



Ordinary Council Meeting

AGENDA

Council Chambers, 95-101 Alfred St, Charleville

18 May 2023

9:00am



New Trailer has arrived for use by Stock Routes

Notice is hereby given that an Ordinary Council Meeting of the Shire of Murweh will be held in the Council Chambers, 95-101 Alfred St, Charleville on 18, May 2023 at 9:00am.

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1 OPENING PRAYER

2 APOLOGIES AND LEAVE OF ABSENCE

Apologies

Nil

Leave of Absence

Nil

Applications for Leave of Absence

3 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 20 April 2023



Ordinary Council Meeting

MINUTES

Council Chambers, 95-101 Alfred St, Charleville

Thursday, 20 April 2023

9:00AM



Shoulder rehabilitation works on Diamantina Road (Quilpie Road)



**MINUTES OF MURWEH SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, 95-101 ALFRED ST, CHARLEVILLE
ON THURSDAY, 20 APRIL 2023 AT 9:00AM**

PRESENT: Cr S Radnedge (Mayor), Cr R Eckel, Cr P Alexander (Cr), Cr M McKellar, Cr P Taylor

IN ATTENDANCE: R Ranson (Director Community & Health Services), J Nicholson (Director Economic Development & Tourism), C Alexander (Contract Accountant), R Ranjit (Director Engineering Services), S Taylor (CEO)

1 OPENING PRAYER

Fr Doohan delivered a prayer for the meeting.

2 APOLOGIES AND LEAVE OF ABSENCE

Apologies

Nil

Leave of Absence

Nil

3 CONFIRMATION OF MINUTES

RESOLUTION 061/23

Moved: Cr P Taylor

Seconded: Cr M McKellar

That the minutes of the Ordinary Council Meeting held 16 March 2023 be taken as read, confirmed and signed as a correct record of proceedings.

CARRIED

4 BUSINESS ARISING FROM MINUTES

5 MAYORAL MINUTE

5.1 MAYORAL MINUTE - OUTBACK MUSEUM OF AUSTRALIA (TOURISM PRECINCT)

RESOLUTION 062/23

Moved: Cr M McKellar

Seconded: Cr P Taylor

That Council That Council determines, for the purpose of a planning and development application, that the site of the new Outback Museum of Australia be designated 'Çode Accessible' as part of the established Tourism Precinct area.

CARRIED

5.2 TRAVEL BOOKINGS FOR MURWEH
<p>RESOLUTION 063/23 Moved: Cr P Alexander Seconded: Cr R Eckel</p> <p>That Council delegates to the Chief Executive Officer authority to progress and retain bookings for air (Rex) and other transport services to Murweh and the introduction of a business unit within Murweh Shire Council for tourism in particular to retain localised benefits of travel.</p> <p style="text-align: right;">CARRIED</p>

6 NOTICE OF MOTION

Nil

7 CORRESPONDENCE FOR MEMBERS' INFORMATION

Nil

8 DECLARATION OF CONFLICTS OF INTEREST

9 UPDATE/CHANGE TO COUNCILLOR REGISTER OF INTEREST

Cr Radnedge advised of a change to the register of interest.

10 CORPORATE & REGULATORY

10.1 HUMAN RESOURCE REPORT
<p>RESOLUTION 064/23 Moved: Cr R Eckel Seconded: Cr M McKellar</p> <p>That Council receives the Human Resources Report</p> <p style="text-align: right;">CARRIED</p>

10.2 WORKPLACE HEALTH & SAFETY REPORT
<p>RESOLUTION 065/23 Moved: Cr P Alexander Seconded: Cr P Taylor</p> <p>That Council receives the report from the Workplace Health & Safety Section</p> <p style="text-align: right;">CARRIED</p>

10.3 FINANCIAL DELEGATION UPDATE**RESOLUTION 066/23**

Moved: Cr M McKellar

Seconded: Cr P Taylor

That Council approve the Financial Delegation Register update as presented.

CARRIED**10.4 DRAFT EXTERNAL AUDIT PLAN 2022-23****RESOLUTION 067/23**

Moved: Cr P Alexander

Seconded: Cr R Eckel

That Council receives the draft External Audit Plan 2022-23 as presented with the Chief Executive Officer to negotiate costings.

CARRIED**10.5 FINANCIAL REPORT 31 MARCH 2023****RESOLUTION 068/23**

Moved: Cr R Eckel

Seconded: Cr P Alexander

That Council receives the financial report for March 2023.

CARRIED**10.6 THIRD QUARTER OPERATIONAL PLAN REPORTING****RESOLUTION 069/23**

Moved: Cr R Eckel

Seconded: Cr P Taylor

That Council as per section 104 (7) of the Local Government Act 2009 receives and notes the Operational Plan 3rd Quarter Status report and update.

CARRIED**10.7 ENVIRONMENTAL HEALTH, LOCAL LAWS AND STOCK ROUTES****RESOLUTION 070/23**

Moved: Cr P Alexander

Seconded: Cr R Eckel

That Council receives and notes the Environmental Health, Local Laws and Stock Routes Report.

CARRIED

11 ECONOMIC DEVELOPMENT & TOURISM

11.1 WWII SECRET BASE & TOUR REPORT MARCH 2023
<p>RESOLUTION 071/23 Moved: Cr P Taylor Seconded: Cr M McKellar That Council receives the WWII Secret Base & Tour Report for March 2023</p> <p style="text-align: right;">CARRIED</p>

At 10:25am, Cr Michael McKellar left the meeting.

11.2 COSMOS CENTRE REPORT
<p>RESOLUTION 072/23 Moved: Cr R Eckel Seconded: Cr P Alexander That Council receives the March Report from the Cosmos Centre & Planetarium.</p> <p style="text-align: right;">CARRIED</p>

The meeting adjourned for a morning tea break at 10.30AM.

The meeting resumed normal proceedings at 11.00AM.

At 11.00AM, Cr Michael McKellar returned to the meeting.

11.3 VISITOR INFORMATION CENTRE REPORT FOR MARCH 2023
<p>RESOLUTION 073/23 Moved: Cr P Taylor Seconded: Cr P Alexander That Council receive the report from the Visitor Information Centre.</p> <p style="text-align: right;">CARRIED</p>

12 COMMUNITY & HEALTH SERVICES

12.1 NATIONAL BARREL HORSE ASSOCIATION (NHBA) - SPONSORSHIP APPLICATION
<p>RESOLUTION 074/23 Moved: Cr M McKellar Seconded: Cr R Eckel That Council accepts offer to provide Platinum Sponsorship which will comprise a cash donation of \$750, in addition to waiver of hire fees and in-kind support.</p> <p style="text-align: right;">CARRIED</p>

12.2 MORVEN RACE CLUB EXCESS WATER CHARGE
<p>RESOLUTION 075/23</p> <p>Moved: Cr R Eckel Seconded: Cr P Taylor</p> <p>That Council charges the Morven Race Club’s outstanding excess water charges to Community Assistance and provides them with a concessional water allowance of 3000KL and notify that no further waivers will be approved after the increase of allowance and that they apply for Council assistance in the future.</p> <p style="text-align: right;">CARRIED</p>

12.3 WARREGO PONY CLUB - APPLICATION FOR IN-KIND ASSISTANCE
<p>RESOLUTION 076/23</p> <p>Moved: Cr R Eckel Seconded: Cr M McKellar</p> <p>That Council approves the request for in-kind assistance, subject to Engineering department work timetables permitting.</p> <p style="text-align: right;">CARRIED</p>

12.4 COMMUNITY & HEALTH SERVICES REPORT
<p>RESOLUTION 077/23</p> <p>Moved: Cr P Alexander Seconded: Cr P Taylor</p> <p>That the Community and Health Services report be received and noted.</p> <p style="text-align: right;">CARRIED</p>

12.5 LIBRARIES REPORT ENDING 31 MARCH 2023
<p>RESOLUTION 078/23</p> <p>Moved: Cr P Taylor Seconded: Cr M McKellar</p> <p>That Council receives the report from the libraries.</p> <p style="text-align: right;">CARRIED</p>

13 ENGINEERING SERVICES

13.1 ENGINEERING REPORT
<p>RESOLUTION 079/23</p> <p>Moved: Cr S Radnedge</p>

Seconded: Cr M McKellar

That Council receives and notes the Engineering Report

.CARRIED

13.2 FUNDING FOR FLOOD STUDIES, RISK ASSESSMENT AND MANAGEMENT STRATEGIES

RESOLUTION 080/23

Moved: Cr R Eckel

Seconded: Cr M McKellar

That Council note and accept the total funding of \$299,000.00 from the Commonwealth and Queensland Government under the 2021-2022 Flood Risk Management Program (FRMP) for the following projects:

- a. Flood Risk Study for Warrego River and Bradley’s Gully at Charleville - \$ 92,000
- b. Total Flood Warning Review for Charleville and Augathella - \$92,000
- c. Flood Intelligence Systems for Murweh Shire Council - \$ 46,000
- d. Flood Risk Definition Study for Augathella - \$69,000

CARRIED

13.3 FUNDING FOR CHARLEVILLE LEVEE REMEDIATION WORKS

RESOLUTION 081/23

Moved: Cr P Alexander

Seconded: Cr M McKellar

1. That Council note and accept the total funding of \$300,000.00 from the Commonwealth Government under Round 2 of the National Flood Mitigation Infrastructure Program (NFMIP) for Charleville Levee Remediation Works.
2. That Council approve to use the \$100,000 allocated from the General fund as a contribution towards the project .

The funding will be allocated to the approved job number of 8000-3018-0.

CARRIED

13.4 ADDITIONAL PROJECTS UNDER TRANSPORT INFRASTRUCTURE DEVELOPMENT SCHEME (TIDS) & ROADS TO RECOVERY (RTR) FUNDING

RESOLUTION 082/23

Moved: Cr S Radnedge

Seconded: Cr M McKellar

That Council endorse the additional projects to be nominated under Transport Infrastructure Development Scheme (TIDS) and Roads to Recovery (RTR) funding;

- Langlo Mount Morris Road – Re sheeting works for 10 km x 6 m x 0.15 m thick gravel

CARRIED

Cr Eckel recorded his vote against the motion

14 CORRESPONDENCE FOR CONSIDERATION

Nil

15 CONFIDENTIAL MATTERS

RESOLUTION 083/23

Moved: Cr M McKellar
 Seconded: Cr P Alexander

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

15.1 Proposed Budget Parameters and Timetable 2023-2024

This matter is considered to be confidential under Section 275 - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government’s budget.

15.2 Second Budget Review 2022-23

This matter is considered to be confidential under Section 275 - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government’s budget.

15.3 CHARLEVILLE RACE COURSE COMPLEX - UPGRADE ON AIR CONIDTIONING

This matter is considered to be confidential under Section 275 - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contracts proposed to be made by it.

CARRIED

RESOLUTION 084/23

Moved: Cr M McKellar
 Seconded: Cr P Taylor

That Council moves out of Closed Council into Open Council.

CARRIED

15.1 PROPOSED BUDGET PARAMETERS AND TIMETABLE 2023-2024

RESOLUTION 085/23

Moved: Cr M McKellar
 Seconded: Cr R Eckel

That Council endorse the proposed budget parameters and timetable 2023-24.

CARRIED

15.2 SECOND BUDGET REVIEW 2022-23**RESOLUTION 086/23**

Moved: Cr P Alexander

Seconded: Cr P Taylor

- That Council adopt the Second Budget Review 2022-23 as presented
- That Council adopt the revised Financial Statements 2022-23 and following two years
- That Council adopt the 10-year revised Financial Statements 2022-2032

CARRIED**15.3 CHARLEVILLE RACE COURSE COMPLEX - UPGRADE ON AIR CONDITONING****RESOLUTION 087/23**

Moved: Cr R Eckel

Seconded: Cr M McKellar

That as per sections 229-235 of the Local Government Regulation 2012, clause 4.9. Exemption from requirement to tender or quote, part (a):

1. Council resolves that it is satisfied that there are only two suppliers reasonably available, for the upgrade of the air conditioning at Charleville Racecourse and
2. Council approves the quotation of \$195,659.00 excl GST, submitted by Charleville Refrigeration and Electrical Pty Ltd (CRE) to refurbish the existing racecourse complex building (Warrego room) air conditioning system. The allocated budget line is 8000-2575.

CARRIED**16 CLOSURE**

There being no further business the Mayor declared the meeting closed at 12.56PM.

4 BUSINESS ARISING FROM MINUTES**5 MAYORAL MINUTE****5.1 MAYORAL MINUTE - LANGLO MOUNT MORRIS ROAD UPGRADE PROJECT (CHAINAGE 36.9KM TO 42.9KM)****Author: Mayor****Authoriser: CEO****RECOMMENDATION**

That the flying minute approved at the Briefing Session and signed by all Councillors be formally endorsed.

That Council As per sections 229-235 of the Local Government Regulation 2012, clause 4.9 Exemption from Requirement to Tender or Quote, Part (a):

1. Council resolves that it is satisfied that there are limited contractors reasonably available for the upgrade of the Langlo Mount Morris Road in the section of chainage 36.9km to chainage 42.9km; and
2. Council approves the quotation of \$ 456,720 (excl GST) submitted by Russell's Grader Hire Pty Ltd. to upgrade the Langlo Mount Morris Road (chainage 36.9km to 42.9km).

Report From Engineering Department

The purpose of this report is to inform Council of the availability of only limited contractors who can provide service for the upgrade of the Langlo Mount Morris Road and to approve the acceptance of the reasonable quotation submitted.

Discussion

As per clause 4.6 Class B of the Council Procurement Policy, Council invited the following local contractors to submit their quotations to upgrade the Langlo Mount Morris Road in the section of chainage 36.9km to chainage 42.9km measured from the intersection of Adavale Road and Langlo Mt. Morris Road.

1. Suffcon Pty Ltd
2. Russell's Grader Hire Pty Ltd
3. Tolbra Pty Ltd
4. Warner Earthmoving

Council received only two quotations and both quotations were above the \$ 200,000 that reflects the clause 4.5 Class A of the Council Procurement Policy. In this clause, Council must invite tenders before making a contract for carrying out works or the supply of goods or services involving costs of more than \$ 200,000.

Due to the time constraints, Council used the local buyers and use clause 4.9 – exemption from requirement to tender or quote, part (a) of the Council Procurement Policy.

ATTACHMENTS

1. **Langlo Mt Morris Rd_signed resolution_Councillors** [↓](#)

0.0 LANGLO MOUNT MORRIS ROAD UPGRADE PROJECT (CHAINAGE 36.9KM TO 42.9KM)

Author: Director Engineering Services
Authoriser: CEO

Section under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 275 of the <i>Local Government Act 2012</i> .
Sub-clause and Reason:	e - contracts proposed to be made by it.

RECOMMENDATION

As per sections 229-235 of the Local Government Regulation 2012, clause 4.9 Exemption from Requirement to Tender or Quote, Part (a):

1. Council resolves that it is satisfied that there are limited contractors reasonably available for the upgrade of the Langlo Mount Morris Road in the section of chainage 36.9km to chainage 42.9km; and
2. Council approves the quotation of \$ 456,720 (excl GST) submitted by Russell's Grader Hire Pty Ltd. to upgrade the Langlo Mount Morris Road (chainage 36.9km to 42.9km). The allocated budget line is 8001-4052-0.

BACKGROUND

Purpose

The purpose of this report is to inform Council of the availability of only limited contractors who can provide service for the upgrade of the Langlo Mount Morris Road and to approve the acceptance of the reasonable quotation submitted.

Discussion

As per clause 4.6 Class B of the Council Procurement Policy, Council invited the following local contractors to submit their quotations to upgrade the Langlo Mount Morris Road in the section of chainage 36.9km to chainage 42.9km measured from the intersection of Adavale Road and Langlo Mt. Morris Road.

1. Suffcon Pty Ltd
2. Russell's Grader Hire Pty Ltd
3. Tolbra Pty Ltd
4. Warner Earthmoving

Council received only two quotations and both quotations were above the \$ 200,000 that reflects the clause 4.5 Class A of the Council Procurement Policy. In this clause, Council must invite tenders before making a contract for carrying out works or the supply of goods or services involving costs of more than \$ 200,000.

Due to the time constraints, Council used the local buyers and use clause 4.9 – exemption from requirement to tender or quote, part (a) of the Council Procurement Policy.

Handwritten notes:
 10/5/2023
 Russell's Grader Hire 10/5/23
 AL Ref 10/5/23
 FLY
 Munko
 TIM

6 CORRESPONDENCE FOR MEMBERS' INFORMATION

7.1 SENIORS GAMES RULES 2023

Author: Mayor

Authoriser: CEO

BACKGROUND

Email received from Madonna Maris, Seniors Games;

Hi Zoro

Information about the Outback Senior Games.

These games are being held on 2 June 2023 at the Racecourse Complex and consists of teams of 6-10 competing in Quoits, Bean Bag Toss, Darts, Ten Pin Bowling and Kolap.

The Games are run by the Outback Senior Games Committee which is made up of staff members from Qld Health, CWAATSICH, Neighbourhood Centre, HOPE as well as community members.

Information attached.

Thank you.

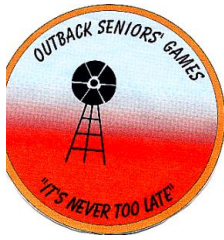
Madonna Maris

LINK TO CORPORATE PLAN

3.1.1 Health and wellbeing services meet community needs and expectations

ATTACHMENTS

1. **OUTback Seniors Games Rules 2023** [↓](#)



Outback Seniors Games 2023

Rules of the Games

Age Limit:

- ◆ All participants: 50 years and over
- ◆ Younger disabled: at the discretion of the executive

Number of team members:

- ◆ Minimum: 6 members – ***please note* your team will not be eligible to register with any less than 6 members**
- ◆ Maximum: 10 members (but ONLY 6 members can participate in each game, except the Quiz)

Cost of nomination:

- ◆ \$50.00 per team if registered by 19 May 2023.
- ◆ \$100 per team if registration received after 19 May 2023.
- ◆ **No nominations accepted after 26 May 2023.**

The events are:

- 1 Ten Pin Bowling - (Individual Medals - 1st, 2nd, 3rd)
- 2 Beanbag Target Throw - (Individual Medals - 1st, 2nd, 3rd)
- 3 Quoits - (Individual Medals - 1st, 2nd, 3rd)
- 4 Darts - (Individual Medals - 1st, 2nd, 3rd)
- 5 Quiz - To be done at lunch time - (Team medals - 1st, 2nd, 3rd)
- 6 Kolap - (Individual Medals - 1st, 2nd, 3rd)
- 7 Mystery Game- (Team Medals - 1st, 2nd, 3rd)

The whole team will not receive medals for winning an event. Only those participating (6 members) in the event will receive medals for that particular event



There will be 2 starting lines and the second (closer) starting line will be for the More Frail participants or participants who have a weakness in their arms.

(Names need to be given to the President before the day). There is a section on the Individual Nomination form THAT MUST BE TICKETED. This is also at the discretion of the Scorer.

YOU WILL GET POINTS FOR YOUR TEAM FOR HAVING A GO EVEN IF YOU DON'T WIN – THE MAIN IDEA IS TO HAVE A GO AND HAVE FUN



Note: The judges’ decision is final

Games Circuit
6 players nominated per game from each team
Individual medals for 1st, 2nd & 3rd
Everyone’s score for each game goes towards
your teams total

The games program commences with the **Games Circuit**, which is:

- **Ten Pin Bowling**
- **Bean Bag Target Throw**
- **Quoits**
- **Darts**
- **Kolap**

You will receive your ORDER OF PLAY in the envelope on the day and we need you to stick to this order. If you have reading this or do not understand PLEASE COME AND SEE A COMMITTEE MEMBER (OR MADONNA) BEFORE THE GAMES COMMENCE.

You will travel round the circuit with 2 or 3 other teams. There will *not* be a practice time before the start.

You can have the same **6 people** from your team playing each of the games or **change to another 6 team members** after each game in the Games Circuit.

1. TEN PIN BOWLING

The aim: To get the 10 bowling pins down.
 One point awarded per pin bowled down.



You can bowl it, but not allowed to bounce it. You can use one hand or two hands.

You can stand up or sit down. You cannot move closer than the starting mark.

Each person has 2 bowls in each turn. If you get a strike with the first bowl you may have one more bowl to make your 2nd bowl in each turn. If you miss all 10 pins with the 2 bowls, you are awarded 1 point.

When your team of six have all had a turn, you start again, and continue on until the 18 turns are finished.

e.g. 3 turns per player, so a total of 6 bowls per player.

We will provide the bowls, mats and balls.

2. BEANBAG TARGET THROW

The aim: To throw the beanbags through the holes in the target. You **must** sit down to throw. The target board will be moved so it is in front of each person's chair.

The target board is 6 feet from the thrower. You get 3 bean bag throws for each turn. You keep having turns until your team of **six** has had 18 turns.

e.g. 3 turns per player, so a total of 9 throw per player.



The points you get for each throw will be the points as per marked on the target board. If your beanbag misses the target with **all 3** throws in the one turn, you still get 1 point for having a go.

3. QUILTS

The aim: To toss the Quilts onto the target.



You stand or sit behind the mark, which is 6 feet from the target.

You get 1 point for each Quoit that lands on the target. If you get all 5 quilts onto the target you get 5 points. If you miss the target all 5 times, you still get 1 point only for having a go.

Each person tosses 5 quilts in each turn. When you have all had a turn, you start again, and continue on until your team of **six** has had 18 turns.
e.g. 3 turns per player, so a total of 15 throws per player.

4. DARTS

Dart boards are measured 173cms from ground to bullseye. The thrower stands 237cms from board. (There is a lower dart board for those in wheelchairs but distance to throw remains the same).



Each team will have **six** members taking three turns each (3 darts = a turn).

PLEASE NOTE: DOUBLES OR TRIPLES ARE NOT COUNTED; YOU WILL RECEIVE NORMAL POINTS FOR THESE. BULLSEYE AND 25 ARE NOT COUNTED THEY COUNT AS 0.

Points will go towards your team total and there will be medals for the top 3 individual scores. Individual players will receive medals.

NO-ONE IS TO USE THEIR OWN DARTS - YOU MUST USE THE DARTS PROVIDED BY THE OUTBACK SENIOR GAMES COMMITTEE!

5. KOLAP

The aim: To throw the beanbags onto the mats. You **must** sit down to throw. Each person’s chair to be placed in the front of the mats.

The target mats are to be 6 feet from the thrower. You get 3 bean bag throws for each turn. You keep having turns until your team of six has had 18 turns. *e.g. 3 turns per player, so a total of 9 throws per player.*

The points you get for each throw will be 2 points, 3 points or 5 points, depending on the mat that your bean bag lands on. Points are marked on the target mats. If your beanbag lands on the line – no points are awarded as it must be 100% in the square. If you miss all the mats completely with the 3 bean bags – 1 point is still awarded.



6. QUIZ

Each team will receive a question booklet to be completed in the allotted time. The scorers determine the points for each question, which will be explained when the answers are read out.

The quiz will be held during the lunch break.



HELPERS OR CARERS THAT ARE NOT NOMINATED TEAM MEMBERS ARE NOT ALLOWED TO ASSIST OR HELP IN ANY WAY WITH THE QUIZ QUESTIONS. POINTS WILL BE DEDUCTED IF OUTSIDE HELP IS GIVEN.



Team medals are awarded for this game. Points go towards team total. At the end of the day, answers to quiz questions will be announced. **We do not expect you to answer all questions – if you get stuck on a question, skip and go to the next one and come back to the hard question, if you have time.**

MOBILE PHONES ARE TO BE PLACED IN A BASKET IN FRONT OF THE TEAMS FOR THIS EVENT

7. MYSTERY GAME

All team members to compete in mystery game. Game rules will be explained on the day prior to the event.



TEAM EVENT RULES

Team medals for 1st, 2nd and 3rd
All scores for each game go towards your teams' total

If, due to illness, on the day your team only has 5 player, we will try and allocate another player to your team. If you end up with only 5 players, we will allow someone to have 2 goes but the first score they obtain is their score that goes towards individual total and then both scores go towards the team scores.

We hope you all enjoy the day!

And remember



7.2 COMMUNITY CONSULTATION FOR RE-USE EFFLUENT - AUGATHELLA SEWERAGE TREATMENT PLANT

Author: Director Engineering Services
Authoriser: CEO



BACKGROUND

Purpose

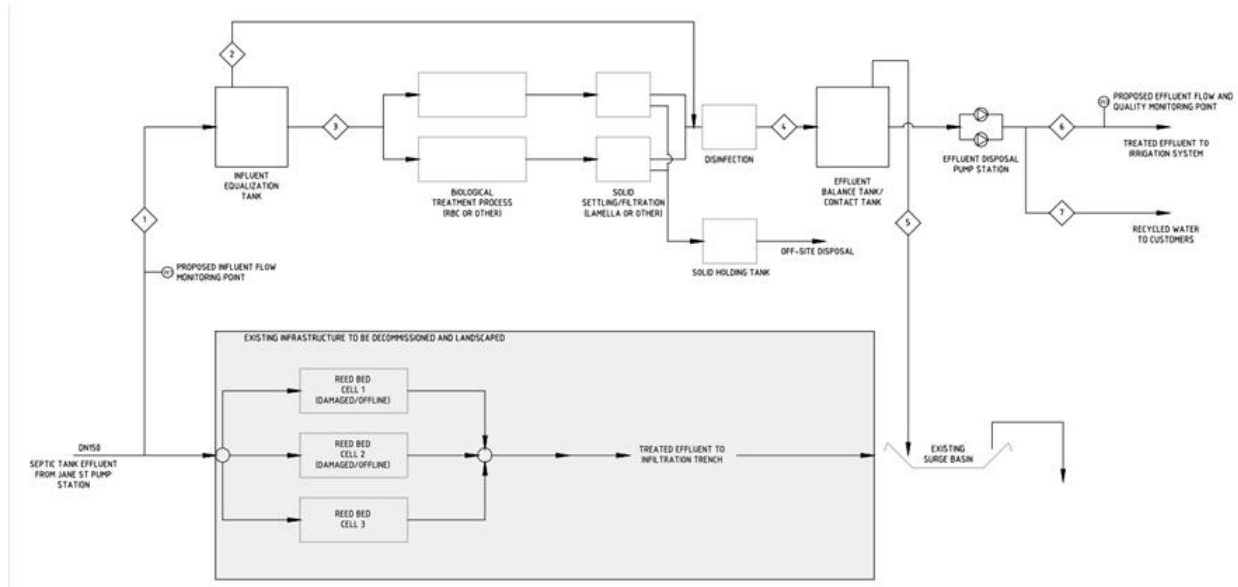
The purpose of this report is to inform Council about the summary of the Re use of effluent from the Common Effluent Disposal (CED) In Augathella and grant a permission to conduct a community consultation on 25/5/2023.

Discussion

The Augathella Common Effluent Disposal (CED) Scheme was installed in the early 2000’s, the scheme treats septic tank effluent from the township through reed beds before treated effluent is disposed of via an infiltration trench. Due to failures in the reed bed process the system is currently non-compliant and in urgent need of upgrade. To improve environmental compliance, it is planned to replace the reed bed process with a fixed-film biological treatment process and include disinfection facilities at the site to produce treated effluent to Class B recycled water standards which could be used to irrigate public areas around the town.

The proposed treatment process for the upgraded Augathella sewage treatment plant is shown below.

The proposed treatment process for the upgraded Augathella sewage treatment plant is shown below.



The proposed water quality for the recycled water is shown below

Total Suspended Solids (TSS)	mg/L	30
Total Nitrogen (TN)	mg/L as N	40
Total Phosphorus (TP)	mg/L as P	10
pH	pH units	6.5-9.0
Total Dissolved Solids	mg/L	1500
Faecal Coliforms	CFU/100mL	100
E.coli	CFU/100mL	100

The use of recycled water must comply with the Public Health Act 2005. Irrigation of public open spaces (such a playing fields and parks) is a common low-exposure use of recycled water and covered in the Queensland Health Guideline for low-exposure recycled water schemes.

Any use of recycled water in Augathella would comply with these documents.

The aim of the community consultation is to let the users group about the quality of the treated effluent and to receive their inputs.

Consultation

Consulted with key personnel of Race Course and Golf Club in Augathella and have shown their interest in using the treated effluent .

Financial Risks

Nil

Environmental Risks

Nik

Social Risk

Nil

Legal Risk

Nil

LINK TO CORPORATE PLAN

2.6.2 Sewerage treatment and water re-use supply are managed to achieve the highest standard of quality, efficiency, and delivery for human and environmental health.

ATTACHMENTS

Nil

7.3 CENTRAL WARREGO RACE CLUB RECONSTRUCTION- CHARLEVILLE

Author: Director Engineering Services

Authoriser: CEO

BACKGROUND**Purpose**

The purpose of this report to inform Council about the status of the project.

Discussion

Racing Queensland (RQ) has funded rectification of the Central Warrego Race Club (CWRC), drainage improvements and installation of a two-side irrigation system at the Central Warrego Race Club in Charleville. The intent of this project is to enable the club to recommence racing and maintain thoroughbred racing in Regional Queensland.

The project scope includes:

- Track remediation works which includes altering the super elevations of the course proper track to meet the new track design, stabilising the existing base materials and installation of a newly specified racing sand material.
- Improvements to the civil drainage capabilities throughout the racecourse and install a new drainage line within the course proper track, including repair and stabilisation through vegetation of the inside and outside track and swale dish drain/batters.
- Supply, install and commission a new two-sided irrigation system to the course proper which includes training of the club's track supervisor of this irrigation system.
- Remove and re-installation of the course proper inside plinth & rails around the course proper and training track.
-

The interested parties involved in the projects are:

- Racing Queensland,
- CWRC,
- Murweh Shire Council,
- Global Turf Projects and
- Dalton Consulting Engineers

Based on the site meeting with David Morrison, Regional Thoroughbred Tracks & Racecourse Manager, Racing Queensland on 4th May 2023 at 3:30 pm. From the meeting, it has been revealed that one team has been mobilised at the material source (burrow pit) in Charleville. The estimated practical completion date is 14th August 2023.

Legal Risk

There is no risk on the project as the contractor is implementing following required documents:

- Site Mandatory PPE Requirements
- WH&S Act 2011
- WH&S Regulations 2011
- Relevant Australian Standards

- Site Mandatory PPE Requirements
- WH&S Act 2011
 - WH&S Regulations 2011
 - Relevant Australian Standards

(Ref. Attachment 1 - Globalturf- Workplace Management Plan)

LINK TO CORPORATE PLAN

2.2.2 Town reserves and public lands are well maintained for community access and recreational use.

ATTACHMENTS

1. **GLOBALTURF - WORKPLACE MANAGEMENT PLAN** [↓](#)



Workplace Management Plan



 **GLOBAL TURF** **Workplace Management Plan**

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Workplace Management Plan

1. Introduction

1.1. Document Scope

This Workplace Management Plan (WMP) has been developed in accordance with Global Turf Projects Integrated Management System to provide project teams a structured plan which meets the requirements established in the following standards:

- ISO 9001 Quality Management Systems
- ISO 14001 Environmental Management
- ISO 45001 Occupational Health and Safety Management Systems

Management of health, safety, environment, and quality is integrated throughout the Plan as it is in the undertaking of works. Global Turf Projects is required to manage risk to; workers, contractors, public, environment, products and to the business by either eliminating, or by minimising risk to a level determined to be "so far as is reasonably practicable". Risk Management process in accordance with ISO 31000 is the underlying principle upon which this Plan is based.

1.2. Project Background

CWRC rectification, drainage improvements and installation of a two-side irrigation system (the Project), at the Central Warrego Race Club (the Club) will be financed by Racing Queensland (RQ). The intent of this project is to enable the club to recommence racing and maintain thoroughbred racing in Regional Queensland.

1.3. Project Scope

RQ requires the Contractor to carry out:

- Track remediation works which includes altering the super elevations of the course proper track to meet the new track design, stabilising the existing base materials and installation of a newly specified racing sand material.
- Improvements to the civil drainage capabilities throughout the racecourse and install a new drainage line within the course proper track, including repair and stabilisation through vegetation of the inside and outside track and swale dish drain/batters.
- Supply, install and commission a new two-sided irrigation system to the course proper which includes training of the club's track supervisor of this irrigation system.
- Remove and re-installation of the course proper inside plinth & rails around the course proper and training track.

1.4. Interested Parties

Racing Queensland, CWRC, Murweh Shire Council, Global Turf Projects, Dalton Consulting Engineers.

2. Internal Communication and Consultation

Global Turf Projects will consult with all workers who carry out work or are likely to be directly affected by the work on matters relating to work health and safety and the environment. A review of documented procedures (SWMS) shall be undertaken both prior to commencing works and at regular intervals there-after ensuring effective means of control are in place utilising the resources at hand, for that location and in those conditions. This will be documented on Toolbox Talk Attendance Record forms.



Workplace Management Plan

Global Turf Projects will conduct a project prestart meeting for all major projects. All senior project staff and relevant third parties will be invited to attend the meeting. This meeting will be conducted to:

- Review risks and hazards on the project.
- Communicate with third parties and relay third party information.
- Review the project Scope.
- Review control measure appropriate for the project.
- Review Project Risk Register.

Information relevant to workers will be communicated via a Toolbox Talk at the commencement of the project.

Where requested by the workers, Global Turf Projects will facilitate the election of one or more Health and Safety Representatives and facilitate the formation of a Safety Committee if/when required. These actions will be facilitated by the Health and Safety Manager particularly to assist in the development, implementation and review of policies and procedures. This will be documented on Toolbox Talk Attendance Record.

Daily Prestart Meetings provide the opportunity should a worker have concerns relating to health, safety, the environment, and quality at work, this is the time to raise the discussion. These daily prestarts will be documented on Dash Pivot.

A worker who has assessed risk to be unacceptable can stop the job without fear or favour, no person can be directed to carry out an unsafe act. When a worker raises such concerns, they shall do so to their Supervisor, should they not be satisfied with such response, they shall report immediately to Global Turf Projects Supervisor/Foreman to collaborate an outcome suitable to all parties.

As a part of Global Turf Projects goal for continuous improvement, all significant incidents, near misses, dangerous occurrences, and positive performance, shall be communicated to all staff via HSEQ Alerts at toolbox talks or daily pre-start meetings and shall include the preventative measures required to be implemented to prevent re-occurrence or items considered to improve performance.

Industry or other published HSEQ alerts will be reviewed by the Health and Safety Manager and/or Environment and Quality Manager to determine how the incident applies and where applicable, formulate and implement suitable procedures to prevent a recurrence or improve a process. Alerts that are relevant will be discussed during toolbox talks and pre-start sessions.

3. External Communication and Consultation with Interested Parties

Works undertaken in an area where there is more than one duty holder, Global Turf Projects will so far as is reasonably practicable, consult, cooperate, and coordinate activities with other duty holders to ensure an effective management of risk strategy exists, this shall include project management meetings and inclusion into project pre-start meetings as required.

Where the project main impact on the local community or businesses, prior to undertaking works on site the Project Manager (in consultation with the client) is required to undertake a letter box drop to the surrounding community that may be impacted from the works. The information in the letter box drop must contain the following information as a minimum; proposed project commencement date, proposed project completion date, scope of works and site contact details of the Project Manager and Site Supervisor/Foreman.



Workplace Management Plan

4. Leadership

4.1. Obligations of Global Turf Projects as a PCBU

The Person Conducting a Business or Undertaking is the entity, it may as examples be a person who is self-employed, a corporation or a charity organisation, (e.g., Global Turf Projects Pty Ltd is a PCBU, a subcontractor engaged to undertake work is a PCBU and the client is a PCBU). The term is used to identify that there is a "Person" at the head of the organisation who shall be responsible for the obligations of that organisation. For Global Turf Projects Pty Ltd, the Managing Director is that person.

The Managing Director (or persons appointed, such as Business Manager) shall ensure so far as is reasonably practicable:

- The health and safety of all persons who may be affected by the company's works.
- The provision and maintenance of a workplace without risk to health, safety, and the environment.
- The provision and maintenance of safe plant and structures.
- The provision and maintenance of systems to manage health, safety environment and quality aspects.
- The safe use, handling and storage of plant, structures, and substances.
- The provision of information, training, instruction, or supervision that is necessary to manage the risks to person's health and safety and to the environment arising from the company's works.
- Satisfy applicable requirements by ensuring that interested parties are determined, understood and their expectations constantly met to achieve positive mutual outcomes.

5. Policy

All Policies across Global Turf Projects are approved by the Directors or Business Manager of the Company and serve to provide their instruction and direction. Policies relevant to the works are displayed in the Project Site Office and/or where inductions are undertaken. Policies are also provided online via the Global Turf Projects website and through Global Turf Projects cloud-based file server.

6. Duties as a Principal Contractor

As Principal Contractor, Global Turf Projects must manage risks associated with carrying out construction work, including the risk of unauthorised access to the site.

Global Turf Projects duties include:

- Signage at the site entrance that:
 - Show the Principal Contractor's name and telephone contact numbers (including an after-hours telephone number).
 - Show the location of the site office for the project.
 - Is clearly visible from outside the workplace.
- Preparation of this project Workplace Management Plan.
- The provision of adequate facilities for the welfare of workers in carrying out work and ensure access to those facilities.



Workplace Management Plan

- Induction of all persons to site to familiarise them with the site and their responsibilities whilst on-site before they commence work.
- Obtain a signed copy of a Safe Work Method Statement (SWMS) before works commence.
- Manage risk associated with environmental aspects, plant, traffic, and essential services.

Where a client has commissioned two or more construction projects and intends to appoint different principal contractors to each one, it is essential that the workplaces associated with each construction project are defined as separate and distinct. Only one PCBU can have management or control of a defined workplace at any given time. Each construction project must clearly identify where management or control starts and ends for each principal contractor. This is ideally done by using physical boundaries (e.g., a fence) or visible markers (e.g., signs).

Where it is not possible or practical to physically separate or visually demarcate a boundary between the two construction projects, both principal contractors must be able to demonstrate:

- How risks associated with workers or others crossing the boundary between the two construction projects are identified and managed.
- How the duty to ensure that the workplace is secured against unauthorised access is met.

Each Principal Contractor must be in a contract directly with the Client - one Principal Contractor cannot be a subcontractor to the other.

Each Principal Contractor must undertake to communicate, consult, and cooperate with the other/s where duties overlap (e.g., site entrance and access roads) to ensure that risks to health, safety and the environment are managed. This is an equal duty between both parties and must be carried out prior to and during the undertaking of work.

7. Roles, Responsibilities, Accountability and Authority

This Plan shall be used in addition to individual Position Descriptions to identify where the individual worker's responsibilities exist in relation to the undertaking of works as outlined below in this Workplace Management Plan. All individual workers with responsibilities under this Plan shall have read, understood, and signed onto this plan, or shall receive induction into the project which includes the details of their individual responsibilities.

Project Manager (PM)

The Project Manager reports to the Directors / Business Manager and has the following responsibilities:

- Understand the needs and expectations of relevant interested parties and establishing the project's objectives and targets.
- Ensure all project reporting is met as per the Interested Party's requirements.
- Direct responsibility for all health, safety, environmental and quality aspects for the project.
- Ensuring all work is executed in accordance with the Global Turf Projects policies.
- Preparation of this WMP prior to the commencement of the project.
- Ensure all works are conducted in accordance with this WMP.
- Ensure all site personnel (direct employees, casual labour, and subcontractors) associated with the project are aware and understand Global Turf Projects Policies and Procedures, including project specific documents.
- Strive to achieve the project's objectives and targets.



