7 3338 9208
Website www.dts.qld.gov.au
ABN 49 536 543 548

2.

To arrange the inception meeting and should you require any further information, please contact South West, Sport and Recreation, DTS via email at SportRecSouthWest@dtis.qld.gov.au.

The Queensland Government thanks you for your commitment to providing sport and recreation opportunities for your local community. I wish you every success with your approved project.

Yours sincerely

A handwritten signature in black ink, appearing to read 'ASly', with a stylized flourish at the end.

Mr Andrew Sly
Deputy Director-General
Sport and Recreation

Encl: Grant Agreement

CC: South West SR Regional Office



Channel Country Ladies Day 10th Anniversary Sponsorship Report (2023)

2023 saw Channel Country Ladies Day celebrating its 10th anniversary event. Hosted at Bedourie, the weekend once again brought together women from across the region for a valuable weekend of empowerment, networking, and creativity.

Held from 20–22 October 2023, our event featured an array of engaging activities including the ever-popular creative workshops, inspirational keynote speakers, various market stalls, and let's not forget the comedic and musical entertainment. Attendees had the opportunity to participate in sessions covering a wide range of topics, from personal development to business growth. The event served as a platform for women to connect, learn, and be inspired, while also supporting local businesses and artisans.

The objectives of securing sponsorships for the 2023 Channel Country Ladies Day were aligned with the event's mission and its milestone anniversary:

1. **Financial Support:** To secure funding necessary to cover event expenses such as venue rental, catering, marketing, and speaker fees, ensuring the success of the 10th anniversary celebration.
2. **Enhanced Brand Exposure:** To offer sponsors heightened visibility and exposure to the event's diverse audience, underscoring their support for women's empowerment initiatives in the Channel Country region.
3. **Community Engagement:** To deepen relationships with local businesses and organizations, showcasing their commitment to fostering the growth and wellbeing of women in the community.

Sponsorship Packages: A range of sponsorship packages were made available to businesses and organizations seeking to support our 10th anniversary event. These packages provided sponsors with opportunities for increased exposure incorporating the following benefits:

1. **Platinum Sponsorship:** Exclusive branding opportunities, prominent logo placement in event promotional materials, speaking engagements, and VIP privileges.
2. **Gold Sponsorship:** Logo placement on event signage and marketing materials, recognition during the event, and complimentary tickets for company representatives.
3. **Silver Sponsorship:** Acknowledgment on event collateral, verbal recognition during the program, and social media mentions.
4. **In-Kind Sponsorship:** Contribution of goods or services in exchange for recognition and promotional opportunities



The 2023 Channel Country Ladies Day successfully garnered sponsorship support from a diverse array of businesses and organizations. Key outcomes of the sponsorship activities include:

1. **Financial Support:** Sponsorship contributions played a pivotal role in financing the 10th anniversary celebration, ensuring the event's smooth operation and success.
2. **Heightened Brand Exposure:** Sponsors received significant visibility and exposure through various channels, including event signage, promotional materials, social media platforms, and verbal acknowledgments throughout the event.
3. **Community Engagement:** Sponsors actively engaged with attendees through promotional activities, product demonstrations, and networking opportunities, further strengthening their understanding of the needs the women who live in our remote communities.

As always, sponsorship support of Ladies Day is instrumental in the weekend's resounding success. Such valuable support enabled the event to fulfill its mission of empowering women and celebrating their achievements. As our event continues to grow and evolve, ongoing collaboration with sponsors will undoubtedly remain essential to the success of our wonderful weekend and the positive impacts it has on the women who live within the Channel Country and beyond.

On behalf of the committee and the ladies of the Channel Country, we thank you for your generosity and unwavering support. We recognise that without you, this event would not be possible.

Kind Regards,

Mandy Travers & the CCLD Committee



CERTIFICATE

OF APPRECIATION

This certificate is proudly presented to

Murweh Shire Council

Thank you for your sponsorship of Channel Country Ladies Day
2023.





Media and Communications Masterclass

Increase and improve your media presence, presentation skills and interviewing techniques

About the Workshop

Participants in this engaging workshop will gain increased confidence in working with the media, communicating assertive messages, and increasing their public speaking abilities as well as their social media presence and engagement. Participants will gain improved professional presentation skills to feel confident in their future media interactions.

Workshop Topics

Participants receive personal interviewing techniques, and the workshop can be customised from a number of short course topics:

- What makes a good story
- Message creation
- Media angry customers
- How to manage a tricky interview and the importance of “bridging” statements
- How to ensure you get your message across
- Practical on-camera interviews
- How to present yourself, and overcoming nerves using phone video capabilities
- Where to film, lighting, sound and background
- Tips on how to overcome a fear of public speaking
- Managing nerves and finding resonant tone with breathing exercises
- How to engage with the audience

Course Topics (continued)

- Using video for social media
- Recording a two minute takeaway message
- Tips on recording for social media
- Creating a powerful message and mindset.

Course Details

Delivery: Inhouse and Virtual
 Time: 1 day
 Class Size: 15 max
 Cost: On request

About the Trainer

Broadcast journalist Kim Skubris presents this engaging and interactive workshop. With over 25 years of local and international broadcasting expertise, Kim brings a wealth of media knowledge and experience to her professional, fun, informative and challenging workshops to help participants gain increased confidence in telling “their story”.



Kim's mantra is that she “leads from the heart” in everything she does to bring value to each participant and organisation she engages with.

Our standard structure for this course is 1 day but can be customised to suit.
 Our program can be delivered in any metropolitan or regional area of Queensland.



wearepeak.com.au

training@wearepeak.com.au

(07) 3000 2148



NEW COUNCILLOR PROGRAM 2024

The effective functioning of local government is fundamental to communities.

Synopsis

In Queensland, the effective functioning of local government is fundamental to the well-being of communities.

The role of councillors in shaping policies, making decisions, and representing the interests of their constituents is pivotal to the success of local governance. Recognising the significance of this responsibility, the implementation of comprehensive training programs for new councillors becomes imperative.

Peak's New Councillor Program provides important foundation skills for equipping current or new elected representatives with the necessary knowledge, skills, and insights to navigate the complexities of local government.

By providing tailored education and fostering a deep understanding of local issues, our program not only empowers councillors to fulfill their duties effectively but also contribute to the overall enhancement of governance and community development in Queensland.

Course Details

- Delivery: Inhouse or virtual
- Duration: 2 days or 2.5 days with Option 3
- Class size: Max 15
- Pricing: On Request

The Program

Day 1 | Elected Members
Understanding Local Government from a Councillor's perspective

- Councillor Roles and Responsibilities
- Legal and Ethical Obligations.

Day 2 | Elected Members

- Code of Conduct for Councillors
- Governing Councils
- Effective Decision-Making including meeting procedures and Standing Orders.

OPTIONAL:

Day 3 | Council Officers (Half-Day Program)

- Provide an overview and understanding of how council officers can interact with Councillors
- Councillors' obligations from a staff perspective.

About the Trainer



Donna Neilson brings three decades of working in Local Government to Peak. With a background in law and many years as a councillor, she has an in-depth knowledge of the

legislation and workings of councils.

As a former executive of numerous Boards, Donna has a wealth of experience in governance and uses a down to earth approach to help students understand their responsibilities.





Disaster Recovery Funding Arrangements event
South Queensland Severe Storms and Rainfall, 24 December 2023 – 3 January 2024 (V10)



The Disaster Recovery Funding Arrangements (DRFA) is a jointly funded program between the Australian Government and state and territory (state) governments, through which the Australian Government provides financial assistance to support state governments with disaster recovery costs.

In response to the disaster, assistance has been activated for the area formally defined as: *“Communities within South Queensland affected by a series of severe storms, dangerous winds and intense rainfall from the 24th December 2023 to 3rd January 2024”*

DRFA assistance measures (activated by the Queensland Government)

- Counter Disaster Operations
- Essential Services Safety Reconnection Scheme
- Personal Hardship Assistance Scheme
- Reconstruction of Essential Public Assets
- Disaster Assistance (Primary Producer) Loans
- Disaster Assistance (Essential Working Capital) Loans Scheme for Primary Producers
- Freight Subsidies for Primary Producers
- Disaster Assistance (Small Business) Loans
- Disaster Assistance (Essential Working Capital) Loans Scheme for Small Business
- Disaster Assistance (Not-For-Profit Organisations) Loans
- Disaster Assistance (Essential Working Capital) Loans Scheme for Not-For-Profit organisations

DRFA exceptional assistance measures (jointly activated by the Queensland and Australian Governments)

Please refer to Category D Exceptional assistance measures table.

Version 10
 Current as at 05 April 2024

Further information:
 Ph: 1800 110 841
 Email: info@qra.qld.gov.au
 Website: www.qra.qld.gov.au



Local Government Area	Counter Disaster Operations	Essential Services Safety Reconnection Scheme	Personal Hardship Assistance Scheme	Reconstruction of Essential Public Assets	Disaster Assistance Loans			Disaster Assistance (Essential Working Capital) Loans Scheme			Freight Subsidies for Primary Producers	Extraordinary Disaster Assistance Recovery Grants		
					Primary Producer	Small Business	Not-for-profit orgs	Primary Producer	Small Business	Not-for-profit orgs		Primary Producer	Small Business	Not-for-profit orgs
Banana Shire Council	19/01/2024			19/01/2024										
Brisbane City Council	08/01/24													
City of the Gold Coast	27/12/23	27/12/23	27/12/23	27/12/23	30/12/23	30/12/23	30/12/23	30/12/23	30/12/23	30/12/23	30/12/23	09/01/24	09/01/24	09/01/24
Logan City Council	28/12/23	27/12/23 ¹	27/12/23 ¹	30/12/23	30/12/23	30/12/23	30/12/23	30/12/23	30/12/23	30/12/23	30/12/23	09/01/24	09/01/24	09/01/24
Murweh Shire Council	08/01/24			05/04/2024										
Redland City Council	08/01/24													
Scenic Rim Regional Council	28/12/23	27/12/23 ¹	27/12/23 ¹	28/12/23	30/12/23	30/12/23	30/12/23	30/12/23	30/12/23	30/12/23	30/12/23	09/01/24	09/01/24	09/01/24

¹ The PHAS and ESSRS is limited to specified areas – refer to <https://www.qld.gov.au/community/disasters-emergencies>

For Essential Services Safety and Reconnection and Personal Hardship Assistance Scheme application process and eligibility, refer to <https://www.qld.gov.au/community/disasters-emergencies>



Exceptional Assistance Measures:

DRFA Category	Package Type	Assistance Measure
D	Clean Up Program	Direct funding to specified Local Governments and State Agencies to undertake assessments and conduct extraordinary clean-up activities.
D	Extraordinary Disaster Assistance Grants	Category D grants for not-for-profit organisations and small businesses of up to \$50,000.
D	Extraordinary Disaster Assistance Grants	Category D grants for primary producers of up to \$75,000.
D	Local Recovery and Resilience Grants	Category D grants for severely impacted local governments.
D	Recovery Project Managers	Category D funding to specified Local Governments to engage project managers and other skilled workers to design, coordinate and manage extraordinary recovery efforts.

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DRFA ASSISTANCE MEASURES ACTIVATED

Personal Hardship Assistance Scheme

To alleviate personal hardship and distress.

- **Emergency Hardship Assistance Grant** – provides assistance as a contribution to support people directly impacted by an eligible disaster to meet their immediate essential needs for food, clothing, medical supplies or temporary accommodation.
- **Essential Services Hardship Assistance** – provides assistance for people directly impacted by an eligible disaster to meet their immediate needs where they have experienced the loss of one or more essential services for more than five days.
- **Essential Household Contents Grant** – provides a contribution towards replacing or repairing essential household contents, such as beds, linen and whitegoods that have been lost or damaged by an eligible disaster.
- **Structural Assistance Grant** – provides a contribution towards repairs or replacement of a dwelling damaged by an eligible disaster, to return it to a safe, habitable and secure condition.

Essential Services Safety and Reconnection Scheme

To assist residents with the inspection and reconnection of essential services that have been damaged by an eligible disaster. The scheme provides financial assistance to individuals and families as a contribution towards safety inspections of and repairs to residential essential services (i.e. electricity, gas, water and sewerage) damaged by an eligible disaster.

Contact Department of Treaty, Aboriginal and Torres Strait Island Partnerships, Communities and the Arts on 1800 173 349 or <https://www.dsdsatsip.qld.gov.au/>

Assistance for state and local governments:

Counter Disaster Operations

To assist local governments and state agencies to undertake activities that alleviate personal hardship and distress, address the immediate needs of individuals and protect the general public, immediately prior to, during or immediately after an eligible disaster.

Contact Queensland Reconstruction Authority on 1800 110 841 or www.qra.qld.gov.au

Reconstruction of Essential Public Assets (including Emergency Works and Immediate Reconstruction Works)

- **Emergency Works**
To assist local and state governments to undertake urgent activities necessary following an eligible disaster to temporarily restore an eligible essential public asset to enable it to operate/be operated at an acceptable level of efficiency to support the immediate recovery of a community.
- **Immediate Reconstruction Works**
To assist local and state governments to immediately and permanently reconstruct damaged essential public assets to pre-disaster function immediately after the eligible disaster.
- **Reconstruction of Essential Public Assets:**

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Website: www.qra.qld.gov.au



To assist local and state governments to reconstruct damaged essential public assets to pre-disaster function.

Contact Queensland Reconstruction Authority on 1800 110 841 or www.qra.qld.gov.au

Assistance for primary producers:

Disaster Assistance (Primary Producer) Loans

Concessional interest rate loans to assist primary producers whose assets have been significantly damaged by an eligible disaster, to recover and return to viable operations.

Disaster Assistance (Essential Working Capital) Loans Scheme for Primary Producer

Concessional interest rate loans to primary producers who have suffered a significant loss of income as a result of an eligible disaster by providing the essential working capital required to continue business operations.

Contact Queensland Rural and Industry Development Authority on 1800 623 946 or www.qrida.qld.gov.au

Extraordinary disaster assistance grants – Primary producers

Grants for primary producers who have suffered direct damage caused by an eligible disaster. Grants are aimed at covering the cost of clean-up and reinstatement, but not at providing compensation for losses

Contact Queensland Rural and Industry Development Authority on 1800 623 946 or www.qrida.qld.gov.au

Freight Subsidies for Primary Producers

To assist primary producers impacted by an eligible disaster with the transport of livestock, fodder or water for livestock, building, fencing equipment or machinery to the primary producer's home property.

Contact Department of Agriculture and Fisheries on 13 25 23 or www.daf.qld.gov.au

Assistance for small businesses:

Disaster Assistance (Small Business) Loans

Concessional interest rate loans to assist small business whose assets have been significantly damaged by an eligible disaster, to recover and return to viable operations.

Disaster Assistance (Essential Working Capital) Loans Scheme for Small Business

Concessional interest rate loans to small business who have suffered a significant loss of income as a result of an eligible disaster by providing the essential working capital required to continue business operations.

Contact Queensland Rural and Industry Development Authority on 1800 623 946 or www.qrida.qld.gov.au

Extraordinary disaster assistance grants – Small Business

Grants for small business who have suffered direct damage caused by an eligible disaster. Grants are aimed at covering the cost of clean-up and reinstatement, but not at providing compensation for losses.

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Current as at 05 April 2024

Further information:
Ph: 1800 110 841
Email: info@qra.qld.gov.au
Website: www.qra.qld.gov.au



Contact Queensland Rural and Industry Development Authority on 1800 623 946 or www.qrida.qld.gov.au

Assistance for not-for-profit organisations:

Disaster Assistance (Not-for-Profit Organisation) Loans

Concessional interest rate loans to assist not-for-profit organisations whose assets have been significantly damaged by an eligible disaster, to repair or replace the damaged assets.

Disaster Assistance (Essential Working Capital) Loans Scheme for Not-for-Profit Organisation

Concessional interest rate loans to assist not-for-profit organisations that have suffered a significant loss of income as a consequence of an eligible disaster, by providing a concessional loan for essential working capital required to continue operations.

Contact Queensland Rural and Industry Development Authority on 1800 623 946 or www.qrida.qld.gov.au

Extraordinary disaster assistance grants – Not-for-profit Organisations

Grants for not-for-profit organisations who have suffered direct damage caused by an eligible Disaster.

Contact Queensland Rural and Industry Development Authority on 1800 623 946 or www.qrida.qld.gov.au

Extraordinary Assistance available:

Clean Up Program

Direct funding to specified Local Governments and State Agencies to undertake assessments and conduct extraordinary clean-up activities.

Extraordinary Disaster Assistance Grants

Category D grants for not-for-profit organisations and small businesses of up to \$50,000 and for primary producers of up to \$75,000.

Local Recovery and Resilience Grants

Category D grants for severely impacted local governments.

Recovery Project Managers

Category D funding to specified Local Governments to engage project managers and other skilled workers to design, coordinate and manage extraordinary recovery efforts.

Bruce Scott

From: Dan & Katrina McDonald <wyrapa@protonmail.com>
Sent: Friday, 5 April 2024 2:54 PM
To: Bruce Scott
Subject: RE: Attention: Bruce Scott

Good Afternoon Bruce

I write to express my appreciation for the efforts of Council in addressing the issues I previously raised with you regarding the condition of Adavale Rd.

The overall condition of the unsealed section is now better than it has been for at least 20 years.

The attention to removing the trees at both Middle Creek and Oak Swamp to allow better vision of oncoming traffic has now made the road much safer for all residents and road users.

The attention to trimming and removing the overhanging trees that were a danger to heavy vehicles has also made the road safer and removed the incidents of damage that these trees were causing to both heavy vehicles and the loads they carry.

For all the above, myself and many other residents are so very grateful and I would like to extend our thanks to each and every member of staff that played a role in addressing these issues.

Please pass on our sincere thanks to all involved.

Kind regards

Dan McDonald

Thank you so much
for your kind
donation towards
Quick Shears.

Charleville & SW Qld
Show Society Inc.



Department of the Premier and Cabinet

1 William Street Brisbane
PO Box 15185, City East
Queensland 4002 Australia
Telephone 13 QGOV (13 74 68)
Website www.premiers.qld.gov.au
ABN 65 959 415 158

For reply please quote: E&E/TB – TF/23/11623 – DOC/23/216202

Mr Bruce Scott
Chief Executive Officer
Murweh Shire Council

Dear Mr Scott

I am pleased to share that the Department of the Premier and Cabinet has launched the Queensland Government Accessible Events Guide (the Guide).

A successful, accessible and inclusive event is one where all attendees have an opportunity to access and experience every aspect of the event and leave with a sense of enjoyment, togetherness and satisfaction.

With almost one million Queenslanders living with disability, state and local Government officers have the opportunity to host best-practise accessible and inclusive events across the State.

The comprehensive Guide will assist state and local government event and project managers to deliver above-industry-standard events that are inclusive and accessible for all attendees.

A Queensland Government Accessible Events Checklist (the Checklist) has also been developed based on content included in the Guide, which can be used for both in-person and online events.

I encourage you to share information about the Guide with your stakeholders, particularly your communication, engagement and/or events teams, and anyone responsible for delivering meetings and events, to ensure Queensland leads the way with delivery of accessible events.

More information about delivering accessible events and to view the Guide and checklist, can be found [online](#).

Should you require any further information, please contact me or Ms Tabitha Butcher, Events and Engagement, Department of the Premier and Cabinet, by email at eventsandengagement@premiers.qld.gov.au or on telephone (07) 3003 9200.

Thank you for your continued efforts in ensuring the delivery of best practice events, which are accessible and inclusive.

Yours sincerely

A handwritten signature in black ink, appearing to read "Mike Kaiser".

Mike Kaiser
Director-General

8 DECLARATION OF CONFLICTS OF INTEREST

9 UPDATE/CHANGE TO COUNCILLOR REGISTER OF INTEREST

10 OFFICE OF CHIEF EXECUTIVE

Nil

11 CORPORATE & REGULATORY

11.1 PURCHASE OF LAND - 53 NORTH ROAD MORVEN

Author: Manager Regulatory Services

Authoriser: CEO

RECOMMENDATION

Under Section 235(f) of the Local Government Regulation, Council enter into a contract of sale with the Queensland Government Accommodation Office, Public Works Division, Department of Public Works for the purchase of land located at 53 North Road Morven, for the desk top valuation price of \$16,500.00.

BACKGROUND

Council has erected its new accommodation building in Morven on the boundary line of 53 North Road. The boundary line is not fenced, as such the encroachment was identified via mapping.

Purpose

Contact was made with Government Employee Housing (GEH) by Council seeking if the Department would consider selling the block of land to Council.

It is believed that Council employees have been utilising the land when driving into Council's camp which is located immediately adjacent to the parcel of land, and one of the camp donga's slightly overlaps onto this parcel of land.

An allotment around the corner sold in 2022 for \$18,000.00, however it sold four years previously (2018) for \$8,000.00.

Discussion

On the 27 June 2023, the Department notified Council that it did not accept its offer of \$10,000.00. This is due to Queensland Government Land Transaction Policy, GEH are unable to sell below the market valuation price of \$18,000.00 – a copy of the independent market valuation was provided to Council.

The Department have since been in contact with Council to advise that the valuation was incorrect, and have now completed another desk top valuation with the correct boundary. The valuation is now \$16,500.00.

Consultation

Contact was made with Elders Real Estate in Roma, seeking if they could do a desk top appraisal for Council. The advice received was that an allotment in close proximity, and similar in size sold for \$18,000.00 which set the market valuation.

Financial Risks

The current budget allocation to purchase land in Morven is \$10,000.00. The cost to move the accommodation unit is approximately \$10,000.00, as the unit has been set on footings.

Environmental Risks

Limited - Council employees driving on land not owned by Council, nor is it public land – vehicle tracks.

Social Risk

Council not leading by example. Making use of land that it does not have ownership.

Legal Risk

Illegal use of land, unless Council obtains approval from GEH

LINK TO CORPORATE PLAN

- 1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

ATTACHMENTS

1. **GEH 53 North Street Morven Title Search**
2. **GEH - Plan of Lot 2-3 - 53 North Road Morven**
3. **GEH - Herron Todd White - Desk Top Audit 53 North Road Morven**

QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 04/03/2024 09:21

Title Reference: 51343166

Date Created: 27/02/2024

Previous Title: 50264315

REGISTERED OWNER

Dealing No: 723082187 22/02/2024

THE STATE OF QUEENSLAND

(REPRESENTED BY DEPARTMENT OF HOUSING, LOCAL GOVERNMENT,
PLANNING AND PUBLIC WORKS)

ESTATE AND LAND

Estate in Fee Simple

LOT 2 SURVEY PLAN 345333
Local Government: MURWEH

EASEMENTS, ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by
Deed of Grant No. 40019222 (Lot 22 on CP M23214)

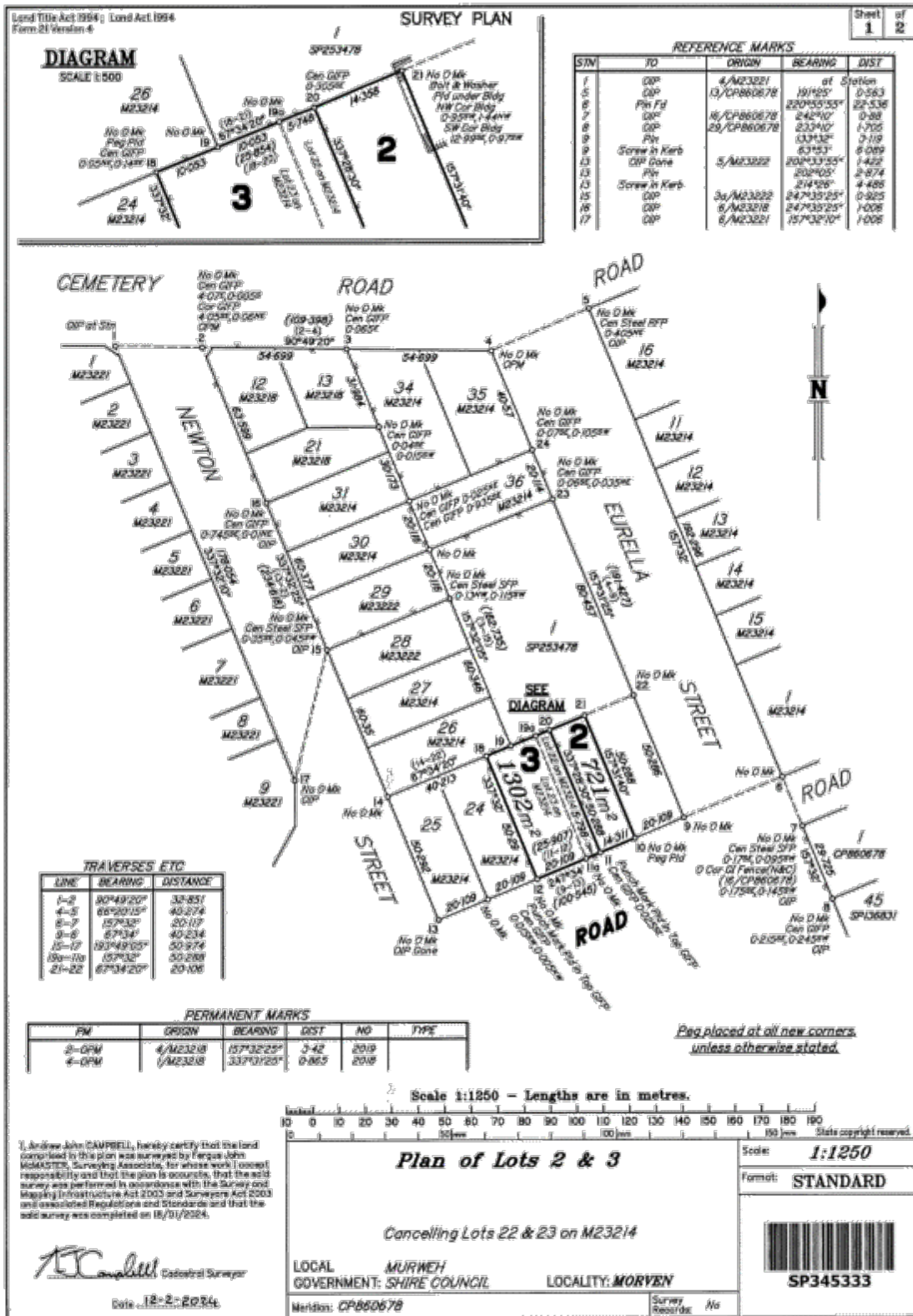
ADMINISTRATIVE ADVICES - NIL

UNREGISTERED DEALINGS - NIL

** End of Current Title Search **

COPYRIGHT QUEENSLAND TITLES REGISTRY PTY LTD [2024]

Page 1/1



Copyright protects the plans being ordered by you. Unauthorised reproduction or amendments are not permitted.

Land Title Act 1994 / Land Act 1994 Form 28B Version 2		Sheet 2 of 2	
723082187 EC 400 S685.49 22/02/2024 14:34:39 (Dwelling No.)		WARNING : Folded or Mutilated Plans will not be accepted. Plans may be rolled. Information may not be placed in the outer margins.	
		4. Lodged by QBUILD GPO BOX 2937 BRISBANE, QLD 4001 014A PHONE : (07) 3008 3353 (Include address, phone number, email, reference, and Lodger Code)	
Existing		Created	
Title Reference	Description	New Lots	Road / Secondary Interests
50264315	Lot 22 on M23214 Lot 23 on M23214	2 & 3 3	=====
<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>Survey Report</p> <ul style="list-style-type: none"> • Plans Used – M23214, M23221, M23218, M23222, CP860678 & SP253478. • Datum and Meridian for this survey is Stations 5, 6, 7 & 8. Stations 13–15–16–29 on CP860678 measure deed distance. • Cemetery Road alignment fixed from OPs at Stations 2 & 4 & OP at Station 1. Reinstated corners are –0.062m compared to Stations 1–4 on M23218 & –0.078m when compared to Stations 4–8 on M23214. Good agreement with occupations at Stations 2 & 3. Station 3 reinstated by proportioning the 62mm shortage. • Neaton Street alignment fixed from OPW at Station 2 & OPs at Stations 15 & 16. Station 13 has been produced for deed distance from Station 15. This is reasonable as M23222 measured Deed distance from our Station 13–13. • OP at Station 13 (Station 9 on M23222) has been destroyed by a Toilet Pit. • The road alignment Stations 13–9–6 is a straight line. Deed road width for Eureka Street has been maintained at 40.234m (Vide Stations 1–9 on M23214). A shortage of 0.038m between Stations 13–9 has been proportioned. This results in a difference of the internal angle of our Station 13 of –120° compared to Deed. Stations 4–9 measures 24mm shortage compared to Deed which was proportioned to reinstate Stations 22, 23 & 24. • The rear alignment of Lots 2, 3, 24 & 25 on M23214 have been fixed as a straight line from Stations 14 to 22. • 32mm shortage between Stations 14–22 was proportioned to reinstate Stations 18, 19, 19a, 20 & 21. • Alignment of Stations 3 to 19 measure a shortage of 11mm compared to Stations 6–13 on M23214 & M23218. </div> <p style="text-align: center; font-size: 8px; margin-top: 10px;"><i>Notification issued to the owners of Lot 1 on SP253478 and Lot 22 on M23214 on 12/02/2024, in accordance with the Survey and Mapping Infrastructure Regulation 2014.</i></p>			
2. Orig Grant Allocation:	10 13 Lots Lot 22 on M23214 Lot 22 on M23214 & Lot 23 on M23214 Orig	5. Passed & Endorsed: By: A.J.Campbell Date: 12-2-2024 Signed: <i>A.J.Campbell</i> Designation: Cadastral Surveyor	
3. References: Dept File: Local Govt: Surveyor: 600187		6. Building Format Plans only. I certify that: • As far as it is practical to determine, no part of the building shown on this plan encroaches onto adjoining lots or roads. • Part of the building shown on this plan encroaches onto adjoining lots and road. Cadastral Surveyor/Director * Date *Delete words not required	
		7. Lodgement Fees: Survey Deposit \$ _____ Lodgement \$ _____New Titles \$ _____ Photocopy \$ _____ Postage \$ _____ TOTAL \$ _____	
		8. Insert Plan Number SP345333	

Indicative Desktop Assessment of Worth

Residential Vacant Land



Lot 2, 53 North Street, Morven Qld 4468

As at 20 March 2024
Prepared for Department of Energy and Public Works
Our Ref JB3896994

This indicative desktop assessment is prepared for the instructing party named above and for Pre Purchase Purposes and is not to be used or relied upon by any other party for any other purpose. It is subject to the terms and conditions, disclaimers, qualifications and limitations contained in this report, including the Third Party Disclaimer.

Toowoomba

Herron Todd White (Darling Downs) Pty Ltd
 ABN 49 161 835 412

PO Box 1435
 Toowoomba QLD 4350
 83 Bell Street
 Toowoomba QLD 4350

Telephone 07 4639 7600
 toowoomba@htw.com.au
 htw.com.au



Address	Lot 2, 53 North Street, Morven QLD 4468
Date of Assessment	20 March 2024
Date of Issue	20 March 2024
Prepared For	Department of Housing, Local Government, Planning and Public Works Level 4, 42-60 Albert Street Brisbane QLD 4000
Basis of Assessment	The interest being assessed is the unencumbered fee simple with vacant possession. We have been specifically instructed to provide an indicative desktop assessment of the subject property by relying on specified documents and information. This indicative desktop assessment does not involve a physical inspection of the subject property. In this regard, the Instructing Party accepts the commercial risks associated with this indicative desktop assessment. For confidentiality reasons, no contact has been made with the owner of the subject property as part of this indicative desktop assessment. Aerial photographs, Street View and marketing agent photographs have been reviewed to assist with this assessment and our comments/assumptions are based on these.
Desktop Assessment Release	This indicative desktop assessment provides an indication of the value range that the Market Value of the subject property is likely to fall within, based on information obtained and is not a representation as to the Market Value of the subject property as defined in the Australian Property Institute Professional Practice document and the Practice Standards and Guidance Notes contained therein. The Instructing Party acknowledges that it accepts that an indicative desktop assessment is not, and will not, be construed to be a valuation in the same meaning as a valuation conducted in accordance with the general concepts, principles and definitions as detailed in the standards promulgated by the Australian Property Institute, which is based on an inspection of the subject property. The Instructing Party should be aware that the indicative desktop assessment methodology carries with it risks which entail a degree of variation greater than would be expected to be produced by a valuation that came about as a result of a physical inspection. The methodology adopted in undertaking this assessment carries with it risks. These risks include: <ol style="list-style-type: none"> 1. The risk of inaccuracy of information contained in the indicative desktop assessment as compared to valuations. 2. The risk that the valuer cannot verify the accuracy of information contained in an indicative desktop assessment as would be provided in a valuation. 3. The risk that indicative desktop assessment will have significant limitations when compared to valuations, including a greater degree of variation in the resulting indicative assessment. <p>Unless stated to the contrary, Herron Todd White (Darling Downs) Pty Ltd has relied upon the information provided by the Instructing Party in completing the indicative desktop assessment and makes no warranty as to the accuracy of the information that has been provided by the instructing party. The indicative desktop assessment does not involve a physical inspection of the subject property.</p> <p>This indicative desktop assessment may only be relied upon by the Instructing Party and has been prepared for the private and confidential use of the Instructing Party and it should not be reproduced in whole or in part or relied upon for any other purpose or by any party other than the Instructing Party without express written authority.</p>

Herron Todd White (Darling Downs) Pty Ltd will not be liable to the Instructing Party, or its associated entities, contractors, employees and agents, for any loss or damage (claimed in contract, tort or under any statutory obligation or duty) incurred by the Instructing Party arising directly or indirectly out of:

- a. the Instructing Party's reliance on any desktop assessment prepared by Herron Todd White (Darling Downs) Pty Ltd, or
- b. a third party's reliance on any desktop assessment prepared by Herron Todd White (Darling Downs) Pty Ltd; or
- c. any negligent act or omission of Herron Todd White (Darling Downs) Pty Ltd or its employees in connection with the provision of the indicative desktop assessment by Herron Todd White (Darling Downs) Pty Ltd.

In any event the extent of any liability, loss or damage caused by Herron Todd White (Darling Downs) Pty Ltd or their employees, agents, consultants and subcontractors in providing the indicative desktop assessment is limited to a refund of the amount of the fees paid by the Instructing Party to Herron Todd White (Darling Downs) Pty Ltd (Maximum Claim).

In accepting this indicative desktop assessment, the Instructing Party further agrees that it will indemnify, protect, defend and hold harmless Herron Todd White (Darling Downs) Pty Ltd and its employees, agents, consultants and subcontractors from any and against all claims by any person or entity (including legal costs on a full indemnity basis), expenses, actions, proceedings, suits, demands and liabilities incurred by Herron Todd White (Darling Downs) Pty Ltd, its employees, agents, consultants or subcontractors arising directly or indirectly out of or in connection with the provision of the indicative desktop assessment.

Purpose of Assessment To provide an indication of the value of the subject property to the Instructing Party for their internal use only based on:

- i) the limiting conditions of the subject property;
- ii) the conditions to which this desktop assessment report is subject;
- iii) The information provided by the Instructing Party to Herron Todd White (Darling Downs) Pty Ltd.

Definitions: **Highest and Best Use**
The use of an asset that maximises its potential and that is physically possible, legally permissible and financially feasible.

Market Value
The estimated amount for which an asset or liability should exchange on the assessment date between a willing buyer and a willing seller in an arm's length transaction, after proper marketing, where the parties had each acted knowledgeably, prudently and without compulsion.

Valuation
Means a valuation carried out in accordance with the General Concepts, Principles and Definitions of the Valuation and Property Standards Manual, excluding desktop assessments and restricted assessments.

Real Property Description	<p>L2 SP345333</p> <p>Title Search - A title search has been sighted by the valuer. Should any of the details in the title search sighted be incorrect then we reserve the right to review our assessment.</p> <p>Should any encumbrance not noted within this report be discovered, the valuer should be consulted to reassess any effect on the value stated in this report. A Local Authority search has not been carried out and it is assumed the property is free of requisitions.</p>
Title Reference	51343166
Land Area	721 sqm
Registered Proprietor	The State of Queensland
Local Authority	Murweh Shire Council
Zoning	Township
Town Planning Scheme	Murweh Shire Planning Scheme 2016
Zoning Effect/Permitted Use	<p>A single residential property is a permitted use under the current zoning.</p> <p>It should be noted that we have not sighted any town planning approvals for the subject property. Our indicative desktop assessment is based on the assumption that all of the improvements have been fully approved by the relevant authorities.</p>
Services	Electricity, mains sewerage, telephone, and town water are not yet connected to the property but are available. North Street is a sealed typical country road with no kerbing.
Location	Marven is a small country town of approximately 200 people located 90 kilometres east of Charleville. The town provides for a school to year 7, a hotel, motel, service station and basic retail services. Housing is of older style and modest standards. We have identified the property from the Cadastral Map and Street Address.

Location Map




 Lot 2, 53 North Street, Marven QLD 4468
 Job no. 2888224
 26 March 2024

Environmental Statement To the best of the valuer’s knowledge, the land is not affected by unstable, hazardous or toxic soil material, however, no searches have been undertaken in this regard. If you have any concerns, we recommend that you appoint a contamination consultant to confirm the state of the land inspected.

The right is reserved to review and, if necessary, vary the indicative desktop assessment if any contamination or other environmental hazard is found to exist.

Restrictions/Limitations To the best of the valuer’s knowledge the subject property is not affected by heritage, landslip or resumption matters, however, no searches have been undertaken in this regard.

Assessment Rationale The Direct Comparison Approach is considered the most appropriate method of assessment. In this approach the property to be assessed is directly compared to recent sales of similar property to establish an indicative market value.

Sales Evidence Recent sales in the area include:

Address	Sale Date	Sale Price
Lot 3 Sybil Street, Glenmorgan Qld 4423	1/08/2023	\$10,000
<p>Brief Comments: Vacant land. The property is a rectangular shaped, near level, inside allotment that is at road level. The site faces north-east with no significant views. Located in a rural zoning. Frontage to the bitumen sealed Sybil St (Sarat Development Rd) which is a thoroughfare; rear frontage to a low use railway line and adjoins a former car yard/mechanic shop. Ancillary improvements include partial boundary fencing and basic landscaping. Land Area 910 sqm. Appears to have been listed for an extended period prior to sale.</p> <p>In Comparison to Subject: Inferior location. Slightly superior site improvements. Slightly superior land area. Overall inferior.</p>		
Lot 26 Newton Street, Morven QLD 4468	21/07/2022	\$18,000
<p>Brief Comments: The property is a rectangular shaped, easy sloping, inside allotment that is at road level. The site faces south-west with rural residential views and sealed road frontage. Confirmed sale Lot 26 M23214. Land Area 1012 sqm.</p> <p>In Comparison to Subject: Similar location and site improvements. Superior land area. Broadly similar market conditions at the time of sale. Overall superior.</p>		
Lot 1, 11 South Street, Morven QLD 4468	10/08/2023	\$18,500
<p>Brief Comments: Vacant land. The property is a rectangular shaped, easy sloping, inside allotment that is at road level. The site faces south-east with rural residential views and has frontage to the town reserve and rural residential property. Access is provided by a gazetted earthen/graded track. Ancillary improvements include partial boundary fencing. Land Area 2023 sqm.</p> <p>In Comparison to Subject: Slightly inferior location. Superior land area and aspect. Overall superior.</p>		

Lot 43, Burcher Street, Charleville Qld 4470	21/06/2023	\$19,500
<p>Brief Comments: Vacant land. A rectangular shaped, easy sloping, inside lot with a suitable building site which is naturally contoured and positioned at road level. The property is cleared and faces north west with local views. Access to the property is easy and direct. Land Area 2023 sqm. Confirmed sale as L43/RP40795.</p> <p>In Comparison to Subject: Slightly superior location. Superior land area and aspect. Overall superior.</p>		
91-97 Hill St, Augathella QLD 4477	08/03/2023	\$30,000
<p>Brief Comments: Vacant land. The property is a regular shaped, easy sloping, corner holding that is at road level and consists of 4 allotments. The site faces north with no significant views. The property has 3 x bitumen sealed road frontages. Ancillary improvements include partial boundary fencing. Land Area 8110 sqm. Purchased by QBuild. The property is also known as 94-98 Nelson Street, Augathella.</p> <p>In Comparison to Subject: Slightly inferior location. Superior land area. Broadly similar market conditions at the time of sale. Superior with multiple allotments. Overall superior</p>		
106 Albert Street, Morven QLD 4468	31/08/2023	\$30,000
<p>Brief Comments: A circa 1920, low set, detached, character dwelling, with lightweight composite clad, timber, and unlined walls and metal roof that provides 2 bedroom and 1 bathroom accommodation with 3 car attached carport. The dwelling provides very basic amenities which are dated and in poor condition. Ancillary improvements include earthen driveway, fully enclosed yard, basic landscaping, neglected gardens/lawns, and septic tank. The property has below average external condition. The property is a rectangular shaped, near level, inside allotment that is at road level. The site faces north-west with no significant views. Located in relatively close proximity to the Warrego Hwy. Land Area 2023 sqm. The property appears to have been listed at an asking price of \$39,000 for less than 3 months prior to sale. Sold by the Public Trustee with inspection not allowed due to the poor condition of the dwelling.</p> <p>In Comparison to Subject: Inferior location. Superior site improvements. Superior land area. Overall superior.</p>		

Market Commentary

Property markets of those smaller rural towns across the Balonne, Maranoa, Murweh, Paroo, Warrego and Channel Country regions are now experiencing stable market conditions following a period of prolonged drought. Improvements in rainfall, good seasonal conditions and sound commodity prices from an Agricultural perspective have also positively impacted the local economy and helped improve confidence. These market factors will need to be maintained to result in sustained market improvement. Slow market conditions are likely to return, should drought conditions re-emerge.

The property markets within these smaller rural towns did experience stronger market conditions experienced throughout 2021 due to limited supply and an uplift in demand, agents did report lessening enquiry for properties listed for sale during the second half of 2022 and into 2023 with these property markets beginning to show signs of stabilising again which is expected to continue during 2024.

Whilst these general property markets have again stabilised, it is still important to recognise the element of uncertainty as to how the local economy responds to higher inflation, continued cost of living pressures and interest rate rises as well as the global economic environment and the potential of volatility moving forward, and it remains difficult to predict how this market will perform going forward. Although market fundamentals suggest an increasing likelihood of a downward correction in values could be possible..



Lot 2, 53 North Street, Morven QLD 4468
 Job no. 2881224
 26 March 2024

Property Comments	The subject property is a rectangular shaped, near level, inside lot that is naturally centoured and positioned at road level. The lot is cleared and faces south-east with local views. Access to the property is easy and direct. Land Area 721 sqm.
General Comments	<p>Flood Comment - The property is not identified within a flood hazard area as per local / regional council flood mapping data. We reserve the right to review our assessment should it be found otherwise.</p> <p>Noise - The subject property is located within close proximity to a train line (low use) and is affected by above average noise levels. This detrimental aspect has been considered within our assessment.</p> <p>Boundary Encroachment – Aerial mapping annexed to this report indicates a transportable building appears to have been placed along the boundary of the subject property. This could only be confirmed by survey and / or physical inspection. Our assessment assumes no encroachment exists. We reserve the right to review our assessment should it be found otherwise.</p> <p>Limited Comparative Sales - In providing this assessment we have used our best endeavours to source evidence regarding comparable sales: a) from within the location, and b) that have settled within the last 6 months or lie within 15% of the assessment amount. Due to the limited number of comparable sales within the location, we have relied upon sales from nearby, comparable localities. We advise that the comparable sales quoted in this report are the most recent comparable sales available at the time of producing this report. Whilst there have been limited sales, the subject property is saleable within 6 months.</p>
Method of Assessment	<p>Direct Comparison</p> <p>Summation</p>
Marketability	Average
Level of Market Activity	Stable Sales Activity
Selling Period	<p>0 to 6 months</p> <p>We consider the property would sell at or near the assessment assuming proper marketing within a selling period of up to 6 months.</p>

Indicative Desktop Assessment

Based on the Direct Comparison Approach, we have assessed the current indicative market assessment of the subject property as at 20/03/2024 at Sixteen Thousand Five Hundred Dollars:

Current Market Assessment 'As Is'	\$16,500
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As instructed our desktop assessment is inclusive of GST.

Our indicative desktop assessment is on the basis the property is input taxed and free of GST. We are not privy to the financial circumstances of the current owner(s) nor previous transactions upon the property which may impact upon the status of the property in relation to GST. Should the property not qualify as GST free, our assessment is inclusive of GST.

Certification and Qualifications:

Liability Limited by a scheme approved under Professional Standards Legislation.

Reliance and Disclosure

The indicative desktop assessment has been prepared for the private and confidential use by the party to whom it is addressed. No other parties are entitled to use or rely upon it and Herron Todd White (Darling Downs) Pty Ltd does not assume any liability or responsibility to any other party who does so rely upon the assessment without the express written authority of Herron Todd White (Darling Downs) Pty Ltd. The whole indicative desktop assessment must be read and any failure to do so will not constitute reliance by such party asserting reliance on the indicative desktop assessment. Neither the whole nor any part of this assessment or any reference thereto may be included in any published documents, circular or statement, nor published in part or full in any way, without the written approval from Herron Todd White (Darling Downs) Pty Ltd including the form and context in which it may appear.

Market Movement & Report Expiry

This indicative desktop assessment is current as at the date of assessment only. The value assessed herein may change significantly and unexpectedly over a relatively short period of time (including as a result of general market movements and factors specific to the particular property). We do not accept responsibility or liability for losses arising from such subsequent changes in value. Without limiting the generality of the above comment, we do not assume responsibility or accept liability where the valuation is relied upon after the expiration of 90 days from the date of the valuation or such earlier date if you become aware of any factors that have an effect on the valuation. However, it should be recognised that the 90 day reliance period does not guarantee the value for that period; it always remains a valuation at the date of valuation only.

Comparative Sales Evidence

The comparative sales used in this report are considered the most relevant sales based on our research, both in terms of physical comparability to the subject property and allowing for market changes between comparable sales and valuation date. In many cases, we have not physically inspected the interior of the sales evidence quoted and have relied on the details of the sales evidence as recorded in available property sales databases or third party sources. We therefore cannot guarantee the accuracy of the information provided.

Full Disclosure & Reasonably Available Information

The instructing party acknowledges its responsibility for full disclosure of relevant information and undertakes to provide all documents in its possession that may have an effect on the service to be provided. This valuation is based upon information reasonably available to the valuer as at the date of issue in accordance with usual valuation practices.

Definition of Highest and Best Use

The use of an asset that maximises its potential and that is physically possible, legally permissible and financially feasible.

Definition of Market Value

The estimated amount for which an asset or liability should exchange on the valuation date between a willing buyer and a willing seller in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.

Service-Providing Entity

The entity which has provided this valuation is solely the entity named on this report (with its associated ACN/ABN). No other entity forming part of or associated with the Herron Todd White Group is liable. From time to time, the associated invoice for services may be issued by another Herron Todd White entity other than the service-providing entity named on this report. If this occurs, no professional liability is extended to the entity named on the invoice.

Conflict of Interest

Neither the valuer, nor to the best of their knowledge, any member of this firm, has any conflict of interest, or direct, indirect or financial interest in relation to this property that is not disclosed herein.

Full Payment

The instructing party will not rely or be able to rely on the indicative desktop assessment until payment is made in full, or if it does so rely without our express consent, then it warrants that in doing so it does rely at its own risk on the basis that it accepts that we do not accept or assume responsibility for the valuation, and that in doing so there is a total failure of consideration in respect to that valuation service in respect to that retainer.

Land Dimensions / Area

 Lot 2, 53 North Street, Marven QLD 4468
 Job no. 2221224
 20 March 2024

We advise that we have not searched or been provided with a copy of the Registered Plans and that any dimensions or land areas quoted in this report have been obtained from third party information sources and whilst endeavours have been made to verify such information we accept no responsibility for inaccuracy of any information provided and relied upon.

Asbestos

The client acknowledges and recognises that the valuer is not qualified to conclusively determine the existence of asbestos and will not be held liable nor responsible for his/her failure to identify any asbestos materials and the impact which any asbestos material has on the property and its value. Should any asbestos concerns become apparent, the valuer should be consulted and reserves the right to reassess any effect on the value stated in this report.

Easements and Encumbrances

We advise that this assessment is based on the assumption that there are no easements or encumbrances or other title defects which would have any adverse effect on the value or marketability of the property. We recommend that a full title search be carried out and that until such time as that search is undertaken and considered by the valuer, no reliance should be placed on the valuation report. Should any such easement or encumbrance or other like affectation on title become apparent, the valuer should be consulted and reserves the right to reassess any effect on the value stated in this report.

Environmental / Contamination

The client acknowledges and recognises that the valuer is not an expert in identifying environmental or contamination hazards and compliance requirements affecting properties. The valuer will not be held liable nor responsible for his/her failure to identify all such matters of environmental or contamination concern and the impact which any environmental or contamination related issue has on the property and its value including loss arising from site contamination; or the non-compliance with environmental laws; or costs associated with the clean up of the property to which an environmental hazard has been recognised, including action by the Environmental Protection Agency to recover clean up costs pursuant to the relevant Environmental Protection Act. Should any environmental or contamination concerns become apparent, the valuer should be consulted and reserves the right to reassess any effect on the value stated in this report.

Flood Search

We advise that we have not undertaken a formal search to confirm whether or not the property is subject to flooding or other impediments caused by excess water saturation. Should any flooding or other impediments caused by excess water saturation concerns become apparent, the valuer should be consulted and reserves the right to reassess any effect on the value stated in this report.

Pest & Termites Infestation

The client acknowledges and recognises that the valuer is not a pest inspector / pest expert. The absence of pests, including termites, can only be confirmed by a suitably qualified expert after a comprehensive inspection and the use of specialist equipment. Should any pest or termite infestation concerns become apparent, the valuer should be consulted and reserves the right to reassess any effect on the value stated in this report.

Site Survey / Encroachments

We advise that a survey report has not been sighted. This valuation is made on the assumption that there are no encroachments by or upon the property and that this should be confirmed by a current survey report and/or advice from a registered surveyor. We are not surveyors. Should any encroachments or other affectations be noted by the survey report, the valuer should be consulted and reserves the right to reassess any effect on the value stated in this report.

Town Planning, Building and Other Searches

We advise that a search with the appropriate Council or other relevant authorities has not been carried out or has not been obtained and therefore this valuation has been undertaken on the assumption that all necessary and appropriate town planning and/or building, consents, approvals and certifications have been issued for the use and occupation of the improvements as more fully described in this report. It is recommended that all appropriate consents, approvals and/or certifications as referred to above be obtained. Should any affectations become apparent, the valuer should be consulted and reserves the right to reassess any effect on the value stated in this report.

Property Related Tax Implications

Herron Todd White are not taxation experts and we provide our indicative desktop assessment and any associated sales, rental or feasibility analysis, independent of any consideration of income tax, capital gains tax or any other property related tax implications that may be associated directly or indirectly with the subject property.

Improvements

No inspection of the subject improvements has been undertaken. Unless stated as otherwise in this report we advise that this indicative desktop assessment assumes that all improvements have been constructed in accordance with the appropriate planning and building regulations in force at the time of construction and that all appropriate approvals have been obtained from the relevant authorities. This report does not constitute a structural survey and is not intended as such. The valuer is not a construction and/or structural engineering expert and is therefore unable to certify the structural soundness of the improvements. Readers of this report should make their own enquiries.

The indicative desktop assessment has been based on the known and assumed condition of the structural improvements and the property in general as at the date of this report and if the property has to be sold in circumstances where its condition has deteriorated and/or essential fixtures/fittings removed, there is likely to be a significant write down in the asset value when compared to the current assessment. Under these circumstances the valuer will not be responsible for any reduction in value.

Unless stated otherwise, we have not obtained a compliance certificate in relation to the building material. This report has been prepared with the assumption that the building materials used, as well as the application and installation of those materials, are compliant with the building design as well as Australia's regulatory requirements and codes.

Should any adverse improvement concerns become apparent, the valuer should be consulted to reassess any effect on the value stated in this report.

Building areas quoted in this report have been obtained from various sources including the BUP, SP, CMS, data resellers. The areas adopted by the valuer are subject to confirmation via Legal Due Diligence and the valuer reserves the right to review the report if any of the assumptions are incorrect.

Community Management Scheme / Body Corporate

Unless stated as otherwise in this report we advise that this assessment assumes that the Community Management Scheme / Body Corporate records for the subject Strata Plan are in satisfactory order and no outstanding levies are associated with the subject lot or that orders are

outstanding against the Community Management Scheme / Body Corporate. Should any be found from formal searches, the valuer should be consulted and reserves the right to reassess any effect on the value stated in this report.

Unless stated as otherwise in this report we advise that we have not been provided with details of the sinking fund of the subject complex and accordingly we recommend that it be determined that there is a satisfactory balance in this account. In addition we advise that our assessment of the rental for the subject unit is based on long term leasing not holiday lettings.

Our valuation is based on the value of real property and not chattels (except for fixed floor coverings, window coverings and light fittings) or furniture included in the unit at the time of valuation.

Unless stated as otherwise in this report we advise the subject property is required to be insured through a body corporate and we have not provided a replacement insurance amount. Should this not be the case, we reserve the right to review our report.

Utility Services

We advise that the valuer has not tested any of the services. Should any utility service concerns become apparent, the valuer should be consulted and reserves the right to reassess any effect on the value stated in this report.

Certificate of Title Not Sighted

We advise that no title search of the property has been undertaken or sighted. In the event that a full title search is obtained and that it contains anything which could be considered a title defect or which may affect the value of the property, we reserve the right to review our valuation. Any Real Property Description (i.e. Lot and Plan details) quoted in this report have been obtained from third party information sources and whilst endeavours have been made to verify such information we accept no responsibility for inaccuracy of any information provided and relied upon.

Accuracy of Information

We advise that any objective information, data or calculations set out in the indicative desktop assessment will be accurate so far as is reasonably expected from a qualified and experienced Valuer, reflecting due skill, care and diligence. However, we have not independently verified third party information, adopted it as our own, or accepted its reliability. If any of the information provided by others and referred to in the assessment is incorrect, it may have an impact on the assessment. The assessment is provided on the proviso that the reliant party accepts this risk.

API Standards

This indicative desktop assessment has not been prepared in accordance with the Australian Property Institute (API) Professional Standards.

Annexures

Letter of Instruction

Title Search

Aerial Map

Zone Map



Lot 2, 53 North Street, Marven QLD 4468
Job no. 2222224
25 March 2024

Letter of Instruction

GEH Assets - 53 North Street, Morven

07 4639 7600

Dear Deanna,

We have recently had the vacant land parcel of 53 North Street, Morven reviewed, according to our Terms of Reference (as attached). The updated RPP is now Lot 2 on SP245133. Could I please request an updated valuation report based on the above? No time to set time, can the report please include a market range and put the market value, can you please also ensure the value included GST? Can you please advise how much the cost will be.

Thank you,

Kind regards,



Deanna Beck
BOARD CHIEF
Government Employee Housing
Queensland Government Accommodation Office
PUBLIC WORKS (VIAGRA)
Department of Housing, Local Government Planning and Public Works



12 March 2024

Deanna Beck
Department of Housing, Local Government, Planning and Public Works
Email: GEH.Assets@epw.qld.gov.au

Our Ref: EQ536774

Dear Deanna,

Thank you for considering Herron Todd White for independent professional advice in relation to your property needs. Below is an overview of our proposed services and relevant details:

- Service:** Provision of a report for 53 North Street, Morven QLD 4468 for Pre Sale purposes. We estimate the completed report will be provided within 7 business days. Please refer to our instruction form for further specifics regarding your service.
- Important Documents:** Please find attached the Privacy Notification, Instruction Form, Payment Form, Authorisation Form, Conditions of Engagement, and Special Conditions (if applicable) and Supplementary Special Conditions (if applicable). It is important that you read and understand this material as it provides clarity about the service(s) you are requesting and outlines important terms and conditions.
- Check Your Details:** Please review the details provided in the Instruction Form carefully and advise of any discrepancies or necessary changes. The accuracy of this information directly affects Herron Todd White's ability to conduct services. Herron Todd White will not be held responsible for issues arising from inaccuracies.
- Fee Proposal:** Herron Todd White's professional fees to provide you with the service, as outlined in detail in the attached Instruction Form, will be including GST. In accordance with our company policy, these fees are required to be paid in full on instruction of our service.
- Quote Validity:** This quote is valid for 30 days from the date of this correspondence.
- Choice of Service:** As you have requested a Desktop or Restricted Assessment, we have provided Supplementary Conditions to set out risks inherent in relying on these services. They require you to indemnify and hold Herron Todd White harmless in the event of any loss or damage suffered by you as a result of your reliance on the Desktop or Restricted Assessment service you have ordered. Should you have concerns about these risks, it is recommended that you consider engaging us to complete a full valuation report. The report will be prepared with regard to the professional standards framework of the Australian Property Institute (API).
- Engaging our Services:** You are required to adhere to the terms outlined in the Instruction and Payment Forms. Depending on the details of your engagement, Herron Todd White may consider any written or verbal instructions as acceptance of the fees, Conditions of Engagement, and any Special and Supplementary Conditions (if applicable).
- Next Steps:** Upon engagement of the requested services, Herron Todd White will complete and deliver the report to the email address(es) provided.

If at any stage during this process, you have any concerns of further queries, please contact us at: toowoomba@htw.com.au. We look forward to assisting with your property needs.

Yours sincerely,
Bartholomew Bowen
Director

Herron Todd White (Darling Downs) Pty Ltd
ABN 49 101 999 412
07 4639 7600 | toowoomba@htw.com.au | htw.com.au
88 Bell Street Toowoomba QLD 4300 | PO Box 1435 Toowoomba QLD 4300
Liability limited by a scheme approved under Professional Standards Legislation



Lot 2, 53 North Street, Morven QLD 4468
Job no. 3898994
20 March 2024

AUTHORISATION FORM

A Report prepared by Herron Todd White will be subject to Conditions of Engagement, Special Conditions and Supplementary Special Conditions, if annexed to the Conditions of Engagement, will also apply. To the extent of any inconsistency, the order of precedence is:

1. Supplementary Special Conditions;
2. Special Conditions;
3. Conditions of Engagement.

We require that you expressly acknowledge and confirm your understanding and acceptance of the Conditions of Engagement, the Special Conditions and Supplementary Special Conditions (if annexed).

I/we hereby accept the Conditions of Engagement for Services (below) and any Special Conditions and Supplementary Special Conditions (if annexed) and confirm engagement of Herron Todd White to perform the Services as detailed.



Deanna Beck

12/03/2024

Signed:

Print Name:

Date:

Herron Todd White reserves the right to provide you with any additional conditions, for your acceptance, prior to commencing the Services, should your instructions change.

My details are as follows	
Name	Deanna Beck Department of Housing, Local Government, Planning and Public Works
Postal address	Level 3, 60 Albert Street Brisbane QLD 4000
Email	GEH.Assets@epw.qld.gov.au
Properties included in service	
<input type="checkbox"/> 53 North Street, Morven QLD 4468 (Lot 2 5F345333)	



Lot 2, 53 North Street, Morven QLD 4468
 Job no. 3898994
 20 March 2024

Title Search

INTERNAL CURRENT TITLE SEARCH
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 04/03/2024 09:21

Title Reference: 51343166

Date Created: 27/02/2024

Previous Title: 50264315

REGISTERED OWNER

Dealing No: 723082187 22/02/2024

THE STATE OF QUEENSLAND

(REPRESENTED BY DEPARTMENT OF HOUSING, LOCAL GOVERNMENT,
PLANNING AND PUBLIC WORKS)

ESTATE AND LAND

Estate in Fee Simple

LOT 2 SURVEY PLAN 345333

Local Government: MURWEH

EASEMENTS, ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by
Deed of Grant No. 40019222 (Lot 22 on CP M23214)

ADMINISTRATIVE ADVICES - NIL

UNREGISTERED DEALINGS - NIL

** End of Current Title Search **

Lot 2, 53 North Street, Maroon QLD 4468
Job no. 3838394
20 March 2024

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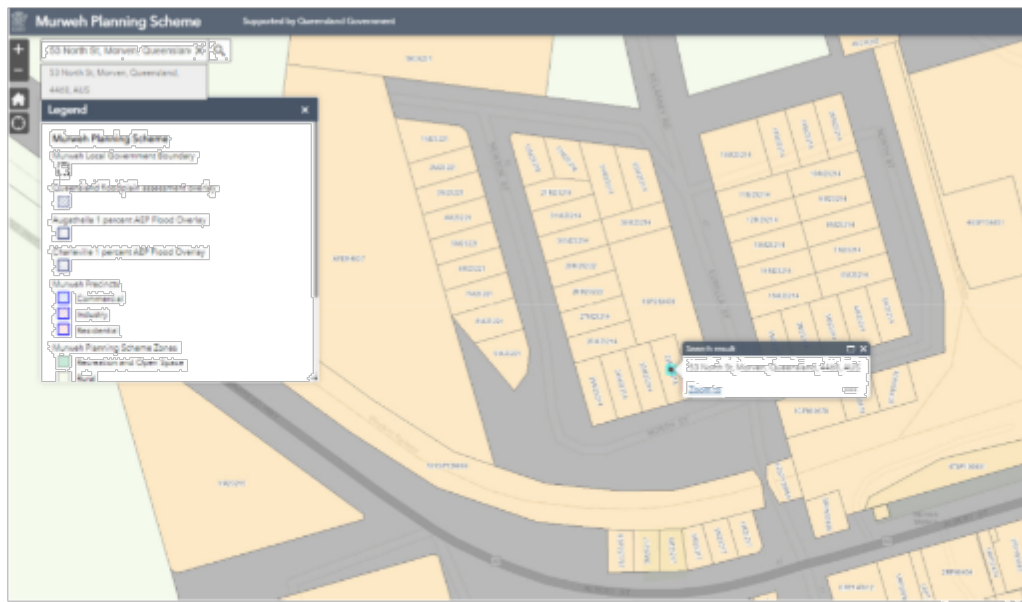
Aerial Map



Source: Qld Globe

 Lot 2, 53 North Street, Marvon QLD 4468
Job no. 3898994
20 March 2024

Zone Map



Source: Murweh Shire



Lot 2, 53 North Street, Marvon QLD 4468
Job no. 3898994
20 March 2024

11.2 REGULATORY SERVICES MARCH REPORT

Author: Manager Regulatory Services
Authoriser: CEO

BACKGROUND

AIRPORT

Charleville

With the recent rain events, the run-way at the Charleville airport is showing signs of operational damage. Council is in the process of seeking quotes to complete a master plan for the Charleville Airport, which will provide guidance to future development of the airport and upgrade to the runway and taxi way surfaces.

Murphy and Capewell construction completed the necessary work on the old aircraft hangar near the RFDS. The tin and damaged wood was removed off the roof, new bearers and buttress set in place with the old tin placed back on the roof. The RFDS aircraft have continued to be housed since the damage in December 2023.



Hangar – repairs to the roof



Roof repaired – damage caused in December 2023 wind storm

New Airport Reporting Officer (ARO)

A new ARO has commenced working at the Charleville airport. Both officers will work each day, breaking the day into segments, reducing overtime costs for Council. Council’s new officer has purchased a house and will bring his immediate family out to reside in Charleville within the next three months.

Emergency Services Exercise at the Airport

An exercise over the weekend of 23 and 24 March 2024 has been completed, with a good outcome and experience by all that attended. Theory training was undertaken Saturday morning with practical training completed Saturday afternoon and Sunday morning.

Minor Repairs

- A new 63amp socket and plug have been installed for Rex Airlines in front of the Aircraft bays.
- Continual monitoring of birds, mainly Kite Hawks occurs in and around the airfield.
- Another Rex Airline aircraft was grounded at Charleville after hitting a bird, which caused damage to the plane.
- Resetting of communication modem has occurred this month, which had caused a minor fault in Rex Airlines telephone system.
- Queensland Ambulance Service contacted the ARO regarding the automatic gate from the RFDS apron not operational. A Police Officer was placed at site until such time as the ARO could get to site and reset the operation of this gate.
- Ponding of water on the main runway continues with rain events.
- Light aircraft tie down area has pavement damage – allowing water to pond.
- Stainless steel bollards have been put in position in front of arrivals doors to stop passengers from walking back air side.



new barriers



Taxi Way

Complaint from passenger

Council received an email from a female airport passenger, advising that the grass and trees needed trimming. A return email was sent, thanking them for their input into the operations at site and hoping that their next experience will be more enjoyable.

Morven

The runway at Morven has received minor maintenance work, due to grass growing from the recent rain fall experienced in the region. The airfield will be grassed off on a regular basis to ensure the airfield is operational at all times. This site is not conducive to wet weather.

Augathella

The contractor has not been able to take heavy machinery into the Augathella airfield area, due to the wet weather.

The height of the vegetation will be reduced, to eliminate the highest risk identified in the Obstacle Limitation Surfaces. Upon completion of this work, Council will implement spraying to eliminate regrowth within the area.

STOCK ROUTE SERVICES

Water facilities

Capital works programs:

The 2023-24 capital work projects have been successfully completed. A collation of invoices is in the process so as a full claim can be uploaded into the States Stock Route Management System for approval and payment prior to the end of this financial year.

1. Charleville bore converted from a windmill to Grundfos solar system and solar panels fenced.
2. Biddenham bore converted from a windmill to Grundfos solar system and solar panels fenced.
3. Glengarry converted from a windmill to Grundfos solar system and panels solar fenced.
4. Rosemount old solar unit removed and replaced with a new Grundfos solar system and bore hole blown out to remove shale.
5. Westlyn old generator powered system removed and replaced with new Grundfos solar system.
6. Nive windmill syphon pump was removed, repaired and realigned.



Capital Works completed

There have been some minor changes to next year's capital work projects based on advice from Department of Resource officers. Council will apply for new tanks at Clara Creek, Nive, and Charleville bore as well as new troughs for Biddenham.

Water Agreements

Council has received two expressions of interest for water off takes (agreements) since completion of this year's capital work projects. A draft agreement has been provided to each interested party, with further consultation to be undertaken.

Maintenance/ Repairs

Dual action floats have been purchased for installation at a number of water facilities. This will eliminate overflow at the tank and stop the vibration of floats when the pressure switch cuts in. This procedure will assist in the preservation of tank footings and erosion that has occurred on water tanks located on the stock route.

