



SHIRE OF MURWEH

MORVEN - CHARLEVILLE - AUGATHELLA

Council Meeting

16 January 2020



Hope Project graffiti workshop at Charleville Skate Park



MURWEH SHIRE COUNCIL MEETING

To be held Thursday 16 January 2020

1. Opening Prayer
2. Apologies
3. Confirmation of minutes ; Ordinary Meeting 12 December 2019
4. Business arising from minutes
5. Correspondence for members' information
6. **Councillors to advise on any declaration of personal interest relating to agenda items.**
7. **Councillors to advise of any update or changes to their Register of Interests**
8. Chief Executive Officers Reports;
 - i. Finance
 - ii. HR
 - iii. WH&S
 - iv. Tourism
 - v. Library
 - vi. Environment and Health
 - vii. Engineering
9. Correspondence for consideration
10. Closure

11:00am

Nick Swadling

re: Veterans Units, Magpie Lane

MINUTES OF AN ORDINARY MEETING
OF THE MURWEH SHIRE COUNCIL
HELD ON THURSDAY 12 DECEMBER 2019 AT 9:00AM

11149

Present	Mayor Annie Liston, Cr Peter Alexander, Cr Lyn Capewell, Cr Shaun Radnedge, Cr Robert Eckel, Chief Executive Officer Mr Neil Polglase.	
Opening Prayer	Fr Peter Doohan delivered a prayer for the guidance of Council.	
Minutes of Previous Council Meeting	Moved: Cr Radnedge	Seconded: Cr Eckel
	"That the minutes of the Ordinary Council Meeting held 14 November 2019 be taken as read, confirmed and signed as a correct record of proceedings."	
	<u>Carried</u>	
Attendance	The Director of Corporate Services entered the meeting at 9:19am.	
Financial Report	Moved: Cr Alexander	Seconded: Cr Capewell
	"That the Financial Report be received."	
	<u>Carried</u>	
Budget Review 2019-2020	Moved: Cr Radnedge	Seconded: Cr Eckel
	"That Council adopts the First Budget Review 2019-20 as presented."	
	<u>Carried</u>	
Human Resources Report	Moved: Cr Capewell	Seconded: Cr Eckel
	"That the Human Resources Report be received."	
	<u>Carried</u>	
Workplace Health & Safety Report	Moved: Cr Capewell	Seconded: Cr Eckel
	"That the Workplace Health and Safety Report be received."	
	<u>Carried</u>	
Tourism Reports	Moved: Cr Radnedge	Seconded: Cr Capewell
	"That the Tourism Section Reports be received."	
	<u>Carried</u>	
Meeting Adjourned	The meeting adjourned for a morning tea break at 10.08am.	
Meeting Resumed	The meeting resumed from morning tea at 10.35am.	
	The Director of Environmental and Health Services was present when the meeting resumed.	

Environmental & Health Services Report	Moved: Cr Eckel "That the Environmental and Health Services report be received."	Seconded: Cr Radnedge <u>Carried</u>
Attendance	The Director of Environmental and Health Services exited the meeting at 10.45am. The Director of Engineering entered the meeting at 10.45am.	
Engineering Services Report	Moved: Cr Radnedge "That the Engineering Services report be received."	Seconded: Cr Capewell <u>Carried</u>
Road Access Guestling Road	Moved: Cr Eckel "That Council seeks advice on their legal obligation and if liable undertakes construction of 11.8km of gravel road to allow access to property 4PR20 (Luke Ahern)."	Seconded: Cr Capewell <u>Carried</u>
Attendance	The Director of Engineering Services exited the meeting at 11.07am.	
Request for Assistance Sacred Pathways	Moved: Cr Radnedge "That Council agrees to support Sacred Pathways NFP to conduct a Heart of Feminine Project workshop on Monday, 20th January, 2020 with Council to provide in kind support by way of waiver of venue hire and advertising via social networks."	Carried: Cr Alexander <u>Carried</u>
Use of Charleville Showground – Trakmaster Off Road Caravan Club in May, 2021	Moved: Cr Radnedge "That Council delegates the CEO to negotiate with representatives from Trakmaster regarding requirements and hire fees for the Charleville Showgrounds by Trakmaster Off -Road Caravan Club for an annual gathering to be held in May, 2021."	Seconded: Cr Alexander <u>Carried</u>
Application for Renewal of Term Lease 215440 over Lot 31 on SP110484	Moved: Cr Eckel "That Council advises the Department of Natural Resources, Mines & Energy that it objects to the Renewal of Term Lease 215440 over Lot 31 on SP110484, as the owner has not used it for its intended use for several years and Council has limited industrial sites available in Augathella."	Seconded: Cr Radnedge <u>Carried</u>

**Morven Rail Hub
Management**

Moved: Cr Capewell

Seconded: Cr Radnedge

“That Council enters into negotiations with Watco East West Hamilton Central under a formal lease or management contract for the Morven Rail Hub development.”

Carried

**Morven Rail Hub
Development
Approval**

Moved: Cr Radnedge

Seconded: Cr Alexander

“That the application to establish a 1000hd cattle holding yard on land situated at Warrego Highway, Morven and described as Lots 101-104 on M23210 and Lot 21 on SP129867 be approved subject to the following conditions;

CONDITIONS IMPOSED BY ASSESSMENT MANAGER

Preamble

- The relevant planning scheme for this development is the *Murweh Planning Scheme 2015*. All references to the “Planning Scheme” and “Planning Scheme Schedules” within these conditions refer to the above Planning Scheme.

General

- Complete and maintain the approved development as follows: (i) in accordance with development approval documents and (ii) strictly in accordance with those parts of the approved development that have been specified in detail by the Council unless the Council agrees in writing that those parts will be adequately complied with by amended specifications.
- All services installation, including onsite sewerage, water, electricity and telecommunications connections to the respective networks, must comply with:
 - a/ the development approval conditions;
 - b/ the relevant service providers requirements and specifications;
 - c/ any relevant provisions in the planning scheme for the area;
 - d/ Council’s standard designs for such work where such designs exist;
 - e/ any relevant Australian Standard that applies to that type of work;
 - and
 - f/ any alternative specifications that the Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.
- Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

Avoiding Nuisance

- During the establishment of the approved development, no nuisance is to be caused to adjoining properties and occupiers by way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.

Repair Damaged Infrastructure

- The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc) shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representatives.
- Any civil engineering and related work shall be designed and supervised by Registered Professional Engineers of Queensland (RPEQ) who are competent in the construction of the works.

Stormwater and Drainage

- Post-development stormwater runoff flows, the characteristics of which include volume, concentration and velocities, from the development site, are not to exceed pre-development stormwater runoff flows to adjoining properties.
- Stormwater must not be allowed to pond on the property being developed during the development process and after the development has been completed unless the type and size of ponding has been agreed in writing by the Council or as a specific development approval condition.
- There must be no increases in any silt loads or contaminates in any overland flow from the property being developed during the development process and after the development has been completed.

Erosion

- If there is a possibility of erosion or silt or other materials being washed off the property being developed during the development process, the developer must document and implement a management plan in accordance with the CMDG Design Guidelines – D7, to prevent this from occurring.
- Any construction works on site are to undertaken in accordance with the Soil Erosion and Sediment Control Engineering Guidelines for Queensland Construction sites (IE Aust – or later versions).
- The developer shall immediately clean up and satisfactorily remove any deposited construction material or silt runoff from the development site.

Access & Roads

- The developer/landowner is responsible for the construction and maintenance of all internal vehicle access ways and crossovers from the road carriageway to the property boundary, and for obtaining any approvals that may be required and for complying with the applicable designs and standards.

No Cost to Council

- All costs associated with the approved development are to be met by the developer, including costs of survey, easement preparation and registration, document lodgement, plan sealing and land transfers, unless there is specific agreement by other parties, including the Council, to meeting those costs.

Latest Versions

- Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approved agency for those types of works to be performed or approved, unless a regulation or law requires otherwise

No. Conditions

Condition timing

Material change of use

10.9.4.2.4.1 – Material change of use of premises near a state transport corridor—The chief executive administering the *Planning Act 2016* nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following conditions:

1. The development must be undertaken At all times.
generally in accordance with the Concept Rail Siding Layout Plan, prepared by Premise, dated 05/11/2019, sheet number A901, revision 2, as amended in red, in particular,
 - the position of the dispatch unit and loading race must allow for a wagon storage length of 675m, a turnout of 65m in length and a clearance of 65m between the turnout and the signal start.

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2. (a) Any excavation, filling/backfilling/compaction, retaining structures, batters, stormwater management measures and other works involving ground disturbance must not de-stabilise the railway corridor or the land supporting this infrastructure, or cause similar adverse impacts. (a) At all times
(b) At all times
(c) Prior to the commencement of use
- (b) The embankment walls of the effluent pond shown on the Bulk Earthworks Plan, prepared by Premise, dated 05/11/2019, sheet number A101, revision 2 must minimise the risk of failure or similar incident impacting on the railway corridor such as by ensuring sufficient structural stability and a sufficient factor of slope safety.
- (c) Registered Professional Engineer of Queensland (RPEQ) certification with supporting documentation must be provided to the Program Delivery and Operations Unit, Downs South West Region (Downs.South.West.IDAS@tmr.qld.gov.au) within the Department of Transport and Main Roads, confirming that the development has been constructed in accordance with parts (a) and (b) of this condition.
3. (a) Stormwater management of the development must ensure no worsening or actionable nuisance to the railway corridor. (a) At all times.
(b) At all times.
(c) Prior to the commencement of use.
- (b) Any works on the land must not:
- I. create any new discharge points for stormwater runoff onto the railway corridor;
 - II. interfere with and/or cause damage to the existing stormwater drainage on the railway corridor;
 - III. surcharge any existing culvert or

-
- drain on the railway corridor;
- IV. reduce the quality of stormwater discharge onto the railway corridor.
- (c) RPEQ certification with supporting documentation must be provided to Program Delivery and Operations Unit, Downs South West Region (Downs.South.West.IDAS@tmr.qld.gov.au) within the Department of Transport and Main Roads, confirming that the development has been constructed in accordance with parts (a) and (b) of this condition.
4. (a) The capacity and design of the 'irrigation area', 'effluent pond' and 'truckwash pond' shown on the Overall Layout Plan, prepared by Premise, dated 05/11/2019, sheet number A002, revision 2, as amended in red, must ensure a no worsening impact to the railway corridor from water seepage, discharge, overflow or similar adverse impacts. (a) At all times
(b) Prior to the commencement of use.
- (b) RPEQ certification with supporting documentation must be provided to Program Delivery and Operations Unit, Downs South West Region (Downs.South.West.IDAS@tmr.qld.gov.au) within the Department of Transport and Main Roads, confirming that the development has been constructed in accordance with part (a) of this condition.
5. Fencing must be provided along the site boundary with the railway corridor, with the exception of the rail siding connection to the railway, in accordance with Queensland Rail Drawing Number 2549, Issue B – Standard Rural Fences – Fencing with Steel Posts. Prior to the commencement of use and to be maintained at all times.

6. The existing occupational stock crossing ID: 06767 must be closed and the railway corridor boundary reinstated in accordance with Queensland Rail Drawing Number 2623, Standard Level Crossings – Removal of Private and Public Level Crossings and Queensland Rail Drawing Number 2549, Issue B – Standard Rural Fences – Fencing with Steel Posts. Prior to the commencement of use and to be maintained at all times.

Carried

Attendance The Director of Corporate entered at 11.45am.

Tender Brisbane Line Centre **Moved: Cr Alexander** **Seconded: Cr Radnedge**

“That Council under Section 228 of the Local Government Regulation 2012 appoints CG Thompson Pty Ltd to construct the Brisbane Line Centre as per tender BLC2 19/20, being the tender most advantageous to Council based on the full assessment received from Brandon and Associates for \$1,123,022.98 ex GST.”

Carried

Draft Policy for Murweh Shire Aged Housing That the proposed Aged Housing Policy lay on the table to be presented at the January meeting.

Audit 2018-2019 Final Management Report for Murweh Shire Council **Moved: Cr Eckel** **Seconded: Cr Capewell**

“That Council receives the final management letter for the annual financial audit of Council’s 2018-2019 financial statements issued by Queensland Audit Office contract auditors Pitcher Partners.”

Carried

There being no further business the Mayor declared the meeting closed at 11:54am.

Cr A M Liston
Mayor



FINANCIAL REPORT COUNCIL MEETING 16 January 2020

**Mayor and Councillors
Murweh Shire Council
CHARLEVILLE QLD 4470**

Highlights of this month's Financial Report:

Report - Period Ending 31 December 2019

Revenue

Total revenue of \$10.058M to 31 December 2019 represents 31% of the total budget of \$32.429M.

These statements are for 6 months of the financial year and generally would represent 50% of the overall budget.

Generally budgets are on track after 6 months of the financial year. If you take into consideration the FAGs payment of \$1,762,862, revenue would be at \$11.821M, 36% of the budget.

Expenses

Total expenditure of \$10.715M to 31 December 2019 represents 50% of the total budgeted expenditure of \$21.481M.

Outcome

There is currently a cash Deficit of \$0.657M.

Capital Works

See the Capital Funding Report 2019 – 20 for details of all projects.

1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding – budget V’s actual
5. Road Works – budget V’s actual

1. Cash Position as at 31 December 2019

CASH AT BANK			
Operating Account			\$169,863
SHORT TERM INVESTMENTS			
National Bank of Australia		\$	-
QTC Cash Fund			\$4,625,936
	Total		\$ 4,795,799
The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors.			
Cash backed Current Liabilities (AL,LSL,SL,RDO)			\$2,323,999
			\$ 2,323,999
Balance of recoverable debtors - estimated creditors :			
(\$547,161	-	\$84,799)
			\$ 462,362
Plus cash surplus	\$ 4,795,799	-	\$ 2,323,999
			\$ 2,471,800
Working Capital	Total		\$ 2,934,162

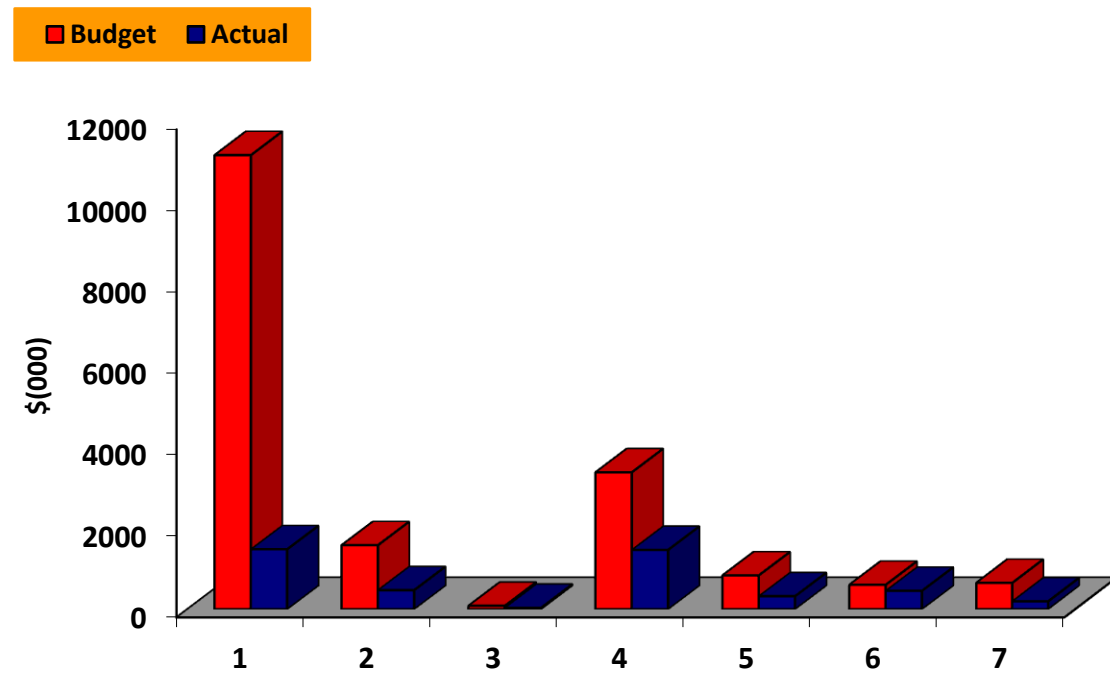
2. Monthly Cash Flow Estimate: - January 2020

Cash Flow Estimate			
Receipts		Expenditure	
Rates	\$150,000	Payroll	\$900,000
Fees & Charges	\$4,500	Creditor Payments	\$1,300,000
Debtors	\$450,000	Loan Payments	\$0
Grants/Claims/Loan QTC	\$1,600,000	Lease Payments	\$4,000
Total	\$2,204,500	Total	\$2,204,000
Therefore cash is expected to increase by		\$500	in the period.

3. Comparative Data for the month of December 2019

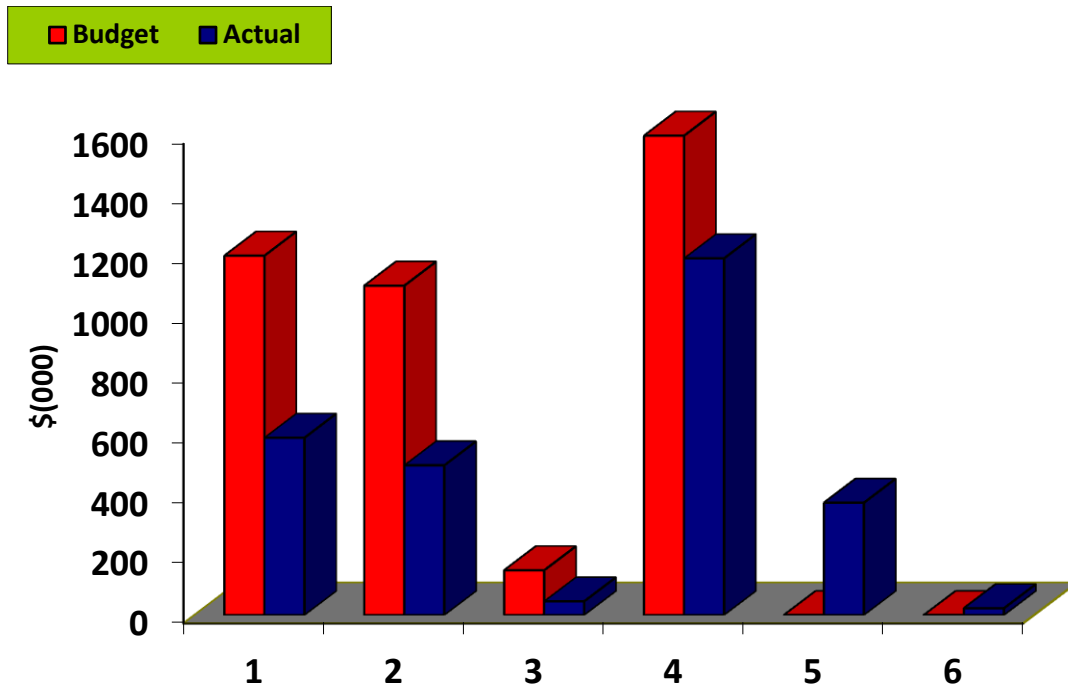
<u>Comparative Year</u>	2019	2018	2017
	\$000	\$000	\$000
Cash position	\$4,796	\$6,325	\$5,220
Working capital	\$2,934	\$4,742	\$3,688
Rate arrears	\$755	\$887	\$732
Outstanding debtors	\$547	\$842	\$874
Current creditors	\$85	\$32	-\$2
Total loans	\$2,239	\$2,991	\$3,246

4. Capital Funding: Year to 31 December 2019



	Budget \$(000)	Expended YTD Actual \$(000)	% of Budget Expended
Total Capital Funding	\$18,285	\$4,410	24.12%
1 Buildings / Other Structures	\$11,166	\$1,477	13.23%
2 Plant & Equipment / Furniture & Fittings	\$1,577	\$469	29.74%
3 Charleville Airport Upgrade	\$84	\$35	41.67%
4 Road Infrastructure	\$3,374	\$1,461	43.30%
5 Water & Sewerage Infrastructure	\$833	\$320	38.42%
6 Office Equip	\$602	\$454	75.42%
7 QTC - Loan Redemption	\$649	\$194	29.89%

5. Road Works Expenditure: Year to 31 December 2019



	Budget \$(000)	Expended YTD Actual \$(000)	% of Budget Expended
Total Road Expenditure	\$4,050	\$2,730	67%
1 Rural Roads	\$1,200	\$593	49%
2 Town Streets	\$1,100	\$501	46%
3 Private Works	\$150	\$46	31%
4 RMPC Works	\$1,600	\$1,191	74%
5 Flood Damage	\$0	\$376	0%
6 Other	\$0	\$23	0%

6. ATTACHMENTS

- Capital Funding Detail
- Rate Arrears Summary
- Revenue & Expenditure Summary
- Balance Sheet

Capital Expenditure as at 31 December 2019

Projects								
Asset Class/GL Number	Job Number	Project Description	Funding source	Actual to date	% of budget	Budgeted Project Costs 2019-20	Total - Actual Project Costs	Total - Budgeted Project Costs
Airport	8000-1751-0	Charleville Airport Security Upgrade	W4Qld	\$0	0.00%	\$0		
242-4000-0	8000-3600-0	Café in the Mulga Upgrade		\$25,599	34.13%	\$75,000		
	8000-3560-0	Runway Resheet		\$9,060	100.00%	\$9,060		
	Sub total			\$34,659	41.23%	\$84,060		
Land	8000-0070-0	Industrial Estate		\$435,999	99.99%	\$436,051	\$536,056	\$500,000
589-4000-0	8000-0071-0	industrial Estate \$400K		\$169,958	0.00%	\$0	\$428,176	\$400,000
	8000-0072-0	Industrial Estate Water	W4Qld	\$18,515	0.00%	\$0	\$116,448	\$200,000
	8000-0073-0	Industrial Estate \$1.01M		\$127,139	12.59%	\$1,010,000	\$127,139	\$1,010,000
	Sub total			\$751,611	51.98%	\$1,446,051		
Buildings	8000-1785-0	Life on the Brisbane Line	OTI	\$21,130	1.24%	\$1,700,000	\$21,130	\$1,700,000
360-4000-0	8000-1885-0	Planetarium at Cosmos (BoR)	BoR	\$225,021	133.95%	\$167,985	\$600,294	\$635,000
	8000-1886-0	Augathella Smiley Museum		\$28,883	99.60%	\$29,000	\$245,242	\$233,910
	8000-1890-0	New VIC Morven	Drought	\$45,839	113.94%	\$40,230	\$266,076	\$290,230

	8000-1891-0	Cosmos Upgrade - Stage 3	GTI	\$54,145	4.51%	\$1,200,000	\$54,145	\$1,200,000
	8000-1898-0	Planetarium at Cosmos	W4Qld	\$11,277	100.00%	\$11,277	\$275,638	\$211,277
	8000-1899-0	Tiles Morven		\$0	0.00%	\$5,000		
	8000-1900-0	Upgrade to toilets at depot		\$61,858	99.77%	\$62,000	\$152,112	\$150,000
	8000-2550-0	Solar fitout to Buildings	W4Qld	\$0	0.00%	\$200,000		
	8000-2501-0	Charleville Aged Care Upgrade - Drought	Drought			\$125,000		
	8000-2502-0	Augathella Aged Care Upgrade - Drought	Drought			\$125,000		
	8000-2521-0	Showground Meter Box- Drought	Drought			\$55,000		
	Sub total			\$448,153	12.05%	\$3,720,492		
Other Structures	8000-1781-0	WWII Tourism project		\$48,194	160.65%	\$30,000	\$157,187	\$100,000
370-4000-0	8000-1892-0	Morven Rail (Freight) Hub		\$40,470	0.99%	\$4,103,510	\$240,234	\$4,103,510
	8000-2350-0	Shire Parks Landscaping		\$3,034	100.00%	\$3,034		
	8000-2351-0	Shire Streetscaping		\$21,050	100.00%	\$21,050		
	8000-2358-0	Upgrade Children Pool - Drought	Drought	\$0	0.00%	\$150,000		
	8000-2360-0	Swimming Pool Roof		\$0	0.00%	\$40,000		
	8000-2365-0	Regional Connectivity		\$825	0.09%	\$937,250		
	8000-2366-0	Augathella TV Upgrade - Drought	Drought	\$0	0.00%	\$70,000		
	8000-2367-0	Morven TV Upgrade - Drought	Drought	\$0	0.00%	\$70,000		
	8000-2368-0	Morven Rec Lighting - Drought	Drought	\$0	0.00%	\$110,000		

	8000-2400-0	Relocate Augathella Skate Park		\$99,462	99.46%	\$100,000		
	8000-2510-0	Rest Area Charleville		\$64,588	99.37%	\$65,000	\$349,947	\$375,000
	8000-2520-0	Charleville Racecourse		\$0	0.00%	\$100,000		
	8000-3022-0	Charleville River Clearing (Drought)	Drought	\$0	0.00%	\$200,000		
	Sub total			\$277,623	4.63%	\$5,999,844		
Plant Replacement	8000-1200-0	Heavy and Light Plant		\$468,636	31.24%	\$1,500,000		
445-4000-0	8000-1777-0	CCTV Cameras in the street		\$0	0.00%	\$77,000		
	Sub total			\$468,636	29.72%	\$1,577,000		
Roads	8000-2301-0	Footpaths Annual allocation (will be moved to 8001-3040-0)		\$10,551	0.00%	\$0		
525-4000-0	8000-2305-0	Kerb & Channel Annual allocation		\$60,876	60.88%	\$100,000		
	8000-3016-0	Mt Tabor Rd (will be moved to 8002-3016)	R2R Tids	\$171	0.00%	\$0		
	8000-3021-0	Charleville River Clearing	W4Qld	\$0	0.00%	\$400,000		
	8000-3040-0	Killarney Rd (will be moved to 8001-4050)	R2R Tids	\$3,691	0.00%	\$0		
	8000-3041-0	Biddenham Rd	R2R	\$76,730	102.31%	\$75,000		
	8000-4049-0	Khybar Rd Reseal	R2R	\$120,741	120.74%	\$100,000		
	8000-4059-0	Mt Maria Rd Reseal	R2R	\$33,626	84.07%	\$40,000		
	8001-3016-0	Reseal Program	R2R	\$11,202	186.70%	\$6,000		
	8001-3040-0	Footpaths Annual allocation		\$85,175	56.78%	\$150,000		