Workplace Management Plan

- Be aware and available to participate, if required, in monthly project Health and Safety, Environmental and Quality audits.
- Have a complete understanding, ability to utilise and an ability to explain to others the forms associated with the Health and Safety, Environmental and Quality management on the project.
- Employ effective risk management processes during every stage of the project including on-going assessment and review.
- Understand and complete Task Observations / Planned Job Observations in accordance with the Project Risk Assessment.
- Complete all required quality documentation including ITP's, Identification and Lot Status Control, Survey Control data, non-conformance data and reporting and project program requirements.
- Understand and implement the Client or Consultant requirements (project contract and specification) with regards to Health and Safety, Environment and Quality Assurance.
- Conduct investigations of incidents, near misses' events and hazards.
- Implementation and management of change on a project level.
- Management of project documentation.

Site Supervisor (SS)/Foreman

The Site Supervisor/Foreman reports to the Project Manager and has the following responsibilities:

- Understand the needs and expectations of relevant interested parties.
- Assist to ensure all project reporting is met as per the Interested Party's requirements.
- To control personnel and plant in their specific area of work and ensure that safe work practices are undertaken in accordance with SWMS.
- Ensure environmental controls for the project are implemented and maintained throughout the project.
- Ensure all personnel and equipment used are suitable for the required function and operated in a safe manner.
- Assist in the investigation of incidents, near misses' events and hazards.
- Assisting in quality documentation such as ITP's and Lot Status Control.
- Assist in the risk management processes as required during every stage of the project.
- Assist in the implementation and management of change on a project level.
- Be aware and available to participate, if required, in monthly project Health and Safety, Environmental and Quality audits.
- Understand and complete Task Observations / Planned Job Observations in accordance with the Project Risk Assessment.
- Carry out site safety inductions for all employees and subcontractors.
- Ensure that appropriate PPE is worn at all times by all employees, subcontractors, and visitors.
- Ensure the correct licenses or competencies are held for each person on site who is operating plant.
- Ensure workers are qualified to undertake the role assigned to them.
- Monitor and mentor new or inexperienced workers to ensure they remain safe and work in accordance with safe and accepted work standards.



Workplace Management Plan

- Ensure that equipment used on site is in a safe operating condition.
- Ensure the site is kept in a neat and tidy condition at all times.
- Ensure all site personnel (direct employees, subcontract labour and subcontractors) associated with the project meet the Health and Safety, Environmental and Quality requirements through enforcing the established site rules.

All Workers (Including Subcontractors)

All workers will share the responsibility to:

- Plan all work activities, understand, and undertake work in a safe and healthy manner without causing environmental harm by assessing all work prior to carrying it out.
- Attend and actively participate in inductions, toolbox talk meetings, safety observations, environmental inspections, competency assessments and any other training required to ensure they undertake their work in a safe manner.
- Read, understand, and apply the requirements established in the SWMS related to the work being undertaken.
- Take responsibility for their safety and that of their fellow workers through proactive work process and positive attitudes.
- Take responsibility for the quality of work in accordance with the needs and expectations of interested parties.
- Monitor and mentor new or inexperienced workers to ensure they remain safe and work in accordance with safe and accepted work standards.
- Comply with any reasonable instruction given by a Supervisor.
- Report, and/or, if safe to do so, rectify unsafe conditions or incidents that come to their attention as soon as possible.

8. Planning

8.1. Management of Risk and Opportunity

Risk and opportunity presents within the Scope of Works, the working environment and within the design of construction. Identification of risk enables implementation of effective controls and provides the opportunity for improvement in processes, products, technology etc. to address the needs and expectations of the interested parties. This starts with the capture of knowledge from the tendering process and the information provided by through the project planning process.

Prior to commencement, a risk assessment on the undertaking of works shall be documented, this will identify the expected sources of risk in terms of potential for harm to persons, the environment and potential for loss because of poor quality product or poor execution of works. The process of risk management shall include consultation with interested parties, (particularly workers who are, or likely to be, directly affected by a matter relating to their health and safety) and be facilitated by a member of the Project Team. This process will be part of the project prestart meeting.



Workplace Management Plan

8.2. Hazard Identification

A hazard is defined as an existing situation or condition that has the potential to cause harm to people, property, plant, and equipment.

It is the responsibility of all Global Turf Projects employees to be aware and observant of any hazards in the workplace. Employees are to bring all hazards to the attention of their Supervisor as soon as they become aware of the hazard using the appropriate incident form or verbally if the matter is urgent. Supervisors and Managers will also conduct regular hazard checks. Hazards can be raised at Toolbox Talks and other meetings. There is no value in not reporting hazards. Reports should be clear and accurate. Continue reporting if remedial action is not taken.

8.3. Risk Assessment

The risk associated with a particular hazard shall be assessed by the management team to determine the level of action to be taken. Risk score will be determined by:

- The likelihood of exposure
- The frequency of exposure
- Possible consequence of being exposed.

Risk Assessment is always subjective, but it is the objective of Global Turf Projects to achieve zero harm on all work sites and to have all hazards controlled. Assessment should follow the matrix below which should also be used assessing risks in the SWMS.

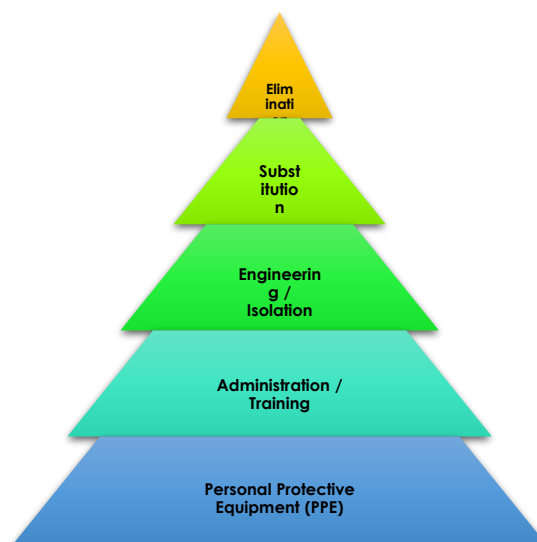
People	Plant, Equipment and Property		Rare	Unlikely	Possible	Likely	Almost Certain
One or more fatalities, traumatic or severe disabling injuries e.g., loss of limb. Any injury that is notifiable to a government agency under WH&S Act.	Plant, property, or equipment damage more than \$1,000,000, major disruption to business i.e., sites shut down.	Catastrophic	High 15	Extreme 19	Extreme 22	Extreme 24	Extreme 25
Any serious injury to an employee, contractor or member of the public that results in Lost Time Injury (LTI), or hospital stay. Any injury that is notifiable to a government agency under WH&S Act.	Plant, property, or equipment damage less than \$1,000,000, major disruption to business.	Major	High 10	High 14	Extreme 18	Extreme 21	Extreme 23



Workplace Management Plan

People	Plant, Equipment and Property		Rare	Unlikely	Possible	Likely	Almost Certain
Any injury to an employee, contractor or member of the public that results in medical treatment.	Plant, property, or equipment damage less than \$100,000 and minimal disruption to business.	Moderate	Medium 6	Medium 9	High 13	High 17	Extreme 20
Any injury to an employee, contractor or member of the public that results in first aid treatment.	Plant, property, or equipment damage less than \$10,000 and no disruption to business.	Minor	Low 3	Low 5	Medium 8	High 12	High 16
Any injury to an employee, contractor or member of the public that does not require first aid treatment.	Insignificant damage less than \$1000	Insignificant	Low 1	Low 2	Low 4	Medium 7	High 11

Hierarchy of Controls	Examples
Eliminate	Can we eliminate or remove the hazard completely
Substitute	Can we substitute the hazard with something else less dangerous
Engineering / Isolate	Can we re-design or isolate the hazard completely
Administration / Training	What controls can we put in place, e.g., training, job rotation, supervision
Personal Protective Equipment (PPE)	What PPE is required to undertake this activity





Workplace Management Plan

A risk matrix for such assessment is shown below:

What is the consequence	Almost Certain A	Likely B	Possible C	Unlikely D	Rare E
Catastrophic - 5	E-1	E-2	E-4	E-7	H-11
Major - 4	E-3	E-5	E-8	H-12	H-16
Moderate - 3	E-6	H-9	H-13	M-17	M-20
Minor - 2	H-10	H-14	M-18	L-21	L-23
Insignificant - 1	H-15	M-19	L-22	L-24	L-25

Once identified then the action to be taken should be determined based on the level of score and the practicality. Good reason is required and sign off by management to continue with any high-level hazards assessed as likely or above.

8.4. Hazard Control Measures

The most effective measure for each hazard shall be selected from one of the following:

- Eliminate
- Substitute
- Isolate
- Reduce
- Change procedure to avoid hazard
- Use PPE

Using PPE is generally the least desirable approach.

8.5. Workplace Hazards

SWMS are used for each job to outline how work will be performed to ensure safety and avoid injury. In the SWMS, hazards and controls should be documented. Subcontractors must submit their own SWMS for each job. High-risk task such as Excavation, Confined Space Entry and Hot Works require an approved permit before commencing the task. This will be documented on a Permit to Work form and to be issued to the work crew and located at the workplace for review by workers as required. Once complete, the permit must be returned to the Site Supervisor for filing.



Workplace Management Plan

8.6. Personal Protective Equipment (PPE)

All PPE must comply with the appropriate Australian Standard.

Users of PPE must store correctly, be cleaned regularly, and cleaned prior to use if shared. PPE needs to be checked regularly both during storage and use and should be easily accessible when needed. Individuals must inform their Supervisor if there are deficiencies in the supply or condition of any PPE required to carry out work safely.

Minimum PPE requirements are:

- Safety Boots
- Hard Hat - Wearing of Hard hats on all sites is MANDATORY unless in the cabin of a machine or vehicle, or inside a building
- Sleeved High Visibility Shirts (or High Visibility Vest over a sleeved shirt)
- Gloves - it is mandatory to have a pair of gloves on your person at all times whilst on-site and must be worn whilst undertaking any task where there is a risk of a hand injury. Gloves however are not to be worn whilst operating a lathe, pedestal drill, pedestal grinder/buffer or near any rotating parts where it has been identified by a documented risk assessment to be hazardous to do so. Knives (excluding bread and butter kitchen knives) are not to be used unless gloves (rated to level 5, the highest level of cut resistance), are being worn to protect the hands.

Supervisors/Foreman are to ensure that:

- PPE is supplied in accordance with the mandatory requirements and as identified by site-based Risk Assessment,
- Provide training in its use, care, and maintenance to protect against those hazards identified.

Workers are to ensure that:

- PPE is used in accordance with the manufacturers' instructions.
- The PPE is fitted correctly.
- The PPE is maintained in a clean and usable condition.

Additional safety equipment and protective clothing will be made available for personal safety as required when identified.



Workplace Management Plan

9. Resources

9.1. The Project Team

The Project Manager is responsible to engage competent persons to manage the project, to supervise the works and to undertake the works.

The project team shall each have read, understood, and signed onto this WMP and be familiar with the related Management Procedures. Their experience and competence in managing risk and monitoring of compliance in accordance with this plan and the project risk assessment shall be the basis for selection of the key personnel in the Project Team.

9.2. Training and Competency

Global Turf Projects will:

- Determine competency needs for personnel performing activities affecting Health, Safety, Environment and Quality standards.
- Provide training to satisfy these needs.
- Verify that employees are aware of their roles and responsibilities in relation to operating plant and/or undertaking high-risk tasks and how they contribute to the achievement of the company's objectives.
- Maintain appropriate records of education, experience, training, and qualifications.

9.3. Induction and Awareness

All persons undertaking works on-site Global Turf Projects be made aware of the location of facilities, emergency facilities, emergency procedures and whom is the "Person in Charge" of works on the day.

The company induction will include information about the company and policy and procedures. The site induction will include all site-specific requirements for the project including quality and environmental aspects. The site induction will be documented on a site induction form and company induction completed on company induction form.

9.4. Daily Pre-Start Meetings

These meetings will be conducted prior to the commencement of each shift.

It is intended to:

- Identify and manage risk through existing documented methods and consultation with workers, subcontractors, and other parties,
- Toolbox health, safety, and environment issues relevant to the works at hand.
- Coordinate works on the day to ensure efficient utilisation of resources and completion of works on time.

The Daily Pre-Start Meeting is an opportunity for workers to raise health and safety concerns directly with the person in charge of works. All persons working on-site are to attend the pre-start meeting or familiarise themselves and sign onto the Pre-Start form before commencing work. The daily Pre-Start Meetings will be documented on Dash Pivot.



Workplace Management Plan

9.5. Workers Working Alone

Workers working alone (e.g., working at night or on weekends) Global Turf Projects have the means to have direct contact with the Site Supervisor/Foreman via mobile phone to request assistance. In the advent that the Supervisor/Foreman is not available to respond immediately (e.g., not on-site), an alternative plan will be implemented and agreed to between the Supervisor and the worker (e.g., an alternative contact person who is able to provide immediate assistance and ensure that person is aware of the responsibility).

Persons shall not undertake works alone where it has been identified that Emergency Preparedness requires another person to be able to respond to aid, e.g.

- Hot works
- Working in a confined space
- Working at height when wearing a harness
- Working, on or near deep water.

10. Worker Compensation and Rehabilitation

Global Turf Projects has a rehabilitation and Return to Work Program intended to provide support to an injured worker and to promote the return to meaningful work duties through engagement back into the work environment. Where approved by a medical practitioner, Global Turf Projects Rehabilitation and Return to Work Coordinators will, in consultation of the worker and his/her treating practitioner, provide a plan for management of workplace injuries and illnesses. A worker has the right to claim expenses and lost time and Global Turf Projects is insured to provide the worker with such, however, a worker should consult the Global Turf Projects Health and Safety Manager to enable efficient processing of the claim without prejudice. Such claims shall be assessed by the insurer as per their procedures.

10.1. Site Entrance and Security

Site entrance and security must be established at the commencement of works to ensure a secure and safe workplace.

The site must be secured with appropriate fencing to deter any intruders/trespassing onto site. Caution must be taken in areas of high risk (e.g., near schools). Shake down entry and exits appropriate to site layout and requirements to be installed for Environmental Sediment Control mitigation.

- Is there a requirement for separate driveways for plant/heavy vehicle access?
- Is there a requirement for driveway speed limit signs? If required, signs installed appropriate to requirement.
- Is there a requirement to allocate pedestrian walkways or safe walkway access?



Workplace Management Plan

Entrance signage

To be installed on initial site setup and include but not limited to:

- Principal Contractor's information, Site Supervisors name and contact number.
- Mandatory PPE requirements
- Danger – Construction Site sign
- Directions for safe travel to the Site Office
- Site UHF channel

Site Offices

A site office appropriate for the size of the operation is to be established near the site entrance with signage to identify it and allocated parking space for delivery vehicles and visitors entering site to proceed to the site office and park without interacting with operations.

Office Signage

All offices shall display the following signage:

- Outside
- Site Office
- First Aid kit location
- SDS location
- Fire Extinguisher location
- A Site Traffic Plan updated daily and showing transit routes on-site and areas determined as "high risk" or "no go zones".

Inside

Golden Rules

Global Turf Projects Safety, Environment, Quality, Drug and Alcohol and the Code of Ethics policy documents:

- Site Plan
- Injury Response and Management Flow Chart
- Emergency Response Flow Chart
- Site Evacuation Flow Chart
- Incident / Near Miss Investigation and Reporting Flow Chart
- Emergency contact numbers

10.2. Rubbish Bins

All sites and offices shall be equipped with rubbish bins located at the Site Office, Crib Room as well as a skip-bin for rubbish removal.



Workplace Management Plan

10.3. Site Amenities

Toilets

All sites are required to have access to clean and functional toilets. Toilet ratios of 1:10 toilets per person should be maintained with male/female toilets available if required. Unisex toilets can be used 2 or less of the same gender on the site. e.g., 8 male and 2 females although feminine hygiene requirements must be incorporated into setup. Soap and toilet paper should be checked daily.

Drinking Water

Site must be equipped with clean, fresh, and cool (<24oC) drinking water to be available at all times. This must be easily accessible to all workers and separate to toilet facilities. Any water facilities that are not appropriate for drinking must be clearly marked with warning signs to prevent contamination.

Hand Washing Facilities

Hand washing facilities must be provided to all workers to maintain personal hygiene. The ratio of hand-washing facilities should be in the ratio of 1:30 stations per workers.

Dining Facilities

All sites must be equipped with appropriate dining and rest facilities for all workers that are shaded from direct sun and safe from inclement weather. Rubbish bins should be provided to keep meal areas clean and free from debris.

First Aid Kits

A suitable first aid kit for number of workers on site and site-specific workplace hazards shall be maintained in the site office with three monthly checks and re-stocking.

Sunscreen

Sunscreen should be made available to all workers and kept in the Site Office.

Fire Extinguisher

All sites and offices should be equipped with a current tested and tagged 9kg Dry Chemical Powder fire extinguisher.

11. Operation

11.1. Construction Activities

All construction activities are undertaken by Global Turf Projects in line with client, council and state specifications, standards, and requirements.

Preparation of Embankment Foundations (Natural Surface)

The Foreman shall perform the following pre-commencement checks:

- Confirm that the clearing and grubbing is complete.
- Obtain approval for areas for topsoil placement.
- Brief the work crew on the extent of the work.
- Survey pick up of ground surface

The stripping of natural surface will be performed in accordance with the specification.



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The Foreman shall verify the depth of stripping is sufficient, including the removal of unsuitable material before proceeding.

Where natural surface is deemed unsuitable, the Foreman shall gain approval from the Superintendent to remove and replace the unsuitable material. Unsuitable material will be replaced and compacted in accordance with the specification.

The Foreman shall arrange for testing of the ground surface.

Excavation

The Foreman shall perform the following pre-commencement checks:

- Obtain location of spoil areas.
- Confirm that the set out is adequate.
- Confirm that an excavation permit is in place.
- Confirm the location of existing services.
- Arrange for testing of material in excavations for use in embankment fill.
- Brief the work crew on the extent of the work.

Excavation shall be undertaken to the lines, levels and profiles as outlined in the drawings and specification.

Embankment Fill

The Foreman shall perform the following pre-commencement checks:

- Confirm the preparatory works are complete.
- Confirm that the set out is adequate.
- Confirm that material in cuttings is approved for use in embankments or gain approval of proposed imported fill materials.
- Brief the work crew on the extent of the work.

Embankment fill shall be placed in accordance with the specification.

The Foreman shall verify material placement techniques and arrange for testing of embankment fill as required by the specification.

Embankment (Subgrade) Trim

The Foreman shall perform the following pre-commencement checks:

- Check that the set out for Subgrade trim is adequate.
- Brief the work crew on the extent of the work, making note of the survey system in place.

The Foreman shall not proceed with placing pavement materials until a survey check has been completed to confirm that the embankment has been trimmed within tolerance.

The Foreman shall verify material placement techniques and arrange for testing of pavement materials as required by the specifications.

Pavement Construction

If required, the Project Manager shall gain approval of material to be used as Pavement Material.

The Foreman shall perform the following pre-commencement checks:



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- Confirm the preparatory works are complete
- Confirm that the set out is adequate.
- Brief the work crew on the extent of the work.

Pavement material shall be placed in accordance with the specification.

The Foreman shall verify material placement techniques and arrange for testing of pavement materials as required by the specifications.

The pavement construction will be performed in accordance with good industry practice.

The Foreman shall either arrange a survey pick up of the pavement or use string lines and levels to confirm that it has been trimmed to the tolerances as per specifications.

Stabilised Pavement

The Foreman shall provide daily production records, to the Principle, which detail:

- Hours worked
- Production rate
- Lot details
- Road name
- Chainage

Methodology for Stabilised Pavement

- Identify location
- Lot description:
 - Chainage
 - Area (m)
 - Pulverise area to the required depth as per specifications or instructions
- Cement Spreading:
 - Record the required spread rate as per specification or instructions
 - Record actual spread rate
 - Mixing
 - Mix the cement and in-situ material to a depth of 200mm or as per specifications, whilst conditioning for moisture
 - Compaction
 - Use minimum required equipment for desired compaction
 - Trim
 - Trim surface to the desired height as per specifications or instructions



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Installation of Underground Services

The Foreman shall perform the following checks before excavation commences:

- Confirm that the set out is adequate.
- Confirm that an excavation permit is in place.
- Confirm the location of existing services.
- Ensure that the equipment is appropriate for the required task.
- Brief the work crew on the extent of the work.

The excavation of the services trench will be performed in accordance with the drawing and specification.

The Foreman shall confirm the Superintendent's approval of the trench bottom.

The Foreman shall gain approval from the Superintendent for removal and replacement of unsuitable material.

The Foreman shall perform the following checks before service installation commences:

- Confirm approval of bedding material.
- Ensure that the equipment is appropriate for the required tasks.
- Confirm that the setting out for line and level is adequate.
- Brief the work crew on the extent of the work and ensure they understand and follow correct placing techniques.

Underground services will be installed in accordance with the drawings and the specification.

Draw cords and cable marker tape will be installed where required by the drawings and specification.

Services will be tested in accordance with the local authority requirements.

The Foreman shall perform the following checks before backfilling commences:

- Confirm that backfill material is free from organic matter.
- Ensure that the equipment is appropriate for the required tasks.
- Brief the work crew on the extent of the work.

Backfilling will be performed in accordance with the drawings and specifications.

Where suitable, backfill will be obtained from the trench excavation.

Compaction will be achieved using a vibrating trench roller and/or vertical rammer.

Density tests will be performed as per specifications.

Excavation and Foundation Preparation For Concrete Works

The Foreman shall ensure that the following pre-commencement checks occur:

- Confirm that the set out is adequate
- Confirm that an excavation permit is in place
- Confirm the location of existing services.



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- Ensure that the equipment is appropriate for the required task.
- Obtain approval of spoil location
- Brief the work crew on the extent of the work.

When the excavation is down to the correct level, the Foreman shall complete the following checks:

- Inspect the foundation and place blinding concrete where required.
- Gain approval from the superintendent for the removal and replacement of unsuitable material.

Compaction tests shall be undertaken on the foundation in accordance with the specifications.

Where required on the drawings, the Foreman shall ensure that soil bearing tests are undertaken.

The Foreman shall obtain approval of the foundation prior to commencing formwork for concrete.

Concrete Works

Materials and workmanship for concrete work shall comply with AS3600, other application Australian Standards and the specification. This procedure ensures that work is controlled, monitored and recorded.

The construction of concrete structures will be in accordance with the drawings.

The Foreman shall verify the following before placing any concrete:

- Confirm that the setting out and levels for each concrete structure, including the location of construction joints is adequate.
- Sufficiency and conformance of formwork and reinforcement.
- Authorisation to place concrete has been obtained.
- Brief the work crew on the extent of the work.

The Foreman shall ensure that samples are taken, and test cylinders are cast at the frequency defined in the specifications.

Topsoil and Landscaping/Grassing

The Project Manager shall gain the following approvals prior to commencement:

- Verify that the subcontractor's method and equipment has been approved by the Superintendent

The Foreman shall perform the following pre-commencement checks:

- Ensure that surface preparation is in accordance with the specification.
- Verify that the topsoil is of high quality and capable of supporting plant growth.
- Brief the subcontractor's crew on the extent of the work.

Topsoil will be placed in accordance with the specification.

Fertiliser and planting/seeding will be applied at the rates outlined in the specification.

The planted/seeded area will be watered at the frequencies outlined in the specification.

Pre-Turf Inspect

A pre-turf inspection must be conducted before the purchase and delivery of turf as per specification requirements. The inspection must be documented on a Pre-Turf Inspection document. This



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inspection is conducted to verify the quality of the product being supplied to site meets or exceeds specified requirements.

Running Rail

The Project Manager shall gain approval of the fencing subcontractor.

The Foreman shall perform the following pre-commencement checks:

- Confirm that the set out is adequate.
- Confirm that an excavation permit is in place.
- Confirm the location of existing services.
- Ensure that the equipment is appropriate for the required task.
- Brief the fencing subcontractor on the extent of the work.

The fencing shall be performed by a competent fencer in accordance with the drawings and specification.

Installation of Rock Protection

The Project Manager shall gain the following approval:

- Approval of the rock source.
- Ensure cages and wire has been manufactured in accordance with the drawings and specification.

The Foreman shall perform the following pre-commencement checks:

- Ensure geofabric has been stored in accordance with the manufacturer's recommendations.
- Ensure equipment is suitable for the required task.
- Brief the work crew on the extent of the work.

The Foreman shall ensure that geofabric has been installed in accordance with the drawings, specification, and manufacturer's recommendations.

Rock protection shall be installed in accordance with the drawings and specification.

Where indicated on the drawings, containment concrete shall be placed over the top of the rock protection.

Grouting

The Project Manager shall perform the following checks:

- Gain approval of the grout product from the Superintendent.

The Foreman shall perform the following checks before grouting commences:

- Ensure that base plate reservations have been thoroughly cleaned.
- Confirm that base plate reservations have been soaked for a minimum of 24 hours.
- Ensure that an MSDS is available for the grout product in use and that all safety precautions have been implemented.

Grout will be prepared, mixed, and installed in accordance with the manufacturer's recommendations.



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Backfill to Structures

The Foreman shall perform the following pre-commencement checks:

- Ensure concrete has been cured in accordance with the specification.
- Ensure backfill material is free from organisation matter and suitable for use.
- Ensure equipment is suitable for the required task.
- Brief the work crew on the extent of the work.

Structures shall be backfilled in accordance with the drawings, taking care to bring material up all sides of the structure in a uniform manner.

The Foreman shall ensure that compaction tests are taken at the frequency defined in the specifications.

Once pre-commencement checks have been performed, it is Global Turf's Foreman's responsibility to ensure that works are constructed in line with project drawings and specifications, and that survey and testing is carried out throughout construction. It is the Project Manager's responsibility to verify the correct completion of works and ensure that all required testing and survey has been conducted and documented for handover to the client.

Vehicle Management Plans (Site Specific)

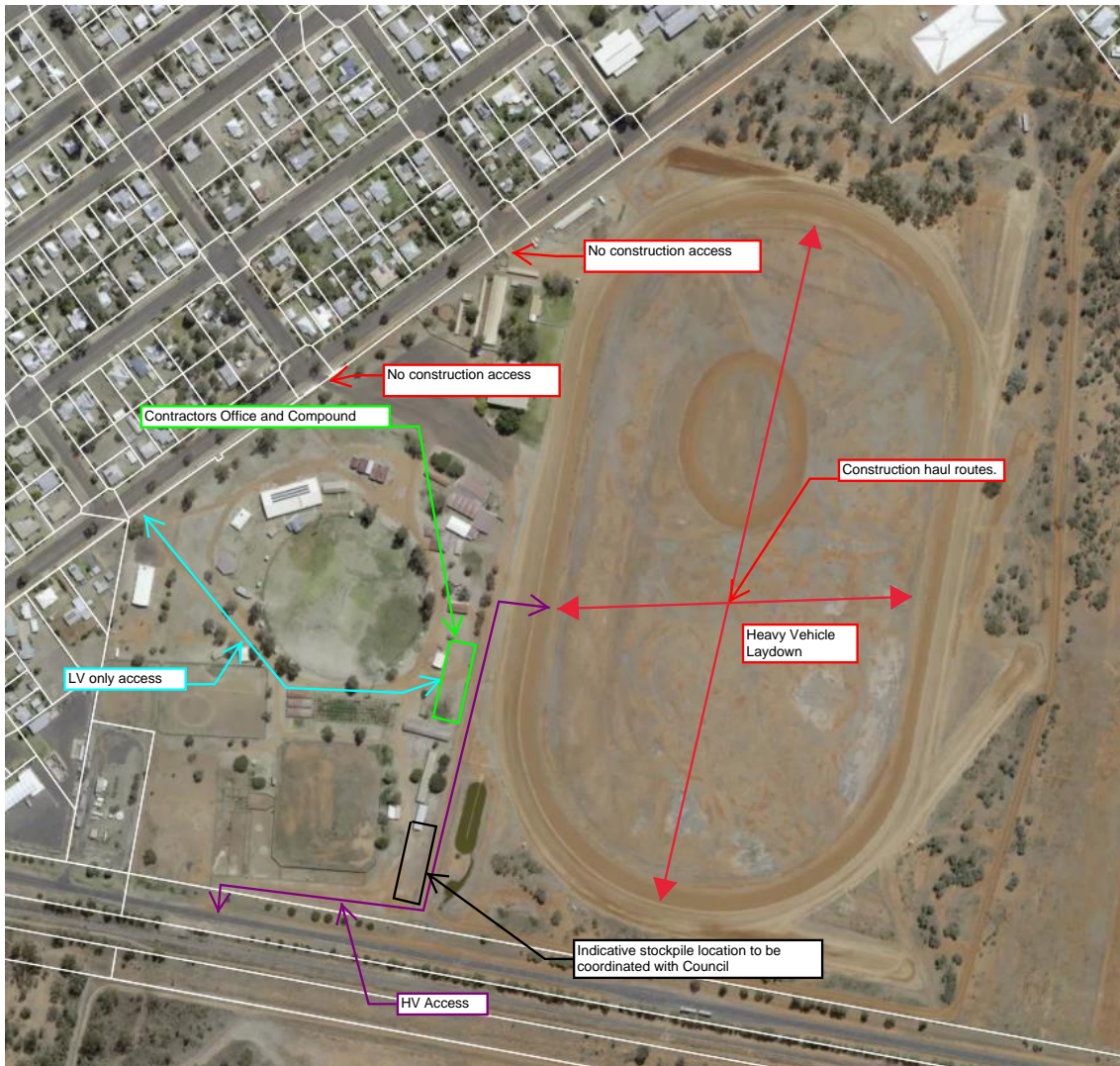
The establishment of site-specific Vehicle Management Plans (VMP's) will address issues relating to:

- Parking onsite
- Traffic flow on site
- Pickup and delivery to site
- Set down areas
- Removal of waste from site
- Essential services provided to the site
- Storage of plant not in use
- Traffic movement around/near the site

VMP's will be constructed through consultation and communication with the Project Engineers, Supervisors, and workers. The VMP must be communicated to workers as part of the induction process. The VMP may be amended where any change to the site dictates the necessity for a change. Where the VMP has been amended, it must be communicated to the workers through pre-starts and Toolbox Talks.



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11.2. Management of Subcontractors

Information to be Provided to the Subcontractor

All subcontractors shall be engaged using either a Major or Minor Works Order and shall have access to this WMP and the PRA. Relevant ITP's, HMP's, AMP'S and Permits shall be provided to enable effective planning. NOTE: Subcontractors are not to be engaged using a Purchase Order.

Major subcontractors identified in the Tender Handover, shall be consulted in relation to the identification and assessment of risk within their Scope of Works and this taken into consideration when compiling the PRA.

Information to be provided by the Subcontractor

To engage a subcontractor to undertake works, a "Subcontractor Site Checklist" is to be completed with the following documentation attached:

- The subcontractor shall provide SWMS' which address the risk identified within the PRA or may undertake works in accordance with Global Turf Projects SWMS' (where these cover the contracted Scope of Works).
- A copy of the current subcontractor's Public Liability Insurance for a minimum of \$10m (or as specified subject to the project size and scope).
- A copy of the current subcontractor's Workers Compensation Insurance (Self-employed persons may use Income Protection Insurance).
- A copy of current Professional Indemnity Insurance for any design works (if applicable).
- Agreed Retention (If applicable).
- A copy of current Plant and Equipment Insurance (if applicable).
- Completed Plant and Equipment checklist for any plant (if applicable).
- Copies of relevant licences, qualifications, certificate of competencies (e.g., Plant Competency, Electrical Licence, Divers Licence, Asbestos Removal).
- The Subcontractor must supply a Verification of Competency for all operators of plant and machinery.

Subcontractor's Obligations

- The subcontractor shall comply with contractual conditions.
- The subcontractor is to ensure that all workers have been inducted to work on-site, have read, understood, and signed the relevant SWMS' and a copy is held in the site office.
- Subcontractor staff attended the Daily Prestart Meeting or run through it with the Site Supervisor/Foreman prior to commencing works.
- All workers shall, whilst on site, make available current evidence of completion of the Construction Industry General Safety Induction (Blue/White Card or equivalent).
- The subcontractor shall supply its workers with PPE, suitable for the works being undertaken as per their procedure for a safe method of work.
- All personnel are to abide by Global Turf Projects Policies, Procedures, the Site-Specific Induction, and the relevant SWMS'.
- All personnel are to comply with any reasonable instruction given.



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- All plant proposed to be used on the site is to be fit-for-purpose and is to undergo an inspection by the Global Turf Projects Site Supervisor/Foreman or appointed person using the "Equipment Checklist". The subcontractor shall provide current maintenance records and keep all maintenance/servicing requirements up to date as per the plants maintenance manual.

Compliance

The Project Team are responsible to undertake Task Observations, Planned Job Observations and Site Inspections as detailed in the PRA. Subcontractors will be inspected in the first 8 weeks of their commencement with the business and yearly to check compliance with the WMP and other relevant obligations. This inspection will be conducted and documented on the Subcontractor Checklist.

Where works are being undertaken by a subcontractor, subcontractor personnel/management shall be included in compliance monitoring at regular intervals as stipulated on the PRA.

Incident Reporting

Reporting and investigation of all incidents, near miss incidents and dangerous occurrences is required. The Incident Notification Form is to be used for the reporting of all injuries to personnel, damage to property and the environment and those incidents, which have potential to cause. All incidents are to be reported to the Site Supervisor/Foreman or Project Manager immediately.

Document Control

Once completed, record/s of insurances etc. are to be saved in project shared cloud folders. These files are to be kept for a period of 2 years after the completion of works.

Project plans will initially be uploaded to the project folder and reviewed at the project handover meeting. Plan revisions will be received by the client electronically. The revisions will be uploaded to the project folder and superseded plans will be moved to the superseded folder. Revised plans will be issued to the project team on Dashpivot and available in the project folder. Hard copies of any superseded plans will be removed or marked "Superseded" and replaced with the current drawing.

Management of the Environment

The needs and expectations of interested parties for the environmental aspects are identified within the Operational Works Approvals and/or Environmental Authority, these shall be raised and discussed in the project Tender Handover and documented in meeting minutes. Responsibilities are to be communicated via Section 2.4 of this WMP or to individual workers via the project specific Site Induction. Specific requirements, control measures and monitoring required of a subcontractor shall be included into the terms of contract. Global Turf Projects minimum requirements are described following.

11.3. Air Quality

Objective

To prevent and minimise the impact of construction activity on the quality of air.

Potential Impacts

The quality of air can be affected by dust, emissions from machines and odours from chemicals. Dust can be both a visual nuisance from dust deposition and a health risk to surrounding residents / businesses. Emissions from machines impact on the quality of the atmosphere. Odours from chemicals can be a nuisance through smell and can be a health risk.

Performance Criteria

Dust emissions will be kept within the Air Quality Criteria below:



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- 24 hr average dust concentration will be less than 120µg/m³.
- Annual 24hr average dust concentration will be less than 50µg/m³.
- Particles will not exceed 120µg/m³ over 24hrs average.
- Particles will not exceed 50µg/m³ over 1-year average.
- PM2.5 means particles in the air environment with an equivalent aerodynamic diameter of not more than 2.5 microns.
- PM10 means particles in the air environment with an equivalent aerodynamic diameter of not more than 10 microns.

Control Measures

Hazard	Control Measure	Reporting
Fumes - Petrol	Machines are maintained and serviced regularly. Daily servicing by operators. Periodic servicing by our mechanics and service personnel based on accumulated machine hours. Engines should only be left to idle to let their turbo cool down and not left running needlessly.	Weekly Safety Inspections Monthly Safety Audits
Odours -Paints, Chemicals	Paints, Solvents shall be stored properly and used in such a way as to meet workplace health and safety and environmental standards. A mobile tanker conducts the fuelling of machines, and this is to be done in a location that doesn't unnecessarily inconvenience nearby residents with odours.	Weekly Safety Inspections Monthly Safety Audits
Dust - From haul Roads, Material, Stockpiles, etc.	Planned usage of water to suppress the dust on roadways and open areas, this needs to be done in a way that doesn't cause contaminated water to flow into waterways offsite. The frequency of this is dependent on meteorological conditions. Similarly stockpiles of aggregate, sand and other materials should be wet down as they arrive onsite if weather conditions dictate, to eliminate dust. Avoiding or reducing dust generating activities (i.e., stripping, excavation, etc.) during dry and windy conditions. If dust cannot be controlled with the standard control measures a Dust Management Plan will be initiated.	Weekly Environmental Inspections Monthly Environmental Audits

Monitoring

Dust monitoring is complaint driven unless requested by administering authorities. Daily visual inspections for dust leaving the site will be carried out by the Site Supervisor/Foreman and ensure water trucks are adequately controlling the dust.

11.4. Noise and Vibration Control

Objective

To prevent or minimise impact of noise and vibration on local residents during construction work.

Potential Impacts

With the nature of earthworks machinery noise production can inconvenience nearby residents



Workplace Management Plan

Performance Criteria

Noise emissions are to be in accordance with Australian Standard AS2436 and work hours will comply with QLD Government Noise Advisory Standard (2004) (according to the Workplace Health and Safety Act 1995) and Local Council bylaws. Management of Vibration will be in accordance with Air blast overpressure limits provided in Environmental Protection Regulations 2008.

Control Measures

Noise

The most effective way of controlling noise output is to make sure machines are running as efficiently as possible and that acoustic damping is used such as exhaust silencers and acoustic shielding. New equipment is to be checked for noise output when it arrives on site. Physical noise barriers such as earth mounds may need to be used if residents are very close, following contract requirements and client needs.

The times of operation of the machines is critical to the comfort of surrounding residents and only emergency work or unobtrusive work is to be conducted outside the hours of 6.30am-6.30pm Monday to Saturday. If noisy operation is to continue outside allotted work hours, then fore warnings must be provided to all nearby residents and the local council.

There are three basic noise control measures:

- Engineering treatment of the source.
- Engineering treatment of the noise transmission paths.
- Engineering treatment at the receiver (includes earplugs and hearing protection - cannot be used for local residents).

Treatment of the source through:

- Repairing or eliminating the use of old and noisy machinery.
- Avoiding metal to metal contact by utilising plastic and rubber vibration absorption materials.
- Ensuring gears, fixtures and bearing are well lubricated.
- Isolating the noise to the machine via hatches, covers, panels, mufflers, and silencers.
- Isolating vibrating parts and conducting repairs, lubrication, covers and noise mufflers.
- Minimising noise through improved handling processes.

Treatment of the noise transmission paths through:

- Isolation or enclosure of noise emitting sources (in a room or designated area).
- Temporary or permanent noise barriers from materials that absorb sound vibrations (dense and heavy materials, however not lead, steel, brick, or concrete).

Significant noise generating activities and locations affecting noise sensitive places will be as following:

- Clearing
- Excavation
- Road pavements
- Sealing works.



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The following noise minimisation strategies will be implemented initially:

- Implementation practices of alternative works.
- Silencing/ dampening; servicing or replacement of plant and machinery.
- Advising neighbouring communities of expected construction noise.
- Sitting noisy equipment away from noise sensitive areas.
- Staging of the works to minimise noise and to provide noise protection.

If the above listed strategies are ineffective and neighbouring communities are being affected by work the following strategies will be implemented:

- Bunding, enclosing and screening.
- Noise monitoring.

Monitoring

Noise monitoring is complaint driven unless requested by administering authorities. Daily visual inspections for dust leaving the site will be carried out by the Site Supervisor/Foreman and ensure water trucks are adequately controlling the dust.

11.5. Water Quality Management

Objective

To prevent or minimise the impact of construction on the quality of waterways external to the site.

Potential Impacts

Soil erosion and sediment transport may occur after earthmoving processes. The release of nutrients from previously unexposed soils to waterways may occur as a result of civil construction processes.

Performance Criteria

To comply with the Environment Protection Act 1994, ANZECC 2000. Water is to be within a pH range of 6.5 – 8.5 with a target of 7.0 and Turbidity should be within 10% of the background level. TSS must be below 50mg/L to comply with law and where possible still lie within 10% of the background level. There are to be no gross pollutants on the surface of the water or within, as well as no visible films and no detectable odours.