Augathella Common

Persons approved to use the Augathella common have recently been audited against requirements of the Livestock Property Assurance Scheme, by Meat and Livestock. There were a number of findings for the stock owners, with two major non-conformances coming back to Council:

1. Grid at the entrance to the Augathella Waste Facility – to be cleaned to eliminate stock walk over; and
2. Disrepair boundary fence Augathella Waste Facility – repair the broken/cut barb wires on the boundary fence of the facility to eliminate stock from the common to enter the facility.

The fence is to be strained and a new grid will be installed. Weather permitted it is expected this work will be completed within the rectification timeframe of two months. Council is required to send photographs of the completed work so as the audit can be closed out.

Further quotes are being collated to install exclusion fencing around both the Augathella and Charleville Waste Facilities, to improve the bio-security duty of care imposed on Council. The stock route team will implement this fencing should it be approved during budget deliberations.

Biosecurity Matters

A large number of Coral cactus plants have been sprayed around Charleville (Well Water Road and near the Quilpie Road and Mitchell Highway intersections).

Roads Maintenance Performance Contract Element 5 funding will be used for the control of coral cactus near the Ward River on the Quilpie Road, Mother of Millions on the Landsborough Highway near Augathella, together with a site near the Angellala River on the Warrego Highway.

Coral Cactus bug has been collected and growing in a plot close to Charleville, so as it can be placed at infestations located on the Noorooloo Road, near Yanna, on the Red Ward road and Ward jump up. The current seasonal conditions will have a positive impact and assist with the growing of this biological control.

Parkinsonia at Augathella was sprayed mid to late last year by officers, as well as a large infestation sprayed just to the north of Augathella in the Warrego River. Two-four plants scattered throughout town off the river were also sprayed. Below is two maps for your reference of the location.



Mother of millions in the Hamburg Creek at Morven was sprayed mid last year by Council's contract sprayer. The area sprayed is identified in the below map showing the approximate area sprayed. Council is actively sourcing some Thrip (biological control) to release at the site to assist in controlling this invasive species. Once the Thrip has been released, the site should not be sprayed with chemical as it will kill the biological control.



ENVIRONMENTAL HEALTH/ANIMAL CONTROL*Animal Control*

- 1 dog put down due to illness.
- 3 dogs re-homed to Lucky Paws.
- 1 dog reclaimed.
- 1 Dog attack reported.
- No new dog registrations.
- No Infringement notices issued.
- 2 brown snakes were released,
- 3 snakes found dead upon arrival of officer at site
- 3 snake calls provided to local wildlife catcher when Town Ranger on leave

Feral Cats have been identified as a problem within the urban area, and one rural residential area. Council has placed traps at a number of sites. Monitoring of these sites continues to minimise the environmental damage.

Food Licence

Commercial licensed Food premises are being inspected. Each site will receive correspondence from Council advising of the outcome of their specific inspection, giving a timeframe for rectification if identified. The correspondence will also advise the operator if a reinspection is required.

Food Recall

Council has not been notified of any food recalls during the month of March.

Overgrown Allotments

Numerous complaints from residents have been received regarding overgrown allotments within the Charleville urban area, and harbourage of vermin. Four letters have been furnished to land owners, two emails sent to Government agency, one site has been mowed by Council's contractor. A second letter has been sent to a landholder, with all sites being monitored for compliance by the due date. Two landholders have made contact with Council regarding when it is expected their site will be cleaned, and one landholder has recently sold their allotment – which has now been mowed.

Council has recently issued a Local Government Worker card to a mowing contractor, whom can undertake work upon completion Council's process regarding overgrown allotments. Should these services be required, Council's Town Ranger attends the site for the initial commencement of work.

Water Testing

In-house once per week water testing has continued on the storage bladder to ensure the reticulated water meets the Australian Drinking Water guidelines. A water sample is also sent to a NATA accredited laboratory for the same purpose, a requirement of the Water Supply regulator.

Continued water monthly testing is undertaken for the Morven and Augathella reticulated systems. The Town Ranger has been working with staff in Morven to ensure the rail hub bore and water storage facility meets the Drinking Water guidelines, with the aim of having this system come online for water security for the residents of Morven.

Charleville Waste Facility

A copy of Proterra's Management report of the Charleville Waste Facility for February 2024 will be provided to Council.

In recent months the layout of site has changed, and the use of transfer bins will reduce members of the community having access to the waste stockpile face. Proterra's site hut has been moved closer to the front of the facility, changing the entry and exit points of site. This has been done to allow customers to stop and speak with the sites management team, as well as for ease of recording the type of waste delivered to site. Council is required each August to report the amount of waste entering site for the annum, the amount for each category and the amount of waste that has been recycled.

There is currently a considerable number of tyres being delivered to site by commercial operators. This will become a risk for Council should the new waste stockpile guidelines be introduced, as the stockpile will exceed the length and width of allowable matter.

LINK TO CORPORATE PLAN

- 1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

Nil

11.3 AUGATHELLA COMMON LPA AUDIT FINDINGS**Author:** Manager Regulatory Services**Authoriser:** CEO**RECOMMENDATION**

That Council implement the following corrective actions to eliminate the two risks found during the Meat and Livestock Production Assurance Scheme audit:

1. Secure the fence of the Augathella Refuse site and clean out the grid at entry, to eliminate stock entering the refuse site (within two months from audit report); and
2. When spraying weeds on the Augathella Common, Council is to notify all registered users via email (immediately) the following:
 - a) Chemical used to treat weed/s; and
 - b) The with holding period; and
 - c) Manufacturers date and batch number; and
 - d) Number of days cattle are to be held and not sold due to chemical treatment.

BACKGROUND**Purpose**

Council is the trustee of the Augathella Common, land described as Lot 113 on Crown Plan W5310, a total of 7360.8094 hectares, which is agisted to local people for the purpose of grazing cattle and or sheep. This parcel of land is registered with Meat and Livestock Australia (LPA) under the Livestock Production Assurance Scheme, so as the stock owners can sell their cattle through the sale yard from this parcel of land. Meat and Livestock Australia has recently completed an audit with Council and a number of the persons that graze their cattle on the land, to ensure they are complying with the requirements of the LPA.

Discussion

An audit has been conducted by Meat and Livestock Australia to ensure the procedures and process undertaken for the Augathella Common meet the requirements of the LPA scheme. Council and stock owners that utilise the Augathella Common, were interviewed to identifying compliance with requirements of the LPA system. The auditor completed an inspection of the land whilst at site. The findings of the audit are attached.

Consultation

Cassandra Wilson – Auditor

Bruce Scott – Interim Chief Executive Officer

Chris Skinner – Stock Route Supervisor

Troy McQueen – Senior Supervisor

Financial Risks

Non compliance with the audit findings has the potential to be a financial risk should sold stock have any chemical residue identified at slaughter.

Stock consuming matter from the refuse site may become sick and die, opening the potential for damages claim.

Environmental Risks

Non stock proof fencing around the Augathella Refuse site is an environmental risk, and has the potential to cause death to the grazing stock.

Social Risk

Potential for social risk, as Council not fulfilling their duty of care to ensure stock cannot access a contaminated site.

Legal Risk

Potential for legal risk from stock owners – meat contamination and potential stock death

LINK TO CORPORATE PLAN

1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

ATTACHMENTS

1. LPA Audit Findings - Augathella Common



LPA Site Audit Summary

AUS-MEAT Limited

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Auditee Details

Auditee:	Murweh Shire Council		
PIC-UserID:	QJMW0207-1089942	Audit Date:	20/03/2024
Representative:	Richard Ranson	Auditor:	Cassandra Wilson
Location Address:	Augathella Town Common, Murweh Shire Council, AUGATHELLA, 4477, QLD		
Postal Address:	PO Box 63, Murweh Shire Council, CHARLEVILLE, 4470, QLD		
Contact Details:	Phone: 0429476450, Mobile: 0429476450, Email: richard_ranson@murweh.qld.gov.au		
Livestock On PIC:	Cattle & Sheep & Goats		

Audit Summary

INTRODUCTION:

The enterprise has participated in this audit via the remote ICT (Information & Communication Technology) method. Documentation, photographs, records and other evidence was provided well in advance of the audit in an organised, legible and auditable format. Additional information required to complete the audit was supplied upon request.

ENTRY MEETING:

A brief entry meeting was held with the Council Representative Kay Crosby for Richard Ranson to discuss the audit process, confirm the audit objectives, scope and criteria. As the Management Representative, Kay provided the necessary authorisation to proceed with the audit.

AUDIT OBJECTIVES:

This audit is an evaluation of the requirements for the accredited LPA property to ensure compliance with the LPA Rules and Standards. During the audit, areas for potential improvement within your management system may be identified.

AUDIT SCOPE:

This audit, as agreed, will cover sections of the management system in place by sampling the activities related to the property, documentation and other practises. The scope may be extended at the discretion of the auditor.

AUDIT CRITERIA:

This audit will evaluate the capability of the property activities to ensure compliance with:

a) LPA Rules and Standards

PROPERTY SUMMARY:

The property is located in Augathella QLD consisting of native grazing pastures.

* Land comprising of 2800 approx acres under this PIC.

* Cattle operation comprises of 200 head approximately and owned by producers approved by council to graze the area.

* Murweh Shire Council have no livestock on the PIC.

* Producers are responsible for the management of owned livestock on the common PIC, Murweh Shire Council are responsible for the common grounds management.

* The property is maintained in a poor to fair condition and there are part timber and steel livestock yards.

* Areas visited at the time of the audit included the dump area and yard area.

* Council Representative Kay Crosby has demonstrated an adequate level of knowledge and competence to maintain compliance to the LPA Program and are aware of their LPA obligations.

AUDIT FINDINGS:

Audit findings are summarised in the various sections of this report - also discussed at the Exit Meeting with the Management Representative.

AUDIT CONCLUSION:

Some sections of the management systems audited today have demonstrated ability to conform to the audit criteria however there are some areas that need to be addressed. Conformity Assessment against the LPA Rules and Standards and the effectiveness of the management system in place allows the Auditor to recommend continuation of LPA accreditation on the condition that the CARs issued have been addressed by the agreed close out date.

PLEASE NOTE – All of the relevant LPA Program requirements, fact sheets and recording templates can be downloaded from www.integritysystems.com.au/lpa or a hardcopy LPA Farm Records booklet may be purchased by contacting the ISC Helpline on 1800 683 111. The ISC Helpline can also help with any questions you have about the LPA program requirements.

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Audit Outcome Matrix

No.	Section	Compliant	Criticals	Majors	Observations
1	Property Risk Assessment	*		1	
2	Safe and Responsible Animal Treatments	✓			
3	Fodder Crop, Grain and Pasture Treatments and Stock Foods	*		1	
4	Preparation for Dispatch of Livestock	✓			
5	Livestock Transactions and Movements	✓			
6	Biosecurity	✓			
7	Animal Welfare	✓			

Key Audit Findings

No.	Description	Item Reference	Type
1	A review of the risks associated with the town common has been completed and it is determined that livestock have access to the dump area with the livestock grid non operational and fencing on the dump boundary requiring maintenance to ensure the area is isolated from livestock and remains stock proof.	1.2	Major
2	Treatments for weed control have occurred on the PIC and completed by council, No notifications of weed control applications are given to producers grazing the common PIC.	3.3	Major

AUDITOR



ENTERPRISE REPRESENTATIVE



Audit Findings

1 Property Risk Assessment			
No.	Item	Rating	Comments
1.1	All sites and sources of potential contamination have been identified in relation to: a. chemicals; and b. potentially injurious physical contaminants; and c. recycled water (cattle enterprises only)	Yes	A verbal risk assessment has been explained by the council representative at the time of the audit. Risks identified: Roads access with some segregation fencing through the common. Weed spreading and control chemical applications. Dump area. Travelling stock disease risk. (Biosecurity plan)
1.2	All identified sites and sources of potential contamination are managed to restrict access of livestock to prevent exposure and contamination.	No	A CAR raised for the stock proofing of the town dump situated on the town common. Some segregation fencing is in place to manage risk from public roads are in place, with plans for further segregation fencing explained by the council representative. Travelling stock and animal disease control is documented in the council travelling stock route biosecurity plan.
1.3	Potentially exposed animals shall be identified and managed in a manner to minimise the risk of contamination of meat intended for human consumption in accordance with relevant legal requirements.	Yes	Livestock producers are required to have livestock identified and have a process in place for the identification of potentially contaminated livestock. The council representative explained the process and requirements for producers grazing the common to have livestock identified with NLIS and management tags at all times. Sighted council application and requirements.

2 Safe and Responsible Animal Treatments			
No.	Item	Rating	Comments
2.1	Animal treatments (including Hormonal Growth Promotants (HGP's)), are administered only by trained and competent staff in accordance with label and/or written veterinary directions and relevant legal requirements.	Yes	Council representative demonstrated competency and understanding of livestock treatments.
2.2	Chemicals are stored securely in accordance with label/manufacturers' directions, to prevent exposure to livestock.	Yes	No chemical storage is located on the common.
2.3	Sufficient systems & records are maintained to enable, the traceability of the status of treated livestock, including introduced livestock, with respect to relevant WHP/ESI to be demonstrated.	Yes	No livestock treatments have been administered on the common by council.
2.4	Sufficient records and systems are maintained to enable the traceability of livestock that may have been exposed to physical contaminants.	Yes	Livestock producers are required to have livestock identified and have a process in place for the identification of potentially contaminated livestock. The council representative explained the process and requirements for producers grazing the common to have livestock identified with NLIS and management tags at all times.

3 Fodder Crop, Grain and Pasture Treatments and Stock Foods			
No.	Item	Rating	Comments
3.1	Agricultural chemicals are applied to fodder crops, grain and pasture only by trained and competent staff in accordance with label directions and/or relevant approvals in accordance with relevant legal requirements.	Yes	Operations completed by council are completed by trained and competent staff with ACDC chemical accreditation.
3.2	Chemicals are stored securely in accordance with label/manufacturers' directions, to prevent exposure to livestock.	Yes	No chemical storage located on the common with council representative aware of the requirements to have chemical storage isolated from access.
3.3	Exposure of animals to fodder crops, grain and pasture, and introduced stock feed that have been treated with or exposed to agricultural chemicals is managed to minimise the risk of unacceptable chemical residues in livestock for human consumption.	Yes	Application records are held in council office of applications applied for weed control, including areas treated, product used, DSFG, Manufacturers date and batch number. Treatments for weed control have occurred on the PIC and completed by council, No notifications of weed control applications are given to producers grazing the common PIC.



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No.	Item	Rating	Comments
3.4	Sufficient records are maintained to enable the traceability of the status of fodder crops, grain and pasture, and introduced stock feed intended to be fed to livestock with respect to relevant WHP/ESI from slaughter or grazing/harvest as applicable and to enable the correct/controlled use of chemicals to be demonstrated.	Yes	No introduced feeds or licks are introduced to the PIC
3.5	Sufficient records are maintained to enable the traceability of the status of exposed livestock, including introduced livestock, with respect to relevant WHP/ESI or other contaminants.	Yes	Management have a current copy of The APVMA Export Slaughter Intervals of veterinary chemicals for use in cattle available for referral when WHP and ESI information is not available.
3.6	Exposure of animals to stock feed is managed to eliminate the risk of animal products being fed to ruminant livestock, with the exception of approved exemptions.	Yes	No RAM stored on PIC.

4 Preparation for Dispatch of Livestock

No.	Item	Rating	Comments
4.1	Only animals that are in a condition fit for travel are selected, to minimise potential disease and/or contamination related to transport conditions.	N/A	Council representative has a good understanding of fit to load procedures referencing weight bearing, eye conditions along with overall health and condition. The council representative explained that no livestock are consigned to or dispatched from the PIC by the council.
4.2	On farm assembly practices and transport arrangements are managed to minimise the risk of stress and contamination of animals.	N/A	The council representative explained that no livestock are consigned to or dispatched from the PIC by the council.
4.3	Management practices ensure that minimum requirements for the fitness for travel of calves destined for sale or slaughter are in accordance with the Declarations made on the Bobby Calf LPA NVD at all times.	N/A	The council representative explained that no livestock are consigned to or dispatched from the PIC by the council.

5 Livestock Transactions and Movements

No.	Item	Rating	Comments
5.1	All livestock transactions and movements including between properties (Property Identification Codes) are accompanied by a current, correctly completed LPA National Vendor Declaration (NVD).	N/A	The council representative explained that no livestock are consigned to or dispatched from the PIC by the council.
5.2	Sufficient records are maintained to enable the declarations on an accompanying LPA NVD concerning the food safety related status and HGP treatment of livestock introduced to and dispatched from the property to be reconciled with the livestock traceability system adopted.	N/A	The council representative explained that no livestock are consigned to or dispatched from the PIC by the council.
5.3	Livestock must be NLIS identified in accordance with relevant statutory requirements at all times.	Yes	Council representative understands tagging requirements and producers have information regarding council requirements for management tag and NLIS device identification while grazing livestock on the town common.
5.4	The NLIS database shall be updated for all livestock introduced onto an LPA-accredited PIC within 48 hours of the physical movement occurring.	Yes	The council representative explained that no livestock are consigned to or dispatched from the PIC by the council. Producers using the PIC are required by council to have a RBE and complete the transfers on the database according to statutory requirements.
5.5	Where livestock are treated with HGPs, the Accredited Producer can demonstrate that: (a) the application of HGPs is in accordance with statutory requirements including that treated livestock are permanently identified by a triangular ear punch and traceable; and (b) records of the use of HGPs are maintained.	N/A	No HGP treatments are administered to livestock by council.

6 Biosecurity



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No.	Item	Rating	Comments
6.1	Each Property Identification Code (PIC) must have a Farm Biosecurity Plan that covers each of the following as a minimum: (a) Manage and record the introduction and movement of livestock in a way that minimises the risk of introducing or spreading infectious disease; (b) Where reasonable and practical, control people, equipment and vehicles entering the property to minimise the potential for property contamination and, if possible, keep a record of such movements onto the property; and (c) Prevent and control animal diseases on farm by regularly monitoring and managing livestock health.	Yes	A completed biosecurity plan has been sighted completed by the Murweh Council for travelling stock route and common areas. All users of the common are required by council to register as a biosecurity entity. Shire application and conditions sighted at the time of the audit.

7 Animal Welfare

No.	Item	Rating	Comments
7.1	The Property Identification Code (PIC) representative or person responsible for the management of livestock have accessible as a reference a current copy of the Standards and Guidelines for cattle, sheep and/or goats (as applicable), and are familiar with the content of the Standards and Guidelines.	Yes	An electronic copy of the current animal welfare standards and guidelines is on file and available for reference.
7.2	The Property Identification Code (PIC) representative or person responsible for the management of livestock have successfully completed training in relation to the Standards and Guidelines through LPA Learning or an equivalent training program.	Yes	LPA learning has been completed for the Murweh Shire Council and valid until 1/12/25.
7.3	The Property Identification Code (PIC) representative or person responsible for the management of livestock have trained their staff (where relevant) in a manner consistent with the Standards and Guidelines.	Yes	The council representative explained that the Murweh Shire Council are not operationally involved with livestock processing, arrivals and dispatch although are aware of the animal welfare standards and guideline requirements.



Corrective Action Report

Company:	Murweh Shire Council	Type:	Major
PIC-UserID:	QJMW0207-1089942	Date Raised:	20/03/2024
Section:	1	Due Date:	01/06/2024
Item:	1.2	Completed On:	

Item Requirement

All identified sites and sources of potential contamination are managed to restrict access of livestock to prevent exposure and contamination.

Description

A review of the risks associated with the town common has been completed and it is determined that livestock have access to the dump area with the livestock grid non operational and fencing on the dump boundary requiring maintenance to ensure the area is isolated from livestock and remains stock proof.

Corrective Action (to be undertaken by Auditee)

Please provide photo evidence to LPA.audits@ausmeat.com.au before the due date stated above showing that the livestock grid and fencing has been maintained to be fully stock proof and no livestock have access to dump area to reduce the risk of contamination.

Action Taken

AUDITOR

ENTERPRISE REPRESENTATIVE



Corrective Action Report

Company:	Murweh Shire Council	Type:	Major
PIC-UserID:	QJMW0207-1089942	Date Raised:	20/03/2024
Section:	3	Due Date:	20/04/2024
Item:	3.3	Completed On:	

Item Requirement

Exposure of animals to fodder crops, grain and pasture, and introduced stock feed that have been treated with or exposed to agricultural chemicals is managed to minimise the risk of unacceptable chemical residues in livestock for human consumption.

Description

Treatments for weed control have occurred on the PIC and completed by council. No notifications of weed control applications are given to producers grazing the common PIC.

Corrective Action (to be undertaken by Auditee)

It is recommended that producers are notified of weed control chemical applications prior to or as occurring in grazing areas of the common PIC including product used and with holding periods associated with the product used. This will allow producers the knowledge to withhold livestock from exiting the common and reduce the risk of potential residues and chemical contamination.

Please provide a statement back to LPA.audits@ausmeat.com.au explaining the process that will be used to notify producers that weed control chemical applications will be occurring in grazing areas of the common PIC before the due date.

Action Taken

AUDITOR



ENTERPRISE REPRESENTATIVE



Instructions for closing Corrective Actions

Step 1:	Review the reason for the non-conformance being issued.
Step 2:	Implement procedures/activities as specified in the CORRECTIVE ACTION section.
Step 3:	Forward a copy of all documentation obtained / implemented including a copy of this CAR and a written explanation of the systems and/or activities implemented to address the non-conformance to our Audit Administration as listed below.
Please note that:	
(i):	All CARs must be addressed within the agreed closure period.
(ii):	Failure to provide supporting documentation within the agreed timeframe may result in withdrawal of your accreditation.
(iii):	If the establishment is encountering difficulties closing the CAR, details should be advised in writing to the contact below before the agreed close out date .

Audit Administration Contact Details

LPA Audit Administration
 PO Box 3403
 TINGALPA DC QLD 4173

Free call: **1800 621 903**
 Facsimile: 07 3361 9222
 Email: LPA.Audits@ausmeat.com.au

11.4 WORK HEALTH & SAFETY REPORT

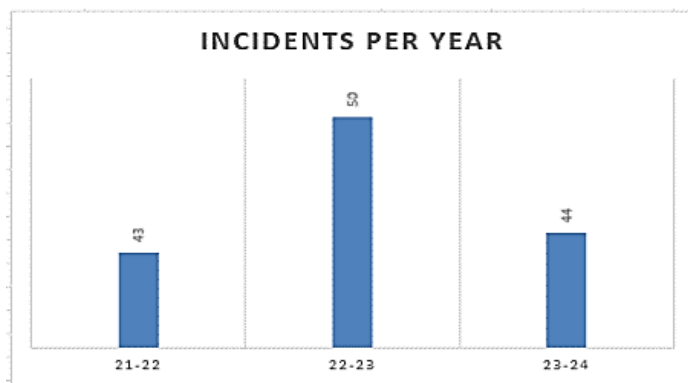
Author: WH&S Advisor
Authoriser: Director of Corporate Services

Recommendation
That council receives and notes the report from the work health & safety report

BACKGROUND

INCIDENT REPORTS (SINCE LAST REPORT)			
IR-463	4/1/2024	JOCKY WHEEL FORK BENT	TOWN CREW
IR-464	21/3/24	HIT KNEE ON DESK LEG	ADMINISTRATIION
IR-465	19/2/2024	STONE FLICKED OFF SLASHER AND BROKE GLASS DOOR	TOWN CREW
IR-466	8/3/2024	BAG BARROW AT AIRPORT CAME IN CONTACT WITH PLANE	AIRPORT
IR-467			

IR-458	20/2/24	REVERSED INTO ANOTHER VEHICLE AT WORKSHOP – HAD ONLY JUST PARKED BEHIND HIM IN HIS BLIND SPOT	CONSTRUCTION
		COMMENT – CONTROL MEASURES WILL BE PUT IN PLACE, SIGNAGE AND EXCLUSION ZONE	
IR-459	2022-2024	JOB TRUCK – TOOLS MISSING	CONSTRUCTION
		COMMENT – THE JOB TRUCK HAS CHANGED HAS HANDS OVER THE LAST 2 YEARS. THE POWER TOOLS HAVE APPARENTLY BURNT OUT, NO ONE KNOWS WHERE THEY ARE. NO ONE SEEMS TO KNOW ABOUT THE OTHER TOOLS MISSING.	
IR-460	26/2/24	DAMAGED PORTABLE TRAFFIC LIGHTS	ROAD WORKS
		COMMENT – THIS NEEDS TO BE REPORTED AS SOON AS POSSIBLE, DO NOT LEAVE IT TO BE REPORTED TO THE NEXT USER.	
IR-461	4/3/2024	KEY LOST	RMPC
		COMMENT – NEEDS TO BE REPORTED AS SOON AS POSSIBLE SO THE SITUATION CAN BE RECTIFIED.	
IR-462	20/2/2024	SHOULDER INJURY	TOWN CREW
		COMMENT – MANUAL HANDLING REMINDER	



TOOL BOX TALKS & TAKE 5's

This will be discussed at the upcoming meeting.

SAFETY CHAMPION SET-UP

We are still in the process of Supervisors reviewing and updating the safe work procedures that they use to complete their job processes.

SAFETY ALERT

Immediate changes to the workplace exposure standard for welding:

Safe Work Australia has announced an immediate reduction to the workplace exposure standard (WES) for welding fumes.

The change sees a reduction from an 8-hour time weighted average (TWA) of 5mg/m³, to 1mg/m³.

[Immediate changes to the workplace exposure standard for welding | WorkSafe.qld.gov.au](https://www.worksafe.qld.gov.au)

The change to the **WES is now mandatory in the WHS/OHS laws in the Commonwealth, states, and territories.**

Persons conducting a business or undertaking (PCBU) must ensure that workers are not exposed to any airborne contaminant above the concentration listed in the exposure standards for airborne contaminants.

Welding fumes are complex mixtures of metallic oxides, silicates, and fluorides, that form when metal heats above its boiling point. As the metal cools, it condenses into particles so small, they can easily be breathed into the lungs causing possible adverse health effects.

Welding fumes and UV radiation emitted during welding are categorised as Group 1 carcinogens (carcinogenic to humans) according to the International Agency for Research on Cancer (IARC) in 2019.

Code of Practice

[Welding processes Code of Practice 2021 \(worksafe.qld.gov.au\)](https://www.worksafe.qld.gov.au)

SAFETY EQUIPMENT INSPECTIONS

Bunzl Safety will be inspecting, lifting equipment, chains, and slings, harnesses, and load-binding equipment on the 26th and 27th of March at the Charleville Depot Workshop.

FIRE EQUIPMENT TESTING & INSPECTIONS

Wormald has cancelled their 6 monthly Fire Equipment Inspections due to their vehicle breakdown and will send us a new date and Itinerary once they have their vehicle back on the road.

WHS COMMITTEE

The new WHS Committee will be doing their training in April 2024.

LINK TO CORPORATE PLAN

3.2.1 Safety and protection strategies meet community needs and expectations

ATTACHMENTS

Nil

11.5 HUMAN RESOURCES REPORT

Author: Human Resource Manager
Authoriser: Director of Corporate Services

RECOMMENDATION
 That Council receives and notes the Human Resources Report.

BACKGROUND

Current Recruitment:

- Project Manager closes 12 April
- Community Service Coordinator closes 21 April

Completed Recruitment:

- Racetrack maintenance operator
- Labourer maintenance crew
- Business Admin support trainee
- Tourism Manager

Resignation/Retirement:

Nil

Overtime:

Pay Period	Dates	Hours	Amount	Hours	Amount
2-3	1/7/23 to 28/7/23	572	29,892	618	32,132
4-5	29/7/23 to 25/8/23	689	34,475	557	27,421
6 -7	26/8/23 to 22/9/23	619	30,290	512	25,398
8 -9	23/9/23 to 20/10/23	592	37,167	478	26,804
10-11	21/10/23 to 17/11/23	700	36,648	570	29,133
12-13	18/11/23 to 15/12/23	527	28,036	530	32,722
14-15	16/12/23 to 13/01/24	501	25,187	349	19,331
16-17	14/01/24 to 10/02/24	683	34,180	554	28,068
18- 19	11/02/24 to 08/03/24	522	26,195	731	36,801
20 -21	09/03/24 to 5/04/24	350	32,770	876	56,924

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

1. Snap Send Solve Report



Murweh Shire Council

Monthly report summary

This period: 2024-03-01 to 2024-03-31
 Last period: 2024-02-01 to 2024-02-29

Total Reports

This Period	Last Period	% Change
9	11	-18%

Customer Satisfaction Score

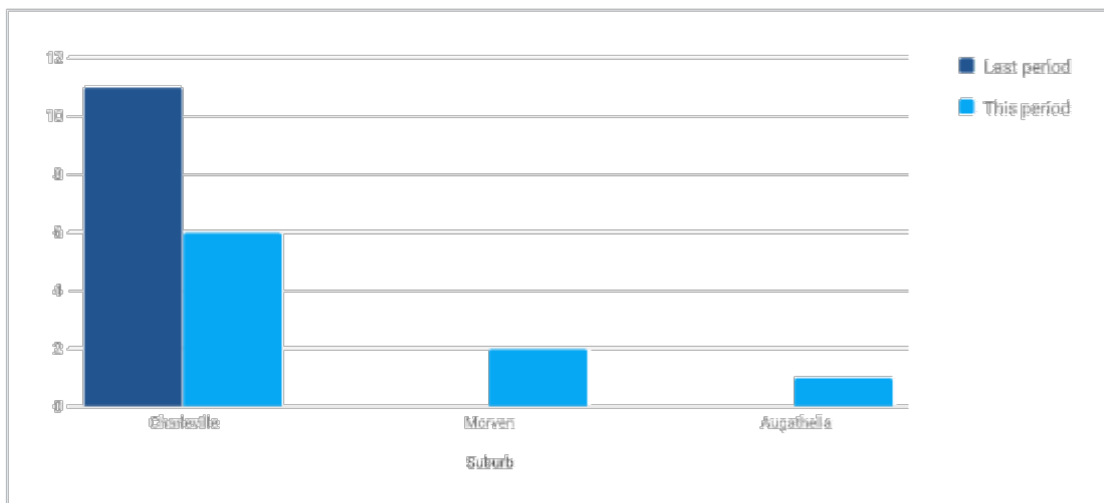
Customer Satisfaction Score (out of 5) provided by Snap Send Solve users for your authority.

	This Period	Last Period	% Change
Murweh Shire Council	4.0	3.0	33%
Similar sized council average(state based)	3.8	3.2	16%
State average	3.5	3.7	-5%

Reports by Top 5 Suburbs

Total reports received by suburb for the period.

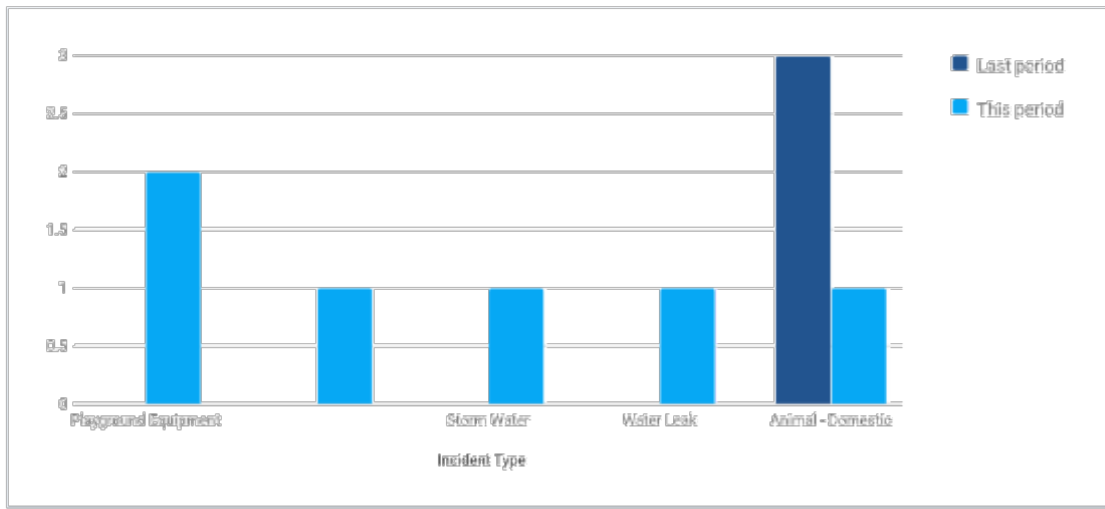
	This Period	Last Period	% Change
Charleville	6	11	-45%
Marven	2	0	N/A
Augathella	1	0	N/A



Reports by Top 5 Incident types

Total reports received by incident type for the period.

	This Period	Last Period	% Change
Playground Equipment	2	0	N/A
Poles and Signage - General	1	0	N/A
Storm Water	1	0	N/A
Water Leak	1	0	N/A
Animal - Domestic	1	3	-67%



Reports by Top 5 Suburbs and Top 5 Incident types (This period)

	Playground Equipment	Poles and Signage - General	Storm Water	Water Leak	Animal - Domestic
Charleville	1	1	1	0	1
Morven	1	0	0	1	0
Augathella	0	0	0	0	0

Reports Triaged

Total reports received by your Authority that have been triaged to other authorities by your Customer Service team.

	This Period	Last Period	% Change

Reports Sent to Other Authorities

Total reports sent by Snap Send Solve users to other Authorities within your boundary, that your Authority is not responsible for.

	This Period	Last Period	% Change
nbn	1	0	N/A

N/A - There is no comparison data for this period

11.6 MAYORS'S REPORT

Author: Mayor
Authoriser: CEO

RECOMMENDATION
 That Council approves the Mayor’s travel as presented and notes the monthly report.

BACKGROUND



Date	Meeting
19 March	QFES Acting Commissioner Steve Smith (virtual)
22 March	SWROC Leadership group (virtual)
22 March	Virtual meeting Leanne Linnard
25 March	QMF and Robyn Richen (virtual)
29 March	OMOA fortnightly catch-up with CEO Virtual
3 April	Business Connect Queensland and Robyn Richen (virtual)
4 April	Murweh Post Election Meeting Shire Chambers
4 April	Travel Brisbane for Meetings
5 April	1 pm Meeting Grace Grace
5 April	3 pm GAB Meeting organised by LGAQ and Premier Steven Miles
5 April	5 pm Meeting with Premier Steven Miles
8 April	SWROC Leadership Meeting
9 April	Murweh Age Care Housing Meeting at Chambers
10 April	OMOA meeting and Video on site
10 April	ABC weekly catch up

Travelling to Brisbane on Sunday the 14th April for AICD mandatory training on Monday, Tuesday and the LGAQ Mayors induction at Parliament House on Wednesday the 17th April.

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

Nil

11.7 ELECTION OF THE LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND'S (LGAQ) POLICY EXECUTIVE DISTRICT REPRESENTATIVES 2024-2028**Author: CEO****Authoriser: CEO****RECOMMENDATION**

That Council Nominates Councillor xxxxxx from xxxxx Shire or Regional Council to District NO. 5 of the LGAQ Policy Executive.

BACKGROUND**ELECTION OF THE LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND'S (LGAQ) POLICY EXECUTIVE DISTRICT REPRESENTATIVES 2024-2028**

In accordance with Rule 5.4 of the Local Government Association of Queensland's Constitutions and Rules, nominations are now being called for the election of District Representatives to the Association's Executive for the period 2024 – 2028.

Please note, this is not an election for Local Government District Associations. In many cases the District Local Government Association areas and the LGAQ Electoral Districts are not the same.

Councils within an Electoral District are entitled to nominate candidates for election from amongst elected members of the Councils within their District.

If there is more than one nomination per District, an election by postal ballot will apply. If an election is required, the "first past the post" voting system will apply.

PLEASE NOTE:

- a. Nominations close at **12:00pm, Wednesday, 1 May 2024** and must be received by the Chief Executive Officer by that time through the **nominated email address: returning_officer@lgaq.asn.au**.
- b. If Council intend to nominate a person, Council is encouraged to have the matter considered at a Statutory Meeting following the Quadrennial Elections held on Saturday, 16 March 2024.
- c. A Ballot Paper and associated information is attached to this report.

Members elected at this time take up their position in **June 2024** and, subject to the Rules, hold office until **June 2028**.

LINK TO CORPORATE PLAN

- 1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

ATTACHMENTS

- 1. **Nomination Form**
- 2. **Corporate Governance Charter February 2024**
- 3. **POLICY EXECUTIVE MEMBERS INFORMATION SCHEDULE**
- 4. **Fees Reimbursement and Insurance**

**LOCAL GOVERNMENT ASSOCIATION OF
LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ)
POLICY EXECUTIVE 2024-2028**

NOMINATION FORM - District 3-11

Dist 3	Dist 4	Dist 5	Dist 6	Dist 7	Dist 8	Dist 9	Dist 10	Dist 11
Bundaberg Fraser Gympie N Burnett S Burnett	Goondiwindi S. Downs Toowoomba W. Downs	Balonne Bulloo Maranoa Murweh Paroo Quilpie	Banana CHighlands Gladstone Livingstone Rockhampton	Isaac Mackay Whitsunday	Barcaldine Barcoo BTambo Boulia Diamantina Longreach Winton	Burdekin CTowers Hinchinbrook Townsville	Cairns Cassowary Cook Douglas Mareeba Tablelands Torres Shire	Burke Carpentaria Cloncurry Croydon Etheridge Flinders McKinlay Mount Isa Richmond

DISTRICT NO. 5

The City Council of

Hereby nominates Cr.

To represent on the Association's Policy Executive in accordance with Rule 5.4 of the Constitution and Rules of the Association for the period 2024-2028.

Date at this day of 2024


CHIEF EXECUTIVE OFFICER
2 April 2024

I hereby support this nomination _____
Signed by: Council CEO

PLEASE RETURN THIS FORM BY EMAIL TO THE RETURNING OFFICER BY NO LATER THAN 12:00pm on Wednesday, 1 May 2024

RETURNING OFFICER: Alison Smith
RETURNING OFFICER
LOCAL GOVERNMENT ASSOCIATION OF QLD LTD
PO BOX 2230
FORTITUDE VALLEY BC QLD 4006
Email: returning_officer@lgaq.asn.au
N.B FAXED NOMINATIONS WILL NOT BE ACCEPTED

Attachment 1B

CORPORATE GOVERNANCE CHARTER

FEBRUARY 2024



1 Background

The purpose of the Local Government Association of Queensland (LGAQ) is to be the peak body for local government in Queensland with a vision of strong and effective local government. Our mission is to strengthen the ability and performance of local government to better serve the community.

This Corporate Governance Charter defines the role, responsibilities and authorities of the Policy Executive and the Board of the LGAQ, along with the role and function of individual Executive Representatives and Directors.

LGAQ is committed to effective governance practices which reflect accountability, transparency, and professional integrity within an inclusive framework based on trust and intellectual honesty.

The Board approved 4 strategic objectives as part of the Strategic Plan

- ✘ Advocate for the collective interests of members, and action all endorsed annual conference motions.
- ✘ Advance members financial sustainability.
- ✘ Assist with the positive promotion of local government.
- ✘ Connect members with daily support services that help with matters of local concern or difficulty.

Together these elements provide the foundation for the Association's policy initiatives and activities.

This Charter is intended to assist the Policy Executive and Board by:

- ✘ Providing clear guidelines on roles, responsibilities and relationships of the Policy Executive, Board, Directors and Executive Representatives;
- ✘ Identifying key principles for effective corporate governance to allow "best practice" performance;
- ✘ Ensuring appropriate accountability of the Policy Executive and Board to LGAQ members;
- ✘ Ensuring that the link between the Association's corporate objectives and values and the activities of members of the Board and Policy Executive is identified and understood.

The Charter also provides valuable information for new Directors and Executive Representatives, facilitating the induction process. As stipulated in the LGAQ Constitution (Rule 6.7(17)), Directors and Executive Representatives are required to comply with this Charter.

2 Corporate Governance Principles and Structure

Within the private sector, corporate governance is regarded as the system by which companies are directed and managed. It influences how the objectives of the company are set and achieved, how risk is monitored and assessed, and how performance is optimised. Good corporate governance structures encourage companies to create value (through entrepreneurship, innovation, development and exploration) and provide accountability and control systems commensurate with the risks involved.

Corporate Governance for LGAQ is broadly defined as the processes used to represent member interests, including the way in which decisions are made on policies and strategies and how these are actioned to obtain an optimal return for members as the key stakeholders of the Organisation.

Corporate Governance arrangements for LGAQ include:

- ✘ The role of Annual Conference;
- ✘ The election of Executive Representatives;
- ✘ The role of the Policy Executive;
- ✘ The role of the President of the Board ("President");
- ✘ The role of the Board;
- ✘ The role of the CEO.

Whilst Directors and Executive Representatives are encouraged to refer to the Constitution of LGAQ for details of the role of Annual Conference, the composition and election of the Policy Executive and Board, the powers and duties of the Policy Executive and Board, and the powers and functions of the CEO and other officers, the following is a brief summary of the key points.

LGAQ's Annual General Meeting of member councils (Annual Conference) is the Association's supreme decision-making body responsible for setting the overall policy direction of LGAQ and electing the President (Rule 6.3 of the Constitution). In a separate process, LGAQ's member councils elect 15 District Representatives (Rule 5.1 of the Constitution) who, together with the President, form the Association's Policy Executive. The President is the only member of the Policy Executive who does not represent a district.

The Policy Executive is responsible for: appointing three Directors to join the LGAQ President in forming the LGAQ Board; appointing the CEO; approving the annual budget of the Organisation; and determining the Association's policy on behalf of member councils (in line with the overall direction set at Annual Conference). The Policy Executive may delegate any of its powers to a Committee appointed out of its number (Rule 5.13 of the Constitution).

The LGAQ Board is responsible for the operation of the business of the company (Rule 6.7 of the Constitution). It is authorised to exercise all of the Organisation's powers that are not required to be exercised by Annual Conference. The Board is responsible for adopting a strategic plan before the end of each financial year. The Board may delegate any of its powers to a Committee appointed out of its number (Rule 6.15 of the Constitution).

The President is the highest elected official of the LGAQ and chairs General Meetings, including the Annual General Meeting, and meetings of the Board and Policy Executive.

The CEO is responsible for day-to-day management of the Organisation, subject to the Board's instructions (Rule 6.7 of the Constitution). The CEO's powers may only be exercised after full consultation with the President; and the President must be kept fully informed on an ongoing basis of all action taken pursuant to the CEO's powers. Consistent with normal corporate practices, the President and CEO are the official spokespersons for the Board, Policy Executive and LGAQ.

3 Director Role

The general qualification for becoming and remaining a Director is outlined in Rule 6.1 of the Constitution.

As Directors are appointed out of the ranks of the Policy Executive, a Director must have the skills and the time to be able to perform both roles.

The powers and duties of the Directors are spelt out in detail in Rule 6.7 of the Constitution. In summary, the Directors:

- ✘ Are responsible for setting the strategic direction and monitoring of the business;
- ✘ Must adopt an annual strategic plan for the Association and ensure that LGAQ conducts its business in accordance with it;
- ✘ Are not directly involved in the day-to-day management of the Organisation but issue the CEO with instructions for the day-to-day management;
- ✘ Make decisions that are not items of day-to-day management of the Organisation;
- ✘ Must ensure that LGAQ maintains its property in good working order and condition, complies with all agreements to which it is a party, pays its debts as and when they fall due, maintains relevant insurance, complies with the requirements of all relevant legislation, maintains books and records, etc.;
- ✘ Have oversight of the financial management of LGAQ and are responsible for major financial decisions (although the annual budget is approved by the Policy Executive);
- ✘ May grant a power of attorney;

To effectively perform their role, a Director requires:

- ✘ Competency in modern corporate and financial management standards and practices;
- ✘ An ability to provide a holistic focus on local government issues;
- ✘ An ability to put the interests of their own council behind those of the Association;
- ✘ Capacity to devote sufficient time to both Board and Policy Executive responsibilities;
- ✘ Legitimacy and confidence in the eyes of members and fellow Executive Representatives;
- ✘ Ability to exercise objective judgement on corporate affairs independent from management;
- ✘ Access to accurate, relevant and timely information.

A Director has a duty to:

- ✘ Act consistently in the best interests of LGAQ as a whole;
- ✘ Act honestly and in good faith;
- ✘ Not gain advantage by improper use of their position;
- ✘ Not misuse information;
- ✘ Act with due care and diligence;
- ✘ Disclose real or perceived conflicts between personal interests, or the interests of any associated person, and the interests of LGAQ to the other Directors in accordance with the LGAQ Conflict of Interest Policy;
- ✘ Not allow such interests to conflict with the interests of LGAQ.

A Director has no individual authority to participate in the day-to-day management of LGAQ, including making any representations or agreements with member councils, suppliers, customers, employees or other parties or organisations.

Directors are expected to regularly attend Board, Policy Executive, Committee and other meetings organised as part of the Director role. According to Rule 6.1(5) of the Constitution, a Director vacates that office at the conclusion of the third consecutive Board meetings that the person has failed to attend, without the Board's leave.

Directors are supported in their role by secretariat services provided by LGAQ.

4 Conduct of Board meetings

A Board meeting is the main opportunity for a Director to:

- ✘ Obtain and exchange information with the senior management team;
- ✘ Obtain and exchange information with each other;
- ✘ Make decisions.

A Director shall, in good faith, behave in a manner that is consistent with generally accepted procedures for the conduct of meetings. This will include, but not be limited to:

- ✘ Behaving in a business-like manner;
- ✘ Acting in accordance with policy resolutions of the Association;
- ✘ Addressing issues in a courteous manner;
- ✘ Using judgement, common sense and tact when discussing issues;
- ✘ Avoiding distractive behaviour such as email, text, chatter and irrelevant remarks during meetings;
- ✘ Ensuring that others are afforded a reasonable opportunity to put forward their views.

5 Review of Board's Effectiveness and Training Needs of Director

The President shall conduct a biennial review of the Board's effectiveness, one year and three years into the Board's term. As part of the review, the President shall consult with each Director separately. The review thus provides an opportunity for each Director to discuss any concerns about the Board's operation with the President. A report on the review must be prepared and submitted to the Policy Executive for consideration.

Directors are encouraged to raise any request or need for independent expert advice, training or guidance with the President at any time. Furthermore, the President shall discuss Directors' training and professional development needs during the biennial review of the Board's effectiveness and pass any needs identified to the secretariat for action.

6 Executive Representative Role

The General Qualification for becoming and remaining an Executive Representative is outlined in Rule 5.2 of the Constitution.

To be able to fulfill its role, it is important that the Policy Executive incorporates a breadth of experience. This requires capacity to present an appropriate balance of district, member-wide and external viewpoints.

The primary responsibility of an Executive Representative is to LGAQ members as a whole. In fulfilling this responsibility, an Executive Representative should, where appropriate, have regard to the interests of stakeholders, both internal and external. Policy Executive decisions will be distributed in the public realm unless the Policy Executive makes an express decision to keep the matter confidential.

An Executive Representative therefore requires an extensive knowledge of and connection to local government related issues. It is expected that an Executive Representative will develop an appreciation of the scope, policy and activities of the Association.

The key roles of an Executive Representative can be broadly defined as:

- ✘ Representing the overall interests of local government within Queensland;
- ✘ Representing each district's interests on the Policy Executive;
- ✘ Contributing to Policy Executive decision-making;
- ✘ Assisting in relationships between councils at a district and regional level.

In representing, liaising with and informing member councils at a district level, the reasonable expectation of an Executive Representative as the District Representative is that they will:

- ✘ Attend and represent LGAQ at meetings of regional groupings of councils, such as District LGAs and/or ROCs (and/or, where appropriate, other relevant bodies);
- ✘ Undertake direct communication with member councils within their electoral district including on key issues and matters before the Policy Executive for consideration;
- ✘ Develop a full understanding of the scope and scale of the activities of the Association to enable referral of member councils to relevant solutions and support services;
- ✘ Familiarise themselves with and provide input into LGAQ segment1 plans and segment activities relevant to the councils within their district.

In order to be an effective District Representative, an Executive Representative is expected to engage in a process of two-way representation, i.e. reporting regional advocacy issues and council support needs and opportunities to the Policy Executive and reporting outcomes back to the district. Executive Representatives are instrumental in ensuring transparent and inclusive LGAQ decision-making on policy positions by feeding views from members in their district into the decision-making process and communicating the rationale behind the decision-making back to members.

It is up to each Executive Representative to identify and develop appropriate methods of engagement with the councils in their district. Where active District LGAs or ROCs exist, the meetings of these groupings provide an established platform for regional engagement in relation to LGAQ policy-making. Attending meetings of other regional groupings involving councils, may also be an option. Executive Representatives should also undertake regular one-on-one engagement with

individual councils in their district.

In recognition of the workload involved, Executive Representatives receive appropriate support from LGAQ in the conduct of their duties as District Representatives. Executive Representatives are supported by senior LGAQ officers who, whenever possible, accompany Executive Representatives to ROC and other regional meetings. LGAQ also has a Policy Executive Support Coordinator who acts as the central point of contact and clearing house for all communications material, information and enquiries related to Policy Executive activities and who coordinates and arranges attendance of Executive Representatives and senior LGAQ staff at meetings of regional groupings of councils.

There will also be a CEO Reference Group comprising the CEOs of Executive Representatives. This group will both support Executive Representatives and provide strategic advice and input to LGAQ. It is important that elected members who are considering nominating for the Policy Executive understand that their involvement on the Policy Executive will be supported by participation of their CEO in the CEO Reference Group.

To effectively perform their role, an Executive Representative requires:

- ✘ An ability to provide a holistic focus on local government issues;
- ✘ An ability to put the interests of their own council behind those of their electoral district and those of the Association;
- ✘ Capacity to devote sufficient time to Policy Executive responsibilities;
- ✘ Legitimacy and confidence in the eyes of members;
- ✘ Ability to exercise objective judgement on corporate affairs independent from management;
- ✘ Access to accurate, relevant and timely information.

7 Conduct of Policy Executive Meetings

An Executive Representative has a duty to:

- ✘ Act consistently in the best interests of LGAQ as a whole;
- ✘ Act honestly and in good faith;
- ✘ Not gain advantage by improper use of their position;
- ✘ Not misuse information;
- ✘ Act with due care and diligence;
- ✘ Disclose real or perceived conflicts between personal interests, or the interests of any associated person, and the interests of LGAQ to the other Executive Representatives in accordance with the LGAQ Conflict of Interest Policy;
- ✘ Not allow such interests to conflict with the interests of LGAQ

An Executive Representative has no individual authority to participate in the day-to-day management of LGAQ, including making any representations or agreements with member councils, suppliers, customers, employees or other parties or organisations.

Executive Representatives are expected to regularly attend Policy Executive, Committee and other meetings organised as part of the Policy Executive role. According to Rule 5.2(2)(d) of the Constitution, an Executive Representative vacates that office immediately upon the conclusion of the third consecutive Policy Executive meeting that the Executive Representative has failed to attend, without the Policy Executive's leave.

A Policy Executive (or Committee) meeting is the main opportunity for an Executive Representative to:

- ✘ Report to the Policy Executive on engagement with their district on LGAQ policy and advocacy issues;
- ✘ Obtain and exchange information with the senior management team;
- ✘ Obtain and exchange information with each other;
- ✘ Make decisions.

An Executive Representative shall, in good faith, behave in a manner that is consistent with generally accepted procedures for the conduct of meetings. This will include, but not be limited to:

- ✘ Behaving in a business-like manner;
- ✘ Acting in accordance with policy resolutions of the Association;
- ✘ Addressing issues in a courteous manner;
- ✘ Using judgement, common sense and tact when discussing issues;
- ✘ Minimising distracting behaviour such as email, text, chatter and irrelevant remarks during meetings;
- ✘ Ensuring that others are afforded a reasonable opportunity to put forward their views.

Unless prevented by extenuating circumstances, Executive Representatives are expected to attend Policy Executive meetings for the full duration of the meeting.

Executive Representatives should be forthright in Policy Executive meetings and have a right to question, request information, raise an issue, fully canvass all aspects of any policy issue confronting LGAQ and to cast their vote on any resolution according to their own judgment.

Outside Policy Executive meetings, an Executive Representative will support the spirit of all Policy Executive decisions in discussions with member councils, staff and other parties when acting in their capacity as an Executive Representative. Executive Representatives are expected to advocate the position of their district constituency at Policy Executive meetings and the position of LGAQ back to their district constituency. However, as mentioned earlier, the President and CEO are the official public spokespersons for the Policy Executive and LGAQ.

8 Ethical Practices

Directors and Executive Representatives will, at all times in the discharge of their duties and responsibilities, exercise honesty, objectivity and probity and not engage knowingly in acts or activities that have the potential to bring discredit to the Organisation.

Directors and Executive Representatives must also refrain from entering into any activity that may prejudice their ability to carry out their duties and responsibilities objectively and must at all times act in a proper and prudent manner in the use of information acquired in the course of their duties. Directors and Executive Representatives must not use Association information for any personal gain for themselves or their immediate families or in any manner that would be contrary to law or detrimental to the welfare and goodwill of the Association.

Further, Directors and Executive Representatives must not publicly comment on matters relative to activities of the Board or Policy Executive, other than as authorised by the Board or Policy Executive.

Finally, Directors and Executive Representatives must not engage in conduct, whether in the course of undertaking LGAQ business or otherwise, tending to bring the LGAQ or local government in the State of Queensland into disrepute or to cause damage to the public standing and reputation of either of them.

9 Code of Conduct

LGAQ has adopted a Code of Conduct and maintains service standards for the Association's employees. Although not LGAQ employees, Directors and Executive Representatives are encouraged to familiarise themselves with this document and, in light of the leadership role and responsibility of the Board, lead by example in following it.

10 Use of Social Media



What is social media?

Social media is the use of on-line or internet based technologies to communicate interactively with other people. There are several well-known internet sites which are used for social media, including but not limited to, Facebook, Twitter and LinkedIn.

The LGAQ and social media

The LGAQ embraces the use of social media for the promotion, development and delivery of services and that of its members.

LGAQ encourages all Directors and Executive Representatives to communicate online in many ways, such as through social media, professional networking sites, blogs and personal web sites. However, all Directors and Executive Representatives need to use good judgment about what material appears online, and in what context.

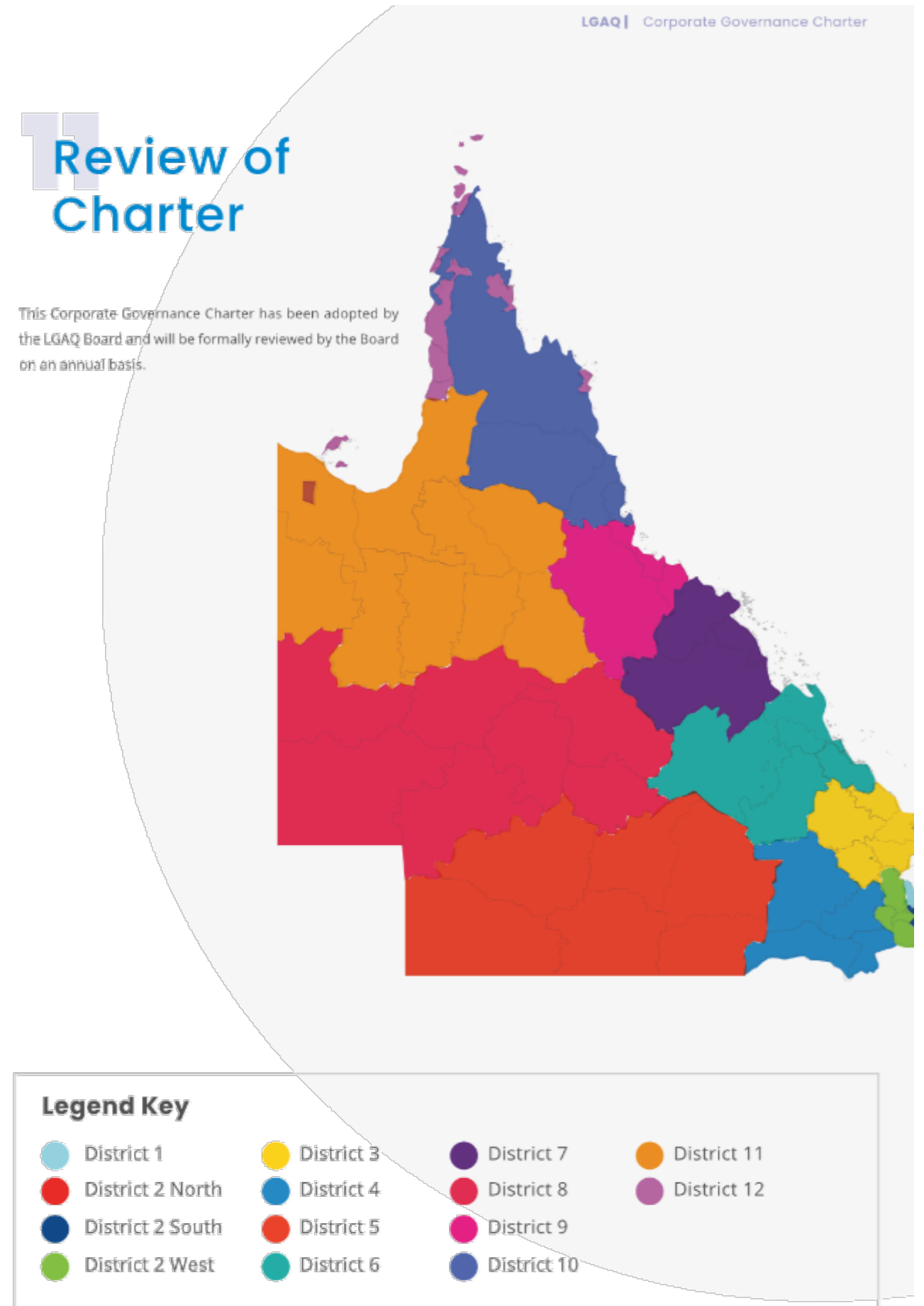
Information published on social media sites by Directors and Executive Representatives

Directors and Executive Representatives must behave in a manner which promotes and protects the interests of LGAQ. Directors and Executive Representatives must not publish information on social media which:

- ✘ In any way disparages or harms LGAQ's business or reputation;
- ✘ Disparages or personally criticises fellow Directors, Executive Representatives or LGAQ employees;
- ✘ Includes any information which may offend or embarrass fellow Directors, Executive Representatives or LGAQ employees;
- ✘ Contains defamatory statements in relation to fellow Directors, Executive Representatives, LGAQ employees, elected representatives of members or employees of members;
- ✘ Breaches a Directors' or Executive Representatives' obligations to keep information confidential
- ✘ Breaches a Directors' or Executive Representatives' obligations with respect to Anti-Discrimination, Sexual Harassment or Bullying;
- ✘ Could be perceived as representing the viewpoint or official position of LGAQ on any issue, in circumstances where the Director or Executive Representative has no LGAQ authority to publish that information on the LGAQ's behalf.

11 Review of Charter

This Corporate Governance Charter has been adopted by the LGAQ Board and will be formally reviewed by the Board on an annual basis.





ATTACHMENT 1A

POLICY EXECUTIVE MEMBERS INFORMATION SCHEDULE

MEETING OBLIGATIONS

The Executive currently has six (6) regular meetings each year, however this frequency can be varied by the Policy Executive. With the exception of one regional meeting and the meeting which precedes the Annual Conference, the Policy Executive meets at Local Government House in Brisbane. The dates, at present, are set from meeting to meeting but are generally as follows:

- 1) Early February (1 Day)
- 2) Early April (1 Day)
- 3) Late June (1 Day)
- 4) Mid to Late August (1 to 3 Days if intrastate travel is involved)
- 5) The day before Annual Conference (1 Day)
- 6) Early December (1 Day)

Special Meetings may be called as required. Meetings by way of telephone hook-up may also be held.

Policy Executive Members may also be appointed to represent the Association on statutory boards and committees as well as ad hoc bodies. These appointments are made by the Policy Executive following consultation with member councils.

Members elected at this time take up their positions in **June 2024**, and subject to the Rules, hold office until **2028**.

Day	Date	Time	Room	Action
Thursday	20-June-2024	8:30am to 4:00pm	Boardroom, 25 Evelyn Street, Newstead, Brisbane	PE Induction
Friday	21-June-2024	8:30am to 4:00pm	Boardroom, 25 Evelyn Street, Newstead, Brisbane	PE Meeting
Friday	23-August-2024	8:30am to 4:00pm	Location = TBC	PE Meeting
Sunday	20-October-2024	12:00pm to 4:30pm	Brisbane Convention and Exhibition Centre	PE Meeting
Friday	06-December-2024	8:30am to 4:00pm	Boardroom, 25 Evelyn Street, Newstead, Brisbane	PE Meeting

1 April 2024

P 07 3000 2222
F 07 3252 4473
W www.lgaq.asn.au

Local Government House
 25 Evelyn Street
 Newstead Qld 4006

PO Box 2230
 Fortitude Valley BC
 Qld 4006

Local Government Association Of Queensland Ltd.
ABN 11 010 883 293 **ACN** 142 783 917



ATTACHMENT 1C

FEES, REIMBURSEMENTS AND INSURANCE

The current payments to Policy Executive Members attending Policy Executive and Committee Meetings and other approved meetings, for which payment is not made by the outside board, committee, or body, are as follows:

Daily Allowance	\$560.00
Accommodation Allowance	\$283.00

Travel Costs – Actual airfare (economy class), and/or motor vehicle expenses at current ATO rate ie 85c a kilometre, and/or actual taxi fares, and/or actual parking fees.

These rates are reviewed each year in the Budget in May. Payment of fees and reimbursements is usually made at the meeting attended upon completion of a claim form.

A personal accident insurance scheme operates for all Policy Executive Members whilst travelling or involved in Association activity.

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11.8 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT (NGA), TO BE HELD IN CANBERRA FROM 2-4 JULY 2024.**Author: CEO****Authoriser: CEO****RECOMMENDATION**

1. That Council approve the attendance of the Mayor, Councillor Shaun Radnedge, Deputy Mayor, Councillor Peter Alexander and Interim CEO Mr Bruce Scott at the Australian Local Government Association (ALGA) National General Assembly of Local Government (NGA), to be held in Canberra from 2-4 July 2024
2. That Council considers Motions to be submitted either by either Murweh Shire Council or the South West Queensland Regional Organisation of Councils (SWQROC) to the National General Assembly by 30 April 2024.

BACKGROUND

The Australian Local Government Association (ALGA) will be convening the 30th National General Assembly of Local Government (NGA), which is to be held in Canberra from 2-4 July 2024.

The NGA, the ALGA Board invites all councils to send representatives to this important national event.

The NGA is the premier national gathering of local governments, and provides councils with the opportunity to come together, share ideas, debate motions, and most importantly unite and further build on the relationship between local government and the Australian Government.

The attached discussion paper contains essential information for Australian councils considering submitting motions for debate at the 2024 National General Assembly of Local Government (NGA).

It is recommended that all councils and delegates intending to attend the 2024 NGA familiarise themselves with the guidelines for motions contained in this paper on page 6.

Background to ALGA and the NGA

ALGA was established 1947. In structure, ALGA is a federation of member state and territory associations. Its mission is to achieve outcomes for local government through advocacy with impact, and maximise the economic, environmental and social wellbeing of councils and our communities.

Since 1994, the NGA has built the profile of local government on the national stage, showcased the

value of councils, and most importantly demonstrated - particularly to the Australian Government – the strength and value of working with local government to help deliver on national priorities.

Debate on motions was introduced to the NGA as a vehicle for councils from across the nation to canvas ideas.

Outcomes of debate on motions (NGA Resolutions) could be used by participating councils to inform their own policies and priorities, as well as their advocacy when dealing with federal politicians.

At the same time, they help ALGA and its member state and territory associations gain valuable insight into council priorities, emerging national issues, and the level of need and support for new policy and program initiatives.

Given the structure of ALGA, its Constitution, and level of resources, the NGA does not bind the ALGA Board. However, the Board carefully considers NGA resolutions as it determines ALGA's policies, priorities and strategies to advance local governments within the national agenda.

This is your NGA and ALGA is pleased to act as the convenor. ALGA's policies and priorities will continue to be determined by the ALGA Board in the interests of all councils.

LINK TO CORPORATE PLAN

- 1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

ATTACHMENTS

1. **ALGA National General Assembly 24**

2024 NGA

Building
Community
Trust

National Convention Centre
Canberra



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION



2 - 4
JULY
2024

DISCUSSION
PAPER



KEY DATES

30 April 2024 | Acceptance of Motions

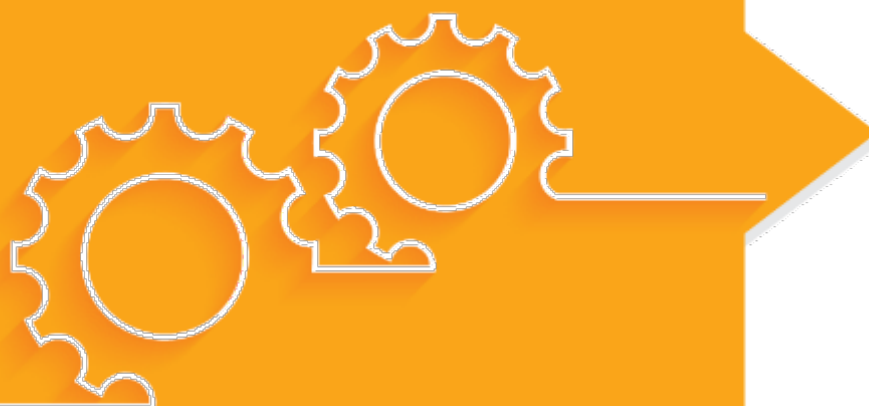
2 July 2024 | Regional Cooperation & Development Forum

3 - 4 July 2024 | National General Assembly

5 July 2024 | Australian Council of Local Government

TO SUBMIT YOUR MOTION

VISIT: [ALGA.COM.AU](https://alga.com.au)





The Australian Local Government Association (ALGA) is pleased to convene the 30th National General Assembly of Local Government (NGA), to be held in Canberra from 2-4 July 2024.

As convenor of the NGA, the ALGA Board cordially invites all councils to send representatives to this important national event.

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This is your NGA and ALGA is pleased to act as the convenor. ALGA's policies and priorities will continue to be determined by the ALGA Board in the interests of all councils.

The ALGA Board thanks all councils for attending the NGA and those that will take the time to reflect on the purpose of debate on motions outlined in this paper, and to submit motions for debate at the 2024 NGA.

SUBMITTING MOTIONS

Australia is one of the world's great democracies. It is held in high regard across the world but should never be taken for granted.

The theme of the 2024 NGA is – Building Community Trust.

This theme aims to explore the critical importance of trust in governments, between governments, its institutions, and its citizens. This trust is a fundamental building block of our nation's democracy.