Office Equip	8000-1787-0	Animal control		\$25	1.00%	\$2,500		
597-4000-0	8000-1782-0	Desktop PC's		\$9,116	91.16%	\$10,000		
	8000-1783-0	IT Hardware		\$0	0.00%	\$10,000		
	8000-1788-0	ECM Software		\$0	0.00%	\$80,000		
	8000-1786-0	LG Subsidy - Wireless		\$455,655	91.13%	\$500,000	\$462,049	\$500,000
						\$0		
	Sub total			\$464,796	77.14%	\$602,500		
	Total Capital			\$4,178,233	23.69%	\$17,637,360		
Int & Redemp	No Job #	Current Loans Payments		\$194,242	29.92%	\$649,206		
640-672-5000								
	Sub total			\$194,242	29.92%	\$649,206		
GRAND TOTAL				\$4,372,475	23.91%	\$18,286,566		

Rates Arrears as at 31 December 2019

Rate Category	Arrears b/f 30 Jun 2019	August & February Levies	Levy Adjustment s	Interest	Receipts	Discount	Write Offs	State Govt & Council Subsidies	Arrears 31/12/2019
Category 1 (Charleville)	802,951.29	2,146,132.72	10,116.94	20,426.93	2,022,108.28	156,081.23	90,467.30	52,220.00	658,751.07
Category 2 (Augathella)	69,364.30	243,888.92	- 4,301.64	1,783.54	202,138.00	16,742.82	13,444.45	12,732.40	65,677.45
Category 3 (Morven)	21,184.80	114,622.14	- 1,590.00	533.95	98,639.78	7,683.18	2,126.50	6,182.92	20,118.51
Category 6 (< 700 ha)	172,685.01	356,096.88	554.82	4,754.70	327,441.63	24,186.54	8.45	6,280.00	176,174.79
Category 7 (> 700 - < 5000 ha)	79.00	48,661.48	-	1.17	44,471.92	3,989.38	0.35	280.00	0.00
Category 8 (> 5000 - < 10000 ha)	56,851.56	278,072.95	- 669.08	1,462.79	260,750.75	22,083.94	1.43	280.00	52,602.10
Category 9 (> 10,000ha)	67,447.88	738,299.82	- 1,411.92	1,603.70	696,073.81	66,683.49	10.69	-	43,171.49
Totals	1,190,563.84	3,925,774.91	2,699.12	30,566.78	3,651,624.17	297,450.58	106,059.17	77,975.32	1,016,495.41
Rates Arrears									1,016,495.41
Less rates payments made in advance									- 288,121.57
Rates Control Total									728,373.84

Aged Arrears as at 31 December 2019

Current Year	1 Year	2 Years	3 Years	4 Years	5 Years +	Interest	Total
315,784.94	318,671.09	180,498.98	71,771.39	14,414.90	6,421.80	108,932.31	1,016,495.41

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 52% of year elapsed. To Level 4. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2020

Printed(KENT): 06-01-2020 9:20:24 AM

		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)		
		31 Dec 2019	Budget	31 Dec 2019	Budget	31 Dec 2019	Budget	
1000-0001	EXECUTIVE MANAGEMENT							
1100-0002	CORP GOVERNANCE SUB PROGRAM	0.00	0	206,514.38	41%	498,747	(206,514.38) 41%	(498,747)
1200-0002	SPECIAL OPERATIONS SUB PROGRAM	0.00	0	5,586.19	53%	10,585	(5,586.19) 53%	(10,585)
1300-0002	DISASTER MANAGEMENT SUB PROGRAM	17,103.24	17,103	26,349.20	33%	78,750	(9,245.96) 15%	(61,647)
1500-0002	HUMAN RESOURCES SUB PROGRAM	0.00	500	52,589.69	33%	161,030	(52,589.69) 33%	(160,530)
1000-0001	EXECUTIVE MANAGEMENT	17,103.24	17,603	291,039.46	39%	749,112	(273,936.22) 37%	(731,509)
2000-0001	CORPORATE SERVICES							
2100-0002	REVENUE SUB PROGRAM	2,926,730.85	9,242,304	0.00	0%	0	2,926,730.85 32%	9,242,304
2200-0002	STORES OPERATION SUB PROGRAM	0.00	0	48,544.01	48%	101,000	(48,544.01) 48%	(101,000)
2300-0002	ADMINISTRATION SUB PROGRAM	68,310.00	70,000	1,429,334.60	55%	2,580,972	(1,361,024.60) 54%	(2,510,972)
2400-0002	FINANCE SUB PROGRAM	0.00	0	20,186.77	57%	35,239	(20,186.77) 57%	(35,239)
2500-0002	ONCOSTS SUB PROGRAM	0.00	0	24,631.20	---	0	(24,631.20) ---	0
2600-0002	LIBRARY SUB PROGRAM	8,732.71	12,700	136,776.30	52%	265,500	(128,043.59) 51%	(252,800)
2700-0002	AERODROMES SUB PROGRAM	217,087.74	363,500	468,804.85	52%	903,738	(251,717.11) 47%	(540,238)
2800-0002	AREA PROMOTION/DEVT SUB PRO							
2800-0003	ECONOMIC DEVELOPMENT	1,241,366.95	11,737,796	169,693.58	24%	716,770	1,071,673.37 10%	11,021,026
2805-0003	COUNCIL HOUSING	0.00	0	49,386.25	53%	92,500	(49,386.25) 53%	(92,500)
2815-0003	CULTURAL DEVELOPMENT	23,000.00	25,000	122,008.85	73%	167,000	(99,008.85) 70%	(142,000)
2820-0003	TOURISM & PROMOTION							
2855-0004	COSMOS CENTRE	362,989.64	472,000	998,304.95	87%	1,151,702	(635,315.31) 93%	(679,702)
2820-0003	TOURISM & PROMOTION	362,989.64	472,000	998,304.95	87%	1,151,702	(635,315.31) 93%	(679,702)
2880-0003	LAND FOR RESALE	0.00	0	4,999.26	70%	7,183	(4,999.26) 70%	(7,183)
2800-0002	AREA PROMOTION/DEVT SUB PRO	1,627,356.59	12,234,796	1,344,392.89	63%	2,135,155	282,963.70 3%	10,099,641
2000-0001	CORPORATE SERVICES	4,848,217.89	21,923,300	3,472,670.62	58%	6,021,604	1,375,547.27 9%	15,901,696
3200-0001	HEALTH/ENVIRONMENTAL SERVICES							
3200-0002	SPORT, REC & COMMUNITY FACILITIES							
3200-0003	SPORTS & RECREATION FACILITIES							
3200-0004	PARKS GARDENS & RESERVES	0.00	0	575,348.49	48%	1,187,486	(575,348.49) 48%	(1,187,486)
3220-0004	RACECOURSE	18,731.09	35,000	87,253.01	48%	180,000	(68,521.92) 47%	(145,000)
3240-0004	SWIMMING POOLS	0.00	0	138,779.90	39%	355,200	(138,779.90) 39%	(355,200)
3200-0003	SPORTS & RECREATION FACILITIES	18,731.09	35,000	801,381.40	47%	1,722,686	(782,650.31) 46%	(1,687,686)

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MURWEH SHIRE COUNCIL (Budget for full year)

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	REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)				
	31 Dec 2019	Budget	31 Dec 2019	Budget	31 Dec 2019	Budget			
3260-0003 COMMUNITY FACILITIES									
3260-0004 TELEVISION	0.00	0%	0	1,568.76	5%	30,000	(1,568.76)	5%	(30,000)
3270-0004 HALLS & CENTRES	25,513.23	42%	60,500	113,616.52	47%	241,583	(88,103.29)	49%	(181,083)
3280-0004 SHOWGROUNDS	14,689.56	56%	26,000	94,122.82	37%	256,000	(79,433.26)	35%	(230,000)
3290-0004 CEMETERIES & MEMORIALS	20,891.01	52%	40,000	86,291.08	78%	110,000	(65,400.07)	93%	(70,000)
3320-0004 PUBLIC CONVENIENCES	0.00	0%	0	61,436.37	38%	160,332	(61,436.37)	38%	(160,332)
3330-0004 AGED CARE	39,538.40	36%	110,000	70,768.67	45%	158,320	(31,230.27)	65%	(48,320)
3260-0003 COMMUNITY FACILITIES	100,632.20	43%	236,500	427,804.22	45%	956,235	(327,172.02)	45%	(719,735)
3200-0002 SPORT, REC & COMMUNITY FACILITIES	119,363.29	44%	271,500	1,229,185.62	46%	2,678,921	(1,109,822.33)	46%	(2,407,421)
3400-0002 ENVIRONMENTAL SUB PROGRAM									
3410-0003 COMMUNITY HEALTH	14,798.35	76%	19,500	33,104.24	61%	54,000	(18,305.89)	53%	(34,500)
3435-0003 ANIMAL CONTROL	26,225.28	40%	65,500	133,644.99	57%	235,100	(107,419.71)	63%	(169,600)
3460-0003 RESERVES	0.00	0%	0	85,022.71	50%	169,000	(85,022.71)	50%	(169,000)
3475-0003 STOCK ROUTES	0.00	0%	500	377,525.03	39%	960,600	(377,525.03)	39%	(960,100)
3400-0002 ENVIRONMENTAL SUB PROGRAM	41,023.63	48%	85,500	629,296.97	44%	1,418,700	(588,273.34)	44%	(1,333,200)
3500-0002 REFUSE MANAGEMENT SUB PROGRAM									
3500-0004 CHARLEVILLE REFUSE MANAGEMENT	247,172.97	46%	538,459	246,098.34	47%	521,366	1,074.63	6%	17,093
3540-0004 MORVEN REFUSE MANAGEMENT	11,476.99	50%	22,996	12,080.95	27%	44,405	(603.96)	3%	(21,409)
3570-0004 AUGATHELLA REFUSE MANAGEMENT	24,473.35	48%	51,493	13,702.32	54%	25,400	10,771.03	41%	26,093
3500-0002 REFUSE MANAGEMENT SUB PROGRAM	283,123.31	46%	612,948	271,881.61	46%	591,171	11,241.70	52%	21,777
3200-0001 HEALTH/ENVIRONMENTAL SERVICES	443,510.23	46%	969,948	2,130,364.20	45%	4,688,792	(1,686,853.97)	45%	(3,718,844)
4000-0001 ENGINEERING SERVICES									
4100-0002 ENGINEERING OFFICE SUB PROGRAM	0.00	0%	0	1,544,675.78	41%	3,724,818	(1,544,675.78)	41%	(3,724,818)
4200-0002 BUILDING & PLANNING SUB PROGRAM	13,152.80	47%	28,000	46,265.89	65%	71,000	(33,113.09)	77%	(43,000)
4300-0002 PLANT OPERATIONS SUB PROGRAM	30,344.15	34%	90,000	(395,268.50)	62%	(633,990)	425,612.65	59%	723,990
4400-0002 PRIVATE WORKS ACTIVITIES	1,697,679.25	40%	4,206,074	1,140,092.76	47%	2,450,000	557,586.49	32%	1,756,074
4500-0002 OTHER ROAD ACTIVITIES SUB PROGRAM	1,704,852.34	65%	2,635,235	1,631,514.45	72%	2,260,576	73,337.89	20%	374,659
4000-0001 ENGINEERING SERVICES	3,446,028.54	50%	6,959,309	3,967,280.38	50%	7,872,404	(521,251.84)	57%	(913,095)
5100-0001 WATER & SEWERAGE SERVICES									
5100-0002 WATER SUPPLY ACTIVITIES SUB PROGRAM									
5100-0003 CHARLEVILLE WATER	715,170.79	52%	1,382,699	277,811.48	44%	627,352	437,359.31	58%	755,347
5200-0003 MORVEN WATER	51,957.67	54%	95,432	48,321.07	47%	103,238	3,636.60	-47%	(7,806)

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		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)				
		31 Dec 2019	Budget	31 Dec 2019	Budget	31 Dec 2019	Budget			
5300-0003	AUGATHELLA WATER	95,028.22	53%	178,987	44,855.76	27%	167,374	50,172.46	432%	11,613
5390-0003	WATER DEPRECIATION	0.00	0%	0	195,691.67	42%	469,660	(195,691.67)	42%	(469,660)
5100-0002	WATER SUPPLY ACTIVITIES SUB PROGRAM	862,156.68	52%	1,657,118	566,679.98	41%	1,367,624	295,476.70	102%	289,494
5400-0002	SEWERAGE ACTIVITIES SUB PROGRAM									
5400-0003	CHARLEVILLE SEWERAGE	404,078.89	49%	824,503	133,218.37	32%	422,520	270,860.52	67%	401,983
5450-0003	AUGATHELLA SEWERAGE	37,108.56	48%	76,922	21,975.32	53%	41,853	15,133.24	43%	35,069
5490-0003	SEWERAGE DEPRECIATION	0.00	0%	0	131,966.25	42%	316,719	(131,966.25)	42%	(316,719)
5400-0002	SEWERAGE ACTIVITIES SUB PROGRAM	441,187.45	49%	901,425	287,159.94	37%	781,092	154,027.51	128%	120,333
5100-0001	WATER & SEWERAGE SERVICES	1,303,344.13	51%	2,558,543	853,839.92	40%	2,148,716	449,504.21	110%	409,827
	TOTAL REVENUE AND EXPENDITURE	10,058,204.03	31%	32,428,703	10,715,194.58	50%	21,480,628	(656,990.55)	-6%	10,948,075

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MURWEH SHIRE COUNCIL (Budget for full year)

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	OPENING BALANCE	----- YEAR TO DATE 31 Dec 2019	----- BUDGET	----- CURRENT BALANCE 31 Dec 2019	----- BUDGET			
CURRENT ASSETS								
=====								
0100-0001	CURRENT ASSETS							
0105-3000	Cash at Bank - General Account	217,057.77	(47,194.29)	-19%	242,878	169,863.48	26%	644,980
0110-3000	Cash on Hand	1,570.00	0.00	0%	0	1,570.00	109%	1,438
0115-3000	QTC - Cash Investments	7,549,049.98	(2,923,114.40)	---	0	4,625,935.58	90%	5,147,732
0116-3000	NAB - Term Deposits	0.00	0.00	0%	0	0.00	0%	0
0117-3000	Cash: Cosmos Centre Float	800.00	0.00	0%	0	800.00	200%	400
0118-3000	Cash: Visitor Info Centre	300.00	0.00	0%	0	300.00	---	0
0120-3000	Accounts Receivable - Rates	922,698.81	(168,044.09)	---	0	754,654.72	123%	613,788
0121-3000	Acct Rec - Rates EOY Receipts	267,865.03	(267,865.03)	---	0	0.00	0%	0
0127-3000	Provision for Doubtful Rates	0.00	0.00	0%	0	0.00	0%	0
0130-3000	Stores and Materials	213,935.57	(17,278.03)	---	0	196,657.54	85%	230,151
0132-3000	Inventory - Cosmos Centre	47,338.59	0.00	0%	0	47,338.59	130%	36,515
0140-3000	Prepaid Expenses	183,083.55	(183,083.55)	---	0	0.00	0%	170,792
0147-3000	Accrued Revenue - General	26,851.99	(18,799.69)	---	0	8,052.30	---	0
0150-3000	Workers Compensation Receivable	33,225.45	252.69	---	0	33,478.14	108%	31,131
0155-3000	Accounts Receivable - Debtors	460,482.33	86,678.72	---	0	547,161.05	24%	2,327,260
0156-3000	Accts Rec - Debtors EOY Receipts	0.00	0.00	0%	0	0.00	0%	0
0160-3000	Provision for Doubtful Debts	0.00	0.00	0%	0	0.00	0%	(15,000)
0165-3000	GST Receivable/Suspense	96,494.00	45,611.05	---	0	142,105.05	<999%	(13,934)
0170-3000	Residential Land for Resale	0.00	0.00	0%	0	0.00	0%	0
0100-0001	CURRENT ASSETS TOTAL	10,020,753.07	(3,492,836.62)	<999%	242,878	6,527,916.45	71%	9,175,253
	TOTAL CURRENT ASSETS	10,020,753.07	(3,492,836.62)	<999%	242,878	6,527,916.45	71%	9,175,253

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 52% of year elapsed. To Details. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

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		OPENING	YEAR TO DATE			CURRENT BALANCE		
		BALANCE	31 Dec 2019		BUDGET	31 Dec 2019		BUDGET
NON-CURRENT ASSETS								
=====								
0200-0001	NON-CURRENT ASSETS							
0200-4000	Land at Cost	0.00	0.00	0%	0	0.00	0%	0
0205-4000	Land for Resale	0.00	0.00	0%	0	0.00	0%	0
0210-4000	Land at Valuation	3,438,638.30	0.00	0%	0	3,438,638.30	62%	5,544,000
0211-4000	Land Improvements at Valuation	0.00	0.00	0%	0	0.00	0%	50
0215-4000	Land Clearing Account	71,697.01	0.00	0%	0	71,697.01	75%	95,500
0217-4000	WIP - Land Improvements	3,536.27	0.00	0%	0	3,536.27	1%	503,240
0221-4000	Aerodrome Landing Strip at Cost	0.00	0.00	0%	0	0.00	0%	0
0231-4000	Aerodrome Landing Strip at Valuation	13,819,360.07	0.00	0%	0	13,819,360.07	135%	10,205,033
0241-4000	Accum Depn - Aerodrome Landing Strip	(4,210,918.55)	(188,566.25)	127%	(148,200)	(4,399,484.80)	173%	(2,549,322)
0242-4000	WIP - Aerodrome Upgrade	321,988.97	34,659.95	41%	84,060	356,648.92	7%	5,237,759
0300-4000	Buildings at Cost	5,665,763.87	0.00	0%	608,326	5,665,763.87	634%	893,860
0310-4000	Buildings at Valuation	56,028,887.33	0.00	0%	0	56,028,887.33	109%	51,544,674
0320-4000	Accum Depn - Buildings	(21,410,945.53)	(242,748.01)	36%	(674,342)	(21,653,693.54)	182%	(11,927,311)
0330-4000	Other Structures at Cost	309,297.86	0.00	0%	0	309,297.86	>999%	15,937
0340-4000	Other Structures at Valuation	8,159,113.88	0.00	0%	0	8,159,113.88	101%	8,051,460
0350-4000	Accum Depn - Other Structures	(2,742,866.03)	0.00	0%	(157,630)	(2,742,866.03)	115%	(2,394,252)
0360-4000	WIP - Buildings	1,651,954.76	448,153.60	12%	3,720,492	2,100,108.36	24%	8,732,447
0370-4000	WIP - Other Structures	1,245,126.66	277,622.76	5%	5,999,844	1,522,749.42	12%	12,302,855
0380-4000	Parks at Cost	541,455.06	0.00	0%	0	541,455.06	---	0
0381-4000	Accum Depn - Parks	(444,422.82)	(201,035.83)	>999%	(1,229)	(645,458.65)	94%	(686,223)
0382-4000	WIP - Parks	0.00	0.00	0%	0	0.00	0%	0
0383-4000	Parks at Valuation	1,937,651.00	0.00	0%	0	1,937,651.00	110%	1,768,771
0400-4000	Equipment	1,734,705.13	0.00	0%	0	1,734,705.13	99%	1,759,800
0410-4000	Accum Depn - Equipment	(1,104,890.84)	(6,672.50)	11%	(59,628)	(1,111,563.34)	85%	(1,310,616)
0411-4000	Plant	12,606,847.83	0.00	0%	1,698,447	12,606,847.83	89%	14,121,301
0415-4000	Accum Depreciation - Plant	(5,751,154.54)	(286,599.58)	42%	(676,167)	(6,037,754.12)	72%	(8,387,668)
0420-4000	Furniture and Fittings	2,112,888.28	0.00	0%	0	2,112,888.28	100%	2,112,888
0430-4000	Accum Depn - Furniture and Fittings	(2,555,368.74)	0.00	0%	(20,342)	(2,555,368.74)	96%	(2,674,519)
0445-4000	Plant Clearing Account	6,572.73	468,963.54	30%	1,577,000	475,536.27	12%	4,103,628
0500-4000	Road Infrastructure at Cost	2,291,766.40	0.00	0%	2,457,335	2,291,766.40	54%	4,274,042
0510-4000	Road Infrastructure at Valuation	324,540,794.13	0.00	0%	0	324,540,794.13	142%	228,870,632
0520-4000	Accum Depn - Road Infrastructure	(57,269,291.30)	(1,231,891.25)	84%	(1,459,983)	(58,501,182.55)	140%	(41,772,894)
0525-4000	WIP - Road Infrastructure	309,327.12	1,461,172.81	43%	3,374,133	1,770,499.93	11%	15,997,931
0530-4000	Water Infrastructure at Cost	122,707.44	0.00	0%	197,828	122,707.44	45%	272,167
0540-4000	Water Infrastructure at Valuation	27,951,158.64	0.00	0%	0	27,951,158.64	146%	19,180,926
0550-4000	Accum Depn - Water Infrastructure	(12,657,687.14)	(195,691.67)	68%	(286,923)	(12,853,378.81)	179%	(7,177,961)
0555-4000	WIP - Water Infrastructure	390,307.48	237,128.39	38%	630,000	627,435.87	21%	3,032,997
0560-4000	Sewerage Infrastructure at Cost	0.00	0.00	0%	182,498	0.00	0%	218,421
0570-4000	Sewerage Infrastructure at Valuation	23,537,285.63	0.00	0%	0	23,537,285.63	111%	21,255,545
0580-4000	Accum Depn - Sewerage Infrastructure	(12,299,968.29)	(131,966.25)	50%	(264,452)	(12,431,934.54)	192%	(6,473,211)
0585-4000	WIP - Sewerage Infrastructure	100,058.41	82,801.51	41%	203,280	182,859.92	27%	665,287

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MURWEH SHIRE COUNCIL (Budget for full year)

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	OPENING BALANCE	YEAR TO DATE			CURRENT BALANCE		
		31 Dec 2019		BUDGET	31 Dec 2019		BUDGET
0586-4000 WIP - Aurora Estate Stage 2	12,067.70	0.00	0%	0	12,067.70	100%	12,068
0587-4000 WIP - Aurora Estate Stage 3	18,650.00	0.00	0%	0	18,650.00	100%	18,650
0588-4000 WIP State Gov - Bradleys Gully Div	0.00	0.00	0%	0	0.00	0%	0
0589-4000 WIP - Industrial Estate	456,208.16	751,211.99	52%	1,446,051	1,207,420.15	62%	1,946,051
0595-4000 Residential Land Resale (NCA)	0.00	0.00	0%	0	0.00	0%	0
0597-4000 Equipment Clearing Account	6,394.02	454,051.39	75%	602,500	460,445.41	35%	1,318,253
0599-4000 Landfill Asset	0.00	0.00	0%	0	0.00	0%	0
0200-0001 NON-CURRENT ASSETS TOTAL	368,944,696.36	1,730,594.60	9%	19,032,898	370,675,290.96	109%	338,702,196
TOTAL NON-CURRENT ASSETS	368,944,696.36	1,730,594.60	9%	19,032,898	370,675,290.96	109%	338,702,196
TOTAL ASSETS	378,965,449.43	(1,762,242.02)	-9%	19,275,776	377,203,207.41	108%	347,877,449

CURRENT LIABILITIES

0600-0001 CURRENT LIABILITIES

0600-5000 Accounts Payable	0.00	84,798.79	---	0	84,798.79	---	0
0605-5000 Accrued Expenses - All	966,042.74	(966,361.85)	---	0	(319.11)	-70%	459
0610-5000 Fire Services Levy Payable	6,467.34	20,079.16	---	0	26,546.50	161%	16,515
0612-5000 Unearned Revenue	0.00	(9,490.78)	---	0	(9,490.78)	---	0
0625-5000 Payroll Suspense	0.00	(189.02)	---	0	(189.02)	---	0
0630-5000 Wages Advance	0.00	0.00	0%	0	0.00	0%	0
0632-5000 RDO & Toil Accumulated	25,330.47	3,188.78	---	0	28,519.25	141%	20,229
0635-5000 Stock Routes Fees Payable	41,498.85	65.45	---	0	41,564.30	121%	34,435
0636-5000 Finance Lease - Current	0.00	0.00	0%	0	0.00	0%	0
0640-5000 Office Extension Current Loan	17,635.52	(8,552.45)	73%	(11,704)	9,083.07	-33%	(27,759)
0645-5000 Cosmos Centre Current Loan	38,338.04	(18,592.26)	73%	(25,440)	19,745.78	-33%	(60,342)
0650-5000 Medical Centre Current Loan	31,855.48	(15,392.32)	69%	(22,459)	16,463.16	-32%	(51,426)
0660-5000 Roadworks Current Loan	0.00	0.00	0%	(95,252)	0.00	0%	(214,795)
0665-5000 Plant Replacement Current Loan	0.00	0.00	0%	(228,366)	0.00	0%	(228,366)
0666-5000 Plant Replacement No 2 Current Loan	0.00	0.00	0%	(171,804)	0.00	0%	(171,804)
0670-5000 Residential Develop Current Loan	141,565.03	(69,119.53)	73%	(94,181)	72,445.50	-32%	(223,753)
0671-5000 Flood Mitigation Current Loan	131,757.03	(63,027.96)	---	0	68,729.07	>999%	452
0672-5000 Airport Upgrade Current Loan	40,708.45	(19,557.48)	---	0	21,150.97	-56%	(38,036)
0675-5000 Annual Leave payable	898,092.45	27,967.97	---	0	926,060.42	109%	846,327
0680-5000 Long Service Leave Payable	1,196,142.85	(46,368.45)	---	0	1,149,774.40	93%	1,237,872
0685-5000 Sick Leave Payable	243,510.12	(23,864.23)	---	0	219,645.89	93%	234,964
0690-5000 Land Rebate Holding Account	(7,000.00)	0.00	0%	0	(7,000.00)	100%	(7,000)
0697-5000 Salary Sacrifice Deduct - Before Tax	665.85	11,752.27	---	0	12,418.12	---	0
0698-5000 Salary Sacrifice Deduct - After Tax	659.10	(11,417.54)	---	0	(10,758.44)	---	0