Water that is discharged off site must not exceed the below parameters:

Parameter	Unit
Total suspended soils	50 mg/litre maximum
Turbidity	50 NTU no greater than 10% of background
Dissolved Oxygen	Less than 80% saturation
pH	6.5- 8.5

If water quality exceeds these levels and is discharged into the environment, potential water contamination or environmental harm exists.



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Control Measures

A Water Quality Management Plan needs to have a goal of leaving the water quality at least as good as it was before construction. 'No worsening'. Construction methods can affect water quality, using the below methods can help prevent contamination:

Method	Preventing
<u>Temporary silt fences</u> used to prevent overland sheet flow of sediment and nutrients.	Sediment deposition in nearby water bodies Erosion through sheet flow
<u>Temporary basins</u> used to detain water onsite until it can be treated and tested to ensure water is within the required water quality parameters.	Discharge of contaminated water
<u>Rock checks</u> in dirty water diversion drains to catch sediment before it enters the sediment basin, also helps slow flow of water.	Discharge of contaminated water movement of silt further down the diversion drain
<u>Minimise the amount of disturbed land</u> , by planning the Project in phases. Attention needs to be given when exposing open ground as to what might happen in a rain event or wind event. Temporary solutions should be implemented the same day i.e., silt fences and permanent solutions will be provided (e.g., Re-vegetation)	Large, exposed areas which can contribute to dirty water leaving the site during storms preventing dust leaving the site
<u>Diversion of clean upstream catchments</u> so that water that originally flowed onto the site from adjacent areas does not get contaminated by the construction process and consequently absorbed into the site water management plan.	Prevent contaminating clean water, minimising the amount of dirty water to be treated onsite
<u>Stabilisation of stockpiles</u> ensures that stockpiles are not in the middle of flow paths and hence able to transport sediment from stockpile onto surrounding land or water bodies. May involve the use of upstream diversions and silt traps downstream. Stockpiles are to be kept wholly within the construction zone.	Sediment deposition in nearby water bodies dirty water leaving the site
<u>Clean up of oil/petrochemical spills</u> are to be addressed as soon as possible by means of absorbent granules or by collection of contaminated materials, to ensure that leachate does not enter waterways and contaminate soil.	Prevents contamination of soil and water
<u>Maintenance of machinery</u> is to be conducted in areas where possible oil drainage is not able to flow into waterways. Suitable quantities of absorbent granules should be kept nearby to accommodate minor oil and fuel spillages.	Prevents contamination of soil and water

Monitoring

During the construction phases monitoring of surrounding water bodies is to be carried out to manage and identify water quality parameters to ensure no rapid change. Water quality monitoring is undertaken depending on client's requirements. If no requirements are specified the procedure below will be followed, if applicable and agreed upon with Project Manager:



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11.6. Flora and Fauna Management

Objective

To minimise direct impacts on wildlife, particularly significant species due to clearing and vehicle/equipment operation.

Potential Impacts

Direct impacts from vehicles/equipment due to incorrect / unnecessary clearing and general operation, leading to death or injury of fauna. Predation on native species by domestic animals.

Performance Criteria

To comply with site specific Environmental Management Plan regarding Fauna Management.

Only clear the designated vegetation, 'No Go Zones' must be barricaded off and all machines prevented from entering.

Control Measures

Site clearing to conform to the site approved plans. All vegetation removal is to be undertaken in accordance with the Environmental Management Plan. During vegetation removal spotters may be incorporated to perform daily fauna reconnaissance for signs of wildlife prior to clearing and be present during clearing to catch any wildlife spotted.

Fencing or other appropriate measure to be erected to delineate "No Entry" conservation areas.

If wildlife is identified during reconnaissance, trees shall not be cleared until wildlife has safely escaped. Isolated patches of vegetation are to be kept allowing for the safe passage of wildlife. Any native fauna encountered shall not be disturbed and a small buffer zone established.

Site speed limits will be adhered to in order to minimise the risk of collision.

11.7. Management of Acid Sulphate Soils

Issue of Significance

To minimise the impact of Acid Sulphate Soils (ASS) on the surrounding environment.

Potential Impacts

The disturbance of ASS may increase the environmental risk and may to varying degrees, degrade the local environment. Due to construction activities the mixing of acid deposits with surface or groundwater will result in the formation of acidic waters that present an immediate hazard in themselves and have the potential to transfer harmful substances off-site.

When exposed to air as a result of drainage or disturbance, ASS produce sulfuric acid, and often release toxic quantities of iron, aluminium, and heavy metals. This can have major environmental, health, engineering, and economic effects. When highly acidic waters are released from site into an aquatic environment (especially estuarine) this can:

- Kill fish, crustaceans, annelid worms, shellfish, and oysters
- Cause fish diseases
- Change aquatic plant communities



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Performance Criteria

To comply with the following acid sulphate soil legislative documents:

- Integrated Planning Act 1997,
- State Planning Policy 2/02, Planning and Managing Development Involving Acid Sulphate Soils 1.0
- State Planning Policy 2/02 Guideline, Acid Sulphate Soils
- Environmental Protection Act 1994,
- Environmental Protection (Water) Policy 2009
- Acid Sulphate Soil Management Plan
- Queensland Acid Sulphate Soil Technical Manual 2002 Soil Management Guidelines

Control Measures

The first step in addressing ASS is identifying and recognising them as such. Our site staffs are made aware of the indicators of these soils. ASS indicators are:

Potential acid sulfate soils (PASS) are soils containing iron sulphides' (commonly pyrite) which have the potential to produce sulfuric acid if they are drained or excavated. Preliminary identification can be carried out using the field test for Peroxide Oxidised pH (pHFOX) and confirmed by laboratory analyses using the Suspension Peroxide Oxidation Combined Acidity and Sulphate (SPOCAS) method, or the Chromium Reducible Sulphur method (SRS).

Actual Acid Sulfate Soils (AASS) have already undergone oxidation to produce acid, resulting in a soil pH of less than 4. They also often exhibit a yellow and/or red mottling in the soil profile. If these soils still contain sulphides', they have the potential to produce more acid if allowed to oxidise further. This would be identified by a further decrease in pH reflected in the pHFOX. AASS should also be confirmed by laboratory analyses.

No fill shall be imported onto the site that contains PASS. SPOCAS testing for acid sulphate soils or PASS must occur at least once per 250m³.

Treatment of Acid Sulphate Soils

Treatment of ASS will be in accordance with the soil treatment section in QLD technical manual, Soil Management Guidelines.

A treatment pad will be set up in the fill areas. This treatment pad will have a bund constructed of non-ASS material around the perimeter of the pad to contain any run-off during the treatment. The pad will be treated with a guard layer of lime at a rate of 5kg/m².

In the low point of the pad a basin will be set up to collect any run-off and provide an area for pH correction should water quality parameters not be met. The pad will be large enough to allow for two treatment areas to be operational, one area will be treated whilst the other area is being filled. Treatment of ASS is to be conducted in layers 150 – 300mm thick and mixing of pure agricultural lime by hoe or disc plough to the full depth of the layer. Lime treatment rates as per State Planning policy 2/02 (table 4, pg. 28). Soil verification testing (post-treatment) at a frequency of at least one SPOCAS test per 500m². Treated ASS material shall not be covered with next layer or buried until test results indicate successful treatment. Where possible excavations will be limited to delineated strata above the water table with no significant acid generating potential.

Please Note: When manually calculating lime or neutralising agents, a safety factor of 1.5 is to be adopted. However, if using the table 4 in the State Planning Policy, please keep in mind that the safety factor of 1.5 has already been added.



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Water Quality Monitoring

As part of the protocols to ensure protection of the environmental values of the relevant water bodies, the site environmental person is to conduct monitoring on the relevant water bodies daily for the duration of construction activities. Water shall not be discharged from the site into the downstream waterways if the water quality is assessed as not suitable for discharge. Any pH levels below 6.5 are deemed unsuitable for discharge as are waters containing either floating matter or detectable residue of grease/oils.

Dewatering activities will often penetrate through strata that contain PASS. In sandy well drained material, to prevent the water being discharged from the site a bunded area will be built up to contain the dewatering water and allow it to infiltrate back through the sand into the ground. In other materials that don't drain as well, the acidic water can be neutralised by directing it through a lime weir or retaining the water in a sediment basin and then treating it with lime until it reaches the correct ph.

Monitoring

Site monitoring will be performed by the Site Supervisor/Foreman to check the pH and the turbidity of waters at the site discharge points surrounding waterways will also be tested regularly for changes in water quality parameters and to ensure pH is stable.

11.8. Cultural Heritage

Objective

To take all reasonable and practical measures to ensure the preservation of any potential artefacts and areas of cultural heritage.

Potential Impacts

Direct impacts from vehicles/equipment due to clearing and general operation, leading to destruction or damage of artefacts of cultural heritage.

Performance Criteria

- A general duty of care is required for the following statutory provisions.
- Aboriginal Cultural Heritage Act (Old) 2003.
- Queensland Heritage Act 1992.
- Australian Heritage Council Act 2003.
- Aboriginal and Torres Strait Islander Heritage Protection Act 1984.



Workplace Management Plan

Control Measures

All employees are to undergo awareness training regarding the importance of items of cultural heritage. If the site area has been previously identified to contain potential artefacts, the local tribe must be contacted and arrange a member to be present during topsoil stripping.

If any sign of potential artefacts is uncovered the following action will take place:

- Stop construction immediately.
- Isolate the identified area.
- Inform the Site Manager immediately.
- No further work to be undertaken until the relevant authorities give clearance.



Workplace Management Plan

12. Management of Quality

The needs and expectations of interested parties for the quality aspects are identified within the contract of works, project plans and specifications, these shall be raised and discussed in the project Tender Handover and documented in meeting minutes. Specific requirements, control measures, monitoring and responsibility are to be detailed in Appendix D – Management of Quality. Responsibilities are to be communicated via Section 2.4 of this WMP or to individual workers via the project specific Site Induction. Specific requirements, control measures and monitoring required of a subcontractor shall be included into the terms of contract.

12.1. Work Identification, Traceability and Protection

An individual project folder will be created to identify and keep traceability of the different phases throughout the construction process.

A Lot Register providing a description of the lot, date opened, date closed, and any non-conformances will be maintained on site. This register will be in the site office and be made available to the administrator at all times. Refer to Appendix C for Lot Register.

All records will be kept in the project folder including test records, inspection records, as constructed survey and all other records relating to the project. This folder will be in the project site office and be made available to the administrator at all times.

Lot numbering and identification will be carried out as per Appendix B.

12.2. Protection of Completed Works

The Project Manager shall take all precautions to ensure that completed works are preserved in accordance with the Contract Specification until final handover to the client. Such precautions may include:

- Blocking off roads and access ways.
- Barricading off landscaped areas.
- Plugging conduits and service pipes.
- Refer to the Contract specification for maintenance requirements.

12.3. Monitoring and Measurement of Processes and Product

Global Turf Projects shall monitor project related processes using:

- Project meetings
- Management meetings
- Project audits



Workplace Management Plan

12.4. Monitoring and Measurement of Product

This WMP has been developed for this project and describes below how the product relating to this project is to be monitored and measured.

Project specific Inspection Test Plans (ITP's) will be utilised to monitor and record progress of activities, inspections, and approvals during this contract. ITP's specific to this project will be developed by the Quality Representative prior to the project commencing. Copies of the ITP's will be provided to the client if required. Additional ITP's, checklists and forms may be developed throughout the duration of the contract should the scope and nature of works be expanded or change.

Where the Contract Specification requires the presence, inspection and approval of the Superintendent for Hold and Witness Points, Global Turf Projects shall ensure that these points are adhered to unless otherwise agreed in writing by the Superintendent. These points shall be clearly defined in the project specific ITP's.

Physical and non-destructive testing will be in accordance with the contract specifications, tests will be conducted and or analysed by appropriate recognised authorities e.g., NATA certified laboratories for density tests and concrete

Conformance Reports shall be completed as evidence of works conforming in accordance with the ITP's. Conformance reports will be made available to the Client on request or at the completion of the works if required.

After completion of the construction process and prior to final acceptance, the works shall be surveyed in accordance with the relevant QVC's and presented as: "Compliance and As Constructed Survey".

Complete lots will be handed over to the client as per the contract and specification requirements, complete lots shall include ITP's, compliance tests, material certificates, survey testing / As Constructed drawings, NCR records and supplier certificates

12.5. Control of Non-Conforming Product

Control Testing

Control tests are trials conducted at the discretion of Global Turf Projects before final inspection. Failure of control tests is considered work in process where immediate rework rectifies the problem. It is noted that a control test is not used as a compliance test under any circumstances.

Trial tests may be conducted on a lot to check progress toward achieving specification. A Non-Conformance Request (NCR) is not required for trials that do not meet Specification.

Compliance Testing

Compliance tests are those specified in the contract documents, including specifications, and are referred to in the Quality Plan and associated ITP's.

The Quality Representative on site is responsible to ensure that an NCR is raised in the case of failure to pass a compliance test, or when failure to rectify a problem after control tests occurs.

Test equipment and calibration records can be seen in Appendix B



Workplace Management Plan

Management of Non-Conformance Lots

A Non-Conformance is when product does not meet client requirements, does not comply with company procedures or a client's specification/contract document. A hold point applies on issue of a non-conformance by the Contractor, and also on issue of a corrective action by the Administrator. Details of a Non-Conformance Report (NCR) must be recoded on NCR, detailing the particular problem and proposed solution to correct and prevent the problem recurring.

All Management and staff of the Company have the responsibility to identify and record quality problems or recommendations for system changes using non-conformance reports or other suitable records.

The Quality Representative shall initiate appropriate NCR and corrective action which is to be authorised by the Project Manager.

In the event that a non-conformance is detected by the quality management systems and its status cannot be resolved with the client within 14 days (or as specified in the contract) of the non-conformance being raised, the Project Manager will inform the Construction Manager in writing. The Construction Manager will then coordinate action to resolve the matter with the client.

A lot that has been rejected will be recorded on a Rejected Lot Register. On the register the rejected lot and the new lot correlating to the rejected lot will be recorded.

Raising a Non-Conformance

Any work outside the tolerance specified will be considered to be non-conforming. Each NCR shall be recorded on the Non-Conformance and Improvement Register by the Quality Representative to ensure that non-conformance's are resolved and signed out.

All construction related NCR's are to be reported to the Superintendent within one working day of the detection of the non-conformance.

These and all other non-conformances will be identified and monitored by the Quality Representative using a Non-Conformance and Improvement Register. Each non-conformance will be individually numbered. This register will indicate the status of each non-conformance.

Notification of Non-Conformances Detected by the Client

The Client may issue a Non-conformance detected during their site monitoring activities, inspections, and audits. Such notification will require the Quality Representative to issue a Non-Conformance Report within one working day of receiving notification, to investigate it and to take Corrective Action.



Workplace Management Plan

12.6. Implementation of Additional Controls

Identify the additional controls required; as per the company standards (SWMS), as specified by the design or as included into contractual conditions.

Additional controls include (but not limited to):

- Work Permits
- Works Approvals
- Specific Management Plans
- Environmental Authority
- Inspection and Test Plans

12.7. Assessment of Residual Risk

Assess the Residual Risk and determine if it is acceptable. Rule of Thumb, if it's High Risk or Extreme, you're not doing it.

Effective Risk Management is where we have done everything that is reasonably practicable to reduce the risk to people, the environment and to the business".

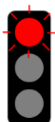
What is Reasonably Practicable considers all relevant matters, including:

- The degree of harm, impact or loss that might occur (maximum reasonable outcome).
- The likelihood of that harm, impact, or loss.
- Existing controls to eliminate or minimise the risk
- The availability and suitability of additional controls to eliminate or minimise the risk, and after assessing all of the above.
- The cost associated with ways of eliminating or minimising the risk, including whether the cost is grossly disproportionate to the risk.

 **Workplace Management Plan**

12.8. Acceptance of Residual Risk

In order for Global Turf Projects to meet its targets and objectives, the following guide is to be utilised to determine tolerability of residual risk.



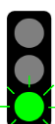
Extreme or High Residual Risk

High or Extreme residual risk, you can't do the job. Additional control/s to reduce risk (in accordance with the application of the Hierarchy of Control) shall be implemented. Commencement of works is now subject to the review and approval of the Project Manager.



Medium Residual Risk

Medium residual risk, you can do the job, but only where risk is reduced so far as is reasonably practicable and recorded in the documented procedure/s (WMS). A person shall be appointed as the "Person in Charge" of works and this shall be recorded on the Daily Pre-Start.



Low Residual Risk

Low residual risk, you can do the job. Where a documented procedure was identified as applicable, this shall still be complied with.

12.9. Management of Change

In the event of changes such as:

- Legal obligations.
- A change in the project team.
- The introduction of new plant or work methodology.

A review of the relevant SWMS' shall be undertaken prior to re-commencement of works. Any changes are to be recorded initially on the SWMS and requires the communication of such change to all persons undertaking works in accordance with that procedure. Where such change is identified as being a permanent arrangement, this may be raised for system improvement via the Incident Notification Form. At no point, however, shall changes to the documented control be made which results in a reduction of risk control without permission of the Officer of the Company (i.e., Director or Business Manager).

13. Emergency Preparedness and Response

Emergency Preparedness requirements are outlined in the Emergency Management Plans or may be identified in the review of the documented work procedures through consultation with workers and/or other parties. The level of preparedness will depend on the exposure to risk as a consequence of:

- The work environment (e.g., preparedness for a cyclone).
- The scope of works (e.g., preparedness for a trench collapse).
- Be created within the construction of the design (e.g., the requirement to enter a confined space to test or inspect).



Workplace Management Plan

The location of the project shall be considered in determining the requirements for emergency preparedness. Based upon the Project Risk Assessment, facilities shall be provided on-site to enable effective management in the event of a foreseeable emergency event occurring.

Where external facilities and services will be required, these shall be identified in the Emergency Management Plan and location and contact information made available to all persons undertaking work on-site, at all times. The Emergency Management Plan and Emergency Contacts Register shall be attached to this Management Plan.

Quarterly site audit inspection shall be undertaken to ensure emergency facilities and provisions are adequate for the works being undertaken and recorded using the Site Inspection Checklist or Audit Checklist.

Assessment of emergency preparedness (e.g., emergency drill or incident imaging) shall be undertaken at regular intervals throughout the project where potential for a significant event is A-“almost certain”, B-“likely” or C-“possible” as defined by the Global Turf Projects Risk Matrix

14. Performance Evaluation

14.1. Monitoring and Measurement

Compliance monitoring is the responsibility of all Project Managers and Staff to ensure all work is being performed in accordance with the designated control measures from the SWMS's, and Safety and Environmental Risk Register.

There are five other ways compliance monitoring is performed at Global Turf Projects. They are:

- An Annual Internal Audit.
- The Bi-annual (Quarterly) Site Safety Audit.
- Random Quarterly (Three-Monthly) Inspections.
- Initial Site Audit (six weeks after site setup).
- The Weekly Safety and Environmental Compliance Check.

Global Turf Project Managers and the Site Foremen will also be visually checking our work areas on site by conducting daily site walks.

Audit Schedule

Audit Type	Frequency	Who to Complete
Internal System Audit	3 Years or Prior to ISO Accreditation	External Auditor
Operational Audit	Quarterly	External Auditor
Management Review	Yearly	Management Team
Internal Business Managers Observation	Monthly	Business Manager



Workplace Management Plan

14.2. Incident and Injury

An incident is an undesired event that disrupts the working routine but causes no injury.

An injury is harm caused to an individual. Injuries will be recorded as:

- Injuries
- Medical-Treatment Injuries
- Lost-Time Injuries.

All incidents and injuries at any sites (that Global Turf Projects conducts business) must be reported to the Principal Contractor and investigated to ensure the cause is determined and actions to prevent re-occurrence are taken.

Any incident or injury must be reported to your Supervisor and Site Management Team and an Incident Notification Form must be completed and forwarded to the Management Representative / Return to Work Coordinator.

Investigation

Serious bodily injuries, lost-time injuries, serious incidents, near misses and dangerous events must be investigated using, in the first instance the Incident Form. If required, an investigation will be conducted and reported using an Accident and Incident Investigation Form.

Corrective Action

When an incident/injury is reported and investigated, corrective actions must be identified and implemented to avoid repetition. Corrective actions that cannot be implemented immediately shall be recorded on an incident / improvement report. All corrective actions are to be closed out and signed off with supporting documentation sent back to the Operations Manager. These actions may be added to the company risk register or continual improvements register where deemed relevant by the Director or Business Manager.

14.3. Project Review

Upon completion of the project, the Project Engineer shall organise a Project Review to discuss the project's performance and record this on Project Review. Performance shall be assessed based upon compliance with:

- Legal Obligations
- Needs and expectations of interested parties
- Objectives and measurable targets as established in the WMP.



Workplace Management Plan

14.4. Management Review

Management meetings are held quarterly to review the effectiveness and adequacy of the Integrated Management Systems.

Attendees to the meeting will be:

- Managing Director
- Chief Operations Officer
- Environment and Quality Manager
- Health and Safety Manager
- Human Resources Manager

The meeting will follow this agenda:

- Follow-up actions from previous minutes.
- Meeting the Quality, Environmental and Health and Safety Policy and Objectives.
- Correspondence, new laws and legislative requirements, including Evaluation of Environmental Compliance.
- Audits findings
- Reporting, recording and investigation of improvements.
- Reporting, recording and investigation of accidents, environmental incidents.
- Reporting, recording and investigation of environmental incidents.
- Status of all corrective and preventive action.
- Effectiveness of risk/hazard identification and management.
- Effectiveness of emergency procedures.
- Resources, competency, and training (licensing) requirements.
- Staff initiatives or excellence in Health and Safety reported for recognition.
- Any issues relating to the purchase of new equipment or modification to equipment, buildings or work practises and environments.
- Customer satisfaction.
- Changes to the company that could affect the systems.



Workplace Management Plan

15. Control of Records

Records of induction, incidents, correspondence, employee files and drawings/invoices to be kept for a minimum of seven (7) years. Electronic copies of these records may be stored into the Job File in S:drive.

Files and records following an incident are to be kept for a period of seven (7) years.

Documentation of health monitoring is to be kept for a period of thirty (30) years following:

- The undertaking of work using prohibited/restricted carcinogens
- The undertaking of work using restricted hazardous chemicals
- The undertaking of work with exposure to lead
- The undertaking of work with exposure to asbestos,

Documents which are no longer required to be retained on file or stored shall be destroyed by way of secure destruction (shredding or by external document shredding company). Locked blue bins are provided for this purpose.



Workplace Management Plan

16. Appendix A

Document Control, Guidelines, Forms, Processes and Reports.

Document	Version	Issue Date	Next Review Date
Global Turf Projects Workplace Management Plan	A	27/10/2021	27/10/2022
Global Turf Projects Workplace Management Plan	B	09/01/2022	27/10/2022
Global Turf Projects Workplace Management Plan	C	10/10/2022	10/10/2023

7 DECLARATION OF CONFLICTS OF INTEREST

8 UPDATE/CHANGE TO COUNCILLOR REGISTER OF INTEREST

9 CORPORATE & REGULATORY

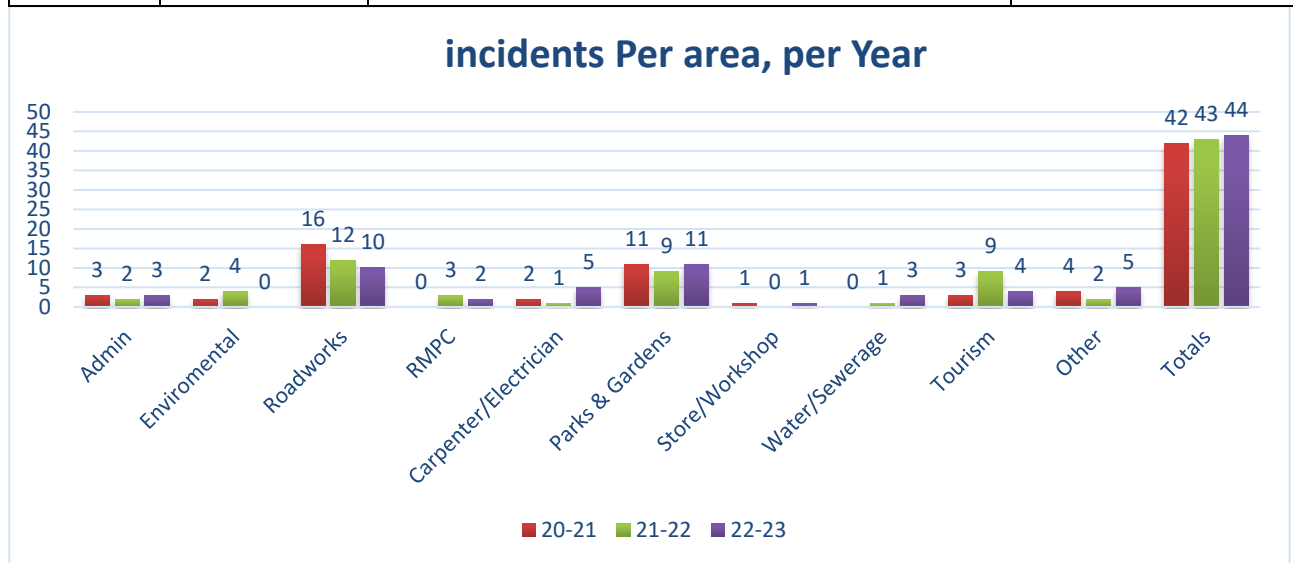
10.1 WORKPLACE HEALTH & SAFETY REPORT

Author: W,H&S Administration
Authoriser: CEO

RECOMMENDATION
 That Council receives the report from the Workplace Health & Safety Section.

BACKGROUND

INCIDENT REPORTS (since last report)			
IR #	Date	Details	Department
IR-408	5/4/2023	Roller Roll over. A new operator lost focus at the end of the day and rolled down the embankment. No Injuries. The Contractor Company will hold a refresher course on Roller operation.	Contractor
IR-409	4/5/2023	Something on the road flicked up and broke MSC Ute's back window.	Parks & Gardens



DEFIBRILLATORS

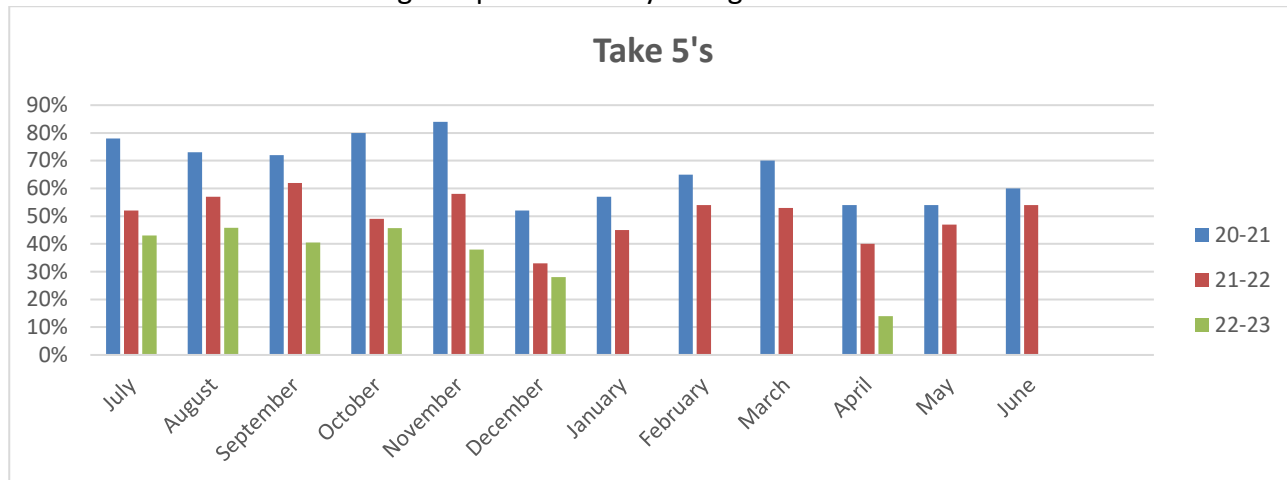
Four new defibrillators have been purchased from Restart the Heart and installed at the Charleville Airport, Depot, Visitor Information Centre, and the Administration Office.

We are hoping to order four more Defibrillators to be installed at the Cosmos Centre, WWII Secret Base, and the Charleville Library, and one of the Defibrillators will be portable to share between the Racecourse and Town Hall when events are on.

TAKE 5's

Take 5's have been bought back in, this started in the middle of April, it will start off slow as we have to order more Take 5 books. These were taken out for Jan, Feb, & March and replaced by Risk assessments.

Risk assessments are still being completed for any changes from the normal situation.



SAFETY MANAGEMENT SYSTEM PROJECT PLAN

Rick Fox from FR&NK Capability Leaders visited the Shire from the 17th of April until the 20th of April to consult with Mia Keyes and various work area staff on fact-finding to obtain insight into the Shire’s work processes and risk management.

Rick Fox has put forward a 12-month project plan and timeline to guide and assist the Murweh Shire to align, review and update our Safety Management System documentation within Legislation standards.

Project Plan & Timeline:

Phase 1/ Systems: One month including (5 days on-site).

- Undertake Hazard Identification, Risk Assessment, and Control.
- Conduct Language, Literacy, and numeracy assessments.
- Review WHS documented information.
- Determine if WHS Documented information meets the Murweh Shire’s Business and Language, Literacy, and Numeracy context.

MILESTONE: Initial WHS Performance Report.

Phase 2/ Systems and people: One month including (5 days virtual).

- Development of WHSMS (Work Health and Safety Management System) documents to meet Organisational needs and context.
- Development of WHS registers.
- Coaching the Health and Safety Resources.
- Coaching Supervisors and Managers.

MILESTONE: Due Diligence Workshop

Phase 3/ People and capability: 10 months (virtual support).

- WHS Performance Reporting.
- Coaching WHS Resources.
- Supervisor/Manager Coaching.
- Officer Due Diligence Coaching.
- Virtual Risk Control checks.

MILESTONE: Safety Management System Management Review Meeting & Report.

SAFETY ALERTS

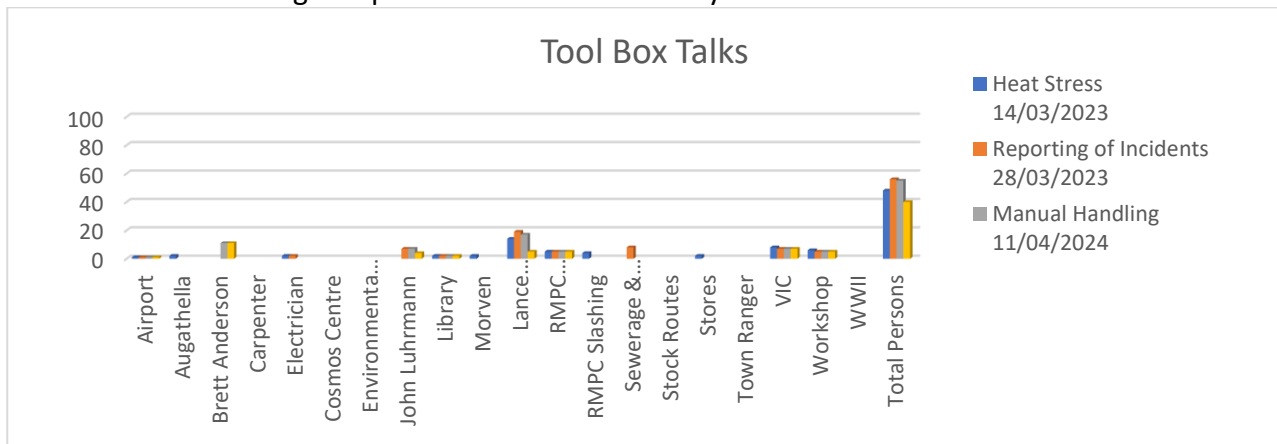
E SAFE-INCIDENT ALERT was issued in February regarding Forklift Operations after a workplace fatality. Below are the measures MSC has in place.

Murweh Shire Council Control Measures To Help Minimise Accidents On Forklift Operations:

- No person is allowed to operate the Forklift at the Depot unless they are listed on the Forklift VOCC Register which states staff currency that we have developed for the Store.
- All our lifting and safety equipment is tested annually by Bunzl Safety.

TOOLBOX TALKS (were Safety Breaks)

Toolbox talks are being completed and returned slowly.



DRUG AND ALCOHOL TESTING

On 2 May 2023, TDDA conducted Drug and Alcohol testing at the Charleville Depot, Tourism Areas, Airport, and Shire Office. Great results as a total of 100 employees were tested resulting in all negative readings.

WHS COMMITTEE MEETINGS

Last meeting held: **26 April 2023**

Next meeting: **TBA**

Think Safe

Work Safe

Home Safe

LINK TO CORPORATE PLAN

3.2.1 Safety and protection strategies meet community needs and expectations

ATTACHMENTS

Nil

10.2 REVENUE POLICY 2023-2024

Author: Accountant
Authoriser: CEO

RECOMMENDATION

That Council adopt the Revenue Policy 2023/24 as presented.

BACKGROUND**Purpose**

Under the *Local Government Regulation 2012* (section 193), a local government must review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.

Financial Risks

Without the revenue policy being adopted prior to the preparation of the annual budget, Council is not compliant with the legislation.

Legal Risk

As above

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

1. Revenue Policy 2023-2024 [↓](#)



Murweh Shire Council Revenue Policy

Policy No:	FIN-002	Date adopted:	May 2023
Council Resolution Ref:	Folio:	Review Date:	April 2024
Responsible Officer:	Director of Corporate Services	Version No:	7

1. Legislative Authority

Local Government Act 2009
Local Government Regulation 2012

2. Commencement of Policy

This Policy will commence on adoption. It replaces all other specific Revenue policies of Council (whether written or not).

3. Introduction

Under the *Local Government Regulation 2012*(section 193) Council is required to prepare Revenue Policy each year. The Revenue Policy is intended to be a strategic document. Its adoption, in advance of setting the budget, allows Council to set out the principles that it will use to set its budget and to identify in broad terms the general strategy to be used for raising revenue. This Revenue Policy will be of interest to ratepayers, federal and state departments, community groups and other interested parties seeking to understand the revenue policies and practices of Council.

4. Purpose

The purpose of the policy is to identify the planning framework within which Council operates and to set out the principles used by Council for:

- Making of rates and charges;
- Levying of rates;
- Recovery of overdue rates and charges; and
- Concessions for rates and charges and
- Cost recovery methods

5. Planning Framework

The *Local Government Act 2009* sets a general planning framework within which Council must operate. There are a number of elements to the planning framework including the preparation and adoption of a Corporate Plan and Operational Plan. Section 169 (2) of the Regulation also requires each local government to adopt a Revenue Statement as part of its annual budget.

Council considers that the best way of setting its revenue objectives, and to achieve them, is to effectively plan through each of the elements of the planning framework. The revenue policy effectively cascades down through the Corporate Plan. Council’s Corporate Plan sets

out its corporate objectives. This will be achieved by maintenance of Council's existing revenue sources through the following strategies:

- Maintaining an equitable system of rating and charging through annual review of the rating and charging structure; and
- Maximising other revenue sources, grants and subsidies.

6. Principles

In general Council will be guided by the principle of user pays in the making of rates and charges so as to minimise the impact of rating on the efficiency of the local economy. However, Council provides services that are not fully cost recoverable but are deemed to be provided as a Community Service Obligation and are cross subsidised, any subsidy will be in accordance with Council's Community Service Obligation Policy.

Council will also have regard to the principles of:

- transparency in the making of rates and charges;
- having in place a rating regime that is simple and inexpensive to administer;
- equity by taking account of the different levels of capacity to pay within the local community;
- responsibility in achieving the objectives, actions and strategies in Council's Corporate and Operational Plans;
- flexibility to take account of changes in the local economy, adverse seasonal conditions and extraordinary circumstances;
- maintaining valuation relativities within the shire;
- maintaining shire services to an appropriate standard;
- meeting the needs and expectations of the general community; and
- assessing availability of other revenue sources.

6.1 Levy of rates

In levying rates Council will apply the principles of:

- making clear what is the Councils and each ratepayers responsibility to the rating system;
- making the levying system simple and inexpensive to administer;
- timing the levy of rates to take into account the financial cycle of local economic activity, in order to assist smooth running of the local economy; and
- equity through flexible payment arrangements for ratepayers with a lower capacity to pay.

6.2 Recovery of rates and charges

Council will exercise its rate recovery powers in order to reduce the overall rate burden on ratepayers. It will be guided by the principles of:

- transparency by making clear the obligations of ratepayers and the processes used by Council in assisting them meet their financial obligations;
- making the processes used to recover outstanding rates and charges clear, simple to

- administer and cost effective;
- capacity to pay in determining appropriate arrangements for different sectors of the community;
- equity by having regard to providing the same treatment for ratepayers with similar circumstances; and
- flexibility by responding where necessary to changes in the local economy.

6.3 Concessions for rates and charges

In considering the application of concessions, Council will be guided by the principles of:

- equity by having regard to the different levels of capacity to pay within the local community,
- the same treatment for ratepayers with similar circumstances;
- transparency by making clear the requirements necessary to receive concessions, and
- flexibility to allow Council to respond to local economic issues, adverse seasonal conditions and extraordinary circumstances; and
- fairness in considering the provision of community service concessions.

6.4 Cost Recovery Fees

Section 97 of the *Local Government Act 2009* allows Council to set cost-recovery fees. The Council recognises the validity of fully imposing the user pays principle for its cost recovery fees unless the imposition of the fee is contrary to its express social, economic, environmental and other corporate goals. This is considered to be the most equitable approach and is founded on the basis that the Council's rating base cannot subsidise the specific users or clients of Council's regulatory products and services. However, in setting its cost recovery fees, Council will be cognizant of the requirement that such a fee must be not more than the cost to Council of providing the service or taking the action to which the fee applies.

7. Community Service Obligations

7.1 Policy on Community Service Obligations

Council recognises the need to provide a range of services to their communities which are resourced from general revenues and which are in the nature of public services undertaken for valid social, equitable or environmental reasons. Accordingly, Council resolves to adopt the following policies in relation to its community service obligations.

7.2 Sport, Recreation and Community Facilities

Council believes that the provision of sporting and recreational facilities for use by organisations or the public in general is a community service reflecting community expectations of an appropriate use of general funding.

The costs of provision and maintenance of such facilities cannot be recovered on a full cost basis from users nor would that be in the community's best interests. The treatment in each case has been identified below. This policy decision encourages participation and a healthier community lifestyle and recognises the fact that many community members have an involvement in a number of sporting and recreation associations and contribute considerable time and effort.

7.3 Halls and Community Centres

The maintenance and depreciation on Council's halls and community centres ensures they are available for community functions such as memorial services, commemorative occasions, public meetings and meeting places for special non-profit interest groups, as well as being available for hire to schools, sporting, businesses, entertainment and social functions. To encourage greater use of all facilities and to foster junior sporting and recreational pursuits, Council has undertaken not to charge junior representatives for use of these facilities. An apportionment of costs will be made to ensure that the charges levied on senior (adult) and other interest groups reflects the apportionment of the common costs (above), as well as the direct costs of lighting, cleaning, staffing and the provision of consumables.

7.4 Stock Routes

Operation and maintenance of an extensive stock route network throughout the Shire is undertaken by Council on behalf of the Department of Environment and Resource Management. These stock routes were first established prior to Federation in the mid-1800s providing an essential route between watering holes for travelling stock. Over time they have not only provided a much needed facility for the rural landholders but now provide ready access for recreational pursuits for the fishing enthusiast.

Council believes that these facilities used by the general public are a community service which reflects community expectations of an appropriate use of general funding. This policy decision encourages participation and a healthier community lifestyle and recognises the fact that many community members have an involvement in a number of sporting and recreational pursuits. The costs of operation and maintenance of such facilities cannot be recovered on a full cost basis from users nor would that be in the community's best interests and are identified as a CSO.