While relatively low key, over the past decade there has been increasing public debate by scholars and policy makers about the level of trust in government, its institutions and indeed the operation of our democracy more broadly.

Mark Evans et al (2019) published research in 'The Conversation' indicating that Australians' trust in politicians (our political representatives) and democracy has hit an all-time low. This report indicates fewer than 41% of Australian citizens are satisfied with the way democracy works in Australia, down from 86% in 2007.

Public satisfaction has fallen particularly sharply since 2013, when 72% of Australian citizens were satisfied. Generation X is least satisfied (31%) and Baby Boomers most satisfied (50%). Some political authors suggest that these trends in part explain the rise in popularity and the relative success of independents and micro or single-issue parties.

These statistics should be of concern to every level of government and those interested in the future of our communities and Australia's democratic system.

It is said that 'trust is hard-earned, easily lost, and difficult to re-establish – and a key to absolutely everything.' While media and public attention frequently focuses on levels of trust in the national and state governments, local governments have an equally important role in building, maintaining and indeed, often repairing government-community relationships.

At its most fundamental level, the 2024 NGA focusses on the role of local government and how all levels of government can help each other build, maintain and strengthen government-community relationships.

This discussion paper is a call for councils to submit motions for debate at the 2024 NGA to be held in Canberra from 2-4 July 2024.



Motions for this year's NGA should consider:

- how all levels of government in Australia can build trust in each other and earn greater trust from the community;
- practical opportunities for the Australian Government to leverage the trust that local communities have in their local council;
- focus on practical programs that can strengthen the system of local government nationally to provide the services and infrastructure required to support and strengthen our communities; and
- new program ideas that that would help the local government sector to deliver the Australian Government's objectives.

Motions should be concise, practical and implementable and meet the guidelines for motions set out in the paper.

You are encouraged to read all the sections of the paper but are not expected to respond to every issue or question. Your council's motion/s must address one or more of the issues identified in the discussion paper.

Motions must be lodged electronically using the online form available on the NGA website at: www.alga.com.au and received no later than 11:59pm AEST on Tuesday 30 April 2024.

All notices of motions will be reviewed by the ALGA Board's NGA Sub-committee prior to publishing the NGA Business Paper to ensure that they meet these guidelines. This sub-committee reserves the right to select, edit or amend notices of motions to facilitate the efficient and effective management of debate on motions at the NGA.

All NGA resolutions will be published on www.nationalgeneralassembly.com.au.

As the host of the NGA, ALGA will communicate resolutions to the relevant Australian Government Minister and publish Ministerial responses as they are received on this website.

Please note that if your council does submit a motion, there is an expectation that a council representative will be present at the NGA to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2024 NGA.

CRITERIA FOR MOTIONS

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. Be relevant to the work of local government nationally.
2. Not be focused on a specific jurisdiction, location or region – unless the project or issue has national implications.
3. Be consistent with the themes of the NGA.
4. Complement or build on the policy objectives of ALGA and your state or territory local government association.
5. Be submitted by a council which is a financial member of their state or territory local government association.
6. Propose a clear action and outcome ie call on the Australian Government to act on something.
7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities.
9. Not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
10. Be supported by sufficient evidence to support the outcome being sought and demonstrate the relevance and significance of the matter to local government nationally.

Motions must commence with the following wording:

This National General Assembly calls on the Australian Government to ...

Please note that resolutions of the NGA do not automatically become ALGA's national policy positions.

OTHER THINGS TO CONSIDER

It is important to complete the background section of the submission form. Submitters of motions should not assume that NGA delegates will have background knowledge of the proposal. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion. Please note, motions should NOT be prescriptive in directing how the matter should be pursued.

Try to keep motions practical, focussed and capable of implementation to ensure that relevant Australian Government Ministers provide considered, thoughtful and timely responses.

Try to avoid motions that are complex, contain multi-dot points and require complex cross-portfolio implementation.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-committee, in consultation with state and territory local government associations, to determine their eligibility for inclusion in the NGA Business Papers.

When reviewing motions, the Sub-committee considers the criteria, clarity of the motion and the importance and relevance of the issue to local government.

If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. With the agreement of the submitting council, these motions may be edited before inclusion in the NGA Business Papers.

To ensure an efficient and effective debate, where there are numerous motions on a similar issue, the NGA Sub-committee will group these motions together under an overarching strategic motion. The strategic motions will have either been drafted by ALGA or will be based on a motion submitted by a council which best summarises the subject matter.

Debate will occur in accordance with the rules for debate published in the Business Papers and will focus on the strategic motions. Associated sub-motions will be debated by exception only or in accordance with the debating rules.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

All motions require:

- a contact officer;
- a clear national objective;
- a summary of the key arguments in support of the motion; and
- endorsement of your council.

**Motions should be lodged electronically using the online form available at www.alga.asn.au.
Motions should be received no later than 11:59pm AEST on Tuesday 30 April 2024.**

SETTING THE SCENE

The theme for NGA24 'Building Community Trust' aims to focus on the role of local government in the Australian system of government and explore the critical importance of trust in governments, between governments, its institutions, and our citizens.

In a recent essay on *Capitalism after the Crisis* (2023) the Treasurer the Hon Dr Jim Chalmers MP wrote:

'Our mission is to redefine and reform our economy and institutions in ways that make our people and communities more resilient, and our society and democracy stronger as well.'

The need to strengthen our democracy was also emphasised the Prime Minister the Hon Anthony Albanese MP in a speech at Queensland's Woodford Folk Festival toward the end of 2022:

'I urge anyone who thinks our democracy is unassailable to have a look around the world. Even some of the oldest, most stable democracies have come under attack from a whole range of corrosive, insidious forces. No one is immune. Our democracy is precious, something we have carefully grown and nurtured from one generation to the next. One of our core responsibilities is to make it stronger, and the key to that strength is transparency and accountability.'

In early 2023 the Australian Government established a taskforce to advise government on 'what can be done – practically – to strengthen Australian democracy'.



The 2024 NGA provides you - the elected representatives of Australia's local councils and communities - with the opportunity to engage with the Federal Government and key Ministers.

Further, it is your opportunity to advocate for new or expanded programs and key policy initiatives that could strengthen local governments, its capacity to deliver services and infrastructure to local communities across the nation. This service delivery is critical to build, maintain and strengthen the trust of our citizens.

This year's call for motion focusses on twelve priority areas:

- Intergovernmental relations;
- Financial sustainability;
- Roads and infrastructure;
- Emergency management;
- Housing and homelessness;
- Jobs and skills;
- Community services;
- Closing the Gap and Aboriginal and Torres Strait Islander Reconciliation;
- Data, digital technology and cyber security;
- Climate change and renewable energy;
- Environment; and
- Circular economy.



1. INTERGOVERNMENTAL RELATIONS

'Australia's federal structure, built upon reciprocal financial, legislative and policy responsibilities, requires intelligent cooperation on issues of strategic national significance.'

National Cabinet is a forum for the Prime Minister, Premiers and Chief Ministers to meet and work collaboratively. National Cabinet was established on 13 March 2020 and is chaired by the Prime Minister. The National Cabinet is a key mechanism in Australia's current intergovernmental architecture.

A representative of local government, the President of ALGA, is invited to meet with National Cabinet once each year. The President of ALGA also attends one meeting per year of the Council on Federal Financial Relations comprising the Commonwealth Treasurer as Chair and all state and territory treasurers.

A substantial body of research, from Australia and internationally, has highlighted that governments that work together are generally more successful in achieving shared national objectives, including economic recovery from events like the COVID-19 pandemic as well as in service and infrastructure delivery.

This research reinforces the need for local government to be included in relevant ministerial forums that support national priorities – from housing affordability to reaching net-zero emissions. ALGA currently participates in National Cabinet (1/year), Council on Federal Financial Relations (1/year), Infrastructure Transport Ministers Meeting, National Emergency Managers Meeting, Local Government Ministers Forum, Joint Council on Closing the Gap, Planning Ministers Meeting, Meeting of Environment Ministers, Energy and Climate Change Ministers and the Road Safety Ministers Meeting, to represent local government views.

Local government input can provide a community voice, enabling our intergovernmental forums to make decisions with greater legitimacy and authority.

Given the importance of trust in governments, between governments and its citizens, how can intergovernmental arrangements be further improved in Australia?

Are there ways of maintaining and enhancing the community's trust in local government?

Are there new initiatives and programs that could be adopted to improve the level of cooperation and collaboration between the Australian Government and local government?

2. FINANCIAL SUSTAINABILITY

Trust in governments is highly correlated with their ability to fulfill the implicit social contract between government and its citizens by keeping promises.

Local government is the third sphere of government in Australia's system of government. Councils are comprised of locally elected representatives who understand local needs and engage locally on strategies to meet those needs.

Councils are responsible for providing a wide range of critical local area services including planning, libraries, waste management systems, transport and infrastructure (eg roads and footpaths, parks, sporting grounds and swimming pools) and social services.

These services are critical to the wellbeing, liveability and productivity of all local communities, and therefore the nation. Equally important is the sustaining of democratic processes at the local and regional level.

Local government's total annual expenditure in 2021 -22 was approximately \$43.6 billion. Non-financial assets including roads, community infrastructure such as buildings, facilities, airports, water, and sewerage (in some states) including land, are valued at \$539 billion [ABS Government Finance Statistics, Australia, 2021-22].

In 2021-22, the Australian Government provided \$2.6 billion in Financial Assistance Grants funding to councils. This included \$1.3b which was brought forward from the 2021-22 estimate and paid through state and territory governments in 2020-21.

Nationally, local government derives nearly 90% of its revenue from its own sources (including rates and services charges), compared to around 50% for state governments. Grants from other levels of government make up just over 10% of local government's total revenue, however these grants are particularly important in areas with a low-rate base, and/or high growth rates, and rapidly expanding service and infrastructure needs.

In 2021-22 Financial Assistance Grants to local governments was less than 0.6% of Commonwealth taxation revenue (CTR), a significant drop from 1996 when these grants were at 1% of CTR. In 2023-24 Financial Assistance Grants have fallen to 0.5% of Commonwealth taxation.

What improvements are needed to the intergovernmental financial transfer system, particularly the Commonwealth transfers to local government, to enhance the community's trust in local government and by extension all governments?

Noting that Commonwealth tied funding is provided with detailed requirements how can this system be improved to provide flexibility and maximize the benefit to local communities?

3. ROADS AND INFRASTRUCTURE

ALGA's 2021 National State of the Assets Report (NSoA) is currently being updated and expected to be launched in 2024. The most recent NSoA shows that while most local government assets such as roads, bridges, buildings, parks and recreation, stormwater, water and wastewater, and airports and aerodromes are generally in good to very good condition, around 10% are not fit for purpose, and around 20–25% are only fair and over time will need attention.

The last NSoA found that in 2019–20 non-financial infrastructure assets were valued at \$342 billion and were depreciating at \$7.7 billion per year. Replacement costs of these infrastructure assets were in the order of \$533 billion.

Local government assets make up a significant proportion of the physical structure of local communities and often provide critical access to and support for citizens to engage in state and national assets and opportunities.

For example, local roads provide important “first and last-mile access” for communities and industry to road networks, integral to economic development and community connection. Local sporting grounds can provide access for community groups to build community participation that has social, health and economic benefits.

Are there programs or initiatives that the Australian Government could adopt to improve the long-term sustainability of local government infrastructure?

Are there programs or initiatives that the Australian Government could provide to improve the sector's capacity to manage local government infrastructure and to integrate these plans into long-term financial plans?

Are there programs or initiatives that the Australian Government could develop to maintain, strengthen and enhance the reputation of Australia's infrastructure providers, including local government?

4. EMERGENCY MANAGEMENT

In 2022 alone, 46 disasters were declared across Australia, covering more than 300 different council areas. In recent years, almost every Australian council has been impacted in some way by fires, floods, or cyclones.

Last year's flooding caused a damage bill of approximately \$3.8 billion to local roads across Queensland, New South Wales, Victoria and South Australia. This was just a fraction of the total disaster costs incurred by governments across the country.

There have been numerous NGA motions in recent years regarding natural disasters and this has been a significant priority in ALGA's advocacy program.

In 2022 ALGA successfully advocated for a new \$200 million per year Disaster Ready Fund, with the first round of funding allocated in June 2023. This fund will support councils and communities to mitigate against the risk of future disasters and help address the significant imbalance between mitigation and recovery spending.

Councils are encouraged to draw on their practical experience of the improvements that could be made to managing emergencies.

Please note that many aspects of emergency management are state or territory responsibilities, and your motions should focus on how the Australian Government could assist.

What new programs, or improvements to existing programs, could the Australian Government develop to partner with local government to improve the current natural disaster management systems to further assist in recovery and build resilience?

5. HOUSING AND HOMELESSNESS

Almost every Australian council and community is facing challenges around a lack of affordable housing.

Alarming research by the UNSW City Futures Research Centre shows 640,000 Australian households – or one in 15 households – are under housing stress.

All levels of government, including councils, have a fundamental role to play in addressing this crisis, which is being compounded by high interest rates, rising construction costs and skills shortages.

At a national level, ALGA is a signatory to the National Housing Accord, and in 2023 successfully advocated for a new \$500 million Housing Support Program for state and local governments to deliver supporting infrastructure for new housing developments.

While the provision of affordable housing is not a local government responsibility, councils have a role to play in ensuring there is enough suitably located land available for housing and that a diversity of housing stock is supported. Councils also want to ensure that new housing developments are supported with the necessary services and infrastructure to create liveable and sustainable communities.

Many councils are also addressing thin markets and developing land and housing themselves, delivering local solutions to meet the needs of their communities.

Councils also want to ensure that they engaged with planning decisions that affect local communities. Taking planning powers away from councils does not always support the best local outcomes.

Councils also play an important role addressing some of the causes of homelessness, including social inclusion programs that can assist mental health and family violence issues, as well as providing support for people currently experiencing homelessness.

What new programs and policies could the Australian Government develop to partner with local government to support the provision of more affordable housing?

How can the Australian Government work with councils to address the causes and impacts of homelessness?

6. JOBS AND SKILLS

Local government is a major employer in Australia providing employment, career advancement and training opportunities for more than 190,800 Australians, across an estimated 400 occupations.

However, councils are facing significant jobs and skills shortages that are constraining their capacity to deliver services and build and maintain local infrastructure.

ALGA's 2022 National Local Government Workforce Skills and Capability Survey indicated that more than 90 percent of Australia's 537 councils were experiencing skills shortages.

The survey also showed that for approximately two-thirds of these councils, these shortages were impacting on project delivery.

In particular, councils are facing a shortage of planners, engineers, building surveyors, environmental officers and human resources professionals.

Skills shortages occur for a variety of reasons including an inability to compete against the private sector, worker accommodation, support services for families, ageing of the workforce and geographic isolation.

Are there programs or initiatives that the Australian Government could implement that would enhance local government's capacity to attract and retain appropriately skilled staff now and into the future?

Are there programs or changes to existing programs that would increase local government's ability to employ apprentices and trainees?

Are there other initiatives that the Australian Government could provide to improve the sector's ability to plan and develop skills fit for the future?

7. COMMUNITY SERVICES

Councils provide a wide range of services based on local characteristics, needs, priorities, and the resources of their community. Indeed, it is this level of responsiveness and accountability to the local community that is an essential feature of democratic local governments worldwide.

Some of these services are provided to address market failure, and many of them are provided by councils on behalf of other levels of government.

It is important to note that nationally local government is more than 83% self-sufficient ie funded at the local level either through rates, fees and charges, sale of goods and services, or interest. The Australian Bureau of Statistics data shows that total local government annual expenditure in 2021-22 was \$43.6 billion.

Only 17% comes from grants and subsidies from other levels of government. Unfortunately, many of these grants and subsidies are tied, or require matching funding which restricts the ability to address local priorities in the way the council and community might need.

Arguably there is no greater obligation upon government than to maintain the trust that citizens have in meeting their community services obligations and promises, particularly to society's most vulnerable.

Local government community services are broadly defined, and may include but are not limited to:

- environmental health including food safety;
- childcare, early childhood education, municipal health;
- aged care, senior citizens;
- services to people living with disability;
- programs to address disadvantage, to reduce poverty and homelessness;
- sporting and recreational programs;
- arts and cultural activities, programs and festivals;
- tourism and economic development activities; and
- library services.

Noting the funding arrangements for the provision of local government community services are there programs and initiatives that the Australian Government could implement to improve the delivery of these services?

Are there reforms or improvements in national community services program that would help local governments support the Australian Government to deliver on its national objectives?

8. CLOSING THE GAP AND ABORIGINAL AND TORRES STRAIT ISLANDER RECONCILIATION

In 2021, ALGA co-signed a landmark national agreement to close the gap between Indigenous and non-Indigenous Australians. At the heart of the National Agreement on Closing the Gap Partnership are four agreed priority reform targets and 19 socio-economic targets in areas including education, employment, health and wellbeing, justice, safety, housing, land and waters, and Aboriginal and Torres Strait Islander languages.

The Indigenous Voice Co-design Final Report to the Australian Government was released in December 2021. The Local & Regional Voice will contribute to achieving the Closing the Gap outcomes by providing avenues for Indigenous voices to be heard, including to provide feedback to government on Closing the Gap.

As the level of government closest to the people, councils have an essential role supporting and helping to steer the development of policies and programs in partnership with local Indigenous peoples that address closing the gap priorities at the local and regional level.

Local government plays a positive role in reconciliation and celebrating Indigenous culture and identity, and sustainably funded could work effectively to reduce Indigenous disadvantage in all its forms.

On 14 October 2023, Australians voted in a referendum about whether to change the Constitution to recognise the First Peoples of Australia by establishing a body called the Aboriginal and Torres Strait Islander Voice. The referendum did not pass.

Are there programs or initiatives that the Australian Government could adopt to assist local government to advance reconciliation and close the gap?

Are there practical programs or initiatives that local government and the Australian Government could introduce to maintain, build and strengthen the level of trust between Aboriginal and Torres Strait Islanders and governments?

9. DATA, DIGITAL TECHNOLOGY AND CYBER SECURITY

Provision of information technology to all Australians is vital to innovation, economic growth, and social equity. However, it is potentially even more important to regional Australia where the tyranny of distance increases the inequity of services available – including education, health, economic and social. Innovative technology is becoming more broadly available and could boost productivity and economic growth.

Councils around Australia continue to embrace new technologies to improve their service delivery standards and broaden consultation and engagement with their local communities. However, implementation can be hindered without access to basic technological infrastructure and the necessary IT skills and resources.

In recent times, cyber-attacks on major corporations and other businesses have resulted in significant data breaches. It is a timely reminder as digital information, services and products become an increasing feature of modern business operation including in local government.

Like all risks, local government must manage the risk of cyber-attacks and address cyber security. At a national level, there is limited understanding of local governments' vulnerability to cyber-attacks, preparedness and adequacy of risk management strategies or business continuity planning.

While this is primarily a responsibility of the sector itself, governments at all levels must work together to ensure that the public have confidence in government information management systems and its security.

Drawing upon your council's experience, and your knowledge of other councils within your state or territory, are there programs and initiatives that the Australian Government could implement to help local government develop its digital technology services and infrastructure?

Are there actions the Australian Government could take to improve cyber security within the local government sector?

10. CLIMATE CHANGE AND RENEWABLE ENERGY

Australia's changing climate presents a significant challenge to governments, individuals, communities, businesses, industry, and the environment.

The Australian Government has committed to address climate change and in June 2022 submitted its revised National Determined Contribution (NDC) to the United Nations Framework Convention on Climate Change. The revised NDC included reaffirming a target of net zero emissions by 2050 and committing to reduce greenhouse gas emissions by 43% from 2005 levels.

Local governments have played an important leadership role in addressing climate change, and councils have supported a wide range of community-based programs and initiatives to lower the carbon footprint of their own business operations and of their local communities.

As a sector, local government has been an advocate and active participant in the debate for lowering carbon emissions, is sourcing renewable energy, has responded creatively to reduce greenhouse gas emissions from landfills, and facilitated the construction of green buildings and water sensitive design of cities and towns.

Local government has been at the forefront in addressing the impacts of climate change and adaptation to climate change. In particular, councils have a practical understanding of the risk and impact of climate change on Australia's infrastructure and physical assets, natural ecosystems, local economies and their community.

Noting the Australian Government's approach to reducing emissions, are there partnerships, programs, and initiatives that local government and the Australian Government can form to achieve Australia's 2050 net zero emissions target?

Are there initiatives that could assist local governments to build trust in the community for implementation of key climate change and emissions reduction initiatives?

11. ENVIRONMENT

Australia's 537 local councils play an essential role in providing, regulating and managing Australia's environmental services and infrastructure.

Whether it's biodiversity, biosecurity, natural resource management (NRM), contaminated lands, waste management, water resources, sustainability or roadside environments, councils are responsible for educating households and businesses on environment policy, as well as driving environmental programs and initiatives in their local communities.

In recent years the National General Assembly has considered a range of environmental issues, and passed resolutions on biodiversity, biosecurity, conservation, climate change and water security.

How could the Australian Government partner with local government to strengthen Australia's environmental services and infrastructure?

What new programs could the Australian Government partner with local government in to progress local regional and national objectives?



12. CIRCULAR ECONOMY

Local government is responsible for the management of household and domestic waste and has a critical role to play in further developing the circular economy.

Australia's 537 councils manage approximately 26 percent of Australian waste, either directly or through contractual arrangements. Each year, local governments collect around 9.7 million tonnes of waste from kerbside bin services, sort it at material recovery facilities (MRFs), and dispatch what can be recycled to reprocessing facilities in Australia and overseas.

Where waste cannot be recovered it is landfilled, and local governments in most jurisdictions must pay a significant levy per tonne for landfilled waste, as well as incur the operational costs of maintaining and managing a landfill.

Collecting, treating, and disposing of Australian domestic waste costs local government an estimated \$3.5 billion annually. Local government also dedicates resources to administering community waste-education programs, collecting litter, addressing illegal rubbish dumping, and ensuring compliance with waste bylaws.

In November 2023, Australia's Environment Ministers agreed that the Federal Government would establish new regulations for packaging as well as mandate how packaging is designed, develop minimum recycled content requirements and prohibit harmful chemicals being used. These changes are expected to have a positive impact on the amount of waste sent to landfill, and the costs borne by councils and their communities.

How could the Australian Government further strengthen product stewardship arrangements to support local governments in their endeavours to increase recycling and reduce the volume of waste?

How could the Australian Government partner with local government to advance the circular economy?

CONCLUSION

Thank you for taking the time to read this discussion paper and your support for the 2024 National General Assembly of Local Government.

A FINAL REMINDER:

- » Motions should be lodged electronically at www.alga.com.au and received no later than 11.59pm on Tuesday 30 April 2024.
- » Motions must meet the criteria published in this paper.
- » Motions should commence with the following wording: 'This National General Assembly calls on the Australian Government to...'
- » Motions should not be prescriptive in directing how the matter should be pursued.
- » Motions should be practical, focussed and relatively simple.
- » It is important to complete the background section on the form.
- » Motions must not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
- » When your council submits a motion there is an expectation that a council representative will be present at the 2024 National General Assembly to move and speak to that motion if required.
- » Resolutions of the National General Assembly do not automatically become ALGA's national policy positions. The resolutions are used by the ALGA Board to inform policies, priorities and strategies to advance local governments within the national agenda.

We look forward to hearing from you and seeing you at the 2024 National General Assembly in Canberra.

11.9 MONTHLY FINANCE REPORT**Author: Accountant****Authoriser: CEO****RECOMMENDATION**

That Council receives the Finance Report for the period ending 31 March 2024 including;

1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding – budget V's actual
5. Road Works – budget V's actual
6. Capital Funding Detail
7. Rates Summary
8. Income Statement January 2024
9. Balance Sheet January 2024
10. Financial Statements Actual January 2024

BACKGROUND**Overview**

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising Council's actual performance against budgeted performance must be provided to Council.

This report provides information to Council regarding actual financial performance for the month ended 31 March 2024 against the revised Budget FY23/24 as adopted by the Council.

Highlights of this month's Financial Report:**Report - Period Ending 31 March 2024****Revenue**

Total revenue of \$ 26.9 M to 31 March represents 48 % of the total budget of \$56.1 M.

These statements are for 9 months of the financial year and generally would represent 75 % of the overall budget.

Actual revenue year to date is behind at 48 %. Noting that FAGs is generally received towards the end of the financial year and other project related grants are accounted for when expenditures are incurred.

Expenses

Total expenditure of \$ 27.3 M to 31 March represents 73 % of the total budgeted expenditure of \$ 37.5 M.

Actual expenses of 73 %, which is just under the year-to-date budget of 75 %. The result includes the year-to-date depreciation for 2023-24 and annual insurance and work cover premiums have been paid.

Outcome

There is currently a cash balance of \$ 6.3 M, versus last month's balance of \$ 4.2 M.

Restricted cash – grant not yet spent: \$ 6 M (last month \$ 4 M). Restricted cash includes the unspent loan of \$1.0 M. Council received BBRF funding of \$ 2.7 M in March which pushed the restricted grant up from \$4m to \$6m.

Actual unrestricted/surplus cash: \$ 422K (last month \$ 147K).

Please note that net cost to operate the tourism facilities at the end of March were \$ 1,049,672 compared with the YTD budget of \$ 838,865. Net cost to Council has increased by \$ 210K (budget vs actual).

Payments to Bilby fund for tickets sold less management fees are now up to date.

Capital Works

See the Capital Funding Report 2023 – 24 for details of all projects.

1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding – budget V's actual
5. Road Works – budget V's actual

1. Cash Position as at 31 March 2024

CASH AT BANK				
	Operating Account			\$241,442
SHORT TERM INVESTMENTS				
	National Bank of Australia			\$ -
	QTC Cash Fund			\$6,091,848
			Total	\$ 6,333,290
The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors.				
	Cash backed Current Liabilities (AL,LSL,SL,RDO)			\$2,217,392
	Restricted cash - grants/loan received not yet spent			\$5,911,080
				\$ 8,128,472
Balance of estimated rates/other debtors - estimated creditors :				
	(\$5,620,423	-	\$1,038,061)
				\$ 4,582,362
	Plus cash surplus/(deficit)	\$ 6,333,290	-	\$ 8,128,472
				-\$ 1,795,181
Working Capital				
			Total	\$ 2,787,181

2. Monthly Cash flow Estimate: - April 2024

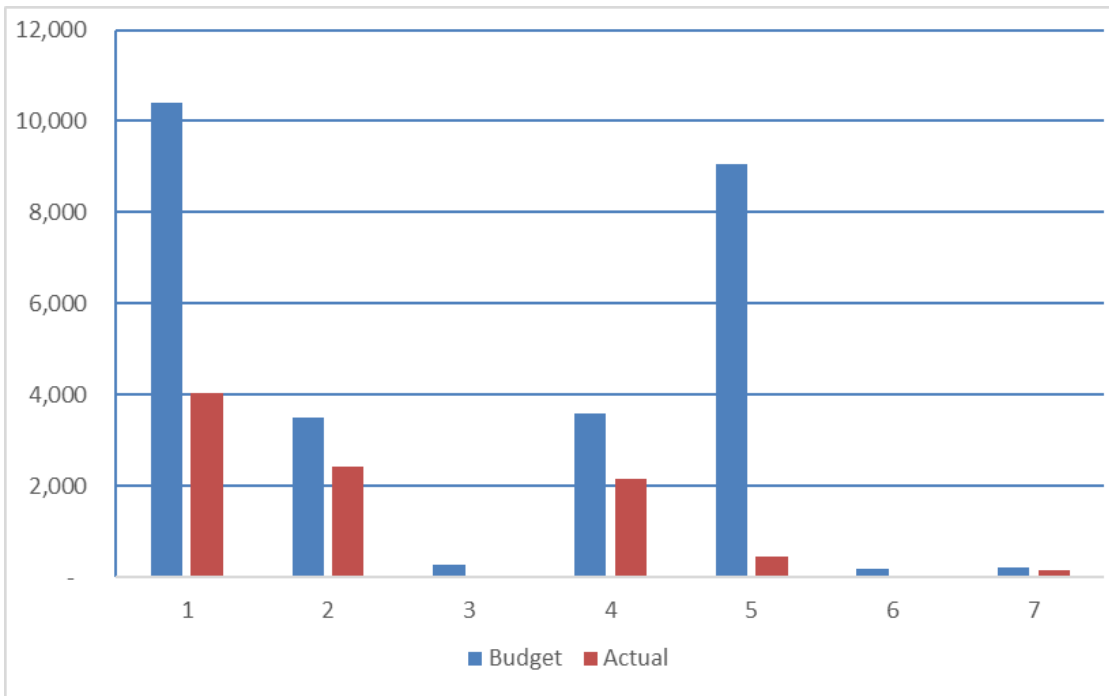
Cash Flow Estimate			
Receipts		Expenditure	
Rates	\$2,000,000	Payroll	\$880,000
Fees & Charges	\$25,000	Creditor Payments	\$1,100,000
Debtors	\$400,000	Loan Payments	\$0
Grants/Claims/Loan QTC	\$500,000	Lease Payments	\$0
Total	\$2,925,000	Total	\$1,980,000
Therefore cash is expected to increase by		\$945,000	in the period.

3. Comparative Data for the month of March 2024

Comparative Year	2024	2023	2022
	\$000	\$000	\$000
Cash position	\$ 6,333	\$ 4,008	\$ 4,466
Working capital	\$ 2,787	\$ 3,118	\$ 4,147
Rate arrears	\$ 3,810*	\$ 1,174	\$ 1,199
Outstanding debtors	\$ 792	\$ 1,204	\$ 416
Current creditors	\$ 660	\$ 349	\$ 143
Total loans	\$ 3,473	\$2,680	\$2,946

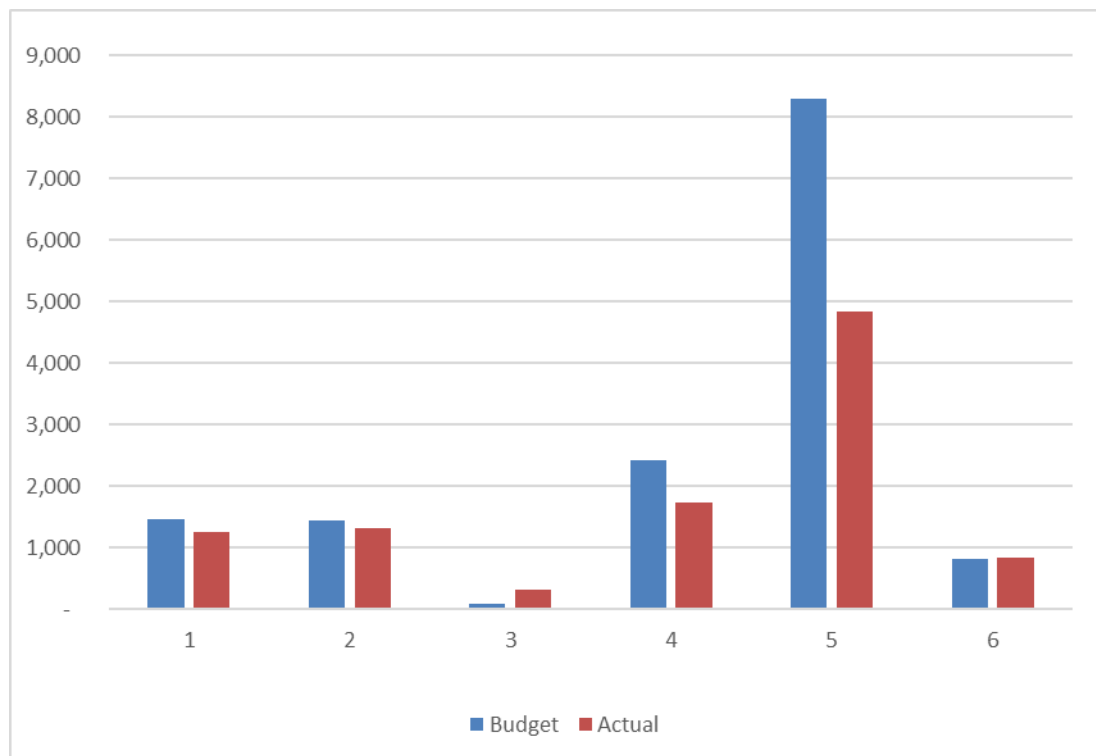
**Net of rates paid in advance of \$ 197,561. Difference between GL and Rates report is mainly due to timing.*

4. Capital Funding: Year to 31 March 2024



	Budget \$(000)	Expended YTD Actual \$(000)	% of Budget Expended
Total Capital Funding	\$27,200	\$9,245	33.99%
1 Buildings / Other Structures	\$10,405	\$4,034	38.77%
2 Plant & Equipment / Furniture & Fittings	\$3,510	\$2,414	68.78%
3 Airport Upgrade	\$263	\$0	0.00%
4 Roads & Drainage Infrastructure	\$3,576	\$2,139	59.82%
5 Water & Sewerage Infrastructure	\$9,052	\$458	5.05%
6 Office/Other Equip	\$182	\$40	21.71%
7 QTC - Loan Redemption	\$211	\$160	75.73%

5. Road Works Expenditure: Year to 31 March 2024



		Budget \$(000)	Expended YTD Actual \$(000)	% of Budget Expended
	Total Road Expenditure	\$14,457	\$10,332	71%
1	Rural Roads	\$1,409	\$1,267	90%
2	Town Streets	\$1,424	\$1,319	93%
3	Private Works	\$80	\$319	399%
4	RMPC Works	\$2,434	\$1,745	72%
5	Flood Damage	\$8,300	\$4,844	58%
6	Mitchell Highway	\$810	\$839	104%

LINK TO CORPORATE PLAN

1.2.1 Council has in place effective whole of community communication and engagement strategies

ATTACHMENTS

1. Rates and Charges
2. Revenue & Expenditure Summary
3. Balance Sheet March 2024
4. Financial Statements Actual March 2024
5. March WIP 2023-24 Final

STATEMENT OF RATES AND CHARGES

31 March 2024



	ARREARS 30 JUNE 2023	LEVIES	INTEREST	RECEIPTS	DISCOUNT	WRITE OFFS	PENSIONER STATE	PENSIONER COUNCIL	BALANCE
<i>Charleville</i>	\$201,902.49	\$1,481,409.12	\$11,383.57	\$820,320.11	\$79,875.42	\$365.35	\$39,257.73	\$73,390.16	\$681,486.41
<i>Augathella</i>	\$29,395.01	\$164,181.38	\$1,766.52	\$85,935.70	\$8,357.05	\$110.93	\$7,370.00	\$16,589.13	\$76,980.10
<i>Murweh</i>	\$14,569.63	\$81,870.54	\$1,021.34	\$42,994.95	\$4,123.75	\$36.23	\$3,226.50	\$7,400.00	\$39,680.08
Total Urban	\$245,867.13	\$1,727,461.04	\$14,171.43	\$949,250.76	\$92,356.22	\$512.51	\$49,854.23	\$97,379.29	\$798,146.59
<i>Rural</i>	\$161,197.23	\$2,835,966.08	\$10,315.69	\$1,532,655.12	\$159,568.23	\$51.39	\$6,766.00	\$11,532.00	\$1,296,906.26
TOTAL GENERAL	\$407,064.36	\$4,563,427.12	\$24,487.12	\$2,481,905.88	\$251,924.45	\$563.90	\$56,620.23	\$108,911.29	\$2,095,052.85
CLEANSING	\$107,785.92	\$792,285.00	\$5,984.33	\$483,683.05	\$44,600.33	\$182.04	\$11,811.18	\$0.00	\$365,778.65
SEWERAGE	\$133,949.45	\$979,711.14	\$6,779.81	\$607,589.77	\$55,593.40	\$247.73	\$0.00	\$0.00	\$457,009.50
WATER	\$291,214.36	\$1,230,617.10	\$16,085.60	\$811,733.97	\$69,662.55	\$552.15	\$461.20	\$0.00	\$655,507.19
WATER CONSUMPTION	\$2,086.61	\$271,606.50	\$0.00	\$76,453.96	\$0.00	\$0.00	\$0.00	\$0.00	\$197,239.15
C.E.D.	\$14,771.70	\$96,354.00	\$679.18	\$59,156.11	\$5,363.70	\$120.63	\$0.00	\$0.00	\$47,164.44
LEGAL FEES	\$7,500.00	-\$500.00	\$0.00	\$1,497.42	\$0.00	\$0.00	\$0.00	\$0.00	\$5,502.58
LAND CHARGES	\$1,553.50	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$753.50
TOTALS	\$965,925.90	\$7,933,500.86	\$54,016.04	\$4,522,820.16	\$427,144.43	\$1,666.45	\$68,892.61	\$108,911.29	\$3,824,007.86
STATE EMERGENCY LEVY									\$194,635.08
TOTAL CURRENT & ARREARS									\$4,018,642.94

Current Year	1 Year	2 Years	3 Years	4 Years	5 Years +	Interest	
\$3,369,052.10	\$278,825.69	\$130,605.19	\$63,050.81	\$21,860.31	\$33,200.52	\$122,048.32	\$4,018,642.94
RATES PAID IN ADVANCE							\$197,561.18
NET OUTSTANDING AS PER RATES GL							\$3,821,081.76

General Ledger 2023.6.13.1 Revenue and Expenditure Summary Page - 1
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 75% of year elapsed. % Level 4. Excludes committed costs)
 MURKESH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2024 Printed (TOMASO): 05-04-2024 7:46:34 PM

	REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)				
	31 Mar 2024	Budget	31 Mar 2024	Budget	31 Mar 2024	Budget			
1000-0001 EXECUTIVE MANAGEMENT									
1100-0002 CORP GOVERNANCE SUB PROGRAM	0.00	0	395,984.04	63%	625,882	(395,984.04)	63%	(625,882)	
1200-0002 SPECIAL OPERATIONS SUB PROGRAM	0.00	0	195.38	7%	2,663	(195.38)	7%	(2,663)	
1300-0002 DISASTER MANAGEMENT SUB PROGRAM	17,684.75	101%	17,500	154%	101,931	(139,493.72)	165%	(84,431)	
1500-0002 HUMAN RESOURCES SUB PROGRAM	0.00	500	176,908.69	50%	351,400	(176,908.69)	50%	(350,900)	
1000-0001 EXECUTIVE MANAGEMENT	17,684.75	95%	18,000	730,266.98	68%	1,061,876	(742,581.93)	67%	(1,063,876)
2000-0001 CORPORATE SERVICES									
2100-0002 REVENUE SUB PROGRAM	4,851,764.95	41%	11,717,981	0.00	0	4,851,764.95	41%	11,717,981	
2200-0002 STORES OPERATION SUB PROGRAM	0.00	0	60,746.79	46%	132,500	(60,746.79)	46%	(132,500)	
2300-0002 ADMINISTRATION SUB PROGRAM	95,345.50	48%	200,000	2,283,903.35	80%	2,866,577	(2,188,557.85)	82%	(2,666,577)
2400-0002 FINANCE SUB PROGRAM	0.00	0	68,514.71	64%	106,537	(68,514.71)	64%	(106,537)	
2500-0002 ONCOSTS SUB PROGRAM	0.00	0	53,355.92	172%	31,000	(53,355.92)	172%	(31,000)	
2600-0002 LIBRARY SUB PROGRAM	15,412.91	82%	18,800	253,460.82	64%	303,000	(238,047.91)	84%	(284,200)
2700-0002 AERODROMES SUB PROGRAM	252,069.80	65%	385,000	774,918.45	79%	975,519	(522,848.61)	89%	(590,535)
2800-0002 AREA PROMOTION/DEVT SUB PRO									
2800-0003 ECONOMIC DEVELOPMENT	6,736,333.42	36%	18,634,750	253,118.15	48%	525,016	6,483,215.27	35%	16,279,734
2805-0003 COUNCIL HOUSING	0.00	0	1,000	122,212.80	81%	150,000	(122,212.80)	82%	(149,000)
2815-0003 CULTURAL DEVELOPMENT	26,775.00	107%	25,000	122,740.40	61%	200,000	(95,965.40)	59%	(175,000)
2820-0003 TOURISM & PROMOTION									
2855-0004 TOURISM AND PROMOTION	1,415,746.07	66%	2,160,163	2,610,418.69	76%	3,453,325	(1,194,672.58)	92%	(1,293,162)
2820-0003 TOURISM & PROMOTION	1,415,746.07	66%	2,160,163	2,610,418.69	76%	3,453,325	(1,194,672.58)	92%	(1,293,162)
2800-0002 AREA PROMOTION/DEVT SUB PRO	8,178,854.49	39%	20,990,913	3,108,490.00	72%	4,328,341	5,070,364.49	30%	16,662,572
2000-0001 CORPORATE SERVICES	13,393,447.69	40%	33,312,694	6,603,390.04	76%	9,743,490	6,790,057.65	28%	24,569,204
3200-0001 HEALTH/ENVIRONMENTAL SERVICES									
3200-0002 SPORT, REC & COMMUNITY FACILITIES									
3200-0003 SPORTS & RECREATION FACILITIES									
3200-0004 PARKS GARDENS & RESERVES	19,369.18	51%	30,000	1,316,287.73	76%	1,740,455	(1,300,899.55)	76%	(1,310,495)
3220-0004 RACECOURSE	17,535.18	57%	31,000	210,636.11	64%	251,245	(193,102.93)	89%	(220,245)
3240-0004 SWIMMING POOLS	0.00	0	0	303,536.91	87%	347,956	(303,536.91)	87%	(347,956)
3200-0003 SPORTS & RECREATION FACILITIES	32,924.36	54%	61,000	1,830,462.75	78%	2,339,656	(1,797,538.39)	79%	(2,278,656)

General Ledger2023.6.13.1		Revenue and Expenditure Summary								Page - 2
(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 75% of year elapsed. %o Level 4. Excludes committed costs)										Printed(TOMASO): 05-04-2024 7:46:34 PM
MURKESH SHIRE COUNCIL (Budget for full year)		Financial Year Ending 2024								
		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)				
		31 Mar 2024	Budget	31 Mar 2024	Budget	31 Mar 2024	Budget			
3260-0003	COMMUNITY FACILITIES									
3260-0004	TELEVISION, COFV and WFTV	0.00	0%	0	103,827.47	121%	85,669	(103,827.47)	121%	(85,669)
3270-0004	HALLS & CENTRES	49,587.69	92%	60,500	323,722.03	81%	400,866	(274,134.34)	81%	(340,466)
3280-0004	SHOWGROUNDS	17,700.93	59%	30,000	180,140.73	66%	275,000	(162,439.80)	66%	(245,000)
3290-0004	CENETERIES & MEMORIALS	29,756.98	60%	50,000	136,550.83	66%	210,000	(108,794.25)	66%	(160,000)
3320-0004	PUBLIC CONVENIENCES	0.00	0%	0	175,978.28	82%	215,767	(175,978.28)	82%	(215,767)
3330-0004	AGED CARE	66,776.40	67%	100,000	116,441.67	73%	159,896	(49,667.27)	81%	(59,896)
3260-0003	COMMUNITY FACILITIES	163,821.60	68%	240,500	1,038,683.01	77%	1,347,298	(874,841.41)	79%	(1,106,799)
3200-0002	SPORT, REC & COMMUNITY FACILITIES	196,745.96	65%	301,500	2,869,125.76	78%	3,686,954	(2,672,379.80)	79%	(3,385,454)
3400-0002	ENVIRONMENTAL SUB PROGRAM									
3410-0003	COMMUNITY HEALTH	16,999.82	79%	21,500	61,081.09	26%	232,080	(44,081.27)	21%	(210,580)
3435-0003	ANIMAL CONTROL	44,738.96	61%	73,500	129,261.57	47%	274,680	(84,523.21)	42%	(201,180)
3460-0003	RESERVES	0.00	0%	0	85,892.28	31%	261,000	(85,892.28)	31%	(261,000)
3475-0003	STOCK ROUTES	260,929.95	51%	550,000	735,066.29	71%	1,037,000	(454,136.34)	93%	(487,000)
3400-0002	ENVIRONMENTAL SUB PROGRAM	342,668.13	53%	645,000	1,012,303.23	55%	1,824,760	(669,639.10)	57%	(1,179,760)
3500-0002	REFUSE MANAGEMENT SUB PROGRAM									
3500-0004	CHARLEVILLE REFUSE MANAGEMENT	670,670.69	102%	655,568	523,292.23	60%	876,000	147,378.44	-67%	(220,442)
3540-0004	MORVEN REFUSE MANAGEMENT	26,156.65	95%	27,526	27,544.16	60%	46,114	(1,387.51)	7%	(16,586)
3570-0004	AUGATHELLA REFUSE MANAGEMENT	59,691.62	105%	56,663	26,997.20	90%	30,000	32,694.42	123%	26,663
3500-0002	REFUSE MANAGEMENT SUB PROGRAM	756,518.96	102%	739,749	577,833.61	61%	952,114	176,685.35	-84%	(212,355)
3200-0001	HEALTH/ENVIRONMENTAL SERVICES	1,295,933.05	77%	1,685,249	4,459,262.60	69%	6,463,828	(3,163,329.55)	66%	(4,777,579)
4000-0001	ENGINEERING SERVICES									
4100-0002	ENGINEERING OFFICE SUB PROGRAM	0.00	0%	0	2,736,781.83	62%	4,436,606	(2,736,781.83)	62%	(4,436,606)
4200-0002	BUILDING & PLANNING SUB PROGRAM	89,811.73	90%	100,000	230,190.69	125%	200,000	(160,378.93)	160%	(100,000)
4300-0002	PLANT OPERATIONS SUB PROGRAM	87,509.38	13%	695,000	186,520.07	-38%	(496,167)	(101,010.69)	-8%	1,191,167
4400-0002	PRIVATE WORKS ACTIVITIES	1,887,018.57	34%	5,576,161	2,904,213.30	97%	2,990,358	(1,017,194.73)	-39%	2,585,803
4500-0002	OTHER ROAD ACTIVITIES SUB PROGRAM	7,621,879.34	64%	11,894,810	7,473,883.37	69%	11,868,803	147,991.97	47%	316,007
4000-0001	ENGINEERING SERVICES	9,686,215.02	53%	18,255,971	13,553,589.23	72%	19,699,600	(3,667,374.21)	872%	(443,629)
5100-0001	WATER & SEWERAGE SERVICES									
5100-0002	WATER SUPPLY ACTIVITIES SUB PROGRAM									
5100-0003	CHARLEVILLE WATER	1,215,507.79	78%	1,568,055	555,966.60	68%	628,844	659,539.19	70%	939,211

General Ledger2023.6.13.1 Revenue and Expenditure Summary Page - 3
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 75% of year elapsed. % Level 4. Excludes committed costs)
 MURKSH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2024 Printed(TOMASO): 05-04-2024 7:46:34 PM

	REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)				
	31 Mar 2024	Budget	31 Mar 2024	Budget	31 Mar 2024	Budget			
5200-0003 MORVEN WATER	73,820.50	70%	106,192	138,466.48	59%	140,000	(64,645.98)	191%	(33,818)
5300-0003 AUGATHELLA WATER	162,462.21	86%	188,558	103,507.59	70%	147,888	58,854.62	145%	40,673
5390-0003 WATER DEPRECIATION	0.00	0%	0	499,444.94	81%	613,473	(499,444.94)	81%	(613,473)
5100-0002 WATER SUPPLY ACTIVITIES SUB PROGRAM	1,451,790.50	78%	1,862,795	1,297,387.61	69%	1,590,209	154,402.89	46%	332,593
5400-0002 SEWERAGE ACTIVITIES SUB PROGRAM									
5400-0003 CHARLEVILLE SEWERAGE	930,649.82	102%	909,210	323,399.44	73%	441,744	607,250.38	130%	467,466
5450-0003 AUGATHELLA SEWERAGE	93,773.93	104%	89,911	74,367.14	57%	130,000	19,406.79	-48%	(40,089)
5490-0003 SEWERAGE DEPRECIATION	0.00	0%	0	289,976.36	60%	378,605	(289,976.36)	60%	(378,605)
5400-0002 SEWERAGE ACTIVITIES SUB PROGRAM	1,024,423.75	103%	999,121	687,744.94	74%	947,949	328,678.81	63%	51,572
5100-0001 WATER & SEWERAGE SERVICES	2,476,214.25	97%	2,861,916	1,995,132.55	61%	2,477,754	481,081.70	125%	384,162
TOTAL REVENUE AND EXPENDITURE	26,869,494.76	66%	56,134,830	27,341,641.00	73%	37,466,548	(472,146.24)	-3%	16,668,282

General Ledger 2023.6.13.1 Balance Sheet Page = 1
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 75% of year elapsed. To Details. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2024 Printed (TOMASO): 05-04-2024 7:44:39 PM

	OPENING BALANCE	----- YEAR TO DATE ----- 31 Mar 2024	----- BUDGET	----- CURRENT BALANCE ----- 31 Mar 2024	----- BUDGET
CURRENT ASSETS					
0100-0001 CURRENT ASSETS					
0105-3000 Cash at Bank - General Account	362,046.10	(122,974.15)	---	239,071.95	27%
0110-3000 Cash on Hand	1,570.00	0.00	0%	1,570.00	100%
0115-3000 QTC - Cash Investments	12,441,155.90	(6,349,307.50)	---	6,091,848.40	118%
0116-3000 NAB - Term Deposits	0.00	0.00	0%	0.00	0%
0117-3000 Cash: Cosmos Centre Float	500.00	0.00	0%	500.00	125%
0118-3000 Cash: Visitor Info Centre	300.00	0.00	0%	300.00	---
0120-3000 Accounts Receivable - Rates	681,304.33	3,128,845.16	---	3,810,149.49	621%
0121-3000 Acct Rec - Rates EOY Receipts	340,463.27	(340,463.27)	---	0.00	0%
0127-3000 Provision for Doubtful Rates	0.00	0.00	0%	0.00	0%
0130-3000 Stores and Materials	266,340.37	16,331.15	---	302,671.52	132%
0132-3000 Inventory - Cosmos Centre	90,799.41	0.00	0%	90,799.41	249%
0140-3000 Prepaid Expenses	253,896.09	(249,362.29)	---	4,533.80	3%
0147-3000 Accrued Revenue - General	844,918.78	(671,355.04)	---	173,563.74	---
0148-3000 Contract Assets	1,546,067.84	(737,152.03)	---	808,915.81	---
0150-3000 Workers Compensation Receivable	16,254.62	5,897.75	---	22,152.37	71%
0155-3000 Accounts Receivable - Debtors	347,105.56	445,156.25	---	792,261.81	34%
0156-3000 Accts Rec - Debtors EOY Receipts	50,092.73	(50,092.73)	---	0.00	0%
0160-3000 Provision for Doubtful Debts	(166,333.03)	0.00	0%	(166,333.03)	>999%
0165-3000 GST Receivable/Suspense	92,525.59	(79,146.25)	---	13,379.34	-9%
0170-3000 Industrial Land for Resale	1,156,028.41	0.00	0%	1,156,028.41	---
0171-3000 Provision for Obsolescence	(679,028.40)	0.00	0%	(679,028.40)	---
0100-0001 CURRENT ASSETS TOTAL	17,666,007.57	(5,003,622.95)	---	12,662,384.62	134%
TOTAL CURRENT ASSETS	17,666,007.57	(5,003,622.95)	---	12,662,384.62	134%

General Ledger 2023.6.13.1 Balance Sheet Page = 2
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 75% of year elapsed. To Details. Excludes committed costs)
 MURREH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2024 Printed (TOMASO): 05-04-2024 7:44:39 PM

	OPENING BALANCE	----- YEAR TO DATE ----- 31 Mar 2024	----- BUDGET	----- CURRENT BALANCE ----- 31 Mar 2024	----- BUDGET
NON-CURRENT ASSETS					
0200-0001 NON-CURRENT ASSETS					
0200-4000 Land at Cost	0.00	0.00	0%	0.00	0%
0205-4000 Land for Resale	0.00	0.00	0%	0.00	0%
0210-4000 Land at Valuation	3,125,500.00	0.00	0%	3,125,500.00	56%
0211-4000 Land Improvements at Valuation	0.00	0.00	0%	0.00	0%
0215-4000 Land Clearing Account	20,804.99	(93,800.00)	-489%	(72,995.01)	-54%
0217-4000 WIP - Land Improvements	5,540.50	5,800.00	---	11,340.50	2%
0221-4000 Aerodrome Landing Strip at Cost	442,570.92	0.00	0%	442,570.92	---
0231-4000 Aerodrome Landing Strip at Valuation	14,914,493.91	181,594.34	---	15,096,088.25	148%
0241-4000 Accum Depn - Aerodrome Landing Strip	(3,876,338.21)	(178,130.30)	---	(4,054,468.51)	120%
0242-4000 WIP - Aerodrome Upgrade	246,598.99	(181,594.34)	-69%	65,004.65	1%
0300-4000 Buildings at Cost	11,580,680.57	(2,148,316.97)	---	9,432,363.60	>999%
0310-4000 Buildings at Valuation	58,882,901.27	2,663,742.65	---	61,546,643.92	119%
0320-4000 Accum Depn - Buildings	(24,434,721.05)	(849,538.88)	---	(25,284,259.93)	192%
0330-4000 Other Structures at Cost	9,240,441.59	(126,353.15)	---	9,114,088.44	>999%
0340-4000 Other Structures at Valuation	317,374.39	100,253.15	---	417,627.54	5%
0350-4000 Accum Depn - Other Structures	(2,352,494.76)	(85,854.09)	---	(2,438,348.85)	63%
0360-4000 WIP - Buildings	1,778,342.53	1,837,093.83	23%	3,615,436.36	12%
0370-4000 WIP - Other Structures	880,660.00	237,873.58	10%	1,118,533.58	5%
0380-4000 Parks at Cost	1,889,532.75	150,000.00	---	2,039,532.75	---
0381-4000 Accum Depn - Parks	(6,075,158.17)	(311,173.19)	---	(6,386,331.36)	501%
0382-4000 WIP - Parks	0.00	0.00	0%	0.00	0%
0383-4000 Parks at Valuation	13,213,417.39	1,341,170.00	---	14,554,587.39	823%
0400-4000 Equipment and Furniture Fittings	5,444,671.48	(2,112,888.28)	---	3,331,783.20	189%
0410-4000 Accum Depn - Equipment and FF	(4,115,059.81)	2,366,078.69	---	(1,748,981.12)	123%
0411-4000 Plant	15,112,173.82	1,107,926.55	---	16,220,100.37	115%
0415-4000 Accum Depreciation - Plant	(7,072,563.55)	(405,763.17)	---	(7,478,326.72)	75%
0420-4000 Furniture and Fittings	0.00	2,112,888.28	---	2,112,888.28	100%
0430-4000 Accum Depn - Furniture and Fittings	0.00	(2,478,710.10)	---	(2,478,710.10)	93%
0445-4000 Plant Clearing Account	0.00	985,390.98	28%	985,390.98	7%
0500-4000 Road Infrastructure at Cost	12,765,204.41	5,144,259.67	---	17,909,464.08	419%
0510-4000 Road Infrastructure at Valuation	341,996,801.22	(4,735,934.08)	---	337,260,867.14	147%
0520-4000 Accum Depn - Road Infrastructure	(69,811,611.78)	(2,232,336.87)	---	(72,044,148.65)	150%
0525-4000 WIP - Road Infrastructure	27,825.10	1,901,538.94	53%	1,929,364.04	6%
0530-4000 Water Infrastructure at Cost	2,843,162.16	123,387.44	---	2,966,549.60	>999%
0540-4000 Water Infrastructure at Valuation	32,549,093.39	(123,387.44)	---	32,425,705.95	169%
0550-4000 Accum Depn - Water Infrastructure	(16,947,117.22)	(489,682.54)	---	(17,436,799.76)	213%
0555-4000 WIP - Water Infrastructure	0.04	114,812.26	17%	114,812.30	2%
0560-4000 Sewerage Infrastructure at Cost	644,013.02	0.00	0%	644,013.02	36%
0570-4000 Sewerage Infrastructure at Valuation	25,844,982.89	0.00	0%	25,844,982.89	122%
0580-4000 Accum Depn - Sewerage Infrastructure	(14,582,674.09)	(295,313.86)	---	(14,877,987.95)	209%
0585-4000 WIP - Sewerage Infrastructure	86,025.20	351,057.94	4%	437,083.14	2%

General Ledger 2023.6.13.1 Balance Sheet Page = 3
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 75% of year elapsed. To Details. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2024 Printed (TOMASO): 05-04-2024 7:44:39 PM

	OPENING	YEAR TO DATE			CURRENT BALANCE		
	BALANCE	31 Mar 2024	BUDGET	31 Mar 2024	BUDGET		
0586-4000 WIP - Aurora Estate Stage 2	12,067.70	0.00	0%	0	12,067.70	100%	12,068
0587-4000 WIP - Aurora Estate Stage 3	24,682.00	0.00	0%	0	24,682.00	132%	18,650
0588-4000 WIP State Gov - Bradleys Gully Div	0.00	0.00	0%	0	0.00	0%	0
0589-4000 WIP - Industrial Estate	7,800.00	0.00	0%	0	7,800.00	0%	3,146,051
0595-4000 Residential Land Resale (NCA)	0.00	0.00	0%	0	0.00	0%	0
0596-4000 Right of Use Assets	221,275.59	0.00	0%	0	221,275.59	---	0
0596-4001 Accumulated Amortisation	(221,275.59)	0.00	0%	0	(221,275.59)	---	0
0597-4000 Equipment Clearing Account	168,739.92	46,707.46	26%	162,131	215,447.38	9%	2,456,657
0599-4000 Landfill Asset	0.00	0.00	0%	0	0.00	0%	0
0200-0001 NON-CURRENT ASSETS TOTAL	404,998,063.51	3,922,792.50	15%	26,988,777	408,920,856.01	101%	406,790,041
TOTAL NON-CURRENT ASSETS	404,998,063.51	3,922,792.50	15%	26,988,777	408,920,856.01	101%	406,790,041
TOTAL ASSETS	422,664,071.08	(1,080,830.45)	-4%	26,988,777	421,583,240.63	101%	416,217,687
CURRENT LIABILITIES							
0600-0001 CURRENT LIABILITIES							
0600-5000 Accounts Payable	0.00	660,512.70	---	0	660,512.70	---	0
0605-5000 Accrued Expenses - All	1,729,513.56	(1,729,513.56)	---	0	0.00	0%	489
0610-5000 Fire Services Levy Payable	29,675.21	347,872.83	---	0	377,548.04	>999%	16,515
0612-5000 Contract Liabilities	2,670,045.23	706,498.56	---	0	3,376,543.79	---	0
0613-5000 Prepaid Rates	340,463.27	(340,463.27)	---	0	0.00	0%	0
0614-5000 Unearned Revenue	0.00	0.00	0%	0	0.00	0%	0
0615-5000 PAYG Payable	0.00	0.00	0%	0	0.00	0%	0
0625-5000 Payroll Suspense	0.00	0.00	0%	0	0.00	0%	0
0630-5000 Wages Advance	0.00	0.00	0%	0	0.00	0%	0
0632-5000 RDO & Tail Accumulated	10,424.45	11,458.23	---	0	21,882.68	108%	20,229
0635-5000 Stock Routes Fees Payable	0.00	1,204.16	---	0	1,204.16	3%	34,433
0636-5000 Finance Lease - Current	0.00	0.00	0%	0	0.00	0%	0
0640-5000 Office Extension Current Loan	0.00	0.00	0%	0	0.00	0%	(27,759)
0645-5000 Cosmos Centre Current Loan	0.00	0.00	0%	0	0.00	0%	(60,342)
0650-5000 Medical Centre Current Loan	10,369.59	(10,333.25)	-26%	39,424	32.34	0%	(12,002)
0660-5000 Morvan Rail Current Loan	61,276.19	(45,354.87)	-76%	59,507	15,921.32	-10%	(155,288)
0665-5000 Plant Replacement Current Loan	0.00	0.00	0%	0	0.00	0%	(228,355)
0666-5000 Plant Replacement No 2 Current Loan	0.00	0.00	0%	0	0.00	0%	(171,804)
0670-5000 Residential Current Loan	47,103.26	(35,585.48)	-194%	23,067	11,517.76	-6%	(200,685)
0671-5000 Flood Mitigation Current Loan	47,507.43	(34,745.11)	-77%	45,334	12,762.32	28%	45,785
0672-5000 Airport Upgrade Current Loan	46,346.90	(33,851.13)	-77%	43,786	12,495.77	217%	5,750
0675-5000 Annual Leave payable	944,654.98	(36,511.92)	---	0	908,143.06	107%	846,327

General Ledger 2023.6.13.1		Balance Sheet				Page = 4		
(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 75% of year elapsed. To Details. Excludes committed costs)								
MURWEH SHIRE COUNCIL (Budget for full year)		Financial Year Ending 2024		Printed (TOMASO): 05-04-2024 7:44:39 PM				
	OPENING	YEAR TO DATE		CURRENT BALANCE				
	BALANCE	31 Mar 2024	BUDGET	31 Mar 2024	BUDGET			
0680-5000	Long Service Leave Payable	1,095,362.80	(6,007.12)	---	0	1,089,355.68	88%	1,237,872
0685-5000	Sick Leave Payable	208,053.09	(10,042.97)	---	0	198,010.12	94%	234,964
0690-5000	Land Rebate Holding Account	(7,000.00)	0.00	0%	0	(7,000.00)	100%	(7,000)
0697-5000	Salary Sacrifice Deduct - Before Tax	256,295.57	60,967.98	---	0	317,263.55	---	0
0698-5000	Salary Sacrifice Deduct - After Tax	(259,996.50)	(56,151.76)	---	0	(316,148.26)	---	0
0699-5000	Suspense Account: General Account	64,583.67	(80,028.62)	---	0	(15,444.95)	-8%	17,294
0600-0001	CURRENT LIABILITIES TOTAL	7,294,674.70	(630,074.60)	-29%	211,118	6,664,600.10	41%	1,596,384
	TOTAL CURRENT LIABILITIES	7,294,674.70	(630,074.60)	-29%	211,118	6,664,600.10	41%	1,596,384
NON-CURRENT LIABILITIES								
0700-0001 NON-CURRENT LIABILITIES								
0700-6000	Non-Current Long Service Leave	174,469.53	0.00	0%	0	174,469.53	116%	150,781
0701-6000	Finance Lease - Non current	0.00	0.00	0%	0	0.00	0%	0
0740-6000	Office Extension Non-Current Loan	0.00	0.00	0%	0	0.00	0%	24,929
0745-6000	Cosmos Centre Non-Current Loan	0.00	0.00	0%	0	0.00	0%	54,219
0750-6000	Medical Centre Non-Current Loan	0.00	0.00	0%	0	0.00	0%	89,280
0760-6000	Morvan Rail Non-Current Loan	821,457.91	0.00	0%	0	821,457.91	87%	942,449
0765-6000	Plant Replacement Non-Current Loan	0.00	0.00	0%	0	0.00	0%	0
0766-6000	Plant Replacement No 2 Non-Current	0.00	0.00	0%	0	0.00	0%	0
0770-6000	Residential Develop Non-Current Loan	953,025.41	0.00	0%	0	953,025.41	382%	249,501
0771-6000	Flood Mitigation Non-Current Loan	976,746.28	0.00	0%	0	976,746.28	99%	990,296
0772-6000	Airport Upgrade Non-Current Loan	669,103.76	0.00	0%	0	669,103.76	75%	842,360
0780-6000	Landfill Restoration Provision	2,788,439.19	0.00	0%	0	2,788,439.19	---	0
0700-0001	NON-CURRENT LIABILITIES TOTAL	6,383,242.08	0.00	0%	0	6,383,242.08	191%	3,343,785
	TOTAL NON-CURRENT LIABILITIES	6,383,242.08	0.00	0%	0	6,383,242.08	191%	3,343,785
	TOTAL LIABILITIES	13,677,916.78	(630,074.60)	-29%	211,118	13,047,842.18	264%	4,940,169
	NETT ASSETS/ (LIABILITIES)	408,986,154.30	(450,755.85)	-2%	26,777,659	408,535,398.45	99%	411,277,718

General Ledger 2023.6.13.1		Balance Sheet				Page = 5		
(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 75% of year elapsed. To Details. Excludes committed costs)								
MURWEH SHIRE COUNCIL (Budget for full year)		Financial Year Ending 2024			Printed (TOMASO): 05-04-2024 7:44:39 PM			
	OPENING BALANCE	YEAR TO DATE 31 Mar 2024	BUDGET	CURRENT BALANCE 31 Mar 2024	BUDGET			
COMMUNITY EQUITY								
0800-0001 EQUITY								
0800-0002 SHIRE CAPITAL								
0805-7000	Retained Surplus	47,026,755.59	0.00	0%	0	47,026,755.59	100%	47,026,755
0807-7000	Retained Surplus-Cosmos	(1,275,671.18)	0.00	0%	0	(1,275,671.18)	<99%	42,875
0810-7000	Asset Revaluation Reserve - Roads	199,517,879.00	10,660.56	---	0	199,528,539.56	167%	119,269,628
0811-7000	Asset Revaluation Reserve - W & S	25,625,035.16	10,729.83	---	0	25,635,764.99	107%	23,900,593
0812-7000	Asset Reval Res - Bldgs & Structures	36,683,835.43	0.00	0%	0	36,683,835.43	96%	38,355,807
0813-7000	Asset Revaluation Reserve-Land	716,322.33	0.00	0%	0	716,322.33	22%	3,203,461
0815-7000	Asset Revaluation Reserve Aerodrome	12,631,866.21	0.00	0%	0	12,631,866.21	145%	8,723,400
0816-7000	Asset Revaluation Reserve - Plant	0.00	0.00	0%	0	0.00	0%	0
0820-7000	Current Surplus / Deficit	0.00	(472,146.24)	-3%	18,668,282	(472,146.24)	-3%	18,668,282
0825-7000	Year End Surplus/Deficit	88,060,131.76	0.00	0%	0	88,060,131.76	69%	127,200,663
0800-0002	SHIRE CAPITAL TOTAL	408,986,154.30	(450,755.85)	-2%	18,668,282	408,535,398.45	106%	386,391,665
0830-0002 RESERVES								
0800-0001	EQUITY TOTAL	408,986,154.30	(450,755.85)	-2%	18,668,282	408,535,398.45	106%	386,391,665
TOTAL COMMUNITY EQUITY								
		408,986,154.30	(450,755.85)	-2%	18,668,282	408,535,398.45	106%	386,391,665

**Murweh Shire Council
Statement of Comprehensive Income**

	Mar 24 Actual \$000	Jun-24 Budget \$000
Revenue		
Operating revenue		
Net rates, levies and charges	7,362	7,596
Fees and charges	1,724	1,079
Interest received	379	453
Sales revenue	3,723	5,805
Other income	98	67
Grants, subsidies, contributions and donations	5,628	19,988
Total operating revenue	18,914	34,986
Capital revenue		
Grants, subsidies, contributions and donations	7,867	20,563
Total revenue	26,781	55,550
Capital income		
Total Capital Income	89	585
Total income	26,870	56,135
Expenses		
Operating expenses		
Employee benefits	6,701	9,475
Materials and services	15,297	20,559
Finance costs	80	125
Depreciation and amortisation	5,264	7,307
Total operating expenses	27,342	37,467
Net result	(472)	18,668

**Murweh Shire Council
Statement of Financial Position**

	Mar 24 Actual	Jun-24 Budget
	\$000	\$000
Assets		
Current assets		
Externally restricted component	5,911	2,077
Unrestricted component	422	4,882
Cash and cash equivalents	6,333	6,959
Trade and other receivables	4,650	2,758
Inventories	870	877
Contract Assets	809	2,103
Other current assets	-	241
Total current assets	12,662	12,937
Non-current assets		
Property, plant & equipment	408,921	451,480
Total non-current assets	408,921	451,480
Total assets	421,583	464,417
Liabilities		
Current liabilities		
Trade and other payables	2,146	1,982
Contract Liabilities	3,377	2,077
Borrowings	53	209
Provisions	1,089	1,142
Total current liabilities	6,665	5,410
Non-current liabilities		
Borrowings	3,420	3,208
Provisions	2,963	2,186
Total non-current liabilities	6,383	5,394
Total liabilities	13,048	10,805
Net community assets	408,535	453,613
Community equity		
Asset revaluation surplus	275,196	303,672
Retained surplus	133,339	149,940
Total community equity	408,535	453,613

**Murweh Shire Council
Statement of Cash Flows**

	Mar 24 Actual \$000	Jun-24 Budget \$000
Cash flows from operating activities		
Receipts from customers	11,804	13,900
Payments to suppliers and employees	(22,816)	(28,771)
Interest received	379	303
Non-capital grants and contributions	5,628	19,640
Borrowing costs	(106)	(111)
Other cash flows from operating activities	-	(10)
Net cash inflow from operating activities	(5,111)	4,951
Cash flows from investing activities		
Payments for property, plant and equipment	(9,157)	(25,158)
Proceeds from sale of property, plant and equipment	89	585
Grants, subsidies, contributions and donations	7,867	18,679
Net cash inflow from investing activities	(1,201)	(5,894)
Cash flows from financing activities		
Repayment of borrowings	(160)	(211)
Net cash inflow from financing activities	(160)	(211)
Total cash flows		
Net increase in cash and cash equivalent held	(6,472)	(1,154)
Opening cash and cash equivalents	12,805	8,112
Closing cash and cash equivalents	6,333	6,958

MURWEH SHIRE COUNCIL

CAPITAL WORKS PROJECTS
2023-24

MARCH 2024

Projects											
Asset Class/GL Number	Job Number	Project Description	Funding source	30/06/2023 Balance carry over projects	Actual year to date 2023-24	% of 2023-24 budget	Budget Project Costs 2023-24	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	Progress (%)
Land Clearing											
0215-4000-0	8000-1600	Augathella Industrial Land	General	\$ 20,805	\$0	0.00%	\$0	DCS	Land is purchased for agreed price. Extension Granted for Survey of Subdivision until June 2023. On the basis that the surveyor would not commit to a firm start date. Survey complete and plan submitted to Solicitor for finalisation. Budget review Jan 24 reduce based on 30 June actual		
	8000-1650	Morven Industrial Land	General	\$ -	\$0	0.00%	\$19,200	DCS	The Department did not accept Council's original offer of \$10,000.00. At the General meeting of Council 21 September 2023, Council approved purchase price of \$18,000.00. Awaiting a contract from the Department. A further report going to Council on 19 April 2024, Department have resurveyed and provided an update desk top valuation of \$16500.00.		
	Sub total			\$ 20,805	\$0	0.00%	\$19,200				
Airport											
242-4000-0	8000-3607	Airport Reseals	LRCIP 3	\$ 181,594	\$0	0.00%	\$68,406	DCS	Txi-way Bravo Strenghtening completed 29 August by engineering services. Invoice to come		
	8000-3606	Augathella Aerodrome Upgrade Planning	LGSSP 22-24	\$ 65,005	\$0	0.00%	\$95,000	DCS	60% - Seeking further clarification from Contractor regarding quote for vegetation clearing. We now have an updated price from the contractor to implement clearing of the trees off the runway - Safety issue - completion date will be end of December 2023. Contractor is awaiting the land to dry out from the rainfall events since January 2024		
Added	8000-3608	Augathella Airstrip-Old Tambo road - Augathella LRCIP 4	LRCIP 4	\$ -	\$0	0.00%	\$100,000	DCS			
	Sub total			\$ 246,599	\$0	0.00%	\$263,406				
Buildings											
360-4000-0	8000-2580	Landfill remediation works	LRCIP 3	\$ 244,111	\$89,745	112.18%	\$80,000	DCS	Test Pitting Program is complete, for the exception of two areas where waste has been removed. Approximately another 20 pits to be completed. Budget review January 24, reduce provision based on actual 30 June 23. A site operational invoice will be posted to a correct account.		