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 52% of year elapsed. To Details. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2020

Printed(KENT): 06-01-2020 9:20:34 AM

	OPENING BALANCE	YEAR TO DATE 31 Dec 2019		BUDGET	CURRENT BALANCE 31 Dec 2019		BUDGET
0699-5000 Suspense Account: General Account	1,984.18	(1,170.02)	---	0	814.16	5%	17,294
0600-0001 CURRENT LIABILITIES TOTAL	3,775,253.50	(1,105,251.47)	170%	(649,206)	2,670,002.03	193%	1,385,266
TOTAL CURRENT LIABILITIES	3,775,253.50	(1,105,251.47)	170%	(649,206)	2,670,002.03	193%	1,385,266
NON-CURRENT LIABILITIES							
=====							
0700-0001 NON-CURRENT LIABILITIES							
0700-6000 Non-Current Long Service Leave	65,936.01	0.00	0%	0	65,936.01	44%	150,781
0701-6000 Finance Lease - Non current	0.00	0.00	0%	0	0.00	0%	0
0740-6000 Office Extension Non-Current Loan	39,334.15	0.00	0%	(17,400)	39,334.15	61%	64,263
0745-6000 Cosmos Centre Non-Current Loan	85,508.99	0.00	0%	(37,800)	85,508.99	61%	139,728
0750-6000 Medical Centre Non-Current Loan	120,154.52	0.00	0%	(33,700)	120,154.52	75%	159,648
0760-6000 Roadworks Non-Current Loan	0.00	0.00	0%	0	0.00	0%	0
0765-6000 Plant Replacement Non-Current Loan	0.00	0.00	0%	0	0.00	0%	0
0766-6000 Plant Replacement No 2 Non-Current	0.00	0.00	0%	0	0.00	0%	0
0770-6000 Residential Develop Non-Current Loan	0.00	0.00	0%	(115,521)	0.00	0%	249,501
0771-6000 Flood Mitigation Non-Current Loan	1,045,607.96	0.00	0%	(141,200)	1,045,607.96	89%	1,172,288
0772-6000 Airport Upgrade Non-Current Loan	841,364.96	0.00	0%	0	841,364.96	91%	925,503
0780-6000 Landfill Restoration Provision	1,833,956.00	0.00	0%	0	1,833,956.00	---	0
0700-0001 NON-CURRENT LIABILITIES TOTAL	4,031,862.59	0.00	0%	(345,621)	4,031,862.59	141%	2,861,712
TOTAL NON-CURRENT LIABILITIES	4,031,862.59	0.00	0%	(345,621)	4,031,862.59	141%	2,861,712
TOTAL LIABILITIES	7,807,116.09	(1,105,251.47)	111%	(994,827)	6,701,864.62	158%	4,246,978
NETT ASSETS/(LIABILITIES)	371,158,333.34	(656,990.55)	-3%	20,270,603	370,501,342.79	108%	343,630,471

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 52% of year elapsed. To Details. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2020

Printed(KENT): 06-01-2020 9:20:34 AM

		OPENING	YEAR TO DATE		CURRENT BALANCE	
		BALANCE	31 Dec 2019	BUDGET	31 Dec 2019	BUDGET
<u>COMMUNITY EQUITY</u>						
=====						
0800-0001	EQUITY					
0800-0002	SHIRE CAPITAL					
0805-7000	Retained Surplus	47,026,755.59	0.00	0%	0	47,026,755.59 100%
0807-7000	Retained Surplus-Cosmos	42,875.00	0.00	0%	0	42,875.00 100%
0810-7000	Asset Revaluation Reserve - Roads	186,277,564.76	0.00	0%	0	186,277,564.76 156%
0811-7000	Asset Revaluation Reserve - W & S	21,812,333.46	0.00	0%	0	21,812,333.46 91%
0812-7000	Asset Reval Res - Bldgs & Structures	33,190,987.25	0.00	0%	0	33,190,987.25 87%
0813-7000	Asset Revaluation Reserve-Land	929,460.63	0.00	0%	0	929,460.63 29%
0815-7000	Asset Revaluation Reserve Aerodrome	10,065,151.29	0.00	0%	0	10,065,151.29 115%
0816-7000	Asset Revaluation Reserve - Plant	0.00	0.00	0%	0	0.00 0%
0820-7000	Current Surplus / Deficit	0.00	(656,990.55)	-6%	10,948,075	(656,990.55) -6%
0825-7000	Year End Surplus/Deficit	71,813,205.36	0.00	0%	1,646,131	71,813,205.36 83%
0800-0002	SHIRE CAPITAL TOTAL	371,158,333.34	(656,990.55)	-5%	12,594,206	370,501,342.79 110%
0830-0002	RESERVES					
0800-0001	EQUITY TOTAL	371,158,333.34	(656,990.55)	-5%	12,594,206	370,501,342.79 110%
	TOTAL COMMUNITY EQUITY	371,158,333.34	(656,990.55)	-5%	12,594,206	370,501,342.79 110%



Recommendation / Report

From: Ken Timms – Director of Corporate Services
Ordinary Meeting – 16th January 2020

UBJECT

2019/2020 Operational Plan Review and Update.

PROPOSED RESOLUTION:

“That Council as per section 104(7) of the Local Government Act receives the Quarterly Review of the 2019/2020 Operational Plan as presented.”

BACKGROUND:

Purpose

As per Legislation Section 104(7) of the Local Government Act, Council has to adopt an Operational Plan Annually and this plan is to be reviewed at least every 3 months.

Discussion

The 2019/2020 Operational Plan was adopted as part of the budget process in July 2019.

Please find attached a review / update on the implementation of the Operational Plan.

This review is for the 2nd quarter of the financial year and as such, simplistically implementation as at the 31st December should be 50%. The review is not about the delivery of the budget or estimated cost, but about the delivery of identified projects, tasks, services etc.

Your comments and / or direction is sought on progress of the implementation of the 2019/2020 Operational Plan.

Financial Risks: Nil

Environment Risks: Nil

Social Risks Nil

Recommendation *“That Council receives the review of the Operational Plan as presented.”*

Ken Timms
Director of Corporate Services



SHIRE OF MURWEH

MORVEN - CHARLEVILLE - AUGATHELLA

Operational Plan 2019-2020

Budget 2019-2020

Reviewed - 31/12/2019

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4	Corporate Services	Revenue Administration Finance Assets Libraries Aerodromes Economic Development Staff Housing
5	Cultural Development	Cultural Development Tourism/Cosmos Land Development Community Facilities
6	Environment & Planning	Environmental Refuse Management Building & Planning
7	Works	Engineering Water Sewerage

* Operational Plan should be read in conjunction with the Corporate Plan and Budget documentation.

Governance

<u>Strategies</u>	<u>Resp Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Adequately trained elected members	CEO	Suitable Councillor training provided by LGAQ and other agencies	Quarterly	Roles and responsibilities understood and implemented in accordance with LGA 2009	15,000.00	50%	Training conducted as required. New online council training available for candidates.
Greater community participation and engagement	CEO	Community Engagement Policy is reviewed and implemented	Sep-19	Policy is reviewed and implemented	3,000.00	0%	Policy still to be reviewed.
	CEO	Provide Suitable receptions & promotion of the Shire	Quarterly	Increase in community engagement and participation rates	10,000.00	50%	Ongoing.
	CEO	A suitable Council complaints and work request system is in place.	Dec-19	Policy and procedure is reviewed and adopted by Council	10,000.00	5%	Currently under review.
Provide for elected member statutory remuneration	CEO	Remuneration tribunal determination implemented	Quarterly	Allowances and expenses provided for in annual budget	346,000.00	50%	New remuneration schedule released and forwarded for consideration at the January meeting.
Provide for external and internal audit functions	DCS	QAO Auditors appointed and Internal Audits being undertaken	May-20	QAO audit completed within statutory timeframe. Internal Audit function and findings are within Council direction.	63,000.00	50%	Internal audit conducted on Water & Sewerage services July 2019. Auditors will be reviewing 2 more programs in February. QAO Audit completed.

Provide for appropriate elected member conference attendance	CEO	Attend LGAQ annual conference and regional LG conferences, delegations, promotions	Quarterly	Adequate attendance & feedback completed	15,000.00	50%	Mayor, Cr Eckel & CEO attended the LGAQ Annual conference in Cairns. Mayor & CEO attended SWQLGA conference in St George 7th November
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Risk Management

<u>Strategies</u>	<u>Resp Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Functional Disaster Management Plan in place	CEO	LDMG adequately funded and resourced	Half yearly	Regular LDMG meetings held	44,000.00	50%	LDMGs meetings conducted 1/8/2019 and 28/11/2019.
	CEO	MSC Disaster Management Plan is reviewed and implemented	Oct-19	Plan is reviewed annually	1,000.00	45%	Plan updated to be reviewed prior to meeting 28/ 11/2019.
Council has a functional Emergency Services Unit	CEO	SES adequately funded and resourced	Quarterly	SES teams prepared and in state of readiness	18,000.00	50%	SES numbers retained. SES Local Controller provding SES member training as needed.
Council adopts an Enterprise Risk Management (ERM) System throughout the organisation	DCS	ERM is implemented throughout the organisation	Nov-19	ERM implemented and Risk Register reviewed annually	3,000.00	50%	ERM reviewed in July 2019 as part of the Internal Audit process.

Council has in place a compliant Workplace Health & Safety System in place	DCS	WH&S System is implemented throughout the organisation.	May-20	Audit of WH&S System is continuous improvement with a greater than 70% audit outcome	312,000.00	35%	On target, New Committee appointed and currently being trained.
Council has an accredited Roadworks Quality Assurance System (RQAS) in place	DCS	RQAS is implemented throughout the organisation.	May-20	Annual Audit of the RQA System is successful	10,000.00	10%	Regular meetings to be held.

Human Resources

<u>Strategies</u>	<u>Resp Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Provision of Human Resource requirements for employees	DCS	HR is adequately resourced and staff are well trained and informed. Management are given timely and appropriate advise on staff matters.	Quarterly	Service standards achieved	154,000.00	50%	Achieving.
Council has an Enterprise Bargaining agreement in place	CEO	EBAs are in-place for both areas of Council operations	Nov-19	EBA is implemented and there are no outstanding issues raised by staff	5,000.00	50%	EBAs completed, no suggestion forth coming..

Revenue

<u>Strategies</u>	<u>Resp Office</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Rates, charges, subsidies, grants, fees, donations and contributions collected	DCS	Collect and receive in accordance with statutory obligations	Half yearly	Revenue policy and statement principles applied in accordance with budget forecasts	18,571,000.00	50%	Achieved.

Administration

<u>Strategies</u>	<u>Resp Office</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Provide administrative support to the organisation	DCS	Engage sufficient experienced employees, technological and communications support	Quarterly	Operations supported, public and community expectations achieved, capabilities enhanced	2,405,000.00	50%	Achieving.
A financial system that meets the need of the Council	CEO	Investigate possible financial systems that will meet future demands of the Council and the Community	Sep-19	Outcome of investigation is presented to Council for consideration	15,000.00	25%	New system to be showcased at LGAQ conference Cairns. Report for January council meeting.
Best practice customer service	DCS	Council has a suitable customer services process	Half yearly	Customer service charter is implemented and staff are trained in same	90,000.00	10%	Being reviewed.

standards are provided		across the organisation					
	DCS	Council has a robust customer complaints process in place	Half yearly	Customer complaints are attended to within an allocated time	10,000.00	50%	Achieved.
	DCS	Council has a suitable Work Request process	Sep-19	Council implements a proactive Work Request system / process	10,000.00	15%	Process developed, pending final approval.
Suitable Store operation	DCS	Engage sufficient experienced employees	Half yearly	Inventory levels sufficiently maintained to support operation of works programs, with no stock losses	101,000.00	50%	Review will see changes to operations and audit issues addressed.

Finance

<u>Strategies</u>	<u>Resp Office</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Borrowing costs, debt collection and bank charges minimised	DCS	Prudent and responsible administration of the revenue and debt policies	Half yearly	Budget forecasts achieved	32,000.00	50%	On track.
Council has developed a 10yr financial sustainability report	DCS	10yr financial sustainability report is developed	Nov-19	Report has been reviewed and adopted	10,000.00	0%	Plan is yet to be developed with Accountant.
Adequate recovery of administrative overheads to match expenses	DCS	Apply oncost rates to recover overheads thru job costing system	Quarterly	Oncosts distributed over operations. Cost neutral	15,000.00	0%	Review to be undertaken during Budget Cycle.

Assets

<u>Strategies</u>	<u>Resp Office</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Suitable Asset Management System covering all asset types	DES	Implementation of an Asset Management System across the organisation	May-20	AMP System for Water and Sewage is implemented by July 2019. AMP for buildings is implemented by May 2020	100,000.00	25%	Preparing to bring buildings onto the AMP.

Libraries

<u>Strategies</u>	<u>Resp Office</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Provide library services for public use	DCS	Adequately staffed and resourced libraries provided in Augathella, Charleville & Morven	Quarterly	Service levels maintained	265,000.00	50%	Achieving.

Aerodromes

<u>Strategies</u>	<u>Resp Office</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Provide aerodromes of an appropriate standard	DCS	Adequately staffed and resourced aerodromes to meet standards appropriate to accommodate regional passenger airlines in Charleville. Sealed light aircraft aerodromes provided in Augathella.	Quarterly	Service levels maintained.	449,000.00	50%	Achieving.
	DCS	Security system is in place that meets Homeland Security requirements	Jun-20	Funding obtained and a suitable system in place	200,000.00	0%	Suitable system in place, no additional work required. Withdrawn
	DCS	Operate an effective and efficient Café at the Charleville Airport Terminal.	Jun-20	Upgrade the Café for security purposes	75,000.00	100%	Project completed.
Upgrade of the RFDS apron and surrounds	DES	Seek funding for an upgrade of the RFDS apron	Jun-20	Funding obtained and upgrade completed	1,000.00	2%	Pending funding round opening.
Upgrade apron and surrounds	DES	Seek funding for an upgrade of main apron including hard stand for aircraft parking	Jun-20	Funding obtained and upgrade completed	1,000.00	2%	Pending funding round opening.

Economic Development

<u>Strategies</u>	<u>Resp Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Provide avenues for Council and other organisations to develop opportunities for future growth within the Shire	EDO	Adequately staffed and resourced economic development/grants section to source grants and subsidies and private investment opportunities aiding the continued growth of the Shires economic prosperity. Maintain links with SWRED	Jun-19	Growth maintained. Regional links strengthened.	330,000.00	50%	Achieving. Griffith Uni to provide additional resources.
	EDO	Promote Local Buy initiatives throughout the Council area.	Mar-20	Successful Local Buy campaign run throughout the Shire	2,000.00	0%	Not yet commenced.
	EDO	Regional connectivity is established throughout the region	May-20	Successfully improve the mobile phone footprint across the region	937,000.00	10%	Funding approved, project pending implementation.
	EDO	Free visitor Wifi access is available in the communities	Dec-19	Successfully implement a free visitor wifi system within the 3 communities	577,000.00	90%	Working at most sites, awaiting some details on security of connections.
Council has an up to date Economic Development Strategy	EDO	Economic Development Strategy is reviewed and updated	Mar-19	Economic Development Strategy is presented to Council for consideration.	10,000.00	0%	Not yet commenced.
Council consider and develop climate change initiatives	EDO	Council proactively seek out initiatives that reduce their carbon footprint	May-19	Council seek out sustainable power source projects and implement (Solar)	10,000.00	25%	Every opportunity taken to promote the Shire as a suitable site for renewable energy. Also working with Peak Services on other options.

Develop partnerships with key stakeholders to ensure Council and our is aware of emerging trends	EDO	Membership of strategic organisations to ensure Council is well aware of industry changes	Quarter	Active member of regional organisations	35,000.00		50%	Achieving
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Staff Housing

<u>Strategies</u>	<u>Resp Office</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Provide housing to an acceptable standard for senior staff	DCS	Maintain staff housing to a sufficient standard to assist in retention levels	Quarterly	Staff retention levels maintained	92,000.00	50%	Achieved.

Cultural Development

<u>Strategies</u>	<u>Resp Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Council actively encourage and enhance opportunities for the development of Art & Culture	DCS	Council review the Arts & Culture Policy and actively support the RADF committee	Half yearly	Development of the arts and cultural projects completed on an ongoing basis	61,000.00	0%	Not yet commenced.
An operational Art Gallery in Charleville	DCS	Proactively work with the Charleville Art Gallery Committee to establish a vibrant Art Gallery	Quarterly	Art Gallery operating effectively and a MOU established with the committee	1,000.00	40%	Art Gallery is operating effectively and show are rotated on a regular basis.
Provide adequate levels of resources and support for community assistance	DCS	Community organisations are consulted and funds allocated in line with the Policy	Half yearly	Support is distributed in line with Council's Policy	105,000.00	50%	Assistance given when required.
Council continue to support Public Art	DCS	Public Art concepts are supported by Council	Mar-20	Projects are presented to Council for consideration	1,000.00	0%	To date no projects have been put forward.

Tourism/VIC/Cosmos/Brisbane Line

<u>Strategies</u>	<u>Resp Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Continued development of Cosmos Centre as a tourist destination within the Secret Precinct	DCS	Support and promote the Cosmos Centre as the home of the natural sciences	Quarterly	Visitor numbers increased. Sales increased.	777,000.00	50%	The 2019 tourist season was very short, however site still gained increased support during the season.
	DCS	Planetarium at the Cosmos site	Dec-19	Planetarium is established and operating effectively	635,000.00	100%	Project completed, awaiting official opening.
	DCS	Refurbish existing buildings/interior - Stage 2	May-20	Ascetics & functionality improved - GTI funding	1,200,000.00	5%	Work has commenced on 10 interpretives.
Visitor Information Centre in the 3 communities	DCS	Promotion of products and services to visitors with skilled customer service	Quarterly	Visitor number increase and the Charleville site meets VIC accreditation	367,000.00	50%	Achieved.
Council will encourage other tourism ventures to be established	DCS	Council to proactively work with other organisations to foster new tourism products	Feb-20	Charleville Airfield Museum is established and support is given to others	10,000.00	35%	Council continues to support the Museum's development.
	DCS	Establish a building to house the Brisbane Line Interpretive	Apr-20	Building is established and the WWII interpretive are on display - OTI funding	1,700,000.00	5%	Tender appointed, work to commence immediatly.

Continue to develop other aspects of the Secret Precinct	DCS	Develop projects out of the Secret Precinct Strategy	Half yearly	Work collaboratively with Universities to develop other aspects of the strategy	30,000.00	10%	Every opportunity taken to promote site.
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Land Development

<u>Strategies</u>	<u>Resp Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Continued development of land for residential and commercial purposes	CEO	Acquisition of suitable land for staged development.	Quarterly	Suitable land purchased for development in the 3 towns.	3,000.00	35%	Current residential land adequate for need. Presently 230 homes available for sale.
Council establishes a Freight Hub in Morven	CEO	Freight Hub in Morven is established	Dec-19	Project is constructed and utilised.	4,103,000.00	10%	DA approval finalised. Currently arranging final design and tender submission.
Industrial land is available in the 3 communities	CEO	Develop Industrial Land in the 3 communities.	Quarterly	Industrial Estate in Charleville is developed and released for sale.	1,447,000.00	10%	Land cleared lots and internal roads to be developed. Proviison of power and water currently under development.

Community Facilities

<u>Strategies</u>	<u>Resp Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Parks and gardens maintained for continued public use	DES	Maintain and improve parks & gardens to attract visitors and public use generally	Quarterly	Parks & gardens maintained to high standard. Visitor numbers increased.	1,187,000.00	50%	Achieved.

and enjoyment							
Sporting facilities & showgrounds maintained to safe standard	DES	Maintain and improve sporting facilities to attract users, visitors and public use generally. Maintain to a safe standard	Quarterly	Participation rates increased	256,000.00	50%	Achieved.
	DEHS	Swimming pools are maintained to a safe standard	Quarterly	Participation rates increased	324,000.00	50%	Achieved.
	DEHS	Upgrade Swimming Pool infrastructure inline with the Asset Management Plan	May-20	Replace the roof at the Charleville Swimming Pool	40,000.00	0%	Not commenced.
Community facilities maintained to a reliable and high standard	DEHS	Maintain and improve radio and television rebroadcast facilities taking into account technological changes	Quarterly	Community expectations achieved	30,000.00	50%	Services are working, including the Morven site. Upgrades being planned.
Public halls, cultural centre & medical practitioners facilities maintained to an appropriate standard	DCS	Maintain and improve structures and facilities to reflect public use	Quarterly	Public use maintained or improved	236,000.00	50%	Achieved.

Cemeteries maintained to a respectful standard	DES	Maintain and improve structures and facilities to reflect community expectations	Quarterly	Community expectations achieved	110,000.00	50%	Achieved, now working on higher standard for Morven and Augathella.
Public conveniences maintained to a safe and healthy standard	DEHS	Maintain and improve structures and facilities to reflect community expectations	Quarterly	Community expectations achieved	140,000.00	50%	Achieved
Aged care facilities maintained to a safe and otherwise appropriate standard	DCS	Maintain and improve housing and facilities to reflect community expectations and other agency standards	Quarterly	Standards maintained and improved	75,000.00	35%	Budget limitation restricting improvements to only maintenance.

Environmental

<u>Strategies</u>	<u>Resp Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Community health standards maintained	DEHS	Licenced premises, immunisations, pest control and inspections carried out regularly	Half Yearly	Retain services of appropriately qualified health officer to ensure compliance of local laws and regulations	72,000.00	50%	Achieved.
Local laws regarding keeping and control of animals including wild dogs are policed where necessary	DEHS	Permits, registrations, trapping & baiting where appropriate are carried out routinely	Quarterly	Complaints minimised. Compliance increased	235,000.00	50%	Necessary action taken when warranted.
Town reserves and riverine protection and improvements maintained	DEHS	Maintain and improve town reserves and riverine areas to reduce hazards and improve public safety	Quarterly	Hazard and safety impacts minimised. Community expectations achieved	169,000.00	50%	Inspections and maintenance up to date.
Stock routes maintained to an appropriate standard in accordance with legislative requirements	DEHS	Maintain and improve stock routes to ensure availability for stock movements. Ensure compliance with local laws or regulations by users and adjacent landholders	Quarterly	Stock routes and water facilities condition maximised	960,000.00	50%	Use is down due to weather conditions, however all facilities working well.

Refuse Management

<u>Strategies</u>	<u>Resp Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Regular refuse removal and disposal carried out	DEHS	Residential refuse removal and disposal services carried out to an appropriate environmental and health standard	Quarterly	Community expectations achieved. Health risks minimised.	389,000.00	50%	Achieved.
	EDO	Recycling is promoted throughout the community	Quarterly	Recycling programs are supported by Council	1,000.00	50%	Working with COEX and applied for a regional study on reducing waste.
Land fill operations carried out effectively and efficiently	DEHS	Refuse disposed of and treated in a timely manner.	Quarterly	EPA requirements fulfilled. Health impacts minimised	200,000.00	50%	Achieved.

Building & Planning

<u>Strategies</u>	<u>Resp Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Council has a compliant Planning Scheme	CEO	Retain services of appropriately qualified officer to ensure SPA compliance	Half Yearly	Non compliance issues minimised. Development approvals in accordance with regulatory framework	56,000.00	50%	Planning scheme in place. Contract Town Planner undertaking planning requirements as needed.
Building and ancillary construction compliance maintained	CEO	Regular compliance inspections carried out	Quarterly	Building works carried out to appropriate standard	15,000.00	50%	Contract Building Certifier undertaking requirements as needed.