7.5 Cemeteries

The costs of burials at the cemetery will be recovered in full from the fee charged. This fee will also offset part of the costs of grounds maintenance and the tending of gravesites. The community as a whole has an ongoing obligation to care for cemeteries as a mark of respect for its previous generations. Those costs are identified as a CSO.

7.6 Television

Council provides relay facilities for the transmission of four channels to the Shire area to overcome a "blackspot" deficiency in reception quality. A user pays charge for the operation and use of this would be impractical. Access to quality television, whilst not a basic function of local government, is nonetheless a community expectation. These costs are therefore treated as a CSO.

7.7 Showgrounds

The showgrounds incorporate a sports oval and indoor sporting amenities. It also has an extensive canteen and kitchen. In addition to its annual use by the Show Society, the show grounds are used by sporting clubs regularly and for catering functions, with senior (adult) participants being charged for use. The charging of fees and bonds for sporting clubs ensures the facilities are properly maintained however to encourage greater use of all facilities and to foster junior sporting and recreational pursuits, Council has undertaken not to charge junior representatives for use of these facilities. The annual show represents an opportunity for the Shire to showcase its products, services and talents to the world in a way that fosters trade, commerce and entertainment. To ensure maximum community participation, the fee is set at a nominal amount. The balance of the attributable costs in maintaining and upgrading facilities at the show grounds are to be treated as a CSO.

7.8 Racecourse

The racecourse was built with special purpose grant funding and incorporates a community hall. Revenue comes from race meeting fees, stabling fees and various meetings and functions. The community hall has largely replaced the town hall in terms of utilisation and the costs for upkeep of the community hall and racecourse excluding hire service fees is treated as a CSO.

The racecourse complex was built through grant funding. Running expenses are met by the Council but it is envisaged that any substantial replacement works would also only be undertaken if grant funding were available.

7.9 Swimming Pool

No swimming pool is self-funding. Patrons, including schools, clubs and other participating organisations, are charged a nominal fee which encourages use of the facility and promotes water safety. This fee is established by the resident lessee and approved by Council. All fees and receipts from the operation of the canteen are retained by the lessee. Whilst the Charleville pool is leased for operating, training and promotional purposes, Council is responsible for all maintenance expenditure. Council treats as a CSO, costs which amount to 90% of the benchmark for the operation of a 50 metre pool in Western Queensland.

7.10 Aged Care

Council runs an accredited aged care facility, which raises funds for its operations through government grants, contributions and rentals charged to its guests. These rentals have been established based on similar facilities in Central Queensland offering a comparable level of service, as well as the reasonable capacity of individuals or families to pay.

A rigorous application of full cost allocations has not previously been undertaken for this facility and there are issues to be addressed in relation to the maintenance and sustainability of existing infrastructure. Council recognises that costs may rise but it also recognises a higher order of community benefit.

Council believes that its older citizens should have the right to choose to remain in their own community so that they may enjoy quality of life in later years from contact with family and friends and in familiar surroundings. It benefits both the individual and the community at large.

Therefore, Council will meet, out of general rate funding, a proportion of the costs of operating the aged care facility where this is not recovered from government grants, contributions or rentals. The proportion, or absolute amount, will be established each year during the budget process and will be recognised as a CSO.

7.11 Water Supply

Metering of all residential, commercial and industrial users is being undertaken by the Council to ensure that usage is correctly monitored. While the water supply system as a whole is intended to be self-funding, there is some cross subsidy between the operations of the separate town systems. This will be identified and quantified in the budget documents. In relation to Fire Brigade usage for firefighting purposes, Council regards the provision of the water as a CSO.

7.12 Aerodromes

Council maintains three airstrips within the Shire – Augathella, Morven and Charleville. Apart from irregular use by the Royal Flying Doctor Service (RFDS) and emergency services, Augathella and Morven strips are only used occasionally by local graziers and there are no hangers or lockdown areas. Consequently, no charges apply at these airstrips either for annual usage or for landing fees. Council does not intend to change this policy nor does it intend to levy those communities separately for the costs of maintaining the facilities. It is Council's view that a wider community service is involved given the nature of its principal purpose, and that the costs should be borne by all ratepayers.

Charleville aerodrome is in a different category. It is the major air link for the Shire. A new terminal building was opened in April 2017. Whilst the present fee structure does not recover the full operating and maintenance costs of the aerodrome, it has been developed to reflect the relative uses by the different categories of user. For instance: Concessional rates apply to the RFDS and to flying schools which practice touchdowns on the strip. Local aircraft owning ratepayers pay an annual charge which includes an adjustment for landing fees. Helicopter musterers pay a reduced annual fee including landing fee adjustment because of the reduced use of the runway. In addition to fees for landing rights, passenger fees and a head tax are levied on Registered Passenger Transport (RPT). Rentals are levied for hangers and lockdown areas to cover use of space and facilities. Council believes that, with the exceptions outlined below, users should pay their full share of the aerodrome costs. In relation to the RFDS, Council will reduce the full costs in recognition of the special services offered to the people of the Shire. The costs of the upkeep of Morven and Augathella airstrips will be met from general funding. These will be recognised as community service obligations of Council.

7.13 Refuse Management

One of Council's strategic objectives is the promotion of a clean and healthy environment and it has instituted several initiatives to further this objective. Council is actively encouraging the use of greenways (reusing green waste) and recycling through publications and community promotions. All refuse tips are free to householders for the disposal of normal rubbish. Use of the services of an oil collection agency is encouraged. Substantial EPA fines apply for illegal dumping. Council levies charges for industrial waste and excessive volumes of disposal by individuals. Fees for these will reflect the appropriate portion of the real costs of disposal. Council will continue, in accordance with its corporate policy, to subsidise the operations of its refuse tips and will treat these as a community service obligation. It is noted that the operation of town garbage services will continue on a cost recovery basis.

7.14 Tourism Facilities

Charleville Cosmos Centre (ex Skywatch facility) is an important tourism facility for Charleville and the Shire becoming a significant tourist attraction in South West Queensland. The volume of visitors is not yet sufficient to recover costs and it is envisaged that this situation will prevail until the full effect of the major marketing initiatives are achieved. A major refurbishment in 2017 was completed in that year.

Cosmos Planetarium was completed in late 2019. This is an educational and tourist attraction which is now operational and open to visitors. It is planned that in the future its operating and maintenance costs will be covered by entry fees collection.

World War II Precinct opened in 2021. This facility is expected to bring visitors to the Shire, both domestic and international visitors. As 2021 is the first year of operations of the precinct, proceeds from entry fees and other income may not fully cover operational costs.

5. Variations

Murweh Shire Council reserves the right to vary, replace or terminate this policy from time to time.

6. Audit and Review

This policy shall be reviewed every year or as required by changes to process of legislation, relevant Standards and industry best practice.

10.3 TENDER RC1.22-23 RACECOURSE COMPLEX CARETAKER

Author: CEO Assistant/RADF Liaison
Authoriser: CEO

RECOMMENDATION
 That the Tender submitted by McLennan’s Budget Cleaning in the amount of \$36036.00 be accepted and the provisions of the tender documents be applied for the 3 year duration of the contract.

BACKGROUND:

[Submitted by CEO Assistant on behalf of Acting Director of Corporate & Regulatory Services.](#)

Tenders closing 2pm Wednesday 8th March 2023 were received as follows:

<u>Tenderer Name</u>	<u>Tender Price</u>	<u>Comment</u>
Karen Jeffery	\$ 112000.00	Conforming
McLennan’s Budget Cleaning	\$ 36036.00	Conforming
Richard Cook Cleaning	\$ 52800.00	Conforming
Evan Brassington	\$ 80300.00	Conforming

All tenders were submitted with the condition that the charge quoted shall be firm and valid for the first year of the contract and subject to CPI indexation annually for each of the subsequent 2 years.

Comment in support of the recommendation:

McLennan’s Budget Cleaning is presently engaged as the Racecourse Complex Caretaker and it’s considered the services being provided are adequate.

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

Nil

10.4 TENDER C1.22-23 CLEANING OF MURWEH FACILITIES

Author: CEO Assistant/RADF Liaison
Authoriser: CEO

RECOMMENDATION
 That the Tender submitted by Richard Cook Cleaning in the amount of \$163135.32 be accepted and the provisions of the tender documents be applied for the 3 year duration of the contract.

BACKGROUND

[Report from CEO Assistant on behalf of Acting Director of Corporate & Regulatory Services.](#)

Tenders closing 2pm Wednesday 8th March 2023 were received as follows:

<u>Tenderer Name</u>	<u>Tender Price</u>	<u>Comment</u>
Steer’s Family Investments P/L t/a Steer’s Complete Commercial Cleaning Services	\$ 174396.00	Conforming
Richard Cook Cleaning	\$ 163135.32	Conforming
TST Cleaning Pty Ltd	\$ 350000.00	Non-conforming

All tenders were submitted with the condition that the charge quoted shall be firm and valid for the first year of the contract and subject to CPI indexation annually for each of the subsequent 2 years.

Comment in support of the recommendation:

Richard Cook Cleaning is presently engaged as the Murweh Facilities Cleaner and it’s considered the services being provided are adequate.

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

Nil

10.5 HUMAN RESOURCES REPORT

Author: Human Resource Manager

Authoriser: CEO

RECOMMENDATION
 That Council receives the Human Resources Report

BACKGROUND

Recruitment

Accounts payable position – closes Friday 12 May
 Causal VIC tour guides– closes Sunday 14 May
 WS Supervisor position– close Thursday 18 May

Appointments

Kay Crosby – Environmental Health, Waste & Rural Lands Officer

Overtime

Pay Period	Dates	Hours	Amount	Hours	Amount
9-10	10/09/22 to 04/11/22	328	17,423	600	31,084
11-12	05/11/22 to 02/12/22	575	28,481	566	27,982
13-14	03/12/22 to 31/12/22	461	23,864	214	11,729
15-16	01/01/23 to 27/01/23	277	15,162	371	18,326
17-18	28/01/23 to 24/02/23	306	15,514	583	28,452
19-20	25/02/23 to 24/03/23	582	28,930	805	35,280
21-22	25/06/23 to 21/04/23	649	33,131	749	46,544

Guardian updates are not being shown on the admin side of details, this is resulting in the **resolved requests** being a zero figure. Admin is currently being blocked from receiving updates from staff.

QIT Plus and Pinnacle are working together to resolve this.

Guardian Customer Request Report

Work Requests/ Issues



Resolved Work Request



LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

Nil

10.6 FINANCIAL REPORT APRIL 2023**Author: Accountant****Authoriser: CEO****RECOMMENDATION**

That Council receives the Financial Report for April 2023

BACKGROUND**Overview**

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising Council's actual performance against budgeted performance must be provided to Council.

This report provides information to Council regarding actual financial performance for the month ended 30 April 2023 against the Budget FY22/23 as adopted by the Council.

Highlights of this month's Financial Report:**[Report - Period Ending 30 April 2023](#)****Revenue**

Total revenue of \$ 27.6 M to 30 April represents 50 % of the total budget of \$55.3 M.

These statements are for 10 months of the financial year and generally would represent 83% of the overall budget.

Actual revenue year to date is behind at 50%. This is due to FAG advance payment is generally received during the month of June. Capital grants are yet to be claimed, mainly Building Better Regions (BBRF), LRCIP 3, Local Government Subsidy Program (LGSSP) as these are dependent on capital works expenditure incurred.

Expenses

Total expenditure of \$ 29.5 M to 30 April represents 81 % of the total budgeted expenditure of \$ 36.2 M.

Actual expenses of 81%, slightly under to date of budget of 83%.

Please note that budget items in the recent budget review are now reflected in the accounts.

Outcome

There is currently a cash balance of \$ 2.01 M, versus last month's balance of \$ 4.0 M.

Restricted cash – grant not yet spent: \$ 2.9 M (last month \$ 3.3 M), a decrease of \$ 367,010.

Actual unrestricted/surplus/(deficit) cash: \$ -0.964 M. The downward trend result is mainly due to outstanding monies spent on flood works 2022, recoverable works (MRD), Mitchell Highway and LRCIP 1 and 2 funding, cluster fencing, a total of \$ 3.7 M.

Please note that net cost to operate the tourism facilities at the end of March was \$ 950,818, which is over by \$ 134K compared with the YTD budget of \$ 817,052.

Capital Works

See the Capital Funding Report 2022 – 23 for details of all projects.

1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding – budget V's actual
5. Road Works – budget V's actual

1. Cash Position as at 30 April 2023

CASH AT BANK			
Operating Account			\$125,828
SHORT TERM INVESTMENTS			
National Bank of Australia			\$ -
QTC Cash Fund			\$1,889,860
		Total	\$ 2,015,688
The following items should be backed by cash and investments, plus any creases in the surplus of Debtors over Creditors.			
Cash backed Current Liabilities (AL,LSL,SL,RDO)			\$2,177,794
Restricted cash - grants received not yet spent			\$2,980,386
			\$ 5,158,180
Balance of estimated rates/other debtors - estimated creditors :			
	(\$5,459,446	-	\$730,200)
			\$ 4,729,246
Plus cash surplus/(deficit)	\$ 2,015,688	-	\$ 5,158,180
			-\$ 3,142,492
Working Capital		Total	\$ 1,586,754

2. Monthly Cash Flow Estimate: - May 2023

Cash Flow Estimate			
Receipts		Expenditure	
Rates	\$50,000	Payroll	\$880,000
Fees & Charges	\$25,000	Creditor Payments	\$1,200,000
Debtors	\$1,300,000	Loan Payments	\$0
Grants/Claims/Loan QTC	\$1,600,000	Lease Payments	\$0
Total	\$2,975,000	Total	\$2,080,000
Therefore cash is expected to increase by		\$895,000	in the period.

3. Comparative Data for the month of April 2023

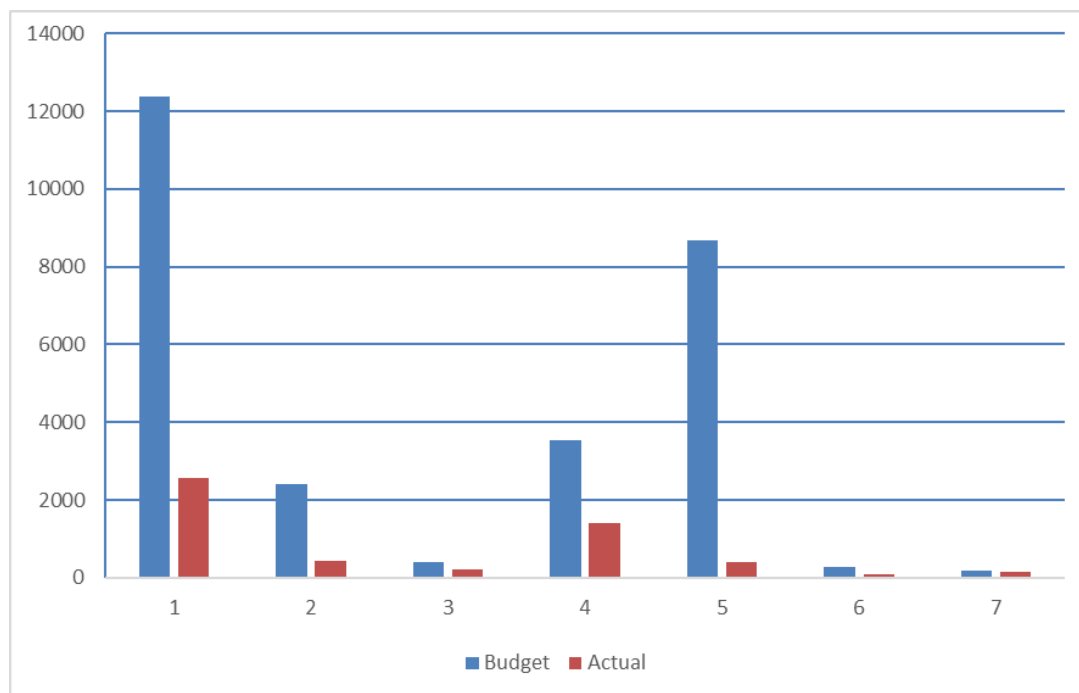
Comparative Year	2023	2022	2021
	\$000	\$000	\$000
Cash position	\$ 2,015	\$ 8,578***	\$ 7,343
Working capital	\$ 1,586	\$ 8,033***	\$ 2,417
Rate arrears	\$ 944*	\$ 1,048	\$ 1,049
Outstanding debtors	\$ 721**	\$ 575	\$ 273
Current creditors	\$ 527	\$ 518	\$ 397
Total loans	\$2,680	\$2,946	\$1,934

*Net of rates paid in advance of \$246,893.

** Mainly RMPC and DAF Invoice.

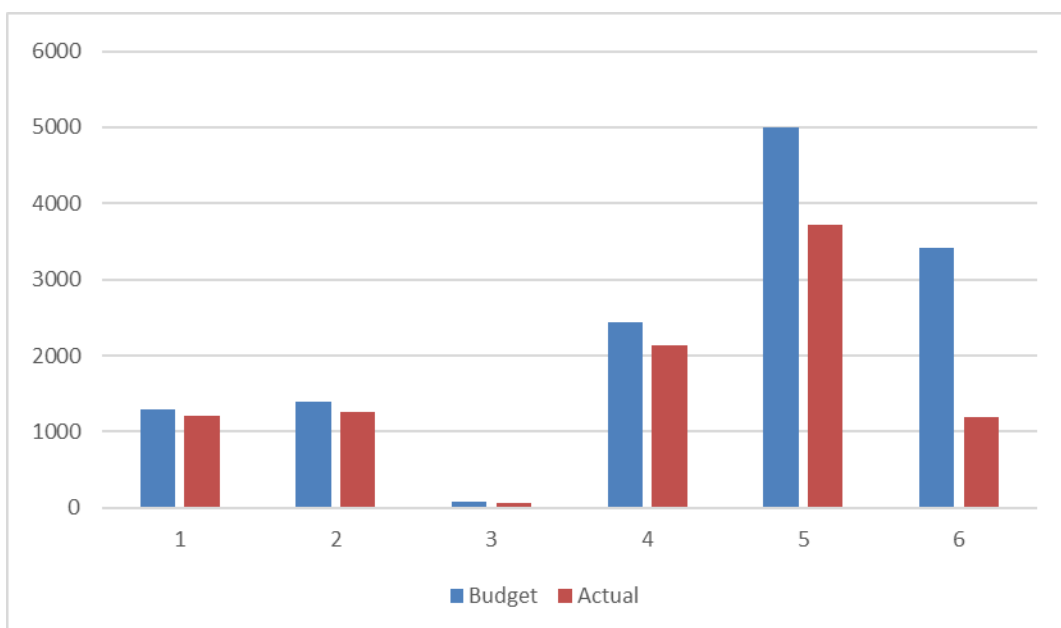
*** FAGs advance payment received April 2022.

4. Capital Funding: Year to 30 April 2023



Total Capital Funding		\$27,841	\$5,248	18.85%
1	Buildings / Other Structures	\$12,365	\$2,550	20.62%
2	Plant & Equipment / Furniture & Fittings	\$2,400	\$422	17.58%
3	Airport Upgrade	\$410	\$225	54.88%
4	Roads & Drainage Infrastructure	\$3,529	\$1,417	40.15%
5	Water & Sewerage Infrastructure	\$8,668	\$411	4.74%
6	Office/Other Equip	\$275	\$82	29.82%
7	QTC - Loan Redemption	\$194	\$141	72.68%

5. Road Works Expenditure: Year to 30 April 2023



	Total Road Expenditure	\$13,635	\$9,581	70%
1	Rural Roads	\$1,300	\$1,207	93%
2	Town Streets	\$1,400	\$1,263	90%
3	Private Works	\$80	\$60	75%
4	RMPC Works	\$2,433	\$2,131	88%
5	Flood Damage	\$5,000	\$3,721	74%
6	Other (Mitchell Contract)	\$3,422	\$1,199	35%

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

1. Rates Arrears [↓](#)
2. Income Statement [↓](#)
3. Balance Sheet April 2023 [↓](#)
4. Capital Expenditure April 2023 [↓](#)

STATEMENT OF RATES AND CHARGES

30 April 2023



	ARREARS 30 JUNE 2022	LEVIES	INTEREST	RECEIPTS	DISCOUNT	WRITE OFFS	PENSIONER STATE	PENSIONER COUNCIL	BALANCE
<i>Charleville</i>	\$192,104.96	\$1,358,103.12	\$9,287.84	\$1,110,559.09	\$113,825.22	\$137.69	\$35,460.04	\$70,930.92	\$228,582.96
<i>Augathella</i>	\$33,819.92	\$152,846.90	\$1,476.50	\$119,764.81	\$12,153.76	\$2.25	\$6,862.70	\$16,150.00	\$33,209.80
<i>Morven</i>	\$12,269.26	\$75,747.57	\$694.98	\$56,504.98	\$6,224.53	\$4.66	\$3,365.00	\$7,980.00	\$14,632.64
Total Urban	\$238,194.14	\$1,586,697.59	\$11,459.32	\$1,286,828.88	\$132,203.51	\$144.60	\$45,687.74	\$95,060.92	\$276,425.40
<i>Rural</i>	\$198,238.28	\$2,644,347.96	\$8,878.53	\$2,412,990.48	\$238,441.47	\$14.96	\$6,352.58	\$9,979.89	\$183,685.39
TOTAL GENERAL	\$436,432.42	\$4,231,045.55	\$20,337.85	\$3,699,819.36	\$370,644.98	\$159.56	\$52,040.32	\$105,040.81	\$460,110.79
CLEANSING	\$112,658.82	\$641,177.83	\$5,274.25	\$568,748.69	\$53,467.68	\$208.58	\$14,616.87	\$0.00	\$122,069.08
SEWERAGE	\$145,883.43	\$937,059.80	\$6,298.76	\$841,610.14	\$80,907.82	\$550.33	\$247.55	\$0.00	\$165,926.15
WATER	\$337,675.05	\$1,814,509.24	\$14,225.43	\$1,659,459.63	\$154,229.39	\$918.79	\$1,255.70	\$0.00	\$350,546.21
EXCESS WATER	\$16,023.17	\$5,886.60	\$0.00	\$19,657.98	\$0.00	\$0.00	\$0.00	\$0.00	\$2,251.79
C.E.D.	\$14,828.23	\$91,507.00	\$495.83	\$82,150.53	\$7,240.05	\$0.01	\$0.00	\$0.00	\$17,440.47
LEGAL FEES	\$0.00	\$11,500.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,500.00
LAND CHARGES	\$10,767.31	\$0.00	\$0.00	\$9,213.81	\$0.00	\$0.00	\$0.00	\$0.00	\$1,553.50
TOTALS	\$1,074,268.43	\$7,732,686.02	\$46,632.12	\$6,884,660.14	\$666,489.92	\$1,837.27	\$68,160.44	\$105,040.81	\$1,127,397.99

STATE EMERGENCY LEVY	\$63,730.24
TOTAL CURRENT & ARREARS	\$1,191,128.23
RATES PAID IN ADVANCE	\$246,893.50
TOTAL OUTSTANDING	\$944,234.73

ARREARS ANALYSIS

Current Year	1 Year	2 Years	3 Years	4 Years	5 Years +	Interest	Total
\$709,149.04	\$220,786.54	\$102,455.70	\$36,311.24	\$13,331.59	\$21,284.06	\$87,810.06	\$1,191,128.23

General Ledger2022.7.5.1		Revenue and Expenditure Summary						Page - 1		
(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 83% of year elapsed. To Level 4. Excludes committed costs)		MURWEH SHIRE COUNCIL (Budget for full year)						Printed(CLAIREA): 30-04-2023 3:29:41 PM		
Financial Year Ending 2023		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)				
		30 Apr 2023	Budget	30 Apr 2023	Budget	30 Apr 2023	Budget			
1000-0001	EXECUTIVE MANAGEMENT									
1100-0002	CORP GOVERNANCE SUB PROGRAM	0.00	0%	0	438,002.27	77%	570,646	(438,002.27)	77%	(570,646)
1200-0002	SPECIAL OPERATIONS SUB PROGRAM	0.00	0%	0	2,275.65	85%	2,663	(2,275.65)	85%	(2,663)
1300-0002	DISASTER MANAGEMENT SUB PROGRAM	17,103.24	98%	17,500	37,173.86	36%	102,372	(20,070.62)	24%	(84,872)
1500-0002	HUMAN RESOURCES SUB PROGRAM	435.14	44%	1,000	233,936.06	63%	371,400	(233,500.92)	63%	(370,400)
1000-0001	EXECUTIVE MANAGEMENT	17,538.38	95%	18,500	711,387.84	68%	1,047,081	(693,849.46)	67%	(1,028,581)
2000-0001	CORPORATE SERVICES									
2100-0002	REVENUE SUB PROGRAM	5,478,739.48	48%	11,504,398	0.00	0%	0	5,478,739.48	48%	11,504,398
2200-0002	STORES OPERATION SUB PROGRAM	0.00	0%	0	36,426.73	26%	138,082	(36,426.73)	26%	(138,082)
2300-0002	ADMINISTRATION SUB PROGRAM	162,628.07	93%	175,000	2,554,241.28	81%	3,163,634	(2,391,613.21)	80%	(2,988,634)
2400-0002	FINANCE SUB PROGRAM	0.00	0%	0	38,781.07	83%	46,660	(38,781.07)	83%	(46,660)
2500-0002	ONCOSTS SUB PROGRAM	0.00	0%	0	334,042.36	928%	36,000	(334,042.36)	928%	(36,000)
2600-0002	LIBRARY SUB PROGRAM	17,930.95	100%	18,000	238,823.74	82%	289,807	(220,892.79)	81%	(271,807)
2700-0002	AERODROMES SUB PROGRAM	326,095.45	85%	385,000	794,220.95	86%	921,322	(468,125.50)	87%	(536,322)
2800-0002	AREA PROMOTION/DEVT SUB PRO									
2800-0003	ECONOMIC DEVELOPMENT	5,888,146.67	29%	20,370,071	885,946.10	91%	973,040	5,002,200.57	26%	19,397,031
2805-0003	COUNCIL HOUSING	4,969.68	62%	8,000	125,270.34	99%	126,000	(120,300.66)	102%	(118,000)
2815-0003	CULTURAL DEVELOPMENT	25,500.00	102%	25,000	141,016.22	79%	178,000	(115,516.22)	76%	(153,000)
2820-0003	TOURISM & PROMOTION									
2855-0004	TOURISM AND PROMOTION	1,457,349.66	92%	1,577,000	2,553,650.39	93%	2,732,297	(1,096,300.73)	95%	(1,155,297)
2820-0003	TOURISM & PROMOTION	1,457,349.66	92%	1,577,000	2,553,650.39	93%	2,732,297	(1,096,300.73)	95%	(1,155,297)
2800-0002	AREA PROMOTION/DEVT SUB PRO	7,375,966.01	34%	21,980,071	3,705,883.05	92%	4,009,337	3,670,082.96	20%	17,970,734
2000-0001	CORPORATE SERVICES	13,361,359.96	39%	34,062,469	7,702,419.18	90%	8,604,842	5,658,940.78	22%	25,457,627
3200-0001	HEALTH/ENVIRONMENTAL SERVICES									
3200-0002	SPORT, REC & COMMUNITY FACILITIES									
3200-0003	SPORTS & RECREATION FACILITIES									
3200-0004	PARKS GARDENS & RESERVES	17,739.59	30%	60,000	1,528,678.96	95%	1,605,520	(1,510,939.37)	98%	(1,545,520)
3220-0004	RACECOURSE	25,977.61	111%	23,500	130,303.74	67%	193,600	(104,326.13)	61%	(170,100)
3240-0004	SWIMMING POOLS	0.00	0%	0	307,321.71	89%	346,720	(307,321.71)	89%	(346,720)
3200-0003	SPORTS & RECREATION FACILITIES	43,717.20	52%	83,500	1,966,304.41	92%	2,145,840	(1,922,587.21)	93%	(2,062,340)

General Ledger 2022.7.5.1 Revenue and Expenditure Summary Page - 2
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 83% of year elapsed. To Level 4. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2023 Printed(CLAIREA): 30-04-2023 3:29:41 PM

		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)		
		30 Apr 2023	Budget	30 Apr 2023	Budget	30 Apr 2023	Budget	
3260-0003	COMMUNITY FACILITIES							
3260-0004	TELEVISION, CCTV and WIFI	0.00	0	65,078.47	66%	97,984	(65,078.47) 66%	(97,984)
3270-0004	HALLS & CENTRES	40,680.50	53,000	350,886.88	85%	413,323	(310,206.38) 86%	(360,323)
3280-0004	SHOWGROUNDS	18,282.35	15,000	220,614.87	86%	256,000	(202,332.52) 84%	(241,000)
3290-0004	CEMETERIES & MEMORIALS	36,749.19	40,000	192,293.60	96%	200,000	(155,544.41) 97%	(160,000)
3320-0004	PUBLIC CONVENIENCES	0.00	0	177,729.88	106%	167,856	(177,729.88) 106%	(167,856)
3330-0004	AGED CARE	84,476.81	90,000	129,901.44	63%	207,384	(45,424.63) 39%	(117,384)
3260-0003	COMMUNITY FACILITIES	180,188.85	198,000	1,136,505.14	85%	1,342,547	(956,316.29) 84%	(1,144,547)
3200-0002	SPORT, REC & COMMUNITY FACILITIES	223,906.05	281,500	3,102,809.55	89%	3,488,387	(2,878,903.50) 90%	(3,206,887)
3400-0002	ENVIRONMENTAL SUB PROGRAM							
3410-0003	COMMUNITY HEALTH	14,680.98	19,500	89,530.54	99%	90,000	(74,849.56) 106%	(70,500)
3435-0003	ANIMAL CONTROL	54,275.42	54,500	224,225.75	86%	261,600	(169,950.33) 82%	(207,100)
3460-0003	RESERVES	0.00	0	175,790.40	66%	267,000	(175,790.40) 66%	(267,000)
3475-0003	STOCK ROUTES	460,773.12	910,000	703,443.05	50%	1,402,806	(242,669.93) 49%	(492,806)
3400-0002	ENVIRONMENTAL SUB PROGRAM	529,729.52	984,000	1,192,989.74	59%	2,021,406	(663,260.22) 64%	(1,037,406)
3500-0002	REFUSE MANAGEMENT SUB PROGRAM							
3500-0004	CHARLEVILLE REFUSE MANAGEMENT	522,698.07	555,458	590,313.69	80%	739,013	(67,615.62) 37%	(183,555)
3540-0004	MORVEN REFUSE MANAGEMENT	21,697.57	23,998	23,081.98	50%	46,114	(1,384.41) 6%	(22,116)
3570-0004	AUGATHELLA REFUSE MANAGEMENT	51,100.18	54,855	23,813.37	90%	26,430	27,286.81 96%	28,425
3500-0002	REFUSE MANAGEMENT SUB PROGRAM	595,495.82	634,311	637,209.04	79%	811,557	(41,713.22) 24%	(177,246)
3200-0001	HEALTH/ENVIRONMENTAL SERVICES	1,349,131.39	1,899,811	4,933,008.33	78%	6,321,350	(3,583,876.94) 81%	(4,421,539)
4000-0001	ENGINEERING SERVICES							
4100-0002	ENGINEERING OFFICE SUB PROGRAM	0.00	0	3,455,015.36	84%	4,136,440	(3,455,015.36) 84%	(4,136,440)
4200-0002	BUILDING & PLANNING SUB PROGRAM	43,666.00	45,000	185,344.92	112%	165,000	(141,678.92) 118%	(120,000)
4300-0002	PLANT OPERATIONS SUB PROGRAM	96,730.63	107,000	188,784.68	-36%	(525,796)	(92,054.05) -15%	632,796
4400-0002	PRIVATE WORKS ACTIVITIES	2,067,573.38	4,358,264	2,531,187.21	91%	2,780,000	(463,613.83) -29%	1,578,264
4500-0002	OTHER ROAD ACTIVITIES SUB PROGRAM	8,040,607.59	12,174,777	7,628,835.64	67%	11,405,036	411,771.95 53%	769,741
4000-0001	ENGINEERING SERVICES	10,248,577.60	16,685,041	13,989,167.81	78%	17,960,680	(3,740,590.21) 293%	(1,275,639)
5100-0001	WATER & SEWERAGE SERVICES							
5100-0002	WATER SUPPLY ACTIVITIES SUB PROGRAM							
5100-0003	CHARLEVILLE WATER	1,412,545.25	1,453,371	599,403.87	100%	598,899	813,141.38 95%	854,472

General Ledger 2022.7.5.1 Revenue and Expenditure Summary Page - 3
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 83% of year elapsed. To Level 4. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2023 Printed(CLAIREA): 30-04-2023 3:29:41 PM

		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)				
		30 Apr 2023	Budget	30 Apr 2023	Budget	30 Apr 2023	Budget			
5200-0003	MORVEN WATER	94,304.91	96%	98,220	114,713.56	105%	109,571	(20,408.65)	180%	(11,351)
5300-0003	AUGATHELLA WATER	175,754.93	97%	180,617	104,347.06	72%	144,000	71,407.87	195%	36,617
5390-0003	WATER DEPRECIATION	0.00	0%	0	511,261.62	91%	563,597	(511,261.62)	91%	(563,597)
5100-0002 WATER SUPPLY ACTIVITIES SUB PROGRAM		1,682,605.09	97%	1,732,208	1,329,726.11	94%	1,416,067	352,878.98	112%	316,141
5400-0002 SEWERAGE ACTIVITIES SUB PROGRAM										
5400-0003	CHARLEVILLE SEWERAGE	861,900.41	96%	897,338	421,094.34	98%	430,970	440,806.07	95%	466,368
5450-0003	AUGATHELLA SEWERAGE	84,762.77	99%	85,698	115,872.85	97%	120,000	(31,110.08)	91%	(34,302)
5490-0003	SEWERAGE DEPRECIATION	0.00	0%	0	314,043.69	90%	347,547	(314,043.69)	90%	(347,547)
5400-0002 SEWERAGE ACTIVITIES SUB PROGRAM		946,663.18	96%	983,036	851,010.88	95%	898,517	95,652.30	113%	84,519
5100-0001 WATER & SEWERAGE SERVICES		2,629,268.27	97%	2,715,244	2,180,736.99	94%	2,314,584	448,531.28	112%	400,660
TOTAL REVENUE AND EXPENDITURE		27,605,875.60	50%	55,381,065	29,516,720.15	81%	36,248,537	(1,910,844.55)	-10%	19,132,528

General Ledger 2022.7.5.1 Balance Sheet Page - 1
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 83% of year elapsed. To Details. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2023 Printed(CLAIREA): 30-04-2023 3:30:49 PM

	OPENING BALANCE	YEAR TO DATE 30 Apr 2023		BUDGET	CURRENT BALANCE 30 Apr 2023		BUDGET
CURRENT ASSETS							
=====							
0100-0001	CURRENT ASSETS						
0105-3000	Cash at Bank - General Account	(7,422.25)	130,580.77	---	0	123,158.52	14% 897,573
0110-3000	Cash on Hand	1,570.00	0.00	0%	0	1,570.00	109% 1,438
0115-3000	QTC - Cash Investments	8,423,976.17	(6,534,115.33)	---	0	1,889,860.84	37% 5,147,732
0116-3000	NAB - Term Deposits	0.00	0.00	0%	0	0.00	0% 0
0117-3000	Cash: Cosmos Centre Float	800.00	0.00	0%	0	800.00	200% 400
0118-3000	Cash: Visitor Info Centre	300.00	0.00	0%	0	300.00	---% 0
0120-3000	Accounts Receivable - Rates	834,546.65	109,688.08	---	0	944,234.73	154% 613,788
0121-3000	Acct Rec - Rates EOY Receipts	0.00	0.00	0%	0	0.00	0% 0
0127-3000	Provision for Doubtful Rates	0.00	0.00	0%	0	0.00	0% 0
0130-3000	Stores and Materials	285,939.17	(56,072.39)	---	0	229,866.78	100% 230,151
0132-3000	Inventory - Cosmos Centre	114,279.35	0.00	0%	0	114,279.35	313% 36,515
0140-3000	Prepaid Expenses	231,226.35	(216,131.73)	---	0	15,094.62	9% 170,792
0147-3000	Accrued Revenue - General	19,706.18	2,935,642.82	---	0	2,955,349.00	---
0148-3000	Contract Assets	2,103,294.52	(1,440,856.32)	---	0	662,438.20	---
0150-3000	Workers Compensation Receivable	4,386.25	11,868.37	---	0	16,254.62	52% 31,131
0155-3000	Accounts Receivable - Debtors	168,623.28	553,243.19	---	0	721,866.47	31% 2,327,260
0156-3000	Accts Rec - Debtors EOY Receipts	297,907.04	(297,907.04)	---	0	0.00	0% 0
0160-3000	Provision for Doubtful Debts	(127,561.21)	0.00	0%	0	(127,561.21)	850% (15,000)
0165-3000	GST Receivable/Suspense	(99,808.41)	259,112.18	---	0	159,303.77	<999% (13,934)
0170-3000	Residential Land for Resale	1,126,917.85	(138,208.77)	---	0	988,709.08	---
0171-3000	Provision for Obsolescence	(649,918.00)	0.00	0%	0	(649,918.00)	---
0100-0001	CURRENT ASSETS TOTAL	12,728,762.94	(4,683,156.17)	---	0	8,045,606.77	85% 9,427,846
	TOTAL CURRENT ASSETS	12,728,762.94	(4,683,156.17)	---	0	8,045,606.77	85% 9,427,846

General Ledger2022.7.5.1 Balance Sheet Page - 2
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 83% of year elapsed. To Details. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2023 Printed(CLAIREA): 30-04-2023 3:30:49 PM