MURWEH SHIRE COUNCIL

CAPITAL WORKS PROJECTS
2023-24

MARCH 2024

Asset Class/GL Number	Job Number	Project Description	Funding source	30/06/2023 Balance carry over projects	Actual year to date 2023-24	% of 2023-24 budget	Budget Project Costs 2023-24	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	Progress (%)
	8000-2575	Refurbish existing racecourse complex building	LRCIP 3	\$ 32,256	\$160,247	59.85%	\$267,744	DCS	07.06.2023 Tender for the refurbishment of the existing air condition system (Warrego Room) was awarded to Charleville Refrigeration and Electrical Pty Ltd for \$195,659 excl. GST. Works commenced on site 7.7.2023. Air conditioner working, but project not completed. Jacob to manage fencing install with Rod.		
	8000-1760	Council housing renewals	W4Qld 21-24	\$ -	\$0	0.00%	\$0	DCS	Funding moved to another project this project can be closed		
	8000-1750	Executive Housing	Loan	\$ -	\$0	0.00%	\$1,000,000	CEO	Not started.		
	8000-1751	SES Shed	SES/Council	\$ -	\$95,725	95.24%	\$100,509	DES	Completed		
	8000-2551	Glass Door - Charleville Town Hall	General	\$ 78	\$0	0.00%	\$15,000	DCS	No further action taken in Q2. recommend project be abandoned.		
New	8000-2594	Charleville Showgrounds - Full Canteen Upgrade LRCIP 4	LRCIP 4	\$ -	\$0	0.00%	\$100,000	DCS	Project not started.		
New	8000-2953	Charleville Racecourse Upgrades LRCIP 4	LRCIP 4	\$ -	\$0	0.00%	\$336,089	DCS	Project not started.		
New	8000-2954	Charleville Cosmos Centre-Internal Painting LRCIP 4	LRCIP 4	\$ -	\$0	0.00%	\$100,000	DCS	Project not started.		
	Sub total			\$276,445	\$345,716	17.29%	\$1,999,342				
Other Structures											
370-4000-0	8000-2952	Placing of Gates and Fence for Charleville Townhall	General	\$ -	\$12,290	40.97%	\$30,000	DCS	Gates currently being built offsite to be installed.		
	8000-2950	Amenities at Alfred St	W4Qld 21-24	\$ 2,215	\$162,971	99.98%	\$163,000	DES	Completed. Overspent - will use remaining W4QLD money from other projects.		
	8000-2595	Upgrade existing Toddler Pool at Charleville Swimming pool - W4Qld	W4Qld 21-24	\$ 37,398	\$0	0.00%	\$0	DCHS	Full structural & hydraulic design & plans received. Being checked by Council engineer, then will request quotes on vendorpanel. No responses from Vendorpanel. Have one contractor who has confirmed interest and is still trying to organise sub-contractors. Budget review, move to another project.		
	8000-2579	Charleville Weighbridge	LRCIP 3	\$ 5,179	\$159,194	40.30%	\$395,000	DES	Earthworks complete. Concrete work (foundation, deck slab and ramp) to be completed by Gecko Concrete & Builders. Layout for the foundation was done on the 09/04/2024. Reinforcement is all prepared and site preparation is under progress from 09/04/2024.		
	8000-2598	Refurbish Shire Libraries -W4Qld	W4Qld 21-24	\$ 91,062	\$27,546	46.69%	\$59,000	DCHS	Front door of Charleville library is already installed. Looking at shade/awning options for the new concrete slab once it is completed. Storage in Augathella in progress		

MURWEH SHIRE COUNCIL

CAPITAL WORKS PROJECTS
2023-24

MARCH 2024

Asset Class/GL Number	Job Number	Project Description	Funding source	30/06/2023 Balance carry over projects	Actual year to date 2023-24	% of 2023-24 budget	Budget Project Costs 2023-24	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	Progress (%)
	8000-2359	Upgrade existing Charleville Cemetery	LRCIP 3	\$ 135,084	\$14,916	100.11%	\$14,900	DCS	Installation of Concrete Beams & Plaque restoration- 100% complete		
	8000-2360	Installation of shade facilities at Charleville Swimming Pool	LRCIP 3	\$ -	\$0	0.00%	\$250,000	DES	Contract awarded to NJs Bob Power Canvas on 04/04/2024 for fabrication and supply of 16x20x3 shade structure. \$38,225 GST Inc. 12 week lead time.		
	8000-2591	Columbarium - three towns	LRCIP 3	\$ 108,609	\$31,356	75.74%	\$41,400	DES	Work completed, outstanding committed order for vases \$10,000.		
New	8000-1761	Augathella Truck Wash Upgrade - W4QJd	W4QJd 21-24	\$ -	\$0	0.00%	\$210,000	DES	Russell's Grader Hire awarded tender for works, work planned to commence in early May and will take approx. 4 weeks to complete. Update 10/04/24: Contacted RGH and have concerns that rain and flooding will compromise delivery. RGH advised they can still complete before June 30 however no plan. Jacob to meet Kurt on site in coming weeks.		
New	8000-2357	Upgrade Council's Public Records Storage- W4QJd	W4QJd 21-24	\$ -	\$31,447	31.45%	\$100,000	DES	Concrete slab poured for shed. Shed framing started, carpenters to return to site next week to start sheeting the outside, this will take approx. 2 weeks. Sheeting and painting of inside walls/floor to follow - 1 week to complete.		
New	8000-2955	CH - Toddler Pool Installation -LRCIP 4	LRCIP 4	\$ -	\$0	0.00%	\$280,000	DCHS	Project on hold and possible reallocation of funds to another project.		
New	8000-2956	Charleville Swimming Pool Filters LRCIP 4	LRCIP 4	\$ -	\$0	0.00%	\$300,000	DCHS	Filters ordered and delivery scheduled May 2024		
Sub total				\$379,548	\$439,719	23.85%	\$1,843,300				
Plant Clearing Account											
445-4000-0	8000-1200	Plant Purchase	General	\$ -	\$2,414,245	72.07%	\$3,350,000	DES	Carry over funded plant and fleet on order.9.10.2023 work in progress.		
New	8000-1300	Depot Fuel Tank	General	\$ -	\$0	0.00%	\$160,000	DCS	Quotes received and project progressing.		
Sub total				\$ -	\$2,414,245	68.78%	\$3,510,000				
Road Infrastructure											
525-4000-0	8000-2305	Kerb and Channel annual renewals	General	\$ -	\$18,489	12.33%	\$150,000	DES	Annual allocation - started repairs on kerb in front of South West Ford.		
	8000-2310	Box culvert BOM to RFDS	General	\$ -	\$0	0.00%	\$20,000	DES	Not started		

MURWEH SHIRE COUNCIL

CAPITAL WORKS PROJECTS
2023-24

MARCH 2024

Asset Class/GL Number	Job Number	Project Description	Funding source	30/06/2023 Balance carry over projects	Actual year to date 2023-24	% of 2023-24 budget	Budget Project Costs 2023-24	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	Progress (%)
	8000-3040	Walking the Grant Project	MR	\$ 27,825	\$0	0.00%	\$0	DES	<ul style="list-style-type: none"> The walking grant project for 2023/24 is in the process. Shepherd Services is preparing the plans and we have submitted the first quarterly project report to the Main Roads on March 2024. There was a miscommunication previously as the 2022/23 walking grant was completed on 09/10/2023 and was assumed that was the final one. R/O was received on 26/02/2024 for \$20,000 (exc GST) from Main Roads. 		
	8001-3040	Footpath renewals	General	\$ -	\$115,418	57.71%	\$200,000	DES	Annual allocation - footpath renewals completed at State School on Sturt St, Parry St and Wills St.		
	8001-4061	Mt Tabor Road	R2R/TIDS	\$ -	\$1,597,194	76.24%	\$2,095,000	DES	Final 5km sealed 13/03/2024. Project complete - saving to be directed to resheeting.		
	8000-3017	Flood Levee Renewal	General	\$ -	\$44,221	98.27%	\$45,000	DES	Work completed - External contractor SUFFCON		
	8000-3018	Flood Levee Remediation Works	National Flood Mitigation Infrastructure Program 21-22	\$ -	\$364,105	99.75%	\$365,000	DES	Work completed final invoice was submitted by Suffcon on 23/11/2023. Final claim submitted to QRA. The final progress report has already been approved.		
New	8000-4076	Old Tambo Road - Augathella	LRCIP 4	\$ -	\$0	0.00%	\$220,000	DES	Works delayed due to rain but flood damage commenced late March.		
New	8000-3016	Charleville Alfred Street	LRCIP 4	\$ -	\$0	0.00%	\$117,467	DES	Reseal works to be programmed and completed as a contract package.		
New	8000-3020	Charleville Edward Street (1)	LRCIP 4	\$ -	\$0	0.00%	\$74,000	DES	Reseal works to be programmed and completed as a contract package.		
New	8000-3021	Charleville Edward street (2)	LRCIP 4	\$ -	\$0	0.00%	\$100,000	DES	Reseal works to be programmed and completed as a contract package.		
New	8000-3022	Augathella stormwater drainage- Main Street	LRCIP 4	\$ -	\$0	0.00%	\$130,000	DES	\$40,000 project scope delivered under flood funding. The materials are ordered and is to be scheduled for delivery on the 12 April 2024. Due to recent flooding event the earthwork is on hold.		
New	8000-3023	Charleville Hood Street	LRCIP 4	\$ -	\$0	0.00%	\$60,000	DES	Reseal works to be programmed and completed as a contract package.		
		Sub total		\$27,825	\$2,139,427	60%	\$3,576,467				
Water Infrastructure											
555-4000-0	8000-5254	Charleville water renewals	General	\$ -	\$70,610	35.30%	\$200,000	DES	Annual allocation In progress		
	8000-5260	Morven water renewals	General	\$ -	\$14,807	9.87%	\$150,000	DES	Annual allocation In progress		
	8000-5252	Augathella water renewals	General	\$ -	\$21,058	14.04%	\$150,000	DES	Annual allocation In progress		

MURWEH SHIRE COUNCIL

CAPITAL WORKS PROJECTS
2023-24




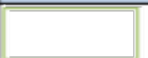
MARCH 2024

Asset Class/GL Number	Job Number	Project Description	Funding source	30/06/2023 Balance carry over projects	Actual year to date 2023-24	% of 2023-24 budget	Budget Project Costs 2023-24	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	Progress (%)
	8000-6270	UV Disinfection Unit - W4Qld 21-24	W4Qld 21-24	\$ -	\$0	0.00%	\$170,000	DES	Units ordered and expected to be delivered June 2024.		<input type="text"/>
	Sub total			\$ -	\$106,475	15.89%	\$670,000				
Sewerage Infrastructure											
585-4000-0	8000-5350	Sewerage Augathella Annual Budget	General	\$ -	\$0	0.00%	\$100,000	DES	Annual allocation		<input type="text"/>
	8000-5360	Sewerage Charleville Annual Budget	General	\$ -	\$16,697	11.13%	\$150,000	DES	Annual allocation		<input type="text"/>
	8000-5370	Augathella CED Scheme	LGSSP 22-24	\$ 4,149	\$169,504	9.07%	\$1,869,850	DCHS	SMEC commenced preliminary design phase. Now working with DSDLGIP steering committee. Project Management team (In4 Advisory) have been appointed.		<input type="text"/>
	8000-5372	Augathella CED Scheme - Design	LGSSP 22-24	\$ 21,231	\$5,304	6.41%	\$82,769	DCHS	In progress. Now working with DSDLGIP steering committee. Project Management team (In4 Advisory) have been appointed.		<input type="text"/>
	8000-5375	Charleville Sewerage Treatment Plant Upgrade	LGSSP 22-24	\$ 60,646	\$159,553	2.58%	\$6,179,354	DCHS	SMEC commenced preliminary design phase. Now working with DSDLGIP steering committee. Project Management team (In4 Advisory) have been appointed. Committee meetings started and project timetable drafted		<input type="text"/>
	Sub total			\$ 86,025	\$351,058	4.19%	\$8,381,973				
Outback Tourism BBRF											
360-4000-0	8000-2650	Augathella Heritage Museum	Building Better Regions	\$ 335,486	\$45,849	71.07%	\$64,514	John Nicholson	Works completed and open to public. Expenditure acquitted.		<input type="text"/>
	8000-2660	Charleville Airport Museum	Building Better Regions	\$ 237,856	\$251,170	154.91%	\$162,144	John Nicholson	All works completed 9th September 2023. Final payments and acquittals in progress		<input type="text"/>
	8000-2670	Charleville WWII Base	Building Better Regions	\$ 683,906	\$17,533	5.64%	\$311,094	John Nicholson	All works completed 9th September 2023. Final payments and acquittals in progress		<input type="text"/>
	8000-2680	Outback Museum of Australia	Building Better Regions	\$ 488,762	\$2,934,096	48.86%	\$6,005,206	John Nicholson	Tenders for original design came back \$4 million over budget. New designs now produced and tenders received within budget. Power and utility plans in place. Contract with SPANTECH signed(\$5.9 million) 8th September 2023. Ground works due to start in end September. Variation to design and extension date to June 2024 now awaiting Department approvals.		<input type="text"/>
	Sub total			\$ 1,746,009	\$3,248,649	50%	\$6,542,958				
Equipment Clearing Account											
597-4000-0	8000-1782	Computer hardware annual renewals	General	\$ -	\$16,577	65.31%	\$25,000	DCHS	Annual allocation		<input type="text"/>
	8000-1790	IT/Finance and Records System	General	\$ 125,871	\$0	0.00%	\$100,000	DCHS	Continuation of prior year.		<input type="text"/>

MURWEH SHIRE COUNCIL

CAPITAL WORKS PROJECTS
2023-24

MARCH 2024

Asset Class/GL Number	Job Number	Project Description	Funding source	30/06/2023 Balance carry over projects	Actual year to date 2023-24	% of 2023-24 budget	Budget Project Costs 2023-24	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	Progress (%)
	8000-1795	Install CCTV cameras at selected Council facilities	LRCIP 3	\$ 42,869	\$22,968	40.20%	\$57,131	John Nicholson	Infrastructure all in place. Cameras purchased. All being installed 5th - 19th September. MOU to be produced for Police monitoring and agreement on ongoing maintenance and replacement costs.		
	Sub total			\$ 168,740	\$39,545	21.71%	\$182,131				
	Total Capital			\$2,951,996	\$9,084,833	\$3	\$26,988,777				
Loan repayments		Current Loans Payments	General	\$ -	\$159,870	75.73%	\$211,118	DCS	Due quarterly, beginning 15th September 2023		
	Sub total				\$159,870	75.73%	\$211,118				
GRAND TOTAL				\$2,951,996	\$9,244,703	34.0%	\$27,199,895				

11.10 OPERATIONAL PLAN - QUARTER 3 REVIEW**Author:** Accountant**Authoriser:** CEO**RECOMMENDATION**

That Council That Council as per section 174(3) of the Local Government Regulation 2012, receives the third quarter review outcomes of the Operation Plan 2023-2024.

BACKGROUND**Purpose**

As per Legislation Section 104 (7) of the Local Government Act, LG Reg.2012 Div 4, S174 Council must adopt an Operational Plan Annually and this plan is to be reviewed at least every 3 months (quarterly).

LG Act 2009**S 104 Financial management systems**

(5) The system of financial management established by a local government must include—

(a) (v) an annual operational plan; and

(b) (iv) a report on the results of an annual review of the implementation of the annual operational plan

(7) A local government must carry a review of the implementation of the annual operational plan annually

LG Regulation 2012**S 174 Preparation and adoption of annual operational plan**

(1) A local government must prepare and adopt an annual operational plan for each financial year.

(2) The local government may, but need not, adopt the annual operation plan for a financial year at the same time the local government adopts its budget for the financial year.

(3) The chief executive officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.

Discussion

The Murweh Shire Council Operational Plan 2023 – 24 is aligned to the Murweh Shire Council Corporate Plan 2022 – 2027. The last three quarters of the Operational Plan 2023-24 have been reviewed. The review encompasses the delivery of identified projects, tasks and services. The review does not include the delivery of the budget or estimated cost.

Full details are found in the Operational Plan 23-24 attachment.

Consultation:

The following staff have been consulted during the update of the Operational Plan and reporting.

- Interim Chief Executive Officer
- Director of Engineering
- Director of Corporate Services
- Director of Community and Health
- Director of Economic Development
- Manager, Regulatory Services
- Finance Consultant

LINK TO CORPORATE PLAN

- 1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

1. **Operational Plan 23-24 Quarter Three**

MURWEH SHIRE COUNCIL

OPERATIONAL PLAN 2023-24

1. LEADERSHIP & GOVERNANCE

PRIORITY	CORPORATE PLAN GOALS	CORPORATE PLAN STRATEGIES	AREA	DIRECTORATE	DELIVERY ACTIONS	PERFORMANCE MEASURES	IMPACT	Q1 UPDATE & OUTPUTS	Q2 UPDATE & OUTPUTS	Q3 UPDATE & OUTPUTS	
1.1. STRATEGIC FRAMEWORKS	1.1.1. Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs.	▶ Leadership and proactive community and stakeholder engagement to identify, monitor and address community needs, opportunities, and emerging trends.	Community engagement	CEO	Targeted community consultation sessions.	Sessions held in Morven (2) and Augathella (2).	Increased community engagement and participation rates.	Budget 23-24 consultations conducted	Community kept informed on service delivery issues and community meeting held in Augathella	Council has been in communication with the community via social media and the Murweh Messenger Newsletter - but has some work to do in this area to determine a better strategy and the most effective communications mediums.	
			Corporate Comms	CRS	Annual Reporting to community a) Corporate Plan Progress and b) Annual Report.	2 x touchpoint annual reporting to community.	Increased community awareness.	Annual report due one month after the signing of the Financial Statements 22-23	Annual Report 22-23 completed. Published on the Council website.	Annual Report 22-23 completed. Published on the Council website.	
			Corporate Comms	CRS	Bi-monthly Council newsletter for community distribution.	6 x touchpoint reporting and communication to community.	Increased community awareness.	Council newsletter issued bi-monthly	Currently meeting KPI. Contract with Contact Media expires February 2024	Newsletter distributed as planned.	
			Corporate Comms	CEO	Shire promotion and community updates via social media and Mayor weekly updates.	2 x weekly media touchpoints to community.	Increased community awareness.	On going. Social media average of one per day in addition to the Mayor social media update.	External media contact as required, and social media and website updates where necessary	External media contact as required, and social media and website updates where necessary	
1.2. COMMUNICATION	1.2.1. Council has in place effective whole of community communication and engagement strategies.	▶ Foster relationships within council and with the community to manage expectations that are appropriate, realistic, and achievable. ▶ Accountable and transparent planning, implementation, review, and reporting mechanisms at all levels.	Revenue	CRS	Rates, charges, subsidies, grants, fees, donations and contributions collected and received within statutory obligations.	Rates issued on time, February & August. Rate arrears managed to below 10% of total rating revenue.	Improved cashflow. Full Compliance.	First half yearly rates and charges issued 30 September 2023, due date of 6 November 2023	Second half yearly rates and charges 23-24 to be issued February 2024	Second half yearly rates and charges 23-24 were issued in March 2024.	
			Finance	CRS	Administration of the revenue and debt policies to achieve budget forecasts and minimise borrowing costs, debt collection and bank charges.	Quarterly budget review undertaken. Budget forecasts in line with projection.	Improved financial position.	Budget adopted July 2023	First budget review 23-24 presented and adopted at the January 2024 Council meeting	First budget review 23-24 presented and adopted at the January 2024 Council meeting	
			Work in Progress Update			Current Loans Repayment			First quarter loan repayment paid	Second quarter loan repayment paid	Third quarter loan repayment paid
			Finance	CRS	10 year Financial Sustainability Report reviewed annually.	10 Year Financial Report reviewed.	Improved financial sustainability.	Budget adopted July 2023	First budget review 23-24 presented and adopted at the January 2024 Council meeting	First budget review 23-24 presented and adopted at the January 2024 Council meeting. Second budget review planned for May 2024	
1.3. SYSTEMS AND CAPACITY	1.3.1. Council has in place operational systems and capacity to deliver strategic priorities and core operations.	▶ Governance and corporate planning processes and management address responsibilities, risks, and security, and optimise opportunities.	Finance	CRS	Administrative overheads recovered and distributed over operations through oncost rates applied to job costing system.	100% administrative overhead cost recovery.	Improved financial position.	Budget adopted July 2023	First budget review 23-24 presented and adopted at the January 2024 Council meeting	First budget review 23-24 presented and adopted at the January 2024 Council meeting. Second budget review planned for May 2024	
			Finance	CEO	New financial system adopted and maintained. Staff training conducted. Contract delivery with IT Vision.	Operational competency achieved.	Improved accountability and operational efficiency.	Not started. Budget 23-24 allocation \$100K. See below project.	Not started. Budget 23-24 allocation \$100K. See below project.	Not started. Budget 23-24 allocation \$100K. See below project.	
			Work in Progress Update			IT/Finance and Records System			Records system complete. ERP in progress	Records system complete. ERP in progress	Records system complete. ERP in progress
			Work in Progress Update			Computer hardware annual renewals			0% Not yet commenced. As required	On going replacement as required	On going replacement as required
1.3. SYSTEMS AND CAPACITY	1.3.1. Council has in place operational systems and capacity to deliver strategic priorities and core operations.	▶ Governance and corporate planning processes and management address responsibilities, risks, and security, and optimise opportunities.	Audit	CRS	Internal audit functions provided for.	Internal Audit function and findings within Council direction.	Full Compliance.	Engaged Crowe Horwath. 5 year internal audit plan developed and reported to Council, September 2023.	Internal Audit Plan 23-24 agreed. Policy documents review completed. Creditors review currently in progress	Creditors review completed, draft report in progress	
			Audit	CRS	External audit completed.	QAO audit completed within statutory timeframe.	Full Compliance.	External audit awaiting final sign off, before 31 October	Audited FS 22-23 completed and signed 23 October 2023. Unqualified audit issued.	Audited FS 22-23 completed and signed 23 October 2023. Unqualified audit issued.	
			Training	Councillors	Councillor training and skills development.	100% participation in training.	Improved Councillor governance skills.	Integrity training, due diligence (WH&S) training completed	Training planned for new members third quarter 2024	Training planned for new members during April and May 2024	
			Customer Service	CRS	Customer service standards maintained and processes followed for customer complaints.	Customer complaints attended to within the allocated time. Results reported back to complainant.	Improved customer service standards.	On going	Ongoing. Improvement on feedback loop to be considered in some instances	Ongoing. Records/task system planning commenced to improve feedback loop.	
			Customer Service	CEO	Customer service obligations and requirement standards achieved. Staff training implemented according to the training needs analysis.	Employee online induction completed prior commencement which includes Council's customer service standard	Improved customer service standards. 99% employee induction completed	On going	Better customer requests and complaints systems are being considered for the 2024-25 Budget. Staff training is ongoing and the Council Staff Wellness Week scheduled for February 2024	The Council ELT continue to examine better ways to manage internal and external workflows, requests and complaints. Council continues to use Snap Send and Solve and Gardian platforms to manage customer service.	
			Administration	CHS	Increased connectivity to improve administrative functions in Augathella and Morven.	Connectivity in satellite offices.	Improved customer service standards.	Regional connectivity and WiFi installation completed.	Regional connectivity and WiFi installation completed.	Regional connectivity and WiFi installation completed.	

MURWEH SHIRE COUNCIL

OPERATIONAL PLAN 2023-24

PRIORITY	CORPORATE PLAN GOALS	CORPORATE PLAN STRATEGIES	AREA	DIRECTORATE	DELIVERY ACTIONS	PERFORMANCE MEASURES	IMPACT	Q1 UPDATE & OUTPUTS	Q2 UPDATE & OUTPUTS	Q3 UPDATE & OUTPUTS	
		Work in Progress Update	Upgrade Council's Public Records Storage					Project included and approved at first budget review in January 2024.	In progress		
			Risk Management	CRS	Enterprise Risk Management System is maintained, and Risk Register is reviewed annually.	Risk Register is reviewed and actioned.	Improved risk management.	Not Started	Not Started	Not Started	
			WHS	CRS	WH&S System is maintained, and annual audit undertaken.	Greater than 70% audit outcome. Demonstration of continuous improvement.	Risk management. No major incidents.	On going. Annual audit to be completed	On going. Annual audit to be completed	On going	
		► To demonstrate compliance to all concerned parties	Quality Assurance	ES	Accredited Roadworks Quality Assurance System (QRAS) maintained, and audited annually.	Successful RQA System annual audit. Third Party Accreditation with TMR.	Revenue opportunities.	On going. Annual audit to be completed	On going. Annual audit to be completed	Proposing Murweh Shire Council abandon ISO9001 accreditation.	
		► Attract, retain, and empower a capable, skilled, and fully complemented workforce.	Staff	CEO	Enterprise Bargaining Agreement in place and implemented.	Agreement ratified. Staff are aware of the new agreement and requirements.	Staff retention. Workforce morale. Financial certainty for Council.	Certified agreement operative date: 29 September 2022 - Nominal expiry date: 29 September 2025	Certified agreement operative date: 29 September 2022 - Nominal expiry date: 29 September 2025	Certified agreement operative date: 29 September 2022 - Nominal expiry date: 29 September 2025	
			Staff	CRS	Human Resource provisions are adequately resourced and staff are well trained and informed.	Management provided timely and appropriate advice on staff matters.	Staff retention. Service Standards achieved.	On going provision of HR services across directorates	On going provision of HR services across directorates	On going provision of HR services across directorates	
			Staff	ALL	Retain appropriately qualified and skilled staff to deliver services across all teams.	Staffing levels are maintained. Vacancies are filled.	Fully complemented workforce.	on going traineeship offered. Seeking skilled staff continuing	On going	On going	
			Staff	ALL	Staff training framework is maintained and implemented.	Staff appropriately trained.	Staff capability and skills.	Staff training is in maintain and implemented.	Staff training is maintained and implemented.	Staff training is maintained and implemented.	
			Staff	CRS	Employment satisfaction survey undertaken once per annum, and strategies to improve outcomes identified and implemented.	2x surveys conducted. Increased satisfaction levels from prior surveys.	Staff retention. Staff empowered.	Survey completed	Survey completed	Survey completed	
			Staff	CRS	Provide and maintain housing for senior staff.	Leasing arrangements with private real estate agents in place for all senior staff.	100% senior staff positions filled.	Housing provided and maintained. Loan obtained in 22-23 FY. Budget 23-24 \$1M. See below project	Current leases maintained for senior staff housing	Current leases maintained for senior staff housing	
		Work in Progress Update	Executive housing					0% Not yet commenced	0% Not yet commenced	0% Not yet commenced	
		► Council facilities, assets, plant and resourcing meet operational requirements.	Assets	ES	Asset Management System is maintained and Asset Management Plans implemented for all assets.	Asset maintenance activities delivered to budget and schedule. AMPs reviewed annually.	100% compliant assets. Reduced long-term maintenance costs.	Asset Management Plans (AMP) for all asset classes completed in prior years. Update of AMPs commenced	Update of AMP is currently work in progress	Update of AMP is currently work in progress	
		Work in Progress Update	Plant Purchase					10% complete, POs raised	60% complete, PO raised	72% complete, PO Raised	
			Plant	ES	Construction plant is adequately resourced and maintained to meet requirements.	Reduced downtime and increased plant availability.	Plant availability and hire income maximised.	Budget adopted July 2023	Budget adopted July 2023	Budget adopted July 2023	
			Contract Works	ES	Contract civil works for other agencies and funding programs.	Programs are resourced and delivered within contract schedule, timeframe. Contract compliance.	Increased revenue. Maximise use of resources.	RMPC continuing 23-24.	RMPC continuing 23-24.	RMPC continuing 23-24. REEF Widening contract CN 18506 has reached financial completion.	
			Stores	CRS	Stock control and procurement management standards maintained	Stocktake and operations meet external audit compliance.	Full Compliance.	On going	First Budget Review 23/24 - see project below	First Budget Review 23/24 - see project below	
2.3.	DISASTERS	2.3.1. No loss of life or property, critical infrastructure is protected, and economic impacts are minimised from natural disasters.	Work in Progress Update		Depot Fuel Tank Purchase					Project included and approved at first budget review in January 2024. Funding transferred from plant	Quotes received
		► Disaster risk planning, reduction and preparedness with partner agencies and community.	Disaster	CEO	MSC Disaster Management Plan is reviewed annually and implemented.	QFES Emergency Management Officer undertaken review.	Risk management.	Not started	LDMG Meeting planned for May 2024 with reviewed LDMP and Sub Plans presented for committee endorsement.	LDMG Meeting still planned for May 2024 with reviewed LDMP and Sub Plans presented for committee endorsement. Continued contact with emergency services agencies, EMC and stakeholders.	

MURWEH SHIRE COUNCIL

OPERATIONAL PLAN 2023-24

PRIORITY	CORPORATE PLAN GOALS	CORPORATE PLAN STRATEGIES	AREA	DIRECTORATE	DELIVERY ACTIONS	PERFORMANCE MEASURES	IMPACT	Q1 UPDATE & OUTPUTS	Q2 UPDATE & OUTPUTS	Q3 UPDATE & OUTPUTS
2. CORE SERVICES		► Mitigation works, disaster response and recovery.	Emergency	CEO	SES is adequately funded and resourced, training needs analysis undertaken, and training is conducted by the local controller.	Training delivered where identified.	SES teams are prepared and in state of readiness.	Budget 23-24. See project below	Budget 23-24. See project below	Council continues to support local SES and it volunteers with 2023-24 Budget allocation and general operational needs. Council is in constant contact with the SES Local Controller.
		Work in Progress Update			SES Shed			60% completed	New SES Shed completed	New SES Shed completed
			Disaster	ES	Flood mitigation maintenance of river channels in/around Charleville and Cool Burning Program.	Fire and flood preparedness and risk mitigation		Budget 23-24, on going ops and mtce conducted.	Budget 23-24, on going ops and mtce conducted. Flood levee remediation works completed.	Budget 23-24, on going ops and mtce conducted. Flood levee remediation works completed.
	2.2.1. Stock routes are well maintained for stock movement and regulated use.	► Stock route planning, coordination, and implementation with stakeholders.								
	2.2.2. Town reserves and public lands are well maintained for community access and recreational use.	► Improvement and maintenance activities.	Rural Lands	CRS	Stock route facilities maintained, review water facility options in collaboration with adjacent landholders.	User satisfaction and compliance.	Full Compliance.	All stock route water facilities are maintained and in good order with the exception of Rosemont which currently not working. Discussion with Department of Resources to rectify this matter is at hand.	Stock route water facilities on the primary route are in good work order. An audit will be undertaken on other routes to identify maintenance and/or repair projects, so as future planning can be completed.	Repairs have been undertaken at Nive and Rosemont to bring both back on line for travelling stock. Landholders are seeking water off takes, have been provided with draft water agreements.
	2.2.3. All public lands are actively managed to support riverine and ecosystem health and landscape connectivity.	► Advocacy to resource increasing responsibilities.	Rural Lands	CRS	Continue solar panel upgrade in line with Council three year forward plan, funded through Dept. Resources capital funding scheme	Stock routes and water facilities conditions met. Continue with 3-5 year rolling program.	Reduced maintenance costs.	Department of Resources (DR) have preliminary approved solar upgrade for another five stock route water facilities. Council are in the process of completing Form 2 and obtaining actual quotes to carry out these works prior to being approved by DR.	Three of the five water facilities are complete, with another two to be completed. The Dept Resources has approved expenditure at Charleville water facility to be upgraded to solar.	All five capital work water facilities are complete, within budget and within timeframe. Claims are in process and will be sent to Department of Resources prior to May 2024.
			Town Reserves	CRS	Town Reserves and riverine areas maintained to reduce known hazards. Continue cool burning program.	Maintenance schedule implemented.	Hazard and safety impacts minimised.	Town reserve and riverine areas continue to be maintained – reducing pest weed and black wattle trees. There has been no cool burn done this year, due to the climatic conditions.	Ongoing maintenance of the Warrego River, reducing the infestation of weeds and black wattle ensuring the riverine system is open for water flow continues. It is expected a cool burn will be completed this year, dependant on weather conditions	Pest weeds and black wattle have been sprayed within the Town Reserves and riverine areas. Ground cover is exceptional from the rain fall events from January to March 2024.
		► Resource the implementation of priority actions and responsibilities in the Biosecurity Plan.	Biosecurity	CRS	Active management of pest animals in the shire, conduct coordinated baiting campaigns April/May and October/November.	Increase landholder participation. Trained staff to administer 10-80 poison.	Minimise impact of pests. Improve sustainable Agriculture.	November coordinated feral animal control program is 70% complete, with the final stages of treating the meat and delivery to be undertaken between 13-20 November 2023	Due to a cold room failure in November, Council is working with the refrigeration repairer and LGM to rectify the situation. Until the cold room is repaired and/or replaced, coordinated baiting has been placed on hold.	Awaiting on Council's insurance company to finalise the cold room and meat claim from mechanical failure in November 2023. Adhoc baiting has been completed, although limited as two stock route staff are not currently
			Biosecurity	CRS	Pursue funding and resourcing opportunities in collaboration with key stakeholders to fulfil biosecurity obligations	Increased funding investments.	Improved implementation. Cost recovery.	No further funding opportunities have presented in the past quarter. Council will pursue any options that become available.	Working with Southern Queensland Landscapes regarding funding opportunities.	No further work has been undertaken in this quarter.
	2.4. ROADS	2.4.1. Road and street infrastructure investment is strategic and effective to accomplish maintenance priorities and development opportunities.	► Asset management plan for priority and strategic maintenance and developments.	Civil Infrastructure	ES	Road and street infrastructure maintenance works carried out according to the works program schedule.	Maintenance standards achieved. Schedule of works communicated to public.	Improved safety. Cost efficiencies.	Budget 23-24, on going ops and mtce undertaken	Budget 23-24, on going ops and mtce undertaken
		► Policy direction for resource cost share investment for private benefit infrastructure.	Civil Infrastructure	ES	Road and street infrastructure improvement works carried out according to the works program schedule.	Improved networks standards achieved. Schedule of works communicated to public.	Improved standards. Improved safety.	Budget 23-24, on going ops and mtce undertaken	Budget 23-24, on going ops and mtce undertaken	Budget 23-24, on going ops and mtce undertaken
		Work in Progress Update			Walking the Grant Project			Project completed June 2023	Project for 22/23 completed June 2023	Project for 2023/24 started
			Civil Infrastructure	ES	Rural Roads upgrade works conducted.	Schedule of works completed.	Improved standards. Improved safety.	Budget adopted July 2023. Project below	Budget adopted July 2023. Project below	Budget adopted July 2023. Project below
		Work in Progress Update			Mt Taber Road			15% complete	45% Complete Project on track for completion May 2024	76% Complete Project on track for completion May 2024
		Work in Progress Update			Old Tambo Road - Augathella				Project included and approved at first budget review in January 2024	Works due to commence April/May 2024
			Civil Infrastructure	ES	Town Streets upgrades and resal works conducted.	Schedule of works completed.	Improved standards. Improved safety.	Budget adopted July 2023. Projects below	Budget adopted July 2023. Projects below	Budget adopted July 2023. Projects below
			Civil Infrastructure	ES	Bridge structures inspected and assessed on annual basis and event based as required.	Inspection schedule implemented.	Improved standards. Improved safety.	Comprehensive valuation completed 30 June 2023	Comprehensive valuation completed 30 June 2023	Comprehensive valuation completed 30 June 2023
			Civil Infrastructure	ES	Culverts and Floodways upgrade works conducted.	Schedule of works completed.	Improved standards. Improved safety.	Budget adopted July 2023. Project below	Budget adopted July 2023. Project below	Budget adopted July 2023. Project below

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PRIORITY	CORPORATE PLAN GOALS	CORPORATE PLAN STRATEGIES	AREA	DIRECTORATE	DELIVERY ACTIONS	PERFORMANCE MEASURES	IMPACT	Q1 UPDATE & OUTPUTS	Q2 UPDATE & OUTPUTS	Q3 UPDATE & OUTPUTS
		Work in Progress Update			Charleville Alfred Street				Project included and approved at first budget review in January 2024	Not yet commenced
		Work in Progress Update			Charleville Edward Street (1)				Project included and approved at first budget review in January 2024	Not yet commenced
		Work in Progress Update			Charleville Edward street (2)				Project included and approved at first budget review in January 2024	Not yet commenced
		Work in Progress Update			Augathella stormwater drainage- Main Street				Project included and approved at first budget review in January 2024	Works scheduled
		Work in Progress Update			Charleville Hood Street				Project included and approved at first budget review in January 2024	Not yet commenced
		Work in Progress Update			Box culvert BOM to RFD5			0% Not yet commenced	0% Not yet commenced	Not yet commenced
			Civil Infrastructure	ES	Kerb and Channel upgrade works conducted.	Schedule of works completed.	Improved standards. Improved safety.	Budget adopted July 2023. Project below	Budget adopted July 2023. Project below	Budget adopted July 2023. Project below
		Work in Progress Update			Kerb and Channel annual renewals			8% complete	10% complete	12% complete
			Civil Infrastructure	ES	Footpaths works conducted.	Schedule of works completed.	Improved standards. Improved safety.	Budget adopted July 2023. Project below	Budget adopted July 2023. Project below	Budget adopted July 2023. Project below
		Work in Progress Update			Footpath renewals			15% complete	55% complete	57% complete
			Civil Infrastructure	ES	Levee Bank inspections and annual maintenance works conducted.	Inspection and maintenance schedule implemented.	Improved standards. Improved safety.	Budget adopted July 2023. Projects below	Budget adopted July 2023. Projects below	Budget adopted July 2023. Projects below
		Work in Progress Update			Flood Levee Renewal			10% complete	100% complete	100% complete
		Work in Progress Update			Flood Levee Remediation Works			10% complete	100% complete	100% complete
			Civil Infrastructure	ES	New Charleville Weighbridge for public access.	Works completed on time and budget. Increased utilisation.	Support local business and industry.	Project started, update below	Project started, update below	Project started, update below
		Work in Progress Update			Charleville Weighbridge			5% complete	Work is scheduled to start from 2nd week of February 2024. The weighbridge is ready to be transported by the contractor for assembly.	40% complete. Site prep complete. Weighbridge components received.
			Policy	CEO	Prepare policy relating to resource cost share investment for private benefit infrastructure.	Private contribution to infrastructure costs.	Cost share equality.	Not started	Not started	Not started
	2.5.2. All recoverable resources are diverted from landfill.	Waste transfer centre.	Recycling	EDT	Continue resource recovery options in collaboration with community.	Resource recovery rates increased.	Environmental Health.	Resource recovery drop off points are available at the Charleville Refuse site for ease of access to members of the community. Council has recently completed recycle of steel material at its refuse sites.	Further upgrade of the Charleville waste facility, allows for improved recycling opportunities - however the economics of transporting and recycling this matter is a challenge for all stakeholders including the Queensland Government.	Further upgrade of the Charleville waste facility, allows for improved recycling opportunities - however the economics of transporting and recycling this matter is a challenge for all stakeholders
		Work in Progress Update			Landfill remediation works			54 % complete	95 % complete	Near completion
	2.5.3. Community is encouraged and supported to reduce waste, reuse, and recycle,	Community recycling collection facilities.	Waste	CRS	Implement and monitor landfill operation and maintenance in accordance with agreement.	Contractor monthly reports submitted to Council on time. Compliant landfill operations in line with environmental licence.	Improved waste management facility condition.	An audit of the contractor in accordance with the agreement completed 4-5 September 2023. Majority compliant, with minor amendments to be completed. An annual inspection calendar has been developed for Council purposes.	Landfill operations have been hindered with the rainfall events during this quarter. Internal roads that have been upgraded with gravel have improved public access. Monthly meetings with Proterra continue.	Landfill operations ongoing. Continual improvement to reduce the face of the landfill and move customers away from landface is occurring. Rain events have hindered road upgrade.
			Waste	CRS	Landfill operation and maintenance.	Monthly inspections and reporting of contractor compliance and performance.	Improved waste management facility condition.	Augathella and Morven landfill ops and mtce continue - Morven has considerable amount of green waste due to hospital construction. Charleville landfill ops and mtce has improved significantly through contractor services. Ops and Mtce will continue to improve over time and in collaboration with other rural LG. With the development of the South West Waste Management Plan, will assist in providing strategic direction for Council.	A quote for fencing material for the Augathella refuse site is being obtained. The site requires a new stock proof fence on the perimeter entirely to reduce cattle walking onto site from the common. Morven refuse site operations and maintenance for continual improvement. Further discussions with team to identify opportunities for the community.	Augathella refuse fence is to be made stock proof, to meet EPA audit requirements. A new grid will be installed at the entrance to eliminate stock from entering site. Monitoring of the Morven refuse site ongoing.

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PRIORITY	CORPORATE PLAN GOALS	CORPORATE PLAN STRATEGIES	AREA	DIRECTORATE	DELIVERY ACTIONS	PERFORMANCE MEASURES	IMPACT	Q1 UPDATE & OUTPUTS	Q2 UPDATE & OUTPUTS	Q3 UPDATE & OUTPUTS							
		► Education and communication of waste reduction strategies and recycling services, and illegal dumping and compliance.	Waste	CRS	Education and communication to the community about the Charleville waste facility upgrades, and recycling programs in the bi-monthly newsletter and social media.	Improved compliance and reduction of illegal dumping.	Environmental Health. Health and safety.	Information has been included in Council's bi-monthly newsletter "Messenger". A survey has been completed earlier this year, with 80% respondents positive regarding the improved practices at the Charleville site.	No further communication to the community regarding this facility in the last quarter.	Minimal information provided to the community, with the exception of rainfall events.							
2.6. WATER AND SANITATION	2.6.1. Water supply and storages are managed to achieve the highest standard of quality, efficiency, delivery, and sustainability.	► Leverage resources for the upgrade of Augathella and Charleville sewerage treatment facilities.	Water	ES	Storage and supply of urban water maintained, monitoring and inspection schedule conducted of reservoirs, mains and services, and repaired and replaced where required.	Annual reporting of all water KPIs as required by various state and federal agencies is published on Council's website.	Full Compliance. Health and safety.	Budget 23-24, on going ops and mnce conducted.	Condition assessment completed for Bores #1, #2 & #3, water meter replacements and mains replaced where required	Condition assessment completed for Bores #1, #2 & #3, water meter replacements and mains replaced where required							
								Work in Progress Update		UV Cleaning system		0% Not yet commenced		The UV disinfection unit has been ordered with an estimated delivery of 26 weeks (around the week of the 03.06.2024) pending any delays cleaning customs. It will then take approx. 2 weeks for installation. In progress. External funding		The UV disinfection unit has been ordered with an estimated delivery of 26 weeks (around the week of the 03.06.2024) pending any delays cleaning customs. It will then take approx. 2 weeks for installation. In progress	
								2.6.2. Sewerage treatment and water re-use supply are managed to achieve the highest standard of quality, efficiency, delivery, and sustainability.		Water	ES	Upgrade water mains in Morvan, Charleville and Augathella	Services maintained to standard.	Health and safety.	Budget 2023-24, projects listed below		Budget 2023-24, projects listed below
	Work in Progress Update		Water renewals - Charleville		3% complete		38% complete		35% complete								
	Work in Progress Update		Water renewals - Morvan		2% complete		2% complete		10% complete								
	Work in Progress Update		Water renewals - Augathella		14% complete		14% complete		14% complete								
	2.6.3. Public access to potable water and sanitation.	► Communicate availability of water access points for travellers.	Water	CHS	Water supply monitoring schedule conducted with testing and treatment levels maintained across major towns. Option for replacement of Charleville inground reservoir critical.	Water quality maintained. DEWS requirements met. Rail Hub bore installed and commissioned.	Full compliance.	Budget 23-24, on going ops and mnce conducted.		Charleville inground reservoir operational. UV disinfection unit ordered to protect town water supply should contamination of the inground reservoir reoccur.		Receipt of UV disinfection unit still scheduled for May/June					
								Sewerage	CHS	Sewerage treatment plant and ponds operating to standard, monitoring and testing schedule conducted and action plan implemented.	EPA licence mitigation actions met in consultation with DES.	Full Compliance.	Budget 23-24, on going ops and mnce conducted. In addition, provision of annual renewal projects listed below		Progressing with design of treatment plant upgrades for Augathella and Charleville.		Tenders for Charleville currently being evaluated. Augathella preparing to call tenders for design.
			Work in Progress Update		Sewerage Annual Budget - Charleville		1% complete						On going renewal		On going renewal		
			Work in Progress Update		Sewerage Annual Budget - Augathella		1% complete		On going renewal		On going renewal						
			Sewerage	ES	Sewerage	ES	Sewerage reticulation operating efficiently, monitoring and inspection schedule conducted of pump stations, mains and services, and repaired and replaced where required.	Annual reporting of all sewerage KPIs as required by various state and federal agencies is published on Council's website.	Full Compliance.	Budget 23-24, on going ops and mnce conducted.		Budget 23-24, on going ops and mnce conducted.		Budget 23-24, on going ops and mnce conducted.			
										Budget 23-24. See projects listed below		Budget 23-24. See projects listed below		Budget 23-24. See projects listed below			
	Work in Progress Update		CED Scheme Design - Augathella		25% complete		Preparing to call for tenders		In progress								
	Work in Progress Update		CED Scheme - Augathella		4% complete		Preparing to call for tenders		In progress								
	Work in Progress Update		Sewerage Treatment Plant Upgrade - Charleville		1% complete		Currenting assessing quotes received following tender process.		In progress								

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3. COMMUNITY WELLBEING

PRIORITY	CORPORATE PLAN GOALS	CORPORATE PLAN STRATEGIES	AREA	DIRECTORATE	DELIVERY ACTIONS	PERFORMANCE MEASURES	IMPACT	Q1 UPDATE & OUTPUTS	Q2 UPDATE & OUTPUTS	Q3 UPDATE & OUTPUTS	
3.1. HEALTH AND WELLBEING	3.1.1. Health and wellbeing services and facilities meet community needs and expectations.	Continue support for critical health services and advocate to meet current gaps in our communities.	Environmental Health	CRS	Conduct annual inspections of licensed premises to ensure compliance with Food Safety legislation.	25 Annual food licensing inspections.	All premises compliant.	Inspections of licensed premises commenced in early September, in line with receipt of commercial food licences. With the changes in legislation coming into force as of the 8 December 2023, further information has been emailed to each registered premises for ease of accessing the correct recording tools required to meet legislative standard. Council has not identified any non-conforming commercial food businesses within area.	Inspection of all licensed premises continues, working in collaboration with the operators to ensure legislative requirements are being introduced into the business.	Inspections are ongoing. Upon completion of inspection, formal correspondence of findings is sent to all operators giving a specific timeframe to undertake corrective action. All licensed businesses will be inspected by end of June 2024.	
			Animal Control	CRS	Ensure keeping of animals in the town area is in accordance with MSD Local Laws.	Town Ranger service and pound 395 days. Authorised inspection program delivered. 20% increase registration compliance.	Less dog attacks. Reduced community complaints.	Council's Town Ranger continues monitoring all areas under Council's jurisdiction to ensure animal numbers, housing and aesthetics meet Local Law requirements and the expectation of our community. Rehoming of unclaimed impounded animals is on-going, and management of attacks and dangerous dogs remains a priority to ensure the safety of all community members.	Continual monitoring and communicating with animal owners across the region to ensure improved compliance with Local Law requirements. Overgrown allotments have been a concern for residents, with many property owners (not residing on site) implementing actions once notified by Council.	A number of overgrown allotment owners have received notification from Council to mow/clean up their urban allotments. There are two allotments where Council's contractor will implement action with charges being sent to the landowners.	
			Health	CHS	Resource and staff immunisation clinics for childhood and other vaccination programs.	14 clinics.	100% childhood immunisation.	Budget 23-24, on going provision of services.	Last clinic to be held on March 8th. Then council will no longer manage childhood immunisation	Council no longer providing immunisation clinics. Responsibility has reverted to Queensland Health.	
			Facilities	CRS	Aged care units are maintained and operated to a high standard of safety and reflect community expectations.	Maintenance schedule implemented. Compliant and safe facilities.	Standards maintained. Compliance.	Budget 23-24, on going ops and mtce conducted.	Ongoing	Ongoing	
			Libraries	CHS	Maintain service levels and resource libraries in Augathella, Charleville and Morven, and implement initiatives where applicable.	Staff levels and opening times maintained. First 6 program delivered.	Increased library use. Increased education under 5.	Budget 23-24, on going provision of services.	Ongoing. First 5 program now being delivered in Charleville, Morven, and Augathella.	Storywalk project underway. Digital learning	
			Work in Progress Update			Refurbish Shire Libraries			80% complete	90% complete	90% complete
			Arts & Culture	CHS	Arts and culture projects are developed and completed, with two rounds advertised, assessed and delivered in accordance with funding guidelines and Council policy.	2 funding rounds of RADF projects.	Contribute to arts and culture profile.	7 RADF Applications successful for 23-24 so far	10 RADF Applications successful for 23-24 so far	100% complete	
			Arts & Culture	CHS	Operate the Art Gallery in Charleville, with the Charleville Art Gallery Committee, to coordinate exhibitions and displays.	Operating as per MOU.	Contribute to arts and culture profile.	All Local Exhibitions, Our Art Our way, The Masters - A Tribute, 50 Shades of Black & White with a kiss of colour	Hope Elsworth Exhibition on display. Others planned.	Exhibition of childrens art currently on display. Frank McCormick exhibition scheduled for 24th April.	
			Arts & Culture	CHS	Public Art concepts are considered when presented to Council.	Public art projects supported.	Contribute to arts and culture profile.	Support and discussion with Cultural Assn. for public art project they are working on.	On going support provided to Cultural Association as required.	Support remains ongoing.	
			Community	CHS	Community Assistance is offered to community organisations for sponsorship and fee waivers.	Support provided as per policy.	Community assistance support.	Budget 23-24, grants available subject to approval.	Evaluation of assistance request as they are received.	Planning underway to minimise unexpected requests outside of formal council funding/assistance rounds.	
Community	CHS	In partnership with Progress Associations, promote, assess applications and distribute funds collected from Donation Boxes to worthy causes in line with Council policy.	Support provided as per policy.	Community assistance support.	On going.	On going	On going				
Work in Progress Update			Amenities at Alfred St			61% complete	100% complete	100% complete			
Parks & Gardens	ES	Maintain and enhance all parks for continued public use and enjoyment.	Maintenance schedule implemented.	Increased utilisation.	Budget 23-24, on going ops and mtce of parks	Budget 23-24, on going ops and mtce of parks	Budget 23-24, on going ops and mtce of parks				
Parks & Gardens	ES	Graham Andrews Park new toilet block.	Works completed on time and budget.	Increased utilisation.	Completed 22-23	Completed 22-23	Completed 22-23				
Facilities	ES	Maintain and enhance sporting facilities and showgrounds to a safe standard for continued public use and enjoyment.	Maintenance schedule implemented.	Increased utilisation.	Budget 23-24, on going ops and mtce.	Budget 23-24, on going ops and mtce.	Budget 23-24, on going ops and mtce.				
Facilities	ES	Upgrade Racecourse in conjunction with Queensland Racing to improve facilities.	Works completed on time and budget.	Standards maintained. Increased utilisation.	Budget 23-24, see project below	Budget 23-24, see project below	Budget 23-24, see project below				

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		Work in Progress Update			Refurbish existing racecourse complex building			20% complete	60 % Complete	60 % Complete
		Work in Progress Update			Charleville Showgrounds – Full Canteen Upgrade				Project included and approved at first budget review in January 2024	Not yet commenced
		Work in Progress Update			Charleville Racecourse Upgrades				Project included and approved at first budget review in January 2024	Not yet commenced
			Facilities	CHS	Maintain and enhance the pool condition and operation to a high level of health and safety and reflect community expectations. Pool filters in urgent need of replacement.	Testing undertaken and compliant. Staffing levels meet requirements. Operation 9 months of the year.	Safety. Standards maintained. Increased utilisation.	Budget 23-24, on going ops and mtce. Various swimming pool projects, see below	Ongoing. New filters have been ordered. Hope to install in closed season.	New filters still scheduled for close season
		Work in Progress Update			Installation of shade facilities at Charleville Swimming Pool			5% complete	Working with Engineering Services. Works can proceed now toddler's pool has been postponed.	Not yet commenced
		Work in Progress Update			Charleville Swimming Pool Filters				Project included and approved at first budget review in January 2024	Filters ordered
			Facilities	CHS	Upgrade Swimming Pool infrastructure, including replacement/upgrade of the Toddler Pool.	Works completed on time and budget.	Increased utilisation.	Budget 23-24, see projects below	Budget 23-24, see project below	Budget 23-24, see project below
		Work in Progress Update			Upgrade existing Toddler Pool at Charleville Swimming Pool			12% complete	Unable to engage contractor for construction. Remaining funding has been reallocated to Charleville Weighbridge.	Funding moved to another project
		Work in Progress Update			CH - Toddler Pool Installation				Project included and approved at first budget review in January 2024	Not yet commenced
			Facilities	CRS	Public halls, cultural centre and medical practitioner facilities maintained, in conjunction with Augathella and Morven Progress Associations.	Works completed on time and budget.	Increased utilisation.	Budget 23-24, on going ops and mtce.	Ongoing	Ongoing
		Work in Progress Update			Charleville Town Hall - Replace Glass Door			12% complete	Further review required to ensure it meets the needs of the community and building aesthetics	Not yet commenced
		Work in Progress Update			Charleville Town Hall - Installation of gates and fence			12% complete	Quotes sought	40% complete.
			Facilities	CRS	Community housing are maintained and upgraded to an acceptable standard.	Works completed on time and budget.	Standards maintained.	Budget 23-24, see project below	Budget 23-24, see project below	Budget 23-24, see project below
		Work in Progress Update			Council housing renewals			15% complete	Project halted. Funds reallocation via Council resolution	Funding moved to another project
			Facilities	ES	Cemeteries maintained and enhanced to a high standard and reflect community expectations.	Facilities meet community expectations.	Standards maintained.	On going ops and mtce. Budget 23-24, see projects below	On going ops and mtce. Budget 23-24, see projects below	On going ops and mtce. Budget 23-24, see projects below
		Work in Progress Update			Columbarium - three towns			85% complete	100% complete	100% complete
			Facilities	ES	Charleville Lawn cemetery beams upgrade.	Works completed on time and budget. Facilities meet community expectations.	Improved services.	Budget 23-24, see project below	Budget 23-24, see project below	Budget 23-24, see project below
		Work in Progress Update			Upgrade existing Charleville Cemetery			100% complete	100% complete	100% complete
3.2. SOCIAL PROTECTION	3.2.1. Safety and protection strategies meet community needs and expectations.	Collaborate with stakeholders to deliver community safety and protection strategies.	Planning	EDT	Installation of street lighting and cameras for public safety.	Works completed on time and budget.	Improved public safety.	Budget 23-24, see project below	Budget 23-24, see project below	Budget 23-24, see project below
		Work in Progress Update			Install CCTV cameras at selected Council facilities			80% complete	Completed, currently in discussion with external parties on the use of data.	Completed, currently in discussion with external parties on the use of data.
3.3. EDUCATION	3.3.1. The education needs of the community are represented and pursued.	Collaborate with education and training stakeholders to advocate for further education pathways and options locally.	Staff	CRS	Appointment of apprentices, trainees and school-based traineeships	Funding secured and appointment of trainees and apprentices	Employment opportunities	Traineeship and apprentices appointments continuing	Traineeship and apprentices appointments continuing	Traineeship and apprentices appointments continuing

MURWEH SHIRE COUNCIL

OPERATIONAL PLAN 2023-24

PRIORITY	CORPORATE PLAN GOALS	CORPORATE PLAN STRATEGIES	AREA	DIRECTORATE	DELIVERY ACTIONS	PERFORMANCE MEASURES	IMPACT	Q1 UPDATE & OUTPUTS	Q2 UPDATE & OUTPUTS	Q3 UPDATE & OUTPUTS			
		<ul style="list-style-type: none"> Pursue representation and advocacy opportunities that support childcare, pre-school, student retention, school completion, special needs support, training, apprenticeships, and vocational and higher education. 	Planning	EDT	Advocate and collaborate to secure further education and training pathways locally	Training facilitated and delivered locally	Employment and training opportunities	Traineeship and apprenticeships continuing	Traineeship and apprenticeships continuing	Traineeship and apprenticeships continuing			
3.4. CONNECTION TO COUNTRY	3.4.1. Preservation and recognition of the traditions and cultures of Aboriginal people and their ongoing custodianship of country.	<ul style="list-style-type: none"> Connection to country, interests, and rights of traditional owners are recognised, and support Aboriginal people to benefit culturally, socially, and economically. 	Community	CHS	Community liaison with Traditional Owners to support a collaborative, inclusive and respectful relationship. Progress Reconciliation Action Plan.	Effective engagement with Traditional Owners.	Improved relationships.	None for the Quarter.	None for the Quarter	None for the quarter			
			Land Tenure	CRS	Negotiate Land Tenure relating to Native Title Freehold, protecting Council interests and land management outcomes with respects to cultural heritage.	Resolution of land tenure matters.		None for the Quarter.	None for the Quarter.	None for the Quarter.			
4.1. GROWTH	4.1.1. Encourage and facilitate targeted population retention and growth, underpinned by livability and employment opportunities.	<ul style="list-style-type: none"> Pursue regional strategies that address affordable and accessible housing. Ensure sufficient and appropriate land availability for residential and industrial developments. 	Land Tenure	CFO	Industrial and residential land is developed (as per industrial land below).	Sale and disposal of Industrial Land.	Provide for housing development.	Budget 23-24, see projects below	Budget 23-24, see projects below	Budget 23-24, see projects below; Council is now in a position to seek external funding for the development of Aurora Estate and prepare the Bolton Rd Industrial land for sale.			
			Work in Progress Update		Augathella Industrial land acquisition		54% complete	Survey complete and plan submitted to Solicitor for finalisation.	Survey complete and plan submitted to Solicitor for finalisation.				
			Work in Progress Update		Morven Industrial land		15% complete	At the General meeting of Council 21 September 2023, Council approved to purchase the land. Awaiting a contract from the Department.	At the General meeting of Council 21 September 2023, Council approved to purchase the land. Awaiting a contract from the Department.				
			Work in Progress Update		Augathella Truck Wash Upgrade			Project included and approved at the First Budget Review in January 2024	Not yet started				
			4.2. INDUSTRY	4.2.1. Facilitate certainty and security, underpinned by industry diversity, resilience, and capability.	<ul style="list-style-type: none"> Proactively overcome identified barriers to encourage industry diversification, innovation, and investment. Town planning is proactive and development friendly. Empower local leadership of business development and growth. Establish a value proposition that positions Murweh as a preferred place to do business. 	Planning	CRS	Planning and building certification services maintained, and development approvals in accordance with regulatory frameworks.	SPA compliance	Non compliance issues minimised.	On going provision of certification services	On going provision of certification services	On going provision of certification services. Monthly site visits
						Planning	CRS	Regular compliance inspections conducted, and building approvals in accordance with regulatory frameworks.	Building and ancillary construction compliance maintained.	Non compliance issues minimised.	On going inspection conducted	On going inspection conducted	Ongoing provision of building inspection. Monthly site visits - increase if inspections are required for building work.
						Economic	EDT	In partnership with DSDTI and SWQROC pursue Economic Development Strategies for Murweh Shire that respond to economic drivers and opportunities and guides development.	SW Economic Development Strategy. Local strategies identified and pursued.	Economic growth.	TBA	Queensland Office of Small Business visit followed by visit of the Queensland Entrepreneurs office team. Specifically targeting new innovation and industrial expansions.	Shire visits from Australian trade and Investment Department. Ongoing links with SWQROC. Ongoing scoping of new economic drivers.
Economic	EDT	Economic Development Officer pursues economic development opportunities, grants and private investment, and support community organisation pursuits and capacity.				Increased funding and investments in the Shire. Local leadership encouraged. Increase capacity of local organisations.	Economic growth.	TBA	Successful applications for infrastructure funding including New Sewage Treatment plants, and community infrastructure. Other funding across many sectors still ongoing or awaiting approvals.	Successful grants include \$520,000 for new changing rooms to give community capacity to increase active participation in sport. Funding applications to roll out renewable energy projects.			
Economic	EDT	Active representation and partnerships with strategic organisations including LGAQ, South West Regional Organisation of Councils (SWROC), and Western Queensland Alliance, and links with Government Departments in relation to emerging trends, economic development outcomes and prospects and tourism.	Economic and regional development opportunities and challenges identified and pursued. Regional strategies for economic development and investment.	Economic growth.	TBA	Ongoing participation and meetings with regional bodies and peak bodies.	Ongoing participation and meetings with regional bodies and peak bodies.						
Economic	EDT	Promote campaigns to support local businesses throughout the Shire.	Buy Local campaign executed.	Support local business and industry.	TBA	Member of Queensland small business campaign initiative	On hold this quarter to complete projects and deadlines.						
Industrial Land	CFO	Industrial land is developed, available and released for sale in the three communities. Resolve land tenure matters with NRME to free up land for development.	Sale and disposal of Industrial Land. Augathella Industrial Land stage 1 completed.	Support local business and industry.	Charleville Industrial Land completed.	Augathella Industrial land in progress. Morven industrial land acquisition currently in negotiation stage.	Budget 23-24, see projects below. Council is now in a position to seek external funding for the development of Aurora Estate and prepare the Bolton Rd Industrial land for sale.						