Energy efficiency throughout Council buildings	DCS	Council alter Council buildings to reduce electricity costs	Quarterly	Solar power sources are connected to Council buildings	200,000.00	0% Peak Services currently undertaking electricy audit of facilities for maximum solar output. Quotations / Tenders to be advertised following audit.
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Engineering

<u>Strategies</u>	<u>Resp Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Engineering staffing levels maintained	DES	Retain appropriately qualified staff to provide efficient engineering services	Quarterly	Civil construction works carried out to meet community and regulatory standards	3,620,000.00	50%	Sufficient resources are in place.
Construction plant maintained to an efficient and safe standard	DES	Workshop staff, facilities and equipment resourced to reduce downtime and increase plant availability	Quarterly	Plant availability and hire income maximised	640,000.00	50%	Backlog work has reduced and new scheduling put in place for maintenance, achieved.
Contract civil works on behalf of other agencies and funding programs delivered	DES	Works carried out in a timely and efficient manner to maximise use of resources and comply with contract or program requirements. Angellala approaches incl.	Quarterly	Contracts completed on time. Works program fulfilled	1,750,000.00	50%	Achieved.
Improve and maintain road and street infrastructure	DES	Road maintenance works carried out in a timely and efficient manner to minimise risk to the travelling public. Road improvement works carried out to raise the level of standard over the network	Quarterly	Maintenance standards achieved. Works program fulfilled	2,200,000.00	50%	Achieved.
Renew dilapidated bridge structures	DES	Annual maintenance	Jun-20	Bridge structures are assessed for soundness.	100,000.00	0%	Not yet commenced.
Rural roads upgrading	DES	Various as per the Asset Management Plan	Jun-20	Upgrades completed	1,875,000.00	50%	Achieved

Town Streets upgrading and Reseals	DES	Various as per the Asset Management Plan	Jun-20	Upgrades completed	250,000.00	50%	Achieved
Upgrade culverts	DES	Various as per the Asset Management Plan	Jun-20	Works completed	-	n/a	
Plant Renewals	DES	Replace plant as per schedule	Jun-20	Works completed	1,500,000.00	25%	Various plant replaced
Kerb & Channel	DES	Various as per the Asset Management Plan	Jun-20	Works completed	100,000.00	0%	Not yet commenced.
New footpaths	DES	Various as per the Asset Management Plan	Jun-20	Works completed	150,000.00	50%	Work has been carried out in Burke Street.
Levee Bank	DES	Annual maintenance	Jun-20	Levee structure is checked for soundness.	5,000.00	25%	Regular inspections undertaken
River clearing	DES	Annual maintenance	Jun-20	Clearing of the Warrego River through Charleville	400,000.00	25%	Achieved

Water

<u>Strategies</u>	<u>Resp Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% Comp</u>	<u>Comments</u>
Provide adequate and safe urban drinking water supply	DEHS	Ensure regular monitoring of water supply to ensure water quality is assured	Monthly	Water quality maintained and DEWS requirements met	100,000.00	50%	Achieved
Storage and supply of urban water maintained	DES	Reservoirs, mains and services regularly inspected, monitored, repaired or replaced where appropriate	Quarterly	Uninterrupted supply maintained	797,000.00	50%	Achieved

Upgrade mains, flow meters and switchboards Morven, Aug, C'ville	DES	Upgrade in accordance with asset management plan	Jun-20	Completed & commissioned	480,000.00	50%	Works have commenced and those planned for the industrial Estate.
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Sewerage

<u>Strategies</u>	<u>Resp Officer</u>	<u>Actions</u>	<u>Comp Date</u>	<u>KPI</u>	<u>Est Cost</u>	<u>% compl</u>	<u>Comments</u>
Sewerage treatment plant and ponds operating to standard	DEHS	Ensure regular monitoring of effluent to ensure quality is maintained and plant operating efficiently	Monthly	EPA licence requirements met	100,000.00	50%	Achieved
Sewer reticulation operating at maximum efficiency	DES	Pump stations, mains and services regularly inspected, monitored, repaired or replaced where appropriate	Quarterly	Uninterrupted service maintained and public health not compromised	363,000.00	50%	Achieved
Upgrade pump stations and mains	DES	Upgrade in accordance with asset management plan	Jun-20	Completed & commissioned	200,000.00	50%	Works have commenced



Human Resources Report

From: Kerry-Ann Reading – Human Resources Manager
 Ordinary Meeting – January 2020

RECRUITMENT		
VACANCIES	APPOINTMENTS	RESIGNATIONS
Internal 1. Multiskilled Plant Operator 2. Truck Driver		Keith Kent 2018 Paul Flanagan
External 1. EOI Plant Operators 2. Apprentice Carpenter 3. Apprentice Fitter 4. Stock Route Supervisor	Closed 20/12/2019 Closed 20/12/2019 Closed 20/12/2019	Erron Heinemann

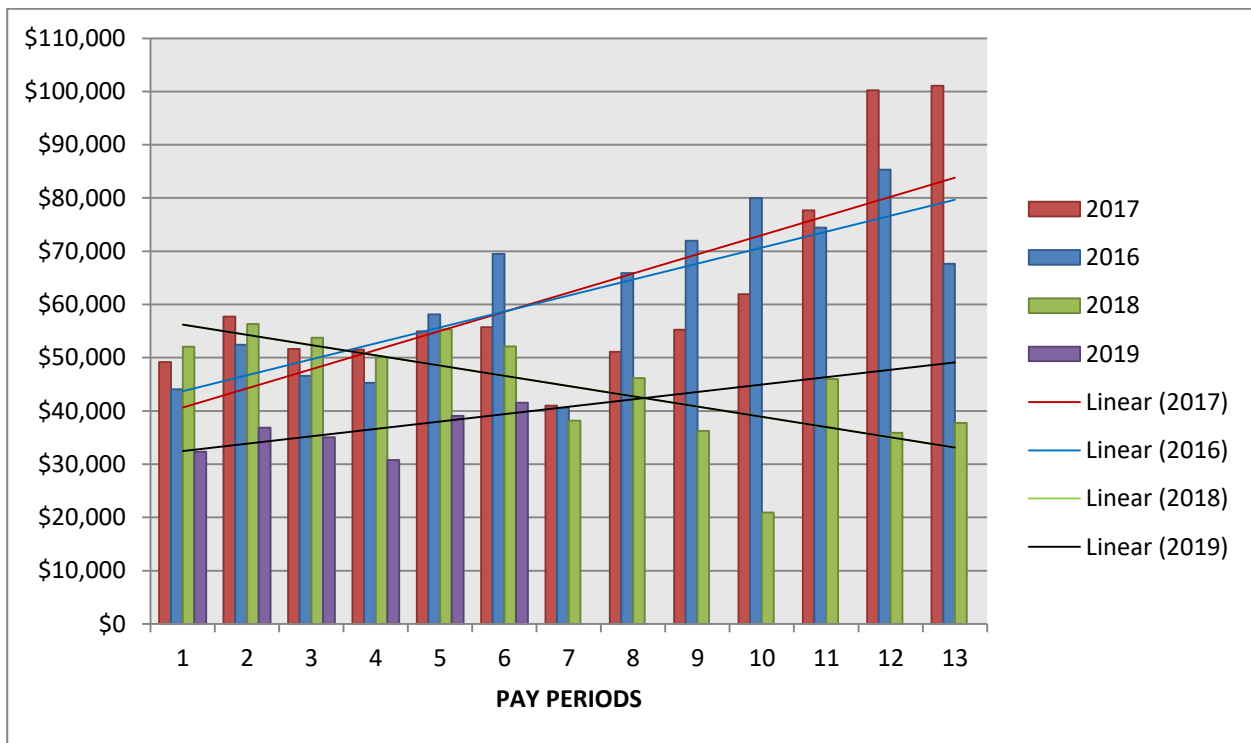
TRAINEES/APPRENTICES

1. Plumbing Apprentice – Oliver Aitken (2nd year)
2. Diesel Fitter Apprentice – Jaidyn Erickson (2nd year)
- 3.

Pay Periods	Dates	2019 - 2020		2018 - 2019	
		Hours	Amount	Hours	Amount
1 - 2	22/06/2019 – 19/07/2019	769	\$32,352	1254	\$52,076
3 - 4	20/07/2019 – 16/08/2019	850	\$36,864	1345	\$56,328
5 - 6	17/08/2019 – 13/09/2019	789	\$35,032	1326	\$53,731
7 - 8	14/09/2019 – 11/10/2019	724	\$30,806	1248	\$50,091
9 - 10	12/10/2019 – 9/11/2019	947	\$39,055	1415	\$55,305
11 - 12	10/11/2019 – 6/12/2019	985	\$41,575	1339	\$52,149
13 - 14				1010	\$38,190
15 - 16				1117	\$46,163
17 - 18				907	\$36,228
19 - 20				528	\$20,953
21 - 22				1084	\$45,992
23 - 24				880	\$35,916
25 - 26				921	\$37,746

ENTERPRISE BARGAINING

n/a



TRAINING	
Course	No. Attended
Chainsaw	6

POLICIES	
Drafts	Due for Review
<ol style="list-style-type: none"> HR-010 Leave (other than parental and domestic violence) HR-023 Parental Leave HR-019 Social Media 	<ol style="list-style-type: none"> Recruitment & Selection Bullying & Harassment
Repealed (for Council Approval)	
Nil	
OTHER	
<ul style="list-style-type: none"> Performance Appraisals – to commence November Next Staff Breakfast – 28 January 2020 	



Murweh Shire Council

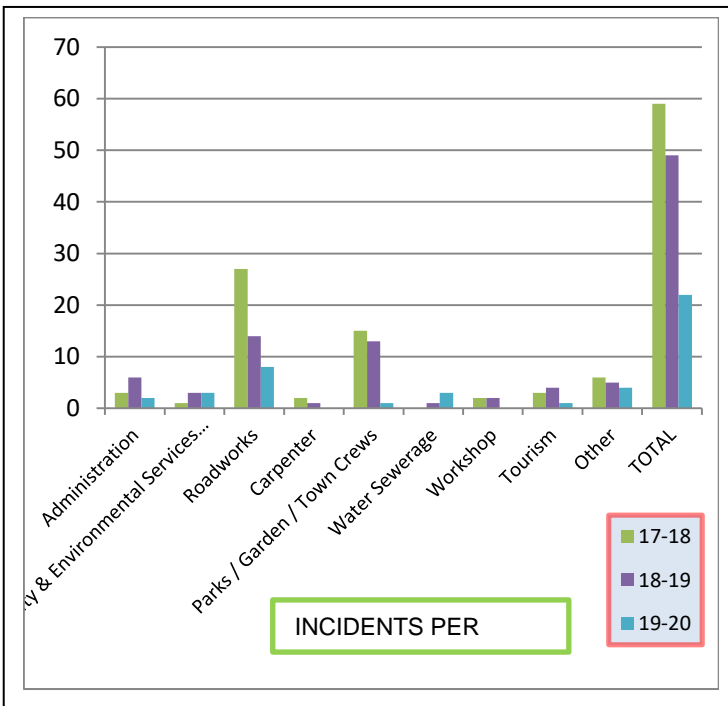
WORKPLACE HEALTH & SAFETY REPORT

JANUARY 2020

Written by: John Wallace (WHSO) & Yvonne McKenna

INCIDENT REPORTS RECORDED SINCE LAST REPORT

Report No	Date	Incident type	Department
IR-247	16/12/19	Twisted Ankle	Sewerage Crew



Inductions 19-20

Contractor Inductions - 1 (total 10)
 Council Induction - 2 (total 9)
 Work Experience - (total 4)
 Work Camp - (total 6)

Safety Breaks & Take 5's returns

July: 72% 75%
 Aug: 75% 79%
 Sept: 88% 59%
 Oct: 77% 91%
 Nov: 84% 84%
 Dec: 82% 54% still coming in

Drug & Alcohol Testing

Any Place, Any Time.
 Date: 0 Tested: 0



SWMS, Procedures & Forms Reviewed

4 SWMS Reviewed
 1 SWMS Developed
 5 Procedures Reviewed
 3 Forms Reviewed

New WH&S Committee 2020

I would like to introduce and welcome the New HSR Workplace health & safety committee members, and thank them for your interest and future contribution in making murweh shire a safer workplace. Training for the HSR will be on the 6th January through to 10th January 2020.

Committee

Yvonne McKenna
 Mark Singleton
 Dale Clarke
 Debbie Richters
 Ty Sherrington
 John Luhrman
 James Faulkner

General Business

New Committee - Training for the New Committee is taking place: starting 6 Jan – 10 Jan 20. After the training is complete a meeting will take place to welcome the new committee and get things rolling.

New Audit Tool – LGAQ John Egan has sent through a new audit tool. Element evidence will be put into its folders.

The most significant change is as follows:

1. You must prepare and submit all of the desktop audit evidence to LGW at least two months prior to the site visit (a list of required evidence will be provided to you)
2. If this requirement is not fulfilled, we will not be able to proceed with the on-site audit

Next WHS Meeting –20/01/2020 with new committee

Think Safe

Work Safe

Home Safe



Murweh Shire Council Cosmos Report

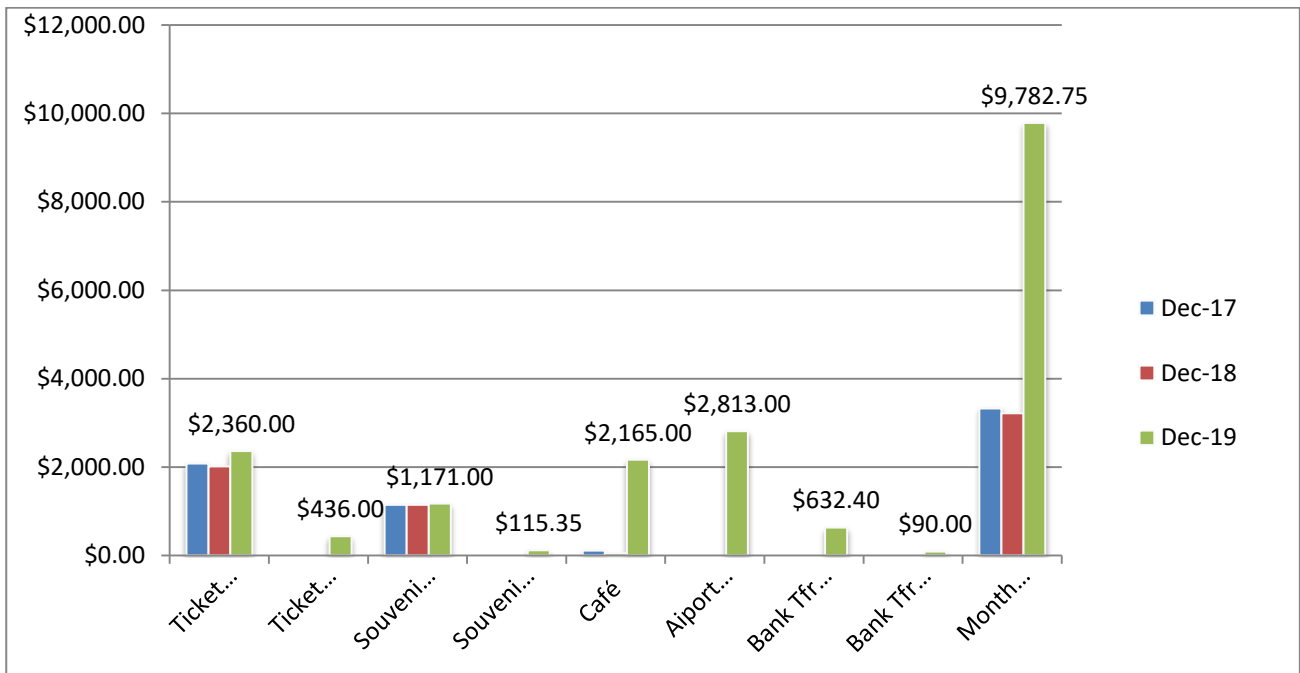


CHARLEVILLE
**COSMOS CENTRE
& OBSERVATORY**
OUTBACK QUEENSLAND

From: Allyn Hartley -Cosmos Centre Team
Report for: Month of December 2019

Monthly Statistics

Tourism Breakdown



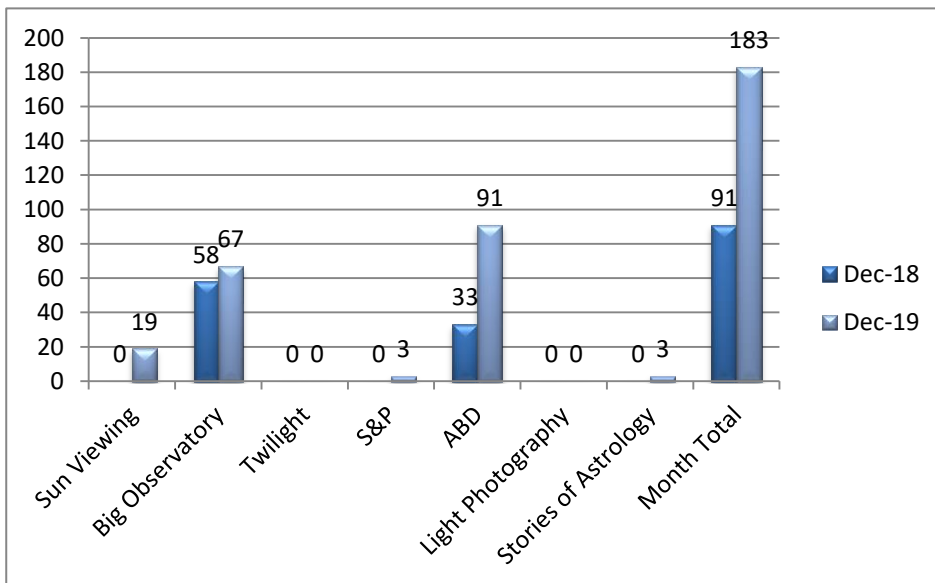
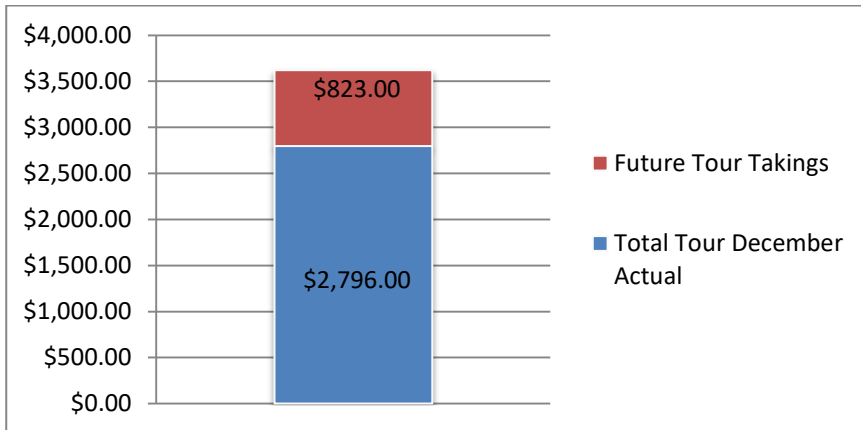
Dec 19 total figures are increased over 2017 and 2018 due to the inclusion of Airport Café.

December Total Revenue Breakdown

Revenue Summary	Dec-17	Dec-18	Dec-19
Ticket Sales			
Cosmos	\$2076.00	\$2017.70	\$2360.00
VIC			\$436.00
Souvenirs			
Cosmos	\$1452.50	\$1147.94	\$1171.00
VIC			\$115.35
Café	\$107.50	\$50.70	\$2165.00
Airport Café			\$2813.40
Group Bank Transfer			\$632.40
Month Total	\$3636.00	\$3216.34	\$9693.15

The above numbers have split the VIC Tickets and Souvenirs from the Cosmos Centre in 2019 as they are now recorded as two separate entities. The end totals still include both VIC and Cosmos figures as this figure is still comparable to the last few years. In a few more years the figures will be split for each year.

Tickets December:



December Tour/Ticket Revenue, Current vs Future Breakdown 2019

\$823.00 of ticket sales this month was for future bookings. This percentage should increase again coming into the next few months as we see more and more client's book into New Year.

The difference between Dec 18 and Dec 19 were: During Dec 18, there were no, Twilight, Photo's and Stories of Astrology. We have had an increase in numbers attending ABD and sun viewing.

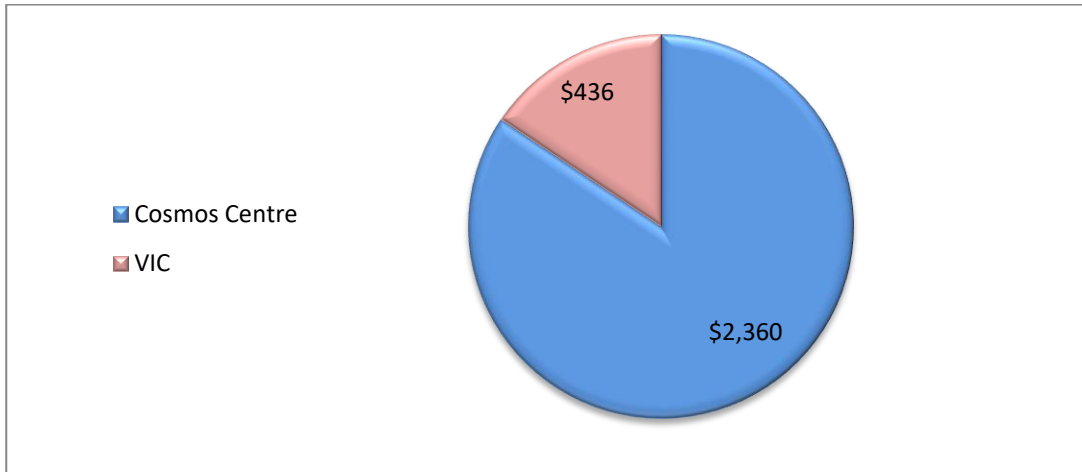
Number of Guests (Increase/Decrease) Participating on Each Tour December 2018 vs. December 2019

	Increase/Decrease Numbers

Sun Viewing	Increase - 19
Big Observatory	Increase - 9
Twilight	
S&P	Increase - 3
ABD	Increase - 58
Month Total	Increase of 92

Sun viewing and ABD tours highlights an increase this month. Other areas have slight increases.

Ticket Sale Location Breakdown

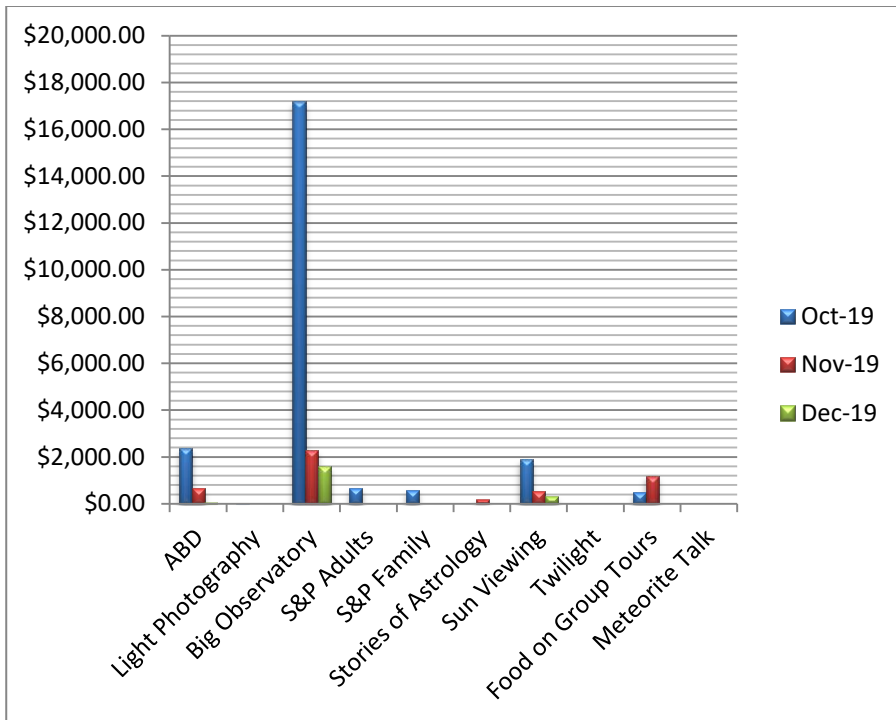


Cosmos Sales were \$2360.00 and VIC \$436.00; total Ticket Sales for December being \$2796.00

Cloud Cover Days and Nights Data

December 2019 had only one day effected by bad weather.

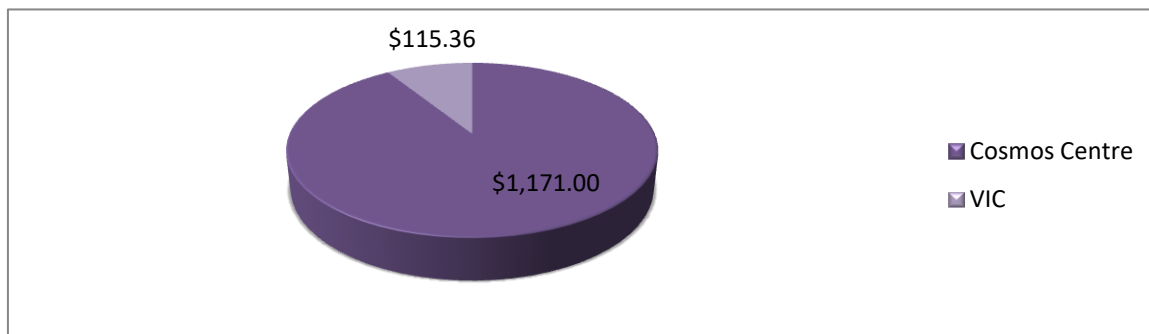
<i>December 2018</i>	December 2018	December 2019
Number of Clouds Days that Cancelled	0	0
Number of Participants lost due to bad weather for Sun Viewing	0	
Number of Clouds Nights that Cancelled	3	1
Number of Participants lost due to bad weather for Night Observatory	16	12
Amount of dollars lost due to bad weather	\$406	\$360



Tour Revenue Breakdown – Growth over Past Three Months

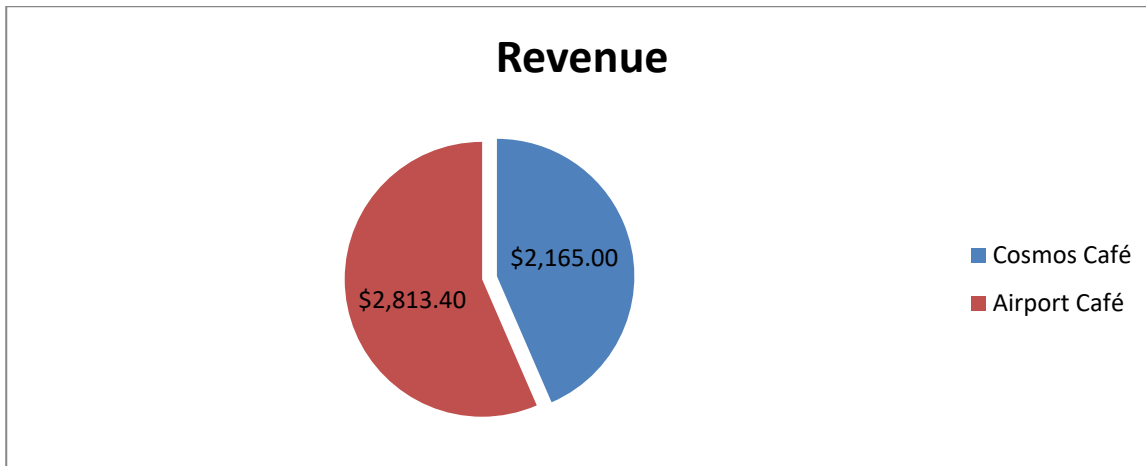
We can see the decline in numbers as we march into the warmer Months of our Off Peak period. Larger numbers in October Observatory make November and December graphs appear much smaller, however, expected decline through the hot Months.