		OPENING	YEAR TO DATE		CURRENT BALANCE			
		BALANCE	30 Apr 2023		BUDGET	30 Apr 2023		BUDGET
NON-CURRENT ASSETS								
=====								
0200-0001	NON-CURRENT ASSETS							
0200-4000	Land at Cost	0.00	0.00	0%	0	0.00	0%	0
0205-4000	Land for Resale	0.00	0.00	0%	0	0.00	0%	0
0210-4000	Land at Valuation	3,220,500.00	0.00	0%	0	3,220,500.00	58%	5,544,000
0211-4000	Land Improvements at Valuation	0.00	0.00	0%	0	0.00	0%	50
0215-4000	Land Clearing Account	0.00	10,804.99	54%	20,000	10,804.99	9%	115,500
0217-4000	WIP - Land Improvements	3,536.27	29,110.55	---%	0	32,646.82	6%	503,240
0221-4000	Aerodrome Landing Strip at Cost	442,570.92	0.00	0%	0	442,570.92	---	0
0231-4000	Aerodrome Landing Strip at Valuation	15,454,597.74	0.00	0%	0	15,454,597.74	151%	10,205,033
0241-4000	Accum Depn - Aerodrome Landing Strip	(2,962,740.47)	(199,279.08)	---	0	(3,162,019.55)	93%	(3,390,709)
0242-4000	WIP - Aerodrome Upgrade	0.00	225,041.12	55%	410,000	225,041.12	3%	6,618,184
0300-4000	Buildings at Cost	11,580,680.57	(880.00)	---	0	11,579,800.57	>999%	893,860
0310-4000	Buildings at Valuation	54,693,066.61	(425.75)	---	0	54,692,640.86	106%	51,544,674
0320-4000	Accum Depn - Buildings	(22,291,612.44)	(862,399.29)	---	0	(23,154,011.73)	176%	(13,185,859)
0330-4000	Other Structures at Cost	7,750,316.56	0.00	0%	0	7,750,316.56	>999%	15,937
0340-4000	Other Structures at Valuation	(169,880.29)	0.00	0%	0	(169,880.29)	-2%	8,051,460
0350-4000	Accum Depn - Other Structures	(2,113,108.68)	(81,639.34)	---	0	(2,194,748.02)	75%	(2,939,798)
0360-4000	WIP - Buildings	196,698.66	1,382,901.51	14%	9,663,301	1,579,600.17	7%	23,819,046
0370-4000	WIP - Other Structures	1,051,063.72	1,124,643.98	43%	2,634,224	2,175,707.70	10%	21,998,768
0380-4000	Parks at Cost	1,555,475.20	0.00	0%	0	1,555,475.20	---	0
0381-4000	Accum Depn - Parks	(5,306,344.10)	(333,741.29)	---	0	(5,640,085.39)	442%	(1,274,689)
0382-4000	WIP - Parks	0.00	0.00	0%	0	0.00	0%	0
0383-4000	Parks at Valuation	12,237,279.26	0.00	0%	0	12,237,279.26	692%	1,768,771
0400-4000	Equipment and Furniture Fittings	5,501,971.48	0.00	0%	0	5,501,971.48	313%	1,759,800
0410-4000	Accum Depn - Equipment and FF	(3,910,007.74)	(130,586.02)	---	0	(4,040,593.76)	285%	(1,418,214)
0411-4000	Plant	14,692,789.36	370,186.83	---	0	15,062,976.19	107%	14,121,301
0415-4000	Accum Depreciation - Plant	(6,800,226.72)	(708,038.77)	---	0	(7,508,265.49)	76%	(9,924,108)
0420-4000	Furniture and Fittings	0.00	0.00	0%	0	0.00	0%	2,112,888
0430-4000	Accum Depn - Furniture and Fittings	0.00	0.00	0%	0	0.00	0%	(2,674,519)
0445-4000	Plant Clearing Account	0.00	0.00	0%	2,400,000	0.00	0%	10,383,628
0500-4000	Road Infrastructure at Cost	7,892,905.64	0.00	0%	0	7,892,905.64	185%	4,274,042
0510-4000	Road Infrastructure at Valuation	358,216,856.10	0.00	0%	0	358,216,856.10	157%	228,870,632
0520-4000	Accum Depn - Road Infrastructure	(56,690,859.82)	(2,884,073.12)	---	0	(59,574,932.94)	124%	(47,979,176)
0525-4000	WIP - Road Infrastructure	1,806,618.03	1,465,553.03	41%	3,577,178	3,272,171.06	12%	26,415,331
0530-4000	Water Infrastructure at Cost	2,505,584.31	0.00	0%	0	2,505,584.31	921%	272,167
0540-4000	Water Infrastructure at Valuation	30,589,843.17	0.00	0%	0	30,589,843.17	159%	19,180,926
0550-4000	Accum Depn - Water Infrastructure	(15,381,422.69)	(509,266.70)	---	0	(15,890,689.39)	194%	(8,183,872)
0555-4000	WIP - Water Infrastructure	0.04	292,533.27	98%	300,000	292,533.31	7%	4,152,997
0560-4000	Sewerage Infrastructure at Cost	756,869.28	0.00	0%	0	756,869.28	347%	218,421
0570-4000	Sewerage Infrastructure at Valuation	24,358,174.23	0.00	0%	0	24,358,174.23	115%	21,255,545
0580-4000	Accum Depn - Sewerage Infrastructure	(13,397,548.81)	(308,064.28)	---	0	(13,705,613.09)	193%	(7,102,173)
0585-4000	WIP - Sewerage Infrastructure	0.00	118,540.08	1%	8,368,000	118,540.08	1%	9,507,287

General Ledger2022.7.5.1 Balance Sheet Page - 3
 (Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 83% of year elapsed. To Details. Excludes committed costs)
 MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2023 Printed(CLAIREA): 30-04-2023 3:30:49 PM

		OPENING	YEAR TO DATE		BUDGET	CURRENT BALANCE			
		BALANCE	30 Apr 2023			30 Apr 2023		BUDGET	
0586-4000	WIP - Aurora Estate Stage 2	12,067.70	0.00	0%	0	12,067.70	100%	12,068	
0587-4000	WIP - Aurora Estate Stage 3	18,650.00	0.00	0%	0	18,650.00	100%	18,650	
0588-4000	WIP State Gov - Bradleys Gully Div	0.00	0.00	0%	0	0.00	0%	0	
0589-4000	WIP - Industrial Estate	0.00	7,800.00	---	0	7,800.00	0%	3,146,051	
0595-4000	Residential Land Resale (NCA)	0.00	0.00	0%	0	0.00	0%	0	
0596-4000	Right of Use Assets	221,275.59	0.00	0%	0	221,275.59	---	0	
0596-4001	Accumulated Amortisation	(219,274.23)	0.00	0%	0	(219,274.23)	---	0	
0597-4000	Equipment Clearing Account	244,229.59	104,220.67	38%	274,950	348,450.26	15%	2,251,526	
0599-4000	Landfill Asset	0.00	0.00	0%	0	0.00	0%	0	
-----		-----	-----	-----	-----	-----	-----	-----	-----
0200-0001	NON-CURRENT ASSETS TOTAL	425,760,594.04	(887,057.61)	-3%	27,647,653	424,873,536.43	112%	380,958,666	
-----		-----	-----	-----	-----	-----	-----	-----	-----
	TOTAL NON-CURRENT ASSETS	425,760,594.04	(887,057.61)	-3%	27,647,653	424,873,536.43	112%	380,958,666	
=====		=====	=====	=====	=====	=====	=====	=====	=====
	TOTAL ASSETS	438,489,356.98	(5,570,213.78)	-20%	27,647,653	432,919,143.20	111%	390,386,512	
CURRENT LIABILITIES									
=====									
0600-0001	CURRENT LIABILITIES								
0600-5000	Accounts Payable	0.00	526,899.04	---	0	526,899.04	---	0	
0605-5000	Accrued Expenses - All	1,722,277.28	(1,722,277.28)	---	0	0.00	0%	459	
0610-5000	Fire Services Levy Payable	12,048.70	17,267.07	---	0	29,315.77	178%	16,515	
0612-5000	Contract Liabilities	2,076,523.26	(1,873,222.47)	---	0	203,300.79	---	0	
0613-5000	Prepaid Rates	297,907.04	(297,907.04)	---	0	0.00	0%	0	
0614-5000	Unearned Revenue	6,151.00	(6,151.00)	---	0	0.00	0%	0	
0615-5000	PAYG Payable	0.00	0.00	0%	0	0.00	0%	0	
0625-5000	Payroll Suspense	0.00	0.00	0%	0	0.00	0%	0	
0630-5000	Wages Advance	0.00	0.00	0%	0	0.00	0%	0	
0632-5000	RDO & Toil Accumulated	14,318.68	(2,006.89)	---	0	12,311.79	61%	20,229	
0635-5000	Stock Routes Fees Payable	0.00	0.00	0%	0	0.00	0%	34,435	
0636-5000	Finance Lease - Current	2,032.41	0.00	0%	0	2,032.41	---	0	
0640-5000	Office Extension Current Loan	0.00	0.00	0%	0	0.00	0%	(27,759)	
0645-5000	Cosmos Centre Current Loan	0.00	0.00	0%	0	0.00	0%	(60,342)	
0650-5000	Medical Centre Current Loan	39,579.43	(29,284.94)	---	0	10,294.49	-20%	(51,426)	
0660-5000	Morven Rail Current Loan	60,215.42	(44,527.63)	---	0	15,687.79	-7%	(214,795)	
0665-5000	Plant Replacement Current Loan	0.00	0.00	0%	0	0.00	0%	(228,366)	
0666-5000	Plant Replacement No 2 Current Loan	0.00	0.00	0%	0	0.00	0%	(171,804)	
0670-5000	Residential Develop Current Loan	0.00	0.00	0%	0	0.00	0%	(223,753)	
0671-5000	Flood Mitigation Current Loan	46,416.27	(33,894.94)	---	0	12,521.33	>999%	452	
0672-5000	Airport Upgrade Current Loan	44,863.09	(32,696.67)	---	0	12,166.42	-32%	(38,036)	
0675-5000	Annual Leave payable	1,003,448.56	(131,991.32)	---	0	871,457.24	103%	846,327	

General Ledger 2022.7.5.1		Balance Sheet				Page - 4		
(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 83% of year elapsed. To Details. Excludes committed costs)		Financial Year Ending 2023		Printed(CLAIREA): 30-04-2023 3:30:49 PM				
MURWEH SHIRE COUNCIL (Budget for full year)								
		OPENING	YEAR TO DATE	BUDGET	CURRENT BALANCE			
		BALANCE	30 Apr 2023	30 Apr 2023	BUDGET			
0680-5000	Long Service Leave Payable	1,142,264.04	(59,362.77)	---	0	1,082,901.27	87%	1,237,872
0685-5000	Sick Leave Payable	230,377.08	(19,251.66)	---	0	211,125.42	90%	234,964
0690-5000	Land Rebate Holding Account	(7,000.00)	0.00	0%	0	(7,000.00)	100%	(7,000)
0697-5000	Salary Sacrifice Deduct - Before Tax	164,515.42	81,030.18	---	0	245,545.60	---	0
0698-5000	Salary Sacrifice Deduct - After Tax	(168,321.44)	(72,831.72)	---	0	(241,153.16)	---	0
0699-5000	Suspense Account: General Account	15,725.18	20,739.11	---	0	36,464.29	211%	17,294
0600-0001 CURRENT LIABILITIES TOTAL		6,703,341.42	(3,679,470.93)	---	0	3,023,870.49	218%	1,385,266
TOTAL CURRENT LIABILITIES		6,703,341.42	(3,679,470.93)	---	0	3,023,870.49	218%	1,385,266
NON-CURRENT LIABILITIES		=====						
0700-0001 NON-CURRENT LIABILITIES								
0700-6000	Non-Current Long Service Leave	167,788.97	0.00	0%	0	167,788.97	111%	150,781
0701-6000	Finance Lease - Non current	0.00	0.00	0%	0	0.00	0%	0
0740-6000	Office Extension Non-Current Loan	0.00	0.00	0%	0	0.00	0%	24,929
0745-6000	Cosmos Centre Non-Current Loan	0.00	0.00	0%	0	0.00	0%	54,219
0750-6000	Medical Centre Non-Current Loan	10,333.25	0.00	0%	0	10,333.25	12%	89,250
0760-6000	Morven Rail Non-Current Loan	882,070.75	0.00	0%	0	882,070.75	94%	942,449
0765-6000	Plant Replacement Non-Current Loan	0.00	0.00	0%	0	0.00	0%	0
0766-6000	Plant Replacement No 2 Non-Current	0.00	0.00	0%	0	0.00	0%	0
0770-6000	Residential Develop Non-Current Loan	0.00	0.00	0%	1,000,000	0.00	0%	1,249,501
0771-6000	Flood Mitigation Non-Current Loan	1,023,217.29	0.00	0%	0	1,023,217.29	103%	990,296
0772-6000	Airport Upgrade Non-Current Loan	714,435.79	0.00	0%	0	714,435.79	85%	842,360
0780-6000	Landfill Restoration Provision	2,018,636.23	0.00	0%	0	2,018,636.23	---	0
0700-0001 NON-CURRENT LIABILITIES TOTAL		4,816,482.28	0.00	0%	1,000,000	4,816,482.28	111%	4,343,785
TOTAL NON-CURRENT LIABILITIES		4,816,482.28	0.00	0%	1,000,000	4,816,482.28	111%	4,343,785
TOTAL LIABILITIES		11,519,823.70	(3,679,470.93)	-368%	1,000,000	7,840,352.77	137%	5,729,051
NETT ASSETS/(LIABILITIES)		426,969,533.28	(1,890,742.85)	-7%	26,647,653	425,078,790.43	111%	384,657,461

General Ledger 2022.7.5.1		Balance Sheet				Page - 5	
(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 83% of year elapsed. To Details. Excludes committed costs)		Financial Year Ending 2023				Printed(CLAIREA): 30-04-2023 3:30:49 PM	
MURWEH SHIRE COUNCIL (Budget for full year)							
COMMUNITY EQUITY		OPENING	YEAR TO DATE	BUDGET	CURRENT BALANCE	BUDGET	
=====		BALANCE	30 Apr 2023		30 Apr 2023		
0800-0001	EQUITY						
0800-0002	SHIRE CAPITAL						
0805-7000	Retained Surplus	47,026,755.59	0.00	0%	0	47,026,755.59	100% 47,026,756
0807-7000	Retained Surplus-Cosmos	(1,275,671.18)	0.00	0%	0	(1,275,671.18)	<999% 42,875
0810-7000	Asset Revaluation Reserve - Roads	225,378,367.83	14,059.09	---	0	225,392,426.92	189% 119,269,628
0811-7000	Asset Revaluation Reserve - W & S	23,936,942.08	3,876.19	---	0	23,940,818.27	100% 23,900,593
0812-7000	Asset Reval Res - Bldgs & Structures	33,045,959.09	0.00	0%	0	33,045,959.09	86% 38,355,807
0813-7000	Asset Revaluation Reserve-Land	716,322.33	0.00	0%	0	716,322.33	22% 3,203,461
0815-7000	Asset Revaluation Reserve Aerodrome	13,348,816.79	1,066.42	---	0	13,349,883.21	153% 8,723,400
0816-7000	Asset Revaluation Reserve - Plant	0.00	0.00	0%	0	0.00	0% 0
0820-7000	Current Surplus / Deficit	0.00	(1,910,844.55)	-10%	19,132,528	(1,910,844.55)	-10% 19,132,528
0825-7000	Year End Surplus/Deficit	84,792,040.75	0.00	0%	0	84,792,040.75	79% 107,720,262
0800-0002	SHIRE CAPITAL TOTAL	426,969,533.28	(1,891,842.85)	-10%	19,132,528	425,077,690.43	116% 367,375,310
0830-0002	RESERVES						
0800-0001	EQUITY TOTAL	426,969,533.28	(1,891,842.85)	-10%	19,132,528	425,077,690.43	116% 367,375,310
	TOTAL COMMUNITY EQUITY	426,969,533.28	(1,891,842.85)	-10%	19,132,528	425,077,690.43	116% 367,375,310

2022-23

Capital Expenditure as at 31 July 2022

Projects										
Asset Class/GL Number	Job Number	Project Description	Funding source	Actual to date	% of budget	Budget Project Costs 2022-23	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	Progress (%)
Airport										
242-4000-0	8000-3607-0	Airport Reseals	LRCIP 3	\$173,249	69.30%	\$250,000	Jamie Gorry	50% - Jet Patching and rolling of unsafe areas of airport carpark completed. Blue metal purchased for expansion of airport precinct parking areas. Jet Patching of Taxi-way Delta now completed. Taxi-way Bravo Strengthening in May.		
	8000-3606-0	Augathella Aerodrome Upgrade Planning	LGSSP 22-24	\$51,793	32.37%	\$160,000	Jamie Gorry	60% - Kamen Engineers final report completed and discussed at Airport Working group in Feb. One of key recommendation is for widening of vegetation buffers. Quotes have been received for Veg buffer clearing - variation to allow this work to be funded out of this grant has been rejected by the Dept on the Basis that the works were for planning only.		
	Sub total			\$225,041	54.89%	\$410,000				
Buildings/Land/Other Structures										
360-4000-0 and 370-4000-0	8000-2580-0	Landfill remediation works	LRCI Stage 3	\$24,815	9.93%	\$250,000	Jamie Gorry	Test Pitting Program is commencing in May 2023.		
	8000-1600-0	Augathella Industrial Land	General	\$10,805	54.02%	\$20,000	Jamie Gorry	40% - Land is purchased for agreed price. Extension Granted for Survey of Subdivision until June 2023. On the basis that the surveyor would not commit to a firm start date.		
	8000-2575-0	Refurbish existing racecourse complex building	LRCI Stage 3	\$8,619	2.87%	\$300,000	DES	12.01.2023 has been requested for quotation. Site meeting today .2.03.2023 received one quotation and waiting for other to come. 31.3.2023 received two quotations and waiting for April Council approval.		
	8000-1760-0	Council housing renewals	W4Qld 21-24	\$0	0.00%	\$250,000	Jamie Gorry	15% -Tender has been evaluated and awarded - works are scheduled to commence in May.		
	360-4000-0	Executive Housing	Loan	\$0	0.00%	\$1,000,000	CEO	Not started		
	8000-2610-0	Parks and Equipment	W4Qld 21-24	\$334,058	100.00%	\$334,058	DES	Project well advanced. Increase in funding approved by Council. Addtl funding required based on actual		

2022-23

Asset Class/GL Number	Job Number	Project Description	Funding source	Actual to date	% of budget	Budget Project Costs 2022-23	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	Progress (%)
	8000-2551-0	Glass Door - Charleville Town Hall	General	\$78	0.52%	\$15,000	Jamie Gorry	Not started		
	8000-1892-0	Morven Rail (Freight) Hub	General fund	\$66,763	105.97%	\$63,000	Jamie Gorry	Skid Pad completed		
	8000-1893-0	Morven Rail (Freight) Hub Bore	Main Roads	\$164,790	114.44%	\$144,000	Jamie Gorry	Final fit out is nearing completion.		
	8000-2595-0	Upgrade existing Toddler Pool at Charleville Swimming pool - W4Qld	W4Qld 21-24	\$2,271	1.04%	\$219,000	Richard Ranson	Full structural & hydraulic design & plans received. Being checked by Council engineer, then will request quotes on vendorpanel		
	8000-2579-0	Charleville Weighbridge	LRCIP 3	\$2,059	0.51%	\$400,000	DES	DCS has commenced formalisation of agreement with property owner to acquire land at rear of United.12.01.023 quotation is on the way. 7.02.2023 Soil test completed. Received a quotation for type 1 road trains - class2. Requesting another quotation for combine B- double combination - class2.2.03.2023 Searching for another location.31.03.023 waiting for access road design suit to TMR requirements.		
	8000-2950-0	Amenities at Alfred St	W4Qld 21-24	\$0	0.00%	\$150,000	DES	Budget approved by Council, funding transferred from Botanical Gardens.12.01.023 seeking for quotation for new toilet.7.02.023 received a quotation only for supply. Waiting a quotation for installation . 2.03.2023 site meeting will be on 6/3/2023.31.03.2023 awarded the contract to Land Mark for supply the pre fabricated toilet.		
	8000-2951-0	Amenities at Graham Andrews Park	W4Qld 21-24	\$221,853	88.74%	\$250,000	DES	Nearly finished.2.03.2023 waiting for power connection for BBQ that will be completed by 17/03/2023. 31.03.2023 project completed.		
	8000-2598-0	Refurbish Shire Libraries -W4Qld	W4Qld 21-24	\$35,969	37.86%	\$95,000	Richard Ranson	Augathella Library – all upgrade and refurbishment works are now completed. Charleville Library – The refurbishment at the kids room is complete - new flooring and painting. All other works are underway. Still waiting for concreting works to be completed outside rear of library.		

2022-23

Asset Class/GL Number	Job Number	Project Description	Funding source	Actual to date	% of budget	Budget Project Costs 2022-23	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	Progress (%)
	8000-2599-0	Upgrade Morven Camp - W4Qld	W4Qld 21-24	\$19,331	87.87%	\$22,000	WHSO	Camp is now in place, plumbing completed, awaiting water, sewerage and power connection and installation of decking/steps.		
	8000-2366-0	VAST at Augathella	General	\$68,975	74.17%	\$93,000	Richard Ranson	Installation underway, approx 90% complete		
	8000-2359-0	Upgrade existing Charleville Cemetery	LRCIP 3	\$0	0.00%	\$150,000	Jamie Gorry	Works have commenced onsite.		
	8000-2360-0	Installation of shade facilities at Charleville Swimming Pool	LRCIP 3	\$0	0.00%	\$250,000	Richard Ranson	Plans now received for toddler pool, and we now know where all plumbing & electricity will run. Therefore we can now start requesting quotes via vendorpanel		
	8000-2597-0	Concreting and replace wall around chlorine tank	General	\$64,166	0.00%	\$64,166	Richard Ranson	Budget review required		
	8000-3045-0	Ward river picnic tables, bins, signage, BBQ	Dept of Fishing	\$48,048	100.10%	\$48,000	DES	7.02.2023 - 90 % completed physically but all the materials are on site. Project completed by 17/2/2023		
	8000-2591-0	Colambarium - three towns	LRCIP 3	\$98,859	65.91%	\$150,000	DES	Columbarium walls received, paid \$98K. 7.02.2023 project completed .Found some error that crocodile and sculpture have been charged to this project and has been corrected . Time sheet costs currently being investigated.		
	Sub total			\$1,171,457	27.45%	\$4,267,224				

2022-23

Asset Class/GL Number	Job Number	Project Description	Funding source	Actual to date	% of budget	Budget Project Costs 2022-23	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	Progress (%)
Plant Replacement										
445-4000-0	8000-1200-0	Plant Purchase	General	\$422,368	17.60%	\$2,400,000	DES/Suji	Tenders being prepared for balance of replacement items. Committed \$2.4m		
Sub total				\$422,368	17.60%	\$2,400,000				
Roads										
525-4000-0	8000-2305-0	Kerb and Channel renewals	General	\$61,383	61.38%	\$100,000	DES	Not started - delivery in 3rd and 4th qtr. 12.01.2023 work in progress.31.03.2023 invitation for quotation in process.		
	8000-4052-0	Langlo Mt Morris Road	R2R/TIDS	\$676,305	32.51%	\$2,080,000	DES	10km heavy formation complete and 4km of gravel pavement in progress and bitumen sealing booked for first 4km mid-Dec 2022.2.03.2023 waiting for quotation from contractors. 31.03.2023 awarded the contract to the Ruseel Hire Grader for remaining works.		
	8000-1084-0	Road works - Graham Andrews	General	\$10,178	100.00%	\$10,178	DES	No specific budget, potentially should form part of 8000-2610-0. Budget review		
	8000-1085-0	Town St Reseals R2R - Jupp St	R2R	\$0	0.00%	\$177,000	DES	Not started - delivery in conjunction with rural road reseals		
	8000-3040-0	Walking the Grant Project	MR	\$11,715	29.29%	\$40,000	DES	Started		
	8001-3040-0	Footpath renewals	General	\$37,314	28.70%	\$130,000	DES	On going renewal project.7.02.2023 Footpath in Watson street from Wills street to end in progress. 2.03.2023 Watson street footpath work completed and other area is in progress. 31.03.2023 invitation for quotation in process.		
	8000-4083-0	Reseal up to 10km of Red Ward Road and 1 km of Biddenham Roads	LRCIP 3	\$300,281	111.22%	\$270,000	DES	Tender awarded to RPO, site inspections 9/11. Waiting for approval of additional LRCIP 3 project nominations prior to issuing purchase order. Will be 3rd qtr delivery.2.03.2023 works completed		
	8000-3017-0	Flood Levee Renewal	General	\$0	0.00%	\$100,000	DES	Not started - new DES will be briefed on project in January 2023. 12.01.2023 on hold		

2022-23

Asset Class/GL Number	Job Number	Project Description	Funding source	Actual to date	% of budget	Budget Project Costs 2022-23	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	Progress (%)
	8000-3018-0	Flood Levee Remediation Works	National Flood Mitigation Infrastructure Program 21-22	\$0	0.00%	\$300,000	DES	Not started - new DES will be briefed on project in January 2023.12.01.2023 on hold		
	8000-4074	Second coat seal on Old Charleville Road to finalise the sealing works	LRCIP 3	\$35,915	85.51%	\$42,000	DES	Included in RPQ reseal tender, will be 3rd qtr delivery.12.01.2023 has been scheduled for Feb.2.03.2023 Waiting for invoices. 31.3.2023 work completed.		
	8004-4049-0&8003-4049-0	Second coat seal on Khyber Road to finalise the sealing works.	LRCIP 3	\$284,413	101.58%	\$280,000	DES	Included in RPQ reseal tender, will be 3rd qtr delivery.12.01.2023 work in progress.2.3.2023 waiting for invoices		
	Sub total			\$1,417,504	40.17%	\$3,529,178				
Water										
555-4000-0	8000-5254-0	Charleville water renewals	General	\$80,942	80.94%	\$100,000	DES	Mains replacement in progress		
	8000-5260-0	Morven water renewals	General	\$198,381	132.25%	\$150,000	DES	Various renewal plus Morven Bore connection		
	8000-5252-0	Augathella water renewals	General	\$12,222	24.44%	\$50,000	DES	Mains replacement in progress		
	Sub total			\$291,545	97.18%	\$300,000				

2022-23

Asset Class/GL Number	Job Number	Project Description	Funding source	Actual to date	% of budget	Budget Project Costs 2022-23	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	Progress (%)
597-4000-0	8000-1790-0	IT/Finance and Records System	General	\$3,453	3.45%	\$100,000	Richard Ranson	Continuation of prior year. Committed \$151K. New finance system on hold pending CEO.		<div style="width: 5%;"></div>
	8000-1794-0	Pool Vacuum Cleaner	General	\$18,965	94.82%	\$20,000	Richard Ranson	Equipment purchased. COMPLETE		<div style="width: 95%;"></div>
	8000-1774-0	Equipment - Stock Routes	General	\$17,273	31.43%	\$54,950	Jamie Gorry	Quotes obtained - ATV and Trailer have been ordered, expected deliver of trailer in March. ATV in April.		<div style="width: 30%;"></div>
	8000-1795-0	Install CCTV cameras at selected Council facilities	LRCIP 3	\$42,018	42.02%	\$100,000	John Nicholson	Consultation completed. Site visit by Pinnacle and additions incorporated as requested by Police. Full pricing received 2nd Feb and committed \$93,620		<div style="width: 40%;"></div>
	Sub total			\$81,709	29.72%	\$274,950				
	Total Capital			\$5,107,173	18%	\$27,647,653				
Loan repayments		Current Loans Payments	General	\$140,404	72.42%	\$193,887	DCS	Due quarterly, three quarters paid		<div style="width: 70%;"></div>
640-672-5000										
	Sub total			\$140,404	72.42%	\$193,887				
GRAND TOTAL				\$5,247,577	19%	\$27,841,540				

10.7 DRAFT SHELL FINANCIAL STATEMENTS 2022/2023

Author: Accountant

Authoriser: CEO

RECOMMENDATION

That Council receive the Shell Financial Statements for the financial year 2022/23 as presented.

BACKGROUND**Purpose**

As per the External Audit Plan presented to Council at the April 2023 meeting, the Shell Financial Statements are due to be submitted to the external auditors on the 31st May 2023.

Prior year figures have been checked and matched with the financial year 2021-22 audited financial statements.

Council is required to prepare general purpose Financial Statements on an annual basis. The Shell Financial Statements 2022/23 will be submitted to the external auditors for review and feedback in readiness for the preparation of the final statements for the year ending 30 June 2023.

LINK TO CORPORATE PLAN

- 1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .
- 1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

1. **MSC Shell Draft Financial Statements 2022-23 Council Meeting** [↓](#)

Murweh Shire Council
Financial Statements
For the year ended 30 June 2023

Murweh Shire Council

Financial statements

For the year ended 30 June 2023

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Murweh Shire Council
Statement of Comprehensive Income
 For the year ended 30 June 2023

	Note	2023 \$ 000's	2022 \$ 000's
Income			
Revenue			
Recurrent revenue			
Rates, levies and charges	3(a)	-	6,852
Fees and charges	3(b)	-	2,789
Interest received		-	82
Sales revenue	3(c)	-	4,659
Other income		-	41
Grants, subsidies, contributions and donations	4(a)	-	13,615
Total recurrent revenue		-	<u>28,038</u>
Capital revenue			
Grants, subsidies, contributions and donations	4(b)	-	5,267
Total revenue		-	<u>33,305</u>
Total income		-	<u>33,305</u>
Expenses			
Recurrent expenses			
Employee benefits	6	-	(8,421)
Materials and services	7	-	(16,239)
Finance costs		-	(265)
Depreciation and amortisation			
Property, plant and equipment	10	-	(7,068)
Right of use assets	16	-	(23)
		-	<u>(32,016)</u>
Capital income/(expenses)	5	-	85
Total expenses		-	<u>(31,930)</u>
Net Result		-	<u>1,374</u>
Other comprehensive income			
Other comprehensive income items that will not be reclassified to net result			
Increase in asset revaluation surplus	17	-	20,109
Total other comprehensive income for the year		-	<u>20,109</u>
Total comprehensive income for the year		-	<u><u>21,484</u></u>

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

Murweh Shire Council
Statement of Financial Position
as at 30 June 2023

	Note	2023 \$	2022 \$
Current assets		000's	000's
Cash and cash equivalents	8	-	8,419
Trade and other receivables	9	-	1,198
Contract assets	15	-	2,103
Inventories	26	-	877
Other assets		-	231
Total current assets		-	12,829
Non-current assets			
Property, plant and equipment	10	-	422,424
Work in Progress	10	-	3,333
Right-of-Use Assets	16	-	2
Total non-current assets		-	425,759
Total assets		-	438,587
Current liabilities			
Trade and other payables	12	-	3,391
Borrowings	13	-	191
Provisions	14	-	1,142
Contract liabilities	15	-	2,077
Lease liabilities	16	-	2
Total current liabilities		-	6,803
Non-current liabilities			
Borrowings	13	-	2,630
Provisions	14	-	2,186
Lease liabilities	16	-	0
Total non-current liabilities		-	4,816
Total liabilities		-	11,620
Net community assets		-	426,968
Community equity			
Asset revaluation surplus	17	-	296,426
Retained surplus		-	130,542
Total community equity		-	426,968

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

Murweh Shire Council
Statement of Changes in Equity
 For the year ended 30 June 2023

	Asset revaluation surplus	Retained surplus	Total
Note	\$ 000's	\$ 000's	\$ 000's
Balance as at 1 July 2022	296,426	130,542	426,968
Net result	-	-	-
Increase in asset revaluation surplus	-	-	-
Total comprehensive income for the year	-	-	-
	<u>296,426</u>	<u>130,542</u>	<u>426,968</u>
Balance as at 30 June 2023			
Balance as at 1 July 2021	276,317	129,168	405,485
Net result		1,374	1,374
Other comprehensive income for the year			
Increase in asset revaluation surplus	20,109		20,109
Total comprehensive income for the year	20,109	1,374	21,483
	<u>296,426</u>	<u>130,542</u>	<u>426,968</u>
Balance as at 30 June 2022			

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

Murweh Shire Council
Statement of Cash Flows
 For the year ended 30 June 2023

	Note	2023 \$ 000's	2022 \$ 000's
Cash flows from operating activities			
Receipts from customers		-	15,173
Payments to suppliers and employees		-	(25,045)
		-	(9,872)
Interest received		-	82
Finance costs		-	(120)
Non-capital grants and contributions	4(a)	-	13,615
Net cash inflow from operating activities	21	-	3,705
Cash flows from investing activities			
Payments for property, plant and equipment		-	(7,731)
Proceeds from sale of property, plant and equipment	5(a)	-	320
Capital grants, subsidies, contributions and donations	4(b)	-	5,267
Net cash outflow from investing activities		-	(2,146)
Cash flows from financing activities			
Proceeds from borrowings		-	-
Repayment of borrowings	13	-	(247)
Repayments made on leases (principal only)	16	-	(23)
Net cash inflow/(outflow) from financing activities		-	(270)
Net increase in cash held		-	1,289
Cash and cash equivalents at beginning of the financial year		8,419	7,130
Cash and cash equivalents at end of the financial year	8	8,419	8,419

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

Murweh Shire Council
Notes to the financial statements
For the year ended 30 June 2023

1 Information about these financial statements

1.A Basis of preparation

These general purpose financial statements are for the period 1 July 2022 to 30 June 2023 and have been prepared in compliance with the requirements of the *Local Government Act 2009 and the Local Government Regulation 2012*.

These financial statements comply with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB). Council is a not-for-profit entity for financial reporting purposes and complies with Australian Accounting Standards as applicable to not-for-profit entities.

These financial statements have been prepared under the historical cost convention except for the revaluation of certain classes of property, plant and equipment.

1.B Constitution

Council is constituted under the Queensland *Local Government Act 2009* and is domiciled in Australia.

1.C Currency

The Council uses the Australian dollar as its functional currency and its presentation currency.

1.D New and Revised Accounting Standards adopted during the year

Council adopted all standards which became mandatory effective for annual reporting period beginning on 1 July 2022, none of the standards had a material impact on reported position, performance and cash flows.

1.E Standards issued by the AASB but not yet effective

The AASB has issued Australian Accounting Standards and interpretations which are not effective at 30 June 2023, these standards have not been adopted by Council and will be included in the financial statements on their effective date. None of the standards are expected to have a significant impact for Council.

1.F Estimates and Judgements

Councils make a number of judgements, estimates and assumptions in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note.

Valuation and depreciation of property, plant and equipment - Note 10

Provisions - Note 14

Contingent liabilities - Note 18

Financial instruments and financial risk management - Note 23

Revenue recognition - Note 3

Murweh Shire Council
Notes to the financial statements
For the year ended 30 June 2023

1 Significant accounting policies (continued)

1.G Rounding and Comparatives

The financial statements are in Australian dollars and have been rounded to the nearest \$1,000, unless otherwise stated.

Comparative information is generally restated for reclassifications, errors and changes in accounting policies unless permitted otherwise by transition rules in a new Accounting Standard/Comparative information is prepared on the same basis as prior year.

1.H Volunteer Services

Council currently do not have volunteer services that it receives.

1.I Taxation

Council is exempt from Commonwealth taxation except for Fringe Benefits Tax and Goods and Services Tax (GST). The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.

1.J COVID-19

During the financial year 2022-23, Council has assessed the impact of the COVID-19 global pandemic and found there were no material implications for this financial year.

Murweh Shire Council
Notes to the financial statements

For the year ended 30 June 2023

2 Analysis of Results by Function

2(a) Components of Council functions

The activities relating to the Council's components reported on in Note 2(b) are as follows :

A Corporate Services

Corporate governance

The objective of corporate governance is for Council to be open, accountable, transparent and deliver value for money community outcomes. This is part of the Corporate Services function and includes strategic and operational planning, risk management, legal and administrative support. The Mayor, Councillors and Chief Executive Officer are included in corporate governance.

Finance and information

Finance and information provides professional finance and information services across all of Council. This function is a part of the Corporate Services function and includes internal audit, budget support, financial accounting and information technology services. The goal is to provide accurate, timely and appropriate information to support sound decision making and meet statutory obligations.

B Engineering Services

Includes construction and maintenance of shire and state controlled roads, stormwater drainage, footpaths, bicycle ways, other private works, street lighting, plant management, engineering development and design.

C Health / Environmental Services

The goal of Health and Environmental Services is to ensure Murweh is a healthy, vibrant, contemporary and connected community. Health and Environmental Services provides well managed and maintained community facilities and ensures the effective delivery of cultural, health, welfare, environmental and recreational services.

The goal of the waste management program is to protect and support our community and natural environment by sustainably managing refuse. The function provides refuse collection and disposal services, mosquito and other pest management programs.

The sub-functions include animal control, pest control, health regulation and compliance, immunisation, environmental monitoring, river management, parks and gardens maintenance, refuse collection and disposal, waste management, swimming pools, racecourse complex, halls and centres, showgrounds, cemeteries, public conveniences, and aged care housing management.

D Water and Sewerage Services

(i) Water Services

The goal of this program is to support a healthy, safe community through sustainable water services.

(ii) Sewerage Services

This function protects and supports the health of our community by sustainably managing sewerage infrastructure.

Murweh Shire Council
Notes to the financial statements
 For the year ended 30 June 2023

2 Analysis of results by function (continued)

(b) Income and expenses defined between recurring and capital are attributed to the following functions:

Year ended 30 June 2023

Functions	Gross program income				Total income	Gross program expenses		Total expenses	Net result from recurring operations	Net result	Assets
	Recurring		Capital			Recurring	Capital				
	Grants	Other	Grants	Other							
	2023	2023	2023	2023							
\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
Corporate services	-	-	-	-	-	-	-	-	-	-	-
Engineering services	-	-	-	-	-	-	-	-	-	-	-
Environmental health services	-	-	-	-	-	-	-	-	-	-	-
Water and Sewerage	-	-	-	-	-	-	-	-	-	-	-
Total Council	-	-	-	-	-	-	-	-	-	-	-

Year ended 30 June 2022

Functions	Gross program income				Total income	Gross program expenses		Total expenses	Net result from recurring operations	Net result	Assets
	Recurring		Capital			Recurring	Capital				
	Grants	Other	Grants	Other							
	2022	2022	2022	2022							
\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
Corporate services	7,597	6,152	3,075	-	16,825	10,457	(85)	10,372	3,292	6,452	79,715
Engineering services	5,934	4,626	2,191	-	12,751	14,532	-	14,532	(3,973)	(1,782)	329,441
Environmental health services	84	1,011	-	-	1,095	4,953	-	4,953	(3,858)	(3,858)	-
Water and Sewerage	-	2,634	-	-	2,634	2,073	-	2,073	562	562	29,431
Total Council	13,615	14,424	5,267	-	33,305	32,016	(85)	31,930	(3,977)	1,374	438,587

Murweh Shire Council
Notes to the financial statements
 For the year ended 30 June 2023

	2023	2022
	\$	\$
	000's	000's
3 Revenue		
(a) Rates, levies and charges		
Rates and annual charges are recognised as revenue when the Council obtains control over the assets comprising these receipts which is the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.		
General rates	-	4,111
Water	-	1,773
Water consumption, rental and sundries	-	51
Sewerage	-	1,020
Garbage charges	-	657
Total rates and utility charge revenue	-	7,614
Less: Discounts	-	(655)
Less: Pensioner remissions	-	(107)
	-	6,852

(b) Fees and charges

Revenue arising from fees and charges is recognised at a point in time when or as the performance obligation is completed and the customer receives the benefit of the goods/services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases, the customer is required to pay on arrival, for example entry to cosmos centre. There is no material obligation for Council in relation to refunds or returns.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.

Revenue from infringements is recognised on issue of infringement notice after applying the expected credit loss model relating to impairment of receivables for initial recognition of statutory receivables.

	2023	2022
	\$	\$
	000's	000's
Aerodrome landing and usage fees	-	279
Cemetery fees	-	49
Cosmos centre entry and souvenir sales	-	489
Rental income	-	221
Town planning and building fees	-	11
Agistment fees	-	59
Visitor information and WWII fees	-	881
Miscellaneous	-	801
	-	2,789

Murweh Shire Council
Notes to the financial statements
 For the year ended 30 June 2023

Revenue (continued)	2023	2022
	\$	\$
(c) Sales revenue	000's	000's
<p>The sale of goods is recognised at a point in time that the customer obtains control of the goods, generally at delivery. Revenue from services is recognised when the service is rendered.</p> <p>Revenue from contracts and recoverable works generally comprises a recoupment of material costs together with an hourly charge for use of equipment and employees. This revenue and the associated costs are recognised by reference to the stage of completion of the contract activity based on costs incurred at the reporting date. Where consideration is received for the service in advance it is included in contract liabilities and is recognised as revenue in the period when the service is performed. There are no contracts in progress at the year end. The contract work carried out is not subject to retentions.</p>		
Rendering of services		
Contract and recoverable works	-	4,659
	<u>-</u>	<u>4,659</u>

4 Grants, subsidies, contributions and donations

Grant income under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations the revenue is recognised when each performance obligations is satisfied.

The performance obligations vary in each agreement. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the satisfaction of the contract performance obligation.

Grant income under AASB 1058

Where Council receives an asset for significantly below fair value, the asset is recognised at fair value, related liability (or equity items) are recorded and income then is recognised for any remaining asset value at the time that the asset is received.

Capital grants

Where Council receive funding under an enforceable contract to acquire or construct a specified item of property, plant and equipment which will be under Council's control on completion, revenue is recognised as and when the obligation to construct or purchase is completed. For construction projects, this is generally as the construction progresses in accordance with costs incurred.