4. EMPOWERED FUTURE

MURWEH SHIRE COUNCIL

OPERATIONAL PLAN 2023-24

PRIORITY	CORPORATE PLAN GOALS	CORPORATE PLAN STRATEGIES	AREA	DIRECTORATE	DELIVERY ACTIONS	PERFORMANCE MEASURES	IMPACT	Q1 UPDATE & OUTPUTS	Q2 UPDATE & OUTPUTS	Q3 UPDATE & OUTPUTS
	Enhance Murweh's position as a leading tourism destination.		Tourism	CEO	Develop a Tourism Strategy that identifies key drivers and opportunities and guides strategies for tourism market development and value return to the community.	Increased financial return for investment. Increased tourism GRP.		In review	The resignation of the Tourism Manager has delayed the progress of this output.	Tourism Manager appointed and has started in the position. The development of a Tourism Strategy can now be progressed. This will require external support to complete.
			Tourism	CEO	Proactively encourage and support other organisations to pursue tourism ventures and products.	Increased tourism GRP. Sustainability of local tourism.	Contribute to tourism profile.	Ongoing. 3 x new tourism operator in the last quarter.	Ongoing. 1 x new tourism operator in the September quarter	Council continues to work with the OQTA, TEQ and tourism operators to improve the local and regional tourism experience.
			Tourism	CEO	Continued support, development and promotion of the Cosmos Centre.	Services maintained to standard. Staff levels maintained to meet needs.	Increased visitors. Increased sales.	Ongoing. Guest numbers have increased.	Ongoing. Currently in off season.	The Cosmos Centre Manager is continually exploring ways to improve the facility and content experience by attendance at conferences and engaging with astronomers from other areas.
			Tourism	CEO	Maintain service levels and resources for visitor information Centres in the three communities.	Visitor information Centre accreditation. Staff trained and levels meet needs.	Increased visitors. Increased sales.	Service levels and resources maintained	Service levels and resources maintained.	The tourism season is about to start and Council has recruited new and additional staff and surge capacity. All feedback from the VICs is positive
			Tourism	CRS	Charleville VIC renovations completed, including flooring and painting.	Capital improvement works completed.	Safety and compliance standards. Increased utilisation.	In progress. Queensland Rail have assessed and measured, waiting on completion	Complete	Complete
			Tourism	CEO	Operate the Bilby Centre in partnership with the Save the Bilby Fund.	Operating as per MOU.	Contribute to tourism profile.	Ongoing.	Ongoing.	Continuing conversations with the Save the Bilby Fund operators to maintain the relationship. Council has automated the transfer of booking funds to the Save the Bilby Fund with an adjustment to be made at the EOFY.
			Tourism	EDT	Charleville Airfield Museum is established in partnership with the Charleville Airfield Committee to oversee the build. Project: Building Better Regions Fund for build.	Capital infrastructure project completed. Operating as per lease agreement	Contribute to tourism profile.	Budget 23-24, see project below	Budget 23-24, see project below	Budget 23-24, see project below
	Work in Progress Update				Charleville Airport Museum		100 % complete	100 % complete	100 % complete	
			Tourism	EDT	Identify new tourism experiences as either a new product or the enhancement of an existing product.	MSC tourism products and experiences enhanced. New tourism products and experiences from	Contribute to tourism profile.	Ongoing. We have onboarded one new tourism operator in the last quarter	Ongoing.	Ongoing.
			Tourism	EDT	Build collaboration between MSC, industry groups, tourism operators and community groups.	Actively liaise with industry groups (OQTA, SWQROC, TEQ, Natural Sciences Loop). Host two tourism industry catch ups per year for shire operators.	Contribute to tourism profile.	Ongoing. Partnerships maintained, and 3 new or cross-promotional partnerships formed in the last quarter	Ongoing. Partnerships maintained.	Ongoing. Partnerships maintained.
			Tourism	EDT	RSL exhibition completed for Brisbane Line Interpretive building and WWII Interpretive display.	Capital infrastructure project completed. Operating facility.	Contribute to tourism profile.	Complete	Complete	Complete
	Work in Progress Update				Charleville WWII Base		100 % complete	100 % complete	100 % complete	
			Tourism	CEO	Tourism Precinct continued development from the Tourism Precinct Strategy. In collaboration with Universities. Including the new Outback Museum of Australia.	Projects implemented.	Contribute to tourism profile.	Budget 23-24, see projects below	Budget 23-24, see projects below	Budget 23-24, see projects below. Council is providing an application to the Australian Government Regional Precinct and Partnerships Program for the next stage of the OMC.
	Work in Progress Update				Augathella Heritage Museum		100% complete	100% complete	100% complete	
	Work in Progress Update				Outback Museum of Australia		45% complete	On target for completion July 2024	On target for completion July 2024	
	Work in Progress Update				Charleville Cosmos Centre-Internal Painting			Project included and approved at the First Budget Review in January 2024	Not yet started	
	Enhance Murweh's position as a leading tourism destination		Tourism	EDT				Budget 23-24, refer to various tourism projects	Budget 23-24, refer to various tourism projects	Budget 23-24, refer to various tourism projects

MURWEH SHIRE COUNCIL

OPERATIONAL PLAN 2023-24

PRIORITY	CORPORATE PLAN GOALS	CORPORATE PLAN STRATEGIES	AREA	DIRECTORATE	DELIVERY ACTIONS	PERFORMANCE MEASURES	IMPACT	Q1 UPDATE & OUTPUTS	Q2 UPDATE & OUTPUTS	Q3 UPDATE & OUTPUTS
4.3. SUPPLY CHAIN AND SERVICES	4.3.1. Supply chain infrastructure and service meet current and future industry needs and community expectations.	<ul style="list-style-type: none"> Continue to build and enhance air, rail, road capacity, connectivity, and utilisation. 	Aerodromes	CRS	Maintain service levels, staffing and resourcing of aerodromes to accommodate regional passenger airlines in Charleville and sealed light aircraft aerodrome in Augathella.	All licenses, accreditations and manuals up to date, CASA accreditation maintained. Staff, safety and service levels maintained.	High service levels. Increased utilisation.	On going ops and mtce. Budget 23-24, see projects below	On going ops and mtce. Budget 23-24, see projects below	On going ops and mtce. Budget 23-24, see projects below
			Work in Progress Update		Airport Reseals		100% Complete	100% Complete	100% Complete	
			Work in Progress Update		Augathella Aerodrome Updated Planning		60% complete	Contractor is ready to complete work - site is saturated from the rain events of the past two months. Anticipate to commence work within the next two weeks, subject to weather conditions.	Unable to do further work during Q3 due to the rain events	
			Work in Progress Update		Augathella Airstrip - Old Tambo road - Augathella			Project included and approved at first budget review in January 2024	Not yet started	
			Aerodromes	CRS	Upgrade the main apron including hard stand for aircraft parking, seeking funding from programs that may become available.	Secure funding. Upgrade and maintenance works completed.	Safety and compliance standards.	Completed in prior year	Completed in prior year	Completed in prior year
			Aerodromes	CRS	Cafe in the Mulgo at the Charleville Airport Terminal is achieving business goals and adequately staffed.	Cafe opened daily. Increased sales.	Service and utilisation of airport facilities. Financial viable business.	On going provision of cafe services at the airport	On going provision of cafe services at the airport	On going provision of cafe services at the airport
		<ul style="list-style-type: none"> Continue to build and enhance connectivity and communication networks. 	Connectivity	FDT	Finalise rollout of 5 new towers and high speed internet capacity.	Works completed on time and budget.	Improved mobile and data coverage, accessibility and speeds.	Rolling out of NBN Fibre to the Premise cabling for faster speeds in both communities	Completion for Morven and Augathella communities	Completion for Morven and Augathella communities
			Connectivity	FDT	Free visitor Wi-Fi access is available in the communities and CCTV camera coverage is extended.	Wi-Fi established in Charleville, Morven and Augathella.	Improved data accessibility.	Completed	Completed	Completed
			Connectivity	CHS	Radio and television rebroadcast facilities available in communities.	Project funding secured and project delivered.	Improved Rebroadcast accessibility.	Completed	Completed	Completed
4.4. CIRCULAR ECONOMY	4.4.1. Encourage adoption of circular economy principles and practices.	<ul style="list-style-type: none"> Identify and communicate key opportunities to reduce waste and improve supply chain efficiencies within current industries and new developments. 	Waste	CEO	Continue collaboration with other Local Governments to develop and implement waste management strategies to secure funding for capital upgrade.		With the development of the South West Waste Management Plan, will assist in providing strategic direction for Council.	Working with Darling Downs and South West Waste group to implement strategies that will benefit this region. Working with this group regarding the recent guidelines released by Department of Environment & Science - challenges for south west local governments to implement requirements.	Continue to work with Darling Downs and South West Waste group to implement strategies that will benefit this region. Working with this group regarding the recent guidelines released by Department of Environment & Science - challenges for south west local governments to implement requirements.	
4.5. ALTERNATIVE ENERGY	4.5.1. Visionary and encouraging approach to embrace alternative energy.	<ul style="list-style-type: none"> Encourage and attract opportunities for alternative energy generation and supply. Encourage energy efficiency and self-sufficiency. 	Energy	EDT	Solar power sources connected to Council building.	Portion of energy connected to solar.	Reduced energy costs.	On going as funding becomes available	On going as funding becomes available	Funding application submitted
			Energy	FDT	Actively seek opportunities for alternative energy supply initiatives.	Research and development initiatives pursued.	Reduce emissions. Increase climate resilience.	On going advocacy and initiatives with SWROQ	On going advocacy and initiatives with SWROQ	On going advocacy and initiatives with SWROQ
4.6. CLIMATE CHANGE	4.6.1. Encourage holistic and integrated approaches to climate	<ul style="list-style-type: none"> Seek to understand climate change actions, opportunities, risks, and benefits Exercise leadership and planning to influence appropriate adoption of initiatives locally. 	Climate	FDT	Partner to the Climate Resilient Communities Program and pursue opportunities for climate	Research and development initiatives pursued.	Reduce emissions. Increase climate resilience.	Currently progressing through Earth Check Certification	Awaiting auditors report and recommendations.	Applied for Silver Earth Check accreditation
			Climate	EDT	Representation and partnerships with South West Regional Organisation of Councils (SWROC), LGAQ and Western Queensland Alliance in relation to economic outcomes and prospects and tourism.	Economic and regional development opportunities and challenges identified and pursued.		Ongoing representation and workshops	Ongoing representation and workshops	Ongoing representation and workshops
4.7. LANDSCAPES	4.7.1. Embrace the unique landscape, and its ecosystems.	<ul style="list-style-type: none"> Continue to support species recovery and protection efforts. Embrace community connection and promote environmental protection of the Shire's unique landscapes and ecosystems. 	Biodiversity	CEO	Support Bilby recovery through arrangements with the Bilby Centre in partnership with the Save the Bilby Fund.	Operating as per MOU.	Contribute to biodiversity recovery.	Ongoing promotion, administration of online bookings for shows, and provision of guides for the shows	Ongoing promotion, administration of online bookings for shows, and provision of guides for the shows	Ongoing promotion, administration of online bookings for shows, and provision of guides for the shows
			Biodiversity	CRS	Investigate opportunities to improve Biodiversity management with participation in Biodiversity and Carbon credit trading programs.	Opportunities identified and considered.	Improved biodiversity. Leveraged resources.	Advocacy and lobbying through the SWROQ	Continue advocacy and lobbying, no new opportunities in this quarter.	Continue advocacy and lobbying, no new opportunities in this quarter.

11.11 DEVELOPMENT APPLICATION - 35 MURWEH DRIVE CHARLEVILLE

Author: Director of Corporate Services

Authoriser: CEO

RECOMMENDATION

That the development application Material Change of Use submitted by Medhurst Architects Pty Ltd be refused on the grounds that the proposed development does not comply with the Murweh Shire Planning Scheme.

BACKGROUND**Purpose**

Council has received a Development Application in accordance with the Planning Act 2016 and Murweh Shire Council Planning Scheme from Medhurst Architects, on behalf of the Royal Flying Doctor Service.

The applicant wants to construct an accommodation facility consisting of 14 units at 35 Murweh Drive, Charleville. These units are proposed to be used by employees of the RFDS.

The land is situated in the rural residential precinct of Council's planning scheme.

Under the provisions of the planning scheme, non-residential workers are defined as workers who reside in areas for extended periods when employed on projects directly associated with resource extraction, major industry, major infrastructure, or rural use, but have a permanent place of residence in another area.

This includes workers engaged in fly-in/fly-out or drive-in/drive-out arrangements.

Section 7.3.2.1 of Council's Planning Scheme states, as an acceptable outcome that, non-residential workers accommodation will be at least 500m from a rural residential precinct.

The application does not comply with this provision and, therefore, must be refused.

Discussion

Some discussion has been undertaken with the applicant in relation to the proposal.

Consultation

The proposed development has been advertised as required under the Planning Act.

14 objections to the proposal have been received. All these objections refer to the location of the proposed development.

Financial Risk

The applicant or objectors could appeal any decision made in the Planning and Environment Court.

Environmental Risks

Nil

Social Risk

Charleville has a housing shortage, and this development would have provided additional accommodation.

Legal Risk

Council may have to defend its decision if an appeal is made.

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

1. Plans of Proposal

RFDS - CHARLEVILLE ACCOMMODATION

AT
 LOT 21 (No. 35 MURWEH DRIVE CHARLEVILLE)
 PARISH OF CHARLEVILLE
 COUNTY OF ORRERY
 AUTHORITY OF MURWEH SHIRE COUNCIL

FOR
 RFDS

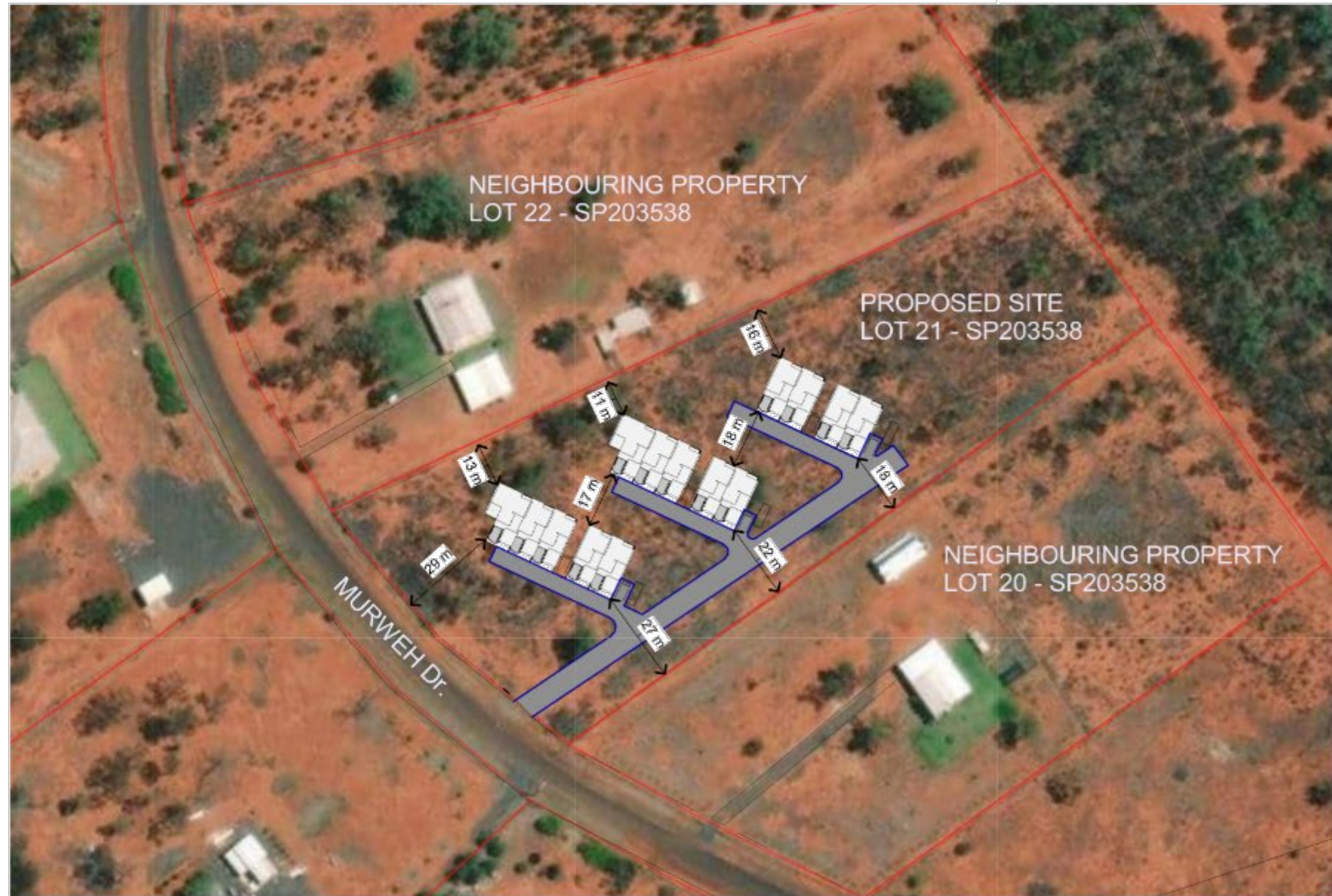
ISSUE FOR DEVELOPMENT APPLICATION

Document Schedule	Rev.
001 COVER SHEET	1
050 SITE & LOCATION PLAN	1
100 TYPICAL FLOOR PLAN	1
190 ROOF PLAN	1
200 OVERALL SITE ELEVATIONS	1
201 OVERALL UNIT ELEVATIONS	1
300 SECTIONS	1
900 PERSPECTIVES - SHEET 1	1





1 LOCATION PLAN
200 1:20000



2 SITE PLAN
200 1:1500

PROPOSED GFA OF SITE

RESIDENTIAL TOWNHOUSES GFA; 1555m²
 SITE AREA 16900m²
 TOAL ROOF COVER 1550m²
 SITE COVER - APPROX 9%
 14 PARKING BAYS + 6 VISITOR BAYS
 TOTAL
 14 no. TOWNHOUSES.
 TOTAL
 20 no. CARS.

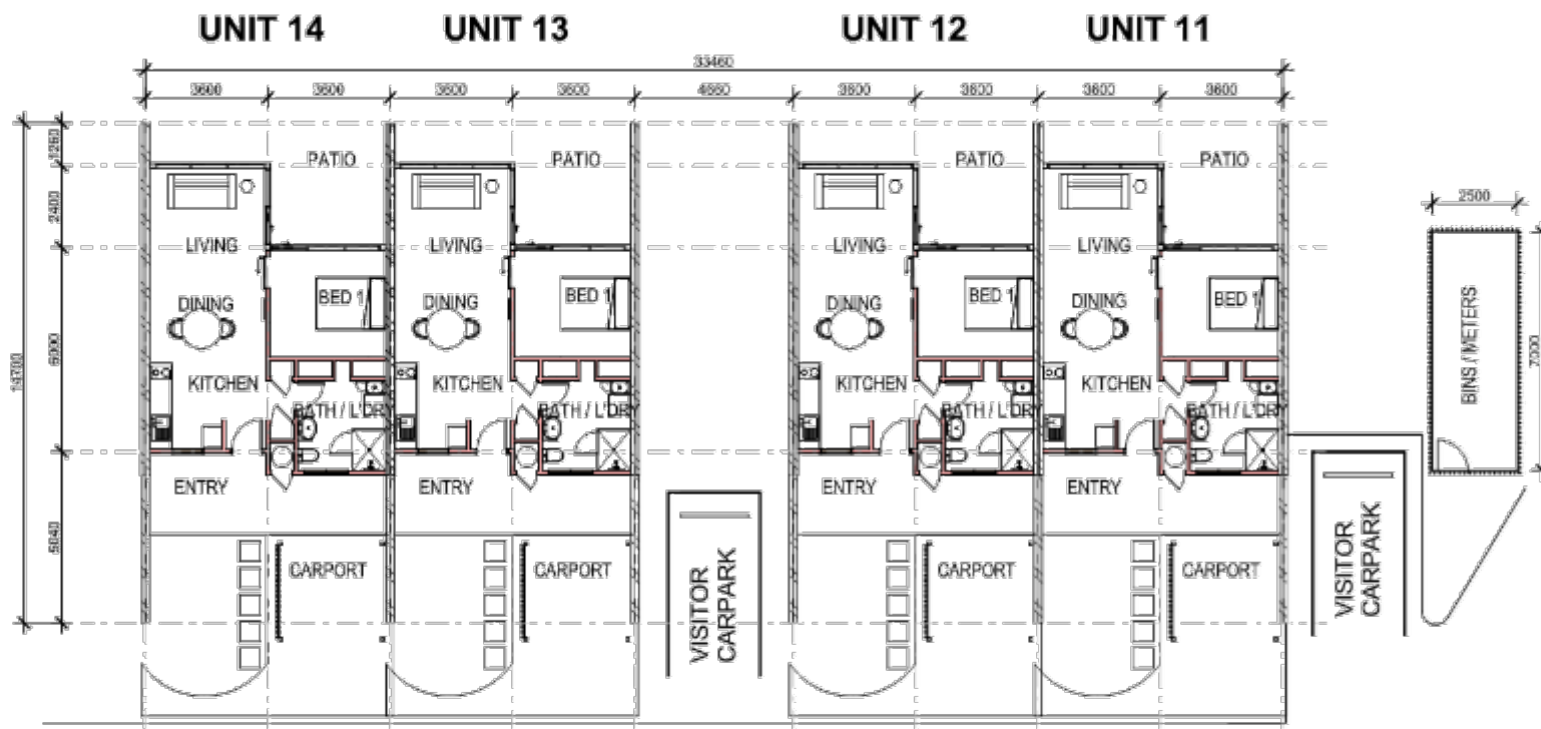


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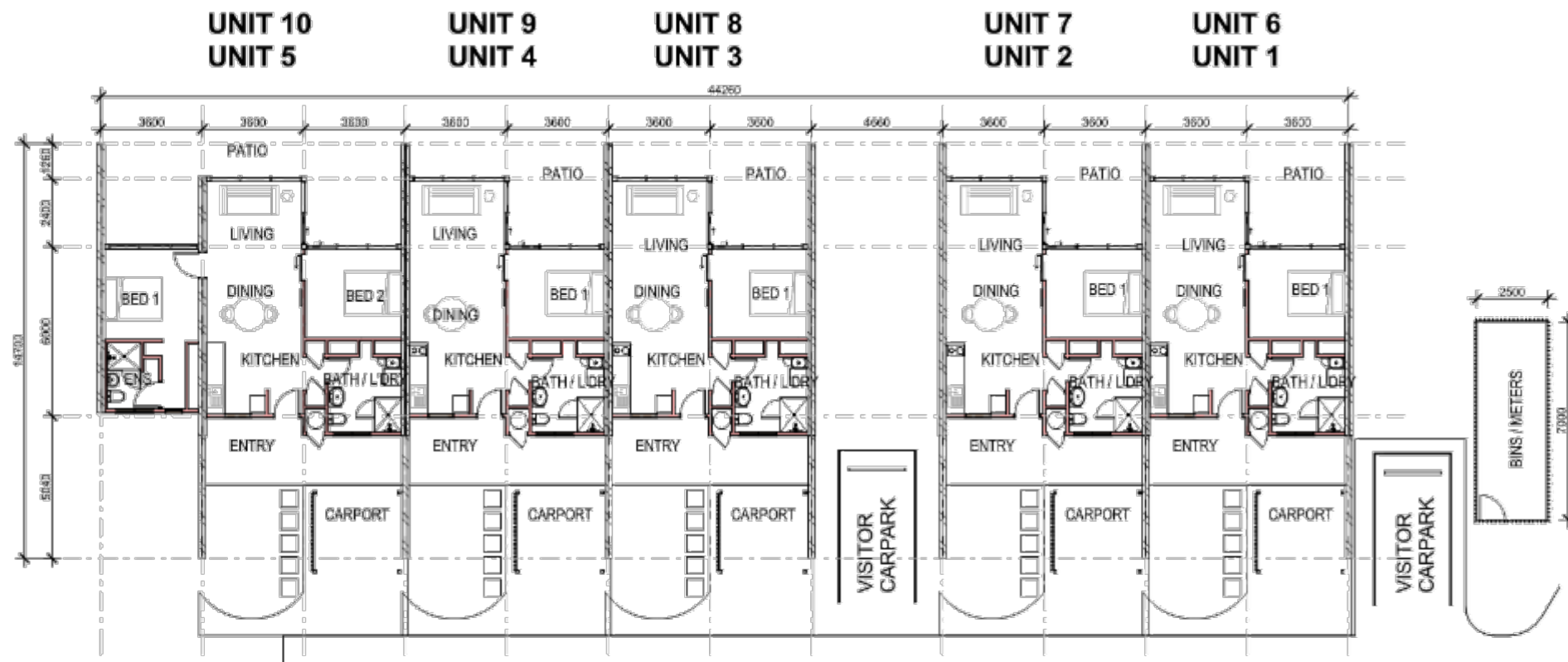
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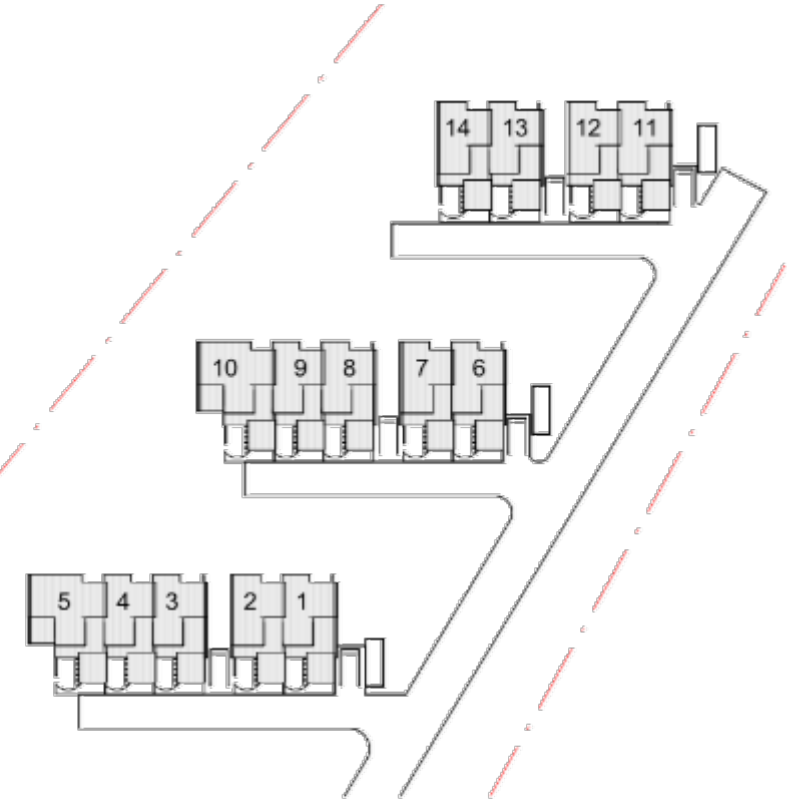
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RFDS - CHARLEVILLE ACCOMMODATION				SITE & LOCATION PLAN	
Date	Scale	Drawn	Checked	Project no.	Drawing no.
31.08.23	As Indicated @ A3	CU	JM	811 813	A050
Medhurst Architects Pty Ltd				Issue	1



1 TYPICAL UNIT BLOCK - TYPE 1
200 1:200



2 TYPICAL UNIT BLOCK - TYPE 2
200 1:200

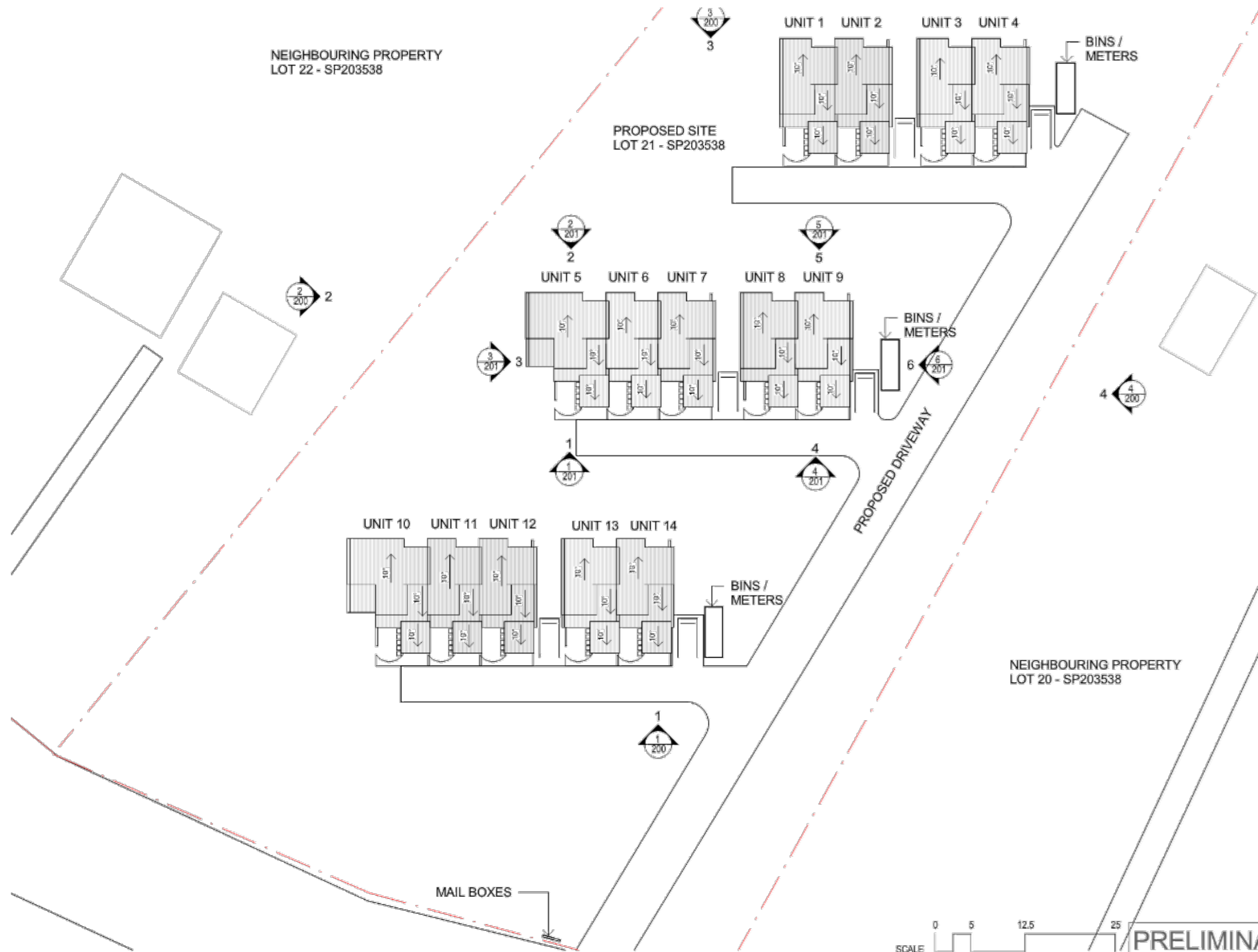


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CU	JM	DD	811 813	A100	1		



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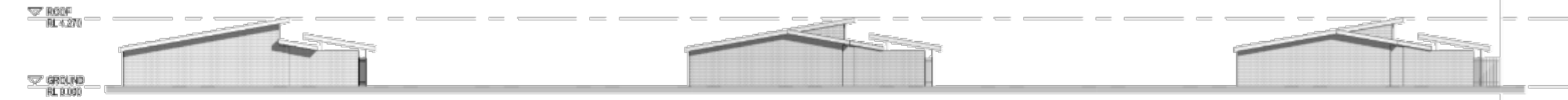
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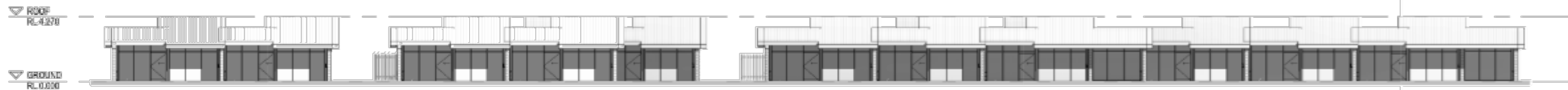
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DD		DD	811 813	A190	1		



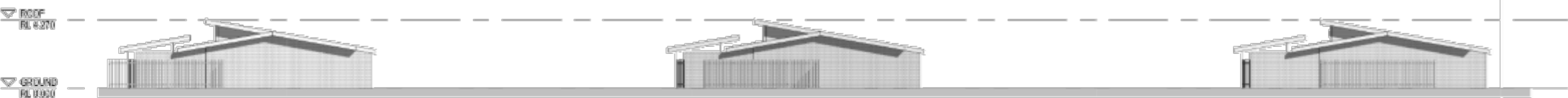
1 SITE ELEVATION - SOUTH
190 1:300



2 SITE ELEVATION - WEST
190 1:300



3 SITE ELVATION - NORTH
190 1:300



4 SITE ELEVATION - EAST
190 1:300

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PRELIMINARY NOT FOR CONSTRUCTION



NO. 1 08/23 PRELIMINARY 01/08/23 by UV



Project: **RFDS - CHARLEVILLE ACCOMMODATION**
 Date: 31.08.23 Scale: 1:300 @ A3
 Designer: DD Checker: DD Project no: 811 813
 Drawing no: A200 Issue: 1

Drawing title: **OVERALL SITE ELEVATIONS**
 Drawing no: A200 Issue: 1



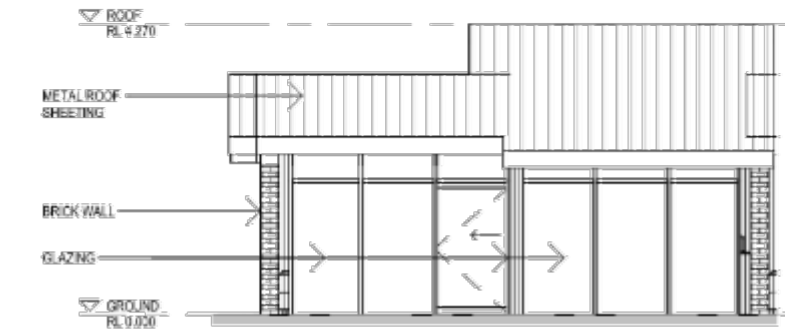
1 TYPICAL 2 BED UNIT SOUTH ELEVATION
190 1:100



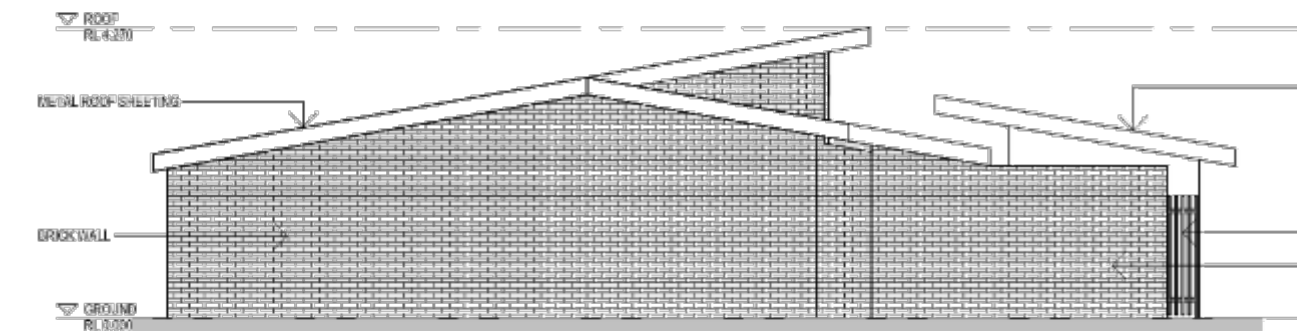
4 TYPICAL 1 BED UNIT SOUTH ELEVATION
190 1:100



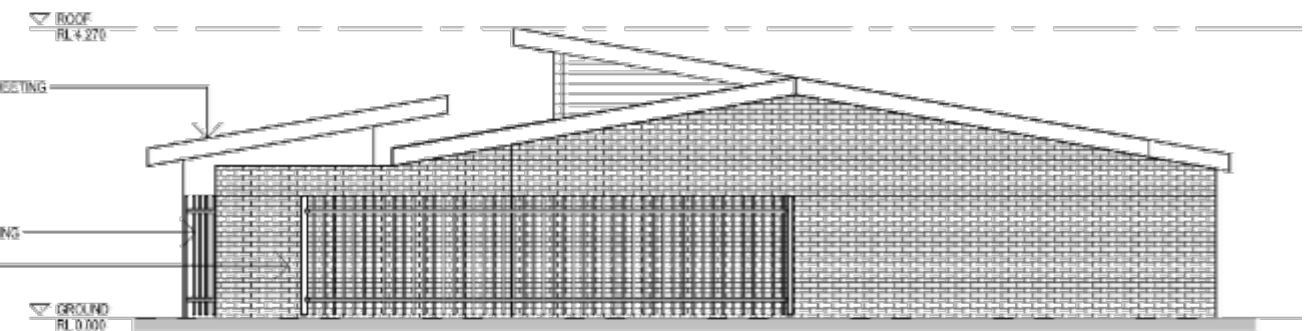
2 TYPICAL 2 BED UNIT NORTH ELEVATION
190 1:100



5 TYPICAL 1 BED UNIT NORTH ELEVATION
190 1:100



3 TYPICAL 2 BED UNIT WEST ELEVATION
190 1:100



6 TYPICAL 1 BED UNIT EAST ELEVATION
190 1:100

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SCALE 0 2.5 6.25 12.5

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Rev: 1 Date: 31/08/23 by: UV

Royal Flying Doctor Service



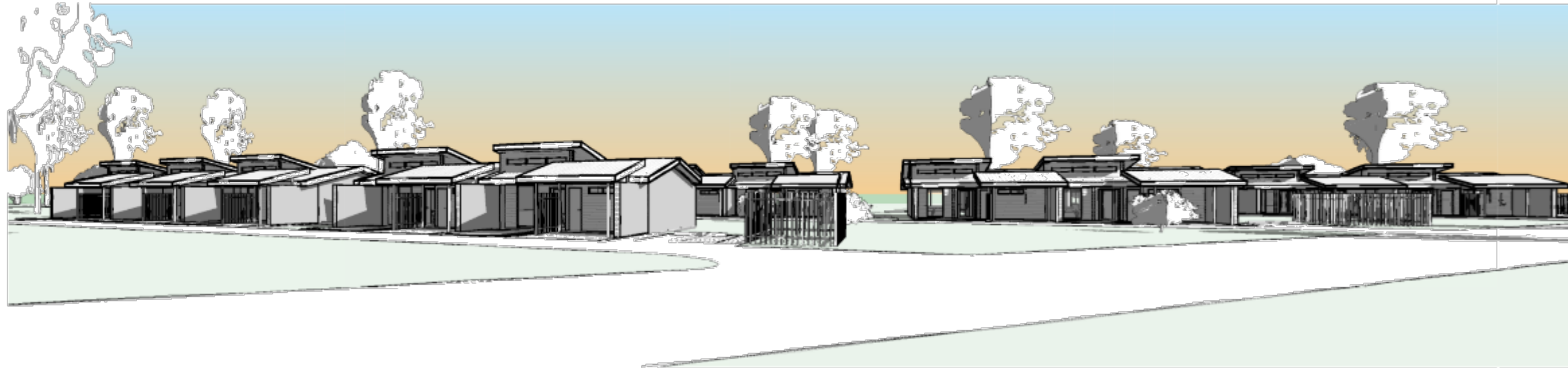
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Date: 31.08.23 Scale: 1:100 @ A3

Client: DD Project no: 811 813

Drawing title: OVERALL UNIT ELEVATIONS

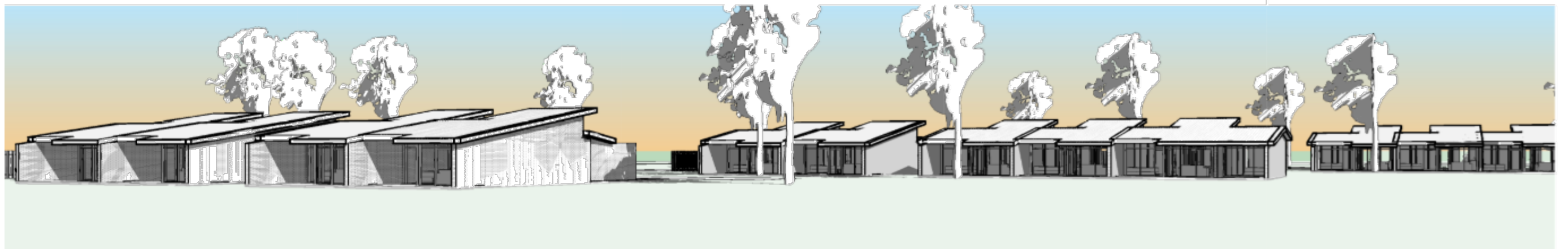
Issue: 1



1 PERSPECTIVE



2 PERSPECTIVE



3 PERSPECTIVE

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PRELIMINARY NOT FOR CONSTRUCTION



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1	31/08/23	UV	PRELIMINARY



Project	RFDS - CHARLEVILLE ACCOMMODATION		
Date	Scale	Drawn	Checked
31.08.23	@ A3	DD	DD
Project no.	Sheet no.	Issue	
811 813	A900	1	

Drawing title	Project no.	Sheet no.	Issue
PERSPECTIVES - SHEET 1	811 813	A900	1

12 ECONOMIC DEVELOPMENT

12.1 HISTORIC MILITARY RIFLES FOR DISPLAY AT THE WWII SECRET BASE

Author: CEO

Authoriser: CEO

RECOMMENDATION

That Council endorse the actions of the Interim CEO in the decommissioning of donated historic military rifles for display in the WWII Secret Base at a cost of \$594.00.

BACKGROUND

Murweh Shire Council was donated 2 WWII historic military rifles for display in the WWII Secret Base.

Mr George Balsillie, local historian and collector has donated 2 historic military rifles to Murweh Shire Council for display in the WWII Secret Base. It is a requirement to disable weapons like rifles and pistols for public display.

When the CEO was approached to take possession of the donated rifles that were in safe keeping with a local gunsmith, there was an opportunity for the gunsmith to take the rifles to an accredited organisation to disable them for public display.

The CEO approved the disablement of the rifles at the cost of \$594.00 and seeks that Council formally endorse his actions from this report.

LINK TO CORPORATE PLAN

3.3.1 The education needs of the community are represented and pursued

ATTACHMENTS

1. Invoice Mulga Tools Disable Military Rifles

Mulga Tools & Parts

ABN: 31 836 287 099

Address: 70 Galatea Street

Charleville

QLD 4470

Phone: (07) 4654 1270 Fax: (07) 4654 3166

Email: accounts@mulgatools.com.au

29 FEB 2024

TAX INVOICE

173239

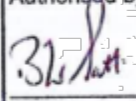
INVOICE TO :
 WWII
 MURWEH SHIRE
 CHARLEVILLE

DELIVER TO :
 WWII
 MURWEH SHIRE
 CHARLEVILLE
 4470

ORDER No.	SALESMAN	DATE	CUSTCODE	BILLTO	PAYMENT METH.	TERMS	PAGE
ROBERT ECKLE	6	28/02/2024	WWII	WWII	Account		1

PART	DESCRIPTION	ORD	SUPP	B/ORD	Ref. PRICE	PRICE Ex. GST	N
INOPERABLE GUNS	BSA MARTINI HENRY 303 SERIAL CHS001	1	1	0	395.00	270.00	297.
INOPERABLE GUNS	LSA 303 SERIAL 73525	1	1	0	395.00	270.00	297.

POSTED

Authorised by:

 Chief Executive Officer
 Date: 29/02/2024

COURIER		14 DAYS FROM DATE OF INVOICE. OVER DUE ACCOUNTS WILL INCUR A LATE PAYMENT FEE OF 10%. DIRECT DEPOSIT DETAILS (NAB) BSB 084-961 ACCOUNT 946472308 DIRECT DEPOSIT/VISA/MASTERCARD	SUBTOTAL	\$540.0
CGN NOTE			FREIGHT	\$0.0
WEIGHT			GST	\$54.0
CARTONS			TOTAL	\$594.0

Powered by Peach Software

12.2 TOURISM REPORT

Author: Tourism Manager

Authoriser: CEO

RECOMMENDATION

That Council receives and notes the Tourism report.

BACKGROUND**Meetings Attended:**

Business Chamber Queensland - regarding the Business Connect event we are hosting on 19 April.

Queensland Small Business Commissioner – regarding the Mayor’s Leadership Morning Tea and Small Business Mingle we are hosting on 10th and 11th June.

Interagency monthly meeting

Hope Program – regarding partnering on the Mayor’s Leadership Morning Tea.

Events:

A Guide Training Program was held for all our staff in early March.

We also attended the Career’s Expo, with a lot of interest for after school jobs.

Staff Changes:

The new Tourism Manager started on 25th March.

Visitor Numbers for March 2024:

Charleville Visitor Information Centre saw a 6.84 decrease in visitor numbers for March compared to the same period last year, however, numbers are still significantly higher than pre-covid.

Due to the recent weather events, our numbers are still increasing. Visitors are phoning ahead to confirm road conditions.

Charleville Visitor Information Centre Statistics:

Charleville VIC Walk in Stats													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2019	230	159	285	1333	1893	2130	2896	1666	1737	158	308	123	12933
2020	198	201	186	0	24	606	1333	1351	2183	1236	657	340	8310
2021	367	266	1134	3543	2086	6972	7169	3393	3040	2758	982	750	34460
2022	670	332	1311	3544	3433	6313	6703	4713	4660	2234	1022	544	35479
2023	677	656	1184	2947	4290	6582	6002	4646	4206	1665	695	411	33961
2024	525	506	1103										

Charleville VIC Phone Stats													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2019	108	91	125	199	139	156	206	223	219	131	92	37	1681
2020	83	138	111	99	78	199	101	153	277	183	149	40	1571
2021	124	84	325	461	652	1222	344	384	490	366	188	152	4792
2022	147	170	318	526	666	998	1019	725	554	349	235	109	5836
2023	139	206	314	488	800	1075	1010	709	666	454	238	147	6266
2024	271	242	383										

Information Packs Sent Out													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2019	16	25	14	9	8	34	6	9	5	1	4	1	112
2020	3	6	5	5	3	8	4	0	0	0	2	2	38
2021	8	12	15	13	6	3	0	0	2	1	1	0	61
2022	0	7	9	20	5	9	6	16	5	4	1	0	72
2023	4	8	6	3	7	6	2	1	0	2	0	0	39
2024	0	7	4										

Email Enquiries													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2018								0	5	3	4	8	22
2019	3	6	16	8	8	30	4	11	8	17	4	6	101
2020	6	7	114	11	2	2	168	5	12	18	15	15	375
2021	20	20	86	61	306	712	713	33	149	28	9	5	2142
2022	12	17	24	102	36	25	48	26	19	8	12	7	336
2023	12	17	18	25	45	47	34	22	10	19	15	8	272
2024	15	24	16										

Web enquiries														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	
2018												70	5	75
2019	10	0	8	30	15	12	10	5	7	15	4	5	101	
2020	6	4	5	11	0	0	26	15	8	25	11	0	111	
2021	0	9	115	52	178	30	15	4	5	2	3	2	396	
2022	0	0	2	2	3	3	1	0	3	2	0	1	17	
2023	0	1	4	2	3	3	2	2	4	3	2	0	26	
2024	1	0	0											

Visitors

Name	Date	Comments
Fred & Gera	24-3-25	Greets from ^{the} Netherlands m
Robyn & Sruley	26-3-25	Very wet
Pat Gardner	28/03/24	EXCELLENT INFO GREAT
Kuhrt	30/3/24	Exc Excellent STAFF
Dake	-	N.Z. Great.
Mitchy Kuhrt	30/03/2024	Ans Great and fast
Mitchy Kuhrt	30/3/24	great.
Ron & Jane Gray	30/3/24	VERY WELCOMING & HELPFUL
The Reynolds	30/3/24	AWESOME experience.
Fitz-Molnar	30/3/24	Very friendly service

Visitors

Name	Date	Comments
TRACIE	15/3/24	So helpful.
Bede + Colan	18-3-24	assisted with us for...
DAVID + JOBY BOBY	18-3-24	
GENESE WOS (KERRING)	20/3/24	ON TRAIN TRIP (GOLD COAST)
Kumar Dekhi & Sunita	21/3/24	re me from Japur
Kylie Murchy	23.3.24	Visitor
Aileen Boston	23-3-24	Visitor
Schwarz Tribe	24.3-24	visitor - woodford QLD
Lorraine Danyl Patrick & Wendy	24/3/24	visitor - Woodford QLD
Carol + Colin Macey	24.3.24	from Inverell NSW

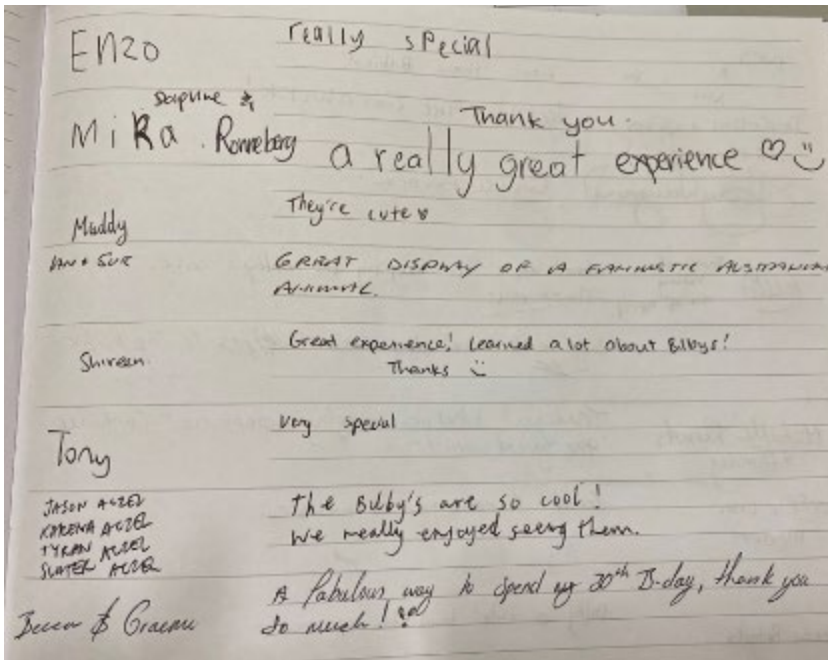
Bilby Report:

Bilby Experience Pax														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	
2021			231	1749	1559	1334	2928	1334	2428	1334	272	270	13429	
2022	178	0	547	3533	1606	2515	2777	1890	1992	876	270		14284	
2023	76	105	288	1159		1442	2454	2144	1656	1730	543	180	0	11777
2024	30		51	342										

Bilby Experience Shows													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2021	0	0	15	72	61	101	102	48	64	37	23	19	542
2022	21	0	43	60	60	74	73	60	66	47	13	11	528
2023	8	11	26	58	64	75	59	55	64	32	21	0	473
2024	3		6	29									

Bilby Feedback:

Toni + Con Kununurra	Thank-you! we loved it
Sue McIntosh	loved a lot!!
Peter + Sorella Young	great!!
Val + Ross Dean	Delby Great, very informative
Cuek + Susan Bilby	Loved this!
Rebecca, Arthur, Chris Bilby	We loved this! So worth the trip all the way across the globe! Bilbies Rule!
Bede + Colan + Liz	Amazing experience "Thankyou"
DAVID + JOBY BOBY	Delby - Awesome!
Matt + Lisa Laurie	Amazing RVs. Great Experiences, Thanks!
Kylee Johnstone	Thankyou was GREAT!



Morven and Augathella Visitor Reports:

Morven:

Closed for March, to re-open 2 April.

Augathella:

Augathella had 10 visitors in March.

WWII Secret Base:

In late March, our "busy season" commenced as tourists began to visit once again, coinciding with the cooler weather and the beginning of school holidays. However, the early part of March was slow to start, attributed to the poor weather conditions prompting travelers to stay put, particularly with flood warnings prevalent in the region.

Throughout March, 303 guests visited the WWII Secret Base Exhibit, with 117 arriving during the Easter holiday weekend. Conversely, the Tag-a-long Tour experienced a 14% decline in the number of tours conducted, totaling 71 compared to last year's 83. It is worth noting that adverse weather significantly impacted tour operations, leading to the cancellation of two weeks' worth of tours and delays due to the need for dirt roads to dry out. Consequently, it is plausible that clearer weather conditions would have resulted in an uptick in tour attendance at the base.

A highlight of the month was Channel 7's visit to our base to film a segment for their program Creek to Coast. They captured our exhibit and conducted a mini tag-a-long tour to highlight both of our offerings. This opportunity is significant for us, as Creek to Coast's main audience resonates with our demographic. Exposure to television programs consistently boosts traffic for us and we hope to see a similar increase in guests that the Outback Roads special brought. We eagerly anticipate updates on the airing date of the episode.

In terms of operations for the base, we are still investigating how and what it would look like for us to apply for the Queensland Tourism Awards as this would be a fantastic opportunity to display the complete facility to industry and bring a Charleville presence to large Queensland events.



WWII Tour monthly	2021	2022	2023	2024	% growth
Jan	47	46	19	15	-21%
Feb	23	15	17	15	-12%
March	153	133	83	71	-14%
April	647	543	294		-100%
May	777	801	800		-100%
June	1129	1018	1061		-100%

Cosmos Centre

As of March 25, the Cosmos Centre has transitioned into peak season hours where we will be open 10am-7pm, 7 days/week to accommodate the increased tourists visiting our town.

We hosted a 2-day Guide Training course facilitated by Link Interactive who specialises in visitor engagement and interactives. While the training itself was rudimentary, it provided a team bonding opportunity and helped ease the new hires into the position. The new hires have completed their initial training and are now operating and assisting tours on their own.

The rain has been fantastic for our gardens but not as beneficial for our tours. Although we have had many cloudy days and nights, we have upheld a similar number of visitors on our tours compared to March 2022 as seen in Figure 1 below. The retention of visitors is mostly due to our Planetarium where we play the full-dome movies and a back-up plan on cloudy nights.

Charleville and Morven State Schools both held educational excursions at the Cosmos Centre where we tailored an experience to their curriculum. The feedback was great, and this is an area that still has potential to expand in. Progress is being made towards creating and marketing packages that encourage more educational visits.

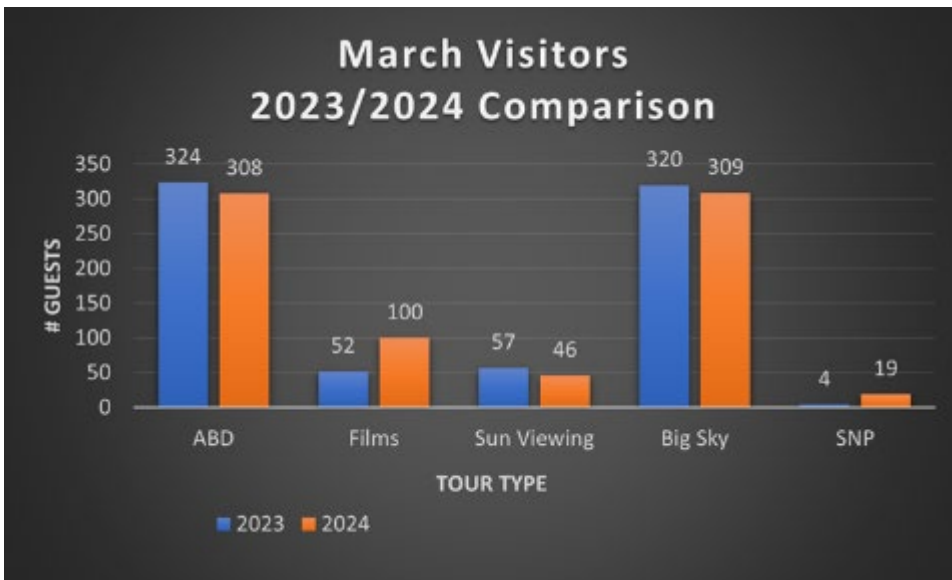


Figure 1: "ABD" is Astronomy by Day - interactive exhibit | "Films" are the Planetarium movies | "Big Sky" is the Big Sky Observatory – our main night tour | "SNP" is the Small and Personal tour with the 30" telescope.

Tour Descriptions

These descriptions will be included in subsequent reports to assist our new councillors.

Cosmos Centre – The entire facility including all tours, exhibits and grounds.

Astronomy by Day (ABD) – An interactive exhibit located in the main building with a gift shop.

Big Sky Observatory (Big Sky / BSO) – Our main night tour that runs for 1-hour and can accommodate up to 38 guests per tour. Guests look through 4 x 14inch telescopes while being led by guides. Alternative experience is offered in our Planetarium on cloudy nights.

Sun Viewing – A unique, 45-minute experience where guests look through one of the largest h-alpha telescopes available to the public in the world.

Small and Personal (SNP) – An exclusive 1.5-hour night tour with only 10 guests per tour, looking through a 30" telescope; one of the largest in Queensland.

Planetarium Films (Films / Shows) – Typically 30-minutes in length, these films are specially designed to play inside the planetarium providing a 360-degree view of the film.

Plan B (Big Sky Alternative / Planetarium Tour) – On cloudy nights, we offer guests an alternative experience where we project the live sky inside the planetarium dome using a program called Stellarium. This is still a 1-hour guided tour where they see real images of objects in greater detail and colour than seen through our telescopes.

Progress

Photos from the Guide Training:



Overgrowth and dead trees have been cleaned up by garden crew, looking great:



Reviews and Feedback

Below are a portion of the reviews and feedback we received in March.


Hi Alex,

I just wanted to say a big thank you for having Morven yesterday. The feedback was that it was a wonderful day and that the students really enjoyed the day. I am sorry that I was not there as I was rained out on our property.

I heard that students asked lots of questions and participated well.


Thanks again!

Regards,
Hayley – Morven State School

 **Santana Okeeffe**
3 reviews · 3 photos

★★★★★ 2 weeks ago **NEW**

Just done the Small and Personal tour with Alex, Lara and Lez. Absolutely amazing experience! Super informative about all the nebula, stars and constellations we got to see plus so much more. I would highly recommend this tour as the number one activity to experience while in Charleville. Will definitely return!

 Reviewed by paullegate
30 Mar 2024

A must-see in Charleville
●●●●●

We visited Cosmos Centre in February 2024 and enjoyed the experience we had. Ideally we wanted to visit the observatory at night but due to low demand it wasn't available unfortunately.

The centre itself had a lot of interactive astronomy-related exhibits including a small cinema with screenings of astronomical short films on a loop. We also went to the planetarium and watched a 360° movie which was superb and hugely immersive, due to it being low-season we were the only people in the planetarium.

It was a great experience visiting the Cosmos Centre, the staff members were helpful and friendly and there was so much to see. The centre is close to Charleville Airport and in the vicinity of other attractions including the WWII secret base and RFDS Visitor Centre.

LINK TO CORPORATE PLAN

- 1.2.1 Council has in place effective whole of community communication and engagement strategies

ATTACHMENTS

Nil

13 COMMUNITY & HEALTH SERVICES

13.1 MONTHLY REPORT MARCH LIBRARIES

Author: Charleville Librarian

Authoriser: Director Community & Health Services

RECOMMENDATION

That Council receives and notes the report from the Charleville Library.

BACKGROUND

Charleville Library

Renovations left to be completed:

- mats, or soft coating for back area (to run sensory/messy Storytime sessions).

Danielle attended the Rural & Small Libraries QLD workshop on the 5th of March in Cunnamulla. This is a great opportunity to network with the State Library as well as other rural Librarians throughout QLD. It also helps to streamline library work by working out what is/isn't working in a group session without the barrier of distance/availability.

The library is collaborating with the WWII base to put out a reading guide competition for Anzac Day in April (*see attached file*). Poppies will also be designed by the Storytime group and given to the WWII base to display in April.

The State Library is updating the reporting requirements over the next few years and providing additional funding to support council and rural libraries which will help to provide services for the Murweh community.



The puzzle competition in 2023 was a hit with the community and the library has been approached several times regarding the next event. At this stage we are looking to run the next competition end of May/Beginning of June. The event allows us to provide the community with a social event that has a healthy dose of competition, while also letting us advertise what the library provides to people who may not use the resources/services regularly.

The Charleville library is starting up a monthly digital literacy program for the community. This is so we can provide support and knowledge on technology questions in a dedicated & frequent setting. Being in a rural

area means that there are not as much regular support/programs for people requiring technology support (particularly seniors). Using the Be connected websites resources and live videos, we are opening to provide a safe, open space that allows people to ask any technology questions.

This program will support the work already being done to improve digital literacy in the Murweh Shire by organisations such as Healthy Ageing. The First session will be April 24th from 2pm onwards and focus on MyGov.

- Library visitors – 897 visitors
- Current Library Memberships – 1257 (8 new members added in February)
- Items (books/DVD's) added to catalogue – 43 new items added to catalogue in Charleville from donations.

First5 Forever

A statewide program providing strong early literacy foundations for all Queensland children aged 0-5 years.

Morven & Augathella

- Waiting on Paperwork for new casual to be finalised. Mel will be away for a few weeks from 15th April.
- RAFS (*Remote Area & Family Services*) will touch base with Harriet and Mel about helping out/attending Storytime session.

Charleville

Storytime sessions resumed March 13th with a great turnout from the community. RAFS (*Remote Area & Family Services*) touched base in 2023 about collaborating with the Library for Storytime sessions around the Shire. They will travel around once a month and help the facilitators through reading stories and singing songs as well as connecting with families attending.

Story walks Project

Chris from Warrego signs has provided samples of two different stories (see pictures below) and is in the process of creating all twelve.

These twelve books “promote strong early literacy foundations through a range of subjects and styles: the amusing antics of Queensland’s faunal emblem, the koala; educational aids such as counting and alphabet books; stories of belonging; journeys of discovery; true-life tales; and much more”.

Story walks are a fun, educational activity, which allows us to promote literacy, physical activity, and the resources that our communities have in a fun way along popular walking routes.



Mulga Lands Gallery – 134 people visited the Gallery with the new kids’ art exhibit.

Morven Library

Our book exchange from Brisbane was shelved in early March, accounting for inflated returns figures for the month. We continue to order in requests for members, especially elderly members, and some younger members with particular interests, to ensure a regular supply of new reading material for them.

Augathella Library

No Comments.

LINK TO CORPORATE PLAN

- 1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .
- 1.2.1 Council has in place effective whole of community communication and engagement strategies

ATTACHMENTS

- 1. Reading guide 1
- 2. Reading guide 2
- 3. Reading guide 3
- 4. Reading guide 4

Murweh Shire Anzac Reading Guide Competition



Find all the answers and get free entry to the
World War II base!



World War II

The Codebreakers

Alli Sinclair



A compelling story about tenacity and friendship, inspired by the real codebreaking women of Australia's top-secret Central Bureau in WWII.

1943, Brisbane: The war continues to devastate and the battle for the Pacific threatens Australian shores. For Ellie O'Sullivan, helping the war effort means utilising her engineering skills for Qantas as they evacuate civilians and deliver supplies to armed forces overseas. Her exceptional logic and integrity attract the attention of the Central Bureau-an intelligence organisation working with England's Bletchley Park codebreakers. But joining the Central Bureau means signing a lifetime secrecy contract. Breaking it is treason.



1. What was the name of the boat Jim sailed on?

Lest We Forget

Kerry Brown

Story about a boy and his grandfather that will help children understand the significance of Anzac Day. A young boy visits his grandad and thinks about the important days in his life: his first day of school, playing soccer with his team, the day his baby sister was born.



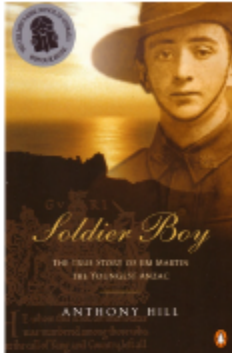
Through the illustrations the reader sees a parallel story of the grandfather's experiences at war: wearing his brand-new soldier's uniform, with his fellow diggers in the field, looking at a photo of the baby he's never met.



2. What was the iconic battle in World War II?

Soldier Boy

Anthony Hill



Soldier Boy is 14 year old Jim Martin’s extraordinary true story, the story of a young and enthusiastic schoolboy who became Australia's youngest known Anzac on 28 June 1915 after sailing on the ‘Berrima’ from Melbourne to Gallipoli.

Four months after leaving his home country he would be numbered among the dead, just one of so many soldier boys who travelled halfway around the world for the chance of adventure. This is, however, just as much the story of Jim's mother, Amelia Martin. It is the heartbreaking tale of the mother who had to let him go, of his family who lost a son, a brother, an uncle, a friend.



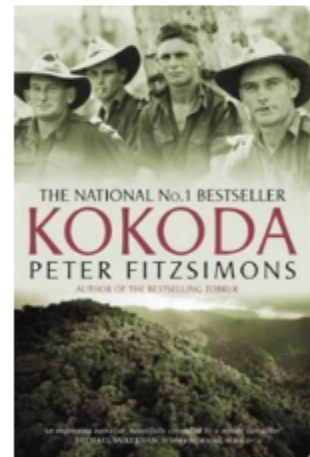
3. Who worked for Qantas as an engineer?

Kokoda

Peter Fitzsimons

For Australians, Kokoda is the iconic battle of World War II, yet few people know the names of the men who fought on the track, or even the details of what happened. More Australians died in the months of fighting in Papua, than in any other campaign of World War II.

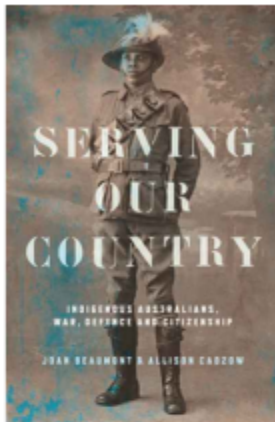
Now bestselling author Peter FitzSimons tells the Kokoda story in a gripping, and moving, style for all Australians. Kokoda was a defining battle for Australia, where a small force of young, ill-equipped Australians engaged a highly experienced and hitherto unstoppable Japanese force on a narrow, precarious jungle track. Again and again, the outnumbered Australians risked everything to stop the Japanese from advancing along the track towards mainland Australia.