Souvenir Breakdown:



A total of

\$1286.36 was sold in souvenirs this month, \$1171.00 from Cosmos and \$115.36 at VIC.



Cafe Breakdown

\$4978.40 was made between both Cafés this month. Cosmos Centre, \$2165.00 and Airport \$2813.40.

Operational Information


The 14th of December saw the Cosmos Christmas Candles. Had a large turn out with free Entertainment and BBQ. A number of local organisations contributed to the BBQ and costs showing local goodwill. The total takings for the night were Cosmos Café and Merchandise = \$375.40. Stage set up chairs, lawn mowing, Café staff on the night and pack up the next day were some of the running costs. The running costs would have exceeded takings for this event; however, the night was full of good will and enjoyment for the community.

Mike is now working on projects as outlined in his new Position Description as Senior Guide starting on the 6th of January 2020. We are working on getting processes, staff and training in place prior to the peak season.

Have the Company - Bintel coming to the Cosmos Centre in February to fix and service the telescopes.

Aircon for the Dome has arrived. Still waiting on it to be installed.

Allyn Hartley
Cosmos Centre Coordinator

 <p>SHIRE OF MURWEH MORVEN - CHARLEVILLE - AUGATHELLA</p>	<h2>Murweh Shire Council Tourism Report</h2> <p><i>From: Monique Johnson – Tourism Manager</i></p> <p><i>Report for December 2019</i></p>
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Community Programs - Meetings with Individuals and Groups

Meetings/engagements	Issue/s	Actual Date
Various		

Events for consideration.

For local events- <https://www.facebook.com/experiencecharleville/> Facebook page events Calendar/News Feed -www.experiencecharleville.com.au. (Also incorporates events from SWRED region).
Please forward any events via email or text. It must have the main Who, What, Where and When details and an image if wanting it added to App.

Date	Event	Location
Monthly Events		
	1st Saturday of each month – Markets at Historic House Museum	
	Last Sunday of each month – Charleville CBD Local Markets	
2020 EVENTS		
January 26th	Australia Day Celebrations	Charleville
February 28th & 29th	Adrian Vowles Cup	Charleville
March 14th	Charleville Races	Charleville
March 14th	Re-enactment of the Smith Bros Flight - 100 years	Charleville
March 21st	Welcome to Charleville Party	Charleville
March 22nd	Charleville Triathlon	Charleville
April 1st - 7th	Veteran One & Two Cylinders Cars and Motorbikes	Charleville
April 9th-12th	Smith Family Cod Classic (including the Steve Fox Memorial) Charleville Fishing Competition.	Charleville
April 19th - 25th	30 Year Commemoration of Charleville 1990 Floods event	Charleville/Augathella
April	Augathella Diggers Easter Rodeo	Augathella
April	Augathella Easter Races	Augathella

Charleville App

<http://charleville.eventapp.com.au/>

I have spent considerable time recently updating the 2020 events on the App. Quite a few things happening in the region so if any are missed please let me know.

Total Views: 36576

Total Unique Views: 19421

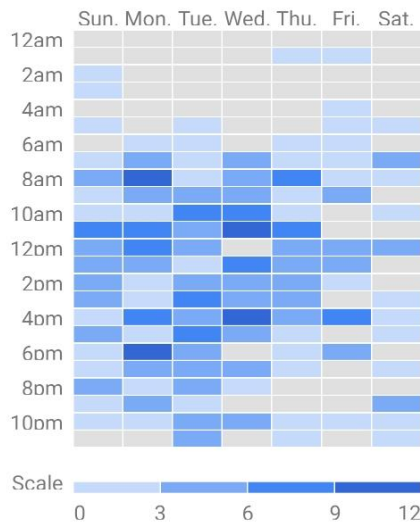
Page ▼	Unique	Total
About the Murweh Shire	772	1629
Business Directory	460	1117
Charleville Cosmos Centre Facebook page	19	31
Community Directory	386	787
Cosmos Centre	888	1901
Events	851	3301
Events	20	41
Experience Charleville	790	3250
Maps	192	309
Murweh Shire Council	325	643
Murweh Shire Website	117	226
Notifications	201	324
Places to Eat	714	1251
Places to Stay	565	997
Things to See & Do	1133	2874
Towns	748	1591
Visitor Centres	573	1337
Weather	321	1381

Considerable growth in the weather section for December, wonder why 😊

Experience Charleville Website stats – Collecting data to monitor #'s, visitors & requirements

Google Analytics Report
 Dec. 1 – Dec. 30 vs. 12/01/18 – 12/30/18
 Experience Charleville > Experience Charleville > All Web Site Data

Users by time of day



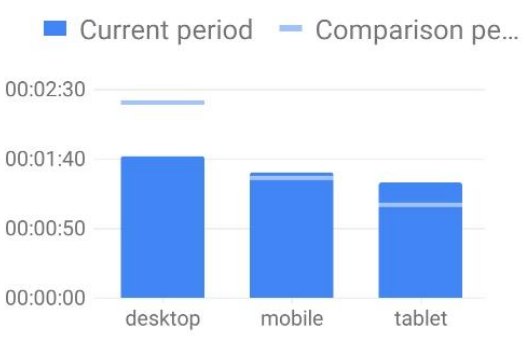
⚠ Today's data is incomplete.
 Shared from the Google Analytics mobile app

Google Analytics Report
 Dec. 1 – Dec. 30 vs. 12/01/18 – 12/30/18
 Experience Charleville > Experience Charleville > All Web Site Data

Avg. session duration by de...

00:01:37

-00:00:25 (-20.35%)



⚠ Today's data is incomplete.
 Shared from the Google Analytics mobile app

The above reports aren't complete for the month of December as these screen shots were taken on the 19th of December. Still gives you a clear indication though of when people are using their smart phones, desktops and ipads. This detail is enabling us to determine what times of the day to share data to social media. Also to remember to make our digital product all phone friendly otherwise people using their phones will not be able to access information with ease and will give up. It's obvious that a lot of our visitors are accessing our products by phone.

General Business for the month of December.

The month has been spent on planning the 2020 tourist season. Further budget forecasting and planning for councils involvement in events is being considered.

Looking forward to a prosperous tourist seasons and some rain in 2020.

*Kind Regards,
 Monique Johnson.
 Tourism Manager.*





Murweh Shire Council Library Report

From: **Martina Manawaduge - Librarian**

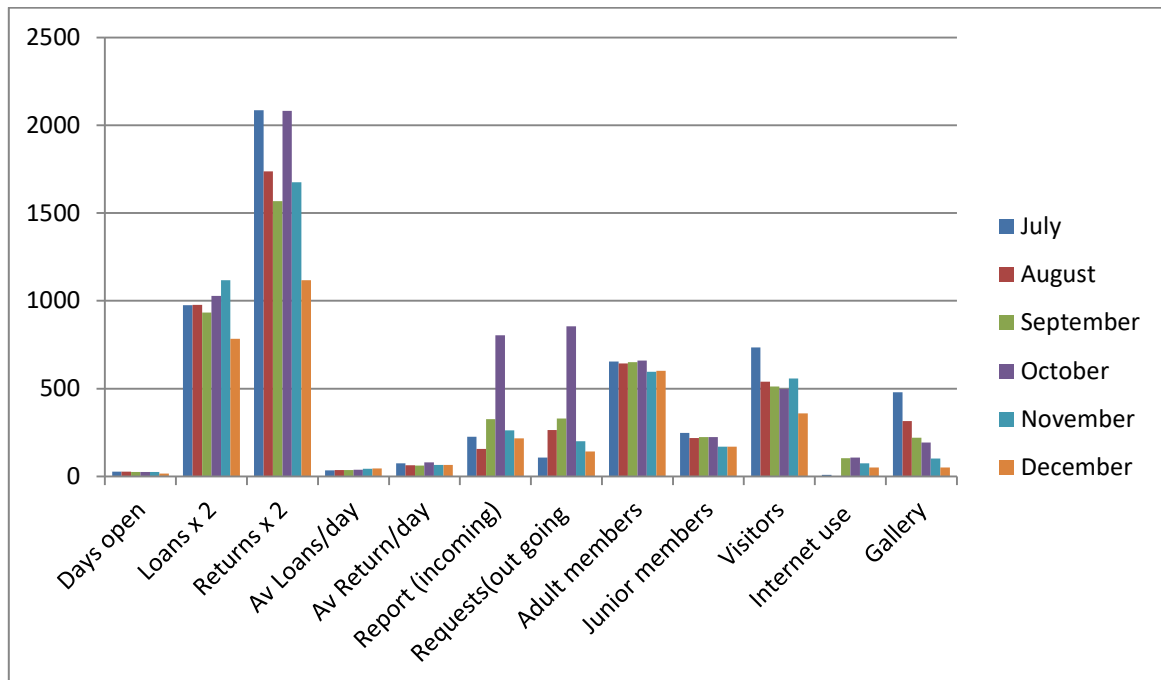
Report for December 2019

Monthly Reporting

Please find below reporting for the month on Council's 3 Libraries.

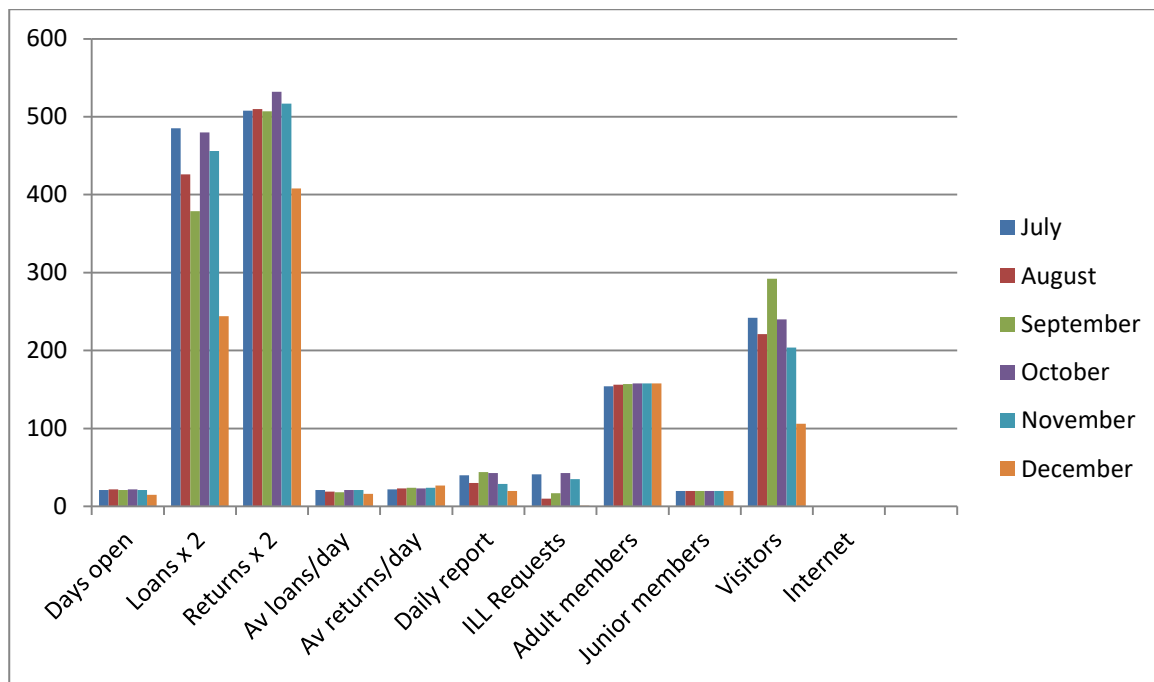
Charleville Library

The following graph shows statistics for the last six months.



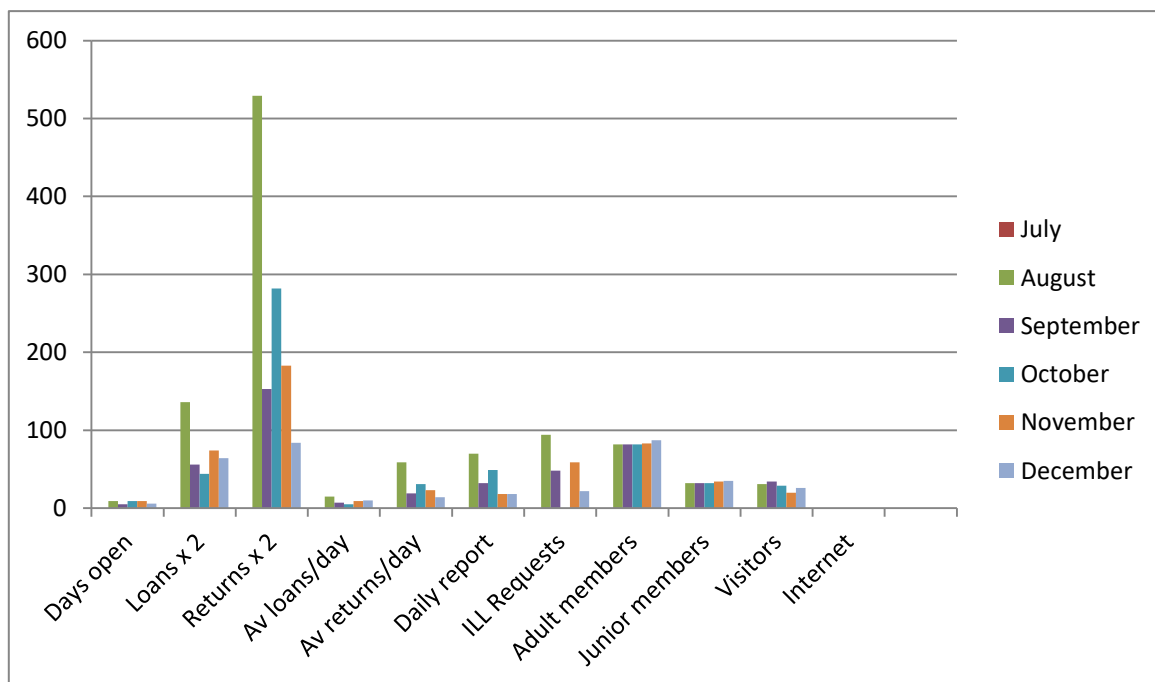
Augathella Library

The following graph shows statistics for the last six months.



Morven Library

The following graph shows statistics for the last six months.



Operational Information

Charleville Library

The 2 tables and chairs we have set up at Library are greatly appreciated by the public, as people are able to sit down with their own laptops/IPads making use of our Wi-Fi. One of David Littleproud's staff members was working from the Library for a whole week before we closed for the Christmas break. I guess during tourist season we could use another table.

First5Forever

The Christmas party for all the children was the highlight of the month. As soon as school holidays started in December, the number of participants went down completely. The Christmas party for all the children was the highlight of the month.

Mulga Lands Gallery – Statistics

51 people visited the Gallery

Augathella Library

No comment

Morven Library

Morven Library was open on 6 days only, in December, due to the Christmas break. On Tuesday 10 December, the local Kindy group visited the Library for Christmas stories and activities and enjoyed exploring the books and puzzles on offer. We have welcomed 5 new members (4 adults, 1 junior) to Morven Library this month. We are currently working on implementing the new postal system for receiving and sending requested books at our library.

Martina Manawaduge
Charleville Librarian

Laraine Steadman
Augathella Librarian

Marie Williams/Maree Green
Morven Librarian



Environmental & Health Services Report

From: Richard Ranson – Director of Environmental & Health Services
Ordinary Meeting – 16th January 2020

WATER TESTING

Water testing conducted in Charleville, Augathella and Morven. No contamination detected.

SEWERAGE / WASTEWATER

No issues to report.

DOG CONTROL

Registrations

Lifetime	7 for December	Total 1021
Annual	2 for December	Total 29 (for 2019/2020)
Seized Dogs		
Impounded	9	Reclaimed 3
Adopted	5	Euthanized 1
Wild Dog Scalps 2019/2020		Wild Dog Destruction Budget Remaining
Male 394, Female 329, Puppies 56 total 779		\$57,257

FINES ISSUED

Offence	Number Issued	Total Value
Barking Dog	0	\$0
Unregistered Dog	0	\$0
Wandering Dog	0	\$0
Littering	0	\$0
Wandering Stock	0	\$0
Total	0	\$0

COMPLAINTS MANAGEMENT

Type	Received	Resolved	Pending
Dogs	2	2	0
Overgrown allotments	0	0	0
Other	0	0	0

LANDFILLS

Charleville	No issues to report
Augathella	No issues to report
Morven	No issues to report

FOOD PREMISES

Inspections conducted	0
Complaints	0

OTHER ENVIRONMENTAL CONTROL CONDUCTED

Stock Routes. No mobs currently on stock route. Application for travel from Tambo/Augathella Boundary to Charleville refused based on pasture assessment.

Swimming Pool. Monthly report attached.

SWIMMING POOL REPORT (Provided by Michael Winton)

<u>Attendance</u>	2017/2018	2018/2019	2019/2020
September	983	789	520
October	1233	1420	1425
November	1175	1210	1308
December	1601	1365	1726
January	2091	1910	
February	1107	1200	
March	890	760	
April	516	273	
TOTAL	9596	8929	4979

The month of December was a great month with last year's attendance figures being well and truly surpassed due to the continued heat wave conditions.

Early in the month majority of schools held their Xmas break ups, distance education held their annual swimming carnival which was well attended and a few more kid's birthday were also held. The inflatable was also put up twice over the month.

A number of visitors passed through the town over the Xmas period and had some very favourable comments relating to the pool which was refreshing to hear.

It is anticipated January will be another busy month as the heat wave continues, Australia day celebrations and back to school events occur within the month.

End of Report



Engineering Services Report

From: Paul O'Connor – Director of Engineering Services

Ordinary Meeting – 16 January 2019

Local Roads

- TIDS – Bollon Road – complete
- Adavale Rd shoulders
- Flood damage – Killarney Road - continuing
- Kurrajong St widen and seal
- Carter St – Old Cunnamulla Rd – seal intersection

Roads to Recovery – extra \$608K

- Killarney Road 70.45 – 71.8km – seal and widen over crest (\$408k)
- Adavale Road – shoulders and widenings (\$200K)



Carter St – preparation for sealing



Charleville Botanical Reserve – track clearing



Kurrajong St – widen and seal

Projects Update

- Warrego River Clearing Charleville – scoping
- Charleville Botanical Reserve – clear track
- Flood light at back of Smiley Museum
- Line-marking CBD
- Solar lights completed Graham Andrews Park
- Footpath Burke St Charleville and Bendee St Augathella
- Industrial Estate earthworks Stage 3

Local Shire Roads

A summary of the capital works and maintenance activities on Local Shire Roads is listed below.

Road Name	Maintenance Grading (km)	Guide Posts (no)	Signs	Flood Damage Medium Heavy Formation (km)	Heavy Shoulder Grading	Signs Renew	Flood Damage Bulk Fill (m ³)	Clearing
Redward Road	25							
Balmacarra Road	15.50							
Killarney Road		20		8				
Lyons Road	2							
Noorooloo Road			1					(Full length) Fallen trees
Langlo Mt Morris Road	25							
Adavale Road		41			5.5	3		
Black Ward Road	24					9		
Woolabra Road		8					40	
Biddenham Road		25				5		
TOTAL	91.50	94	1	8	5.5	17	40	

RMPC

A summary of the capital works and maintenance activities on Council Regional Roads is listed below

Road No	Road Name	Temporary Pavement Repairs (m ²)	Shoulder Grading (km)	Gravel Supply (m ³)	Guide Posts (no)
13A	Morven - Augathella				
13B	Augathella - Tambo				
18F	Mitchell - Morven	20			
18G	Morven - Charleville				200
23B	Cunnamulla - Charleville	71	8.42	2304	52
23C	Charleville - Augathella				
93A	Charleville - Quilpie				
	TOTAL	91	8.42	2304	252

Water & Sewerage

WATER							
Town	Service Line Breaks	Repair Water Mains	Meters Replaced/ Checked	Pump Station Faults	Water Bore Maintenance	New Connect	Fire Hydrant
Charleville	7	3	5	3			2
Other Comments:							
Morven	2			5			
Other Comments: Bore #3 fault							
Augathella	2	1					
Other Comments:							
SEWERAGE							

Town	Main Line Chokes	Service Line Chokes	Pump Station Faults	Toilets Faults	Unblock Sewer House/Main Connections	New Connection
Charleville	5	1	4		2	
Morven						
Augathella			2			

Electrical

Activity	Charleville	Augathella	Morven
Charleville Library split system A/C's fault find and order replacement motherboard for A/C #1.	✓		
Art Gallery side entrance lighting. All four lights faulty, under warranty. CRE to supply.	✓		
Exhaust fans in Town Hall toilets. Replace x2.	✓		
Workshop evap maintenance Motor mounts and pump control	✓		
New lights at Shire Office	✓		
Augathella SP #1 Pump #1 Reseal of flange and test		✓	
Christmas lights for street lighting in Morven. Ergon/January parts & materials ordered.			✓
Airport lighting (under warranty) & install of new GPO for security roller door at Airport Café.	✓		
Re-tic at Meatant Park and install of new lights for Christmas party.		✓	
Bore #5 hydrovar / warranty issues with repair from supplier / Western Rural	✓		
Install new power circuit for massage room at cultural centre Augathella Install A/C and test		✓	
Install 2x 15A GPO's for caravans at Charleville Camp	✓		
Remove MSB at Old Bureau of Meteorology	✓		
Bore #6 Pump #2 fault finding	✓		
Storm damage to light circuit at Charleville stores building	✓		
Grill element at Unit 2 Delta Court	✓		
TV transmitter and router maintenance at Morven Depot (Ch 9)			✓
Replace bird damaged lights and cables at Skate Park	✓		

Maintenance of small observatory roof at Cosmos Centre	✓		
A/C install at Planetarium	✓		

Town Maintenance

Activity	Charleville	Augathella	Morven
Grave Digging	3	0	0
Edge Break			
Pothole Patching			
Repair Seal Defects			
Bitumen Sealing (Reseal)			
Heavy Patching/Pavement Repair			
Gravel Resheeting			
Shoulder Grading			
Table Drain & Floodway Maintenance			
Clear Culverts			
Subsurface Drains			
Slashing	✓	✓	✓
Hand Mowing	✓	✓	✓
Clearing	✓		
Weed Spraying	✓		
Maintain Signs	✓		
Guide Post Maintenance	✓		
Footpath Works			✓
Line Marking	✓		
Kerb & Channel			
Street Furniture Maintenance	✓		
Riverwalk Maintenance	✓		
Litter Collection	✓	✓	✓
Pit Maintenance			
Dead Animals	✓	✓	✓
Other			
Works Requests	✓	✓	✓
Put Up Street Banners	✓	✓	✓
Playground Inspections	✓	✓	✓
Clean BBQs	✓	✓	✓
Slash Gully	✓		
Plant Flowers	✓		
Fix Sprays in Park	✓	✓	✓
Water pots in Main Street	✓		
Mow Ovals & Parks	✓	✓	✓
Service Plant	✓	✓	✓
New Signs			

Assets Department

Flood Damage project management works:

- Progress report for March 2018 event.
 - Progress report for March 2019 event.
 - Progress report for NDRP.
 - Project management for March 2019 event – Road runs and data collection.
-
- Water and Sewerage 5 year plan – Capital, Maintenance and Operations.
 - Charleville River project scope and Tender document preparation:
 1. Meeting with DNR for obtaining Riverine protection permit.
 2. Scope and project area identification pertaining to the works.

Industrial Estate

Earthworks

The final earthworks contract for the industrial estate was written and offers were invited. All intending contractors visited the site with the project manager and were given a thorough briefing on the intent of the contract. In addition to earthworks, the contract includes clearing of the power line routes to the booster water pumping station in the airport and to the industrial estate. Some rectification of parts of the site that could become stormwater issues are also included, along with the covering over of some unsightly exposures of waste.

The three quotations received from contractors were analysed in terms of the contract conditions and the analysis was sent to the Director of Engineering Services for decision and approval. The winning contractor has been advised, and will start mobilising to site on 6th January.

Power Supply (Ergon)

The Ergon Design Technical Officer has pegged the alignment of the two proposed new power lines. Advice from the Director of Environment and Health Services is that the required clearing does not create environmental or regulatory issues.

Booster Pumping Station

The shed that will contain the pumping station has been completed. Installation of the pumping equipment will proceed so that connection to power supply can be done as soon as the new power line is installed by Ergon.



Recommendation / Report

From: Neil Polglase – Chief Executive Officer
Ordinary Meeting – 16th January, 2020

Subject

Councillors Remuneration from 1st July, 2020

Proposed Resolution

That Council notes the report from the LG Remuneration & Discipline Tribunal and in terms of amended Section 247 (6) of the Local Government Regulation 2012 sets the remuneration for period from 1st July, 2020 as follows:-

Mayor \$

Deputy Mayor \$

Councillors \$ (Annual Allowance \$ Sitting Fee\$)

Background:

Purpose

Mayor and Councillors remuneration for the period from 1st July, 2020 has now been finalised by the Local Government Remuneration & Discipline Tribunal and a copy of the report is available on their website.

In terms of Chapter 8 Div. 1 Sections 244 & 246 of the Local Government Regulation 2012, the Tribunal is required to set the remuneration for Mayors and Councillors for the period from 1st July, 2020 before 1st December, 2019.

Remuneration has been increased by 2% with the following remuneration for category 1 Councils to apply from 1st July, 2020:-

Mayor \$108,100.00 prev. \$106,100.00

Deputy Mayor \$62,435 prev. \$61,211.00

Councillor \$54,110 prev. \$53,049 (Annual Allowance \$36,073 prev. \$35,366 Attendance Fee \$1,503.06 prev. \$1,473.60)

In terms of amended Section 247 (6) of the Local Government Regulation 2012 Council must prior to 13th March, 2019 by one resolution determine if the maximum amount is not to be paid another amount payable to a Councillor or Mayor, Deputy Mayor.