Donations and contributions

Where assets are donated or purchased for amounts significantly below fair value, the revenue is recognised at fair value when the asset is acquired and controlled by the Council.

Donations and contributions are generally recognised on receipt of the asset since there are no enforceable performance obligations.

Physical assets contributed to Council by developers in the form of road works, stormwater, water and wastewater infrastructure and park equipment are recognised as revenue when Council obtains control of the asset and there is sufficient data in the form of drawings and plans to determine the approximate specifications and values of such assets. Non-cash contributions with a value in excess of the recognition thresholds are recognised as non-current assets. Those below the thresholds are recorded as expenses.

Murweh Shire Council
Notes to the financial statements
 For the year ended 30 June 2023

4	Grants, subsidies, contributions and donations (continued)	2023	2022
		\$	\$
		000's	000's
(a)	Operating		
	General purpose grants	-	9,694
	State and commonwealth governments subsidies and grants	-	3,921
		<u>-</u>	<u>13,615</u>
(b)	Capital		
	Capital revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and/or investment in new assets.		
	Commonwealth and State governments subsidies and grants	-	5,267
		<u>-</u>	<u>5,267</u>
(c)	Timing of revenue recognition for grants, subsidies, contributions and donations		
	Revenue recognised at a point in time	-	10,662
	Revenue recognised over time	-	8,219
		<u>-</u>	<u>18,881</u>
5	Capital income/(expenses)		
	a) Gain/(Loss) on disposal of non-current assets		
	Proceeds from the sale of property, plant and equipment	-	320
	Less: Written down value of property, plant and equipment	-	(173)
	Total capital income/(expenditure)	<u>-</u>	<u>147</u>
	b) Provision for restoration of land		
	Discount rate adjustments to refuse restoration provision	<u>-</u>	<u>(62)</u>
	Net capital income/(expense)	<u>-</u>	<u>85</u>
6	Employee benefits		
	Employee benefit expenses are recorded when the service has been provided by the employee.		
	Total staff wages and salaries	-	5,677
	Councillors' remuneration	-	348
	Annual, sick and long service leave entitlements	-	2,191
	Superannuation	-	988
		<u>-</u>	<u>9,203</u>
	Less: Capitalised employee expenses	-	(782)
		<u>-</u>	<u>8,421</u>
	Councillor remuneration represents salary, and other allowances paid in respect of carrying out their duties.		
	Total Council employees at the reporting date:	<u>Number</u>	<u>Number</u>
	Elected members	-	5
	Administration staff	-	48
	Depot and outdoors staff	-	92
	Total full time equivalent employees	<u>-</u>	<u>145</u>

Murweh Shire Council
Notes to the financial statements
 For the year ended 30 June 2023

7 Materials and services	2023	2022
	\$	\$
	000's	000's
Expenses are recorded on an accruals basis as Council receives the goods or services.		
Advertising, marketing and promotion	-	43
Audit services*	-	84
Communications and IT	-	557
Contractors	-	785
Donations paid	-	253
Insurance	-	377
Staff training	-	157
Repairs and maintenance - (Including repairs to flood damaged roads)	-	11,909
Lease/Rental housing - operating costs	-	128
Subscriptions and registrations	-	146
Tourism facilities	-	1,328
Other materials and services	-	472
	<u>-</u>	<u>16,239</u>

*Total audit fees quoted by the Queensland Audit Office relating to the 2022-23 financial statements are \$ 72,150 (2022: \$72,150 including LRCI).

8 Cash and cash equivalents

Cash and cash equivalents in the statement of cash flows include cash on hand, all cash and cheques receipted but not banked at the year end, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.

National Bank of Australia - operating	-	(7)
Queensland Treasury Corporation	-	8,424
Cash on hand	-	3
Balance per Statement of Financial Position	<u>-</u>	<u>8,419</u>
Cash and cash equivalents	-	8,419
Less: Externally imposed restrictions on cash	-	2,077
Unrestricted cash	<u>-</u>	<u>6,343</u>

Council's cash and cash equivalents are subject to a number of external restrictions that limit amounts available for discretionary or future use.

Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:

Unspent government grants and subsidies	-	2,077
Total externally imposed restrictions on cash assets	<u>-</u>	<u>2,077</u>

Murweh Shire Council
Notes to the financial statements
 For the year ended 30 June 2023

9 Trade and other receivables

Receivables are amounts owed to Council at year end. They are recognised at the amount due at the time of sale or service delivery. Settlement of receivables is required within 30 days after the invoice is issued.

Debts are regularly assessed for collectability and an allowance is made, where appropriate, for impairment. All known bad debts are written-off at the end of reporting period. If an amount is recovered in a subsequent period it is recognised as revenue.

Because Council is empowered under the provisions of the *Local Government Act 2009* to sell an owner's property to recover outstanding rate debts, Council does not impair rate receivables.

	2023	2022
	\$	\$
	000's	000's
Current		
Rateable revenue and utility charges	-	835
Other debtors	-	491
Loss allowance	-	(128)
	<u>-</u>	<u>1,198</u>

Interest is charged on outstanding rates at a rate of 8.03% per annum. No interest is charged on other debtors. There is no concentration of credit risk for rates and utility charges, fees and other debtors receivable.

Ageing of receivables and the amount of any impairment is disclosed in the following table:

Subject to impairment		
Not past due	-	488
Past due 31-60 days	-	4
Past due 61-90 days	-	(1)
Total gross carrying amount	-	491
Loss allowance	-	(128)
Total	<u>-</u>	<u>363</u>
Not subject to impairment		
Rates and Utility charges	-	835
	<u>-</u>	<u>1,198</u>

Murweh Shire Council
Notes to the financial statements
 For the year ended 30 June 2023

10 Property, plant and equipment

Council - 30 June 2023

Basis of measurement

Asset values

Opening gross value as at 1 July 2022

Additions

Disposals

Revaluation adjustment to asset revaluation

Reclassification between asset classes

Transfers between classes

Closing gross value as at 30 June 2023

Accumulated depreciation and impairment

Opening balance as at 1 July 2022

Depreciation expense

Reclassification between asset classes

Depreciation on disposals

Revaluation adjustment to asset revaluation

Accumulated depreciation as at 30 June

Total written down value as at 30 June 2023

Range of estimated useful life in years

Additions comprise

Renewals

Other additions

Totals

Note	Land	Parks	Aerodrome landing strip	Road, drainage and bridge	Buildings and other structures	Plant and equipment	Water and sewerage infrastructure	Work in progress	Total
	Fair value	Fair value	Fair value	Fair value	Fair value	Cost	Fair value	Cost	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
	3,220	-	15,897	366,110	87,648	20,194	58,211	3,333	554,612
	-	-	-	-	-	-	-	-	-
5	-	-	-	-	-	-	-	-	-
17									-
									-
									-
	3,220	-	15,897	366,110	87,649	20,194	58,211	3,333	554,612
	-	(0)	3,456	56,695	29,313	10,604	28,786	-	128,855
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
5	-	-	-	-	-	-	-	-	-
17	-	-	-	-	-	-	-	-	-
	-	(0)	3,456	56,695	29,313	10,604	28,786	-	128,855
	3,220	0	12,441	309,414	58,336	9,590	29,425	3,333	425,756
	Land: Not depreciated	10 - 120	15 - 120	10 - 120	10 - 120	5 - 20	10 - 140	WIP: Not depreciated	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-

Murweh Shire Council
Notes to the Financial Statements
 For the year ended 30 June 2023

10 Property, plant and equipment (continued)

Council - 30 June 2022

Basis of measurement

Asset values

Opening gross value as at 1 July 2021

Additions

Disposals

Revaluation adjustment to asset revaluation

Reclassification between asset classes

Transfer between classes

Closing gross value as at 30 June 2022

Accumulated depreciation and impairment

Opening balance as at 1 July 2022

Depreciation expense

Reclassification between asset classes

Depreciation on disposals

Revaluation adjustment to asset revaluation surplus

Accumulated depreciation as at 30 June

Total written down value as at 30 June 2022

Range of estimated useful life in years

Additions comprise

Renewals

Other additions

Totals

Note	Land	Parks	Aerodrome landing strip	Road, drainage and bridge network	Buildings and other structures	Plant and equipment	Water and sewerage infrastructure	Work in progress	Total
	Fair value	Fair value	Fair value	Fair value	Fair value	Cost	Fair value	Cost	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
	3,438	2,016	14,579	342,555	81,775	19,583	53,469	3,851	521,267
	-	-	-	-	-	-	-	7,731	7,731
5	(5.00)	-	-	-	-	(802)	-	-	(807)
17	(213.00)	-	895	21,033	721.33	-	3,983	-	26,420
	-	(2,016)	-	-	2,016	-	-	-	-
	-	-	422	2,522	3,134	1,414	758	(8,250)	-
	3,220	0	15,897	366,110	87,648	20,194	58,211	3,333	554,612

	-	426	2,898	50,152	26,468	10,288	25,877	-	116,110
	-	-	387	3,265	1,553	950	914	-	7,068
	-	(426)	-	-	426	-	0	-	-
5	-	-	-	-	-	(634)	-	-	(634)
17	-	-	171	3,278	866	-	1,995	-	6,310
	-	-(0)	3,456	56,695	29,313	10,604	28,786	-	128,855

	3,220	-(0)	12,440	309,415	58,336	9,590	29,425	3,333	425,757
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	Land: Not depreciated	10 - 45	15 - 120	10 - 120	10 - 100	5 - 20	10 - 140	WIP: Not depreciated	

	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Renewals	-	-	77	3,204	1,354	-	561	-	5,196
Other additions	-	-	-	47	1,281	1,170	38	-	2,536
Totals	-	197	313	4,266	5,715	1,730	640	-	7,731

Murweh Shire Council
Notes to the financial statements
For the year ended 30 June 2023

10 Property, plant and equipment (continued)

10 (a) Recognition

Plant and equipment, buildings and other structures with a total value of less than \$5,000, and infrastructure assets with a total value of less than \$10,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

Replacement of a major component of an asset, in order to maintain its service potential, is treated as the acquisition of a new asset. However, routine operating maintenance, repair costs and minor renewals to maintain the operational capacity and useful life of the non-current asset is expensed as incurred.

Expenditure incurred in accordance with Disaster Recovery Funding Arrangements on road assets is analysed to determine whether the expenditure is capital in nature. The analysis of the expenditure requires Council engineers to review the nature and extent of expenditure on a given asset. For example, expenditure that patches a road is generally maintenance in nature, whereas a kerb to kerb rebuild is treated as capital. Material expenditure that extends the useful life or renews the service potential of the asset is capitalised.

Land under the roads and reserve land which falls under the *Land Act 1994* or the *Land Title Act 1994* is controlled by the Queensland State Government and not recognised in the Council financial statements.

10 (b) Measurement

Property, plant and equipment assets are initially recorded at cost. Subsequently, each class of property, plant and equipment is stated at cost or fair value (as shown in the table above) less, where applicable, any accumulated depreciation and accumulated impairment loss.

Cost is determined as the fair value of consideration plus costs incidental to the acquisition. Direct labour, materials and an appropriate portion of overheads incurred in the acquisition or construction of assets are also included as capital costs.

Property, plant and equipment received in the form of contributions, for significantly less than fair value or as offsets to infrastructure charges are recognised as assets and revenue at fair value.

10 (c) Depreciation

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and commissioned ready for use, at which time they are reclassified from work in progress to the appropriate property, plant and equipment class.

Land, work in progress, road formations and formation work associated with the construction of dams, levee banks and reservoirs are not depreciated.

Depreciation, where applicable, is calculated on a straight-line basis such that the cost of the asset less its residual value is recognised progressively over its estimated useful life to Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

The useful life of leasehold improvements is the shorter of the useful life of the asset or the remaining life of the lease.

Where assets have separately identifiable components, these components have separately assigned useful lives.

Depreciation methods, estimated useful lives and residual values are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions.

Murweh Shire Council
Notes to the financial statements
For the year ended 30 June 2023

10 Property, plant and equipment (continued)

The ranges of useful lives adopted for each class of asset are disclosed on the preceding pages.

10 (d) Impairment

Property, plant and equipment held at cost is assessed for indicators of impairment annually. If an indicator of possible impairment exists, the Council determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

10 (e) Valuation

(i) Valuation processes

Council's valuation policies and procedures are set by the executive management team which comprises the Chief Executive Officer, Director of Corporate Services and Director of Engineering Services. They are reviewed annually taking into consideration an analysis of movements in fair value and other relevant information.

Non-current physical assets measured at fair value are revalued, where required, so that the carrying amount of each class of asset does not materially differ from its fair value at the reporting date. This is achieved by engaging independent, professionally qualified valuers to determine the fair value for each class of property, plant and equipment assets at least once every 3 years. This process involves the valuer physically sighting a representative sample of Council assets across all asset classes and making their own assessments of the condition of the assets at the date of inspection.

In the intervening years, Council uses internal engineers and asset managers to assess the condition and cost assumptions associated with all infrastructure assets, the results of which are considered in combination with an appropriate cost index for the region. Together these are used to form the basis of a management valuation for infrastructure asset classes in each of the intervening years. With respect to the valuation of the land and improvements, buildings and major plant asset classes in the intervening years, management engage independent, professionally qualified valuers to perform a "desktop" valuation. A desktop valuation involves management providing updated information to the valuer regarding additions, deletions and changes in assumptions such as useful life, residual value and condition rating. The valuer then determines suitable indices which are applied to each of these asset classes

An analysis performed by management has indicated that, on average, the variance between an indexed asset value and the valuation by an independent valuer when performed is not significant and the indices used by Council are sound. Further details in relation to valuers, the methods of valuation and the key assumptions used in valuing each different asset class are disclosed below.

Any revaluation increment arising on the revaluation of an asset is credited to the appropriate class of the asset revaluation surplus, except to the extent it reverses a revaluation decrement for the class previously recognised as an expense. A decrease in the carrying amount on revaluation is charged as an expense to the extent it exceeds the balance, if any, in the revaluation surplus of that asset class.

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life. Separately identified components of assets are measured on the same basis as the assets to which they relate.

Murweh Shire Council
Notes to the financial statements
For the year ended 30 June 2023

10 Property, plant and equipment (continued)

In accordance with AASB 13 fair value measurements are categorised on the following basis:

- Fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities (Level 1)
- Fair value based on inputs that are directly or indirectly observable for the asset or liability (Level 2)
- Fair value based on unobservable inputs for the asset and liability (Level 3)

There were no transfers between levels 1 and 2 during the year, nor between levels 2 and 3.

Council's policy is to recognise transfers in and out of the fair value hierarchy levels as at the end of the reporting period.

10 (e) Valuation

(i) Valuation techniques used to derive fair values

Specific valuation techniques used to value Council assets comprise:

Land (level 2)

Herron Todd White, an independent valuer conducted a desktop market valuation of land assets assets at 30 June 2023.

Buildings (level 2)

Council's non-specialised level 2 building assets consist of aged care residential premises and two commercial properties. The fair value assessment is based on inputs that are directly or indirectly observable, such as prices for similar assets. In order to determine the fair value, management engaged an independent valuer, Sheperds Services to conduct an indexation assessment effective 30 June 2023.

Commercial properties have been generally derived using a combination of sales direct comparison approach and capitalisation of income approach. Fair value has been derived from sales prices of comparable properties after adjusting for differences in key attributes such as property size. The valuers conducted an indexation assessment of this asset class at 30 June 2023.

Buildings (level 3)

At 30 June 2023, the external valuers Shepherds Services conducted an indexation assessment of building assets.

Specialised buildings were valued using the cost approach using professionally qualified Registered Valuers. The approach estimated the replacement cost for each building by componentising the buildings into significant parts with different useful lives and taking into account a range of factors. While the unit rates based on square metres could be supported from market evidence (level 2) other inputs (such as useful life, pattern of consumption and asset condition) required extensive professional judgement and impacted significantly on the final determination of fair value. As such these assets were classified as having been valued using level 3 valuation inputs.

Murweh Shire Council
Notes to the financial statements
For the year ended 30 June 2023

10 Property, plant and equipment (continued)

Infrastructure assets (level 3)

Shepherds Services performed a desktop annual review of roads, airport, water and sewerage infrastructure assets effective 30 June 2023. This desktop review comprises the assets current replacement cost (CRC) less accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Council first determined the gross cost of replacing the full service potential of the asset and adjusted this amount to take account of the expired service potential of the asset.

CRC was measured by reference to the lowest cost at which the gross future economic benefits of the asset could currently be obtained in the normal course of business. Where existing assets were over designed, had excess capacity, or were redundant an adjustment was made so that the resulting valuation reflected the cost of replacing the existing economic benefits based on an efficient set of modern equivalent assets to achieve the required level of service output within the Council's planning horizon.

Roads

Current replacement cost

A full comprehensive valuation of Council's roads infrastructure assets was undertaken by independent valuer, Shepherd Services effective 30 June 2023.

Council categorises its road infrastructure into urban and rural roads and then further sub-categorises these into sealed and unsealed roads. Urban roads are managed in segments of 200m, while rural roads are managed in 2km segments. All road segments are then componentised into formation, pavement and seal (where applicable). Council assumes that environmental factors such as soil type, climate and topography are consistent across each segment. Council also assumes a segment is designed and constructed to the same standard and uses a consistent amount of labour and materials.

CRC was calculated by reference to asset linear and area specifications, estimated labour and material inputs, services costs, and overhead allocations. Council assumes that pavements are constructed to depths of 15 cms for high traffic areas and 10 cms for lower traffic locations. Council also assumes that all raw materials can be sourced from the local Quarry. For internal construction estimates, material and services prices were based on existing supplier contract rates or supplier price lists and current labour wage rates. All direct costs were allocated to assets at standard usage quantities according to recently completed similar projects. Where no unit rates could be practically determined for assets, the lump sum current construction costs is used.

Accumulated Depreciation

In determining the level of accumulated depreciation, roads were disaggregated into significant components which exhibited different useful lives. An age-based approach was utilised for assets in average to excellent condition. The condition based approach used a score from excellent or near new condition to asset failure.

Bridges

Current replacement cost

A full comprehensive valuation of Council's bridges infrastructure assets was undertaken by independent valuer, Shepherd Services effective 30 June 2023. Each bridge is assessed individually, with the valuation varying according to the material type used for construction, the deck area, condition and size. Construction estimates were determined on a similar basis to roads.

Accumulated Depreciation

In determining the level of accumulated depreciation, remaining useful lives were calculated based on condition assessments or age-based approach. The condition assessments were made using a condition rating of 0 to 5 where 0 represents "brand new" and 5 "asset failure".

Murweh Shire Council
Notes to the financial statements
For the year ended 30 June 2023

10 Property, plant and equipment (continued)

Drainage Infrastructure

Current replacement cost

A full comprehensive valuation of Council's drainage infrastructure assets was undertaken by independent valuer, Shepherd Services effective 30 June 2023. Similar to roads, drainage assets are managed in segments of 200m; pits, pipes and channels being the major components.

Consistent with roads, Council assumes that environmental factors such as soil type, climate and topography are consistent across each segment and that a segment is designed and constructed to the same standard and uses a consistent amount of labour and materials. Where drainage assets are located underground and physical inspection is not possible, the age, size and type of construction material, together with current and planned maintenance records are used to determine the fair value at reporting date. Construction estimates were determined on a similar basis to sewerage.

Accumulated Depreciation

In determining the level of accumulated depreciation, drainage assets were disaggregated into significant components which exhibited different useful lives.

Water and Sewerage

Current replacement cost

The desktop indexation review of Council's water and sewerage assets was undertaken by independent valuer, Shepherd Services effective 30 June 2023. This review was completed using ABS indexes, ABS Catalogues, 6427.0 Producer Price Indexes Australia, Table 17. Index Number 3109 "Other Heavy and Civil Engineering Construction" was deemed to be the most appropriate index. The review found that the estimated cumulative index from June 2022 to June 2023 was xx%. This figure is considered material for this financial year and accordingly, an indexation adjustment is reflected in the financial statements 30 June 2023.

CRC was calculated based on expected replacement costs. In all cases the assets were disaggregated to component level to ensure a reliable measure of cost and service capacity and deterioration of estimated remaining life based on local operating conditions.

Accumulated Depreciation

In determining accumulated depreciation, assets were inspected onsite to determine remaining useful life. Where site inspections were conducted (i.e. for active assets), the assets were allocated a condition assessment rating of between 1 and 5, which was used to estimate remaining useful life - 1 being excellent with a remaining useful life of 95% and 5 being unserviceable with a remaining useful life of 5%. The higher the condition rating, the lower the fair value.

An age-based approach was used for young assets in determining its remaining useful life. The reason being that in the first 0 to 50% of the life of most infrastructure assets there is often little visible distress. This makes estimating of remaining life unreliable using visual techniques and if age is known then the age-based approach is more reliable.

For wastewater gravity mains the assumption that the pipes will be relined was adopted. The fair value for sewer gravity mains was determined as follows:

*For all pipes, replacement cost was determined based on replacement by trench excavation, useful life was determined as the pipe useful life plus the reline useful life, and the pipe fair value was based on age.

*Where pipes have been relined, the total pipe useful life was determined as the pipe age when the reline occurred plus the reline life.

*The relining of pipes was valued at reline rates and depreciated over the reline life. The reline fair value was based on age.

Murweh Shire Council
Notes to the financial statements
 For the year ended 30 June 2023

11 Transactions with related parties

(a) Transactions with associates

In 2022-23, Murweh Shire Council paid the amount of \$ xx (2022:\$48,696) membership fee to the South West Regional Organisation of Councils (SWROC). The Council is a controlling member of the organisation.

(b) Transactions with key management personnel (KMP)

Key Management Personnel (KMP) are persons having authority and responsibility for planning, directing and controlling the activities of Council, directly or indirectly. At Murweh Shire Council KMP's are considered to include the Mayor, Councillors, Chief Executive Officer, Directors, Economic Development Officer and Works Coordinator.

The compensation paid to KMP comprises:

	2023 \$	2022 \$
Short-term employee benefits	-	1,205,112
Post-employment benefits	-	130,935
Long-term benefits	-	30,301
Total	\$0	\$1,366,348

(c) Transactions with other related parties

Other related parties include the close family members of KMP and any entities controlled or jointly controlled by KMP or their close family members. Close family members include a KMP or their close family members, spouse, child and dependent of a KMP or their spouse.

Details of transactions between council and other related parties are disclosed below.

(i) Murweh Shire Council purchased materials and services from entities controlled by key management personnel.

These transactions were on arm's length basis and were in the course of normal council operations

Details of Transaction	2023 \$	2022 \$
Purchase of maintenance services	-	242,632
Purchase of hardware materials	-	52,544
Purchase of printing services	-	8,945
Purchase of other goods	-	27,621
Total	\$0	\$331,742

(ii) All close family members of key management personnel that were employed by Council were employed through an arm's length process. They are paid in accordance with the award for the job they perform.

Council employs 145 staff, of which none are close family member of a KMP.

Murweh Shire Council
Notes to the financial statements
For the year ended 30 June 2023

11 Transactions with related parties (continued)

(d) Transactions with related parties that have not been disclosed

Most of the entities and people that are related parties of council live and operate within the Murweh Shire Council.

Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties.

Some examples include:

- Payment of rates
- Use of swimming pool
- Dog registration
- Borrowing books from a council library

Council has not included these types of transaction in its disclosure, where they are made on the same terms and conditions available to the general public.

(e) Outstanding balances

There were no outstanding balances relating to transactions with related parties at year-end.

(f) Loans and guarantees to/from related parties

Council does not make loans to or receive loans from related parties. No guarantees have been provided.

(g) Commitment to/from other related parties

Council had not entered into any contractual commitments with related parties at year end other than remuneration contracts with KMP in their roles as KMP of the Council.

Murweh Shire Council
Notes to the financial statements
 For the year ended 30 June 2023

	2023	2022
	\$	\$
	000's	000's
12 Trade and other payables		
Creditors are recognised when goods or services are received, at the amount owed. Amounts owing are unsecured and are generally settled on 30 day terms.		
Liabilities are recognised for employee benefits such as wages and salaries, sick, annual and long service leave in respect of services provided by the employees up to the reporting date. The liability is calculated using the present value of remuneration rates that will be paid when the liability is expected to be settled and includes related on-costs.		
As Council does not have an unconditional right to defer settlement of the annual leave beyond twelve months after the reporting date, annual leave is classified as a current liability.		
Current		
Creditors and accruals	-	1,860
Prepaid rates	-	298
Accrued employee benefits	-	1,234
	<u>-</u>	<u>3,391</u>

13 Borrowings		
Borrowings are initially recognised at fair value plus any directly attributable transaction costs by applying the effective interest method. Thereafter, they are measured at amortised cost. Principal and interest repayments are made quarterly in arrears.		
All borrowings are in \$AUD denominated amounts and interest is expensed as it accrues. No interest has been capitalised during the current or comparative reporting period. Expected final repayment dates vary from 2022 to 2036. There have been no defaults or breaches of the loan agreement during the period.		
In accordance with the <i>Local Government Regulation 2012</i> , Council adopts an annual debt policy that sets out council's planned borrowings for the next nine years. Council's current policy is to only borrow for capital projects and for a term no longer than the expected life of the asset. Council also aims to comply with the Queensland Treasury Corporation's borrowing guidelines and ensure that sustainability indicators remain within acceptable levels at all times.		
All borrowing costs are expensed in the period in which they are incurred.		
Current		
Loans - Queensland Treasury Corporation	-	191
	<u>-</u>	<u>191</u>
Non-current		
Loans - Queensland Treasury Corporation	-	2,630
	<u>-</u>	<u>2,630</u>
Loans - Queensland Treasury		
Opening balance at beginning of financial	-	3,068
Loan draw downs during year	-	-
Principal repayments	-	(247)
Book value at end of financial year	<u>-</u>	<u>2,821</u>

The QTC loan market value at the reporting date was \$ xxx (2022: \$ 2,481,317). This represents the value of the debt if Council repaid it at that date.

No assets have been pledged as security by the Council for any liabilities, however all loans are guaranteed by the Queensland Government. There have been no defaults or breaches of the loan agreement during the 2023 or 2022 financial years.

Murweh Shire Council
Notes to the financial statements
 For the year ended 30 June 2023

14	Provisions	<u>2023</u>	<u>2022</u>
		<u>\$</u>	<u>\$</u>
		<u>000's</u>	<u>000's</u>
	<i>Long Service Leave</i>		
	The provision for long service leave represents the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in the Council's employment or other associated employment which would result in the Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The interest rates attaching to Commonwealth Government guaranteed securities at the reporting date are used to discount the estimated future cash outflows to their present value. The provision is discounted using the Commonwealth Bond yield rates published on the Department of State Development, Infrastructure, Local Government and Planning website.		
	Where employees have met the prerequisite length of service and council does not have an unconditional right to defer this liability beyond 12 months long service leave is classified as a current liability. Otherwise it is classified as non-current.		
	<i>Refuse dump restoration</i>		
	A provision is made for the cost of restoring refuse dumps where it is probable the Council will be liable, or required, to do this when the use of the facilities is complete.		
	The provision for refuse restoration is calculated as the present value of anticipated future costs associated with the closure of the dump sites, decontamination and monitoring of historical residues and leaching on these sites. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. The provision recognised for dump sites is reviewed at least annually and updated based on the facts and circumstances available at the time. Changes in the provision due to either time, discount rate or expected future costs are treated as a capital expense or capital income in the reporting period to which they relate. Management estimates that all three sites will be closed in 2024 and the restoration works will occur after closure. Post-closure maintenance and on-going monitoring will be carried out over the subsequent 30 years.		
	Current		
	Long service leave	-	1,142
		<u>-</u>	<u>1,142</u>
	Non-current		
	Refuse restoration	-	2,019
	Long service leave	-	168
		<u>-</u>	<u>2,186</u>
	Details of movements in refuse provision:		
	Refuse restoration		
	Balance at beginning of financial year	-	1,939
	Increase in provision due to unwinding of discount	-	18
	Movement in provision due to increase in discount rate	-	(309)
	Additional provisions	-	370
	Balance at end of financial year	<u>-</u>	<u>2,019</u>

Murweh Shire Council
Notes to the financial statements
 For the year ended 30 June 2023

15 Contract balances

Contract assets represents the excess of costs incurred in relation to a contract with the customer or construction of an asset over the amounts that council has invoiced the customer or the grantor. Where Council has invoiced the customer or the grantor amounts in excess of what it has incurred in relation to a contract or in constructing an asset, this gives rise to a contract liability.

	2023 \$ 000's	2022 \$ 000's
a Contract assets	-	2,103
The contract assets mainly relate to the Regional Connectivity project.		
b Contract liabilities		
Funds received upfront to construct council controlled assets	-	801
Non-capital performance obligations not yet satisfied	-	1,276
	-	2,077
Revenue recognised that was included in the contract liability balance at the beginning of the year		
Funds received upfront to construct council controlled assets	-	83
Non-capital performance obligations not yet satisfied	-	806
	-	889
c Significant changes in contract balances		

The significant movements in contract assets and contract liabilities that have occurred during the year was due to flood damage works, Building Better Regions and Local Infrastructure and Community funding.

16 Leases

Council has a lease over buildings and equipment. Council has applied the practical expedients to lease accounting for leases of low-value assets and short term leases.

Where Council assesses that an agreement contains a lease, a right-of-use asset and lease liability is recognised on inception of the lease. Council does not separate lease and non-lease components for any class of assets and has accounted for lease payments as a single component.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises: the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less any lease incentives received. The right-of-use is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with security is used.

Exceptions to lease accounting

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

Council has no leases at significantly below market value or concessionary leases.

Murweh Shire Council
Notes to the financial statements
 For the year ended 30 June 2023

16 Leases (continued)

Right of use of assets

	Equipment 000's	Building 000's	Total 000's
Balance at 1 July 2022	-	0	0
Additions during the year	-	-	-
Amortisation charge	-	-	-
Balance at 30 June 2023	-	0	0
	Equipment 000's	Building 000's	Total 000's
Balance at 1 July 2021	9	16	25
Additions during the year	-	-	-
Amortisation charge	(7)	(16)	(23)
Balance at 30 June 2022	2	0	2

Terms and conditions of leases

Buildings

Council leases two residential houses which are used for executive personnel accommodation. The leases are between 2 to 5 years and does not contain a renewal option.

Equipment

Council leases a number of trackers which are used for heavy plant and motor vehicles which have lease terms up to three years and fixed payments for the term of the leases.

Lease liabilities

The table below shows the maturity analysis of the lease liabilities based on contractual cashflows and therefore the amounts will not be the same as the recognised lease liability in the statement of financial position.

	Total per statement of financial position 000's	< 1 year 000's	1-5 years 000's
2023			
Lease liabilities	-	-	-
2022			
Lease liabilities	2	2	-

Amounts included in the statement of comprehensive income related to leases

	2023 000's	2022 000's
Interest on lease liabilities	0	0
Amortisation of right-of-use of assets	-	23
Total expenses for leases	0	23
Total cash outflows for leases		
Principal	-	23
Interest	0	0
Total	0	23

17 Asset revaluation surplus

The asset revaluation surplus comprises adjustments relating to changes in value of property, plant and equipment that do not result from the use of those assets. Net incremental changes in the carrying value of classes of non-current assets since their initial recognition are accumulated in the asset revaluation surplus. Increases and decreases on revaluation are offset within a class of assets.

Where a class of assets is decreased on revaluation, that decrease is offset first against the amount remaining in the asset revaluation surplus in respect of that class. Any excess is treated as an expense.

When an asset is disposed of, the amount reported in surplus in respect of that asset is retained in the asset revaluation surplus and not transferred to retained surplus.

Murweh Shire Council
Notes to the financial statements
For the year ended 30 June 2023

17 Asset revaluation surplus (continued)

	2023 \$ 000's	2022 \$ 000's
Movements in the asset revaluation surplus were as follows:		
Opening balances	0	276,317
Net adjustment to non-current assets at end of period to reflect a change in		
Land	-	(213)
Buildings and other structures	-	(145)
Road, drainage and bridge network	-	17,755
Water and sewerage infrastructure	-	1,988
Aerodrome landing strips	-	724
Closing balances	<u>0</u>	<u>296,426</u>
Asset revaluation surplus analysis		
The closing balance of the asset revaluation surplus comprises the following asset categories:		
Land	-	716
Buildings and other structures	-	33,046
Road, drainage and bridge network	-	225,378
Water and sewerage infrastructure	-	23,937
Aerodrome landing strips	-	13,349
	<u>-</u>	<u>296,426</u>

18 Contingent Liabilities

Local Government Mutual

The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2022 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

Local Government Workcare

The Council is a member of the Queensland local government worker's compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there was insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$ xx (2022: \$199,794)

19 Superannuation

The Council contributes to the LGIASuper Regional Defined Benefits Fund (the scheme), at the rate of 12% for each permanent employee who is a defined benefit member. This rate is set in accordance with the LGIASuper trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying Superannuation Industry (Supervision) legislation and is also governed by the *Local Government Act 2009*.

The scheme is a pooled defined benefit plan and it is not in accordance with the deed to allocate obligations, plan assets and costs at the Council level.

Any amount by which the scheme is over or under funded may affect future contribution rate obligations, but has not been recognised as an asset or liability of the Council.

Murweh Shire Council may be liable to the scheme for a portion of another local governments' obligations should that local government be unable to meet them. However the risk of this occurring is extremely low and in accordance with the LGIASuper trust deed changes to council's obligations will only be made on the advice of an actuary.

The last completed actuarial assessment of the scheme as required under Superannuation Prudential Standard 160 was undertaken as at 1 July 2022. The actuary indicated that "At the valuation date of 1 July 2022, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date." The measure of vested benefits represents the value of benefit entitlements should all participating employees voluntarily exit the scheme. The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date.

Murweh Shire Council
Notes to the financial statements
 For the year ended 30 June 2023

19 Superannuation (continued)

No changes have been made to prescribed employer contribution which remain at 12% of employee salary or wages and there are no known requirements to change the rate of contributions.

The next triennial actuarial review is not due until 1 July 2025.

The most significant risks that may result in LGIASuper increasing the contribution rate, on the advice of the actuary,

Investment risk- The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.

Salary growth risk - The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.

	2023	2022
	\$	\$
	000's	000's
Superannuation contributions made to the Regional Defined Benefits Fund	-	40
Other superannuation contributions for employees	-	948
Total superannuation contributions paid by Council for employees	6	988

20 Trust funds held for outside parties

Monies collected or held on behalf of other entities yet to be paid out to or on behalf of those entities

-	107
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Funds held in the trust account on behalf of outside parties include those funds from the sale of land for arrears in rates, deposits for the contracted sale of land, security deposits lodged to guarantee performance and unclaimed monies (e.g. wages) paid into the trust account by the Council. The Council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the financial statements.

21 Reconciliation of net operating surplus for the year to net cash inflow from operating activities

Net operating result	-	1,374
Non-cash operating items:		
Depreciation and amortisation	-	7,091
	-	7,091
Investing and development activities:		
Net (profit)/loss on disposal of non-current assets	-	(147)
Capital (income)/expense	-	62
Capital grants and contributions	-	(5,267)
	-	(5,352)
Changes in operating assets and liabilities:		
(Increase)/ decrease in receivables	-	1,014
(Increase)/decrease in inventory	-	(124)
(Increase)/decrease in contract assets	-	(1,322)
Increase/(decrease) in payables	-	(308)
(Increase)/ decrease in other assets	-	5
Increase/(decrease) in contract liabilities	-	1,188
Increase/(decrease) in provisions	-	139
	-	591
Net cash inflow from operating activities	-	3,705

22 Events after the reporting period

There were no material adjusting or non-adjusting events after the balance date.

Murweh Shire Council
Notes to the financial statements
 For the year ended 30 June 2023

23 Financial instruments and financial risk management

Murweh Shire Council has exposure to the following risks arising from financial instruments:

- credit risk
- liquidity risk
- market risk

This note provides information (both qualitative and quantitative) to assist statement users to evaluate the significance of financial instruments on the Council's financial position and financial performance, including the nature and extent of risks and how the Council manages these exposures.

Financial risk management

Murweh Shire Council is responsible for the establishment and oversight of the risk management framework, together with developing and monitoring risk management policies.

Council's risk management approves policies for overall risk management, as well as specifically for managing credit, liquidity and market risk.

Council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The Council aims to manage volatility to minimise potential adverse effects on the financial performance of the Council.

The Council oversees how management monitors compliance with the Council's risk management policies and procedures, and reviews the adequacy of the risk management framework in relation to the risks faced by the Council. The Council is assisted in its oversight role by the internal audit. Internal audit undertakes both regular and ad hoc reviews of risk management controls and procedures, the results of which are reported to the Council.

Murweh Shire Council does not enter into derivatives.

Credit risk

Credit risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's investments and receivables from customers.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations. The carrying amount of financial assets represents the maximum credit exposure.

Investments in financial instruments are required to be made with Queensland Treasury Corporation (QTC) or similar state/ commonwealth bodies or financial institutions in Australia, in line with the requirements of the *Statutory Bodies Financial Arrangements Act 1982*.

No collateral is held as security relating to the financial assets held by Murweh Shire Council.

The carrying amounts of financial assets at the end of the reporting period represent the maximum exposure to credit risk for the Council.

		2023	2022
		\$	\$
		000's	000's
Cash and cash equivalents	8	-	8,419
Rateable revenue and utility charges	9	-	835
Other debtors	9	-	363
Total		-	9,617

Murweh Shire Council
Notes to the financial statements
 For the year ended 30 June 2023

23 Financial instruments and financial risk management (continued)

Cash and cash equivalents

The Council may be exposed to credit risk through its investments in the QTC Cash Fund. The QTC Cash Fund is an asset management portfolio that invests with a wide range of high credit rated counterparties. Deposits with the QTC Cash Fund are capital guaranteed. Working Capital Facility deposits have a duration of one day and all investments are required to have a minimum credit rating of "A-", therefore the likelihood of the counterparty having capacity to meet its financial commitments is strong.

Trade and other receivables

In the case of rate receivables, the Council has the power to sell the property to recover any defaulted amounts. In effect this power protects the Council against credit risk in the case of defaults.

In other cases, the Council assesses the credit risk before providing goods or services and applies normal business credit protection procedures to minimise the risk.

The Council does not require collateral in respect of trade and other receivables. The Council does not have trade receivables for which no loss allowance is recognised because of collateral.

Liquidity risk

Liquidity risk is the risk that the Council will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset.

The Council's approach to managing liquidity is to ensure, as far as possible, that it will have sufficient liquidity to meet its liabilities when they are due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Council's reputation.

Murweh Shire Council is exposed to liquidity risk through its normal course of business and through its borrowings with QTC.

Council manages its exposure to liquidity risk by maintaining sufficient undrawn facilities, both short and long term, to cater for unexpected volatility in cash flows.

The following table sets out the liquidity risk in relation to financial liabilities held by the Council. It represents the remaining contractual cashflows (principal and interest) of financial liabilities at the end of the reporting period, excluding the impact of netting agreements.

		0 to 1 year	1 to 5 years	Over 5 years	Contractual Cash Flows	Carrying Amount
		\$'000	\$'000	\$'000	\$'000	\$'000
2023						
Trade and other payables	12	-	-	-	-	-
Loans - QTC	13	-	-	-	-	-
		-	-	-	-	-
2022						
Trade and other payables	12	3,391	-	-	-	3,391
Loans - QTC	13	260	881	2,280	3,421	2,821
		3,651	881	2,280	3,421	6,213

Murweh Shire Council
Notes to the financial statements
 For the year ended 30 June 2023

25 Commitments for expenditure

Contractual commitments	2023	2022
	\$'000	\$'000
Contractual commitments at end of financial year but not recognised in the financial statements are as follows:		
Garbage collection contract and IT Services		
- Within one year	-	280
- One to five years	-	-
	<u>-</u>	<u>280</u>

26 Inventory

Stores and merchandise items are valued at the lower of cost and net realisable value and include, where applicable, direct material, direct labour and an appropriate portion of variable and fixed overheads. Costs are assigned on the basis of weighted average cost except for land where the costs are allocated to the relevant parcel.