4. When was the Boer War?

Serving our country

Joan Beaumont & Allison Cadzow



After decades of silence, *Serving Our Country* is the first comprehensive history of Aboriginal and Torres Strait Islander people's participation in the Australian defence forces. While Indigenous Australians have enlisted in the defence forces since the Boer War (1899 - 1902), for much of this time they defied racist restrictions and were denied full citizenship rights on their return to civilian life. In *Serving Our Country* Mick Dodson, John Maynard, Joan Beaumont, Noah Riseman, Allison Cadzow, and others, reveal the courage, resilience, and trauma of Indigenous defence personnel and their families, and document the long struggle to gain recognition for their role in the defence of Australia.

5. What book helps explain the significance of Anzac Day?

Competition Entry

Answer all the questions and take the completed reading guide to the World War II secret base to get free entry

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

13.2 COMMUNITY & HEALTH SERVICES REPORT

Author: Director Community & Health Services

Authoriser: CEO

RECOMMENDATION
 That Council receives and notes the Community and Health Services Report.

BACKGROUND

Water Quality

The Charleville, Morven and Augathella water supplies tested free from contamination. Samples sent to external laboratory yielded the same results as those conducted in-house.

Sewerage / Wastewater

Currently investigating ways that the existing CED scheme in Augathella can be improved to minimise environmental harm while new plant is being designed and constructed.

Swimming Pool

Monthly Report (provided by Pool Manager)

Charleville Swimming Pool attendance figures:

Month	2021/2022	2022/2023	2023/2024
September	840	875	1515
October	1602	1410	1586
November	1957	2218	2501
December	1495	1322	1630
January	1625	1403	1302
February	1590	2174	1427
March	1305	1416	1060
April	510	325	
TOTAL	11005	11143	11021

The month of March started off well. However middle to the end of the month the weather turned coolish and constant rain and storms prevailed which affected the months pool attendance figure.

With Easter falling this year at the end of March, people took advantage of the long weekend, school holidays and attended other events in the region which sometimes saw the town look like a ghost town.

St Mary’s school finished their swim program mid-month and all external Learn to swim lessons also finished up prior to Easter.

The Charleville annual triathlon was held in the month with record numbers of competitors in both senior and junior categories received. The racing was fierce amongst the senior competitors and

racing in the junior categories at times hilarious, and fun was had by all competitors. The great thing that came out of the day was the sportsmanship shown by all competitors in both Senior and Junior categories.

As reported in February's report, four (4) local swimmers; Grace Sullivan, Addison Itzstein, Malakai Thompson and Arius Thompson competed at the Queensland Schools State Swimming Titles in Brisbane representing Southwest Region. The four (4) swimmers swam exceptionally well swimming personal best times. The town and swimming club should be very proud of their achievements.

The Blue Light Committee held a pool party for the local kids in the town recently. Despite being a miserable week weather wise leading into the event, 20 plus kids and parents attended the night and from all reports the kids and their folks had a great time. The Blue Light Committee ran an amazing event and are so well organized, it is hoped more events like was run this month are held at the pool going forward.

The month of April from all weather predictions looks like being a wet one, so it is anticipated that the month will be slow with swimmer numbers set to drop off.

Art Gallery

Childrens art exhibition currently showing. This will then be replaced with an exhibition by Frank McCormick which runs to the end of May.

Libraries

Printing still underway for Story Walk Project.

Meetings attended

29th February – Evaluation of tenders for Charleville STP upgrade.

7th March – State Library – Update meeting.

8th March – Morven Museum – New exhibition opening for ANZAC day.

8th March – Neighbourhood Centre – Regular meeting.

12th March – Augathella & Charleville STP steering committee – Progress meeting

12th March – DSDLGIP – W4Q Project update meeting.

15th March – Connel/Griffin – Charleville STP Tender evaluation workshop.

25th March – Community Advisory Board – Monthly meeting.

28th March – South West Projects – Cultural Survey of Augathella & Charleville STP sites.

28th March – Connel/Griffin – Charleville STP Tender discussion.

LINK TO CORPORATE PLAN

- 1.2.1 Council has in place effective whole of community communication and engagement strategies
- 2.6.1 Water supply and storages are managed to achieve the highest standard of quality, efficiency, delivery, and sustainability
- 2.6.2 Sewerage treatment and water re-use supply are managed to achieve the highest standard of quality, efficiency, and delivery for human and environmental health.
- 2.6.3 Public access to potable water and sanitation.
- 3.1.1 Health and wellbeing services meet community needs and expectations

ATTACHMENTS

Nil

13.3 CHARLEVILLE SWIMMING POOL - EXPIRY OF MANAGEMENT CONTRACT

Author: Director Community & Health Services

Authoriser: CEO

RECOMMENDATION

That Council commence the tender process for management of the Charleville swimming pool; or
That Council explores other options for management of the Charleville Swimming Pool.

BACKGROUND

The current pool manager, Mr Michael Winton has advised he will not be taking up the option to extend his contract after this current pool season ends at the end of April.

Discussion

The current contract with the Mr. Winton includes the option to extend for another two one-year periods. However, the pool manager has advised that unfortunately he will not be extending.

The new season starts in September, and it is important that we engage a suitably qualified as soon as possible. This will allow the new manager to familiarise themselves with the operational and technical aspects of the pool systems and equipment. It is also envisaged that the new filters will be installed prior to the opening, and it would be highly beneficial to have the new manager involved in this process.

Environmental Risks

Nil

Financial Risk

Nil

Social Risk

If council is unable to engage a suitably qualified pool manager prior to the pool opening in September it will affect many community members and groups within Charleville.

Legal Risk

Nil

LINK TO CORPORATE PLAN

1.2.1 Council has in place effective whole of community communication and engagement strategies

ATTACHMENTS

1. Advice of Pool Manager - Contract Expiry

Pool closure for the Season

Michael Winton <wintonjaa@yahoo.com.au>

Thu 4/4/2024 4:46 PM

To: Richard Ranson <Richard_Ranson@murweh.qld.gov.au>

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you for your reply to my recent email regarding the Pool Closure date.

I will endeavour to have signage up at the pools entrance advising the public of the pool closure date of Sunday 28th April 2024. I will also advise pool closure date on the Charleville Swimming Pools Facebook page.

In relation to the option to extend my current contract term with Council, unfortunately I will not be extending the contract term with Council.

Should Council not find a suitable applicant prior to the new seasons opening, I would be prepared to assist with setting up the pool until a suitable applicant is found.

Yours Faithfully,

Michael Winton

Sent from my iPhone

13.4 UPDATE ON STATUS OF AUGATHELLA CED SCHEME UPGRADE

Author: Director Community & Health Services

Authoriser: CEO

BACKGROUND

It is intended that this be the first in a series of updates to Council via the monthly agenda, to keep them up to date on progress of the Augathella (and Charleville) treatment plant upgrades.

Finalisation of design basis has been delayed due to the State Assessment and Referral Agency process but is all but complete otherwise.

Essentially, the new treatment plant will utilise adjacent land for the spray irrigation of treated wastewater, and this has required ecological surveys as part of the process. Records showed previous existence of a particular daisy species, but that has now been disproven. All modelling has been completed and cultural surveys have been conducted with no items of significance identified.

Tenders have been evaluated and a recommendation made. The evaluation panel consisted of representatives from Council, Connell Griffin, and the Department of State Development, Infrastructure, Local Government and Planning (DSDILGP). Connell Griffin are currently negotiating terms with the winning tender and will provide a final evaluation recommendation for endorsement by Council.

Funding agreement will require extension to expiry date, and DSDILGP, who sit on the project steering committee are comfortable with this.

Current estimate is for the project to be completed in the 2024/25 financial year.

The Department of Environment & Science (DES) have written to Council advising that we are in breach of our environmental obligations and face possible fines of up to \$4.8m. They remind us that while they accept that we are designing/building a new CED scheme, the current plant is providing minimal treatment, and they have concerns that this will continue in to 2025.

Council has advised that we will continue to seek interim measures. Conversations have been held with providers of mobile treatment plants on a hire basis, and Connell Griffin have also been asked to advise any interim processes we may implement to minimise environmental harm. DES has been cc'd into all correspondence regarding these matters.

DES has also been invited to attend steering committee meetings, but attendance is rare. In short, Council is presently doing all that is possible and keeping DES well informed on progress.

With the impending appointment of the winner of the tender, it expected that progress will be more apparent/visible.

LINK TO CORPORATE PLAN

- 1.2.1 Council has in place effective whole of community communication and engagement strategies
- 2.6.2 Sewerage treatment and water re-use supply are managed to achieve the highest standard of quality, efficiency, and delivery for human and environmental health.

ATTACHMENTS

Nil

13.5 ENGAGEMENT OF CONTRACTOR FOR THE DESIGN OF THE CHARLEVILLE AND AUGATHELLA SEWAGE TREATMENT PLANTS

Author: Director Community & Health Services

Authoriser: CEO

RECOMMENDATION

That Council Under Section 235 (a) of the Local Government Regulation;

1. Council accepts Premise Australia as the successful tenderer for the design of the Charleville Sewage Treatment Plant (STP) under a negotiated Letter of Intent; and
2. That Council enters into negotiations with 'Premise Australia' for engagement as designer and constructor for the Charleville STP and Augathella Common Effluent Disposal system (CED) projects.

BACKGROUND

Council's Charleville Sewerage Treatment Plant (STP) and Augathella Common Effluent Disposal system (CED) both require upgrades as they continue to treat effluent to a standard below that required by Council's Environmental Authority. Council is in the execution phase of both projects and is currently seeking a suitable design consultant for design of the Charleville STP.

Following the call for Requests for Quotes (RFQ) via Vendor Panel for design of the Charleville STP only two offers were received.

After careful scrutiny by the Tender Evaluation Panel, only one of these RFQ responders was found suitable.

Considering the minimal response to the RFQ, and lack of another conforming tender - it is recommended that Council accept the tender from Premise Australia, subject to negotiations and the signing of a *Letter of Intent* prior to finalising the agreement.

Discussion

The market for the Charleville STP design has been tested openly and transparently via the RFQ and tender evaluation process. During the tender evaluation process, it has been confirmed that there is only one (1) suitable tenderer in the market at this time, as the only other respondent provided a non-conforming RFQ response that would impose significant risk to Council if engaged.

It is therefore recommended that Council accept the tender from Premise Australia, which includes a *subject to negotiations* component initially through a *Letter of Intent* before finalising the agreement.

The *Letter of Intent* is issued to create an interim, short term, legally binding contract between Council and Premise Australia that authorises Premise Australia to immediately commence carrying out of certain Initial Activities under a limited budget aligned with Premise Australia's tender submission.

The Initial Activities includes scope from Premise Australia's tender submission and is not considered additional scope. Execution of the Initial Activities allows for identification of cost and time efficiencies to be negotiated into the final agreement, generating greater value for money for Council through a more targeted scope.

If agreement is reached in regard to the *Letter of Intent*, Council, in partnership with the project managers Connell Griffin would negotiate the terms of the final agreement in parallel with execution of the Initial Activities.

Any costs incurred by, or payments made to Premise in carrying out activities authorised by the *Letter of Intent*, is deemed to be included in the final contract sum, minimising financial risk to Council.

Under Section 235 (a) of the Local Government Regulation Council may engage Premise Australia as the only suitable and available supplier in the market at this time. This interpretation of the Local Government Regulation has been confirmed with the Department of Housing, Local Government, Planning and Public Works.

Therefore, it is also recommended that Council enters into contract negotiations with Premise Australia with a view to engaging them for the design of the Charleville STP project initially. If negotiations are successful, this arrangement will include the Augathella CED project as the Charleville STP tender process satisfied that there is only one supplier who is reasonably available and suitable to undertake this work.

It is also envisaged that this will return efficiencies and notable cost savings in travel, accommodation, and freight costs compared to those incurred by the possibility of engaging separate contractors for each project.

Council has adequate budget to satisfy expenditure required for Premise Australia to undertake Design of the Charleville STP and Augathella CED projects through various external funding sources. Council has been approved \$148,500 from Building our Regions Round 6 and \$1,874,000 from the Department of Housing, Local Government, Planning and Public Works for design and construction of Augathella CED. Council has also been approved \$6,240,000 for design and construction of the Charleville STP.

Environmental Risks

We are under ever increasing scrutiny from the Department of Environment and Science for the Augathella CED upgrade to be completed, and the prospect of fines remains a possibility. Immediate engagement of a design consultant is critical to mitigate this risk.

The Augathella CED and Charleville STP continue to treat effluent to a standard below that required by Council's Environmental Authority.

Financial Risk

There is a very high probability if the Charleville STP and Augathella CED projects are delayed it will continue to incur additional planning and construction costs.

This risk also includes the possible need to seek a variation to funding agreements with the Department of Housing, Local Government, Planning and Public Works beyond the agreed completion times – which also puts project funding at risk.

Social Risk

A delay in the design and the start of construction will impact on Council's ability to meet community expectations with regards to its sewage treatment responsibilities and public health responsibilities.

Legal Risk

Any slight delay in selecting a design consultant provides a very high probability of delaying the Charleville STP and Augathella CED projects and incurring an environmental licence breach.

LINK TO CORPORATE PLAN

- 2.6.2 Sewerage treatment and water re-use supply are managed to achieve the highest standard of quality, efficiency, and delivery for human and environmental health.
- 1.2.1 Council has in place effective whole of community communication and engagement strategies

ATTACHMENTS

1. Letter of Intent
2. BN05 - Charleville Design Tender Evaluation



Address all communications to the chief executive officer.

Mail to: PO Box 63 Charleville Q 4470

E: mail@murweh.qld.gov.au

P: (07) 4656 8355 I: F: (07) 4656 8399

www.murweh.qld.gov.au

ABN: 98 117 909 303

[Insert date]

Reference No.: **ref no**

Attention: Patrick O'Flaherty
Premise Australia Pty Ltd
Level 11, 300 Adelaide St
Brisbane QLD, 4000

Dear Patrick

**LETTER OF INTENT
CONTRACT FOR WASTEWATER TREATMENT PLANT DESIGN
PROJECT: CHARLEVILLE SEWAGE TREATMENT PLANT UPGRADE**

Murweh Shire Council (**Council**) confirms that it intends to enter into a contract with Premise Australia Pty Ltd (ABN 82 620 885 832) (**Premise**) based on the Request for Quote and its quote submission (**Submission**) dated 21 February 2024 to carry out the design (in part) as more particularly described in Schedule 2 of this Letter of Intent (**Works**), in relation to the Sewage Treatment Plant Upgrade Project (**Project**) situated in Charleville, Queensland.

PRECONDITIONS TO CONTRACT AND INTERPRETATION

Before Council becomes bound to any contract with Premise in connection with the Project (other than the Initial Activities referred to below), the parties must execute a contract based on Council's requirements, and in the form of a Formal Instrument of Agreement and amended terms of AS4122-2010 General Conditions of Contract for Consultants (**Contract**).

In the meantime, this Letter of Intent is governed by and shall be interpreted in accordance with:

- (a) the terms of this Letter of Intent;
- (b) the unamended form of AS4122-2010 General Conditions of Contract for Consultants **(a copy of which is attached, for reference, at Schedule 1 of this Letter of Intent)**;
- (c) the documents attached at Schedule 2 of this Letter of Intent, subject to the qualifications on the Premise's scope noted in Schedule 2; and
- (d) the instructions of Bruce Scott of Murweh Shire Council, who shall perform the role of the Client's Representative under this Letter of Intent and who shall be entitled to instruct particulars relating to the unamended form of AS4902-2000 General Conditions of Contract for Design that

it considers necessary to give effect to those terms in the interest of Council and to facilitate the Project.

TENDER

Premise confirms that, notwithstanding anything in its tender submission to the contrary, Premise’s tender for the Contract remains valid and open for acceptance by Council until the Contract is entered into. This includes Premise’s obligation to:

- (a) carry out and complete the Works for the upper limiting fee of \$574,975.00 (exclusive of the GST) including Provisional Sums (as that term shall be defined in the Contract) but excluding additions or deductions which may be required to be made under the Contract; and
- (b) reach completion of the Works by no later than the milestones outlined in Table 1.

INITIAL ACTIVITIES

This Letter of Intent is issued to create an interim, short term, legally binding contract between Council and Premise. Pending the final resolution and agreement on the terms and conditions of the Contract, Council authorises Premise to immediately commence the carrying out of certain Initial Activities. The Initial Activities are derived from Separable Portion 1 of the Request for Quote and Submission. Council authorises Premise to immediately commence the carrying out Initial Activities on the following terms:

- 1. Until the Contract is executed by the parties, Premise is entitled to incur direct costs (as per Premise’s schedule of rates included in the submission) plus disbursements and receive payment from Council up to a maximum capped value of **\$50,000.00** (Fifty Thousand Dollars) (exclusive of the GST) to carry out the activities summarised in the table below:

Table 1 Initial Activities and Milestones

No.	Initial Activity	Estimated cost (exclusive of the GST)	Milestone
1	Prestart meetings, minuting and fortnightly reporting	\$##	Within 1 week from execution of this Letter of Intent
2	Existing information review including desktop gap identification	\$##	Within 1 weeks from execution of this Letter of Intent

3	Conduct the first onsite visual survey and document observations	###	Within 2 weeks from execution of this Letter of Intent
4	Provide preliminary advice on gap closure activities, target effluent quality standard and engineering advice to inform the design basis	###	Within 3 weeks from execution of this Letter of Intent
	Total (maximum capped amount)	\$50,000.00	

Council's prior and express written approval is required to incur or commit costs that will exceed the maximum capped amount of \$50,000.00 (Fifty Thousand Dollars) (exclusive of the GST) set out in the table above. Premise shall not be entitled to or required to:

- (a) perform work in excess of the value of the maximum capped amount without prior written agreement of Council; and
- (b) perform any other activities other than those summarised in the table above.

Prior to receiving payment from Council under this Letter of Intent (including pursuant to paragraph 4 below), Premise shall substantiate any and all costs incurred for authorised activities to the sole satisfaction of Council.

2. The parties shall use their best endeavours to reach an agreement and enter into the proposed Contract as soon as reasonably practicable, but in any case, by no later than 31 May 2024.
3. If the Contract is not executed by 31 May 2024, either party may terminate this Letter of Intent by giving written notice to the other party.
4. If this Letter of Intent is terminated under paragraph 3 above, or Council exercises its rights under paragraph 6 below, Premise shall only be entitled to payment from Council for the direct costs plus disbursements. Premise has incurred in respect of the activities authorised by this Letter of Intent carried out to the earlier of completion or termination of this Letter of Intent. Any materials, documentation or works paid for by Council under this Letter of Intent shall, at the election of Council, be delivered by Premise to Council and shall, following payment to Premise, become the property of Council. Premise shall use all reasonable endeavours to mitigate the costs incurred by it as a consequence of termination of this Letter of Intent, including efforts to on-sell or re-use parts and / or material items designated for the Works outlined in this Letter of Intent.
5. For the avoidance of any doubt, Council shall not, in any circumstances, be liable for consequential loss and / or indirect or special costs, losses or damages, including but not limited to any loss of profits, revenue, contract or opportunity or pure economic loss, suffered by

Premise as a result of either party electing not to proceed with the Contract, or the termination of this Letter of Intent.

6. Council may in its absolute discretion terminate this Letter of Intent at any time on the issue of a written notice to Premise.
7. Any costs incurred by, or payments made to, Premise in carrying out activities authorised by this Letter of Intent between the date of this Letter of Intent and the date of execution of the Contract shall be deemed to be included in the Contract Sum (as that term shall be defined in the Contract).
8. Until the Contract is executed, both parties shall comply with the terms governing this Letter of Intent in respect of the performance of the Works and with directions given by the Client and its representative from time to time.
9. Premise shall not commence any activities under this Letter of Intent unless and until it has produced evidence satisfactory to Council of:
 - (a) public liability insurance;
 - (b) workers' compensation insurance, and
 - (c) professional indemnity insurance;having been effected and maintained on terms consistent with the insurance provisions in the unamended form of AS4122-2010 General Conditions of Contract for Consultants, at levels of cover approved in writing by Council.
10. In the event that the Contract is executed, the Contract shall supersede this Letter of Intent and the terms and conditions of the Contract shall apply retrospectively to all activities undertaken by Premise pursuant to this Letter of Intent.
11. The parties agree that neither the parties entering into this Letter of Intent nor any payment made by Council under this Letter of Intent in any way derogates from Premise's obligations under the Contract (if entered into) or represents any acceptance by Council that the activities performed by Premise comply with this Letter of Intent, or constitutes a waiver of any rights Council may have in that regard.

GENERAL PROVISIONS

Each party warrants that immediately prior to entering into this Letter of Intent, it has unconditionally consented to the requirement for a signature under any law being met and any other party to this Letter of Intent executing it, by any method of electronic signature that other party uses (at that other party's discretion), including signing on an electronic device or by digital signature.

This Letter of Intent may be executed (including electronically) in any number of counterparts. All counterparts executed separately when taken together constitute one contract and counterparts executed separately may be consolidated into a single document.

Without limitation, the parties agree that this Letter of Intent may be exchanged by hand, post, or any electronic method that evidences a party's execution of this Letter of Intent, including by a party forwarding a copy of its executed counterpart by hand, post, or electronic means to the other party.

This Letter of Intent and the any documents incorporated by reference to it embody the entire understanding of the parties and supersedes any prior written or other agreement of the parties.

This Letter of Intent is governed by the law in force in Queensland, Australia at any time. Each party irrevocably submits to the non-exclusive jurisdiction of the Courts of Queensland and any Court which may hear appeals from any of those Courts for any proceeding in connection with the Letter of Intent.

CONFIRMATION OF AGREEMENT

Please confirm that Premise agrees to the above by signing a copy of this Letter of Intent below and returning it to me.

We look forward to working with Premise to successfully deliver the Works for the Project.

Yours faithfully

Murweh Shire Council
Bruce Scott
Chief Executive Officer

Accepted for and on behalf of Premise Australia Pty Ltd

SCHEDULE 1

AS4122-2010 General Conditions of Contract for Consultants

DRAFT

SCHEDULE 2**Documents**


RFQ – Charleville Sewage Treatment Plant Design 23/01/2024 (attached)*

* For the avoidance of doubt, notwithstanding anything else in the RFQ document, the parties acknowledge and agree that:

1. for the purposes of this Letter of Intent and the Contract (if entered into), the scope of the Premise's design in relation to the Works is limited to a prestart meeting, review of all available background information on the Project and gap identification of the Project inclusive of one onsite survey and engineering advice to inform the design basis.
2. Under the scope of this Letter of Intent, Premise is not responsible for carrying out and completing the deliverables associated with SP2 and SP3.
3. notwithstanding the limits of Premise's design scope set out above, Premise shall be responsible under the Contract (if entered into) for designing the Works in accordance with all design documents produced for the Works (including those designs for which Premise is both responsible and not responsible for carrying out and completing as set out above).

Premise's obligations under this Letter of Intent, and the Contract (if entered into), shall be interpreted accordingly.

DRAFT



BRIEFING NOTE
SHIRE OF MURWEH

Reference	BN.05
Author:	Mike Hsu
Project:	Charleville STP Upgrade
Description:	Charleville Sewer Treatment Plant Upgrade Design Tender Evaluation Report

PARTICULARS

PURPOSE

This briefing note details the tender and evaluation process undertaken for the Charleville Sewer Treatment Plant Upgrade Design Tender Evaluation.

BACKGROUND

Murweh Shire Council (Council) is undertaking the procurement of a suitably qualified contractor to design the Charleville Sewage Treatment Plant Upgrade.

A high-level overview of the scope of works is summarised below:

1. Review of Site Investigations completed and confirmation of provided design basis.
2. Develop, consult (Project team and Stakeholders) and endorse feasible options for review and comment.
3. Propose and present a preferred solution that considers all project and stakeholder requirements for endorsement.
4. Develop and complete, in consultation with the project team, a design Specification that will inform detailed design.
5. Develop, consult and complete a detailed design that will achieve a cost estimate to P80 accuracy.
6. CAPEX and OPEX cost estimate of the proposed solution.









RESPONSES

The procurement process has been undertaken in accordance with Council's Procurement Policy.

The tender was released on 23 January 2024 and the following companies were invited to provide an offer:

Name: Charleville Sewage Treatment Plant Design
Ref: VP397984

SUPPLIER DETAILS

1.  Pensar Water Pty Ltd
Road, Water, Sewerage & Civil Works - B0S270
2.  PREMISE AUSTRALIA PTY LTD
Engineering & Environmental Consultancy Serv LB312
3.  Stantec Australia Pty Ltd
Engineering & Environmental Consultancy Serv LB312
4.  AECOM Australia Pty Ltd
Engineering & Environmental Consultancy Serv LB312
5.  Ganden Pty Ltd
Engineering & Environmental Consultancy Serv LB312
6.  Aurecon Australasia Pty Ltd
Engineering & Environmental Consultancy Serv LB312
7.  Engeny Australia Pty Ltd
Engineering & Environmental Consultancy Serv LB312
8.  Practical Engineering Investments Pty Ltd
Engineering & Environmental Consultancy Serv LB312

Two (2) responses were received by the closing time of 4pm AEST 12 February 2024:

	Company	Apparent Price (excl. GST)
1.	Premise Australia Pty Ltd – ABN 82 620 885 832	\$574,975.00
2.	Ganden Pty Ltd – ABN 52 128 434 846	\$239,938.51

Interviews with both proponents were conducted on 19/02/2024, where they were provided with the opportunity to present their offerings and provide clarifications on their methodology.

Evaluation

Offers were assessed and compiled in a workshop on 15/03/2024 in accordance with the following criteria:

Selection Criteria Description	Weighting
Price	30%
Methodology The respondent must provide a methodology statement which outlines the proposed approach to achieving the project objective and milestones.	25%
Schedule The respondent must provide a schedule for the delivery of works under contract (Gantt chart or similar), including any applicable key deliverables, milestones and estimated timeframes.	15%
Capability The respondent must provide information to demonstrate technical and managerial capability to deliver the work to schedule.	15%
Experience The respondent must provide evidence of past experience related to the project.	15%

The evaluation panel comprised of:

- Dylan Coote (Chair) (ConnellGriffin)
- Mike Hsu (ConnellGriffin)
- Richard Ranson (Murweh Shire Council)
- Faisal Mir (Department of State Development, Infrastructure, Local Government & Planning)
- Damon Meadows (Department of State Development, Infrastructure, Local Government & Planning)

Each submission was individually scored (0 to 5) against the criteria by individual assessors and the scores were consolidated into a final score as shown below:

		Ganden Pty Ltd	Premise Australia Pty Ltd
Criteria	Weighting	Score	Score
Price	30%	1.75	2.25
Methodology	25%	2.00	3.00
Schedule	15%	2.60	2.20
Capability	15%	2.80	3.20
Experience	15%	2.80	3.60
Total Score	100%	2.3	2.8

Ganden provided the cheapest price however did not include the details of the pricing breakdown as requested in the RFT (upper limiting fees and schedule of rates). In addition, Ganden demonstrated limited understanding of the issues and scope, e.g., the deliverable table did not match the Principal Project Requirements and the deliverables did not match the project staging. Ganden provided a schedule that did not align with Council’s requirements, however the schedule was assessed as acceptable. Ganden demonstrated extensive company experience in Sewerage Treatment Plant planning and design in the region and significant operational experience of large Sewerage Treatment Plants. However, Ganden offered a smaller core team with less experience than Premise.

Premise provided the most expensive offer however demonstrated a greater understand of the issues and scope, e.g., detailed methodology provided, with well thought out process and deliverables. Premise provided a schedule that did not align with Council’s requirements, however the schedule was assessed as acceptable. Premise offered a larger core team that is very experienced.

Upon assessment, the panel determined that the offerings had significant discrepancies in several criterions (price, methodology and schedule), and decided further clarifications were required to make an informed judgement. Clarifications were sought from both Offerors on 19/03/2024 (Attachment A) and responses were received on 22/03/2024 (Attachment B & C). The responses were discussed in a evaluation panel meeting on 28/03/2024.

From the clarification responses, the panel determined that Ganden provided a poor response to the clarifications (pricing breakdown was again omitted) which reinforced the panel’s assessment that Ganden did not demonstrated good understanding of the scope of works. Premise provided clear clarification that reinforced their good understanding of the scope of works. No panel member requested a change to the original evaluation scoring.

The detailed evaluation spreadsheet is attached for further information – refer to Attachment D.

RECOMMENDATIONS

Based on the outcome of the evaluation, it is recommended that Council commences negotiation with Premise as the preferred supplier for the Charleville STP design tender. It is envisaged the process will result in finalised scope, schedule, commercial terms and price for Council’s final endorsement.

In the interest of time, noting that formal negotiations may take several weeks, it is also recommended in parallel, that Council approves the engagement of Premise under a Letter of Intent (LOI). This will allow Premise to commence certain preliminary design investigations whilst negotiations are progressing.

The LOI will be structured with specific scope items Premise is allowed to work on, with an upper limiting fee equivalent to a fraction of the full contract amount (to be determined in discussion with Premise). The details of the letter will be presented to Council for approval separately.

NEXT STEPS

1. Council approves Premise Australia Pty Ltd (ABN 82 620 885 832) as the preferred offeror.
2. The Project Management team commences contract negotiations with Premise
3. The Project Management team produces a draft LOI for Council approval

Attachments:

- Attachment A – Clarification letter issued on behalf of Council
- Attachment B – Response to Clarification - Ganden
- Attachment C - Response to Clarification – Premise
- Attachment D – Evaluation scoring sheet

RECOMMENDED ACTIONS

Approval of the above recommendations.

Recommendation	Name: Mike Hsu Title: Project Manager Date: 09/04/2023	Signature <i>Mike Hsu</i>
	Approval	Name: Title: Date:

Approver Comments

Attachment A – Clarification letter issued on behalf of Council

CLARIFICATION REQUEST

SEWER TREATMENT PLANT UPGRADE DESIGN - CHARLEVILLE



Contract No	TBC	Date of Issue	19 March 2024
Clarification No	01	Required Response	2pm, 22 March 2024

Note: this Clarification includes Request for additional Information.

Item	Clarification / Request for Information
1.1	<p>Can the Tenderer please propose a level of design that will:</p> <ul style="list-style-type: none"> • Allow for development of a cost estimate to a P80 Confidence Level. • Can be used as a reference for a separate Design and Construct contract.
1.2	<p>Can the Tenderer please provide details of the proposed resources to undertake the cost estimate.</p>
1.3	<p>Can the Tenderer please review the below and incorporate into the proposal noting references to locations are as per the RFQ:</p> <ul style="list-style-type: none"> - The disposal system to consist of <ul style="list-style-type: none"> o 1 off effluent storage (lagoon or otherwise) located on Lot 3 to capture excess effluent from the date farm. The capacity is expected to be between 10ML to 30ML o Pumping facilities including pipelines to transfer the stored effluent to: <ul style="list-style-type: none"> ▪ Irrigation system on Lot 3 ▪ Golf course o Irrigation system on Lot 3, covering up to 10 Ha of area <ul style="list-style-type: none"> ▪ The irrigation system may utilise a travelling irrigator or similar o Suitable harvesting infrastructure on Lot 3 to remove excess vegetation o Groundwater or soil monitoring plan development to satisfy DES requirements - The above design must accommodate for multi-year staged delivery to enable gradual increase of treatment capability within Council's funding restrictions. Below is an example staging plan for consideration: <ul style="list-style-type: none"> o Stage 1 – Build the storage lagoon and pump station to the golf course o Stage 2 – Build the Lot 3 irrigation system & expand the pump station accordingly o Stage 3 – Build the harvesting infrastructure o Each process element may be further divided into stages to increase Council's delivery flexibility. For example: <ul style="list-style-type: none"> ▪ The storage lagoon may initially be 10ML, but design to be expandable to 30ML in later years. ▪ The irrigation system may only cover 6 Ha first, then expanded to 10 Ha later.
1.4	<p>Can the Tenderer please provide any consideration of adjustments to the design process outlined in the Request for Quote including an updated schedule. Noting the following target dates</p> <ul style="list-style-type: none"> • Option selection: Finalise of the Design Option Process including recommendation for a preferred option by 3 May 2024 • P80 Cost estimate: Develop a design and associated P80 cost estimate by 3 June 2024. Noting the design should also be developed to a level that can be used as a reference for a separate Design and Construct contract. <p>Assume commencement date 1 April 2024</p>
1.5	<p>Can the Tenderer please provide:</p> <ul style="list-style-type: none"> • A revised Upper Limiting Fee (ULF) considering the above items. • Any proposed adjustment to proposed rates considering the above items. • Any additional rates for staff that may not have been included in the original proposal including that of cost estimators considering the above items.
1.6	<p>Can the Tenderer please provide up to two (2) references for projects outlined in the Tenderers proposal.</p>

Attachment B – Response to Clarification - Ganden

BID CLARIFICATION QUESTIONS

- 1.1 Can the Tenderer please propose a level of design that will: ? Allow for development of a cost estimate to a P80 Confidence Level. ? Can be used as a reference for a separate Design and Construct contract.

- 1.2 Can the Tenderer please provide details of the proposed resources to undertake the cost estimate.

- 1.3 Can the Tenderer please review the below and incorporate into the proposal noting references to locations are as per RFQ:

The disposal system to consist of o 1 off effluent storage (lagoon or otherwise) located on Lot 3 to capture excess effluent from The Date Farm. The capacity is expected to be between 10ML to 30ML

Pumping facilities including pipelines to transfer the stored effluent to: Irrigation system on Lot 3 ? Golf course o Irrigation system on Lot 3, covering up to 10 Ha of area ?

The irrigation system may utilise a travelling irrigator or similar o Suitable harvesting infrastructure on Lot 3 to remove excess vegetation o Groundwater or soil monitoring plan development to satisfy DES requirements - The above design must accommodate for multi-year staged delivery to enable gradual increase of treatment capability within Council's funding restrictions.

Below is an example staging plan for consideration

- Stage 1 – Build the storage lagoon and pump station to the golf course
- Stage 2 – Build the Lot 3 irrigation system & expand the pump station accordingly
- Stage 3 – Build the harvesting infrastructure

Each process element may be further divided into stages to increase Council's delivery flexibility. For example: ? The storage lagoon may initially be 10ML, but design to be expandable to 30ML in later years. ? The irrigation system may only cover 6 Ha first, then expanded to 10 Ha later.

- 1.4 Can the Tenderer please provide any consideration of adjustments to the design process outlined in the Request for

Quote including an updated schedule. Noting the following target dates ? Option selection: Finalise of the Design Option Process including recommendation for a preferred option by 3 May 24?

P80 Cost estimate: Develop a design and associated P80 cost estimate by 3 June 2024. Noting the design

Noting the design should also be developed to a level that can be used as a reference for a separate Design and Construct contract.

Assume commencement date 1 April 2024

- 1.5 Can the Tenderer please provide: ? A revised Upper Limiting Fee (ULF) considering the above items. ? Any proposed adjustment to proposed rates considering the above items. ? Any additional rates for staff that may not have been included in the original proposal including that of cost estimators considering the above items.

- 1.6

Can the Tenderer please provide up to two (2) references for projects outlined in the Tenderers proposal.

GANDEN RESPONSE

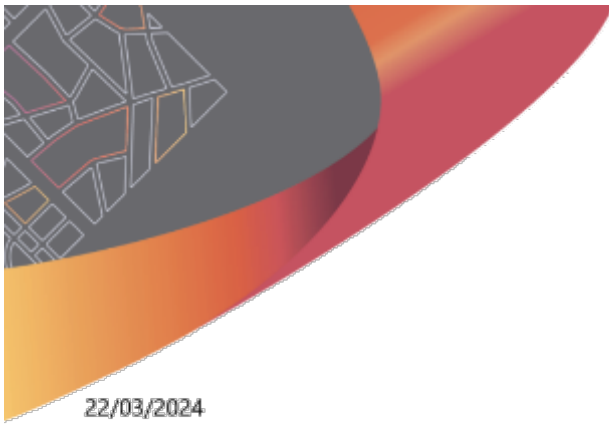
To achieve a P80 confidence level, it is recommended that we engage a quantity surveyor and seek their opinion. This is due to scope now having to include recycled water use, infrastructure and clear discharge path requirements. Ganden will engage a suitably experienced quantity surveyor and seek their guidance on what level of design will inform a P80 confidence level. Noting that this will take additional time.

In the past Ganden has engaged suitable qualified Quantity Surveying with skills and knowledge in wastewater assets. Platinum Estimating is who Ganden has engaged in the past.

Noted. Ganden has not allowed for design for effluent reuse, not allowed for reuse on land, stakeholder engagements, harvesting infrastructure or end use optioneering of the recycled water. Ganden can assist Council in terms of the staging option and provide details in terms of D&C. Pump station can be quoted as well and Ganden proposes to send a revised Fee Proposal.

Based on additional information on end use provided on 20th March 2024, Ganden will engage with a quantity surveyor and send an updated proposal and revised program.

Attachment C - Response to Clarification – Premise



Premise Australia Pty Ltd
82 620 885 832
Level 11, 300 Adelaide Street, Brisbane, QLD, 4000
(07) 3253 2222
brisbane@premise.com.au
premise.com.au

Our Ref: P001264 Charleville STP Upgrade – Clarification 1

22/03/2024

Dylan Coote
Connell Griffin
Level 2, 172 Edward Street
Brisbane QLD 4000
Via email: dcoote@connellgriffin.com

Dear Dylan

CHARLEVILLE SEWERAGE TREATMENT PLANT - CLARIFICATION 1

Thank you for your email on 19 March 2024 requesting clarification on the tender submission. Please see our responses below.

- Attachment A: Item 1.3 Response
- Attachment B: Additional Price Schedule
- Attachment C: Quantity Surveyor Experience

We welcome the opportunity to discuss our offer in further detail with you. Please contact me directly if you have any questions or require further information.

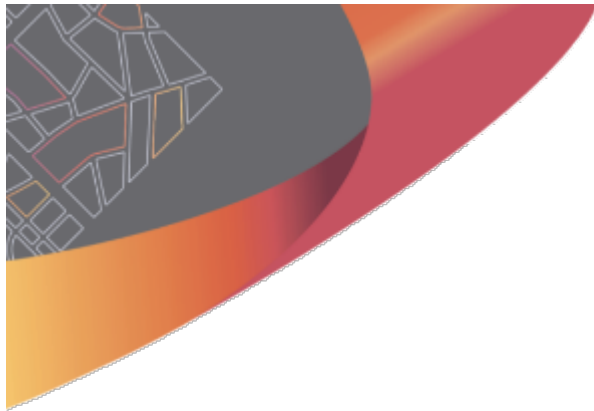
Yours sincerely

A handwritten signature in black ink, appearing to read 'P. O'Flaherty'.

PATRICK O'FLAHERTY


General Manager Brisbane





Premise Australia Pty Ltd
 82 620 885 832
 Level 11, 300 Adelaide Street, Brisbane, QLD, 4000
 (07) 3253 2222
 brisbane@premise.com.au
premise.com.au

Our Ref: P001264 Charleville STP Upgrade – Clarification 1

Item	Clarification / Request for Information	Premise Response
1.1	<p>Can the Tenderer please propose a level of design that will:</p> <ul style="list-style-type: none"> • Allow for development of a cost estimate to a P80 Confidence Level. • Can be used as a reference for a separate Design and Construct contract. 	<p>For clarity, a P80 cost estimate is defined as a cost that will not be exceeded 80% of the time.</p>  <p>Ref: https://www.finance.gov.au/government/managing-commonwealth-resources/commonwealth-property-management-framework-rmg-500/defining-p50-and-p80</p> <p>Premise will coordinate the timely provision of a P80 cost estimate on the understanding that the option selection and design development maturity are contingent on that outcome. This would be expected to be achieved with the highest confidence level upon completion of the Final IFC Design</p> <p>Further review of the delivery time sensitivities provides the following for consideration:</p> <p style="padding-left: 20px;">Council may elect to commence early development of the Design and Construction documentation and include draft P&ID, SID and HAZOP documentation for early market sounding/EOI prior to the IFT and D&C documentation release.</p>



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Item	Clarification / Request for Information	Premise Response
		<p>Premise will provide the documentation required to achieve a technical reference level to inform the development of the D&C documentation in accordance with the earlier provided delivery schedule.</p> <p>Note: As indicated above, an advanced stage of design maturity will be required to provide reference for P80 cost confidence to inform the documentation for the D&C contract development.</p>
1.2	Can the Tenderer please provide details of the proposed resources to undertake the cost estimate.	Refer to Attachments B & C.
1.3	<p>Can the Tenderer please review the below and incorporate into the proposal noting references to locations are as per the RFQ:</p> <ul style="list-style-type: none"> • The disposal system to consist of <ul style="list-style-type: none"> o 1 off effluent storage (lagoon or otherwise) located on Lot 3 to capture excess effluent from the date farm. The capacity is expected to be between 10ML to 30ML. o Pumping facilities including pipelines to transfer the stored effluent to: <ul style="list-style-type: none"> • Irrigation system on Lot 3 • Golf course. o Irrigation system on Lot 3, covering up to 10 Ha of area. <ul style="list-style-type: none"> • The irrigation system may utilize a travelling irrigator or similar. o Suitable harvesting infrastructure on Lot 3 to remove excess vegetation. o Groundwater or soil monitoring plan development to satisfy DES requirements. 	Refer to Attachment A.



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Item	Clarification / Request for Information	Premise Response
	<ul style="list-style-type: none"> • The above design must accommodate for multi-year staged delivery to enable gradual increase of treatment capability within Council's funding restrictions. Below is an example staging plan for consideration: <ul style="list-style-type: none"> ○ Stage 1 – Build the storage lagoon and pump station to the golf course. ○ Stage 2 – Build the Lot 3 irrigation system & expand the pump station accordingly. ○ Stage 3 – Build the harvesting infrastructure. ○ Each process element may be further divided into stages to increase Council's delivery flexibility. For example: <ul style="list-style-type: none"> • The storage lagoon may initially be 10ML, but design to be expandable to 30ML in later years. • The irrigation system may only cover 6 Ha first, then expanded to 10 Ha later. 	
1.4	<p>Can the Tenderer please provide any consideration of adjustments to the design process outlined in the Request for Quote including an updated schedule. Noting the following target dates</p> <ul style="list-style-type: none"> • Option selection: Finalize of the Design Option Process including recommendation for a preferred option by 3 May 2024 • P80 Cost estimate: Develop a design and associated P80 cost estimate by 3 June 2024. 	<p>It is unlikely that the Design Options process including recommendation of preferred option will be completed by 3 May, noting a start date of 1 April this would require a 6-week compression of the current program and the risk of compromising quality assurance of the project and cost development outcomes.</p> <p>Note: It is intended that an early focus on current operations will provide a gap analysis to identify any practical interim solutions to the current plant operations as this project progresses.</p>



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Item	Clarification / Request for Information	Premise Response
	<p>Noting the design should also be developed to a level that can be used as a reference for a separate Design and Construct contract.</p> <p>Assume commencement date 1 April 2024</p>	<p>A P80 cost estimate by 3 June with a start date of 1 April would require a compression of program of 13 weeks (22 weeks down to 9 weeks). We would be concerned that the costing would contain significant risks recognizing that a P80 cost estimate is most confidently achieved following final IFC documentation development.</p> <p>Final IFC will provide appropriate reference for a D&C contract.</p> <p>In consideration of timeframe sensitivities, the following is provided for consideration: At 70% design Council may request to go to Design and Construction documentation development concurrent with the design finalization. It would be recommended the 70% Design includes a DRAFT P&ID, SID and HAZOP so that the impacts of design amendments are incorporated into the IFT D&C Contract Design in a timely manner.</p>
<p>1.5</p>	<p>Can the Tenderer please provide:</p> <ul style="list-style-type: none"> • A revised Upper Limiting Fee (ULF) considering the above items. • Any proposed adjustment to proposed rates considering the above items. • Any additional rates for staff that may not have been included in the original proposal including that of cost estimators considering the above items. 	<p>Please refer to the costs provide in the table below as inclusions to the initial proposal submission provided by Premise.</p> <p>Note: the ULF in this document is provided for the amendments as requested in the client correspondence dated 19 March 2024. Costs for the treatment plant upgrade is as per the initial Premise submission.</p>
<p>1.6</p>	<p>Can the Tenderer please provide up to two (2) references for projects outlined in the Tenderers proposal.</p>	<p>Mudgee STP, Kandos STP and Rylstone STP Claire Cam Manager Water and Sewer Mid-Western Council claire.cam@midwestern.nsw.gov.au 0413 248 211</p> <p>Norfolk Island STP</p>



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Item	Clarification / Request for Information	Premise Response
		Philip Reid Deputy General Manager Norfolk Island Regional Council philip.reid@nire.gov.nf (+6723) 52158



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ATTACHMENT A

Item 1.3 Response



Disposal System

Premise will Design the disposal system consisting of 1 effluent storage (lagoon or otherwise) located on Lot 3 to capture excess effluent from the date farm. The capacity is expected to be initially 10ML and ultimately 30ML.

Premise will:

- o provide input into the geotechnical brief for key attributes required for investigation of the lagoon.
- o provide input into the survey brief for the required survey information around the lagoons location and any catchment area associated.
- o Conduct an estimated flow and balance of the lagoon – based off estimated demands and supply. Rainfall / Runoff along with pan evaporation rates will be from the nearest BOM data point and conducted on daily amounts under the assumption that the lagoon is offline / has minimal catchment area so as not to pollute the effluent.

Pumping facilities

Pumping facilities, including the pipelines to transfer the stored effluent to either the Irrigation system on Lot 3 or the Golf course or both.

Premise will:

- provide input into the survey brief and geotechnical brief.
- size the pump system off a single point of extraction, based on an open-air manifold system with a concrete pad and proprietary shed / cover over the pumps. Solar powered with battery backup will be considered, otherwise - if not suitable - mains power will need to be supplied to the site.
- Existing MEDLI modelling will be reviewed.
- Utilization of MEDLI modelling of the irrigation system on Lot 3 (10Ha) and the Golf course to ascertain maximum flows, along with the associated concentration limits after receiving input from any soil investigation and authority limitations.
- Design the pipework to deliver flow to the irrigation system (travelling irrigators) and the Golf Course Pipe network. Boundary conditions of the network design is the required pressure and flow at the Golf Course boundary and the travelling irrigator inputs.

Irrigation system on Lot 3.

For the Lot 3 irrigation system, covering up to 10 Ha of area.

- The irrigation system may utilize a travelling irrigator or similar.

Premise will:

- size the required outputs of the irrigation units.
- source Australian suppliers of solar powered units for MCS review.
- estimate the downtime and discuss redundancies.

Suitable harvesting infrastructure

For this item on Lot 3 to remove excess vegetation

Premise will:

- discuss with Council preferred crop or approach for the irrigation area.
- present options for differing harvesting and disposal methods.
- produce plans, process suggestions and specifications accordingly.

Groundwater or soil monitoring plan development

A groundwater and soil monitoring plan to satisfy DES requirements will be developed.

Premise will:

- review the DES requirements.
- from the output of the MEDLI modeling and the soil conditions outline the overall assumptions and methodology of the distribution of effluent.
- map proposed location and extent, estimated concentrations, suggested attributes to be sampled, suggested frequency of sampling in the disposal area.
- attend a meeting with DES outlining the above.
- produce a groundwater / soil monitoring plan.

Staging of the Disposal System**Premise will:**

- review and present to MSC 3 options for staging the works.
- seek to understand the desired staging for the disposal system. (i.e. outlined in the brief)
- incorporate the staging in the Work Breakdown Structure (WBS) and costing.
- outline the staging plan for the disposal system in the Detailed Design Report

Deliverables

Inclusion into the Detailed Design Report:

- Plans for the effluent storage, pumping facility, pipe distribution network and area of irrigation.
- Appendix containing the Groundwater and Soil Monitoring plan.
- Appendix containing a staging plan.
- Additional Work Breakdown Structure for the disposal system.
- Additional costing for the disposal system.

Additional Assumptions

- Pumps units will be considered as standard solar powered – irrigation pumps – so that the design effort will go into local suppliers. If unsuitable, regular mains power will need to be provided.
- The Irrigation system on lot 3 will be considered to be supplied as an industry standard solar powered unit so that the design effort will go into local suppliers where possible.
- The current assumptions in our proposal apply to this expanded work.
- We have not allowed for MEDLI modelling (though Premise can do this if required under a variation).
- We have allowed one meeting (teams) with DES to ask for their requirements in the development of the groundwater / soil monitoring plan.
- The system only requires the components as outlined in item 1.3 of the clarification and does not require any additional barrier control to comply with QLD standards.
- The Class C effluent is acceptable for the Golf Course and irrigation area.
- Modelling and Design of Golf Course reservoirs or internal distribution network design have not been included in the price. This is possible but will need to be a variation when the extent of requirements is known.
- Work does not include production of a Recycled Water Management Plan (RWMP)
- We have not allowed to do any hydrogeology or groundwater modelling or any other modelling to satisfy potential DES requirements.

- The quotation assumes that MEDLI results are robust and correct.
- Any further approvals required for irrigation of water are not currently priced as part of this proposal.

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ATTACHMENT B

ADDITIONAL PRICE SCHEDULE





CHARLEVILLE STP CLARIFICATION-1
ATTACHMENT B – ADDITIONAL FEE

ADDITIONAL FEE

Tasks	Fee
Project Management	\$ 3,500
Effluent Pond	\$ 25,000
Pumping/transfer Systems	\$ 15,000
Harvesting	\$ 8,000
Monitoring Plan	\$ 9,000
Staging	\$ 10,000
Quantity Surveying	\$ 6,500
Total (Ex GST)	\$77,000.00



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ATTACHMENT C

QUANTITY SURVEYOR EXPERIENCE:

DONALD CANT WATTS CORKE



I. Cost Management

We are a private group of companies with a reputation for providing high quality cost management services from project inception to completion. The DCWC group of companies has 180 staff specialising in the fields of:

- Cost Planning
- Project Management
- Strategic Planning
- Independent and Financial Certification
- Engineering Services Cost Management
- Infrastructure (Cost Planning and Project Management)

Our team takes a flexible, responsive and innovative approach to tailoring our services to meet your needs. DCWC has a proven track record across a wide range of sectors. These include defence, data centres, residential, commercial and high-rise, education, research, retail, health, offices, laboratory, public private partnerships (PPPs) and culture, sports and entertainment. Our depth of experience and capacity to resource and test design solutions ensures delivery of the optimum project outcomes for you.

Using proven methodologies and processes, our team of specialists are strong project leaders with excellent management skills developed through extensive and worldwide experience. Their experience is augmented by our best practice Quality Assurance procedures.

At DCWC we have a Cost Management team that have worked on a vast array of Infrastructure projects throughout Australia and the Pacific. It is this Cost Management experience and intimate understanding on Infrastructure Procurement and Delivery models that provides you the level of certainty that you need on projects of this nature. We adopt a "no surprises" approach to Cost Planning and carry out early budget testing at the project initiation stage.

We focus initially on understanding your needs and have a record of reliable and accurate advice. We will work with you to comprehensively understand the nuances and characteristics of your project and your unique objectives for each of them.

Once these are understood, our team of industry leading professionals will bring together their extensive experience across a wide variety of projects worldwide to ensure they achieve the best results for you.

Your DCWC project team takes a proactive approach and will make certain you receive:

- Industry leadership
- Best for project
- The benefit of our experience in Defence projects
- Value for money
- Demonstrably successful methodologies
- Innovation and advice on evolving market conditions and influences
- A flexible, local resource base with capability in all mainland capitals as well as Darwin and Townsville
- The optimal result for your projects
- Dedicated in-house WoL specialist advice

Our collaborative and outcome focused services will provide the best possible project outcomes for you and your stakeholders.

Our Team

Our Cost Planning Team would be led by Alasdair Macmillan, based in Brisbane. Alasdair has extensive Infrastructure experience gained in both the Tier 1 Contracting and Professional Consultancy spaces. The knowledge and expertise gained through involvement on Infrastructure Projects across Australia and NZ provides Alasdair with all the tools and skills to lead our team. Alasdair will be a "hands-on" Project Director, involved in the day-to-day process of the project. We believe that a project

[Abstract]

of this nature and complexity demands a committed leader that can both manage the team and provide insights and technical guidance during the Cost Planning Phases.

Alasdair is also a specialist in the calculation of Risk, Escalation and Contingency assessments.

Our dedicated Cost Planning Lead would be Jim McKiddie. Jim would be allocated to ensure that rigorous and robust cost planning skills are applied throughout the Cost Planning Phases to manage and control budget outcomes and demonstrate that the design adopted is providing Value for Money. Jim is a specialist in **Probabilistic Cost Estimation** and brings over 25 year's of risk assessment on Projects across Australia, most recently providing P50 / 80 & 90 assessments for the Cairns City & Regional Councils and Townsville City Council. Jim has also provided Whole of Life assessments and P50 / 90 risk analysis on 60+ Defence projects.

Jim is based in Brisbane but has worked in North Queensland from 1992 to 2018. His experience in working in regional and remote locations is invaluable. This would place Jim in the perfect position to lead the Cost Planning Team on this challenging project.

To complete the spine of our team we would included Lefoko Kombani and Alice Blackman. Both Lefoko and Alice have excellent Cost Planning skills and have worked under both Alasdair and Jim on numerous Infrastructure projects.

Peter Gill & Andrew Loh would provide Cost Planning and Peer Review input as required.

2. Added Value

Buildability via Contractor-Experienced Capability

Our capability in Infrastructure is underpinned by substantial Tier1 contracting experience. This means our advice is informed by "hands-on" delivery know-how and is much more robust than that offered by standard QS consultancies.

Specialist Services Input

We recognise the importance of generating first principles services scopes, cost estimates and programming parameters to de-risk complex projects. We have within our team significant Services Design Management and Cost Planning capability. Our Specialised Services team enables us to unpack, evaluate (value-manage) and rebuild services scopes and cost estimates from first principles. Our Specialised Services team can assist in reducing, validating and benchmarking the services estimates prepared by the design consultants. We have in depth experience across a full range of services including electrical, communication, IT, mechanical, hydraulic, fire, and transportation services.

Real Time Cost Planning

DCWC's Cost Planning team utilises sophisticated automated data control systems that provide projects with more reliable information in a proactive manner so that informed decisions can be timely made on behalf of the project and the organization.

Despite advancements in construction technology, project management strategies and information systems, the performance of capital projects remains a major issue. Indeed, cost and schedule deviations at completion, relative to baseline values, are endemic in the construction industry.

The performance of construction projects deviates all too often from baseline targets and/or plans. However, such deviations are commonly not identified in a timely manner by project teams, so that corrective actions are often too late or ineffective.

Being proactive, rather than reactive, improves the decision making process and the ability to deliver projects with the expected cost and time outcomes. DCWC has found that construction experts agree that an instantaneous, or at least timely, project control capability can be a significant improvement and can result in substantial benefits to project performance and project stakeholders.

The Design phase is critical in controlling construction projects. Real Time Cost Planning focuses on selecting and optimizing the design by improving early budgetary advice to the design team. In the early phase of design, the detail is usually limited, offering only general details such as overall size, basic shape and estimated volume. However, it is at this stage that a large proportion of the avoidable costs are typically created, normally up to 80% of the final cost.

The ability of Cost Planners to estimate costs at this stage with more accuracy provides competitive advantage and can avoid some of these in-built costs. By adopting Real Time Cost Planning, it enables designers to make informed choices during the design process, not only in terms of functionality but also in any cost implications associated with material selections, WOL, ESD and labour related issues.

[Abstract]

DCWC's Cost Planning team develops the estimate based on their technical expertise and knowledge of the market. The degree of accuracy is enhanced by the experience and expertise of the Cost Planner.

Value Management

This is one of our key differentiators. Unlike many in the industry, we see Value Management as a continuous process throughout the project, rather than just discrete workshop activities. We support this by providing real time Cost Planning, punctuated by subject specific design review and engineering workshops were required.

WoL

One of DCWC's key objectives will be to financially align the project design and the budget, in order to achieve value for money in terms of capital and Whole of Life expenditure and verify that the emerging design has been rigorously engineered, benchmarked and tested.

In relation to Lifecycle costs, we will review any proposed materials in line with the Project's requirements for design life and thereafter propose design life for all elements in line with good industry practice. This will then allow analysis of the extent to which competing products impact on planned preventative maintenance obligations and plant replacement (in line with predicted design life).

To enable this clear decision-making capability, we will work to identify available options for materials and equipment during the Cost Planning Phase and undertake comparative life cycle studies for options and their impact on the budget exploring the following:

- Durability and life of finishes and coatings
- Levels of redundancy in equipment performance
- Power and Gas usage
- Effectiveness of building management systems
- Quality, cost and maintenance of plant and motors
- Air conditioning zoning and climate control
- Water usage and conservation
- Light fitting efficiency
- ESD initiatives
- Salary and Staffing Costs
- Land Costs and/or Land Costs Acquisitions
- Environmental and Social Externalities
- Deposal Costs
- Maintenance Rates



BIM and 3D Modelling

Building Information Technology (BIM) is a core component of DCWC's project execution strategy and a key enabler of our approach to collaborative project management within our overall Digital Engineering methodology. BIM provides a proven set of tools and technologies that will assist us to deliver a value-engineered solution for the project and support efficient design, procurement, construction and facility management processes.

Implementation of this technology across the entire project lifecycle will challenge designers and stakeholders, to re-use information, once only and to resolve current and future interoperability issues.

BIM modelling is engaged from the earliest project stages to minimise project transaction costs through risk reduction and the elimination of waste, while improving design accuracy and expectation clarity. The aim is to develop an overarching BIM strategy that considers short, medium and long-term objectives for managing the asset.

Using BIM capabilities to link the model (3D) to the project programme (4D) will allow the project team to virtually construct and plan the project ahead of actual construction, assisting in detecting potential clashes or collisions between trades, construction or OMA elements. Cost Planning (5D) provides cost certainty in support of a defined and agreed scope.

DCWC has extensive experience in the management and use of 3D software and was one of the first firms to fully adopt the use of 3D Measurement Software. We utilise iTwoCostX® Software for the measurement and pricing of all cost plans and quantities.

[Abstract]

Our full adoption and integration of 3D measurement as a cost management tool has resulted in DCWC being one of a small number of practices being designated in Australia as a 'Certified Partner' of iTwoCostX®.

3. Cost Planning for the Project – Preparation of a Robust Cost Plan

DCWC's proposed Team has been providing Quantity Surveying and WOL advice on projects, throughout Australia.

The proposed team has a clear understanding of the various methods of delivery of Infrastructure projects, the management processes, meeting timelines and milestones, the importance that Value Management and Scope Prioritisation plays in the delivery process, by maximising the amount of infrastructure that can be delivered within the budget.

We have a team that will demonstrate their ability and skills in Risk Management, Optioneering and Stakeholder Engagement. Our key team leaders have an extensive understanding of working on projects in remote locations. Jim McKiddie and Alasdair Macmillan have lived and worked in Queensland for a combined 75 years. In that time, they have also worked on projects throughout North and Far North Queensland as well as throughout Regional Queensland, PNG and the Pacific Islands.

Our general approach to Cost Planning is summarised as follows:

- Provide accurate cost estimates to enable the delivery team to maximise the scope within the approved budget
 - Test the limits of the Scope of Works and the Budget by carrying out Optioneering Studies during the Planning Phase. This can include workshops with the Design Services Team and Key Stakeholders working through options on the optimum method of delivering a service and / or outcome that gives a better value for money outcome. It is the Cost Planners role to participate in these workshops and produce indicative budgets that can be relied upon when the adoption of an option, or series of options, are accepted. This is then reflected in the revised Cost Plan.
- In some cases, where Options are investigated but are not adopted at that point in time due to budget constraints, those options may sit "below the line" in the Contingency Management Plan as prioritised options that may be incorporated at a later date once the Budget is firmed up during procurement process and funds become available.
- DCWC understands that given the nature of the sites accurate pricing of the Cost Plans is crucial. To do so, we must adopt a "first principles" approach to building up rates taking into consideration locations, travel, materials handling, plant and equipment needs, uneconomical use of plant in some instances and productivity rates that will vary from industry norms.
 - Upon commissioning, DCWC arranges to receive copies of all documentation prepared to date with respect to Cost Planning.
 - We will meet with the Design Services Consultant's Team to discuss and agree on issues such as documentation, protocols, communications, risk registers,
 - Work closely with the Design Managers and provide active input into the design program nominating key dates for specific cost planning deliverables from the Design Team to ensure that the project milestones are achieved.
 - Review and comment on any Room Data Sheets and Functional Area Analysis as they are developed by the Design Team
 - Closely liaise with Specialist Consultants, throughout all stages, such as Electrical, Mechanical, Fire, Hydraulics, Security, Comms and the like to ensure alignment with scope and budgets for each discipline.
 - Utilise our in-house Engineering Cost Planners to validate the Services Budgets provided by Consultants and challenge where appropriate to gain alignment.
 - Review designs for material selection or methodologies to investigate potential savings in both budget and time
 - Throughout the cost planning process, we will continually review and cross check against the project budget to identify and highlight any budgetary issues – the "No Surprises" approach.
 - At each cost plan review stage, DCWC will reconcile the Cost Plan between the budget and the previous cost report and identify any major cost movements.
 - Develop Whole of Life (WoL)

[Abstract]

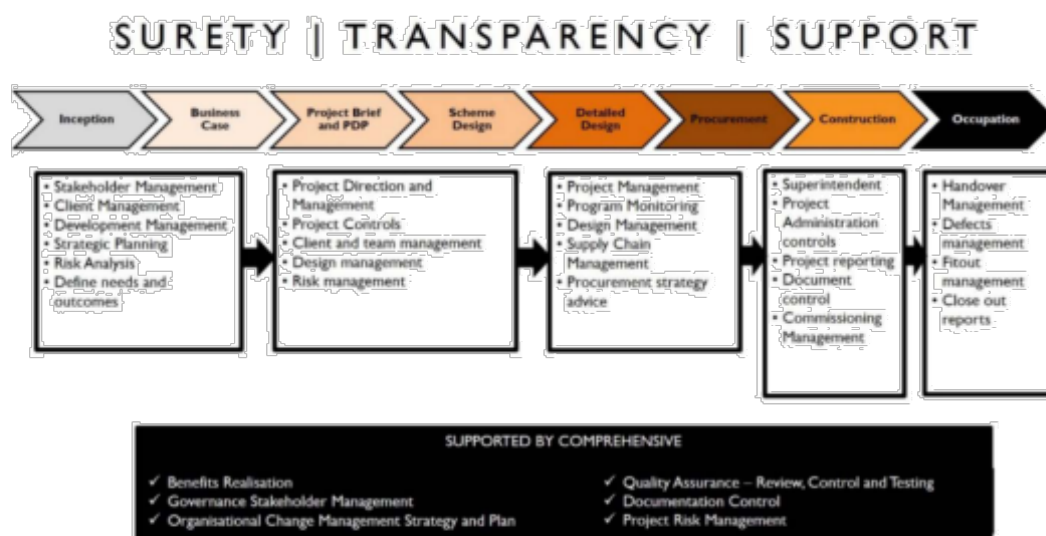
- Participate in WoL Workshop; prepare targeted savings and actively participate in Value Management/Risk Management Workshops during all Planning Phase Milestones of the project; promptly after each workshop prepare and issue our Cost Report based on the findings of the Workshops for approval and inclusion or rejection in the Cost Plan
- Assist in establishing the project Risk Register and assist in updating this register; this will inform the preparation of P50 and P80 probabilistic analysis (Monte Carlo) for contingency calculation; this in turn will provide the basis for a Contingency Management Plan for the project
- All Milestone Cost Plans will be reconciled against the Outline Cost Plan and variances detailed and justified
- Attend Design Review Meetings as required/requested
- Undertake trade testing for high value/risk packages
- We follow a Quality Assured process where the Lead Cost Planning ensures that all measurements are reviewed, bulk checked and that the team master set all of the documentation used for the task at hand.

4. Approach to Risk / Value Management

Appreciation

In conjunction with the Design Team, DCWC will input and continually monitor the established Risk Register and advise on updating the Cost Plan to reflect the identified risk.

Methodology



DCWC recognises the service offering is for developing the Cost Plans at each project milestone, however the objective of cost management is not just to produce an estimate of cost to check if it is under budget; but to ensure the cost planning team is working with the Contract Administrator and Design Team during the Planning Phase providing robust cost advice on all elements to test that the initial budgets set are achievable and being maintained and improved on.

Probabilistic Cost Estimation of Risk Provision

Probabilistic Cost Estimation software, provides projects with a method of evaluating uncertainty.

Projects, especially in their early design phases, have to balance the demands of accuracy with a scarcity of details. The Commonwealth not only needs to know what the capital cost for the project and how the project will be funded.

[Abstract]

The capital that is used to fund projects, and specifically to support contingencies and/or reserves, is a tied-up commitment once the approval for project funding is committed. The cost of capital used to support contingencies and/or reserves remains a burden to the Client until the project is complete and the balance of the funds are returned.

It is with this in mind that projects with extended project durations should consider a strategically time-based allocation of contingency funds to reduce the cost of capital.

Monte Carlo simulation, when carefully modelled and executed, will provide cost justification for risk provisions as a clear and adequate basis for establishing project contingencies and/or reserves.

The risk analysis is based on @Risk Modelling Software with 10,000 iterations used for the risk analysis.

For example, P80 refers to a confidence level regarding the probability of the cost not being exceeded, and does not indicate a quantum of cost or proximity to the actual cost realised. That is, P80 is not a cost plus/minus 20% but instead it is a cost that will not be exceeded 80% of the time.

Deriving the appropriate cost confidence requires a cumulative assessment of the applicable risks. There are two different risk categories that form the risk profile:

- Inherent (range) risk, and
- Contingent risk

Range risk involves assessing the highest likely, lowest likely and most likely cost impact of an event that will occur (probability =100%). This may be a range of both quantity and rate separately or combined.

Contingent risk is an assessment of, and allowance for, unmeasured and risk items. These may include items such as weather, industrial relations, geotechnical problems, latent conditions, political issues, design/owner requirements and other similar unknowns.

Key Risks

From previous experience on Infrastructure Projects we have identified a number of key cost related risks. Contingencies and/or reserves will be provided for these risks but it is noted that by their nature these items are indeterminate. These risks will be incorporated within the Risk Register within the P50, 70, 80 and/or 90 Risk Analysis calculation spreadsheet. The information contained within the Risk Register will be based on a "snap shot" in time and represents an opinion of the relevant stakeholders based on the best information available at the time.

The risks to the project should be continuously reviewed and updated on a regular basis.

Working with Project Team to Manage Cost Risks

Having identified and quantified the cost risk, DCWC works actively with all members of the Project team to manage risk. This will ensure that the engineering design intent and objectives are incorporated into the Cost Plan at an early stage, and by working with the services consultants, ensure all elements of services costs are captured and adequately accounted. As part of its cost risk management process, DCWC will identify strategies to manage cost risk at each major cost review stage.