Current Policy / Legislation:

Local Government Act 2009
Local Government Regulation 2012

Financial Risks Increase of 2% to be conveyed in 2020 / 21 budget submission unless otherwise approved.

Environment Risks Nil

Social Risks Nil.

Recommendation

That Council notes the report from the LG Remuneration & Discipline Tribunal and in terms amended Section 247 (6) of the Local Government Regulation 2012 sets the remuneration for period from 1st July, 2020 as follows:-

Mayor \$			
Deputy Mayor \$			
Councillors \$	(Annual Allowance \$	Sitting Fee\$)

Neil Polglase
Chief Executive Officer

Local Government
Remuneration Commission
Annual Report 2019



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Any references to legislation are not an interpretation of the law. They are to be used as a guide only. The information in this publication is general and does not take into account individual circumstances or situations. Where appropriate, independent legal advice should be sought.

An electronic copy of this report is available on the Department of Local Government, Racing and Multicultural Affairs' website at www.dlgrma.qld.gov.au.

Local Government Remuneration Commission

29 November 2019

The Honourable Stirling Hinchliffe MP
Minister for Local Government, Racing and Multicultural Affairs
1 William Street
Brisbane QLD 4000

Dear Minister

On 29 November 2019, the Local Government Remuneration Commission (Commission) concluded its review of the categories of local governments and the assignment of local governments to categories. In addition, the Commission determined the levels of remuneration for mayors, deputy mayors and councillors of Queensland local governments (excluding Brisbane City Council) as required by section 177(c) of the *Local Government Act 2009* and Chapter 8, Division 1 of the *Local Government Regulation 2012*.

Our determinations on these matters, together with the Remuneration Schedule to apply from 1 July 2020 are included in the enclosed Report, which we commend to you.

Yours sincerely



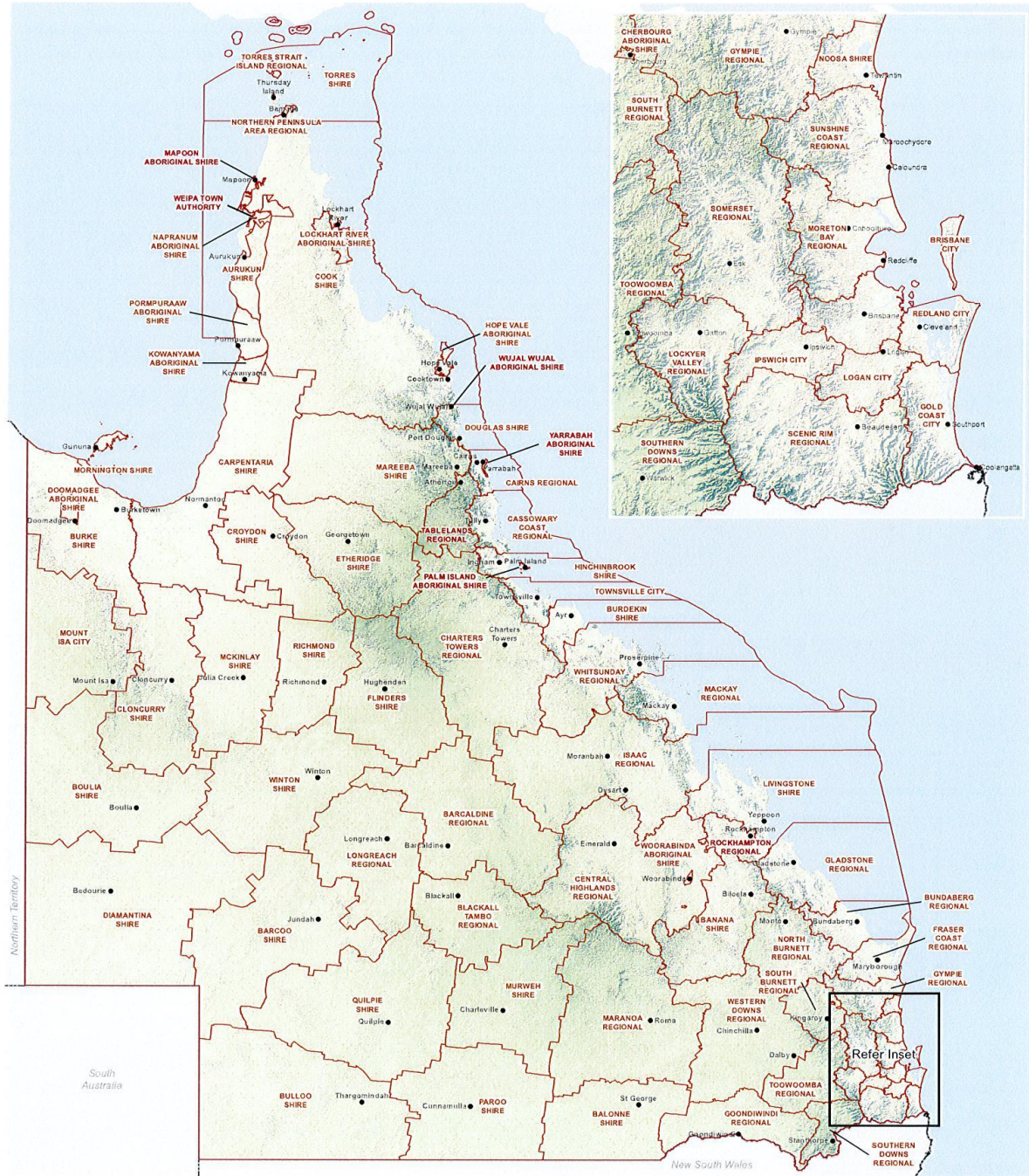
Robert (Bob) Abbot
Chair Commissioner



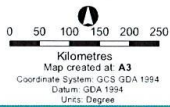
Andrea Ranson
Commissioner



Reimen Hii
Commissioner



Legend
 • Population Centres
 □ LGA Boundary



2019 Local Government Area Boundaries

Map produced by the Department of State Development, Manufacturing, Infrastructure and Planning
 Spatial Services Unit, 28/02/2019



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2019 Report at a glance

The Commission has reviewed the current categories and decided not to make any change in this current review. The Commission will undertake a comprehensive category review within the first 12 months following the quadrennial local government elections in March 2020.

The Commission has decided to increase the maximum remuneration levels for mayors, deputy mayors and councillors by two per cent from 1 July 2020.

In making its determination, the Commission considered the following:

- Increases in the Consumer Price Index (CPI) for the financial year ended 30 June 2019 (percentage change from previous financial year)¹
 - Weighted average of the eight capital cities: +1.6 per cent
 - Brisbane: +1.6 per cent.
- Increases in CPI for the year ended September 2019 (percentage change from corresponding quarter of previous year)²
 - Weighted average of the eight capital cities: +1.7 per cent
 - Brisbane: +1.9 per cent.
- Increases in the Wage Price Index (WPI) for the financial year ended 30 June 2019³
 - Australia & Queensland (All Industries): +2.3 per cent
 - Australia & Queensland (Public Sector): +2.5 per cent.
- The Commission considered Brisbane City Council's Independent Councillor Remuneration Tribunal (ICRT) remuneration determination a potentially relevant factor, however, the ICRT reviews and resets Brisbane City councillor remuneration arrangements every five (5) years. The last increase was in 2017, at which time the ICRT accorded a two per cent increase to salaries effective 1 July 2018. In its 20 November 2019 Report, the Tribunal did not issue a determination which provided a percentage increase to salaries.
- Decision of the Salaries and Allowances Tribunal of Western Australia determination dated 9 April 2019:
 - one per cent increase.
- Decision of the New South Wales Local Government Remuneration Tribunal Determination and Annual Report dated 15 April 2019:
 - 2.5 per cent increase.

¹ Source: Australian Bureau of Statistics 6401.0 - Consumer Price Index, Australia, Jun 2019; 'Summary', 'Selected Tables – Capital Cities', '2 All Groups CPI, Percentage changes', 'Percentage Change (from Previous Financial Year)'

² Source: Australian Bureau of Statistics 6401.0 - Consumer Price Index, Australia, Sep 2019; 'Summary', 'Selected Tables – Capital Cities', '2 All Groups CPI, Percentage changes', 'Percentage Change (from Corresponding Quarter of Previous Year)'

³ Source: ABS 6345.0 - Wage Price Index, Australia, Jun 2019 - All WPI series: Original (Financial Year Index Numbers for year ended June quarter)

- Decision of the Victorian Minister for Local Government:
 - two per cent increase as at 1 December 2018. It is noted the 1 December 2019 Victorian decision was unavailable at the date of determination.

In making its decision the Commission also had regard to anecdotal reports and submissions received about:

- financial pressures on councils and sustainability of their communities
- recent level of impact of natural disasters
- increased requirement for community support
- councils' role in economic development and local infrastructure
- needs of resident and non-resident populations
- increasing pressure to deliver innovative solutions
- unique qualities and complexities of diverse communities
- potential impact of government reforms, such as changes to legislation arising from the Crime and Corruption Commission's report 'Operation Belcarra: A blueprint for integrity and addressing corruption risk in local government'.

1. The Commission

Formation and composition

The Local Government Remuneration Commission (Commission) is an independent entity established under the *Local Government Act 2009* (Act). On 1 October 2019, His Excellency the Governor, acting by and with the advice of the Executive Council, approved three new appointees to the Commission for a term of four years. This is the first report of the new Commission, and the thirteenth report including the reports of the former Local Government Remuneration and Discipline Tribunal and the Local Government Remuneration Tribunal.

The current Chair and Commissioners of the Commission are:

Mr. Robert (Bob) Abbot

Chair

Mr. Abbot has extensive experience in the local government sector with 32 years as an elected councillor and mayor. Mr. Abbot has experience working at State and National local government organizations and has held board and panel positions, including Deputy Chair of the South East Queensland Council of Mayors, Director of the Local Government Association of Queensland (LGAQ), and Director of the Australian Local Government Association. Mr. Abbot has been a mentor for newly elected mayors on behalf of the LGAQ, with a particular focus on mentoring Queensland Indigenous mayors.

Ms. Andrea Ranson

Commissioner

Ms. Ranson has extensive experience in Law and Business, including public and private sector governance and supply chain industry. Ms. Ranson practiced as a senior lawyer and brings substantial experience in civil, commercial and industrial law, equal opportunity, ethics and justice. Ms. Ranson is a Nationally Accredited Mediator currently working with the Queensland Civil and Administrative Tribunal (QCAT), and a Dispute Resolution Panel Member with the Department of Justice. Ms. Ranson is also currently a Director appointed to the Board of North Queensland Bulk Ports Corporation and is a member of the Corporate Governance & Planning Committee and Audit & Financial Risk Management Committee of that Board. Ms. Ranson holds a Master of Laws, Bachelor of Laws (Honours), and Bachelor of Arts. She is also a Graduate of the AICD (GAICD) and Fellow of the Governance Institute of Australia (FGIA). Ms. Ranson has significant understanding of regional Queensland, industry sectors and stakeholder engagement. Ms. Ranson brings her business acumen, legal skill, and passion for regional communities to the role.

Mr. Reimen Hii

Commissioner

Mr. Hii is a barrister and nationally accredited mediator. He also works as a mediator with QCAT. He holds a Bachelor of Laws and Bachelor of Arts Degree and is a practicing lawyer, with extensive knowledge in public administration and community affairs, and a particular interest in civil and commercial law. Mr. Hii is experienced in professional discipline matters, including investigations, public administration, corporate and public governance, public sector ethics and finance. Mr. Hii has a culturally and linguistically diverse background and experience working with diverse communities.

Mr. Abbot, Ms. Ranson and Mr. Hii are honoured to present this inaugural 2019 report of the newly formed Commission. The Commission is committed to undertaking its duties with diligence, skill, independence and transparency over the next four years.



The Local Government Remuneration Commission

From left: Mr Reimen Hii, Ms Andrea Ranson and Mr. Robert (Bob) Abbot

Remuneration Responsibilities

Chapter 6, Part 3 of the Act, proclaimed into force on 3 December 2018, established the Local Government Remuneration Commission to assume the remuneration functions of the former Local Government Remuneration and Discipline Tribunal which ceased to exist on 3 December 2018.

Section 177 of the Act provides the functions of the Commission are:

- to establish the categories of local governments, and
- to decide the category to which each local government belongs, and
- to decide the maximum amount of remuneration payable to the councillors in each of the categories, and
- another function related to the remuneration of councillors if directed, in writing, by the Minister.

Chapter 8, Part 1, Division 1 of the Local Government Regulation 2012 (Regulation) sets out the processes of the Commission in deciding the remuneration that is payable to councillors.

The Regulation requires the Commission to review the categories of local governments once every four years, in the year prior to each quadrennial election, to determine whether the categories and the assignment of local governments to those categories require amendment.

After determining the categories of local governments, the Regulation also requires the Commission to decide annually, before 1 December each year, the maximum amount of remuneration to be paid to mayors, deputy mayors and councillors in each category from 1 July of the following year.

In addition, section 248 of the Regulation allows a local government to make a submission to the Commission to vary the remuneration for a councillor, or councillors, to a level higher than that stated in the remuneration schedule where the local government considers exceptional circumstances apply. The Commission may, but is not required to, consider any such submission. If the Commission is satisfied that exceptional circumstances exist, the Commission may approve payment of a higher amount of remuneration.

The Former Local Government Remuneration and Discipline Tribunal

The Commission acknowledges the substantive contribution of the 2007-2018 former Tribunal/s to develop the local government remuneration schedule and category system.

The key milestones of the 2007 and subsequent Tribunals has been well documented and comprehensive history around decision making and rationale can be found in each of the 2007-2018 Tribunal Reports.

The Commission will, as stated in this report, undertake a comprehensive category review within the first 12 months following the quadrennial local government elections in March 2020. It is expected that during this review, the Commission will reference historic decision making and reasoning in relation to issues as appropriate.

2. Remuneration determination

Remuneration determination for councillors

As required by section 246 of the Regulation the Commission has prepared a remuneration schedule for the 2020-2021 financial year, applicable from 1 July 2020 (the Schedule), which appears below.

Arrangements have been made to publish the Schedule in the Queensland Government Gazette and for this report to be printed and presented to the Minister for Local Government.

Methodology

The Commission had regard to the matters in section 244 and 247 (2), (5) of the Regulation in determining the Schedule. The Commission also noted and had regard to the matters listed on page 2 of this Report to determine the appropriate maximum remuneration in each category of local government.

The Commission notes it did not receive any specific submissions from councils in relation to setting the remuneration schedule for the 2020-2021 financial year and has continued to adopt a conservative approach to setting remuneration levels.

Matters not included in the remuneration schedule

Section 244(3) of the Regulation states that the remuneration cannot include:

- any amount for expenses to be paid or facilities to be provided to councillors under a council's expenses reimbursement policy; or
- any contribution a local government may make to a voluntary superannuation scheme for councillors.

During the 2019 consultation period, Barcaldine Regional Council sought clarification of the role of the Commission to direct payment of compulsory superannuation payments to councillors.

The Commission notes section 244(3) of the Regulation states the remuneration decided by the Commission cannot include “voluntary superannuation scheme for councillors”. In this regard, the Commission has determined that it has no power to direct matters relating to the structure, payment or otherwise of voluntary schemes, including salary sacrifice or other salary packaging.

Page 11 of the 2018 Tribunal Report considered the issue of superannuation, commenting:

“Accordingly, the level of superannuation payments made to a councillor is a matter to be determined by each individual council having regard to the relevant Commonwealth legislation and section 226 of the Act, as is the issue of whether a councillor may salary sacrifice such contributions”.

The Commission notes there is precedent where Queensland local governments have paid superannuation to councillors. While this may be the case, the Commission notes the payment of compulsory or voluntary superannuation payments to councillors falls outside of its statutory functions and the Commission is unable to make a determination to direct council in relation to superannuation.

The Commission has informed Barcaldine Regional Council of this determination.

Pro rata payment

Should an elected representative hold a councillor position for only part of a financial year, she or he is only entitled to remuneration to reflect the portion of the year served.

Remuneration schedule to apply from 1 July 2020

Remuneration determined (from 1 July 2020)				
(\$ per annum; see Note 1)				
Category	Local governments assigned to categories	Mayor	Deputy mayor	Councillor
Category 1 (see Note 2)	Aurukun Shire Council Balonne Shire Council Banana Shire Council Barcaldine Regional Council Barcoo Shire Council Blackall-Tambo Regional Council Boulia Shire Council Bulloo Shire Council Burdekin Shire Council Burke Shire Council Carpentaria Shire Council Charters Towers Regional Council Cherbourg Aboriginal Shire Council Cloncurry Shire Council Cook Shire Council Croydon Shire Council Diamantina Shire Council Doomadgee Aboriginal Shire Council Douglas Shire Council Etheridge Shire Council Flinders Shire Council Goondiwindi Regional Council Hinchinbrook Shire Council Hope Vale Aboriginal Shire Council Kowanyama Aboriginal Shire Council Lockhart River Aboriginal Shire Council Longreach Regional Council Mapoon Aboriginal Shire Council McKinlay Shire Council Morrington Shire Council Murweh Shire Council Napranum Aboriginal Shire Council North Burnett Regional Council Northern Peninsula Area Regional Council Palm Island Aboriginal Shire Council Paroo Shire Council Pormpuraaw Aboriginal Shire Council Quilpie Shire Council Richmond Shire Council Torres Shire Council Torres Strait Island Regional Council Winton Shire Council Woorabinda Aboriginal Shire Council Wujal Wujal Aboriginal Shire Council Yarrabah Aboriginal Shire Council	\$108,222	\$62,435	\$54,110
Category 2	Mareeba Shire Council Mount Isa City Council Somerset Regional Council	\$124,869	\$74,923	\$62,435

Category 3	Cassowary Coast Regional Council Central Highlands Regional Council Gympie Regional Council Isaac Regional Council Livingstone Shire Council Lockyer Valley Regional Council Maranoa Regional Council Noosa Shire Council Scenic Rim Regional Council South Burnett Regional Council Southern Downs Regional Council Tablelands Regional Council Western Downs Regional Council Whitsunday Regional Council	\$133,196	\$83,247	\$70,759
Category 4	Bundaberg Regional Council Fraser Coast Regional Council Gladstone Regional Council Rockhampton Regional Council	\$158,168	\$104,059	\$91,571
Category 5	Cairns Regional Council Mackay Regional Council Redland City Council Toowoomba Regional Council	\$183,143	\$124,869	\$108,222
Category 6	Ipswich City Council Townsville City Council	\$208,117	\$141,520	\$124,869
Category 7	Logan City Council Moreton Bay Regional Council Sunshine Coast Regional Council	\$233,091	\$161,499	\$141,520
Category 8	Gold Coast City Council	\$258,066	\$178,981	\$154,006

Notes to the remuneration schedule

In its 2014 report the then Tribunal explained the rationale behind the adoption of a system of remuneration which comprised a base payment (of two thirds of the annual remuneration) and a monthly payment based upon attendance at, and participation in, the 12 mandated council meetings.

- Note 1 The monetary amounts shown are the per annum figures to apply from 1 July 2020. If an elected representative only serves for part of a full year (that is, 1 July to 30 June) they are only entitled to a pro rata payment to reflect the portion of the year served.
- Note 2 For councillors in Category 1 councils, a base payment of \$36,073.28 is payable for the 12 months commencing on 1 July 2020. A meeting fee of \$1,503.06 per calendar month (or fortnightly equivalent) is payable for attendance at, and participation in, scheduled meetings of council subject to certification by the mayor and/or chief executive officer of the council. Mayors and deputy mayors in category 1 councils are to receive the full annual remuneration level shown.



Recommendation / Report

From: Claire Alexander – Contract Accountant
Ordinary Meeting – 16 January 2020

Subject

Non-Current Assets, Revaluation and Depreciation Policy

PROPOSED RESOLUTION:

That Council adopt the Revised Non-Current Assets, Revaluation and Depreciation Policy.

BACKGROUND:

Purpose

Council is responsible for the management of infrastructure and assets on behalf of the Murweh Shire Council community. Council recognises that these assets must be appropriately managed so that they can continue to deliver services to the community in a sustainable manner.

The purpose of this policy is to provide a framework for the capture, recognition and control of Council's non-current assets based on legislative requirements and in support of effective asset management.

Financial Risks: Understatement or overstatement of asset values and depreciation in the Financial Statements

Environment Risks: Nil

Social Risks: Nil

Recommendation That Council adopt the Revised Non-Current Assets, Revaluation and Depreciation Policy.



Murweh Shire Council

Non-Current Assets, Revaluation and Depreciation Policy

Policy No:	
Council Resolution Ref:	
Date Adopted:	Xx January 2020
Responsible Officer:	Director of Corporate Services
Review Date:	July 2023
Version No:	2

1. Purpose

Section 180 of the *Local Government Regulation 2012* requires that non-current physical assets are to be recorded in Council's asset register.

The purpose of this policy is to provide a framework for the capture, recognition and control of Council's non-current assets based on legislative requirements and in support of effective asset management.

This policy applies to all asset accounting related activities for items of property, plant and equipment and intangible assets as disclosed in Council's Statement of Financial Position. This policy will apply to all Council activities.

2. Commencement of Policy

This Policy will commence on adoption. It replaces all other non-current assets policies of Council (whether written or not).

3. Application

Objective

The objectives of this policy are to:

- Maintain compliance with prescribed legislation and Australian Accounting Standards;
- Ensure accounting principles are followed when identifying, recognising, recording and valuing Council's property, plant and equipment;
- Ensure all processes undertaken in relation to the content of this policy are appropriately documented and defensible to external audit;
- Ensure all asset movements are recorded in the financial asset register on a timely basis;
- Ensure that Council's asset register is the point of truth for financial asset management; and
- Make sure that asset values are indexed between years of full revaluation where construction unit rates have changed materially

Definition and Recognition of Assets

- Assets are "future economic benefits or service potential that are controlled by Council

and arise as a result of past transactions or events”. Non-Current Assets are those assets that have a useful life of more than one year and are part of the operating capacity of Council.

- Materiality thresholds are detailed in the guidelines for different classes of assets. If an asset has a current replacement value which is under the thresholds listed, the asset should be charged to expense.

Maintenance of, and Improvements to, Non-Current Assets

- A distinction is made between maintenance and improvements in relation to Non-Current Assets. Improvements will be treated as additions to an asset (that is, an increase in asset value); whereas maintenance will be treated as expenditure in the year is carried out.
- A significant improvement to an existing asset will be classed as capital and can be defined as extending the asset’s economic life beyond what was originally estimated, or increasing the asset’s capacity, function or efficiency – or all three.
- Where replacement of a large portion of a separately identified asset is required, even though the useful life or capacity of the total asset has not been changed, that expenditure is regarded as capital.
- Expenditure incurred to ensure that an asset continues to operate at its normal capacity until the conclusion of its useful life is to be regarded as maintenance and charged to an operating account in the period it is incurred. Typical expenses include repair and routine operating costs, minor renewals, etc. Costs incurred in repairing failures in plant, equipment or property will be charged to an operating account.

Materiality Threshold for Recognition of Non-Current Assets

- Individual thresholds will be set for different classes of assets. The relevant classes and the corresponding thresholds are as follows:

Asset Class	Threshold
Land (including parks)	\$1
Land Improvements	\$10,000
Buildings and Other Structures	\$10,000
Plant and Equipment	\$5,000
Furniture and Fittings	\$5,000
Road Infrastructure	\$10,000
Water Infrastructure	\$10,000
Sewerage Infrastructure	\$10,000
Intangible Assets	\$10,000

Cost Base of Non-Current Assets

- The cost base of purchased Non-Current Assets shall include the following components:

- Purchase Consideration
- Duty/Taxes
- Freight
- Installation Costs (including labour and on costs)
- Other Incidental costs (design, legal costs, etc) incurred in making the item ready for use

- The cost base of self constructed assets shall include the following components:

Direct Materials

Direct Services (Architectural, surveying, engineering design etc)

Direct Labour

On costs

An appropriate proportion of administrative and engineering overheads

- The cost base of assets acquired for no consideration shall include the current written down replacement value of the asset, plus any additional costs incurred to get the asset into a suitable state ready for use and are recognised at fair value.

Recognition of Non-Current Assets

- All Non-Current Assets shall be recognised by Council in the Statement of Financial Position, when and only when, the following two conditions are satisfied:
 - a) it is probable that the future economic benefits or service potential embodied in the asset will eventuate; and
 - b) the asset possesses a cost or other value that can be measured reliably. "Measured reliably" in this context means measured without undue bias or error.
- Non-Current Assets are often made up of several components. Council will recognise individual components only where they are large either in dollar value or size, or where components can in a practical sense be seen as performing a separate function.

Classification of Non-Current Assets

- Within the Analysis by Function Note in the annual financial statements, Council will report Non-Current Assets according to their function or activity.
- The Statement of Financial Position in the annual financial statements will also disclose assets by type.

Categorisation of all Non-Current Assets by Function/Activity

- Assets are to be categorised according to their function or the activity to which they can be reliably attributable, for the purpose of financial reporting. The relevant categories will be as follows:
 - Corporate Services
 - Engineering Services
 - Environmental Health Services
 - Water and Sewerage Services

Definition of Non-Current Asset Types

Each individual item within an asset type will be recorded separately in the Asset Register for identification and depreciation. The following is the list of asset classes in the general ledger.

- a) *Land*
- b) *Buildings*
- c) *Other Structures*
- d) *Plant and Equipment, Motor Vehicles*
- e) *Furniture and Office Equipment*
- f) *Road Infrastructure*
- g) *Water Infrastructure*
- h) *Sewerage Infrastructure*
- i) *Capital Work in Progress*

j) Intangible Assets

Non-Current Assets under construction at the end of a period should be recognised and recorded as “capital work in progress”. Depreciation will not be charged in respect of a Non-Current Asset until it is available for use.