Inventories held for distribution are:

- goods to be supplied at nil or nominal charge and
 - goods to be used for the provision of services at nil or nominal charge.
- These goods are valued at cost, adjusted, when applicable, for any loss of service potential.

Land acquired by Council with the intention of reselling it (with or without further development) is classified as inventory. This land is valued at the lower of cost or net realisable value. Proceeds from the sale of this land will be recognised as sales revenue on the signing of a valid unconditional contract of sale.

Council developed the Industrial Land Estate which was completed in the 2020/21 financial year. The main purpose of this initiative is not to gain profits but rather stimulates the general economic activity in the shire.

Land held for resale	-	1,127
Less: Provision for obsolescence	-	(650)
	<u>-</u>	<u>477</u>
Stores and materials	-	400
	<u>-</u>	<u>877</u>

Murweh Shire Council
Financial statements
For the year ended 30 June 2023

Management Certificate
For the year ended 30 June 2023

These general purpose financial statements have been prepared pursuant to Sections 176 and 177 of the *Local Government Regulation 2012 (the Regulation)* and other prescribed requirements.

In accordance with Section 212(5) of the Regulation we certify that:

- (i) the prescribed requirements of the *Local Government Act 2009* and *Local Government Regulation 2012* for the establishment and keeping of accounts have been complied with in all material respects; and

- (iii) the general purpose financial statements as set out on pages 1 to 33 present a true and fair view in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.

Councillor S Radnedge
Mayor

Date: ____/____/____

Sabine Taylor
Chief Executive Officer

Date: ____/____/____

Murweh Shire Council
Current-year Financial Sustainability Statement
 For the year ended 30 June 2023

Council's performance at 30 June 2023 against key financial ratios and targets:

	<u>How the measure is calculated</u>	<u>Actual</u>	<u>Target</u>
Operating surplus ratio	Net result (excluding capital items) divided by total operating revenue (excluding capital items)	0.0%	Between 0% - 10%
Asset sustainability ratio	Capital expenditure on the replacement of assets (renewals) divided by the depreciation expense	0%	Greater than 90%
Net financial liabilities ratio	Total liabilities less current assets divided by total operating revenue (excluding capital items)	0.0%	Not greater than 60%

Note 1 Basis of preparation

The current year financial sustainability statement is a special purpose statement prepared in accordance with the requirements of the *Local Government Regulation 2012* and the *Financial Management Sustainability Guideline 2013*. The amounts used to calculate the three reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2023.

Murweh Shire Council
Financial statements
For the year ended 30 June 2023

Certificate of Accuracy
For the year ended 30 June 2023

This current-year financial sustainability statement has been prepared pursuant to section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.

Councillor S Radnedge
Mayor

Date: ____/____/____

Sabine Taylor
Chief Executive Officer

Date: ____/____/____

Murweh Shire Council
Unaudited Long-Term Financial Sustainability Statement
 For the year ended 30 June 2023

Council's budgeted performance against key financial ratios and targets - 2023 to 2033

Year ending 30 June 2023		Actuals at 30 June	2023	2024	2025	Projected for years ended 30 June								
						2026	2027	2028	2029	2030	2031	2032	2033	
Operating surplus ratio	Net result divided by total revenue	<u>Target</u> Between 0% - 10%	0.0%	0.0%	0% - 10%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Asset sustainability ratio	Capital expenditure on the replacement of assets (renewals) divided by the depreciation expense.	Greater than 90%	0%	0%	0%	0%	0%	#DIV/0!	0%	0%	0%	0%	0%	0%
Net financial liabilities ratio	Total liabilities less current assets divided by total operating revenue	Not greater than 60%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position whilst also being able to meet the community's current and future needs.

Murweh Shire Council
Financial statements
For the year ended 30 June 2023

Certificate of Accuracy
For the year ended 30 June 2023

This unaudited long-term financial sustainability statement has been prepared pursuant to section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this long term financial sustainability statement has been accurately calculated.

Councillor S Radnedge
Mayor

Date: ____/____/____

Sabine Taylor
Chief Executive Officer

Date: ____/____/____

10 ECONOMIC DEVELOPMENT & TOURISM**11.1 CHARLEVILLE DENTAL SURGERY**

Author: Director Economic Development & Tourism

Authoriser: CEO

RECOMMENDATION

That Council purchase a replacement X Ray sensor unit at a cost of \$11,454. 00 ex gst.

BACKGROUND

The Charleville Dental Surgery was completed in 2009 as an Economic Development measure to attract visitors into town and to provide a better quality of service for residents. Maximum funding of \$500,000 was approved for this \$800,000 project.

Apart from 'emergency only' treatment at the hospital, Charleville's Dental Surgery is the only surgery within a 300kms radius.

The original dentists, Doctors Sumit and Amrita Sachdeva continue to operate and manage the Centre under lease, albeit on a weekly fly in and fly out service now that they have relocated to Brisbane.

Purpose

- a) To authorise the purchase of a replacement X Ray Sensor unit, used to capture and analyse X rays

Discussion

The replacement X Ray Sensor device will cost \$11,454 (against an original purchase price of \$6,9618) a cost which is not covered in the surgery operational budget.

Dr Amrita Sachdeva confirms that the matter is urgent. The existing x ray sensor is breaking down and causing more x ray exposure to the patients which she advises needs to be avoided.

The new system will be more comfortable and efficient for the patients and will keep the surgery up to date with advancements in technology. It will also prevent the surgery refusing any treatments needing an x ray.

Consultation

Advice and request from Dr Amrita Sachdeva

Financial Risks

As most of the equipment is reaching 14 years old, there may be a call for more expensive items to be replaced. A budget should be established to cater for this eventuality.

There are no budgeted funds, however Job Cost Account 1630-0023-0000 allocated to Charleville Halls Operations/Maintenance \$74,977 unexpended.

Environmental Risks

None

Social Risk

This is an important community service and benefit. Without this facility, patients will have no alternative but to travel at least 3 hours for treatment.

Legal Risk

As owners of the equipment, we have a legal obligation to ensure the safety of all tools and devices used in the treatment of patients.

LINK TO CORPORATE PLAN

- 4.1.1 Encourage and facilitate targeted population retention and growth, underpinned by liveability and employment opportunities.
- 1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

ATTACHMENTS

1. **Quotation** [↓](#)
2. **Original Dental Equipment Inventory** [↓](#)



MS21423-GH
Dr Amrita Sachdeva



VistaScan MiniEasy

Considerably simplifies imaging in surgeries
Simply switch it on and start scanning. Proven technology and outstanding image quality make DÜRR DENTAL scanners stand out from the competition.
With 22lp/mm, 16-bit (65,536) Grey scales
Rapid image availability from 5.5sec.



Quick set up



sizes 0, 1, 2, 3 and 4

VistaScan MiniEasy

- 1 Scanner and Basic Starter kit of films and accessories

Faster reliable diagnostics 5.5 sec
IQ plates included Free of Charge (4 s2 and 2 s0)
Quick interchangeable plate size entry

- 1 **Size 0 IQ plate (pack of 2)** - incl barriers Bonus

Warranty 24 Months

Air Techniques Scan X is warranted for 24mths from date of purchase.
Consumables including PSP plates are warranted to be free of defects on delivery only.
Register online with Durr dental get an additional 12months

	Ex GST	Extended GST Incl.
1 Mini View 2.0 Better than ADX Offer	\$ 11,454.55	\$ 12,600.01

Installation \$150 Inc GST

Charleville Dental Surgery
Equipment list

Item	Room	Cost
Dental Chair	1	\$15,233.51
Cuspidor	1	\$2,682.35
Assistant Arm	1	\$3,008.69
Chair Control Panel	1	\$15,921.96
Ceiling light stool Inc Support link & accessory holder	1	\$4,700.27 \$493.14 \$144.86
Led curing light	1	\$1,635.67
Newtron Scaler	1	\$1,743.57
X-ray machine	1	\$4,000
<hr/>		
Dental Chair	2	\$15,233.51
Cuspidor	2	\$2,682.35
Assistant Arm	2	\$3,008.69
Chair Control Panel	2	\$15,921.96
Ceiling light stool Inc Support link & accessory holder	2	\$4,700.27 \$493.14 \$144.86
Led curing light	2	\$1,635.67
Newtron Scaler	2	\$1,743.57
X-ray machine	2	\$4,000
<hr/>		
Assistina Plus	Sterilising room	\$ 1,627.91
1 Thermo seal Machine	Sterilising room	\$ 1,184
2 x Lisa steriliser 22 litre	Sterilising room	\$19,805.28
1 Lisa Osmo-reserve osmosis	Sterilising room	\$ 1,269.23
2 Lisa Sat	Sterilising room	\$ 436.31
<hr/>		
Dental Chair	3	\$15,233.51
Cuspidor	3	\$2,682.35
Assistant Arm	3	\$3,008.69
Chair Control Panel	3	\$15,921.96
Ceiling light stool Inc Support link & accessory holder	3	\$4,700.27 \$493.14 \$144.86
Led curing light	3	\$1,635.67
Newtron Scaler	3	\$1,743.57
X-ray machine	3	\$4,000
<hr/>		

Leader Visionary computer SV5220 Brother Colour Laser Printer	Reception	\$1,299 \$1,049
Desk (Model YS43A) Office Chair Pencil & File Drawer (Model CDK1575G)	General	\$249 \$378 - Replaced Aug 22 \$150
Polivac C25PH polisher	General	\$1,505
External compressor: Compair:- Forbes SD203/T7.5	External	\$4,928.58
Oil filtration Unit: Compair:- Model CFOO06N 'C' Filter	Back room	\$ 351.90
Wet top suction Pump: Sirona:- DURR V5 600 DAKI	Back room	\$3,208.00

11.2 COSMOS CENTRE REPORT

Author: Cosmos Centre Coordinator
Authoriser: CEO

RECOMMENDATION
 That Council receives the April Report from the Cosmos Centre & Planetarium.

Background

This report outlines the sales and partial expenses associated with operating the Cosmos Centre and its tours. The only cost considered in this report is staff wages at wage + 25%, accounting for penalty rates when applicable and excluding the coordinator. There are other operational costs related to the Cosmos Centre that are not included in this report, therefore the net sales are not a complete summary of the performance of the Centre.

Below is the performance of the Centre and each product.

Monthly Statistics for April 2023

Briefing

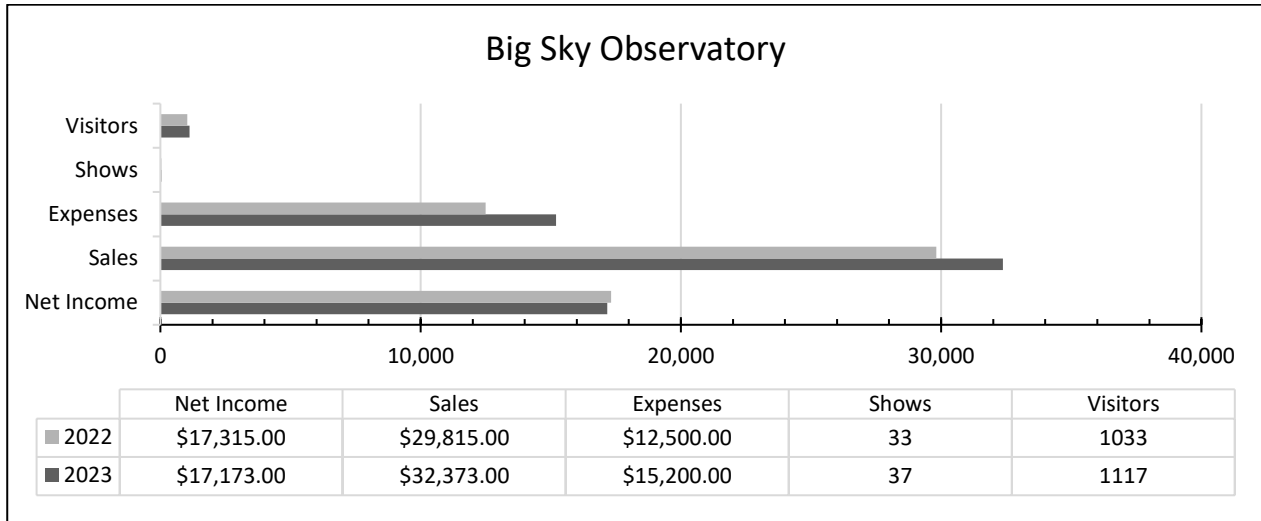
This April saw more guests, tours and profit than April 2022. The increase in profit can be partially credited to having a Trainee who works on the front desk, resulting in costs of running the centre greatly reduced.

The Centre held an event for the solar eclipse that happened on April 20th, and we had nearly 60 people join us which was better than expected considering the eclipse occurred during normal working hours.

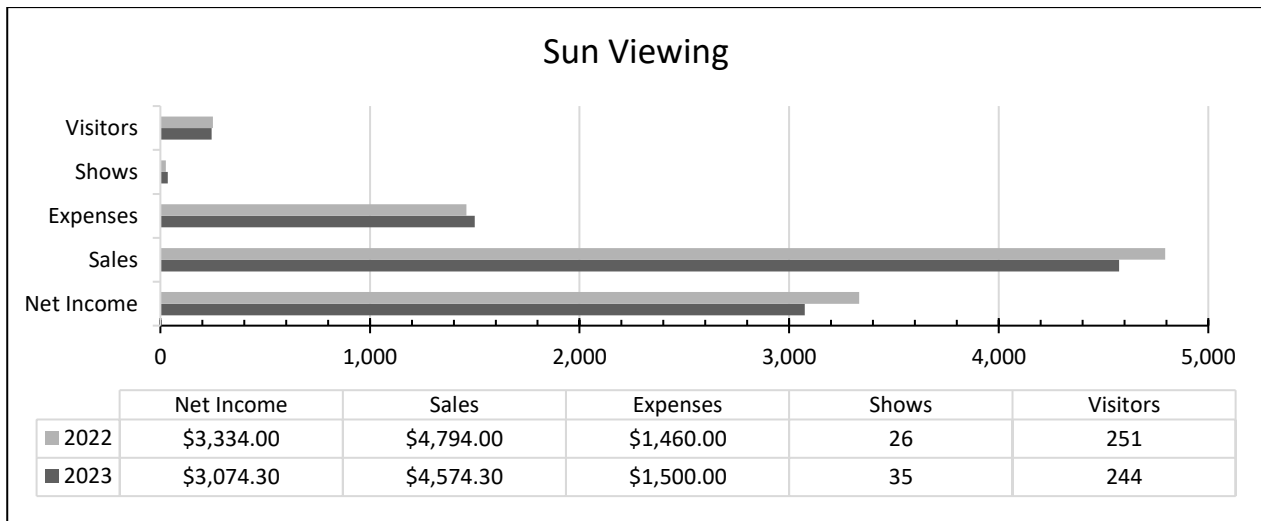
We had another school group come in for an educational experience in the Planetarium which has again proven very profitable as there is only need for one guide rather than 3-5 on the telescopes when schools do our night tours.

There was also a substantial increase in the number of Sun Viewing tours which is likely due to having a morning and afternoon session available which began this season, rather than just the afternoon tours from previous years.

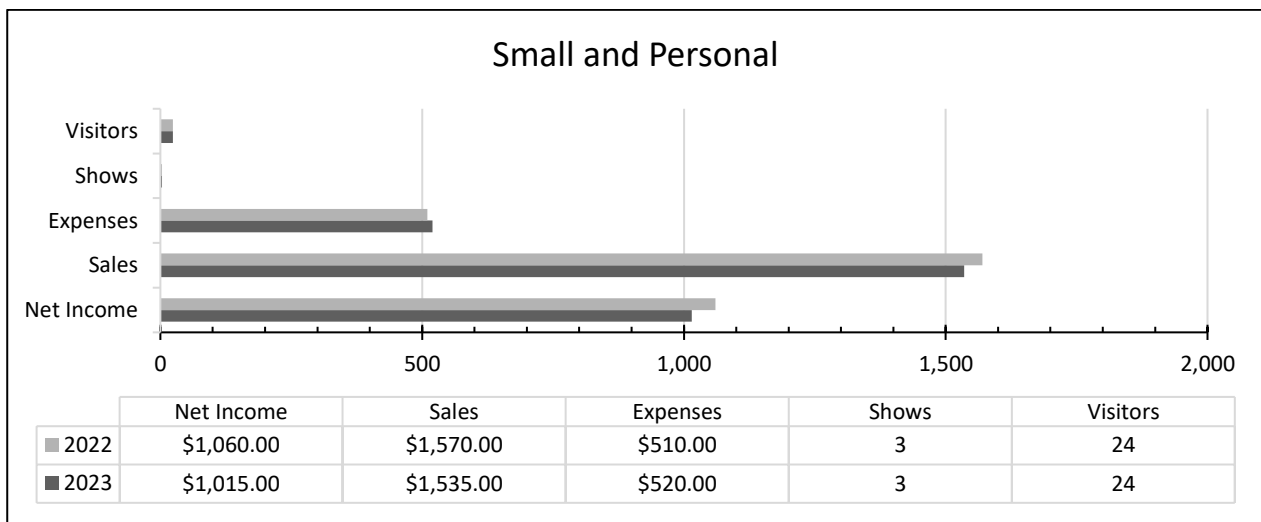
Big Sky Observatory – Income and Expenditure



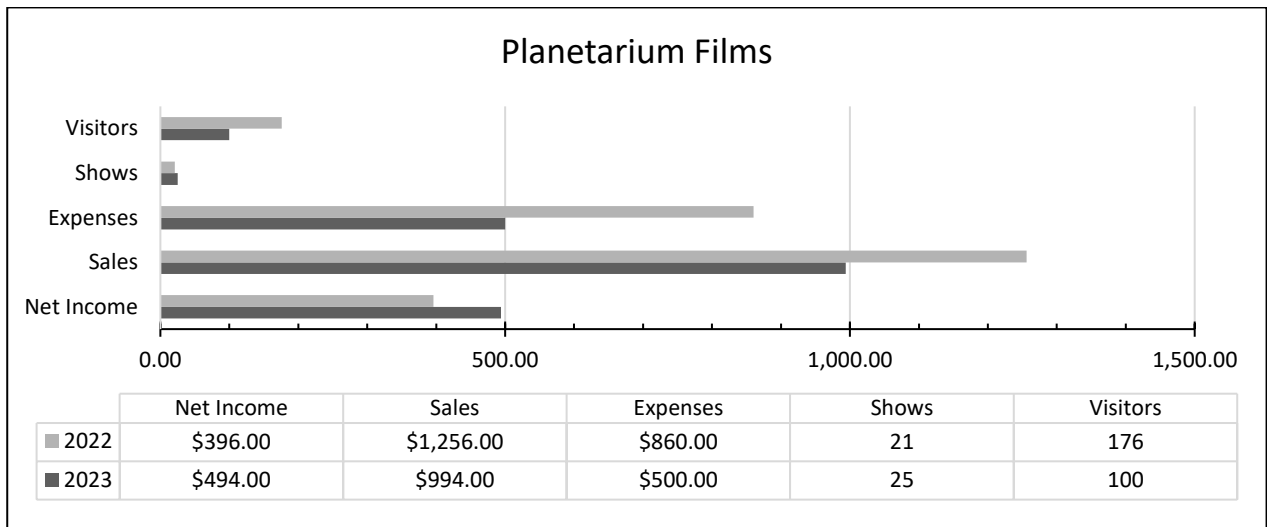
Sun Viewing – Income and Expenditure



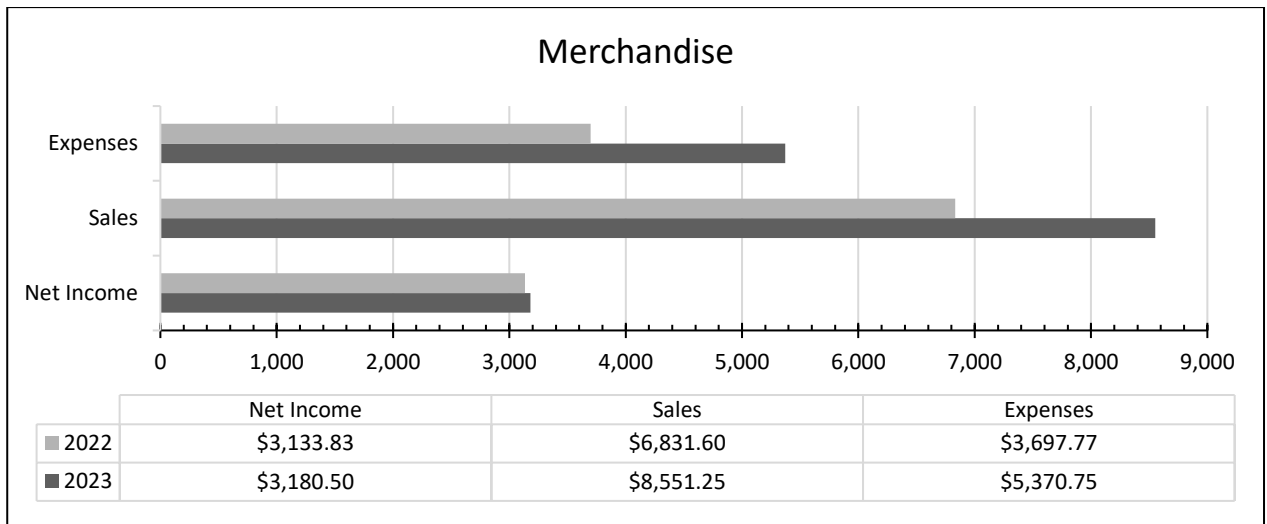
Small and Personal - Income and Expenditure



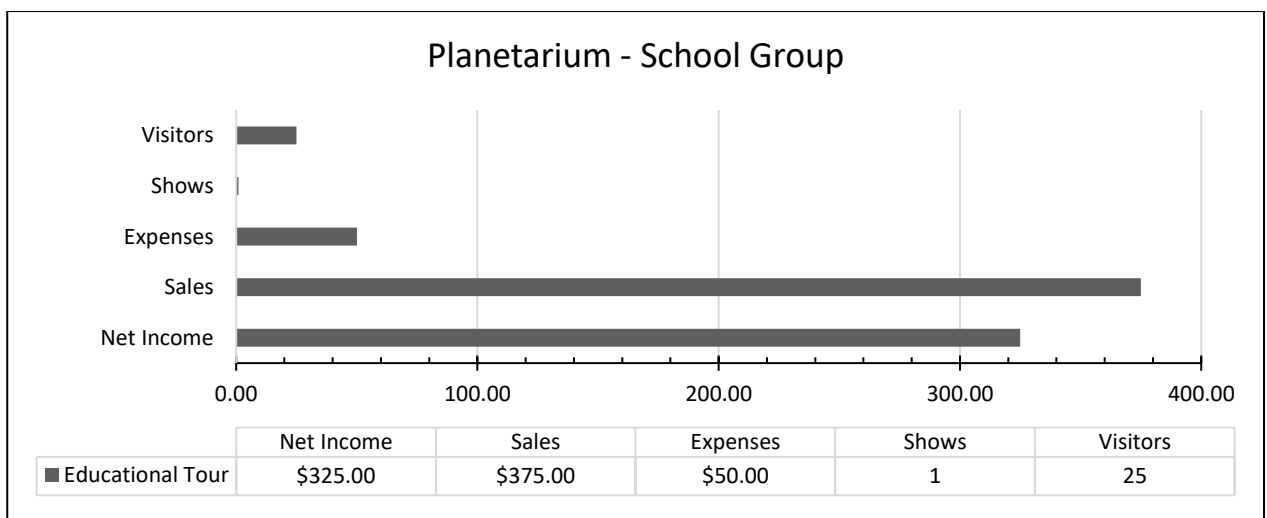
Planetarium (Films) – Income and Expenditure



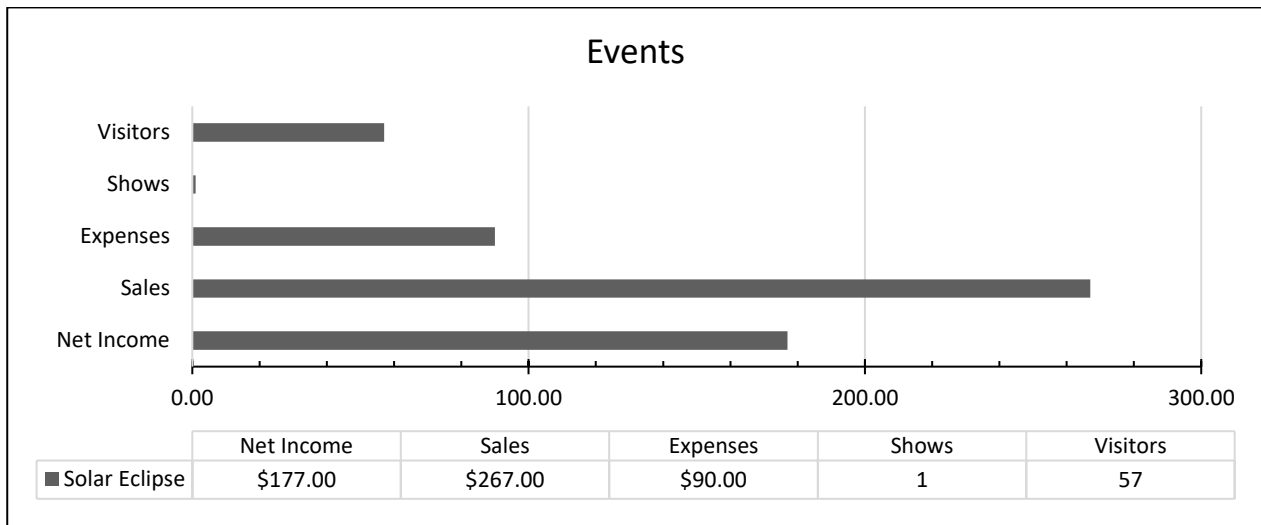
Merchandise Sales - Income and Expenditure



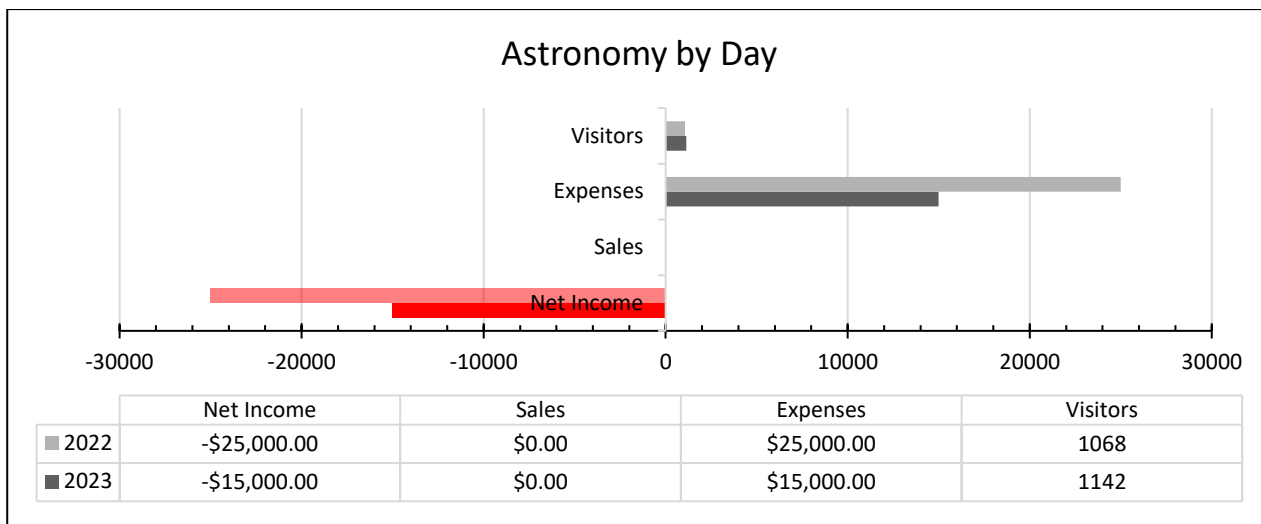
Custom Planetarium Tour



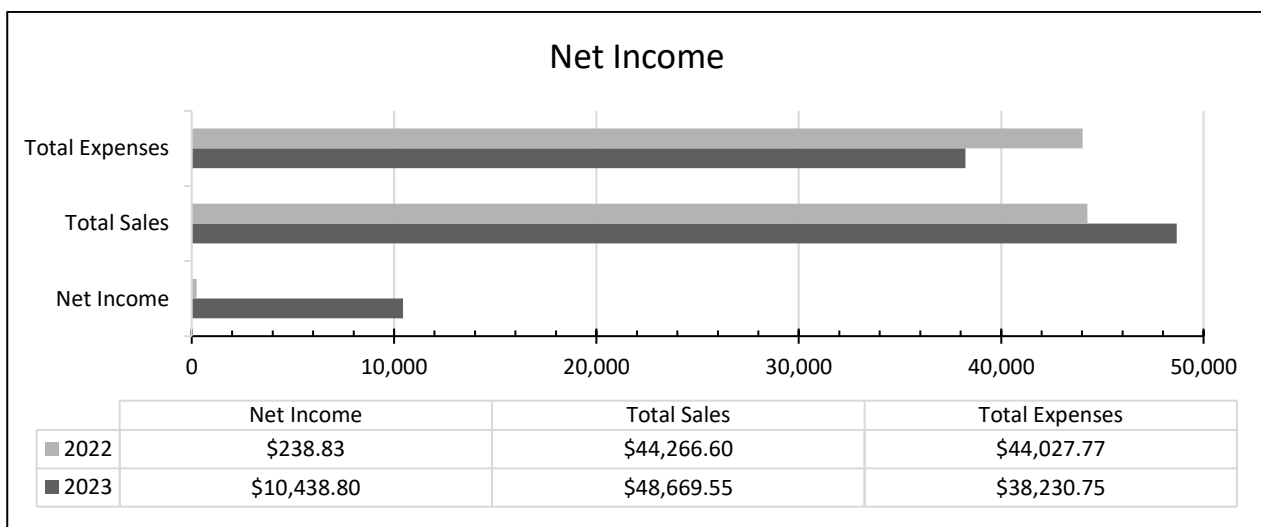
Event – Solar Eclipse



Astronomy by Day (Interactive Exhibit) – Income and Expenditure



Net Income



LINK TO CORPORATE PLAN

- 1.1.3 Council has in place operational systems and capacity to deliver strategic priorities and core operations.
- 1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

Nil

11.3 WWII SECRET BASE & TOUR REPORT MARCH 2023

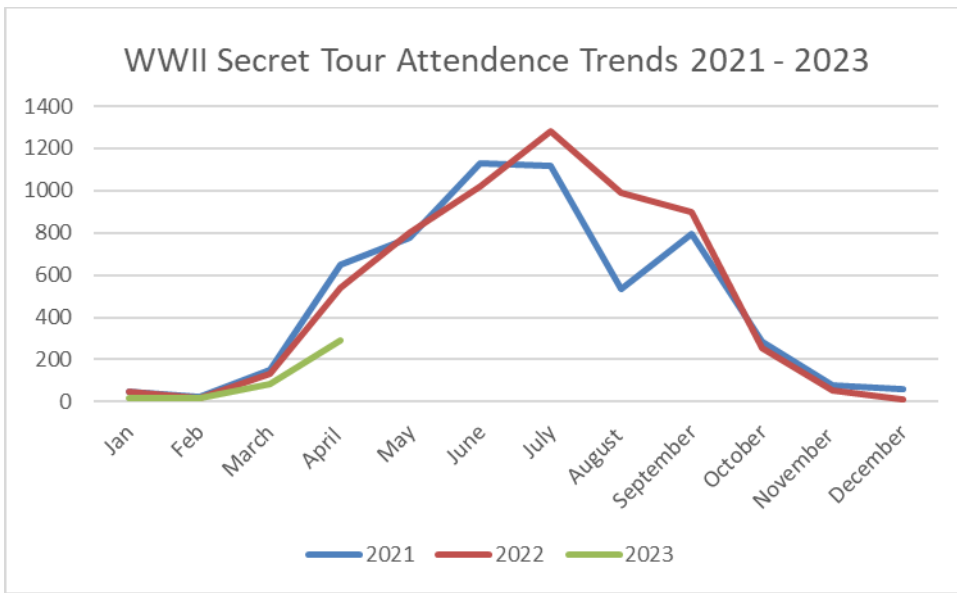
Author: WWII Secret Base Coordinator
Authoriser: CEO

RECOMMENDATION
 That Council receives the WWII Secret Base & Tour Report for April 2023

WWII Secret Tour



WWII Tour April 23	
Surplus	\$308
Expenditure	\$800
Total receipts	\$1,108
Total visitors	294
Number of tours	47

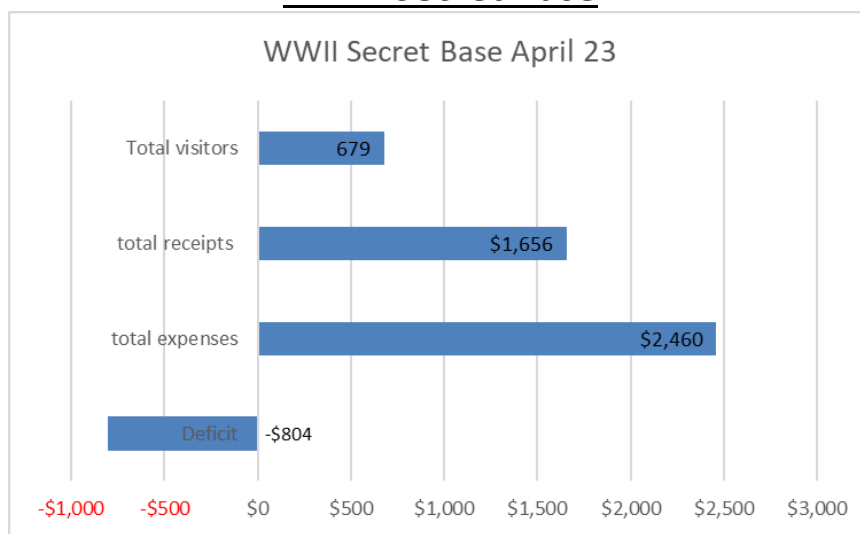


WWII Tour monthly	2021	2022	2023	% growth
Jan	47	46	19	-59%
Feb	23	15	17	13%
March	153	133	83	-38%
April	647	543	294	-46%
May	777	801		
June	1129	1018		

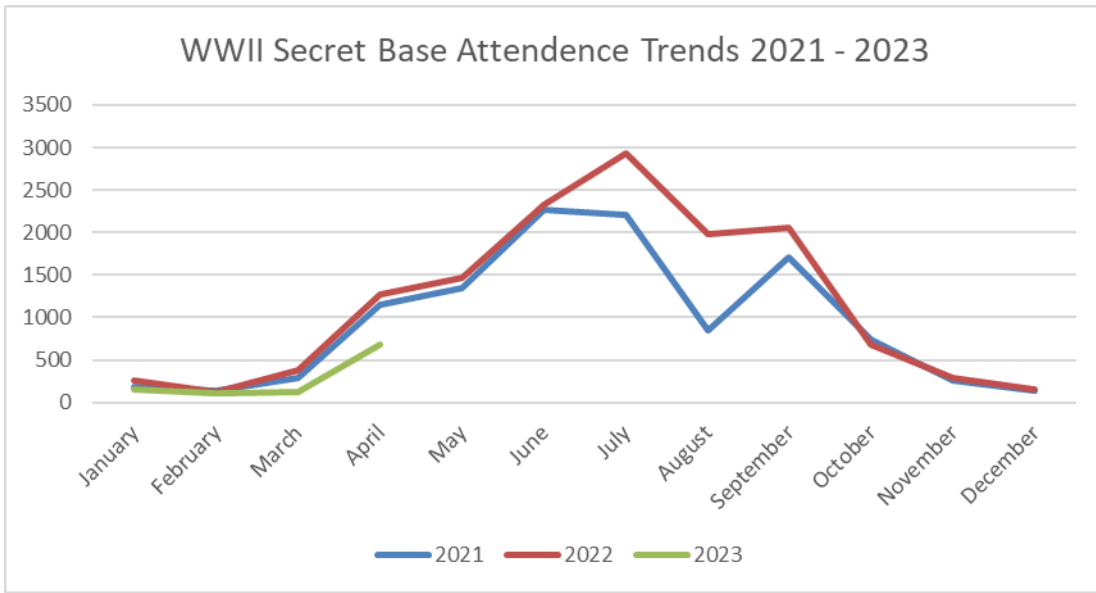
WWII Secret Tour

For April, the base has seen an increase in guests attending the tag-a-long tours with a total of 47 tours running and 294 guests enjoying the experience. We’re beginning to see numbers increasing with 211 more guests booking in compared to March. Unfortunately, we aren’t reaching the same numbers we have in the previous two years with a 46% decline in numbers for 2023.

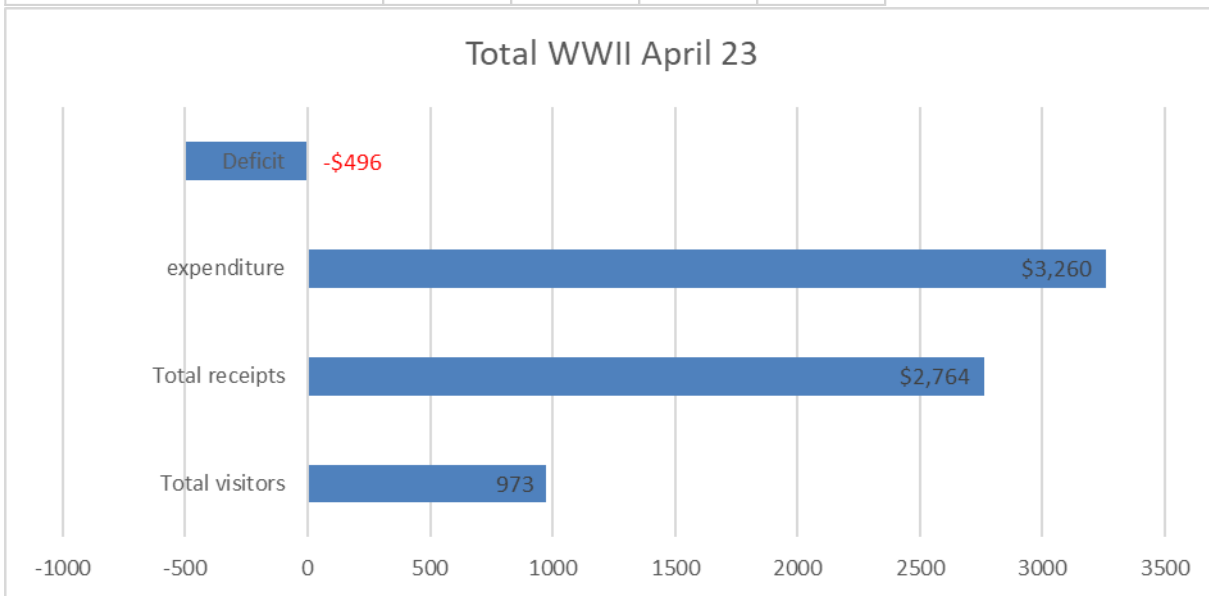
WWII Secret Base



WWII Secret Base April 23	
Deficit	-\$804
total expenses	\$2,460
total receipts	\$1,656
Total visitors	679
Hours open	82



WWII Secret Base monthly	2021	2022	2023	% growth
January	186	262	158	-40%
February	145	124	115	-7%
March	290	379	122	-68%
April	1154	1268	679	-46%
May	1350	1461		
June	2262	2329		



WWI Base

679 travellers visited the base for the month of April with a total of 973 including the tag-a-long tours. Similar to the tour the base has seen a large increase from March with 557 more guests

through the door for April. Travellers are beginning to hit the road as they start to travel from down south to beat the cool. The continuing trend of 2023 seeing fewer travellers affects the base as well with a 46% decline in numbers compared to 2022.