Setting of Realistic Contingency Amounts by Project Package and Element

The development of a robust "Contingency Management Plan" will be the key to the successful development and evolution of the Cost Plan. The focus of the Contingency Management Plan will be to work towards a 'most likely' cost, which can be managed in two parts.

The establishment of contingency will be derived from project risk assessment including such items as:

- Scope
- Design
- Resource
- Time
- Planned Operation regime for the project
- Risk and opportunity assessment process
- Market forces



[Abstract]

Timely Management of the Agreed Contingency Amounts

The key to this process will be to fully understand what risks the contingency amounts represent. As these risks are dynamic and will change over the course of the project, the contingency amounts will also be reassessed and readjusted.

The adjusted contingencies will then be reassigned to either higher risk areas or reinvested back into the project scope as the risk impacts diminish. Assessment will also consider any duplication of contingencies, to give the highest level of confidence on the expected total cost. The process involves;

- Confirming the categories of contingency
- Confirming their baseline estimates
- Identifying potential project risks highlighted in workshops that will affect project contingency estimates
- Preparing reports detailing contingencies affecting Total Cost Estimates
- Obtaining approval for contingencies affecting Total Cost Estimates.

[Abstract]

I. Sample Experience

Mundaring Water Treatment Plant



Client
Brookfield Multiplex

Value
\$300M

Completion Date
2014

Project Description

The Mundaring Water New Treatment Plant is part of the upgrades of the Mundaring Weir Water Supply Involvement Project. The upgrades were required in order to meet increasing water demands and current Australian Drinking Water Guidelines.

The project included the construction of a new water treatment plant, a pump station and various pipelines. The water produced from the plant is used for the Goldfields and Agricultural Water Supply Scheme.

Our Engineering Services team reviewed and checked the estimating submission from the service trades, in particular the mechanical/hydraulic process, pipework and the electrical power and PLC control. In addition, DCWC carried out a full, detailed remeasure of quantity and estimation of labour content, to verify complete scope of works.

South East Water Escalation Report



Client
South East Water

Value
Confidential

Completion Date
2020

Project Description

This escalation report reflected our discussions with South East Water (SEW) held at their offices on 22nd January 2020. The focus of the report was on the impact that the major infrastructure projects across Australia would have on SEW's business during the next five-year period of 2020 - 2024. This report also provided commentary around the factors affecting individual programs within SEW's business such as the Pipes and Structures Program, the Reliability Program and the Major Capital Works Program etc., over the next five years.

[Abstract]

Victorian Desalination Project



Client

Thiess Degremont Joint Venture

Value

\$3.5B

Completion Date

Current

Project Description

The Victorian Desalination Project will deliver the largest desalination plant in Australia. With an initial production capacity of up to 150 billion litres of water a year (444 million litres per day), it will have the capability to expand to 200 billion litres a year (548 million litres per day).

The project has been developed to very strict environmental guidelines. The main process building has been placed under a green living roof, which will be landscaped with indigenous vegetation.

When completed, the plant site will have a very small environmental footprint, despite being capable of producing huge volumes of potable water from sea water. Donald Cant Watts Corke provided services in measurement and cost plan compilation of the completed design. The design included in excess of 250 packages.

QLD Regional Sample Projects – Refer to CV's For Overview of Water & Sewer Experience

Innisfail CBD Masterplan

Townsville City Council Replacement Reservoirs (4 No.)

Shoalwater Bay Defence Training Area Hydraulic Infrastructure Works

Shoalwater Bay Defence Training Area Civil & Stormwater Works

Sunshine Coast Council LGIP Stormwater GPT Design Projects

Gladstone Area Water Board [GAWB] QAL Pipeline Upgrade

GAWB Awoonga Dam Erosion Protection

GAWB South Trees Pipe Bridge Pile Wrapping

GAWB 10ML Reservoir Replacement Switchboards

GAWB Kirckwood Pump Station

GAWB Toolooa Booster Pump Station

Cairns City Council Water Infrastructure Upgrades And Capital Works Program

Cairns City Council Water Pump Station Upgrades

Warrens Gully Pump Station

Lachlan Shire Council Water Main & Bore Headworks

[Abstract]



Alasdair Macmillan

DIRECTOR QUANTITY SURVEYING – QLD

Alasdair's Cost Planning experience is the culmination of over 45 years in the building industry, of which 25 years have been spent as a Professional Quantity Surveyor. Over the course of his career he has been involved in a large number of projects across many sectors including Infrastructure, Oil & Gas, Rail, Defence, Commercial, Retail, Hotels, Residential, Civic, Health and Education.

Alasdair's experience also extends into international markets including New Zealand, United Kingdom, USA, Papua New Guinea, Malaysia, Guam, Solomon Islands, Fiji, India and Russia.

Alasdair is responsible for the delivery of construction cost advice to the Client from design conception through the design development stage into project construction. His previous roles included tendering for and the managing of costs for numerous projects, reporting of staging options during the design development phase, carrying out cost analysis of new and innovative construction materials as well as completing risk analysis assessments.

Qualifications

Quantity Surveyor
Otago University, New Zealand

Memberships/Accreditations

**Affiliate, Australian Institute of
Quantity Surveyors**
Australia

Project Experience

Infrastructure [Major]

- Dingo and Duaringa Water Treatment Plants, QLD
- Argyle Kenya Water Treatment Plant, QLD
- Windibri Water Treatment Plant, QLD
- Northern Water Treatment Plant, QLD
- Luggage Point Advanced Water Treatment Plant, QLD
- QAL Gladstone Pipeline Upgrade, QLD
- Lachlan Shire Council Water Main & Bore Headworks, NSW
- Warrens Gully Pump Station, QLD
- Gladstone Area Water Board Offline Storage, QLD
- Fisherman Island Sewer Upgrade, QLD
- 630 Megawatt Darling Downs Power Station, Dalby QLD
- Ballina to Woolgoolga Pacific Highway Upgrade (W2B – 167km), NSW
- Townsville Ring Road (TRR4 – 14km), QLD
- Bulwer Island Refinery (Clean Fuels), QLD
- Pentland Bio-Energy Townsville, QLD
- Tarong, Callide B and Stanwell Power Developments for QEC, QLD
- Avimore Hydroelectrical Development, New Zealand
- Clyde Dam, New Zealand

Industrial

- Project Apollo [Recycling Glass Facility], QLD

Rail

- Queensland Government Rollingstock Expansion Program, QLD
- SEQ Inland Rail Intermodal Terminal Business Case, QLD
- Cross River Rail Structures – CPB, QLD
- QR SAU Program (Tranche 4 – 11 Station Upgrades)
- DMTR Valuation of Rail Infrastructure (Gold Coast Light Rail), QLD
- QR New Generation Rolling Stock (NGRS), Wulkuraka, QLD
- Nova Rail, Sydney, NSW
- Sydney Easy Access Upgrades, NSW
- Wickham Interchange, NSW
- Road/Rail Grade Separation Projects, VIC & SA
- Surat Basin Rail, QLD
- Cross River Rail (BATT Component), QLD

Oil & Gas / Mining

- Cape Lambert SMP Works and Conveyor Systems for Rio Tinto, WA

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- Ichthys (Inpex) LNG Project, NT
 - APLNG & QGC Dalby/Chinchilla, QLD
 - Gorgon LNG Project, WA
 - Inpex, NT
 - Curtis Island LNG, QLD
 - Roy Hill Iron Ore Project, WA
 - Lelu Island LNG Project, British Columbia, Canada
 - La Granja Copper Mine for Rio Tinto Minera, Peru

Aviation

- Royal Flying Doctor Service Infrastructure Strategy, QLD
- Cairns International Terminal, QLD
- Cairns Control Tower, QLD
- Qantas Staff Training, QLD
- Qantas Maintenance Facilities, QLD
- Brisbane International & Domestic Carparks, QLD
- Brisbane Terminal Access Project, QLD
- Common User Satellite at Brisbane Airport, QLD
- Qantas Catering, QLD
- T1 Concourse Expansion, Sydney International Airport, NSW

Defence

- NT Mid Term Refresh Projects, QLD
 - Amberley Fire Training Facility, QLD
 - Border Patrol Outpost & Hells Point, Solomon Islands
 - EST08220 – GAL Barracks Dental Centre Refurb, QLD
 - RAAF AMB and WLM Exped Health Precincts, QLD/NSW
 - Defence Industry Forecast Escalation Reports, All States & Territories
 - EST07738 6BDE Working Accommodation, QLD
 - BAE Trenching Cost Plan – Stonehenge, QLD
 - NCIS-8A HMAS Cairn, QLD
 - EST03862 Urban Assault Range, Singleton, NSW
 - SEA 5000 Future Submarines Programme, SA
 - Blackrock Camp, Nadi, Fiji
 - N2271/J0110/A9053 NQ Mid Term Refresh Projects, QLD
 - EST00355 ASMTIF Project – Shoalwater Bay, QLD
 - J0107 Shoalwater Bay Training Area Remediation Project, QLD
 - NAVFAC PAF150400 Naval Facilities, Hawaii
 - Explosive Ordinances Logistics Reform Program (EOLRP), Edinburgh, Stirling, Myambat, Williamtown, Mt Stuart, Darwin & Amberley, Various Locations
 - Air 8000 Battlefield Airlifter Project, Amberley, QLD
 - SEA 1000 Osbourne Naval Ship Building Precinct, SA
 - Land 400 Armoured Fighting vehicles
 - J0109 & N2238 Combined Projects at Larrakeyah/Coonawarra, NT
 - Holsworthy Barracks - Moorebank Unit Relocation, NSW
 - Air 5428 Pilot Training, NSW, VIC, SA and WA
 - Robertson Barracks Redevelopments, NT
 - Air 7000 & Other Tindal Air Base Upgrades, NT
 - HMAS Garden Island Stage 2, NSW
 - RAAF Darwin Upgrades, NT
 - HMAS Cerberus, VIC
 - Stage 2 Garden Island (East) Critical Recovery Project, NSW
 - Townshend Island Civil Works, QLD
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Peter Gill

Managing Director, Infrastructure

Peter has significant cost and contract management experience. His expertise lies in project cost management on roads construction and maintenance, cost planning and independent auditing of infrastructure projects, cost management of waste water treatment schemes, and cost planning of building projects.

Peter is responsible for overseeing infrastructure projects in both Victoria and nationally. Before relocating to Australia in 2005 Peter worked in the UK and South Africa on a diverse range of infrastructure and construction projects.

Qualifications & Associates

MSc, Engineering, Surveying and Space Geodesy

Associate Member, Australian Institute of Quantity Surveyors

Registered Building Practitioner (Quantity Surveying)

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Project Experience

Water & Sewer

- Circular Quay Precinct Renewal – Technical Due Diligence
- ACTEW Regulatory Submission (ACT)
- ACTEW Procurement Advice (ACT)
- Barwon Water Capital Works Alliance
- Brighton & Hove UWWTW PRO4 Alliance (UK)
- Desalination Plant Wonthaggi (VIC)
- ETP Tertiary Treatment
- Fishermans Bend Infrastructure Project
- Ford UWWTW Scheme (UK)
- Gold Coast Water – Pimpama WTW Pumping Station (QLD)
- Littlehampton & Bognor Regis to Ford UWWTD Pipeline (UK)
- Melbourne Water
- Eastern Treatment Plant – additional Aeration Tank
- ETP Tertiary Treatment Upgrade
- Water Resources Alliance
- Waterways Alliance
- Merrimac Augmentation (QLD)
- Northern Water Plant Geelong
- Northern Sewerage Tunnel Stages 1 & 2
- OPD1 Dewatering Infrastructure (SA)
- Recycled Water Business Case – Yarra River and Eastern Options
- South East Water
- US Alliance / Database Development
- Recycled Water Alliance
- Estimator System Development Initiative (ESDI)
- Water Recycling Scheme – Yarra River & Eastern Options
- Western Corridor Recycled Water O&M TOC Review (QLD)
- SA Water Asset Creation Lifecycle Review
- SEW Recycled Water Alliance

Ports & Marine

- Bunbury Port Development (WA)
- Channel Deepening – Swanston Dock Upgrade
- Dalrymple Bay Coal Terminal Port Expansion (QLD)
- Port of Melbourne, Various projects
- Intermodal Freight Terminal Project
- Appleton Dock Cargo Shed
- Appleton Dock Pile & Deck Rehabilitation
- Station Pier Building Piles Rehabilitation
- Swanson Dock Crane Rail & Concrete Deck Rehabilitation
- Port Community Interface Works
- 26-31 South Wharf Rehabilitation

- Queenscliff Harbour Observation Tower
- Shipping Channel Navigation Aids
- Webb Dock (3T) Project

Rail

- Geelong to Waurn Ponds Duplication
- Melbourne Metro Tunnel Project
- Sydney Trains Fleet Modifications
- Federation Square
- Ballarat Rail Corridor Upgrade
- Broadmeadows Transit City
- Dynon Port Rail Link
- East West Rail Link and Tameit Line
- Geelong Transit City
- Level Crossings Removal Authority Stages 1 & 2
- Melbourne Metro Underground Rail Loop
- Metro West Signalling
- MR3 Franchising and Infrastructure Renewals
- Next Generation Regional Trains (NGRT)
- Regional Rail Link
- SAMI Upgrade
- Seaford Rail – Whole of Life Costing (SA)
- South Morang Rail Extension
- Sunbury Electrification
- Transport Access Programme (NSW)
- Wodonga Rail Bypass
- Yarra Trams Maintenance Depots

Mining, Oil & Gas

- AGL Remediation Advice – Coal Power Stations, Gas and Renewable Energy
- Queanbeyan to Jerrabomberra Gas Pipeline (NSW)
- Upgrading Fire Fighting facilities for Caltex, Total, Shell and BP – Port Elizabeth (RSA)

Roads

- Transurban Western Distributor Proposal
- CityLink Tullamarine Widening Project (CTW)
- East West Link Stage 1 – Tender Preparation
- Federation Square East Deck
- Great Western Highway (NSW) – Cost Planning
- Harbour Link and South Link Projects (NSW)
- M4 Managed Motorways (NSW) – Cost Planning
- Monash Freeway Widening – Independent Estimator
- Monash CityLink Westgate Upgrade – Independent Estimator
- Nata to Kazungula Road Upgrade (Botswana)
- Oxley Highway Bridges (NSW) – Cost Planning
- Project Sunrise
- State Forest Road Upgrade & Maintenance (RSA)
- South Road Superway (SA) – Whole of Life/NPV Costs
- Tenterfield Bypass (NSW) – Cost Planning
- WestConnex Stage 3 - M4 - M5 Link and Southern Connector
- WestLink Planning Study – Cost and Risk Advice
- Woolgoolga to Ballina Upgrade (NSW) – Independent Review
- North East Link – Technical Due Diligence Report

Aviation

- Perth Runway Development Project
- Wilkins Aerodrome/Casey and Davis Ski Landing Areas Antarctic
- Western Sydney Airport (Nancy Bird-Walton) Business Case
- Perth New Domestic Airport

- Runway Development Program (RDP) – Melbourne Airport
- Western Sydney Airport (Nancy Bird-Walton) - 1C / 3
- Western Intermodal Freight Terminal Project
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-

Education

- University of Melbourne Economics and Commerce Building

Civic

- Melbourne Metro Convention Centre

Expert Witness

- Barangaroo Development Authority ATS Jemena

Cost & Risk Advice

- Auburn Maintenance Facility – Rail and Drainage Cost & Risk

Advice

- Melton Amendment Expert Witness
- Moorebank ATS Tranlane – Road Access & Intersection Cost Advice

Risk Management and Advisory

- Risk Advisory Services to AGL – Power Station Demolition and Mine Remediation Works
- Program and Project Risk Training and Advice to Melbourne Airport
- Melbourne Metro Tunnel – Technical Due Diligence Report (Project Risk)
- SRUP Western Package – Technical Due Diligence Report (Project Risk)
- Risk Management Plan – Sydney Metro Underground Stations
- Risk Management Advisory Services – CityLink Tullamarine Widening (D&C, ITS, and O&M)
- Suburban Road Upgrade Projects - Risk Adjusted Cost Estimation



Andrew Loh

Associate Director

Andrew brings exceptional skills in the fields of project and cost management of infrastructure and building projects. His extensive experience covers over 15 years in the construction industry focusing on measurement and cost management of major infrastructure and heavy engineering projects including risk management for a wide range of projects.

Andrew's experience therefore spans a number of key sectors including water, rail, roads, port, oil & gas, health, commercial, residential building and risk management. In more recent years Andrew has provided these services on projects using the EPCM, Alliance and Program Alliance models to both private and public clients.

Qualifications

Bachelor Degree in Property & Construction (BPC) – University of Melbourne

Bachelor Degree in Architecture (B Arch) – University of Melbourne

Bachelor of Planning and Design (BPD) – University of Melbourne

Project Experience

Water Utilities

- Western Treatment Plant 55E Activated Sludge Plant Renewal
- Warrnambool Sewerage Treatment Plant Upgrade
- Boggabri Sewerage Treatment Plant
- Lower Molongolo Water Quality Control Centre Upgrades
- Birregurra Sewerage Scheme
- Northern Treatment Plant (Barwon Water)
- Edgars Creek Intercepting Sewer
- Northern Water Plant (EPC)
- Pakenham and Somers RWTP (Alliance)
- Painkalac Reservoir Upgrade
- Air Treatment Facility NSP Stage 2
- Regulatory Submissions for ICON Water

Program Alliances- Independent Estimator

- Southern Program Alliance (Level Crossing Removals)
- Icon Water Capital Works Program
- South East Recycled Water Alliance
- South East Water "us" Alliance
- Water Resources Alliance
- Barwon Water Alliance
- Waterways Alliance

Heavy Engineering

- Asia Pacific LNG Condabri
- Braidwood Gas Networks
- Esso Australia LIP Laboratory
- QAL Gladstone Fines Reduction Project
- Angelsea Power Station Desulphurisation Project

Ports/Wharves

- Circular Quay Precinct Renewal
- Appleton Dock Dry Bulk Berth (Jacobs)
- Lascelles Wharf Redevelopment (GHD)
- Port of Hastings Redevelopment (GHD)
- Port of Melbourne Infrastructure Projects
- Port Capacity Project (Port of Melbourne Corporation)
- Central Pier Redevelopment (Places Victoria)
- Victoria Harbour Redevelopment (Lend Lease)
- Harbour Esplanade (Places Victoria)

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Defence

- Defence Force School of Signals (Watsonia)
- RAAF Williams Laverton Base Accommodation Refurbishment
- Puckapunyal Defence Base Water Utilities Upgrade

Rail & Roads

- Level Crossing Removal Project (LXRA) Project Options Reports Estimates
- Level Crossing Removal Project (LXRA) Abbots Road, Dandenong Reference Design
- Level Crossing Removal Project (LXRA) Camp Road, Campbellfield Reference Design
- Level Crossing Removal Project (LXRA) Grange Road, Alphington Reference Design
- Western Distributor (TransUrban)
- CityLink Tulla Widening (TransUrban)
- Maldon to Dombarton Rail Link (Transport for New South Wales)
- Scone Bypass Project Option 1 (Roads & Maritime Services)
- Metropolitan Intermodal Rail Terminal Project (Port of Melbourne)
- Stony Point Project (Melbourne Trains Melbourne)
- Melbourne Metro 1- Business Case

Health

- Shepparton Multicultural Aged Care Facility – 14 Bed Extension
- Nathalia District Hospital Redevelopment

Retail

- Eastland Redevelopment (Probuild)
- Dandenong Market Refurbishment

Civic & Others

- Perth Stadium Civil Works
- Radio Station Fitout for 3ZZZ

Legal

- Melton Amendment (Metropolitan Planning Authority)
 - 51-55 Star Crescent, Hallam (Victoria Government Solicitor's Office)
 - 100 Mercer Street, Geelong (Victoria Government Solicitor's Office)
-



Jim McKiddie

ASSOCIATE DIRECTOR

Jim has worked in Queensland since 1988 and brings over 35 years of construction industry experience to the team. During this time, Jim has been responsible for the operation of the Cost Management Division within a multi-disciplined regional consultancy and has also worked as a Senior Cost Planner with two major Tier 1 construction companies. Currently, Jim works across both the Brisbane and Townsville offices. Jim has been instrumental in the delivery of a variety of Defence projects across Australia, including North Queensland Mid-Term Refresh, RAAF Darwin Mid-Term Refresh, NCIS-8A HMAS Cairns, Lavarack Barracks Redevelopment and Battlefield Airlifter Main Operation Base Project at Battlefield Airlifter. Applying first principles thinking, Jim is able to critically assess all scenarios to ensure timely and exceptional outcomes for clients. Jim is well-versed in all facets of Quantity Surveying, including cost planning, estimating and risk analysis. His comprehensive skillset provides a solid foundation of knowledge to every project.

Qualifications

Bachelor of Science
(Quantity Surveying) with
Commendation
Abertay University - Dundee

Memberships/Accreditations

**Associate, Australian Institute of
Quantity Surveyors**
Australia

Project Experience

Infrastructure [Major]

- Charters Towers Regional Council Water Infrastructure Upgrade, QLD
- Leslie Street Reservoir, Sarina, QLD
- CRC 4 X Reservoir Remediation, QLD
- Mayer Street & Crest Close Reservoirs, QLD
- Mareeba Reservoir Repairs, QLD
- Awoonga Dam Vehicle Wash, QLD
- Portsmith Waste Transfer Facility, QLD
- RTGO Mt Gorton Refinery Road, QLD
- Warrens Hill Resource Recovery Shed, QLD
- GBRMPA Wharf Structure, QLD
- Cairns Regional Council Capital Works, QLD
- Tropical Reef Shipyards Site Reclamation, Expansion & Upgrade, Cairns, QLD
- Daydream Island Marine Works – Cyclone Damage Repairs & Replacement, QLD
- Townsville Marine Precinct Alliance. Topside Structures Road Network and hardstands, QLD
- The Ring Road Stage 4, Bruce Highway northern extension, Townsville, QLD
- Paluma Dam Spillway Upgrade Works, QLD

Industrial

- Project Apollo, QLD
- Tassal Proserpine New Processing Facility, QLD
- Pivot Townsville, QLD
- Pivot Mackay, QLD

Rail

- Queensland Rollingstock Expansion Program, QLD
- SEQ Inland Rail Intermodal Terminal Business Case, QLD
- DMTR Valuation of Rail Infrastructure (Gold Coast Light Rail), QLD
- Queensland Rail Depot Redlynch, QLD
- Townsville New Railway Station, QLD
- Stuart Rail Terminal and Freight Depot, QLD
- QR Ceremonial Link, Townsville, QLD
- QR Multi-User Depot, Townsville, QLD
- QR North Yards Remediation, QLD
- QR Station Accessibility Upgrades, QLD

Oil & Gas / Mining

- Proposed Bio-Energy Plant, Ingham, QLD
- Pentland Bio-Energy Plant, QLD

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-
- RT Amrum EPCM Extension, QLD
 - RT Weipa SPQ Expansion Project, QLD

Aviation

- Jackson Airport, Port Moresby, New Terminal Building, Papua New Guinea
- BAC ITB Changing Places Facility, QLD
- BAC ITB Multi-Level Carpark, QLD
- BAC Domestic Northern Apron Expansion, QLD
- Mackay Airport Accor Hotel, QLD
- Mackay Airport Tavern and Commercial/Office Building, QLD
- Cloncurry Airport Redevelopment, QLD
- Mt Isa Airport Redevelopment, QLD
- Townsville Airport Redevelopment, QLD
- Townsville Airport, Infrastructure Upgrade, QLD

Defence

- North Queensland Mid Term Refresh Project, QLD
 - RAAF Darwin Mid-Term Refresh, NT
 - NCIS-BA HMAS Cairns, QLD
 - RAAF AMB and WLM Exped Health Precincts, QLD/NSW
 - NA220028 Lavarack Barracks, QLD
 - EST07738 6BDE Working Accommodation, QLD
 - EST08134 RAAF TVL RHQ Refurbishment, QLD
 - EST08108 SDM Mt Stuart Ammunitions Store, QLD
 - EST08107 SDM Townsville Ranges, QLD
 - Fishermans Bend Redevelopment, VIC
 - SEA 5000 Future Submarines Programme, Osbourne, SA
 - Blackrock Camp, Fiji
 - EST00355 ASMTIF Project – Shoalwater Bay, QLD
 - Section Urban Assault Range Prototype, Singleton, NSW
 - J0107 Shoalwater Bay Training Area Remediation Project, QLD
 - EST2241 Navy Guided Weapons Maintenance Facilities – Orchard Hills, NSW
 - Joint Health Command (JHC) Garrison Health Facility Upgrade – Oakey, QLD
 - Land 4502 Phase 1 Additional Chinook Facilities - RAAF Townsville, QLD
 - Air 7000 Phase 2B – RAAF Darwin & RAAF Pearce, NT & WA
 - Air 8000 Battlefield Airlifter RAAF Base Amberley, QLD
 - SEA 1000 Osborne Naval Shipbuilding Precinct (Surface Ships), SA
 - Explosive Ordnance Logistics Reform Program (EOLRP), Various Locations
 - HMAS Cerberus Facilities Upgrade, VIC
 - 2CHC Relocation to Lavarack Barracks, QLD
 - Enhanced Land Force (ELF) Stage 1 – 3RAR Relocation to Lavarack Barracks, QLD
 - Enhanced Land Force (ELF) Stage 2 – WONCO, QLD
 - Enhanced Land Force (ELF) Stage 2 – CTC, QLD
 - Lavarack Barracks Redevelopment – Stages 2, 3 & 4, QLD
 - RAAF Base Townsville Redevelopment Stage 2, QLD
 - 5th Aviation Helicopter Facilities – RAAF Base Townsville, QLD
 - Enhanced Land Force (ELF) Stage 2 – Urban Operations Training Facility – Wide Bay Training Area, QLD
 - Defence Logistics Transformation Program – Joint Logistics Unit RAAF Base Amberley & Wallangarra – Laing O'Rourke Tender Submission, SA
 - Series 300 LIAs Stage 3 – RAAF Base Townsville, QLD
 - RAAF Base Tindal Redevelopment – Stage 1, NT
 - 11 Brigade relocation to Lavarack Barracks, QLD
 - Lavarack Barracks NINOX Night Training Facility, QLD
 - Lavarack Barracks CISCEN Communications Facility, QLD
 - Lavarack Barracks HUET Helicopter Underwater Escape Training Facility, QLD
 - Lavarack Barracks Paratroop Ground Training Facility, QLD
-

**DONALD
CANT
WATTS
CORKE**

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- Lavarack Barracks - Various minor projects including Refurbishment of Buildings 229, 415, 416, 241 & 611, 3BASB Redevelopment, NCO Training Facilities, Assault Platoon Facilities, 9FSB Relocation, CSSB Q-Store Refurbishment, B Sqn Bushmaster Shelters, Alterations and extensions to Medical Centre and Area 400 Decanting and Staging area, QLD
 - RAAF Base Townsville - Various Minor Projects, QLD
 - Hat Dich Accommodation Lavarack Barracks, QLD
 - Townsville Defence Bases Building Works Upgrade, QLD
 - Lavarack Barracks Armoury Works, QLD
 - HMAS Cairns Facilities Upgrades, QLD
 - Defence NQ Demolition Programme, QLD
 - RAAF Townsville Fire Safety, QLD
 - Building 403 Lavarack Barracks, QLD
 - Tully Training Area, QLD
 - Air Movements Facility, Port Moresby, Papua New Guinea
 - AACAP Pomppuraaw, QLD
 - Land 154 Gallipoli Barracks & Edinburgh - Phase 2 Joint Counter Improved Explosive Device, QLD & SA
 - Capacity Project Edinburgh & Enoggera Barracks, SA & QLD
 - Military Police Headquarters (1MP), Lavarack Barracks, QLD
 - LAND 121, Extensive Roadworks, Parking & Shelters for procurement of new Defence Vehicles, all Defence Facilities Nationally
-



Lefoko Kombani

ASSOCIATE

Lefoko is a self-motivated and driven professional with 13 years' experience in Quantity Surveying and Contract Administration across various sectors for projects in Brisbane, Melbourne, Sydney, Canberra and Auckland.

Lefoko was involved in delivering Brisbane's first vertical school, Fortitude Valley State Secondary College. She has also been an influential member of the project team in delivering Darwin Luxury Hotel and Caboolture Hospital Redevelopment. Lefoko has extensive experience with expertise in the fields of cost planning, cost management, bills of quantities, post contract, feasibility and tax depreciation.

Qualifications

Bachelor of Property & Construction

University of Melbourne

Bachelor of Planning & Design

(Property & Construction)

University of Melbourne

Memberships/Accreditations

Member, Australian Institute of Quantity Surveyors (MAIQS)

Australia

Project Experience

Infrastructure

- Dingo and Daringa Water Treatment Plants, QLD
- Manila Viaduct Option Studies, NSW
- RTGO Mt Gorton Refinery Road, QLD
- Ferry Terminal Link Project, QUT, QLD
- Brisbane City Council ASS Bridge Programme Business Case Estimates (Roghan, Lanonda, Lamington, Leacroft, Kangaloon), QLD
- Cabbage Tree Creek Bridge Maintenance, QLD

Rail

- QR Station Accessibility Upgrades (Buranda, Albion, Dakabin, Cannon Hill, Auchenflower, Loganlea, East Ipswich), QLD
- QR Station Upgrade, Southbank, QLD
- DMTR Valuation of Rail Infrastructure (Gold Coast Light Rail), QLD

Aviation

- Qantas Founders Museum, QLD
- BAC – Various projects (DTB & ITB Covered Walkways, upgrade Sprinkler Systems, Lomandra Drive Expansion, QLD
- Auckland Airport - Various, New Zealand

Defence

- EST08212 Oakey Roads & Carpark Resurfacing, QLD
- NCIS-8A HMAS Cairns, QLD
- NQ Mid Term Refresh Project, QLD
- SEA 5000 Future Submarines Programme, SA
- EST00355 ASMTIF Project – Shoalwater Bay, QLD
- J0107 Shoalwater Bay Training Area Redevelopment Project, QLD
- Blackrock Camp, Fiji
- Explosive Ordnance Logistics Reform Program (EOLRP), Various Locations
- Air 5431 Control Tower, Various Locations
- Joint Logistics Unit, Townsville, QLD
- Defence Housing Australia, Nationwide
- L4575A RAAF Williams, Laverton, VIC

Sports & Recreation

- Queensland Sports & Athletics Centre Fitout, Brisbane, QLD
- QYAC Whale Interpretive Facilities, Stradbroke, QLD
- Quandamooka Yoolooburrabee Aboriginal Corporation (QYAC) Headquarters, Campgrounds, Gallery/Cultural Centre, QLD
- Queens Park Upgrade, Mackay, QLD
- Perry Park Redevelopment, QLD
- Gunyama Park and Green Square Aquatic Centre, NSW

Data Centres

- Next DC Stage 2, Brisbane – Post Contracts, QLD
- Equinix Sy5 Data Centre, Sydney, NSW

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www.dcwc.com.au

Health

- QEII Pharmacy Upgrade, QLD
- QEII Carpark Detailed Business Case (Peer Review), QLD
- MNHHS C&OH HVAC Upgrades, QLD
- Redlands Hospital Stage 1 DBC (Peer Review), QLD
- Logan Hospital Expansion, QLD
- GCUH Secure Mental Health RU, QLD
- MNHHS Business Cases, QLD
- Queensland Health, Provision of Advisory Services, QLD
- Murdoch Health & Knowledge Precinct, WA
- Caboolture Hospital Stage 1 Redevelopment, QLD
- Redcliffe Hospital Carpark, Brisbane, QLD
- Gold Coast Hospital & Health Services Masterplanning, Gold Coast, QLD
- St Vincent's Private Hospital, Toowoomba, QLD
- Longreach Hospital – Post Contract, QLD
- Roma Hospital Redevelopment including carpark, QLD
- Alpha Hospital and Emergency Services Precinct, QLD
- Ipswich Hospital Expansion, Ipswich, QLD
- Mater Children's Hospital Re-Purpose, QLD
- Mater Pathology, QLD
- Townsville Hospital Stages 3 & 4, Townsville, QLD
- Canberra Hospital - PET/CT Suite, Canberra, ACT
- Gosford Cancer Centre, Gosford, NSW
- Bupa RACF, Sutherland, Kirrawee, NSW

Education

- Glenala State High School, QLD
 - Townsville Community Learning Centre, QLD
 - Toooloola State High School – New Performing Arts, QLD
 - IPC Learning Centre, QLD
 - Gladstone Central State School – Multi Purpose Hall, QLD
 - New Secondary School Springfield Central, QLD
 - Coolum State High School GLC, QLD
 - Mabel Park SHS New GL Centre, QLD
 - Villanova College Stage 2, QLD
 - Brigidine College, QLD
 - Fortitude Valley State Secondary College Stage 1, QLD
 - Fortitude Valley State Secondary College Stage 2, QLD
 - Lindisfame Anglican Grammar School Masterplanning, QLD
 - Brigidine College, Indooroopilly, QLD
 - Collin Clarke Building Refurbishment, Computer Labs, UQ, QLD
 - Griffith University Student Accommodation, QLD
 - International School of Western Australia Relocation, WA
 - Centre for Digital Scholarship and Post Grad Relocation, UQ, QLD
 - Ferry Terminal Link Project, QUT, QLD
 - St Laurence's College (Chapel and Hogan Buildings), QLD
 - Steele Building (Level 3, Reception and Lecture Theatres), UQ, QLD
 - Student Common and Facility Building, QUT, QLD
 - Wesley Precinct Redevelopment, John Paul College, QLD
 - Social Science Building (M10), Griffith University, QLD
 - BER Programme (Mawson, Gold Creek, Taylor & Charnwood Primary Schools, Canberra), ACT
 - National Security College, Public Policy Precinct, The Australian National University, ACT
 - The China Centre, Public Policy Precinct, The Australian National University, ACT
 - John Curtin School of Medical Research Redevelopment, The Australian National University, ACT
-



Alice Blackman

SENIOR QUANTITY SURVEYOR

Quantity surveyor with 10 years' experience in the construction industry. Alice has worked on a range of projects within the private and public sectors and is skilled in providing cost and contract management from project inception to completion.

Alice is an accountable and effective cost manager in the delivery of assigned services and providing the appropriate expertise; ensuring that the Cost Management services meet client expectations and requirements within agreed timelines, budget, and quality. Most recently Alice has completed a Graduate Certificate in Project Management and is looking forward to utilising this skill area.

Qualifications

Bachelor of Construction Management and Economics (Honour)

University of South Australia, South Australia

Graduate Certificate of Project Management

University of South Australia, South Australia

Project Experience

Infrastructure

- SA Water Control Facilities, SA
- Olympic Dam – BFX Upgrade, SA
- Olympic Dam – Integrated Remote Operation Centre, SA
- AGT Roseworthy Plant Breeding Centre, SA
- South Australia Ship Building Infrastructure Upgrade, SA
- Cruising Yacht Club of South Australia, SA
- Adelaide Festival Plaza Public Realm Upgrade, SA

Rail

- Queensland Rollingstock Expansion Program, QLD
- Flinders Link Tonsley Train Extension, SA

Oil & Gas / Mining

- Evoenergy Security Upgrade, ACT Griffin Coal Mine Conveyor Remediation Works, WA

Aviation

- Whyalla Airport Terminal Extension, SA

Health

- Flinders Cancer Innovation Clinic (FCIC) Floor Fitout, SA
- Western Suburbs Dental Clinic Fitout, SA
- Mount Gambier Hospital, SA
- Dr Jones & Partners Clinic Fitout (SAHMRI), SA
- Noarlunga Outer South Community Mental Health Facility, SA
- SA Health and Medical Research Institute (SAHMRI), SA
- ACHA Hospital Master Planning Study, SA
- SA Health Citi Centre L2, L7 & L9 Fitout, SA
- Griffith Rehabilitation Hospital, SA
- New Royal Adelaide Hospital (NRAH), SA
- SA Dental Aged Care Clinic Frome Road, SA

Education

- University of South Australia Health Innovation Building, SA
- Mt Gambier University of South Australia New Learning Centre, SA
- Sportsmed Master Planning Study, SA
- UniSA Magill Collaborative Teaching Area, SA
- University of Adelaide Learning Hub, SA
- The Barton Senior College Refurbishments Works, SA
- Kings Baptist Grammar School Reception to Year 5 Building, SA
- STEM Works Program, SA
- St Marys School Gymnasium, SA

Contact

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Brisbane Office

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Environmental Policy

Our vision is to be recognised as the market leader through best people, outstanding results and sustainable business.

A significant part of this is our commitment to protecting the environment through minimising the direct and indirect impact of our business activities on the environment.

Through the commitment and involvement of all staff, DCWC will maintain an environmental management system appropriate to the environmental impacts of our activities and services.

This will be achieved by:

- Maintaining an Environment Management System to ensure, as a minimum, that all operations are managed in accordance with Federal and State legislative requirements, local by-laws and formal Government policies and to demonstrate due diligence
- Taking into account environmental considerations in investment and corporate strategies and in the purchase of goods and services
- Making all staff and contractors aware of the environment policy and providing an appropriate level of training on the policy
- Ensuring the policy is always publicly available
- Adopting a self-regulatory approach, incorporating in-house and external independent environmental reviews to identify, evaluate, manage and report on environmental risks and programs
- Practical and cost effective initiatives that minimise adverse environmental effects

All DCWC offices in leased premises will link with the Environmental Management Plan established by the property manager and ensure it is aligned with our overall Environment Management System.

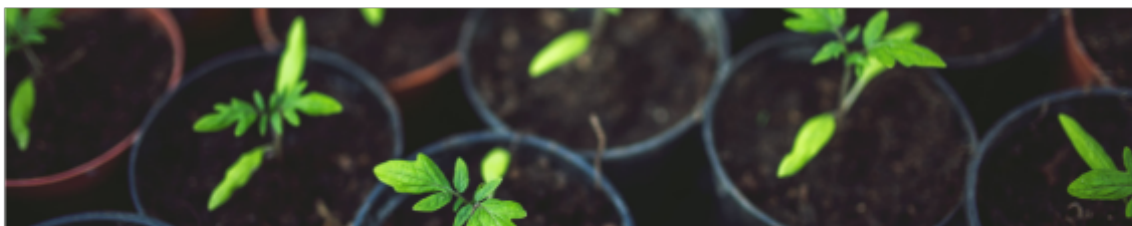
Direct impacts

The DCWC Group is committed to reducing direct environmental impacts through the implementation of the following practices:


- Monitoring and reduction of our energy use and greenhouse gas emissions
- Investing in energy efficient technologies, where cost effective
- Measuring and reduction of water usage, where possible
- Minimising waste through recycling and efficient use of resources
- Developing processes for assessing environmental impacts in the delivery of our services
- Ensuring the space we occupy is designed, occupied and operated with the objective of best practice environmental performance

Indirect impacts

The DCWC Group, through the provision of its services, has the opportunity to highlight to clients the costs and benefits of differing environmental options and solutions, particularly in relation to the construction or refurbishment projects we are involved in. DCWC is committed to ensuring clients are made aware of these options and that full consideration is given to them as part of the project process.



Attachment D – Evaluation Scoring Sheet

Contract Reference	MSC_CHAR_001	
Project	RFQ – Sewer Treatment Plant Upgrade Design - Charleville	
Revision	Rev. 0	
Date	28/02/2024	

Item	Criteria	Description	Weighting	Ganden Pty Ltd		Premise Australia Pty Ltd	
				Score	Summary	Score	Summary
		Total Score	100%		2.3		2.8
1	Price	Cost of design, certification, project management, procurement, construction, installation, commissioning & as-construction data.	30%	1.75		2.25	
3	Methodology	Demonstrate the understanding of scope and the ability to provide ongoing support throughout the project and after construction is complete.	25%	2.00		3.00	
3	Schedule	The Respondent must provide a schedule for the delivery of Work Package Scope, including any applicable lead times, phases of work, key deliverables, and estimated timeframes. Include any assumptions that the Respondent has made in preparing the high-level schedule.	15%	2.60		2.20	
3	Capability	Demonstrated capability and capacity to meet council's requirement for the Sewer Treatment Plant Upgrade Design - Charleville Scope of Work.	15%	2.80		3.20	
5	Experience	Demonstrated recent (and relevant) experience to outline the Respondent's capability to meet council's requirement for the Sewer Treatment Plant Upgrade Design - Charleville Scope of Work.	15%	2.80		3.60	

Score	Score	Scoring Description
Fails to satisfy required standard	0	<ul style="list-style-type: none"> Non-Compliant. Response not provided. Response does not demonstrate any capability to deliver the services.
Marginally Adequate	1	<ul style="list-style-type: none"> Poor response, does not satisfy all requirements. limited supporting evidence. The Council has low confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with significant risk for the Council.
Acceptable	2	<ul style="list-style-type: none"> Generally meets the requirements with some supporting evidence. The Council has confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with some risk for the Council.
Good, better than average	3	<ul style="list-style-type: none"> Exceeds requirement in some aspects of the response. Response is good; response exceeds some aspects of the Council's solution and service expectations with well-matched and detailed supporting evidence. The Council has a moderate level of confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with moderate risk for the Council.
Very good	4	<ul style="list-style-type: none"> Exceeds requirement in most aspects of the response. Response is very good; response exceeds most aspects of the Council's solution and service expectations with well-matched and detailed supporting evidence. The Council has a moderate to high level of confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with some risk for the Council.
Excellent	5	<ul style="list-style-type: none"> Superior satisfaction of requirement. Response is superior; response far exceeds the Council's solution and service expectations in all aspects of the response with well-matched and detailed supporting evidence. The Council has a high level of confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with very little risk for the Council.

				Average	Standard Deviation	Damon Meadows	Faisal Mir	Justin Kronk	Richard Ranson	Dylan Coote	Mike Hsu
				Ganden Pty Ltd							
Item	Criteria	Description	Weighting	Score							
Total Score			100%	2.3							
4	Price	Cost of design, certification, project management, procurement, construction, installation, commissioning & as-construction data.	30%	1.75	0.8	3	No Response	No Response	2	1	1
3	Methodology	Demonstrate the understanding of scope and the ability to provide ongoing support throughout the project and after construction is complete.	25%	2.00	0.0	2	2	No Response	2	2	2
3	Schedule	The respondent must provide a schedule for the delivery of Work Package Scope, including any applicable lead times, phases of work, key deliverables, and estimated timeframes. Include any assumptions that the Respondent has made in providing the high-level schedule.	15%	2.60	0.5	3	3	No Response	2	2	3
3	Capability	Demonstrated capability and capacity to meet council's requirement for the Sewer Treatment Plant Upgrade Design - Charleville Scope of Work.	15%	2.80	0.4	3	3	No Response	2	3	3
3	Experience	Demonstrated recent (and relevant) experience to outline the Respondant's capability to meet council's requirement for the Sewer Treatment Plant Upgrade Design - Charleville Scope of Work.	15%	2.80	0.7	3	3	No Response	2	2	4

Item	Criteria	Description	Weighting	Average	Standard Deviation	Damon Meadows	Faisal Mir	Justin Kronk	Richard Ranson	Dylan Coote	Mike Hsu
				Premise Australia Pty Ltd							
Total Score				Score							
			100%	2.8							
1	Price	Cost of design, certification, project management, procurement, construction, installation, commissioning & as-construction data.	30%	2.25	0.8	3	No Response	No Response	1	2	3
3	Methodology	Demonstrate the understanding of scope and the ability to provide ongoing support throughout the project and after construction is complete.	25%	3.00	0.6	3	3	No Response	2	3	4
3	Schedule	The respondents must provide a score for the delivery of Work Package Scope, including any applicable lead times, phases of work, key deliverables, and estimated timeframes. Include any assumptions that the Respondent	15%	2.20	0.4	3	2	No Response	2	2	2
3	Capability	Demonstrated capability and capacity to meet council's requirement for the Sewer Treatment Plant Upgrade Design - Charleville Scope of Work.	15%	3.20	0.7	3	4	No Response	2	3	4
3	Experience	Demonstrated recent (and relevant) experience to outline the Respondant's capability to meet council's requirement for the Sewer Treatment Plant Upgrade Design - Charleville Scope of Work.	15%	3.60	0.5	4	4	No Response	3	3	4

Evaluation Date		Town of Mackay				
Date		14/03/2024				
Item	Criteria	Description	Garden Pty Ltd		Pinnacle Australia Pty Ltd	
			Score	Comments	Score	Summary
1	Price	Cost of design, construction, project management, professional services, installation, power supply & connection costs.	2	Initially - not a firm fixed price proposal status 'fixed' and no increase except as varied. Material and subcontractor prices not as per current (April 2024) NABERS and laboratory design. Estimated stage and electrical supply will be added on to cost estimated. No 3 year maintenance warranty and price provided by quotes, published to be undertaken as a variable. Demerit by council by council. No 3 year maintenance warranty.	3	Fixed Includes additional survey and systems, leading to additional but probably insignificant value. Assumptions provided for detailed design requirements, including package of work items. Key items (material and labour) included information to be provided by the council. Includes SCADA and laboratory analysis of electrical infrastructure and interaction with utility power infrastructure. No on construction drawings (assume out of scope)
1	Methodology	Does the methodology allow for the ability to access ongoing support throughout the project and after commissioning?	2	Minimal methodology statement provided. Ability to design and construct to standards that party appropriate. Proposed provides information that minimum to that requested.	3	Detailed methodology statement. Methodology points for safety in design. Third party approval / stakeholder involvement. Proposed provides information at least as requested.
1	Schedule	The proposed schedule is realistic for the delivery of a full package design including any applicable lead times, access of any information, and detailed information that may be required for the response to be able to complete the proposed schedule.	3	60 weeks from contract award - completion by 15 June 2024. Assumes availability of materials to be realistic.	3	Claim that proposal completion by 6 September 2024, (includes 10w) contingencies. Hydrant requirements for council information re requirements, completion, asset register, drawings etc.
1	Expertise	Does the team (including any support services) have the expertise to deliver the proposed design - Electrical Design - Distribution Design etc.	2	Team of 3 provided with appropriate qualifications. No formal project reporting or communication plan. SCADA related information not provided. No formal safety management - responses to be to be in formal / remote communication.	3	Team of 4 provided with appropriate qualifications. No formal project reporting or communication plan. SCADA related information not provided. No formal safety management - responses to be to be in formal / remote communication.
1	Experience	Does the team (including any support services) have the experience to deliver the proposed design - Electrical Design - Distribution Design etc.	3	More than three projects completed in similar projects. Logically relevant but not referenced.	4	Three similar projects provided. Assumption on the project completion in developing cost and risks. Providing in terms of staff time or third party. Logically relevant but not referenced. Description and understanding of constraints in a similar context - installation, community engagement, support of local economy, etc.
Score Description	Score	Scoring Description				
Fails to satisfy required minimum	0	<ul style="list-style-type: none"> None Complied Response not provided Response does not demonstrate compliance with the Council's requirements 				
Minorly Adequate	1	<ul style="list-style-type: none"> Minor compliance The Council has the ability to complete the project with the support of the Council's resources and the Council's requirements with appropriate for the Council. 				
Adequate	2	<ul style="list-style-type: none"> Minor compliance The Council has the ability to complete the project with the support of the Council's resources and the Council's requirements with appropriate for the Council. Response is not a full compliance with the Council's requirements and the Council's requirements with appropriate for the Council. 				
Good, better than average	3	<ul style="list-style-type: none"> Minor compliance The Council has the ability to complete the project with the support of the Council's resources and the Council's requirements with appropriate for the Council. Response is not a full compliance with the Council's requirements and the Council's requirements with appropriate for the Council. 				
Very good	4	<ul style="list-style-type: none"> Minor compliance The Council has the ability to complete the project with the support of the Council's resources and the Council's requirements with appropriate for the Council. Response is not a full compliance with the Council's requirements and the Council's requirements with appropriate for the Council. 				
Excellent	5	<ul style="list-style-type: none"> Minor compliance The Council has the ability to complete the project with the support of the Council's resources and the Council's requirements with appropriate for the Council. Response is not a full compliance with the Council's requirements and the Council's requirements with appropriate for the Council. 				

Evaluator	Faisal Mir
Date	08/03/2024

Item	Criteria	Description	Garden Pty Ltd		Premise Australia Pty Ltd	
			Score	Summary	Score	Summary
4	Price	Cost of design, certification, project management, procurement, construction, installation, commissioning & as-construction data.	No Response		No Response	
3	Methodology	Demonstrate the understanding of scope and the ability to provide ongoing support throughout the project and after construction is complete.	2	Provided methodology shows an understanding of the basic requirements in a general sense. Scope stages and deliverables listed and detailed according to the PPR requirements. No apparent tailoring of methodology to this particular project.	3	Methodology is detailed and project specific, showing a strong understanding of the project's needs (7+ pages). Deliverables are detailed and listed, including suggestions of value-adds (Effluent quality specification).
3	Schedule	The Respondent must provide a schedule for the delivery of Work Package Scope, including any applicable lead times, phases of work, key deliverables, and estimated timeframes. Include any assumptions that the Respondent has made in preparing the high-level schedule.	3	Gantt chart provided and clarifications/assumptions provided. Task breakdown only goes as far as the major headings so unable to interrogate the task lengths too much, but a moderate level of confidence is available.	2	Gantt chart provided and clarifications/assumptions provided. Task breakdown clear and logical. Chart includes recurring meetings etc. The score is moderated (lowered) because the schedule length is considered excessive for this project.
3	Capability	Demonstrated capability and capacity to meet council's requirement for the Sewer Treatment Plant Upgrade Design - Charleville Scope of Work.	3	Project team displays a good background and history of working on WWTPs and WWTP upgrades/designs, ranging from small to large.	4	Project team displays a very good history of working on similar small-scale regional treatment plants. Context provided in tender presentation also demonstrated a deeper understanding and knowledge base around algae issues.
3	Experience	Demonstrated recent (and relevant) experience to outline the Respondent's capability to meet council's requirement for the Sewer Treatment Plant Upgrade Design - Charleville Scope of Work.	3	Garden's demonstrated experience is good - example projects in capability statement are general in nature and not tailored/selected for this project, but they do show relevant small scale examples.	4	Premise's demonstrated experience is very good. Examples and experience provided were extremely relevant and tailor selected for this project. Experience in similar small scale, low-tech, regional council assets demonstrated.

Score	Score	Scoring Description
Fails to satisfy required standard	0	<ul style="list-style-type: none"> Non-Compliant. Response not provided. Response does not demonstrate any capability to deliver the services.
Marginally Adequate	1	<ul style="list-style-type: none"> Poor response, does not satisfy all requirements. limited supporting evidence. The Council has low confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with significant risk for the Council.
Acceptable	2	<ul style="list-style-type: none"> Generally meets the requirements with some supporting evidence. The Council has confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with some risk for the Council.
Good, better than average	3	<ul style="list-style-type: none"> Exceeds requirement in some aspects of the response. Response is good; response exceeds some aspects of the Council's solution and service expectations with well-matched and detailed supporting evidence. The Council has a moderate level of confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with moderate risk for the Council.
Very good	4	<ul style="list-style-type: none"> Exceeds requirement in most aspects of the response. Response is very good; response exceeds most aspects of the Council's solution and service expectations with well-matched and detailed supporting evidence. The Council has a moderate to high level of confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with some risk for the Council.
Excellent	5	<ul style="list-style-type: none"> Superior satisfaction of requirement. Response is superior; response far exceeds the Council's solution and service expectations in all aspects of the response with well-matched and detailed supporting evidence. The Council has a high level of confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with very little risk for the Council.

Evaluator	Justin Kronk
Date	

Item	Criteria	Description	Garden Pty Ltd		Premise Australia Pty Ltd	
			Score	Summary	Score	Summary
4	Price	Cost of design, certification, project management, procurement, construction, installation, commissioning & as-construction data.	No Response		No Response	
3	Methodology	Demonstrate the understanding of scope and the ability to provide ongoing support throughout the project and after construction is complete.	No Response		No Response	
3	Schedule	The Respondent must provide a schedule for the delivery of Work Package Scope, including any applicable lead times, phases of work, key deliverables, and estimated timeframes. Include any assumptions that the Respondent has made in preparing the high-level schedule.	No Response		No Response	
3	Capability	Demonstrated capability and capacity to meet council's requirement for the Sewer Treatment Plant Upgrade Design - Charleville Scope of Work.	No Response		No Response	
3	Experience	Demonstrated recent (and relevant) experience to outline the Respondent's capability to meet council's requirement for the Sewer Treatment Plant Upgrade Design - Charleville Scope of Work.	No Response		No Response	

Score	Score	Scoring Description
Fails to satisfy required standard	0	<ul style="list-style-type: none"> Non-Compliant. Response not provided. Response does not demonstrate any capability to deliver the services.
Marginally Adequate	1	<ul style="list-style-type: none"> Poor response, does not satisfy all requirements. limited supporting evidence. The Council has low confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with significant risk for the Council.
Acceptable	2	<ul style="list-style-type: none"> Generally meets the requirements with some supporting evidence. The Council has confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with some risk for the Council.
Good, better than average	3	<ul style="list-style-type: none"> Exceeds requirement in some aspects of the response. Response is good; response exceeds some aspects of the Council's solution and service expectations with well-matched and detailed supporting evidence. The Council has a moderate level of confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with moderate risk for the Council.
Very good	4	<ul style="list-style-type: none"> Exceeds requirement in most aspects of the response. Response is very good; response exceeds most aspects of the Council's solution and service expectations with well-matched and detailed supporting evidence. The Council has a moderate to high level of confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with some risk for the Council.
Excellent	5	<ul style="list-style-type: none"> Superior satisfaction of requirement. Response is superior; response far exceeds the Council's solution and service expectations in all aspects of the response with well-matched and detailed supporting evidence. The Council has a high level of confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with very little risk for the Council.

Item	Criteria	Description	Score	Ganden Pty Ltd Summary	Score	Premise Australia Pty Ltd Summary														
<table border="1"> <tr> <td>Evaluator</td> <td colspan="6">Richard Ranson</td> </tr> <tr> <td>Date</td> <td colspan="6">14/03/2024</td> </tr> </table>							Evaluator	Richard Ranson						Date	14/03/2024					
Evaluator	Richard Ranson																			
Date	14/03/2024																			
1	Price	Cost of design, certification, project management, procurement, construction, installation, commissioning & as-construction data.	2	Substantially cheaper than other tenderer but hard to set a benchmark with the two quotations being so different.	1	Substantially more expensive than other tenderer but hard to set a benchmark with the two quotations being so different.														
3	Methodology	Demonstrate the understanding of scope and the ability to provide ongoing support throughout the project and after construction is complete.	2	Good level of interaction with stakeholders with regular review sessions.	2	Regular review sessions with Council, and will work with Council to agree upon an appropriate STP solution.														
3	Schedule	The Respondent must provide a schedule for the delivery of Work Package Scope, including any applicable lead times, phases of work, key deliverables, and estimated timeframes. Include any assumptions that the Respondent has made in preparing the high-level schedule.	2	Very basic explanation of schedule and very basic Gantt chart with dates for each stage.	2	More detailed explanation and Gantt chart for the different stages of the project.														
3	Capability	Demonstrated capability and capacity to meet council's requirement for the Sewer Treatment Plant Upgrade Design - Charleville Scope of Work.	2	Demonstrates capability to complete the project and will utilise optioneering.	2	Demonstrates capability to an acceptable level, and shows willingness to utilise existing infrastructure where appropriate.														
3	Experience	Demonstrated recent (and relevant) experience to outline the Respondent's capability to meet council's requirement for the Sewer Treatment Plant Upgrade Design - Charleville Scope of Work.	2	Demonstrates experience on a broad range of projects.	3	Demonstrates more experience working on projects of a similar scale to Charleville in rural areas. Have experience designing new and refurbishment projects.														
Score Descri	Score	Scoring Description																		
Fails to satisfy required standard	0	<ul style="list-style-type: none"> Non-Compliant. Response not provided. Response does not demonstrate any capability to deliver the services. 																		
Marginally Adequate	1	<ul style="list-style-type: none"> Poor response, does not satisfy all requirements. Limited supporting evidence. The Council has low confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with significant risk for the Council. 																		
Acceptable	2	<ul style="list-style-type: none"> Generally meets the requirements with some supporting evidence. The Council has confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with some risk for the Council. 																		
Good, better than average	3	<ul style="list-style-type: none"> Exceeds requirement in some aspects of the response. Response is good; response exceeds some aspects of the Council's solution and service expectations with well-matched and detailed supporting evidence. The Council has a moderate level of confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with moderate risk for the Council. 																		
Very good	4	<ul style="list-style-type: none"> Exceeds requirement in most aspects of the response. Response is very good; response exceeds most aspects of the Council's solution and service expectations with well-matched and detailed supporting evidence. The Council has a moderate to high level of confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with some risk for the Council. 																		
Excellent	5	<ul style="list-style-type: none"> Superior satisfaction of requirement. Response is superior; response far exceeds the Council's solution and service expectations in all aspects of the response with well-matched and detailed supporting evidence. The Council has a high level of confidence the Offeror has the capability/capacity to deliver the Council's solution and service expectations with very little risk for the Council. 																		

Evaluator: Miriam Cooke			
Date: 11/03/2024			
		Garden Pty Ltd	
Item	Criteria	Description	Score
1	Price	Good fit being, qualifications, project management, communication, availability, cost/benefit to the council and others.	<p>1</p> <p>* A schedule of rates was not provided as per the requirements of the RFP. * Garden has provided a lump sum fee rather than an open ending fee as per the requirements of the RFP. * It is unclear the scope of electrical design that is included within the fee and outside of the fee. * It is unclear if the proposal is subject to another form of contract to the one provided in the RFP.</p>
1	Methodology	Clear fit with the methodology of proposal and the ability to provide any any support throughout the project and at the conclusion of a project.	<p>2</p> <p>* Limited demonstration of understanding of the electrical scope. * Methodology follows defined separable portions within the bid. * There are not deliverables identified within the deliverable chart that align with Option development. However, it is noted that these are articulated in the main methodology section. * It is unclear on the knowledge of the electrical design scope. However it is included within the methodology. * All approvals are excluded.</p>
1	Deliverable	The Respondent must provide a schedule for the delivery of Work Package Scope 1 (electrical) and other phases of work, key deliverables, and milestones. It is also required that the Respondent has made regarding the high-level schedule.	<p>2</p> <p>* The schedule does not articulate when preliminary design will be completed. * Proposed dates for EIS, detailed design, general works, and other key milestones, strong capability as outlined in the capability statement, however there is no demonstration of overall capacity to deliver the project.</p>
1	Capability	Demonstrated capability and capacity to meet council requirements for the Scope 1 (electrical) and other phases of work.	<p>3</p> <p>Some indication that the team has capacity, however full demonstration of capacity is not provided.</p>
1	Experience	Relevant total recent (and relevant) experience to deliver the Respondent's capability and capacity to meet the Scope 1 (electrical) and other phases of work.	<p>2</p> <p>Demonstrated strong corporate experience in ETP upgrade and design. Team experience good. Ability to operate for PM and PD. And good design experience for Lead Mechanical Engineer. These people nominated for the project (PD, PM and Lead Mechanical). Respondent has experience working with a number of regional Councils, however has not demonstrated experience with MRC.</p>

Score	Description
0	<ul style="list-style-type: none"> None Compliant. Response not provided. Response does not demonstrate any capability to deliver the service.
1	<ul style="list-style-type: none"> Partial response does not fully address all requirements. Initial supporting evidence. The Council has a moderate level of confidence in the ability of the provider to deliver the Council's solution and service expectations with moderate risk for the Council.
2	<ul style="list-style-type: none"> Response meets the requirements and provides supporting evidence. The Council has a good level of confidence in the ability of the provider to deliver the Council's solution and service expectations with a low risk for the Council. Partial response to some aspects of the response.
3	<ul style="list-style-type: none"> Response is good, but some aspects of the Council's solution and service expectations with not matched and limited supporting evidence. The Council has a moderate level of confidence in the ability of the provider to deliver the Council's solution and service expectations with moderate risk for the Council.
4	<ul style="list-style-type: none"> Partial requirement to meet aspects of the response. Response is very good, but some aspects of the Council's solution and service expectations with not matched and limited supporting evidence. The Council has a moderate level of confidence in the ability of the provider to deliver the Council's solution and service expectations with moderate risk for the Council.
5	<ul style="list-style-type: none"> Response is excellent, meeting all requirements. Response is very good, but some aspects of the Council's solution and service expectations with not matched and limited supporting evidence. The Council has a high level of confidence in the ability of the provider to deliver the Council's solution and service expectations with low risk for the Council.

13.6 REQUEST FOR ASSISTANCE Q FEVER VACCINES CHARLEVILLE STATE HIGH SCHOOL

Author: CEO

Authoriser: CEO

RECOMMENDATION
 That Council support Charleville State High School Students wishing to complete work experience at Western Meat Exporters with access to Q Fever Vaccines at an estimated cost of \$328.00.

BACKGROUND

Western Meat Exporters and Charleville State High School (CSHS) are working together to provide students with the opportunity to expand their skills and opportunities within the local workforce.

CSHS are doing this by providing work experience opportunities to students as well as potential School Based Traineeships and Apprenticeships in the near future within Western Meat Exporters.

The safety of CSHS students is important and it is a requirement that they must undertake Q Fever Vaccinations before they can commence their work.

However, the Q Fever Vaccinations come at a large cost which is not affordable for most families. These costs are outlined below per student.

Q Fever Vaccination:

Part 1 = \$116.00 (Screening test)

Part 2 = \$212.00 (if necessary)

TOTAL = \$328.00 per student

Council has previously supported this program as recently as 2021.

LINK TO CORPORATE PLAN

3.3.1 The education needs of the community are represented and pursued

ATTACHMENTS

1. Letter of Request MSC 24. Q Fever Vaccines CSHS.



CHARLEVILLE STATE HIGH SCHOOL

PO Box 314, Charleville, Qld, 4470
 Telephone: 4656 8888 Facsimile: 4656 8800

17th April, 2024

Bruce Scott
 Interim CEO
 Murweh Shire Council
 PO Box 63
 Charleville Q 4470

Dear Bruce,

I am reaching out to the Council on behalf of Charleville State High School to seek assistance in funding Q Fever vaccinations for Senior High School students pursuing work experience or apprenticeships at Western Meat Exporters. The cost of the Q Fever Vaccination has proven to be a barrier for students seeking placements at the company.

As per information from CWAATSITCH, the current cost is \$116 for a screen test and an additional \$212 if the student requires the vaccine, totalling \$328.

Previously, Murweh Shire has supported students with this cost. At the moment, the number of students seeking this vaccine is limited, with one student expressing interest in work experience at WME. Your confirmation of assistance and details on how this support would be provided would be greatly appreciated.

Kind Regards,

Angie Walton
 Industry Liaison Officer
 Charleville State High School

Kelly Kuhz
 Acting Principal
 Charleville State High School

Our Explicit Improvement Agenda:

- ***Literacy and Numeracy***
- ***Teaching & Learning***
- ***Supportive Environments***
- ***Positive Partnerships***

4 Be's

- ***Be Safe***
- ***Be Respectful***
- ***Be Responsible***
- ***Be a Learner***

4V's

- ***Organisation***
- ***Resilience***
- ***Integrity***
- ***Cooperation***

14 ENGINEERING SERVICES

14.1 PREFERRED SUPPLIER PANEL - ELECTRICAL SERVICES 2024-2026

Author: CEO

Authoriser: CEO

RECOMMENDATION

That Council under Section 233 of the Local Government Regulation 2012 accept the following contractors as Preferred Supplier's for electrical services for Council works and projects throughout the Shire 2024-2026;

- Brayley Electrical Pty Ltd
- Charleville Refrigeration and Electrical Pty Ltd
- Patelre Pty Ltd - Pato's Electrical and Refrigeration

BACKGROUND

Purpose

To establish a panel of preferred suppliers for the supply of electrical services for Council works and projects throughout the Shire.

Discussion

Council went to market on the 14 December 2023 seeking a qualified electrician. The position closed on the 5 January 2024 and no applicants were received.

Following consultation with Council it was determined that we would need to go out to the open market to establish a Preferred Supplier's Panel with local electrical contractors to continue to provide electrical services to Council. Establishing a panel of preferred suppliers allows the engagement of contractors as needed, having already assessed compliance with Council's requirements and sound contracting principles. Hourly rates are included in the tender and remain valid for the period of the contract.

A Request For Tender was advertised on Thursday 18 January 2024 to establish a preferred supplier listing for the supply of electrical services in 2024-2026. The tender was sent to all local electrical contractors and advertised on Council's website and social media. The tender closed on Friday 16 February 2024 and three responses were received as per below.

Tenderer No.	Tenderer Name
1	Brayley Electrical Pty Ltd
2	Charleville Refrigeration and Electrical Pty Ltd
3	Patelre Pty Ltd - Pato's Electrical and Refrigeration

All three tenders were compliant.

Consultation

Consultation was held with Council and the HR Manager before advertising for the Preferred Supplier's Panel for electrical services.

Financial Risks

Nil.

Environmental Risks

N/A

Social Risk

N/A

Legal Risk

N/A

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

Nil

14.2 ENGINEERING REPORT

Author: Director Engineering Services

Authoriser: CEO

RECOMMENDATION

That Council receives and notes the Engineering Services Report.

BACKGROUND**Executive Update****Service Levels for Unsealed Roads**

- Complaint from YoYo Park regarding roads no longer being all-weather access due to loss of gravel. Similar argument can be made for much of our unsealed network. Can't move stock after 7mm of rain. Murweh Shire Council does not have a resheeting program so there is no budget allocation to reinstate previous service levels.
- Our rural roads maintenance budget funds dry grading only. This contributes heavily to the loss of gravel and loss of formation over time. Our neighboring shires with more mature asset management programs tend to use medium formation grades (includes water truck and roller) to achieve better outcomes but at a higher delivery cost per km.
- Recently engaged Shepherd Services to compile a 3 year resheet and reseal program that will be presented to Council in Q2 FY24/25.

TIDS

- 10km sealing of Mt Tabor Road complete.
- \$245,000 savings, propose to be redirected to further resheeting on Mt Tabor Road.
- Required TIDS program change with the RRTG.
- Needs to be spent prior to 30 June 2024.

TMR REEF Widening CN-18506

- Final claim \$241,970.30 paid.
- Project complete. Total revenue \$3,680,879.91.

Morven Water Security

- Bore #3 (main bore) was offline 19/03/2024 due to a chaffed electrical cable.
- Required water restrictions to be implemented to manage town water security.

- Need to fund a project to connect Bore #4 (with backup power supply) to the low tank and pump infrastructure to provide more redundancy in the system.