Intangible Assets

Council should identify its intangible assets and record them separately as Intangibles under Non-Current Assets. An intangible asset, as per *AASB 138 Intangibles*, is an identifiable non-monetary asset without physical substance.

An intangible asset is capable of being separated or divided from the entity and sold, transferred, licenced, rented or exchanged, either individually or together with a related contract, asset or liability. Common examples of intangibles for Council

Non-Current Assets Acquired via Leasing Arrangements

Where Council acquires a physical non-current asset via a financing lease arrangement having the characteristics outlined in the Accounting Standard *AASB 117 ‘Leases’*, Council will recognise both a non-current asset and a liability in accordance with that standard.

The non-current asset will be amortised over the useful life of the asset where ownership is expected to pass to Council at the end of the lease term. Where ownership is not expected to pass to Council, the non-current asset will be amortised over the term of the lease.

Assets acquired under a finance lease are subject to the same revaluation requirements as assets that are owned or otherwise controlled by the Council.

Revaluation of Non-Current Assets

Council shall revalue its major infrastructure such as roads, water and sewerage, buildings and other structures based on a revaluation basis. For plant or equipment, Council shall use the cost basis approach in valuing these assets.

The basis described above is in line with the requirements of *AASB 116 – Property, Plant and Equipment, the Local Government Act 2009* and *Local Government Regulation 2012*.

For all assets other than those valued at cost, non-current assets valuations should be reviewed at least once each financial year to ascertain if there has been a material movement in fair value (depreciated replacement cost/market value) since the last financial year.

A full revaluation of all applicable asset classes should be undertaken at least once every five years. However, when an asset class has significant and volatile changes in fair value a revaluation should be undertaken on a more frequent basis.

If there has been no material movement of fair value, indices/desktop updates, either supplied by a qualified valuer or internal qualified staff, may be applied for the intervening years until a full revaluation is undertaken. There must be sufficient evidence retained that the index used is robust, valid and appropriate to the asset class. If an index is not applied in the prior year the index will then be cumulative.

The following table shows the proposed schedule of comprehensive asset revaluation by Asset Class.

Asset Class	Frequency
Roads Infrastructure	Every second year following last valuation – 2019/20
Water and Sewerage Infrastructure	Every third year following last valuation – 2020/21
Buildings, Other Structures and Land	Every fourth year following last valuation – 2021/22

If an item of property, plant and equipment is revalued, the entire class of property, plant and equipment to which that asset belongs shall be revalued. Complex asset components are measured on the same basis as the assets to which they relate, e.g. Building asset class is valued at fair value therefore each building component is valued at fair value.

With regard to the Fair Value Measurement of non-current assets the aged care properties and the Warrego Chambers will be valued at level 2 while all other non-current assets will be valued at level 3.

Accounting for Revaluation

When an asset is revalued, the accumulated depreciation is restated proportionately with the change in the gross carrying amount of the asset and any change in the estimate of the remaining useful life.

Changes in the carrying amount of an asset due to a revaluation are accounted for in accordance with AASB 116.

If the carrying amount of a class of assets is increased as a result of a revaluation, the net revaluation increase shall be recognised in other comprehensive income and accumulated in equity under the heading of revaluation surplus. However, the net revaluation increase shall be recognised in profit or loss to the extent that it reverses a net revaluation decrease of the same class of assets previously recognised in profit or loss.

If the carrying amount of a class of assets is decreased as a result of a revaluation, the net revaluation decrease shall be recognised in profit or loss. However, the net revaluation decrease shall be recognised in other comprehensive income to the extent of any credit balance existing in any revaluation surplus in respect of that same class of asset. The net revaluation decrease recognised in other comprehensive income reduces the amount accumulated in equity under the heading of revaluation surplus.

When an asset is disposed of, the amount reported in the asset revaluation surplus in respect of that asset is retained in the asset revaluation surplus and not transferred to retained surplus.

Materiality

Materiality plays an essential part in the decision-making process and preparation of the financial statements. This is because information contained or omitted from the financial statements can impair its usefulness to users.

Materiality is a concept which requires professional judgment. An omission or misstatement of an item is material if, individually or collectively, it would influence the economic decisions of users of the financial statements or the accountability of management or governing body.

In assessing materiality, the size and nature of the omission or misstatement are usually

evaluated together. The surrounding circumstances should also be considered.

As guidance in considering materiality thresholds the following can be used:

- a) an amount equal to or greater than 10% of the appropriate base may be presumed to be material;
- b) an amount equal to or less than 5% of the appropriate base amount may be presumed to be not material; and
- c) an amount between 5% and 10% requires judgment.

Asset Impairment

All non-current assets including intangible assets are to be reviewed on an annual basis for indicators of impairment by asset custodians as detailed in the asset responsibility matrix.

Where the fair value of the asset exceeds the recoverable amount it is recorded as an impairment loss. The recoverable amount of an asset is the higher of its fair value less costs to sell and its value in use. Where assets have been revalued at fair value there should not be any impairment loss as the recoverable amount should be equal to the fair value.

An impairment loss is recognised as an expense in the Statement of Comprehensive Income, except where the asset is at fair value. When there is an impairment loss on a revalued asset the impairment loss is offset against the asset revaluation surplus of the relevant asset class to the extent available. Any remaining loss is then expensed in the Statement of Comprehensive Income.

Determination of Residual Values

“Residual Value” represents the amount of fair value of an asset which would not be subject to depreciation. This could occur when Council intends to dispose of the asset by way of trade-in or sale at the end of its programmed service life and this is the estimated value it is expected to return.

Residual values apply particularly to Plant and Equipment, Furniture and Office Equipment, some buildings and other structures. Because of the nature of the replacement of the assets, residual values do not apply to Roads, Water or Sewerage Infrastructures.

The determination of Residual Values is done in consultation with Council’s valuers and from its own operational experiences.

Depreciation of Non-Current Assets

All physical Non-Current Assets, with the exception of land, will be depreciated according to the depreciation rates approved by Council from time to time

- Depreciation is to be calculated and charged to expense each month.
- Council adopts the straight-line method of depreciation.
- Depreciation is charged when the asset is first put into use or is ready for use. Depreciation will cease when the asset is disposed of, or becomes obsolete.
- Assets which have been fully depreciated but are still in use will require reassessment of useful life and fair value.

Disclosure in the Financial Report

If non-current assets are stated as revalued amounts, the following will be disclosed:

- a) The effective date of the revaluation;
- b) Whether an independent valuer was involved;
- c) The methods and significant assumptions applied in estimating the item’s fair values;

- d) The extent to which the item's fair values were determined directly by reference to observable prices in an active market or recent market transactions on arm's length terms or were estimated using other valuation techniques; and
- e) The revaluation reserve, indicating the change for the period and any restrictions on the distribution of the balance to shareholders.

Disposal of Non-Current Assets

An asset is written-off when destroyed, scrapped, lost or stolen and recorded in the Statement of Comprehensive Income. When consideration is received in the form of proceeds or trade-in, the asset is to be disposed in the financial asset register and a gain or loss on sale recognised in the Statement of Comprehensive Income.

The cost of demolition or removal of the old asset can be capitalised as site preparation costs of the new asset only if there is:

- No provision for restoration of the old asset; and
- Prior to demolition a formal Council commitment to demolish and build on the site of the old asset, e.g. Council meeting minute.

If an asset is demolished or removed and there is no formal commitment to rebuild on the site prior to demolition or removal, the costs are to be expensed.

Where an asset is valued at fair value and the costs of demolition or removal have been capitalised as site preparation costs, consideration should be given to impairment tests to ensure the asset value is not overstated.

Investment Property

AASB 140 Investment property applies to non-current assets classified as investment property. Investment Property is defined as:

Property (land or a building – or part of a building – or both) held (by the owner or by the lessee under a finance lease) to earn rentals or for capital appreciation or for both, rather than for:

- Use in the production or supply of goods or services or for administrative purposes; or
- Sale in the ordinary course of business

An owner-occupied property is not an investment property unless the area occupied is not material in proportion to the remaining space that is leased.

For not-for-profit entities like Council, property may be held to meet service delivery objectives rather than to earn rental or for capital appreciation. In such situations, the property will not meet the definition of investment property and will be accounted for under AASB 116 Property, Plant and Equipment.

For example:

- Property held for strategic purposes; and
- Property held to provide a social service, including those, which generate cash inflows where the rental revenue is incidental to the purpose for holding the property.

Portable and or Attractive Items

Certain non-current assets are, by their nature and value, particularly susceptible to theft or loss. These assets are referred to as Portable and/or Attractive assets. Portable and/or Attractive assets are those items that, due to their nature and value, have the following characteristics:

- are in particular subject to the risk of loss or theft; AND
- have a value less than \$5,000; AND
- are readily moveable/detachable; OR
- are readily disposed of.

Based on the above characteristics and without restricting the application of this section, Council has determined that the following items will be classified as Portable and/or Attractive assets:

- Minor Equipment;
- Programmable and electric calculators;
- Computers, monitors, laptops and printers
- Furniture and fittings;
- Cameras, video and audio equipment;
- Power tools/trade equipment;
- Floating plant/loose tools; and
- Miscellaneous portable and/or attractive items not included above (This list is not exhaustive).

To facilitate effective internal control over these assets, a supporting management register may be kept in circumstances where it is deemed appropriate for purposes of asset security, internal control and asset management (i.e. Spreadsheets). The register will be kept under Engineering Services/Plant and Workshop

4. Variations

Murweh Shire Council reserves the right to vary, replace or terminate this policy from time to time.

5. Audit and Review

This policy shall be reviewed every three years or as required by changes to process of legislation, relevant Standards and industry best practice.

6. References & Related Documents

Local Government Act 2009

Local Government Regulation 2012

Australian Accounting Standards (AASB) and Interpretations



Recommendation / Report

From: Ken Timms – Director of Corporate Services
Ordinary Meeting – 16th January 2020

SUBJECT

Council Housing Policy - Aged.

PROPOSED RESOLUTION:

“That Council adopts the “Council Housing Policy – Aged” as presented.”

BACKGROUND:

Purpose

Attached is a draft copy of the “Council Housing Policy – Aged” for Council’s consideration.

Discussion

The Policy gives Council a clear and transparent process for tenancing of Council Housing that was pacifically acquired for Aged Residents within the Shire.

This housing was obtained to give options to the Shires Residents that are aged and cannot afford to own and maintain their own home.

Part of the Policy is that a Council Committee will make the final decision on who will tenant the residences.

Also part of the Policy is a process for allocating Maintenance repairs and Capital upgrades.

Financial Risks: Makes way for improved financial modelling for Council housing.

Environment Risks: Nil

Social Risks Gives Council a transparent process for the allocation and maintenance of Council Housing for Aged Residents.

Recommendation *“That Council Adopts the Policy as presented”.*

Ken Timms
Director of Corporate Services



Murweh Shire Council

Council Housing Policy - Aged

Policy No:	GOV-005
Council Resolution Ref:	
Date Adopted:	
Review Date:	December 2022
Version No:	1

Purpose

Purpose of this policy is to:

1. Provide safe and secure housing to those residents that qualify and are accepted as tenants.
2. The tenants are surrounded by people who have similar interest and life skills.
3. Maintain the quality of life and enhance the wellbeing of all tenants.

Commencement of Policy

This Policy will commence on adoption. It replaces all other specific Housing for the Aged policies of Council (whether written or not).

Application

This Policy is applicable to all Council owned Housing for the Aged.

Eligibility

Priority will be given to applicants that meet the following criteria:

1. An aged pensioner with a Centrelink aged pensioner card.
2. Capable of living independently.
3. Australian citizenship.
4. Must not own or part-own property in Australia or overseas.
5. Liquid assets limit – Single person \$116,375.00 – Couple \$148,625.00.
6. Vacancies will be filled from the waiting list with the applicant who has been on the list for the longest period of time receiving first preference and will be appointed by a Council committee.
7. To be placed on the waiting list a Council application form must be filled in and returned to Council.
8. If there is no-one on the waiting list, the unit is to be advertised locally.

Maintenance

1. Housing inspections will be carried out on a minimum six monthly basis by Council staff.
2. Maintenance will be carried out as soon as possible.
3. Maintenance items will be prioritised in line with the annual budget.
4. Upgrade will be prioritised in line with the annual budget and at the discretion of the Council committee.

Council owned aged pension units – maps attached

1. Unit 1, 10 Delta Court, Charleville – 1 bedroom unit
2. Unit 2, 10 Delta Court, Charleville – 1 bedroom unit
3. Unit 3, 10 Delta Court, Charleville – 1 bedroom unit
4. Unit 4, 10 Delta Court, Charleville – 1 bedroom unit
5. Unit 5, 10 Delta Court, Charleville – 2 bedroom unit
6. Unit 6, 10 Delta Court, Charleville – 2 bedroom unit – Fully Disabled access

7. Unit 1, 29 Alfred Street, Charleville – 1 bedroom unit
8. Unit 2, 29 Alfred Street, Charleville – 1 bedroom unit
9. Unit 3, 29 Alfred Street, Charleville – 1 bedroom unit

10. Unit 1, 208 Alfred Street, Charleville – 1 bedroom unit
11. Unit 2, 208 Alfred Street, Charleville – 1 bedroom unit

12. Unit 1, 10 Wildie Street, Charleville – 1 bedroom unit
13. Unit 2, 10 Wildie Street, Charleville – 1 bedroom unit

14. Unit 1, Forest Street, Augathella – 1 bedroom unit
15. Unit 2, Forest Street, Augathella – 1 bedroom unit
16. Unit 3, Forest Street, Augathella – 1 bedroom unit
17. Unit 4, Forest Street, Augathella – 1 bedroom unit

18. Unit 1, Cavanagh Street, Augathella – 2 bedroom unit
19. Unit 2, Cavanagh Street, Augathella – 2 bedroom unit
20. Unit 3, Cavanagh Street, Augathella – 2 bedroom unit
21. Unit 4, Cavanagh Street, Augathella – 2 bedroom unit

22. Unit 1, Main Street, Augathella – 2 bedroom unit – Fully disabled access
23. Unit 2, Main Street, Augathella – 2 bedroom unit

Rent

1. Rent is set by Council and reflected in Council's fees and charges.

Tenants are required to

1. Sign a Residential Tenancy Agreement at the commencement of the rental arrangement.

2. Sign and lodge a bond form and pay bond of four weeks rent which is lodged by the Council with the Residential Tenancy Authority.
3. Pay two weeks rent in advance, then fortnightly thereafter. Payment method preferred is via Centrelink.
4. Be responsible for utilities e.g. electricity and telephone.
5. Is obliged to abide by the terms and conditions of the agreement as agreed by both parties.
6. When vacating the premises be responsible for cleaning the residence which will be inspected by Council.

Animals

1. Application in writing, approval is at the discretion of the committee.

VERSION CONTROL

Version No.	Date	Approved	Amendment
V1.0			Council Resolution
			•

APPROVAL

Chief Executive Officer		Neil Polglase	
Date:		Signature:	



Recommendation / Report

From: Ken Timms – Director of Corporate Services
Ordinary Meeting – 16th January 2020

SUBJECT

Airport Hangar Lease.

PROPOSED RESOLUTION:

“That Council call for expressions of interest to lease whole or part of the Qantas Hangar in Charleville”.

BACKGROUND:

Purpose

The Lessee over Area 1 (as depicted on the attached Map) has advised that he has vacated the premises, ie terminating his lease with Council.

Discussion

Firstly Council needs to advertise the vacant premises for tenancing. A clear and transparent process is required as there has been several aircraft owners interested in acquiring hangar parking/space.

For back ground I offer the following

- Hangar is divided into 2 equal spaces
- Area 1 previously leased by Mark and Jackie Robertson, Western Qld Air Maintenance.
- A new lease document was prepared for signing.
- Council receive \$590 p/month plus \$21.20 for garbage
- For aircraft parking and maintenance
- He also housed 3 private planes. They paid him a small rental fee.
- He was originally in Area 2.
- However moved to Area 1, when RFDS said they no longer wanted the building.
- Area 2 currently leased by the RFDS
- A lease has been signed off for this area.
- Council receive \$600 p/month
- For aircraft parking only
- This area was created for the 2nd RFDS aircraft
- Council had to put in place
- a security wall
- a new pedestrian entrance
- and a separate power line back to RFDS
- at a cost to Council of proximately \$25,000
- Currently RFDS are housing at least 2 private planes.
- We have had issues with inappropriate access / use to this area.

- Area 2 has a common area that is accessible by Council for historical and tourism purposes

Council has already received formal interest from a private aircraft owner (who is in Area 1) to let a space for his plane.

The expression of interest should be left open to all suggestions as there is a variety of interests for Area 1 and or the whole hangar.

Financial Risks:

Changes to the setup of the 2 Areas would be an additional cost to Council. Cost of moving the power and the security wall. Council has already invested in this area.

Environment Risks: Nil

Social Risks

There has been considerable conflict between the 2 areas over the last 12months and this may not be resolved.

Recommendation

That Council seeks expressions of interest to lease out the Qantas Hangar in Charleville, either in part or whole. Expressions of interest should also state their proposed use.

Ken Timms
Director of Corporate Services

DES
RECEIVED
27 NOV 2019
BY: "Council"

The Chief Executive Officer
Murweh Shire Council
P O Box 63
CHARLEVILLE Q 4470

20 November 2019

RE: Lease of Aerodrome Hangar

This is to advise that Mark and Jackie Robertson of Western Qld Air Maintenance have ceased trading in Charleville and no longer require the use of the Hangar at the Charleville Airport.

We have vacated the premises, as of the 15th of November 2019 and ask that a finalized account up to the 30th of November 2019 be sent to: Unit 1,58 Peregian Esplanade, Peregian Beach Q 4573.

We would like to thank the Council for their support during our time in Charleville and wish the town all the best in the future.

Regards



Mark and Jackie Robertson
Western Qld Air Maintenance



MURRUMBIGEE SHIRE COUNCIL

No.	Description	Date

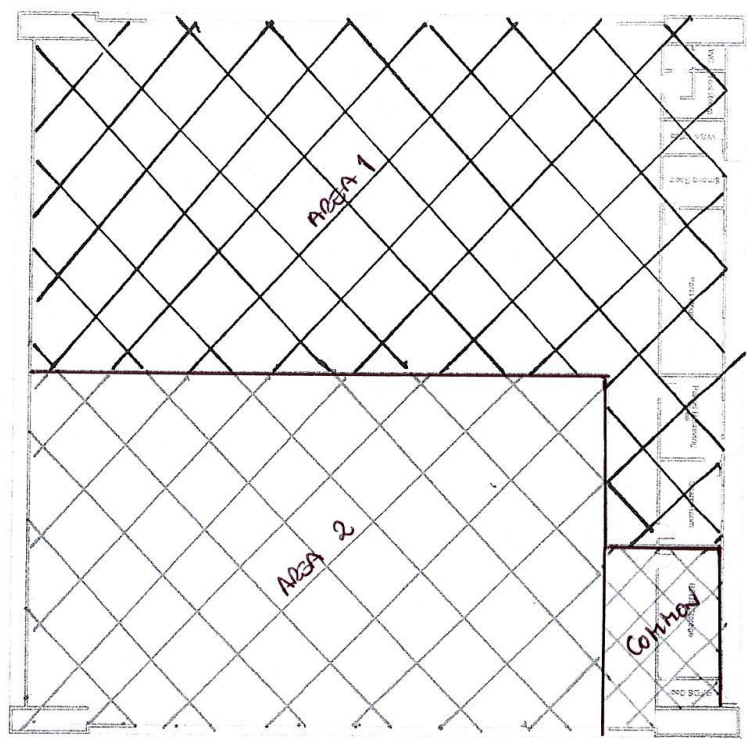
MSC
 RFDS HANGER
 UPGRADE

RFDS HANGER PLAN

Project Number: 210/2019
 From: 21/02/2019
 To: 21/02/2019
 Checked by: [Signature]

A103

1 of 1





Recommendation / Report

From: Neil Polglase – Chief Executive Officer
Ordinary Meeting – 16th January, 2020

Subject

Replacement of IT Financial Accounting Software

Proposed Resolution

For consideration of Council.

Background:

Purpose

Council's current accounting software Practical Plus has now been retained by Council at least since my start in local government some 39 years ago. The system is now becoming very obsolete, outdated and unable to provide today's functionality. Since the original company was sold to Civica Pty. Ltd a multi-national owned company very little upgrade of the system has been undertaken with the company preferring their clients move to their more flagship software in Authority which is widely used in the larger Councils in Qld and many NSW Councils.

Authority is a portal based application which allows for all council applications to be undertaken electronically via the portal with all software maintained and operated via the cloud. While this is the next path for Council software it does not accommodate the smaller Councils and you must purchase their whole package at a cost of around \$750,000 (based on their 2013 prices when Council last enquired) which remains unrealistic for small Councils.

This is not an ideal solution for smaller Councils with many of the ex- Practical Shires now investigating the market for alternate software solutions. There are basically 3 companies providing alternate solutions to Qld local government apart from Civica being IT Vision, Magiq and CouncilWise with a new player entering the market from Burnie Tasmania in Council Manager.

Currently there are 26 Qld smaller Councils utilising or contracted to install IT Vision's LG software solution and IT Vision was successful in a recent regional tender under RAPAD to provide this software as a replacement to Practical in the Western Councils. IT Vision further advises that

Balonne Shire Council has been contracted this financial year with a commitment from both Quilpie and Paroo Shires to implement next financial year.

I enclose for Council consideration a quotation from IT Vision to install their LG software solution. IT Vision is on the LocalBuy panel list for IT software solutions to meet the LG purchasing requirements.

Should Council agree to the replacement of the Practical system there would be considerable savings in travel costs to partner with Balonne Shire Council with the costs of implementation able to be split between 2 financial years as installation of the system is generally 6-12 months duration.

I enclose for further consideration Council's FAG grant allocation for 2019 /20 showing an increase in the general purpose component of about \$120,000 together with the budget allocation for the ERM of \$80,000 would cover the initial half cost with a further allocation in the 2020/2021 budget required.

Financial Risks Required budget allocation for the financial year 2020/2021.

Environment Risks Nil

Social Risks Nil

Recommendation

For consideration of Council.

Neil Polglase
Chief Executive Officer

3. Pricing Information

Module	Licence Cost	Implementation and Training
Core Financials (Assets, Bank Reconciliation, Receipting, Budgeting, Costing, Creditors, Debtors, General Ledger, Plant, Trust, Purchase Orders, Purchase Requisitions, Email Remittance Advice, Email Debtor Invoices & Email Purchase orders)	\$42,343	\$37,313
Excel Integration	\$5,248	\$3,540
Altus Payroll (includes staff portal – timesheets, Leave Applications etc.) Based on 139 staff	\$16,680	\$38,940
Mapping / GIS (3 licences free)	\$0	\$1,770
Rates, Property and Water Billing	\$33,649	\$35,400
Financial Reporting Suite	\$7,000	\$8,850
AltusECM (discounted module price by \$7,000)	\$18,000	\$20,730
Automation Toolset	\$4,000	\$1,770
Stores	\$3,293	\$2,655
Workshop Management	\$6,500	\$3,540
Work Orders	\$5,145	\$1,770
Total	\$141,858	\$156,578
Discount on Licence Cost	(\$42,831)	
Database Server Licence (20 Concurrent)	\$22,880	
Implementation and Training	\$156,578	
Data Migration (EST) – Rates & Water	\$35,000	
Data Migration - AltusECM	\$33,000	
Travel Time (Estimate Only)	\$8,000	
Project Management	\$26,005	
Total	\$380,490	
Total Annual License Fees	\$64,739	

From: Claire Alexander
Sent: Tuesday, 17 December 2019 6:10 PM
To: Neil Polglase
Subject: Final 2019-20 allocation

Hi Poly

Please refer below Murweh Shire Council final allocation for 2019-20.

FAG 2019-20			
	Orig Budget	Final Schedule	Inc/(Dec)
General	5,410,940	5,531,334	120,394
Road	1,691,941	1,733,403	41,462
Totals	7,102,881	7,264,737	161,856

Kind regards
Claire



Recommendation / Report

From: Ken Timms – Director of Corporate Services
Ordinary Meeting – 16th January 2020

SUBJECT

Application for Council Housing - Aged.

PROPOSED RESOLUTION:

“That in line with Council’s Policy, Council’s Committee approves the application for Council Housing – Aged in Augathella on a temporary basis – 6 months.”

BACKGROUND:

Purpose

Please find attached an application for Council Housing in Augathella.

Discussion

Council’s Committee as per the “Council Housing Policy – Aged” has to assess the application.

Further I have attached the latest status (occupancy) report on Council housing in Augathella.

Please note that the application is for a temporary basis.

The application (although not in the correct format) does not meet some of the eligibility criteria for this type of housing Augathella. As there is 4 units vacant and currently available, the Committee could give consideration due to the economic need for suitable housing on a temporary basis.

Council’s Committee will have to consider the possibility of tenants not conforming with the current social status within a close net surrounds (group of tenants) and the potential for future applicants coming via this avenue that may not wish to vacate at the end of their temporary stay.

Financial Risks: Income from the rent would be beneficial to Council’s budget (bottom line).

Environment Risks: Nil

Social Risks This will set a precedent for similar applications.

Recommendation *“That Council approves of the application on a temporary basis.”*

Ken Timms

From: mail
Sent: Monday, 6 January 2020 2:11 PM
To: Ken Timms
Cc: Richard Ranson
Subject: FW: Request for accommodation - Augathella State School

From: NEWELL, Natalie (ncorn13) [<mailto:ncorn13@eq.edu.au>]
Sent: Monday, 6 January 2020 1:43 PM
To: mail
Subject: Request for accommodation - Augathella State School

Thanks Jean for speaking with me this morning and for forwarding the below letter on to Ken for me.
Regards,
Natalie.