Charleville Water Reticulation & Drainage

- Anchor block failure at Bore #5 caused significant damage to pipe work and required unplanned and planned outages to bring back online. Temporary repair measure due to affected piping requiring rerouting when UV unit installed June 2024.
- Routine water main failures, particularly after wet weather. Current budget has allowance for renewals but there is no program. Action sits with Jacob Barton to develop renewal program. Water crew is routinely working overtime to address out of hours failures – may require additional resources.
- Still having issues with the SCADA system impacting control of Bore #5. Currently searching for a consultant to review our reticulation infrastructure, produce schematics and trouble shoot control systems.
- Recent heavy rainfalls in town resulted in significant bodies of pooled water with sub-surface drainage unable to meet demand. Programming internal inspections and will likely require an eastern contractor to come in with larger equipment to flush/pig pipework to remove silt and debris. Broken pipework will be fixed under our maintenance program.

Works for Queensland (W4QLD)

- Augathella Truck Wash a high risk of not being delivered before the end of this financial year. Russell's Grader Hire (RGH) has not started and is unlikely to start before end of May. RGH delayed with their flood damage works in Paroo Shire.
- Scoping of Charleville UV disinfection unit has made no allowance for install, shelter & temporary water provisions.
- UV disinfection unit isn't arriving until early June 2024, leaving very tight time frame for delivery before 30 June 2024. Seeking quote from Xylem Water Solutions to extend their engagement to include installation (current engagement is supply and commissioning only).
- Propose Council considers terminating the current contract with RGH (by mutual agreement) and pushing the Augathella Truck Wash project into future works program & reallocate this round of W4QLD to manage delivery of Charleville UV disinfection unit at Bore 5. This will provide more certainty of project delivery for the Charleville Bore #5 UV disinfection unit and mitigate the risk of incurring non-recoverable costs.



Framing started on the Public Records Shed at the back of the Council Office (W4QLD funded project)



Slashing on the Landsborough Highway (Morven-Augathella)



Shouldering works on the Mitchell Highway (Cunnamulla-Charleville)



Sealing works on Mt Tabor Road (TIDS/R2R funded project)

Local Shire Roads

A summary of the capital works and maintenance activities on Local Shire Roads are listed below.

Road Name	Activity Name	Chainage From (km)	Chainage To (km)	Remarks
Adavale Road	Reseal	300.00	4,310.00	Reseal 9600m2 - 7mm stone spray rate 0.9
Burrandilla Road	Inspections	0.00	32,670.00	Flood damage 60LM
Cooladdi Langlo Road	Install Signs	3,690.00	3,690.00	Replace grid sign
Cooladdi Langlo Road	Install Signs	2,300.00	2,300.00	Install new S Bend sign
Cooladdi Langlo Road	Install Signs	1,740.00	1,740.00	Install new S bend sign
Cooladdi Langlo Road	Install Signs	9,600.00	9,600.00	Replace grid sign
Cooladdi Langlo Road	Install Signs	3,270.00	3,270.00	Install new grid sign
Cooladdi Langlo Road	Install Signs	13,640.00	13,640.00	Replace grid sign
Cooladdi Langlo Road	Install Signs	10,020.00	10,020.00	Replace grid sign
Doobibla Road	Repair Pothole	47,250.00	47,250.00	Scour and regrowth on intersection
Doobibla Road	Guide Post maintenance	31,580.00	31,580.00	Fixed fallen guideposts from 0km to 36km
Doobibla Road	Clearing	31,940.00	31,940.00	Remove fallen tree from side of road
Doobibla Road	Patrol Grading			Removal of ant beds from 0km to 36km
Doobibla Road	Patrol Grading	17,310.00	17,350.00	Repair wheel ruts and silt
Langlo Mt Morris Road	Inspections	0.00	9,320.00	Pick up flood damage chainage 9320
Meigunya Access Road	Inspections	0.00	4,790.00	Racas run - truck has been bogged at chainage 4160
Nimboy Road	Install Signs	22,610.00	22,610.00	Replace grid sign
Old Quilpie Road	Patrol Grading			
Old Ward Road	Guide Post maintenance	0.00	5,000.00	
Old Ward Road	Maintenance Grading			Ward River fishing hole grading tracks
Valeravale Road	Inspections	0.00	7,200.00	Racas run - Class 2
Woolabra Road	Inspections	0.00	590.00	Racas run - Class 2

Road Maintenance Performance Contract (RMPC)

March 2024 Maintenance Works on National Highways and State Controlled Roads

Location	Activity Name	Chainage From (km)	Chainage To (km)	Quantity	Costs (\$)
Landsborough Highway (Augathella – Tambo)	Herbicide Spot Spraying	0.01	57.09	501.00	\$501.00
Mitchell Highway (Charleville – Augathella)	Herbicide Spot Spraying	0.01	78.40	2,031.00	\$2,031.00
Mitchell Highway (Cunnamulla – Charleville)	Heavy Shoulder Grading - Rural(0-50km)	157.22	159.30	2.90	\$21,750.00
Landsborough Highway (Augathella – Tambo)	Rest Area Servicing	0.01	57.09	4,706.00	\$4,706.00
Mitchell Highway (Cunnamulla – Charleville)	Pavement Repairs (Mechanical) - Minor(50-100km)	128.88	128.88	21.00	\$3,654.00
Landsborough Highway (Augathella – Tambo)	Herbicide Spraying	0.01	57.09	500.00	\$2,000.00
Mitchell Highway (Cunnamulla – Charleville)	Traffic control/jetpatcher	128.88	128.88	3,737.00	\$3,737.00
Landsborough Highway (Morven – Augathella)	Herbicide Spot Spraying	0.01	88.88	6,410.00	\$6,410.00
Diamantina Dev Road (Charleville – Quilpie)	Rest Area Servicing	0.01	106.15	9,055.00	\$9,055.00
Landsborough Highway (Morven – Augathella)	Surface Correction - Major	47.89	64.77	75.00	\$13,050.00
Landsborough Highway (Augathella – Tambo)	Inspections for Forward List of Works	0.01	57.09	5,097.00	\$5,097.00
Landsborough Highway (Augathella – Tambo)	Tractor Slashing, Rural	0.01	57.09	57.09	\$19,125.15
Warrego Highway (Morven – Charleville)	Hand Mowing	20.46	20.28	250.00	\$1,500.00
Mitchell Highway (Cunnamulla – Charleville)	Heavy Shoulder Grading - Rural(0-50km)	157.22	159.30	2.09	\$15,675.00
Diamantina Dev Road (Charleville – Quilpie)	Herbicide Spot Spraying	0.01	106.15	334.00	\$334.00
Mitchell Highway (Cunnamulla – Charleville)	Repair or Replace Guide Markers	126.54	196.52	190.00	\$17,100.00
Mitchell Highway (Charleville – Augathella)	Hand Mowing	42.66	42.66	250.00	\$1,500.00
Landsborough Highway (Augathella – Tambo)	Other Roadside Work	0.01	57.09	6,456.00	\$6,456.00
Mitchell Highway (Cunnamulla – Charleville)	Gravel Supply - Heavy Shoulder Grading	148.23	150.60	908.00	\$36,320.00
Warrego Highway (Morven – Charleville)	Herbicide Spot Spraying	0.01	86.91	667.00	\$667.00

Diamantina Dev Road (Charleville – Quilpie)	Inspections for Forward List of Works	0.01	106.15	2,904.00	\$2,904.00
Landsborough Highway (Augathella – Tambo)	Hand Mowing	0.01	57.09	200.00	\$1,200.00
Landsborough Highway (Augathella – Tambo)	Surface Correction - Major	54.00	57.09	4.00	\$696.00
Mitchell Highway (Cunnamulla – Charleville)	Herbicide Spot Spraying	126.54	196.52	667.00	\$667.00
				TOTAL	\$176,135.15

RMPC 23-24 Works Expenditure

Schedules	Allocated Budget	UpToDate Expenditure	Remaining
Schedule 1 (National Highways)	\$ 720,723.85	\$ 305,311.05	\$ 415,412.80
Schedule 2 (Other State Controlled Roads)	\$ 2,123,800.00	\$ 1,777,345.94	\$ 346,454.06
Schedule 3 – Reseal Prep Works (National Highways)	\$ 13,746.00	\$ 13,746.00	\$ 0.00
Schedule 4 – Invasive Plants & Animals (Other State Controlled Roads)	\$ 20,000.00	\$3,699.00	\$16,301.00
Schedule 5 – Invasive Plants & Animals (National Highways)	\$ 30,000.00	\$6,911.00	\$ 23,089.00
Schedule 6 – Fire Risk Management (Other State Controlled Roads)	\$ 5,000.00	\$ -	\$ 5,000.00
Schedule 7 – Fire Risk Management (National Highways)	\$ 15,000.00	\$ -	\$ 15,000.00
Schedule 8 – Reseal Prep Work (Other State Controlled Roads)	\$ 185,711.94	\$ -	\$ 185,711.94

Water & Sewerage

Maintenance works carried out in March 2024.

Water Works

Charleville

Activities	Completed
Service Line Breaks	6
Repair Water Mains	8
Meters Replaced/ checked	12
Pump Station Faults	5
Water Bore Maintenance	Ongoing
Disconnections	0
New Connections	0

General Comment: Replaced 375mm valve at Bore 5 and planned to replace pipe work to pumps. Two new pumps ordered for SPS 4 and 1 new pump for SPS 8. Patto's Electrical booked in to fit pumps.

Morven

Activities	Completed
Service Line Breaks	3
Repair Water Mains	4
Meters Replaced/ checked	2
Pump Station Faults	5
Water Bore Maintenance	0
Disconnections	0
New Connections	0

General Comment: Plan to hook up new overhead filler at Rail Hub for trucks to fill up. Plan to fit pipework to fill town tank from Rail Hub bore.

Augathella

Activities	Completed
Service Line Breaks	2
Repair Water Mains	3
Meters Replaced/ checked	2
Pump Station Faults	4
Water Bore Maintenance	0
Disconnections	0
New Connections	0

General Comment: Nil.

Sewerage Works

Charleville

Activities	Completed
Main line Chokes	6
Service Line Chokes	4
Pump Station Faults	Ongoing
Toilet Faults	2
New Connections	0
Unblock Sewer House / Main Connections	4
Pressure System Faults	0

General Comment: Nil.

Morven

Activities	Completed
Main line Chokes	0
Service Line Chokes	0
Pump Station Faults	0
Toilet Faults	2
New Connections	0
Unblock Sewer House / Main Connections	0
Pressure System Faults	0

General Comment: Nil.

Augathella

Activities	Completed
Main line Chokes	0
Service Line Chokes	0
Pump Station Faults	3
Toilet Faults	4
New Connections	1
Unblock Sewer House / Main Connections	0
Pressure System Faults	0

General Comment: Nil.

Plumbing

Works completed by Council's Preferred Supplier for Plumbing Services, **Lehmann Plumbing and Gas Services**.

Activity	Charleville	Augathella	Morven
Inspection of Council jump up at 41 Edward Street	✓		
Repair leaks in female toilet blocks at Showgrounds	✓		
Investigate water leak in male toilets at Racecourse	✓		
Camera jump up at 21 Alfred Street due to blocking up all the time	✓		
Replacement of 100mm gate valve on septic tank trailer	✓		
Morven Town Hall - Connected sink to both hot and cold-water supplies, installed 50mm waste line and set up/commissioned a zip hot water unit over the sink.			✓
Unblock drain using water jetting equipment at 191 King Street & Deverell Street	✓		
Augathella Camp - Installation of four basin mixers in work camp accommodation rooms. Two hot water systems supplied., one unit has been installed while the other requires floor replaced before install.		✓	

Electrical

Electrical works carried out by local contractors **Switched On Electrical, Charleville Refrigeration & Electrical and Patto's Electrical**.

The preferred suppliers tender recommendation is included in the April Council meeting agenda, this has been awaiting approval from the new Council due to being in caretaker period.

Activity	Charleville	Augathella	Morven
Switched on Electrical			
Supply & install blown globes in Charleville Pool toilets, changed to LED globes.	✓		
Cleaned & repaired split system in Unit 4, 33 Edward Street	✓		
Charleville Refrigeration & Electrical			
Check and repair air conditioner at Unit 2, 10 Wildie Street	✓		
Investigate diffuser coming off fluro light fitting at Charleville VIC, resecured and made safe.	✓		

Camera installations (LRCIP3) - Swimming Pool, WWII, Cosmos Centre, VIC	✓		
Patto's Electrical			
Check out booster pump at Airport, found tripping CB when pump is run on manual function. Rewired and tested OK. Check terminal AC central controller, spoke to M.E Tech and told needs replacing, M.E Tech to fly to site and replace controller and commission.	✓		
Callout to checkout broken power point at the Showgrounds Canteen – isolated and changed power point.	✓		
Supply & install new power shield 2000VA UPS at Morven Depot			✓
Inspect & repair hot water systems in room 3C/4B at Augathella Camp		✓	
Replace bearings in a 11KW spare 3 phase motor. Perform works, tested & passed.	✓		
Check out power points tripping in Depot's office donga. Found circuit to be overloaded, installed circuit for AC and for the ice machine. Tested and passed.	✓		
Supply 11KW sewerage pump for Kyte Street Charleville.	✓		
Remove faulty smoke alarms and replace with new smoke alarms up to QFES standards at aged units 29 Alfred Street.	✓		
Check gen set not working at Morven main bore. Found burnt out cable termination at the main switch giving the ATS the false reading of power loss. Repair cable & refit.			✓
Supply 48kg per day ice machine for Augathella & Morven Camp		✓	✓
Replace flood lights at Depot emulsion tank	✓		

Building

Activity	Charleville	Augathella	Morven
Finish Office 1 renovation at the Depot	✓		
Toilet renovation (plastering) at the Depot	✓		
Fix sheeting at Racecourse	✓		
Setup & pour 16x7m slab for Archive Shed at back of Council Office	✓		
Install automatic rollout awning at back of the Charleville Library	✓		
Repair fence next to pump station at S.E.S shed	✓		
Install locks at Airport Museum	✓		
Make C.W.A concrete plinths	✓		
Fix mortice lock at Augathella Bank		✓	
Fix manhole cover and replace lock at Graham Andrews Park	✓		
Replace vandalised door at Showgrounds toilets	✓		
Fix/replace x 3 locks at Racecourse	✓		
Start treatment & fix door at Unit 2 Delta Court from termite damage	✓		
Fix water leak in top floor of Made In Murweh shop	✓		
Fix water leaks at Charleville Camp	✓		
Hang TV ceiling bracket at Dental Surgery	✓		
Install sink & cupboards at Airport Café	✓		
Start stripping 2nd office at Depot for renovation	✓		
Install toilet sign at Airport Museum	✓		

Town Maintenance

Activity	Charleville	Augathella	Morven
Grave Digging	1	1	0
Edge Break			
Pothole Patching			
Repair Seal Defects			
Bitumen Sealing (Reseal)			
Heavy Patching/Pavement Repair			
Gravel Resheeting			
Table Drain & Floodway Maintenance			
Clear Culverts			
Subsurface Drains			
Slashing	✓	✓	✓
Hand Mowing	✓	✓	✓
Clearing	✓	✓	✓
Weed Spraying			
Maintain Signs	✓		
Guidepost Maintenance	✓		
Footpath Works			
Line Marking			
Kerb & Channel	✓		
Street Furniture Maintenance			
Riverwalk Maintenance	✓		
Litter Collection	✓	✓	✓
Pit Maintenance	✓	✓	✓
Dead Animals			
Other			
Works Requests	✓	✓	✓
Playground Inspections	✓		
Clean BBQs	✓	✓	✓
Slash Gully	✓		
Plant Flowers			
Fix Sprays in Park	✓	✓	✓
Water pots in Main Street	✓		
Mow Ovals & Parks	✓	✓	✓
Service Plant	✓	✓	✓
New Signs			

Completed Town Works

- General town maintenance in all three towns.
- Started repair of broken kerb at the front of South West Ford.
- Graded roads at Ward for Easter fishing competition.

Workshop

MSC WORKSHOP MONTHLY REPORT MARCH 2024	
SAFETY	Zero Incidents and accidents
WORK CARRIED OUT ON UTES	
Unit 682	Carried out service
Unit 651	Repaired spray rig, installed work light and replaced fan belt
Unit 680	Carried out service
Unit 659	Replaced fan belt
Unit 641	Repaired clutch
WORK CARRIED OUT ON TRUCKS	
Unit 55	Repaired air leak, serviced air con, repaired coolant leaks
Unit 49	Replaced air compressor, replaced air dryer housing, replaced cab shocks and link bar
Unit 43	Carried out service, replaced both front seats and serviced air con
Unit 47	Serviced air con
Unit 46	Replaced PTO switch
Unit 44	Repaired lights and installed case drain
Unit 33	Repaired diff lock wiring, replaced ride height valve, repaired curtain and adjusted brakes
Unit 34	Repaired engine light and adjusted brakes
Unit 50	Repaired dash wiring and replaced head unit
Unit 52	Serviced air con
Unit 39	Overhauled turn table and repaired PTO leak
WORK CARRIED OUT ON TRAILERS	
Unit 236	Repaired damaged guards and replaced rocker box bushes
Unit 492	Replaced ride height valve and repaired dump valve
Unit 208	Replaced ring feeder hitch
WORK CARRIED OUT ON NAVMAN	
UNITS UPGRADED TO 4G	
Units 38,39,43,47, 49, 53, 56, 58, 997,652, 656, 666, 668, 674, 114, 115, 116, 118, 164, 172, and 191	
WORK CARRIED OUT MOWERS AND TRACTORS	
Unit 585	Repaired air con system
Unit 588	Overhauled cutting deck, replaced brake pads and replaced hand brake cables
Unit 183	Serviced air con
Unit 190	Serviced air con
Unit 573	Replaced beacon light
Unit 589	Repaired deck
Unit 192	Replaced fan belts
Unit 193	Replaced fan belts, repaired PTO shaft, replaced intake hose and replaced cab mounts
Unit 593	Carried out service
WORK CARRIED OUT ON GRADERS	
Unit 115	Replaced main hydraulic pump, stripped and flushed hydraulic system
Unit 118	Carried out service and replaced door glass
Unit 116	Overhauled air compressor, replaced compressor hydraulic motor and repaired spare tyre winch
Unit 114	Replaced compressor pressure switch, carried out service, replaced batteries and replaced transmission cooler hoses.
WORK CARRIED OUT ON MISCELLANEOUS	
Unit 176 Excavator	Replaced 4 hydraulic hoses
Unit 201 Multi Tyre Roller	Carried out service
Unit 350 Stump Grinder	Replaced worn teeth
Unit 191 Drum Roller	Carried out service, repaired radio, repaired hydraulic leak and replaced RHR light

Unit 156 Skid Steer	Refitted door
Unit 178 Backhoe	Repaired brakes
Unit 203 Multi Tyre Roller	Replaced 2 wheels and repaired air leaks
Unit 488 Spreader	Repaired air valves
Unit 165 Backhoe	Repaired oil leaks
PLAN FOR APRIL	
Continue with Navman 3g to 4g upgrades with an aim to have 40 units completed. Complete required ongoing electrical repairs to Unit 57 Street Sweeper.	

Development Approvals

BA Number	Lot_Plan	Applicant Name	Service Address	Type of Works	Approval Date
7751	L4 SP114866	MITCHELL Donna	128 King Street, Charleville QLD 4470	Installation of In-Ground Swimming Pool	27 March 2024

Murweh Shire Flood Restoration Works – March Report

Monthly Progress Report



Project Name	Murweh Shire Dec 21, May 22 & Sept 22 Flood Restoration Delivery		
Date	3 April 2024	Report Period	March 2024
Project Manager	Russell Hood		
Reporting To	Bruce Scott Jacob Barton Troy McQueen		

1.	Current Status
	<p>The balance of work under all events is being delivered by Council crews and rain has delayed progress over the past month.</p> <p>Overall progress for the Dec 21 and May 22 events from the 21-22 year to the end of March 2024 as reported to QRA is 96%. There are 10 damage sites remaining under the Dec 21 event and 13 damage sites remaining under the May 22 event which are being prioritised by Council's maintenance crew. This work must be completed prior to 30 June 2024.</p> <p>Overall progress for the Sept 22 event from the 22-23 year to the end of March 2024 as reported to QRA is 56%. There are 327 damage sites remaining under the Sept 22 event, primarily as follows:</p> <ul style="list-style-type: none"> - Heavy formation grading and areas of gravel top-up on Cooladdi Langlo Road and side roads; - Heavy formation grading and areas of gravel top-up on Mt Tabor and Khyber Roads; - Sealed Road pavement repairs on Old Tambo, Biddenham, Khyber and Adavale Roads. <p>This work must be completed prior to 30 June 2025.</p> <p>Council has also been activated for a new event from heavy rainfall in late January 2024. Emergent works are being done and damage assessment is underway for this new event.</p>
	Day Labour Crews
	<ul style="list-style-type: none"> o The maintenance grading crew will commence grading on Cooladdi Langlo Road this month following delay from wet weather. o The construction crew currently working on Mt Tabor Road have done some areas of grading on this road under the Sept 22 flood damage and will move across to Old Tambo Road from 8 April 2024 to commence in-situ stabilisation works on Old Tambo Road. There are also sections of pavement repairs on Biddenham Road under the Dec 21 event that will be completed in conjunction with this work.
2.	Submissions
	<ul style="list-style-type: none"> o All submissions under the Dec 21 and May 22 event are approved. The approved funding of these 2 events including Project Management, Contingencies and Escalation is \$5,766,537. o All submissions under the Sept 22 event are approved. The approved funding of this event including Project Management, Contingencies and Escalation is \$11,783,608.
3.	Overall Program Progress
	<ul style="list-style-type: none"> o Dec 21 and May 22 events overall program progress is 96% to end of March 2024. o Sept 22 event overall program progress is 56% to end of March 2024. o QRA monthly progress reports and payment claims prepared and imported into QRA Mars Portal and lodged on 3 April 2024.
4.	Budget
	<ul style="list-style-type: none"> o Total claimable expenditure Dec 21 and May 22 events to end of March 2024 - \$5,049,360 o Estimated cost to complete - \$216,950 o Estimated final cost - \$5,266,310

Monthly Progress Report



	<ul style="list-style-type: none"> o Total claimable expenditure Sept 22 event to end of March 2024 - \$5,271,670 o Estimated cost to complete - \$3,942,450 o Estimated final cost - \$9,214,120
	<ul style="list-style-type: none"> o Payment claims are being made each month where expenditure of a submission exceeds 30% upfront payment. Where submissions have reached 90% completion, no further payments will be made until the final close-out of the submission is done, when the final 10% will be paid. o Submission MuSC.0031.2223C.REC has been completed and the final close-out submission has been lodged with QRA with all completion photos and financial transactions. The final cost for this submission was \$745,265. o Submission MuSC.0024.2122B.REC has been completed and the final close-out submission has been lodged with QRA with all completion photos and financial transactions. The final cost for this submission was \$652,220. The final outcome report for this submission has been received with only \$256.91 ineligible costs due to accumulated rounding of each line item. o Submission MuSC.0038.2223C.REC has been completed and the final close-out submission has been lodged with QRA with all completion photos and financial transactions. The final cost for this submission was \$700,593. o Submission MuSC.0034.2223C.REC has been completed and the final close-out submission has been lodged with QRA with all completion photos and financial transactions. The final cost for this submission was \$528,678. o Submission MuSC.0023.2122B.REC has been completed and the final close-out submission with all completion photos and financial transactions will be lodged with QRA by 26 April 2024. The final cost for this submission was \$1,300,735. o Submission MuSC.0025.2122B.REC has been completed and the final close-out submission with all completion photos and financial transactions will be lodged with QRA by 26 April 2024. The final cost for this submission was \$588,709.
5.	Potential Risks and Issues
	<ul style="list-style-type: none"> o All submissions are fully approved, and 30% grant advance payments have been received by Council. o Recent rain and storms have continued to delay to delivery of the current programs. o A severe storm cell hit Charleville town on 25/12/23 and an activation request was submitted, and counter disaster operations event declaration has been approved by QRA. A claim is yet to be submitted for this cleanup. o Heavy rainfall was received between 28-31 January 2024 primarily in the north and north-east of the Shire, resulting in minor flooding in the Warrego, Nive and Ward Rivers. There has been damage across various roads in the Shire. QRA have activated Murweh Shire for this event and as such, emergent works grading has commenced, and damage assessment is also in progress.

December 2021 Event Flood Restoration[Error! Not a valid link.](#)

Asset / road name	Recommended Value	Claimed Expenditure	% Complete	Timing
Barngo Road	\$491,386.77	\$542,988.75	100%	
Barngo Road Floodway	\$72,607.17	\$0.00	0%	Betterment
Bogarella Road	\$64,001.48	\$86,165.21	100%	
Caldervale Road	\$15,453.92	\$23,493.26	100%	
Caroline Crossing Road	\$11,633.65	\$11,804.36	100%	
Cunno Road	\$65,259.78	\$39,502.71	100%	
Hoganthulla Road	\$32,712.54	\$25,140.32	100%	
Mona Road	\$668.16	\$106.29	100%	
Orange Tree Crossing	\$7,915.22	\$12,136.33	100%	
Rosewood Road	\$22,084.35	\$20,778.00	100%	
Waterford Road	\$2,500.81	\$2,825.02	100%	
Mt Tabor Road	\$1,055,284.10	\$732,004.07	99%	1 patch left
Balmacarra Road	\$62,252.69	\$55,431.58	100%	
Black Ward Road	\$415,370.48	\$332,080.02	100%	
Cooladdi Langlo Road	\$2,117.46	\$2,745.60	100%	
Coolaman Road	\$1,057.61	\$0.00	100%	
Creswell Access Road	\$2,759.13	\$0.00	100%	
Croxdale Road	\$6,145.33	\$5,860.65	100%	
Middle Creek Road	\$308,150.50	\$287,691.69	100%	
Newholme Road	\$92,915.98	\$92,082.50	100%	
Old Quilpie Road	\$68,382.26	\$57,984.00	100%	
Pinnacle Road	\$5,372.43	\$5,027.40	100%	
Red Ward Road	\$367,389.86	\$352,971.39	100%	
Rosepark Road	\$792.95	\$0.00	100%	
Yarronvale Road	\$11,707.06	\$4,869.00	100%	
Alice Downs Road	\$55,524.22	\$49,620.00	100%	
Armidilla Road	\$6,279.35	\$6,275.00	100%	
Bakers Bend Road	\$11,355.28	\$8,220.00	100%	
Bollon Road	\$12,529.98	\$7,569.09	100%	
Caledonia Road	\$2,934.05	\$2,970.00	100%	
Columbo Road	\$9,613.03	\$6,800.00	100%	
Dundee Road	\$5,295.96	\$5,100.00	100%	
Durella Road	\$25,496.45	\$25,915.00	100%	
Gunnawarra Road	\$2,112.52	\$1,380.00	100%	
Maryvale Road	\$81,488.86	\$79,517.50	100%	
Nebine Road	\$73,825.73	\$71,188.51	100%	
Noorooloo Road	\$183,664.55	\$181,518.61	100%	
Old Charleville Road	\$47,409.69	\$46,501.04	100%	
Palmers Road	\$6,995.00	\$4,460.00	100%	
Percvial Road	\$6,046.20	\$4,250.00	100%	

Rocky Road	\$30,370.00	\$29,947.26	100%
Shelbourne Road	\$37,743.59	\$35,185.00	100%
Wallal Riverleigh Road	\$20,055.23	\$16,760.77	100%
Wheatleigh Road	\$21,430.06	\$19,560.00	100%
Allendale Warrah Road	\$103,380.29	\$99,238.67	100%
Belrose Road	\$32,957.19	\$31,547.50	100%
Borea Road	\$528.80	\$570.00	100%
Clara Creek Road	\$12,882.71	\$9,485.43	100%
Greenstead Road	\$7,720.76	\$7,210.00	100%
Gundare Road	\$6,014.05	\$5,100.00	100%
Killarney Road	\$35,330.55	\$34,764.41	100%
Mt Maria Road	\$59,121.25	\$56,605.00	100%
Newstead Road	\$27,901.17	\$28,785.12	100%
Northview Road	\$1,760.88	\$1,817.50	100%
Ouida Downs Road	\$7,042.42	\$6,630.00	100%
Rainmore Road	\$23,957.20	\$15,374.82	100%
Uabba Road	\$13,315.04	\$14,313.24	100%
Wellwater Road	\$178,074.64	\$168,023.67	100%
Winnebah Road	\$65,082.16	\$64,860.00	100%
Biddenham Road	\$33,431.09	\$4,477.69	14% Apr-24
Cargara Road	\$13,779.28	\$13,929.00	100%
Kyhber Road	\$458,526.01	\$344,311.79	100%
Laguna Road	\$41,960.76	\$53,610.82	100%
Naaraga Raincourt Road	\$45,124.46	\$36,592.95	100%
Old Tambo Road	\$29,071.67	\$27,810.00	100%
Dec 21 PM	\$388,255.85	\$382,343.91	
Total	\$5,411,309.67	\$4,703,827.45	97%
Weighted Percentage Complete from QRA Progress Reports			96%
Dec 21 & May 22 RV	\$5,840,685.03		
Dec 21 & May 22 Exp	\$5,049,360.65		

MAY 2022 EVENT FLOOD RESTORATION

Asset / road name	Recommended Value	Claimed Expenditure	% Complete	Timing
Adavale Road	\$309,538.86	\$304,294.33	95%	Apr-24
Claren Park Road	\$13,770.46	\$5,945.49	100%	
Killarney Road	\$1,698.53	\$0.00	0%	*Defer to Sept 22
Old Tambo Road	\$54,919.00	\$988.96	2%	Apr-24
Red Lane Road	\$16,370.75	\$7,129.96	60%	Apr-24
Wardsdale Road	\$573.78	\$244.15	100%	
Wellwater Road	\$1,670.66	\$0.00	100%	
Project Management	\$30,833.32	\$26,930.31	80%	
Total	\$429,375.36	\$345,533.20	67%	

Weighted Percentage Complete from QRA Progress Reports

80%

*Note: Killarney Road superseded by additional damage in Sept 22 Event.

SEPTEMBER 2022 EVENT FLOOD RESTORATION

Asset / road name	Recommended Value	Claimed Expenditure	% Complete	Timing
Alfred Street	\$5,372.92	\$865.00	5%	May-24
Belrose Road	\$31,830.77	\$27,117.50	100%	
Gowrie Crossing Road	\$25,823.14	\$638.00	0%	May-24
Greenstead Road	\$171,245.26	\$70,137.50	100%	
River Street	\$7,234.47	\$0.00	0%	May-24
Wellwater Road	\$1,218,192.93	\$693,926.17	100%	
Wills Street	\$5,425.84	\$0.00	0%	May-24
Bilbie Park Road	\$53,510.90	\$50,569.20	100%	
Bollon Road	\$520,837.10	\$256,735.00	100%	
Merrigang Road	\$10,828.06	\$8,710.00	100%	
Newstead Road	\$71,104.80	\$49,391.00	100%	
Noorooloo Road	\$731,306.49	\$266,560.52	100%	
Shelbourne Road	\$8,525.31	\$5,300.00	100%	
Old Tambo Road	\$551,237.37	\$97,907.68	15%	Apr-24
Allendale Warrah Road	\$132,020.06	\$89,820.00	100%	
Borea Road	\$87,368.78	\$27,590.00	100%	
Clara Creek Road	\$208,600.87	\$113,257.00	100%	
Gundare Road	\$81,060.69	\$79,595.00	100%	
Joylands Road	\$11,166.96	\$12,922.50	100%	
Meigunya Access Road	\$35,189.61	\$34,420.00	100%	
Newholme Road	\$26,085.76	\$25,547.50	100%	
Ouida Downs Road	\$78,642.22	\$62,912.20	100%	
Valeravale Road	\$22,106.68	\$21,165.00	100%	
Woolabra Road	\$7,025.92	\$6,800.00	100%	

Balmacarra Road	\$38,245.44	\$35,525.00	100%	
Burrandilla Road	\$149,646.56	\$140,714.50	100%	
Croxdale Road	\$28,296.81	\$24,671.00	100%	
Lass O Gowrie Road	\$9,671.37	\$1,813.00	100%	
Lyons Road	\$7,697.09	\$6,925.00	100%	
Middle Creek Road	\$106,181.16	\$77,477.10	100%	
Pinnacle Road	\$1,345.45	\$1,840.00	100%	
Red Ward Road	\$332,964.12	\$155,500.02	100%	
Rhylstone Road	\$10,606.95	\$6,061.72	100%	
Wardsdale Road	\$227,531.32	\$178,892.78	100%	
Albury Road	\$15,962.30	\$7,440.00	100%	
Blackburn Road	\$31,199.02	\$29,325.00	100%	
Coolaman Road	\$4,820.47	\$2,550.00	100%	
De Warra Road	\$2,720.85	\$2,390.00	100%	
Dillalah Bridge Road	\$799.14	\$6,423.23	100%	Abutment Repair
Dundee Road	\$13,174.04	\$10,180.00	100%	
Fortland Road	\$29,203.76	\$26,930.00	100%	
Glenbrook Road	\$36,417.91	\$0.00	0%	Jun-24
Guestling Road	\$115,672.05	\$111,765.00	100%	
Gunnawarra Road	\$17,746.81	\$14,590.00	100%	
Hythe Road	\$159,137.92	\$158,135.00	100%	
Killarney Road	\$118,983.48	\$113,542.56	95%	Jun-24
Murweh Road	\$85,055.84	\$84,600.00	100%	
Nebine Community Rd	\$108.97	\$0.00	100%	
Nebine Road	\$264,545.58	\$230,000.00	85%	Jun-24
Nebine Shortcut Road	\$1,995.29	\$1,700.00	100%	
No 7 Block Road	\$8,188.49	\$0.00	100%	
Wallal Riversleigh Road	\$171,519.79	\$136,470.00	100%	
Wheatleigh Road	\$86,010.23	\$44,045.00	100%	
Wyandra Boatman Road	\$30,881.72	\$0.00	100%	
Yanna Bridge Road	\$35,495.27	\$30,600.00	100%	
Biloola Road	\$92,498.59	\$0.00	0%	May-24
Cooladdi Access Road	\$5,233.38	\$0.00	0%	Jun-24
Cooladdi Langlo Road	\$331,521.85	\$6,246.69	1%	Apr-24
Doobiblah Road	\$85,569.86	\$36,708.50	100%	
Glenallen Road	\$23,399.29	\$15,409.00	100%	
Langlo Mt Morris Road	\$276,833.03	\$88,591.50	100%	
Loddon East Road	\$17,045.81	\$11,316.00	100%	
Loddon West Road	\$26,043.65	\$0.00	0%	Jun-24
Merrigol Road	\$16,636.57	\$15,673.00	100%	
Monamby Road	\$23,042.44	\$0.00	0%	Jun-24

Nimboy Road	\$85,048.52	\$83,367.00	90%	
Norah Park Road	\$40,624.68	\$0.00	0%	May-24
Old Quilpie Road	\$122,010.67	\$83,415.27	100%	
Old Ward Road	\$2,949.98	\$2,600.00	100%	
Ouida Road	\$2,176.68	\$0.00	100%	
Riccartoon Road	\$23,095.99	\$18,090.00	100%	
Wiringa Road	\$20,060.09	\$19,864.50	100%	
Wooyenong Road	\$58,252.00	\$26,148.00	100%	
Yarronvale Road	\$74,590.05	\$31,877.00	100%	
Adavale Road	\$340,190.93	\$70,204.99	20%	May-24
Biddenham Road	\$1,935,722.62	\$146,111.31	8%	Jun-24
Cargara Road	\$10,701.98	\$13,930.52	100%	
Caroline Crossing Road	\$101,681.91	\$93,859.00	100%	
Cavanagh Street	\$46,493.95	\$0.00	0%	May-24
Khyber Road	\$143,120.50	\$0.00	0%	Jun-24
Laguna Road	\$233,614.12	\$185,939.00	100%	
Main Street	\$442.93	\$0.00	0%	May-24
Mt Tabor Road	\$199,990.73	\$14,018.00	7%	May-24
Raincourt Road	\$100,063.28	\$49,107.00	100%	
Oxford Downs Road	\$194,507.62	\$117,655.00	100%	
Perola Park Road	\$19,877.89	\$14,150.00	100%	
Project Management	\$886,998.48	\$485,396.68	55%	
Total	\$11,783,608.18	\$5,271,670.64	79%	
Weighted Percentage Complete from QRA Progress Reports			56%	

LINK TO CORPORATE PLAN

- 1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .
- 2.4.1 Road and street infrastructure investment is strategic and effective to accomplish maintenance priorities and development opportunities

ATTACHMENTS

1. Engineering Project Overview
2. Engineering Services Costing Report

ENGINEERING PROJECT OVERVIEW - MARCH 2024

Job No	Description	Program	Status	Notes	Budget	Actuals	Remaining
8000-5254	Charleville Water Renewals	General	Construction started	Annual allocation	\$ 200,000	\$ 70,610	\$ 128,390
8000-5250	Morven Water Renewals	General	Construction started	Annual allocation	\$ 150,000	\$ 14,807	\$ 135,193
8000-5252	Augathella Water Renewals	General	Construction started	Annual allocation	\$ 150,000	\$ 21,058	\$ 128,942
8000-5350	Augathella Sewerage	General	Not started	Annual allocation	\$ 100,000	\$ -	\$ 100,000
8000-5360	Charleville Sewerage	General	Construction started	Annual allocation	\$ 150,000	\$ 16,697	\$ 133,303
8000-3017	Flood Levee Renewal	General	Completed	Project completed by external contractor Suffolk.	\$ 95,000	\$ 94,221	\$ 779
8000-1751	SES Shed	General	Completed	All works completed.	\$ 100,509	\$ 95,725	\$ 4,784
8000-1200	Plant Purchase	General	Construction started	Annual allocation	\$ 3,510,000	\$ 3,505,238	\$ 4,762
8001-3040	Footpath Renewals	General	Construction started	Annual allocation - footpath renewals completed at State School on Sturt St, Parry St and Wills St.	\$ 200,000	\$ 115,706	\$ 84,294
8000-2305	Kerb and Channel Renewals	General	Construction started	Annual allocation - started repairs on kerb in front of South West Ford. Contract awarded to NJs Bob Power Carvax on 04/04/2024 for fabrication and supply of 16x20x3 shade structure. \$38,225 GST Inc. 12 week lead time, seeking to move project into LCRIP4.	\$ 150,000	\$ 18,518	\$ 130,482
8000-2360	Swimming Pool Shade Cover	LCRIP3	Design started	Waiting on GRE to install control board for new air conditioning, TBA. Jacob to manage tendering install with Rod.	\$ 180,000	\$ 36,140	\$ 143,860
8000-2575	Refurbish Existing Racecourse Complex Building	LCRIP3	Construction started	Savings strategy TBA.	\$ 300,000	\$ 192,503	\$ 107,497
8000-2579	Charleville Weigh Bridge	LCRIP3	Construction started	Earthworks complete. Concrete work (foundation, deck slab and ramp) to be completed by Gecko Concrete & Builders. Layout for the foundation was done on the 09/04/2024. Reinforcement is all prepared and site preparation is under progress from 09/04/2024.	\$ 470,000	\$ 326,402	\$ 143,598
8000-4083	Red Ward Rd / Biddonham Road - Reseals	LCRIP3	Completed	Project complete Program reporting to be reviewed.	\$ 270,000	\$ 300,281	\$ -30,281
8004-4049	Khyber Road - Reseal	LCRIP3	Completed	Project complete Program reporting to be reviewed.	\$ 280,000	\$ 244,047	\$ 35,953
8000-2591	New Columbarium's - 3 Towers	LCRIP3	Construction started	Outstanding committed order 18/63 vases. \$10,000	\$ 150,000	\$ 139,965	\$ 10,035
8000-4076	Old Tambo Road - Reconstruct and Reseal Works	LCRIP4	Not started	Works delayed due to rain but flood damage commenced late March.	\$ 220,000	\$ -	\$ 220,000
8000-3016	Alfred Street - Resealing Works	LCRIP4	Not started	Reseal works to be programmed and completed as a contract package.	\$ 117,467	\$ -	\$ 117,467
8000-3020	Edward Street - Resealing Works Chainage 0-960m	LCRIP4	Not started	Reseal works to be programmed and completed as a contract package.	\$ 74,000	\$ -	\$ 74,000
8000-3021	Edward Street - Resealing Works Chainage 1200-2420m	LCRIP4	Not started	Reseal works to be programmed and completed as a contract package.	\$ 100,000	\$ -	\$ 100,000
8000-3023	Hood Street - Resealing Works	LCRIP4	Not started	Reseal works to be programmed and completed as a contract package. \$40,000 project scope delivered under flood funding. The materials are ordered and is to be scheduled for delivery on the 12 April 2024. Due to recent flooding event the earthwork is on hold.	\$ 60,000	\$ -	\$ 60,000
8000-3022	Augathella Stormwater Drainage	LCRIP4	Design started	All works completed, final claim submitted to QRA. The final progress report has already been approved.	\$ 130,000	\$ -	\$ 130,000
8000-3018	Flood Levee Remediation Works	NFMIP 21-22	Completed	Genesis Hydrology awarded contract 17.01.2024.	\$ 300,000	\$ 364,105	\$ -64,105
3520-0001	Flood Risk Study for Warrago River & Bradley's Gully Charleville	QRA	Concept started	Genesis Hydrology awarded contract 17.01.2024	\$ 92,000	\$ 9,780	\$ 82,220
3520-0002	Flood Warning Review Charleville & Augathella	QRA	Concept started	Genesis Hydrology awarded contract 17.01.2024	\$ 92,000	\$ -	\$ 92,000
3520-0004	Flood Risk Definition Study Augathella	DRA	Concept started	Genesis Hydrology awarded contract 17.01.2024	\$ 65,000	\$ 9,240	\$ 55,760
3520-0003	Flood Intelligence System MSC	QRA	Concept started	QIT Plus awarded contract	\$ 46,000	\$ 45,500	\$ 500
8001-4081	Mt Tabor Road FY23/24	R2RTIDS	Completed	Final 5km sealed 19/03/2024. Project complete - saving to be directed to resheeting.	\$ 2,095,000	\$ 1,748,145	\$ 346,855
4518-0000	Mitchell Highway Widening	TMR	Completed	Final claim \$241,970.30 paid. Project complete. Total revenue \$3,680,879.91.	\$ 3,668,347	\$ 3,457,349	\$ 210,998
8000-2950	Historic House Amenities	W4QLD	Completed	Amenities block completed and new side pool fence installed. Russell's Grader Hire awarded tender for works, work planned to commence in early May and will take approx. 4 weeks to complete.	\$ 150,000	\$ 165,187	\$ -15,187
8000-1751	Augathella Truck Wash Upgrade	W4QLD	Design started	Update 10/04/24 JRB: Contacted RGH today and have concerns that rain and flooding will compromise delivery. RGH advised they can still complete before June 30 however no plan. Jacob to meet Kurt on site in coming weeks.	\$ 201,204	\$ -	\$ 201,204
8000-6270	UV Disinfection Unit	W4QLD	Design started	The unit has been ordered with an estimated delivery of 26 weeks (03.06.2024) pending any delays clearing customs. It will take approx. 2 weeks for installation. Concrete slab poured for shed. Shed framing started, carpenters to return to site next week to start sheeting the outside, this will take approx. 2 weeks. Sheeting and painting of inside walls/floor to follow - 1 week to complete.	\$ 170,000	\$ 116,764	\$ 53,236
8000-2357	Upgrade Council's Public Records Storage	W4QLD	Construction started		\$ 100,000	\$ 67,298	\$ 32,702

MURWEEH SHIRE COUNCIL ENGINEERING SERVICES COSTING SUMMARY

Council Meeting: 19 April 2024

Road No	Road Name	Routine Maintenance Expenditure	QRA Dec 2021 Flood Damage Expenditure	QRA May 2022 Flood Damage Expenditure	QRA Sep 2022 Flood Damage Expenditure
4001	Adavale Road	\$ 245,519.96	\$ 4,392.06	\$ 302,165.19	\$ 70,204.99
4002	Alice Downs Road	\$ 620.00	\$ 49,974.19		
4003	Ambrose Road				
4004	Aliendale - Warrak Road	\$ 12,364.70	\$ 99,556.07		\$ 89,820.00
4005	Armadilla Road		\$ 6,275.00		
4006	Bakers Bend Road	\$ 462.17	\$ 8,220.00		
4007	Balmacara Road	\$ 309.98	\$ 117,711.22		\$ 35,525.00
4008	Barnemans Road	\$ 500.15			
4009	Barrgo Road	\$ 59,981.95	\$ 558,250.44		
4010	Biddenham Road	\$ 35,124.07	\$ 4,477.69		\$ 146,111.31
4011	Bilbie Park Road	\$ 2,821.49			\$ 50,569.20
4012	Bioola Road		\$ 593.94		
4013	Blackburn Road	\$ 12,143.50			\$ 29,325.00
4014	Loddon Road Black Tank	\$ 1,535.91			\$ 11,316.00
4015	Black Ward Road	\$ 4,162.51	\$ 332,802.43		
4016	Bocarella Road	\$ 1,498.20	\$ 102,010.66		
4017	Belrose Road	\$ 462.17	\$ 32,266.02		\$ 27,117.50
4018	Burrandulla Road	\$ 48,796.96	\$ 2,990.71		\$ 140,714.50
4019	Albury Road				\$ 7,440.00
4020	Caldenale - Khyber Road	\$ 3,822.95	\$ 23,493.26		
4021	Auburnvale Road	\$ 484.98			
4022	Galowie Road				
4023	Cargara Road	\$ 500.15	\$ 13,929.00		\$ 13,930.52
4024	Caroline King Road	\$ 25,337.20	\$ 11,955.58		\$ 93,859.00
4025	Clara Creek Road	\$ 500.08	\$ 9,485.43		\$ 113,257.00
4026	Cooladdi Access Road				
4027	Cooladdi-Langle Crossing	\$ 7,841.38	\$ 8,483.44		\$ 13,738.51
4028	Cooladdi-Yarronvale Road	\$ 4,665.67	\$ 4,869.00		\$ 31,877.00
4029	Coolamon Road				\$ 2,550.00
4030	Croxdale Road	\$ 10,396.37	\$ 8,945.03		\$ 24,671.00
4031	Cunna Road	\$ 462.17	\$ 39,502.71		
4032	Derbyshire Road				
4033	De Warra Road	\$ 5,050.45			\$ 2,380.00
4034	Dilalah Bridge Road				\$ 6,423.23
4035	Dooblah Road	\$ 4,898.11			\$ 36,708.50
4036	Dundee Road	\$ 1,247.04	\$ 5,237.60		\$ 10,180.00
4037	Durella Road	\$ 490.87	\$ 25,915.00		
4038	Fortland Road	\$ 8,237.44			\$ 26,930.00
4039	Glenstien Road		\$ 19.92		\$ 15,409.00
4040	Glenbrook Road				
4041	Greenstead Road	\$ 1,542.55	\$ 7,210.00		\$ 70,137.50
4042	Guestling Road	\$ 63,137.54			\$ 111,785.00
4043	Gundare Road	\$ 434.61	\$ 498.41		\$ 79,595.00
4044	Gunnawarra Road	\$ 6,860.88	\$ 1,380.00		\$ 14,590.00
4045	Hilgrove Road		\$ 97.26		
4046	Hogarthale Road	\$ 2,023.23	\$ 25,140.32		
4047	Hythe Road	\$ 27,818.88	\$ 2,751.01		\$ 158,135.00
4048	Jaylands Road				\$ 12,922.50
4049	Khyber Road	\$ 30,696.57	\$ 344,987.22		
4050	Killarney Road	\$ 19,512.08	\$ 34,764.41		\$ 113,542.58
4051	Laguna Road	\$ 23,590.44	\$ 72,228.82		\$ 185,939.00
4052	Langle River Road	\$ 33,486.19	\$ 3,593.50		\$ 88,591.50
4053	Maruga Road	\$ 16,705.52			
4054	Maryvale Road	\$ 462.17	\$ 79,819.90		
4055	Merrigang Road	\$ 462.17			\$ 8,710.00
4056	Merrigal Road	\$ 1,603.31	\$ 2,927.27		\$ 15,673.00
4057	Middle Creek Road	\$ 4,727.15	\$ 288,891.83		\$ 77,477.10
4058	Mona Road	\$ 1,064.08	\$ 108.29		
4059	Mt Maria Road	\$ 7,401.01	\$ 56,605.00		
4060	Melouna Access road		\$ 329.56		\$ 34,420.00
4061	Mt Taber Road	\$ 84,605.07	\$ 1,022,505.93		\$ 14,018.00
4062	Murwoh Road	\$ 2,727.15			\$ 84,600.00
4063	Namga (Raincourt) Road		\$ 36,592.95		\$ 49,107.00
4064	Nebine Road	\$ 86,285.84	\$ 72,933.42		\$ 230,000.00
4065	Nebine Bollar Shortcut	\$ 2,971.27			\$ 1,700.00
4066	Nebine Comm. Ctr Road	\$ 998.36	\$ 1,522.10		
4067	New Farm Road				
4068	Newholme Road	\$ 373.54	\$ 5,830.44		\$ 25,547.50
4069	Newstead Road	\$ 28,785.12			\$ 49,391.00
4070	Nimboj Road	\$ 32,352.83			\$ 83,367.00
4071	Noaraloo Road	\$ 9,046.05	\$ 182,184.40		\$ 266,560.52
4072	Norah Park Road				
4073	No. 7 Block Road	\$ 1,520.12	\$ 91.60		
4074	Old Charleville Road	\$ 1,879.03	\$ 46,730.26		
4075	Old Oulpie Road	\$ 5,569.45	\$ 58,872.98		\$ 83,415.27
4076	Old Tambo Road	\$ 10,884.79	\$ 27,810.00	\$ 988.96	\$ 105,284.40
4077	Orange Tree Xing Road	\$ 0.04	\$ 62,327.35		
4078	Ouida Road				
4079	Ouida Downs Road		\$ 6,630.00		\$ 62,912.20
4080	Oxford Downs Road	\$ 903.75			\$ 117,855.00
4081	Perola Park Road	\$ 461.47			\$ 14,150.00
4082	Pinnacle Road		\$ 5,027.40		\$ 1,840.00
4083	Red Ward Road	\$ 9,066.12	\$ 353,657.60		\$ 155,500.02
4084	Rhystone Road				\$ 6,081.72
4085	Rocky Road	\$ 966.93	\$ 30,098.48		
4086	Rosebank Road				
4087	Roslin Road				
4088	Rose Park Road	\$ 1,084.48			
4089	Rosewood Road	\$ 9,479.21	\$ 20,778.00		
4090	Shelbourne Road		\$ 35,185.00		\$ 5,300.00
4091	Sherwood Road				
4092	Loddon Road West				
4093	Tantallon Road				
4094	Treggle Road				
4095	Ualba Road		\$ 14,734.01		
4096	Urana Road	\$ 446.84			
4097	Valeravale Road	\$ 13,892.39			\$ 21,165.00
4098	Walbal-Riversleigh Road	\$ 1,127.30	\$ 16,760.77		\$ 136,470.00
4099	Wardsdale Road	\$ 1,860.93	\$ 700.34		\$ 178,892.78
4100	Waterford Road	\$ 11,128.86	\$ 53,018.07		
4101	Wellwater Road	\$ 2,808.51	\$ 168,785.92		\$ 693,926.17
4102	Whattleigh Road	\$ 7,805.32	\$ 21,078.39		\$ 44,045.00
4103	Winnoba Road	\$ 24,312.12	\$ 64,860.00		
4104	Winnoba Road	\$ 12,195.45			\$ 19,864.50
4105	Wongalee South Rd	\$ 385.06			
4106	Wongalee North Rd				
4107	Wongamere Road				
4108	Woolabra				\$ 6,800.00
4109	Woolanong Road	\$ 2,376.33	\$ 602.61		\$ 26,148.00
4110	Beatman Wyandra Road	\$ 22,851.82			
4111	Red Lane Road	\$ 8,501.89	\$ 5,797.41	\$ 1,454.55	
4112	Berea Access Road	\$ 1,005.94	\$ 570.00		\$ 27,590.00
4113	Clara Access Road		\$ 1,181.82		
4114	Caledonia Road		\$ 2,970.00		
4115	Wiriana Road	\$ 434.61			
4117	Riccarton Road	\$ 534.85	\$ 473.40		\$ 18,090.00
4118	Yarra Bridge Road	\$ 1,763.05	\$ 9,798.78		\$ 30,600.00
4119	27 Mile Gardens Road				
4120	Bellon Road	\$ 141,422.85	\$ 13,802.12		\$ 256,736.00
4121	Breakaway Road				
4122	Claren Park Road		\$ 5,945.49		
4123	Columbo Road		\$ 6,800.00		
4124	Cooladdi Pump Road				
4125	Creswell Access Road				
4128	Lange Hill Road				
4129	Lasso Gowrie Road	\$ 396.63			\$ 1,813.00
4130	Rosemount Road				
4131	Aronhald Road	\$ 550.78			
4132	Monamby Park Road				
4133	Northview Road		\$ 1,817.50		
4134	Palmer's Road		\$ 4,460.00		
4135	Lyons Road				\$ 6,925.00
4136	Percival Road	\$ 396.83	\$ 4,250.00		
4137	Rainmere Road		\$ 17,133.39		
4138	Westlym Road	\$ 1,120.54			
4139	Old Ward Road	\$ 22,718.67			\$ 2,600.00
	Total	\$ 1,281,827.17	\$ 4,805,784.25	\$ 304,608.70	\$ 4,799,619.50
	Budget	\$ 1,408,603.00	\$ 5,337,161.67	\$ 429,375.36	
	Percentage Expended	91%	90%	71%	
	Percentage through Year	78%			

PLANT MAINTENANCE

Item	2022-2023 Expenditure	2023-2024 Expenditure
Wages	\$ 283,243.99	\$ 324,299.34
Parts	\$ 874,028.41	\$ 728,533.72
Tyres & Tubes	\$ 127,820.33	\$ 119,002.21
Fuels & Oils	\$ 1,004,322.93	\$ 741,048.45
Registration	\$ 108,973.44	\$ 100,252.54
Wages (supervision)	\$ 259,974.90	\$ 205,039.74
Consumables	\$ 40,323.16	\$ 22,093.30
Insurance	\$ 62,984.97	\$ 72,699.62
Total Expenditure	\$ 2,759,672	\$ 2,312,968.92
Budget Expenditure	\$ 2,929,883.00	
Percentage Expenditure	\$ 2,312,968.92	
Revenue to Date		\$ 3,114,929.65
Budget Revenue		\$ 4,318,000.00
Percentage Revenue		72%
Percentage through Year		78%

URBAN STREET MAINTENANCE

Item	2022-2023 Expenditure	2023-2024 Expenditure
Augathella Street Lighting	\$ 17,438.07	\$ 15,348.62
Morven Street Lighting	\$ 409.11	\$ -
Charleville Street Lighting	\$ 56,892.29	\$ 32,966.11
Augathella Street Maintenance	\$ 257,355.16	\$ 241,178.50
Morven Street Maintenance	\$ 123,795.85	\$ 121,507.75
Charleville Street Maintenance	\$ 731,479.88	\$ 642,563.40
Augathella Street Clearing	\$ 36,813.87	\$ 30,026.50
Morven Street Clearing	\$ 39,388.23	\$ 26,581.53
Charleville Street Clearing	\$ 292,262.67	\$ 243,905.78
Charleville Mowing/Slashing/Weeds	\$ 38,292.56	\$ 34,960.34
Morven Mowing/Slashing/Weeds	\$ 63,741.10	\$ 53,986.21
Augathella Mowing/Slashing/Weeds	\$ 142,645.20	\$ 134,646.89
Total Expenditure	\$ 1,800,514	\$ 1,577,671.63
Budget	\$ 1,423,755.00	
Percentage Spent		111%
Percentage through Year		78%

PUBLIC FACILITIES MAINTENANCE

Item	2022-2023 Expenditure	2023-2024 Expenditure
Augathella Public Facilities Maintenance	\$ 57,731.51	\$ 41,165.88
Morven Public Facilities Maintenance	\$ 47,838.33	\$ 39,429.13
Charleville Public Facilities Maintenance	\$ 75,285.65	\$ 66,620.02
Total Expenditure	\$ 180,855.49	\$ 147,215.03
Budget	\$ 175,000.00	
Percentage Spent		84%
Percentage through Year		78%

PARKS AND GARDENS MAINTENANCE

Item	2022-2023 Expenditure	2023-2024 Expenditure
Augathella Parks & Garden	\$ 116,962.23	\$ 118,671.16
Morven Parks & Garden	\$ 83,752.02	\$ 126,345.18
Charleville Parks & Garden	\$ 807,011.93	\$ 554,848.09
Total Expenditure	\$ 1,007,726.18	\$ 799,864.43
Budget	\$ 950,000.00	
Percentage Spent		84%
Percentage through Year		78%

15 CORRESPONDENCE FOR CONSIDERATION

15.1 WESTERN QUEENSLAND ALLIANCE OF COUNCILS ASSEMBLY (WQAC) MT ISA 4 & 5 SEPTEMBER 2024

Author: CEO

Authoriser: CEO

RECOMMENDATION

That Council approves Councillors Shaun Radnedge and Councillor Peter Alexander and Interim CEO Mr Bruce Scott to attend the Western Queensland Alliance of Councils Assembly to be held in Mt Isa on 4 and 5 September 2025.

BACKGROUND

The Western Queensland Alliance of Councils (WQAC) is a collaboration of the three regional organizations of councils in Western Queensland (NWQROC, RAPAD & SWQROC) established in 2020 covering 63 percent of the State and including 24 local governments.

The Western Queensland Alliance of Councils holds an annual assembly of its members and stakeholder - with this year's assembly '**WQAC Assembly 2024**' being held in Mt Isa on 4 & 5 September.

This year's WQAC Assembly is the fifth event of its kind and will:

- Provide a timely advocacy platform for Western Queensland ahead of the 2024 State Election
- Continue to focus on addressing the regional priority issues of Housing, Roads, Connectivity and Sustainability
- Provide an opportunity to engage with State and Federal Members/Senators (in government and opposition) and key Director Generals
- Grow networks and relationships to promote and represent Western Queensland

A comprehensive program is in development and registrations opening in coming months.

This date claimer is extended to Mayors, Deputy Mayors and CEOs of the WQAC Council members, with alternate delegates welcome to attend to a maximum of three (3) per council.

Council has secured accommodation in Mt Isa for 3 delegates to attend the WQAC Assembly.

Attending the WQAC Assembly will require delegates to travel to Winton on 3 September, overnight in Winton and arrive in Mt Isa at 12.00pm on 4 September for the Assembly commencement. Delegates will be travelling back to Charleville on 6 September with plans to be home that evening.

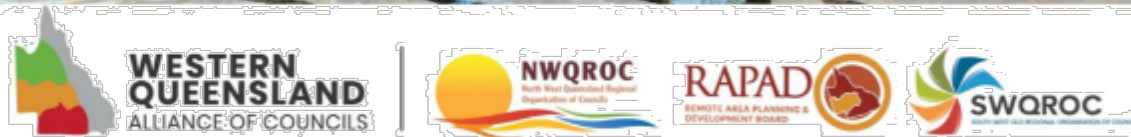
Note: Travel requirements 3-6 September inclusive.

LINK TO CORPORATE PLAN

- 1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

ATTACHMENTS

1. 2024 WQAC Assembly Date Claimer Councils



DATE CLAIMER

Mayors, Deputy Mayors, and Chief Executive Officers are invited to attend the 2024 WQAC Assembly in Mount Isa

The WQAC is a collaboration of the three regional organizations of councils in Western Queensland established in 2020 covering 63 percent of the State and including 24 local governments.

The WQAC Assembly 2024, the fifth event of its kind, will:

- Provide a timely **advocacy platform** for Western Queensland ahead of the 2024 State Election
- Continue to focus on addressing the **regional priority issues** of Housing, Roads, Connectivity and Sustainability
- Provide an opportunity to engage with **State and Federal Members/Senators** (in government and opposition) and key Director Generals
- Grow **networks and relationships** to promote and represent Western Queensland

A comprehensive program is in development and registrations will open in coming months, however, to avoid disappointment, we invite you to date claim 4-5th September 2024 in diaries now and secure your accommodation requirements – view accommodation options [HERE](#) and please remember to quote **WQAC 24** when making your booking. This date claimer is extended to Mayors, Deputy Mayors and CEOs of the WQAC Council members, with alternate delegates welcome to attend to a maximum of three (3) per council.

We look forward to welcoming you to this signature event for Western Queensland.

Greg Hoffman PSM
Executive Officer, NWQROC
E: NWQROC@carpentaria.qld.gov.au
Ph: 0418 756 005

David Arnold
CEO, RAPAD
E: ceo@rapad.com.au
Ph: 0428 583 301

Simone Talbot
Executive Officer, SWQROC
E: simone.talbot@swqroc.com.au
Ph: 0427 990 201

Representing: Burke, Carpentaria, Cloncurry, Croydon, Doomadgee, Etheridge, Flinders, McKinlay, Mornington, Mount Isa, Richmond; Barcaldine, Barcoo, Blackall-Tambo, Boulia, Diamantina, Longreach, Winton; Balonne, Bulloo, Maranoa, Murweh, Paroo, Quilpie

15.2 DOMESTIC AND FAMILY VIOLENCE PREVENTION COUNCIL

Author: CEO

Authoriser: CEO

RECOMMENDATION

That Council recommitment to the Local Government Domestic and Family Violence Prevention Champions Network, and
 That Council nominates up to three representatives of your organisation who will Murweh Shire Council on the Local Government Domestic and Family Violence Prevention Champions Network.

BACKGROUND

Domestic and Family Violence continues to be an alarming social issue affecting all communities in Queensland.

If we are to create generational and cultural change, we need to change the collective mindset that it happens somewhere else to someone else.

In reality, domestic violence occurs in all neighbourhoods and anyone can be a victim, regardless of race, age, ethnicity, economic status or sexual orientation.

The people experiencing and perpetrating this harm include those who live in our local government area and given the extent of domestic and family violence it is also likely that some are employees of your Council.

From 2022, Richard Ranson has represented Murweh Shire Council as a member of the Local Government Domestic and Family Violence Prevention Champions Network (the Champions Network).

Through the Champions Network which Domestic and Family Violence Prevention Council co-Chair with the Local Government Association of Queensland, the Prevention Council is partnering and supporting committed local government leaders in delivering a place-based response to domestic and family violence in the workplace and across their communities.

This highly effective form of primary prevention, which relies on shared understanding and consistent messaging, is essential to bringing about the grass-roots shift in attitudes and behaviour required to achieve cultural change to prevent domestic and family violence.

The goal is for the Domestic and Family Violence Prevention Council to assist our Champions Network representatives (Champions) in identifying appropriate actions (suited to our Council's needs and resources) and to provide tools and support to help guide and achieve those goals.

Given the recent election, Domestic and Family Violence Prevention Council is writing to Council seeking continued involvement on the Champions Network, and to confirm who the Murweh Shire Champions will be this term.

LINK TO CORPORATE PLAN

1.2.1 Council has in place effective whole of community communication and engagement strategies

ATTACHMENTS

1. 12042024_LG Champions Network_Murweh



DOMESTIC AND FAMILY VIOLENCE
Prevention Council

dfvcouncil@premiers.qld.gov.au
www.qld.gov.au/dfvpreventioncouncil

Our ref: LG2024/AS

12 April 2024

Cr Shaun Radnege
Mayor
Murweh Shire Council

shaun_radnedge@murweh.qld.gov.au

Dear Mayor Radnege

Congratulations on your re-election as Mayor of Murweh Shire Council and your contribution to the prevention of domestic and family violence.

Domestic and Family Violence continues to be an alarming social issue affecting all communities in Queensland.

If we are to create generational and cultural change, we need to change the collective mindset that it happens somewhere else to someone else.

In reality, domestic violence occurs in all neighbourhoods and anyone can be a victim, regardless of race, age, ethnicity, economic status or sexual orientation.

The people experiencing and perpetrating this harm include those who live in your local government area and given the extent of domestic and family violence it is also likely that some are employees of your Council.

In 2022, Richard Ranson nominated to represent Murweh Shire Council as a member of our **Local Government Domestic and Family Violence Prevention Champions Network** (the Champions Network).

Through the Champions Network which we co-Chair with the Local Government Association of Queensland, the Prevention Council is partnering and supporting committed local government leaders in delivering a place-based response to domestic and family violence in the workplace and across their communities.

This highly effective form of primary prevention, which relies on shared understanding and consistent messaging, is essential to bringing about the grass-roots shift in attitudes and behaviour required to achieve cultural change to prevent domestic and family violence.

Our goal is to assist your Champions Network representatives (Champions) in identifying appropriate actions (suited to your Council's needs and resources) and to provide tools and support to help guide you to achieve those goals.

Given the recent election, we are writing to seek your continued involvement on the Champions Network, and to confirm who your Champions will be this term.



Your chosen Champions would ideally be individuals who are positioned to help lead the change you want to see within and outside your organisation, making your commitment to domestic and family violence relevant within the workplace and across the community. This can include yourself, your CEO, or other elected officials or leaders within the organisation.

Champion network meeting for the rest of 2024 will be conducted virtually via MS Teams on the following dates:

- 10am to 11.30am, 23 April 2024
- 10am to 11.30am, 16 July 2024
- 10am to 11.30am, 2 October 2024

In summary and to progress your ongoing commitment we request that you advise:

1. recommitment to the Champions Network, and
2. the details of up to three representatives of your organisation who will represent your Council on the Champions Network, including their email addresses (ideally ahead of the 23 April meeting).

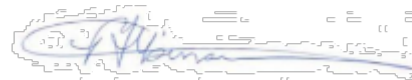
If you have any questions in relation to this request, please do not hesitate to contact Ms Angie Spencer, Director, Domestic and Family Violence Prevention Council Secretariat via email angie.spencer@premiers.qld.gov.au or telephone 0404 544 817.

Thank you for your efforts to prevent domestic and family violence in the Murweh local government area. We look forward to continuing this important work with you.

Yours sincerely



**Ms Vanessa Fowler OAM
Co-Chair
Domestic and Family Violence Prevention Council**



**Mr Bob Atkinson AO APM
Co-Chair
Domestic and Family Violence Prevention Council**

cc: Bruce Scott OAM (CEO), Richard Ranson, Cr Robert Eckel, Cr Michelle Ebsworth, Cr Peter Alexander, Cr Teri Sommerfield

16 CONFIDENTIAL MATTERS

Nil

17 CLOSURE