To the DIRECTOR OF CORPORATE SERVICES – Mr Ken Timms

Dear Ken,

We are excited to have an additional teacher moving to Augathella to commence work later this month. All of our school departmental residences are currently occupied, and an additional residence is required. We did have a residence organised, however due to a recent change in circumstances, that residence is no longer available. On inspection, we have not been able to source a suitable alternative, so I am writing to ask if there is any possibility of using one of the council units for temporary accommodation for our incoming teacher (single female). I realise that the units are not usually for community use but am aware that there is a current vacancy. If we were able to temporarily use the unit until something suitable became available, it would be greatly appreciated. We don't want to lose the opportunity that placing this additional teacher will provide to our students, family and community. If we were able to use the unit and council required the residence, then we would not hesitate to vacate to allow pensioner access or the like. Many thanks for considering this request and I look forward to hearing back from you.
Kind Regards,
Natalie



Natalie Newell
Principal
Augathella State School
A: Cavanagh Street, AUGATHELLA, Q, 4477
P: 07 4654 5120
E: ncorn13@eq.edu.au
W: <https://augathellass.eq.edu.au/pages/default.aspx>

AUGATHELLA PENSIONER UNITS STATUS

As @ 08.01.2020

<u>FOREST STREET</u>				<u>AUGATHELLA</u>			
TYPE	No	B/ROOM OCCUPANT	RENT				
Duplex	Unit 1	1	\$	150.00	per	f/n	Vacant
Duplex	Unit 2	1	\$	150.00	per	f/n	Vacant
Duplex	Unit 3	1	\$	150.00	per	f/n	Vacant
Duplex	Unit 4	1	\$	150.00	per	f/n	
		Ronald Oats					
<u>CAVANAGH STREET</u>				<u>AUGATHELLA</u>			
TYPE	No	B/ROOM OCCUPANT	RENT				
Duplex	Unit 5	2	\$	170.00	per	f/n	
Duplex	Unit 6	2	\$	170.00	per	f/n	
Duplex	Unit 7	2	\$	170.00	per	f/n	Vacant
Duplex	Unit 8	2	\$	170.00	per	f/n	
		Beryl Barnsley					
<u>MAIN STREET</u>				<u>AUGATHELLA</u>			
TYPE	No	B/ROOM OCCUPANT	RENT				
Seniors Unit	Unit 1	2	\$	100.00	per	f/n	Full disabled
Seniors Unit	Unit 2	2	\$	200.00	per	f/n	
		Fady Adel - Invoicec					
		Val Lonergan					



Recommendation / Report

From: Ken Timms – Director of Corporate Services
Ordinary Meeting – 16th January 2020

SUBJECT

Charleville Motorcycle Club Inc. – Old Track

PROPOSED RESOLUTION:

“That Council agrees to support the Charleville Motorcycle Club Inc obtaining a Lease over Lot146 on OR350 to re-establish the motorcycle track in Charleville.”

BACKGROUND:

Purpose

The Charleville Motorcycle Club Inc. is seeking approval from Council to re-establish the Old Track on Bollon Road.

Discussion

Firstly I apologise for not attending to this correspondence earlier.

Please find attached correspondence from the Charleville Motorcycle Club Inc. with regard to reforming and wishing to re-establish the old race track on Bollon Road.

In late November I contacted the President and discussed their desire to re-establish the Club. He stated they have a lot of interested motorcycle riders (both young and old) wishing to have a legal place to ride.

Previously Charleville Motorcycle Club Inc. had a Lands Department Lease over the site and this elapsed due to non-payment of rent.

Legally it would be recommended that the Club approach DNRM to formalise a new lease, this would cover any potential liability claims / risks. Council could support the Club in obtaining a new lease.

Financial Risks: **High** – Risk of potential claims from injuries should be minimised.

Environment Risks: Nil

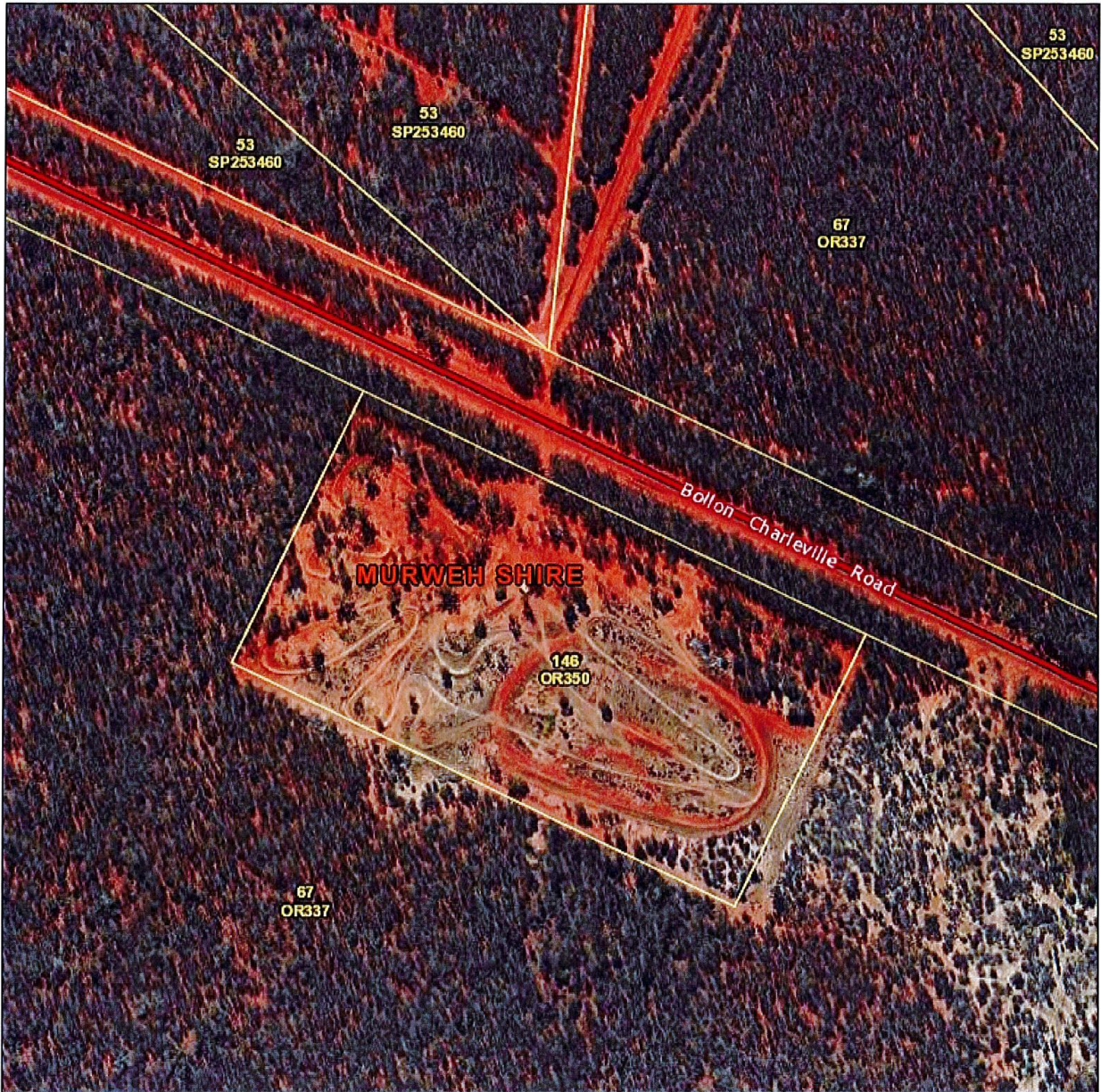
Social Risks **Low** – Supporting the club re-establish would give riders and specially the youth a controlled area to ride.

Recommendation *“That Council supports the Club in gaining a lease over the land.”*

146 OR350

26°25'28"S 146°15'50"E

26°25'28"S 146°16'19"E



26°25'54"S 146°15'50"E

26°25'54"S 146°16'19"E

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0 100 metres

Scale: 1:4467

Printed at: A4

Print date: 8/1/2020

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**Queensland
Government**

Department of Natural Resources, Mines and Energy

Rates Display

Assessment 02171-21000-000	Prop ID 40626821	Primary Property Address CHARLEVILLE-BOLLON ROAD CHARLEVILLE QLD 4470
Owner MURWEH SHIRE COUNCIL		
Key Name MSC	Multi Owner MSC	

Rates Payment Reference: 1-002297-8

Real Property Description		Valuations	
L146/OR350: (NON-SPECIFIC) RESERVE 0		Current	Next
		Date of Valuation 30-06-2002	
		VG Valuation 0.00	0.00
		Charging Valuation 0.00	0.00
		Offset Allowance 0.00	0.00
		Impr Deduction 0.00	0.00
		Previous Valuation	0.00
		2 Yr Previous Valuation	0.00

Classification		History	
Area 8ha		Prev Payment Ref 02720-30000-000	
Land Use 0154			
Council Use		Sale History	
Division 3		Transfer No.	
		Transfer Date	
		Sale Price	0

Status	
Exempt Assessment	<input checked="" type="checkbox"/>
Active Assessment	<input checked="" type="checkbox"/>
Obsolete Assessment	<input type="checkbox"/>
Notice Issued	<input checked="" type="checkbox"/>
Notice Status No Printed Notice Required	

Notices

Print Reminder Notices

Summary	VG	Owner	General	Services	Balances	Arrears	Transactions	Arrangements	Pensioners
Parcels	Addresses	Meters	Audit	Documents	Water Consumption	General Keys	Notes		

Max [Navigation] Find 146 By Parcel [Dropdown] Map Print Exit

Rates Display

Assessment 02171-21000-000	Prop ID 40626821	Primary Property Address CHARLEVILLE-BOLLON ROAD CHARLEVILLE QLD 4470
Owner MURWEH SHIRE COUNCIL	Multi Owner MSC	
Key Name MSC		Rates Payment Reference: 1-002297-8

<p>Owner Details</p> <p>Names MURWEH SHIRE COUNCIL</p> <p>Address</p> <p>Postcode</p> <p>Phone Phone 2</p> <p>Fax E-mail</p> <p>Warning Messages</p> <p>Send Notices To Owner Mortgagee</p>	<p style="text-align: center;">Notice Lines</p> <p>Tenant Details</p> <p>Names</p> <p>Address</p> <p>Postcode</p> <p>Phone Phone 2</p> <p>Fax E-mail</p> <p style="background-color: #e0f0ff;">Remarks</p> <p>Was Ass No 2171/21001. Lease cancelled 1-2-05 forfeited nonpayment of rent Formerly Cvle Motorcycle Club Inc.</p>
--	--

Summary	VG	Owner	General	Services	Balances	Arrears	Transactions	Arrangements	Pensioners
Parcels	Addresses	Meters	Audit	Documents	Water Consumption	General Keys	Notes		

Max
◀ ▶
Find 146
By Parcel
Map
Print
Exit

INTERNAL CURRENT RESERVE SEARCH
NATURAL RESOURCES, MINES AND ENERGY, QUEENSLAND

Search Date: 09/01/2020 10:30

Title Reference: 49104453
Date GAZETTED: 14/10/2005
PAGE: 526-527

Opening Ref: 2005/106013
Purpose: RECREATION
Sub-Purpose:
Local Name: MOTOCROSS TRACK
Address:
File Ref: RES

TRUSTEES

MURWEH SHIRE COUNCIL Gazetted on 14/10/2005 Page
526-527
PO BOX 63 CHARLEVILLE Q 4470

LAND DESCRIPTION

LOT 146 CROWN PLAN OR350 Gazetted on 14/10/2005 Page 526-527
Local Government: MURWEH
Area: 8.000000 Ha. (ABOUT)

EASEMENTS AND ENCUMBRANCES

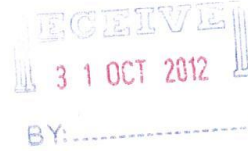
ADMINISTRATIVE ADVICES - NIL
UNREGISTERED DEALINGS - NIL

** End of Current Reserve Search **

ATT: POLLY

Des

Charleville motoatv club inc
12 wills street
Charleville qld 4470
Incorporation number IA40256



Att, council,

The Charleville motoatv club inc president Jamie maiden is seeking the lease from council for the old motocross grounds on the bollon road in Charleville,

This is a new club with new funding and members and we feel we can make a go of this facility and promote local events in the area and keep control of where people ride their motorcycles in town,

I have sent an application to derm for this ground and they advised a lease direct from council is the easiest way to start this club,

Please provide details and paperwork to make this venture a success

Regards

Jamie maiden

A handwritten signature in black ink, appearing to be "Jamie Maiden".

Charleville motoatv club inc ia40256

31/10/2012.



Recommendation / Report

From: Ken Timms – Director of Corporate Services
Ordinary Meeting – 16th January 2020

SUBJECT

Charleville Motorcycle Club Inc. – Use of Stock Route

PROPOSED RESOLUTION:

“That Council advises the Charleville Motorcycle Club Inc that it supports the Club in principle in obtaining the necessary approvals to utilise the stock route for motorcycle events.”

BACKGROUND:

Purpose

The Charleville Motorcycle Club Inc. is seeking approval from Council to use the Stock Route for some of their events.

Discussion

Firstly I apologise for not attending to this correspondence earlier.

Please find attached correspondence from the Charleville Motorcycle Club Inc. with regard to their desire to have events / ride along the Warrego River.

In late November I contacted the President and discussed their desire and informed him that the Stock Route is a public area and as such they may have to have registered motorcycles. Further at all times Stock would have right of way.

Currently there are several motorcyclists using this area.

Subject to the Charleville Motorcycle Club Members giving right of way to any stock on the route and minimising any derogation to the land, compliance with any Queensland Transport Regulations, I do not believe Council would have any objection.

Legally it would be recommended that the Club indemnify Council of any potential risks.

It is possible as events of a similar nature are held on the reserve / stock Route at Nindigully.

Financial Risks: **High** – Risk of potential claims from injuries should be minimised.

Environment Risks: Nil

Social Risks **Low** – Supporting the club re-establish would give riders and specially the youth a controlled area to ride.

Recommendation *“That Council supports the Club in principle.”*

CHARLEVILLE MOTORCYCLE CLUB INC

RECEIVED
11 JUN 2019
BY: *Council*

0427 176 665
johnb@ugp.net.au

7 June 2019

**Charleville Motorcycle
Club Inc**
Lot 146 Bollon Road
Charleville, 4470

CEO
Murweh Shire Council
95-101 Alfred Street
Charleville, 4470

Dear Sir,

I am writing on behalf of the Charleville Motorcycle Club Inc, in my capacity as club president.

The Charleville motorcycle club would like to conduct trail/endurance rides along the Warrego River. Our initial thoughts are to conduct rides along the stock route SR 052MURW and Old Cunnamulla Road.

I request council give consideration to this request as I believe it provides a safe area for people to ride and enjoy their sport.

Sincerely yours,

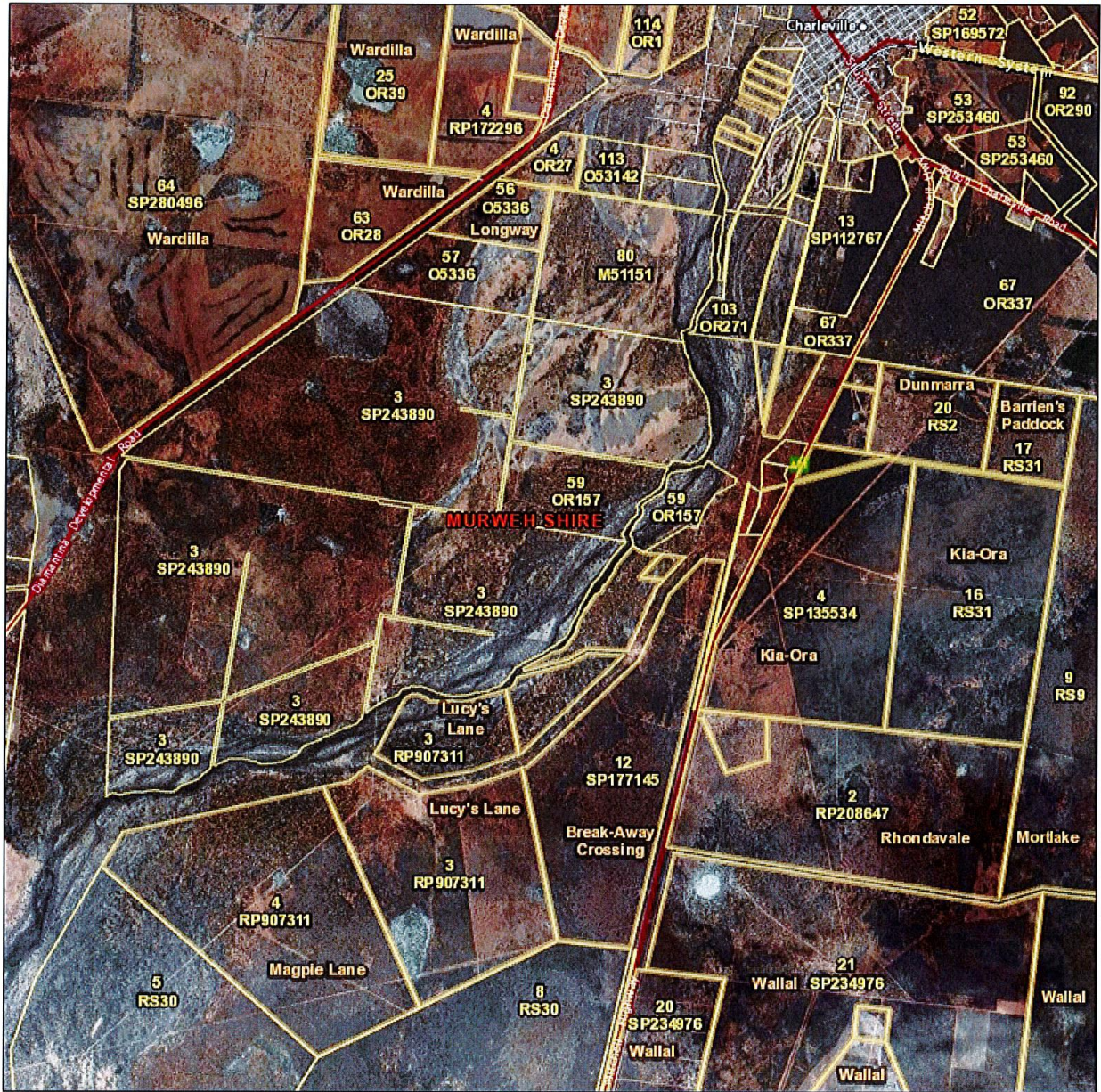

John Burey

President

Charleville Motorcycle Club Inc

26°23'56"S 146°6'34"E

26°23'56"S 146°16'48"E



26°33'5"S 146°6'34"E

26°33'5"S 146°16'48"E

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Legend located on next page



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Scale: 1:95754

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Queensland Government

Department of Natural Resources, Mines and Energy



Recommendation / Report

From: Ken Timms – Director of Corporate Services
Ordinary Meeting – 16th January 2020

SUBJECT

2020 National 1&2 Cylinder Rally - sponsorship.

PROPOSED RESOLUTION:

“That Council agrees to sponsor / host the welcome diner at the Charleville Cosmos Centre for the 2020 National 1&2 Cylinder Rally on the 1st April 2020. Further an invitation be extended to His Excellency the Honourable Paul de Jersey AC Governor of Queensland to attend the Rally and Diner.”

BACKGROUND:

Purpose

The National Veteran 1&2 Cylinder Car Rally is being held at Charleville in 2020. There has been a request that Council sponsor and or host the welcome diner at the Charleville Cosmos Centre.

Discussion

The National Veteran 1&2 Cylinder Car Rally is being held at Charleville in April 2020, what a coup for the Charleville Region!

Proximately 200 people and their 80 or so vehicles coming to Charleville for a week-long Rally full of events and functions.

Planning for this event has been ongoing for over 18 months and Council needs to formalise its commitment to sponsoring / hosting the welcome diner on the first night of the Rally.

Due some key staff being away, I have only access to some emails for background information. 1 of the emails recommends that the Patron of the Club (Governor of Queensland) also receives an official invitation to the event and welcome diner.

Cost of the welcome diner (light meal) would be proximately \$10,000 for 200 guests. Council could set a limit of sponsorship or just host the diner. The proposal suggested was that it be held on the lawn of the Cosmos Centre – weather permitting.

Financial Risks: **Low** - Economic benefit would outweigh the investment by Council.

Environment Risks: Nil

Social Risks **Low** - A week-long rally would boost the local economy and also attract other visitors (tourists) to the region. This would help the early part of tourist season.

Recommendation *“That Council hosts the welcome diner for the Rally.”*

Ken Timms
Director of Corporate Services

Ken Timms

From: Monique Johnson
Sent: Monday, 15 April 2019 9:54 AM
To: Melitta Grant
Subject: FW: 2020 National 1&2 Cylinder Rally Tentative program

From: Charleville Rally [<mailto:charlevillerally2020@gmail.com>]
Sent: Wednesday, 3 April 2019 10:55 AM
To: Monique Johnson
Subject: 2020 National 1&2 Cylinder Rally Tentative program

Hi Monique,

Next month, as Irene alerted you on the phone today, we plan to visit Charleville along with Ross and Rhonda Guthrie, to talk to people and get our program in place with as much detail as we can.

Irene said that you are unable to meet us and that you asked for a running sheet of our program thus far.

Wednesday, April 1 is Registration Day (11.00am to 4.00pm) with a **light Welcome Dinner** that night. (Often a Welcome Dinner is sponsored by the host town/city. If Murweh has a budget for such things, that would be great).

Thursday, Friday*, Saturday, Monday and Tuesday we will have a Small Run around the town before morning tea. Entrants, divided into five groups of 15 cars or so will visit one of five places listed below, each day.

Sunday is a rest day.

RFDS
CORONES behind the scenes tour
WWII Tour
Heritage House
Weather Balloon Release/VORTEX Gun/Cemetery Visit
(BILBY Up Close and Personal to be optional)

This Small Run will conclude each day back at the Race Course Complex for morning tea [at around 10:15am](#).

*Friday is "Display Day". We are hoping that a morning tea may be an option at the Charleville State School where the all cars could assemble for a photo and for pupils of that school and neighbouring St Mary's, to inspect the cars. The cars will then prepare to go on show down town for public display in

conjunction with the street market. A twilight “gaslight” parade around a surrounding street or two may be an option.

The ladies, dressed in period costume will attend a High Tea at Heritage House and then join their menfolk, also in period dress down town for the evening activities.

Following morning tea at the Race Course Complex, on Thursday, Saturday, Monday and Tuesday, we will leave for our “long” run to our lunch stops at Sommariva Olives, Dillallah Bridge, Ward River and Thursby or Gowrie Stations** and then returning at our leisure to Charleville.

**As yet we haven’t confirmed our lunch stop for the final day. A venue within 30 or 40km would be ideal. Would you have a suggestion?

Those entrants wishing to see the Bilbies could return for an afternoon viewing session on any day.

Entrants wishing to visit the Cosmos Centre for a night session would book on any night that is available and convenient for them. I suspect this will be very popular.

Sunday evening we will be encouraging everyone to come to the Camp Over dinner at the Evening Star.

Tuesday night is our Farewell Dinner to which dignitaries will be invited. We would welcome a representative from RFDS***

***We have some very gifted and keen quilters in our club who are making a special Charleville Quilt to raffle, in aid of the RFDS, to be drawn at the Dinner.

Please, if you have any queries or suggestions in regard to our proposed program, please call or email us.

Graham & Irene Donges 2020 National 1&2 Cylinder Rally Directors

Ken Timms

From: Charleville Rally <charlevillerally2020@gmail.com>
Sent: Wednesday, 9 October 2019 8:23 AM
To: Melitta Grant
Subject: Invitation to Governor

Hi Melitta,

His Excellency the Honourable Paul de Jersey AC Governor of Queensland is patron of our club and as such, we are extending an invitation to him and his wife to attend our 2020 National Veteran 1&2 Cylinder Rally.

His office requires us to nominate several options for the visit from which they can then consider and choose the most suitable, if he were to accept our invitation.

We would like to include the Welcome Function which you, the Murweh Shire Council are hosting. Are you happy for us to include this option in the invitation?

The three options are set out below for your information.

Option 1.

On Wednesday evening, the Murweh Shire is hosting a welcome function at the Cosmos Centre. This would be an opportunity for the Governor to mix informally with our hosts and also with some 150 of our members. Several of our vehicles would be on display.

Option 2.

Friday, 3 April is our Display Day. The day begins at 9.00am with a short visit to one of four venues. (a) Coronas Behind the Scenes Tour, (b) WWII Top Secret Tour, (c) Royal Flying Doctor Service visit or (d), a visit to Historic House Museum, travelling in a Veteran car.

Following morning tea at the nearby Racecourse Complex, all vehicles travel the short distance to Charleville State School where the students and students from St Joseph's will inspect these historic cars until lunchtime.

Our ladies will then enjoy a "High Tea" at Historic House while the men will prepare cars for the evening display at the Street Carnival and "Gaslight Parade".

Option 3.

On Saturday 4 April, the day begins at 9.00am with a short visit to one of four venues. (a) Coronas Behind the Scenes Tour, (b) WWII Top Secret Tour, (c) Royal Flying Doctor Service visit or (d), a visit to Historic House Museum, travelling in a Veteran car.

Following morning tea at the nearby Racecourse Complex, all vehicles travel to Dillallah Bridge (some 60 kilometres down the Mitchell Highway towards Cunnamulla) for a Bush Picnic. After lunch we return to Charleville stopping at Angellala Bridge, the site of the largest transport explosion in Australia. The day concludes with an evening meal cooked in a ground oven at the Racecourse Complex by the Charleville Fishing & Restocking Club.

Best regards
Graham

Director of Corporate Services

Meeting	Task	Action	Delete Y/N
Dec 19	Please advise DNRME that Council objects to the application for renewal of tern lease	Correspondence sent	Y
Dec 19	Please advise CG Thompson that Council has accepted their tender for the BLC	Correspondence sent	Y
Dec 19	Council has received the final audit report as presented	Noted, corrective measures to be taken	Y
Dec 19	Council has adopted the budget review	Noted	Y