Merchandise



Amount of items	Cost	Net income
136	\$ 642.00	\$ 697.00

General WWII business

April has been an exciting month for the WWII Secret Base, our doors opened with the new stages complete on the 7th. Our first weekend open (7th – 8th) saw 194 visitors and all gave positive feedback on the exhibit, our reviews on Google have been a consistent 5 stars since completing the new stage.

The Big Base Party hosted by Queensland Music Trails was a success with many in attendance enjoying the experience and it was a pleasure to host such a unique event that gained exposure for the Base we had a few guests through whom we’re travelling along with the music trail while the majority in attendance were locals. Overall it was a fantastic event for the community and it was exciting to see so much attention brought to the base with the new stage complete.

3-month staff reviews were completed to ensure our tours are completed to the highest standards and remain consistent throughout in regards to information shared. All staff submitted tour outlines which all aligned with what is suggested for our tag-a-long tour, I observed their tours individually and all were fantastic with a few minor areas that can be improved but it was exciting to see all staff had taken the feedback from the savannah guides workshop onboard and implemented them into tours with every guide receiving positive feedback from the groups they hosted.

LINK TO CORPORATE PLAN

- 1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

Nil

11.4 VISITOR INFORMATION CENTRE REPORT APRIL 2023

Author: Visitor Information Centre Officer
Authoriser: Director Economic Development & Tourism

RECOMMENDATION
 That Council receives the report from the Visitor Information Centre

BACKGROUND

Visitor Numbers for April 2023

The Charleville Visitor Information Centre (VIC) experienced a decrease in numbers in April. The school holidays were quiet and the VIC has not seen the numbers we expected however numbers are up pre-covid. Whilst numbers were down, ticket sales have increased.

The VIC is getting enquiries for the June/July school holidays and numbers should improve with the Halfway There Shindig on the 1st of July.

Charleville VIC Walk in Stats													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2019	230	159	285	1333	1893	2150	2896	1666	1737	158	303	123	12933
2020	193	201	186	0	24	606	1333	1351	2183	1236	657	340	8310
2021	367	266	1134	3543	2086	6972	7169	3393	5040	2758	982	750	34460
2022	670	332	1311	3544	3433	6313	6703	4713	4660	2234	1022	544	35479
2023	677	656	1184	2947									5464

Charleville Visitor Information Centre Monthly Statistics

VIC Ticket Sales													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2019				\$8,628.70	\$14,945.60	\$18,756.00	\$23,363.00	\$18,574.00	\$15,838.00	\$5,457.00	\$315.00	\$436.00	\$106,313.30
2020	\$938.00	\$1,163.00	-\$1,597.00	-\$155.00	\$45.00	\$5,616.50	\$1,883.00	\$2,217.00	\$2,104.90	\$1,165.00	\$150.00	\$90.00	\$13,620.40
2021	\$253.50	\$652.00	\$5,662.00	\$38,494.00	\$135,175.50	\$155,037.00	\$89,740.00	\$63,299.05	\$601,109.75	\$42,029.50	\$10,453.00	\$10,526.50	\$1,152,431.80
2022	\$15,865.70	\$27,561.50	\$47,328.50	\$60,463.50	\$81,659.60	\$124,685.95	\$116,161.00	\$96,456.00	\$75,254.30	\$39,527.35	\$12,926.50	\$14,653.10	\$712,543.00
2023	\$12,507.35	\$23,675.00	\$42,421.10	\$66,920.30									\$145,523.75

Charleville VIC Merch Sales													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2019				\$960.35	\$1,638.50	\$1,585.90	\$2,382.80	\$2,499.50	\$2,061.30	\$801.00	\$169.40	\$115.35	\$12,214.10
2020	\$64.00	\$80.60	\$157.95	\$0.00	\$8.00	\$282.20	\$993.70	\$1,533.16	\$4,283.35	\$3,312.60	\$920.45	\$361.42	\$11,997.43
2021	\$339.85	\$928.27	\$2,443.00	\$9,571.16	\$10,675.56	\$13,192.06	\$18,033.90	\$11,226.40	\$15,583.38	\$7,981.86	\$2,432.05	\$1,873.87	\$94,281.36
2022	\$1,352.95	\$848.55	\$4,010.30	\$10,768.92	\$12,599.20	\$18,680.73	\$18,883.10	\$19,071.59	\$17,580.40	\$6,889.10	\$2,427.35	\$2,476.50	\$115,588.69
2023	\$1,487.40	\$1,379.25	\$3,509.05	\$9,173.85									\$15,549.55

Charleville VIC Phone Stats													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2019	103	91	125	159	139	156	206	223	219	131	92	37	1681
2020	83	138	111	59	78	199	101	153	277	183	149	40	1571
2021	124	84	325	461	652	1222	344	384	490	366	188	152	4792
2022	147	170	318	526	666	998	1019	725	554	349	255	109	5836
2023	159	206	314	488									1167

Information Packs sent out													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2019	16	25	14	9	8	14	6	9	5	1	4	1	112
2020	3	6	5	5	3	8	4	0	0	0	2	2	38
2021	8	12	15	13	6	3	0	0	2	1	1	0	61
2022	0	7	9	10	5	9	6	16	5	4	1		72
2023	4	8	6	3									21

Bilby Report

Bilby Experience Pax													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2021			231	1749	1559	1334	2928	1334	2418	1334	272	270	13429
2022	178	0	547	1633	1606	2515	2777	1890	1992	876	270		14284
2023	76	105	288	1159									1628

Bilby Experience Shows													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2021	0	0	15	72	61	101	102	48	64	37	23	19	542
2022	21	0	43	60	60	74	73	60	66	47	13	11	528
2023	8	11	26	58									103

Bilby Experience Donations													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2021	\$0.00	\$0.00	\$0.00	\$234.00	\$1,675.00	\$2,119.50	\$917.00	\$573.50	\$268.00	\$188.20	\$945.20	\$598.00	\$7,518.40
2022	\$1,139.00	\$30.00	\$535.00	\$432.00	\$1,724.60	\$1,530.70	\$684.25	\$755.05	\$572.00	\$318.00	\$1,200.00	\$309.05	\$9,229.65
2023	\$10.00	\$121.50	\$150.00	\$295.00									\$576.50

Bilby Experience Ticket Sales													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2021	\$0.00	\$0.00	\$10,342.00	\$28,066.00	\$27,707.50	\$36,706.00	\$42,812.00	\$20,063.00	\$28,297.00	\$12,236.00	\$11,067.00	\$4,718.00	\$222,014.50
2022	\$5,198.00	\$730.00	\$4,544.00	\$23,044.00	\$40,602.00	\$34,224.00	\$47,242.00	\$36,530.00	\$31,389.80	\$14,818.00	\$5,101.00	\$1,778.00	\$245,200.80
2023	\$3,265.80	\$4,495.80	\$11,658.00	\$24,142.00									\$43,561.60

Bilby Experience Merch Sales													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2021	\$0.00	\$0.00	\$3,797.30	\$19,972.21	\$21,037.95	\$19,960.25	\$30,501.45	\$13,486.00	\$17,504.35	\$12,646.00	\$6,562.25	\$1,397.40	\$146,865.16
2022	\$1,788.85	\$433.95	\$3,379.25	\$17,934.01	\$23,002.55	\$21,199.83	\$26,837.01	\$18,684.25	\$23,200.22	\$8,474.25	\$5,023.30	\$1,587.40	\$151,544.87
2023	\$1,532.50	\$2,209.20	\$6,448.00	\$15,510.55									\$25,700.25

Charleville Visitor Information Centre General Information

General Information

Bird Guide for Western Queensland book launch

The Charleville Visitor Information Centre has been working closely with Birdlife Southern Queensland over the last 12 months with their 'Birds in the Outback' project. Birdlife Southern Queensland launched its Bird Guide for Western Queensland book at the VIC on the 11th of April 2023.

The event saw 30 people attend and 20 books sold on the night. A further 50 books were ordered on the night and 40 have since sold at the end of April.

Amanda and I will work closely with Birdlife Southern Queensland to develop a bird trail within Murweh Shire.

Morven VIC – Report from Paula Dawson.

It is starting to pick up with visitors to the information Centre, there are a lot more people traveling. This year there seem to be quite a lot of people traveling from Brisbane, Gold Coast.

For April our visitor stats were 246 people.

The NMN contractors visited the VIC looking for accommodation in Morven as the pick a box motel was booked out – I was able to talk to the council and help them organize accommodation at the council accommodation in Morven.

Pinnacle has visited the Centre and connected the telephone and the computer. Pinnacle have looked at the televisions and got them up and running but again we are having issues with them. I have given them the contact information to contact those who originally set the televisions up. They

have set it up so they are able to remotely access the televisions when issues arise. The progress association purchased some pots and plants for the verandah and Willy Roberts has kindly loaned some wooden benches for people to sit on. The travelers enjoy sitting on the verandah learning about what is to see in the area.

When travelers stay at the recreation grounds they often give feedback on the grounds to me, travelers have commented on how clean the amenities are and how fantastic it is to have a barbeque to cook on.



Charleville Visitor Information Centre Feedback

“Best spot for information and they are Driver Reviver station.”

“Fantastic information. Thanks Lesley”

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

Nil

11.5 MONTHLY REPORT

Author: Director Economic Development & Tourism

Authoriser: CEO

RECOMMENDATION

That Council accept the Economic Development & Tourism Report

GENERAL TOURISM

After a slower than usual start to the season, visitor numbers are now beginning to trend upward as expected and in line with other regional centres.

We have had general meetings with South West ROC and Outback Queensland Tourism Association which have focused a lot on marketing campaigns for this year with more emphasis on social media and the effectiveness of influencers as a future strategy.

Work is being done on budgets for the next financial year, with a good look at the efficiency of operations and the peripheral costs associated with the tourism product such as facility and equipment maintenance, landscaping, marketing, promotions and other tourism infrastructure such as signage

ECONOMIC DEVELOPMENT**CCTV. (Grant funding \$100,000)**

Cameras are currently being installed around town and around council facilities. NBN connections have all been installed and the monitor delivered to the Charleville Police Station. Two poles still need to be installed at Graham Andrews park and the world War II facility. All cameras should be installed within the next 3 or 4 weeks now.

LANGLO CEMETERY. Tourism Budget \$5,000

The Work Camp have now started work on forming up bases for the plinths which have now arrived. Council has created a gravel access to the site and work should be completed in the next 5 to 6 weeks.

AIRFIELD MUSEUM (Building Better Regions fund)

Delays have occurred due to changes and amendments to scripts. Griffith University will be flying in on 20th May to resolve the issues at their own expense

AUGATHELLA EXPERIENCE (Building Better Regions fund)

Scripts and audio visuals have been signed off and full installation set for 12th July

WORLD WAR II (Building Better Regions fund)

Stage II has been completed with the exception of the RSL section, which needs some adjustments. Griffith University will be coming out on the 20th May to address these issues.

OUTBACK MUSEUM OF AUSTRALIA

Tenders have gone out and early indications suggest that some work on design may be needed. This is currently being worked through. All power and water requirements have been documented and plans drawn up.

EVENTS

As an interim measure to the arrival of a marketing and events officer, a casual has been recruited to assist with upcoming events including the Half way There Shindig and the Box Rally in August.

LINK TO CORPORATE PLAN

- 1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

ATTACHMENTS

Nil

11 COMMUNITY & HEALTH SERVICES

12.1 COMMUNITY & HEALTH SERVICES REPORT

Author: Director Community & Health Services

Authoriser: CEO

RECOMMENDATION
 That the report from Community and Health Services be received and noted.

BACKGROUND

Water Quality

The Charleville, Morven and Augathella water supplies tested free from contamination.

Sewerage / Wastewater

Following release of the final technical specification report from SMEC, council is currently working with the Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) on the projects to upgrade Augathella CED and Charleville STP schemes. (DSDILGP) will be assisting with advice from their technical team regarding the upgrade options.

Swimming Pool

The request for quotations (for construction of children’s pool) submitted on Vendor Panel received no responses. Total Pool Renovations who were contacted earlier in the year, have confirmed interest in the project. They are awaiting pricing from sub-contractors and expect to have a quotation for council in the next 10 days.

Quotations are being sought for new filters for the main pool as the existing original filters have reached end of life and the filter material is breaking down.

Monthly Report (provided by Pool Manager)

Charleville Swimming Pool attendance figures:

Month	2020/2021	2021/2022	2022/2023
September	687	840	875
October	1450	1602	1410
November	1736	1957	2218
December	1276	1495	1322
January	1325	1625	1403
February	1609	1590	2174
March	1004	1305	1416
April	380	510	325
TOTAL	9467	11005	11143

The month of April was on the whole average compared to last year's results; this can be mainly put down to a couple of factors that affected the results.

Firstly, cooler weather did not help despite the pool water temperature remaining at a balmy 27 to 28 degrees throughout the day.

Secondly, the main pool pump malfunction saw the pool close 5 days earlier than planned.

Easter saw an influx of people in Charleville for the various events that were being held, however the pool did not see many people at all, possibly due the events and where they were staged mainly out of town.

A positive sign was when the weather was warm during the month a couple of children's birthday parties were held at the pool with the children enjoying both the Water Park and the Pool.

Overall, the season has been a good one with good attendance figures coupled with the opening of the Water Park and once the Toddler pool is installed the facility will be complete to cater for all age groups.

Pool Patrons have commented on numerous occasions that there is not enough shade around and over the Water Park, hopefully this will be addressed prior to the new season commencing.

The Charleville Chiefs Swimming Club performed well again this year so much so that Darling Downs Swimming and Queensland swimming are taking a vested interest in the club with the possibility of clinics being held out here in the new season. This was achieved by the hard work of committee members past and present and the swimmers themselves competing and excelling at carnivals.

It is also worth noting that more NDIS clients and their carers having been using the pool for their therapies etc and Vital Health are planning to utilize the pool more with rehabilitation work with their clients. So going forward into next season the communities use of the pool is anticipated to grow, further solidifying the pool as one of the council's major assets.

I would like to take this opportunity to thank The Murweh Shire Council for the opportunity to manage the Charleville Swimming Pool this season.

Art Gallery

The 'Three Friends' exhibition opened on the 10th May. Approximately 60-70 people enjoyed a very successful opening. The exhibition featured artworks from local artists Majella Stapleton, Helen Rodgers, and Kate Percival.

Libraries

Confirming schedule for First 5 Forever in Morven and Augathella.

Meetings attended

2 May – Meeting with Pinnacle regarding Telstra funding for remote water management.

3 May – NAIDOC planning meeting. Discussed morning tea and Council joining march.

4 May – Meeting with Contact Media regarding webpage, social media, community boards.

4 May – Self car We care Multicultural Festival 2023 – initial planning meeting.

LINK TO CORPORATE PLAN

- 1.2.1 Council has in place effective whole of community communication and engagement strategies
- 2.6.1 Water supply and storages are managed to achieve the highest standard of quality, efficiency, delivery, and sustainability
- 2.6.2 Sewerage treatment and water re-use supply are managed to achieve the highest standard of quality, efficiency, and delivery for human and environmental health.
- 2.6.3 Public access to potable water and sanitation.

3.1.1 Health and wellbeing services meet community needs and expectations

ATTACHMENTS

Nil

12.2 MEATANT DUST DEVILS MOTORBILE CLUB - REQUEST FOR ASSISTANCE

Author: Director Community & Health Services

Authoriser: CEO

RECOMMENDATIONS

Option 1: That Council provides cash sponsorship towards prize money, or

Option 2: That Council provides in-kind support including use of a water truck for the event, or

Option 3: That Council chooses not to participate.

BACKGROUND

The Meatant Dust Devils Motorbike Club are preparing for their first motorbike gymkhana in July 2023 and are seeking donations, sponsorship or in-kind assistance.

Discussion

This club formed in December 2022 following meetings to gauge the level of interest and support within the Augathella community for a motorbike gymkhana in 2023.

The gymkhana will be held over 2 days (1st & 2nd July 2023), and cover 8 age groups, with prize money awarded for 1st, 2nd and 3rd placings in each category. There will also be prizes for overall age-group champions. The club is hoping to raise \$9,500 to cover these prizes.

All sponsors receive advertising via the Club's Facebook page, promotional material, signage, and sponsorship announcements at the event.

The club would like to use a small section of the Augathella common for the event and would also appreciate provision of a water truck for the 2 days.

It is suggested that in-kind assistance is provided in the form of a water truck for the event.

Financial Risks

Minimal. Should council wish to provide cash sponsorship there is currently \$11,956 in the Council Assistance/Donations account.

Environmental Risks

Minimal. The section of the Augathella common will be slightly graded to provide a short circuit of approximately 500m and regraded after the event. No trees will be affected and the land itself will not be shaped or recontoured in any way.

Legal Risk

Nil. The event will be run under Motorcycling Qld (MQ) and is covered by them for public liability.

LINK TO CORPORATE PLAN

1.2.1 Council has in place effective whole of community communication and engagement strategies

ATTACHMENTS

1. **Motorbike Gymkhana Event Details** [↓](#)

**PROPOSED 2 DAY MOTORBIKE GYMKHANA
COMMUNITY EVENT**

WHEN- 1st & 2nd July 2023
WHERE- Augathella Rodeo Grounds

AGE GROUPS (8 Age Groups)-

U6 (Training wheels)	U6 (No Training Wheels)
U9	U12
U16	Women
Open Men	Over 45 (45+) or Local Open

EVENTS U6 TO U12 (Total 10 Events)

Bending
 Flag
 Maroochy Bend
 Figure of 8
 Relay Bend
 Speed Barrel
 Bang Go Back
 Turn & Burn
 Single Barrels
 Short Circuit

EVENTS U16 TO 45+ (Total of 12 Events)

Bending	Team Barrel
Flag	Short Circuit
Maroochy Bend	Turn & Burn
Figure of 8	Double Barrel
Relay Bend	Bang Go Back
Speed Barrel	
Big M? (Choice between Big M and Drum & Flag)	
Drum & Flag?	

COSTS (Items marked with a * are estimates/ budgeted only, items marked with a # are costs previously confirmed but may have increased or decreased since obtaining)

Incorporation	-\$172.10
Prize Money (Sponsorship)	-Refer to Prize money Table*
Age Group Champions (Trophies)	-\$400.00*
Motorcycle Queensland Affiliation Fee	-\$350.00 # year
	-\$15 # per rider
SW Points Fee	-\$250.00 (not compulsory)
Incidentals	-\$300.00* (e.g.: printing / paper, exclusion tape, first aid kit etc)

ADDITIONAL / OPTIONAL COSTS

Merchandise (Fishing shirts / caps) -To be determined, pre purchase or sponsored -

IN KIND DONATIONS

Machinery	- Grader- Clearing of Gymkhana area and short circuit track, before & after. -Slashing / mowing of outside areas (e.g.: camping, canteen / bar areas) -Tractor for levelling arena if needed between events.
Water Truck or Water tank	- Watering of area throughout the day
Camping	-Access to camping area and facilities
Equipment	- Gymkhana Equipment (pegs, drums etc) -Speaker System -Witches hats / Markers, bunting -Gazebos / tents
WORC Camp	-Set up, helping run days & pack up / clean up.

Other In Kind Donations may be identified and would need to be sourced/ included

SPONSORSHIP

Sponsorship required to cover the costs of the prize money and age champion amount.

INSURANCE

This event would be run under Motorcycling Qld (MQ). The yearly affiliation fee (\$350) to the MQ covers the required insurances to hold this event (e.g.: public liability etc). All competitors will be required to pay an additional amount on top of their nomination fee. (\$15)

Regulatory standards and processes will need to be met (e.g.: event checklists, minimum facility requirements, signage etc) MQ provides signage, the cost of these signs to be determined.

In addition, other clubs throughout the south west will now be going through the MQ as this alleviates a lot of the issues associated with obtaining insurance and in meeting required safety standards etc.

COMMUNITY

This event would be run as a community event. Community groups would be invited to assist at this event by way of running the canteen, bar. This would than assist these clubs as a fundraising opportunity for them.

In addition to this community groups could also have their own stalls e.g.: soft drink stall, cake stall etc. As long as the canteen and bar was catered for first.

FUNDRAISER

A multi draw raffle could be held with the proceeds going to a local person / family or community group who could benefit from the proceeds raised.

ADDITIONAL INFORMATION**AREA SIZE**

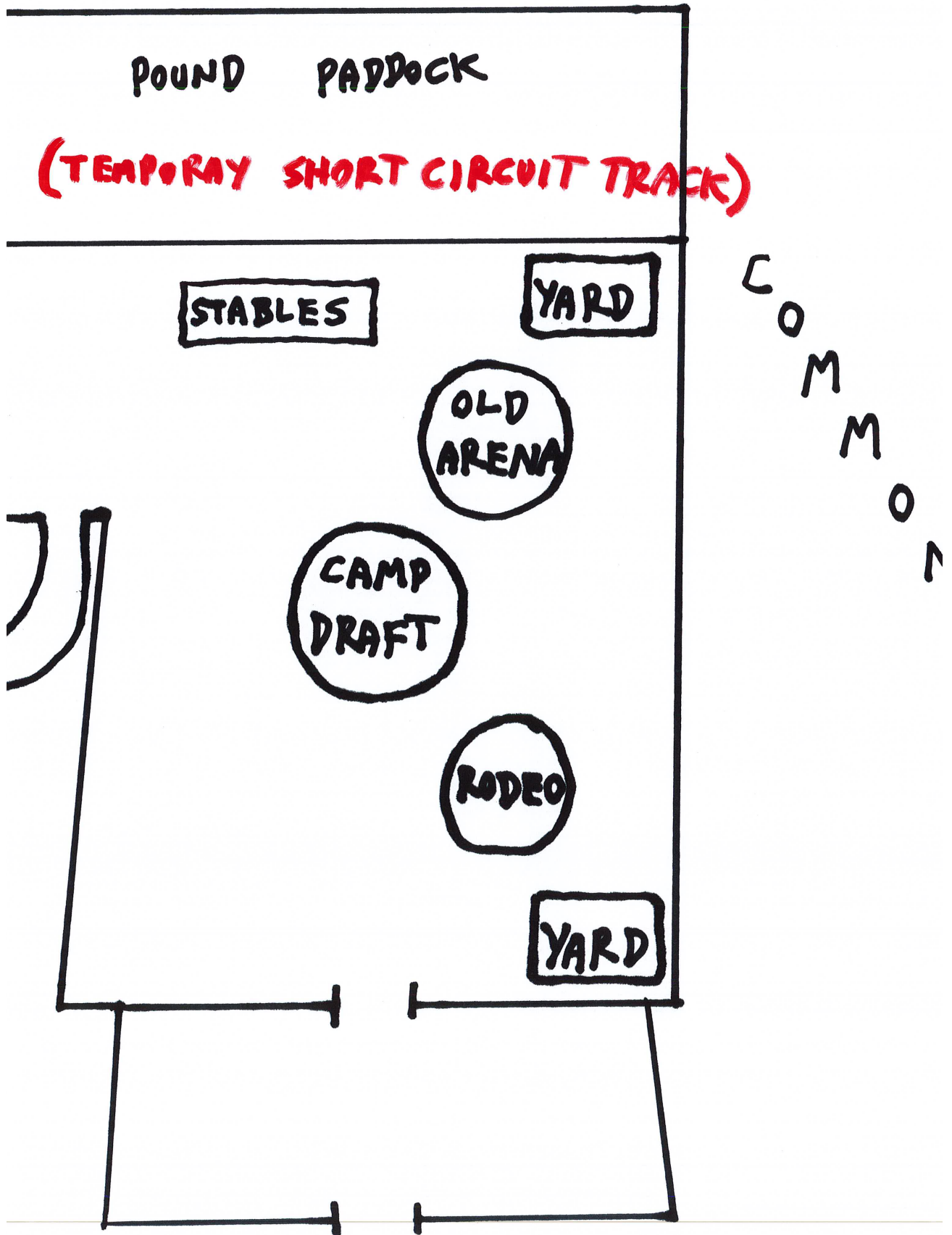
The gymkhana area size would need to cater for a minimum of 5 lanes. Each lane would need to be approx 5 metres width by approx 30 metres length, with the total approx minimum area being 25m x 30m.

The arena length would need to ensure that enough space is provided for finishing / pulling up.

The Short Circuit track can be any length dependent on the grounds available outside of the gymkhana area.

EQUIPMENT

Pegs-	x 5 lanes = 25
	X6 lanes = 30 (plus 4 spares)
Start / Finish pegs	= 4
Flags	x 5 lanes = 25
	x 6 lanes = 30 (plus 4 spares)
Flag Drums	x 5 lanes = 5
	X 6 lanes = 6 (half 44 drum, 20l drum or similar)
44 Drums	=min 6 to 15



12.3 APRIL LIBRARY MONTHLY REPORT**Author:** Charleville Librarian**Authoriser:** CEO**RECOMMENDATION**

That Council receives the report from the Charleville Library

BACKGROUND**Purpose**

Operational Information

Waiting for 1 window tint, new front door, kids room mural around doorway and cementing backyard.

Memberships still rising 1138 now.

Library Projects

First 5 Forever story walk – have submitted proposal to Director CHS regarding a story walk in Graham Andrews Park which would utilise grants from the State Library of Queensland. Waiting for the grant to be announced on the upcoming grants page on the [State Library of Queensland website](#).

Street Library – have submitted a proposal to Director CHS regarding a street library structure in the fake door alcove out the front of the Charleville library.

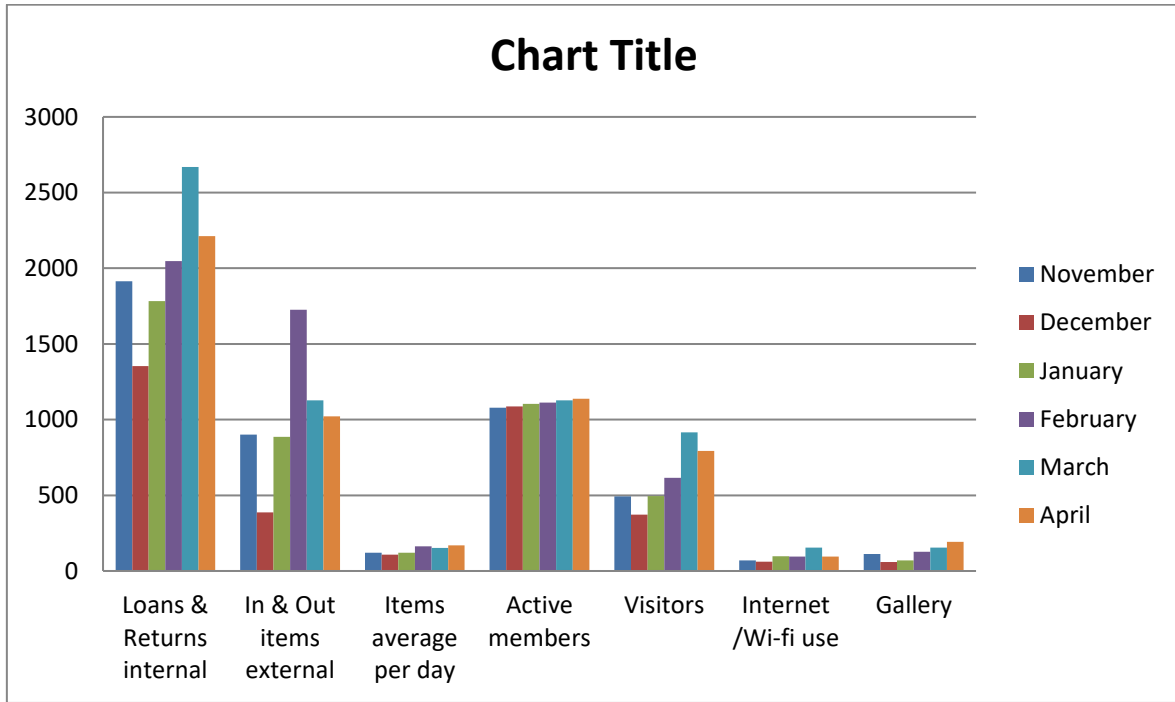
First5 Forever – steady numbers

First 5 Forever Augathella/Morven is in the hiring stage for casuals to run the programs fortnightly.

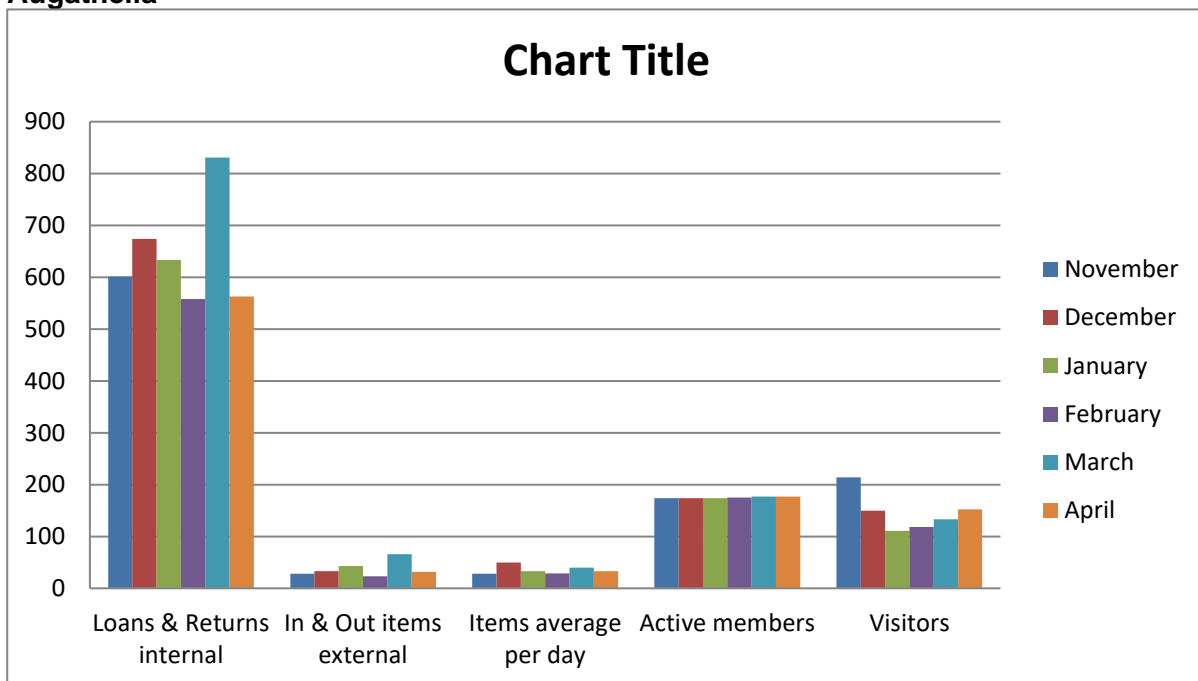
Mulga Lands Gallery – 193 visitors**Augathella Library no comment****Morven Library**

Morven Library was closed on Good Friday - 7 April and Anzac Day - 25 April.

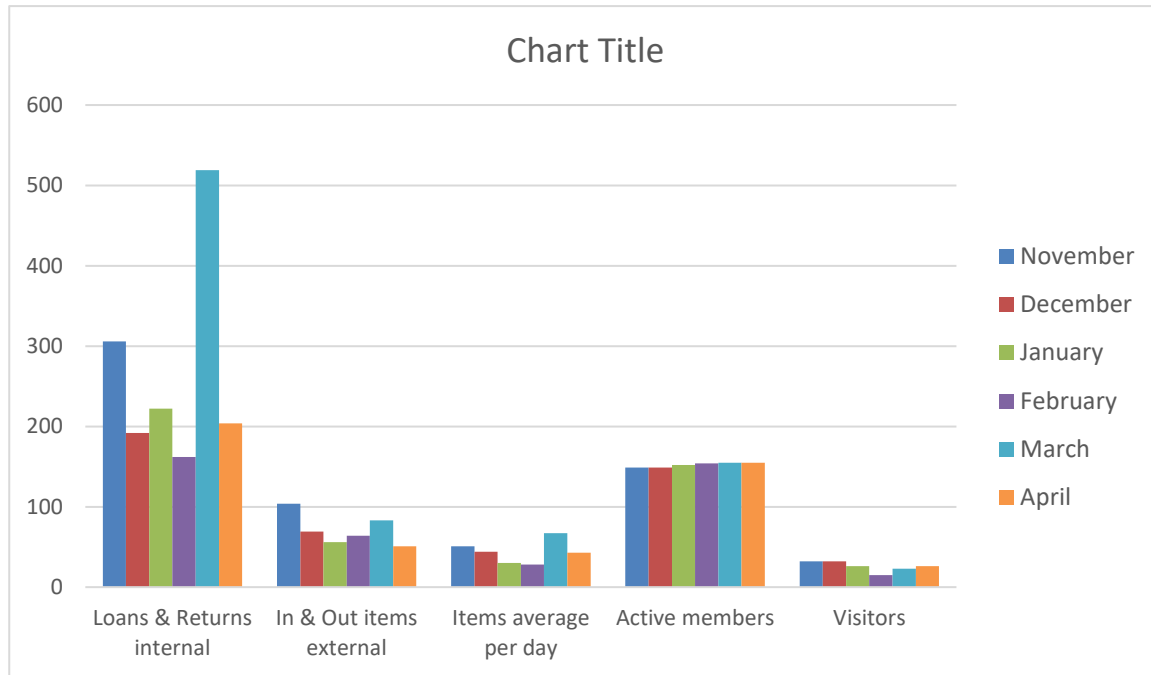
Charleville



Augathella



Morven



LINK TO CORPORATE PLAN

- 1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.
- 3.1.1 Health and wellbeing services meet community needs and expectations

ATTACHMENTS

Nil

12 ENGINEERING SERVICES

13.1 NEW RESIDENTIAL ESTATE - AURORA ESTATE

Author: Director Engineering Services

Authoriser: CEO

RECOMMENDATION

1. That Council approves a suitable option to develop a new residential estate (Aurora Estate).
2. That Council agree to tender out for the subdivision of the Aurora Estate.

BACKGROUND

Purpose

The purpose of this report is to inform Council of the Aurora Estate subdivision, its associated cost and to approve a suitable option to proceed with the subdivision projects.

Discussion

As per the Council meeting held on 21st October 2022 (*Resolution No. 054/22*), Council agreed to support the application from Queensland Government Accommodation Office, Government Employee Housing, Public Works Division, Department of Energy and Public works to develop a division on Lot 1 on SP242353 off Racecourse Drive, Charleville for the provision of government employee housing.

Following this Council resolution, a registered consulting cadastral surveyor Mr. Phil Ambridge was engaged to prepare a concept plan. *Table 1* is an estimated costs of the various options for the Aurora Estate subdivision project based on the Stage 3 Concept Plan (*Ref. Attachment 1 – Map of Aurora Estate Subdivision Options*).

Table 1

Options	Blocks	Road	Park	Development Costs	Sale price per block (for breakeven)	Preferred options	Remark
Option A	26	2	No	\$1,887,200	\$72,584	2	
Option B	24	2	No	\$1,857,500	\$77,396	3	Park between lot 51 and lot 168
Option C	24	2	1	\$1,867,600	\$77,817	4	Park at the end
Option D	12	2	No	\$807,100	\$67,300	1	
Option E	24	3	No	\$2,168,200	\$90,342	5	Additional road between Lot 51 and Lot 168

Engineering department is in process to engage a professional valuer to determine the value of the land, findings to be provided as soon as possible.

Consultation

The Queensland Government Accommodation office is confident that they will purchase 4 blocks to 15 blocks based on the evaluation of the blocks.

Financial Risks

Council has allocated \$1M to construct Council Executive Houses (Job no 8000-1750) that can be used to develop 12 blocks. Council could face a financial risk if fail to sell the blocks at the right sale price. To minimise the risk, Council should be in position for an agreement with the Queensland Government Accommodation Office.

Environmental Risks

N/A

Social Risk

Likely impacts of subdivision on current neighbours.

Legal Risk

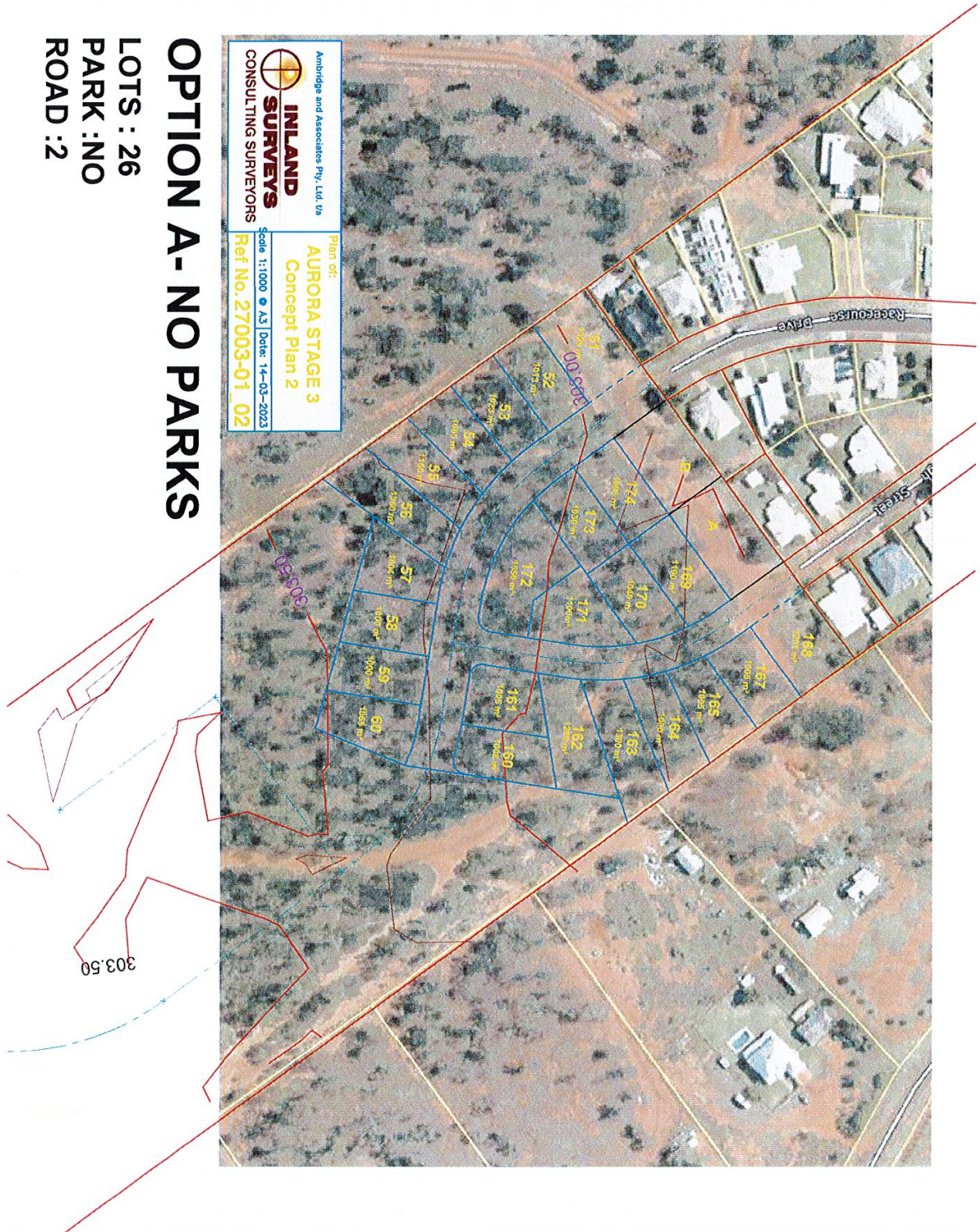
N/A

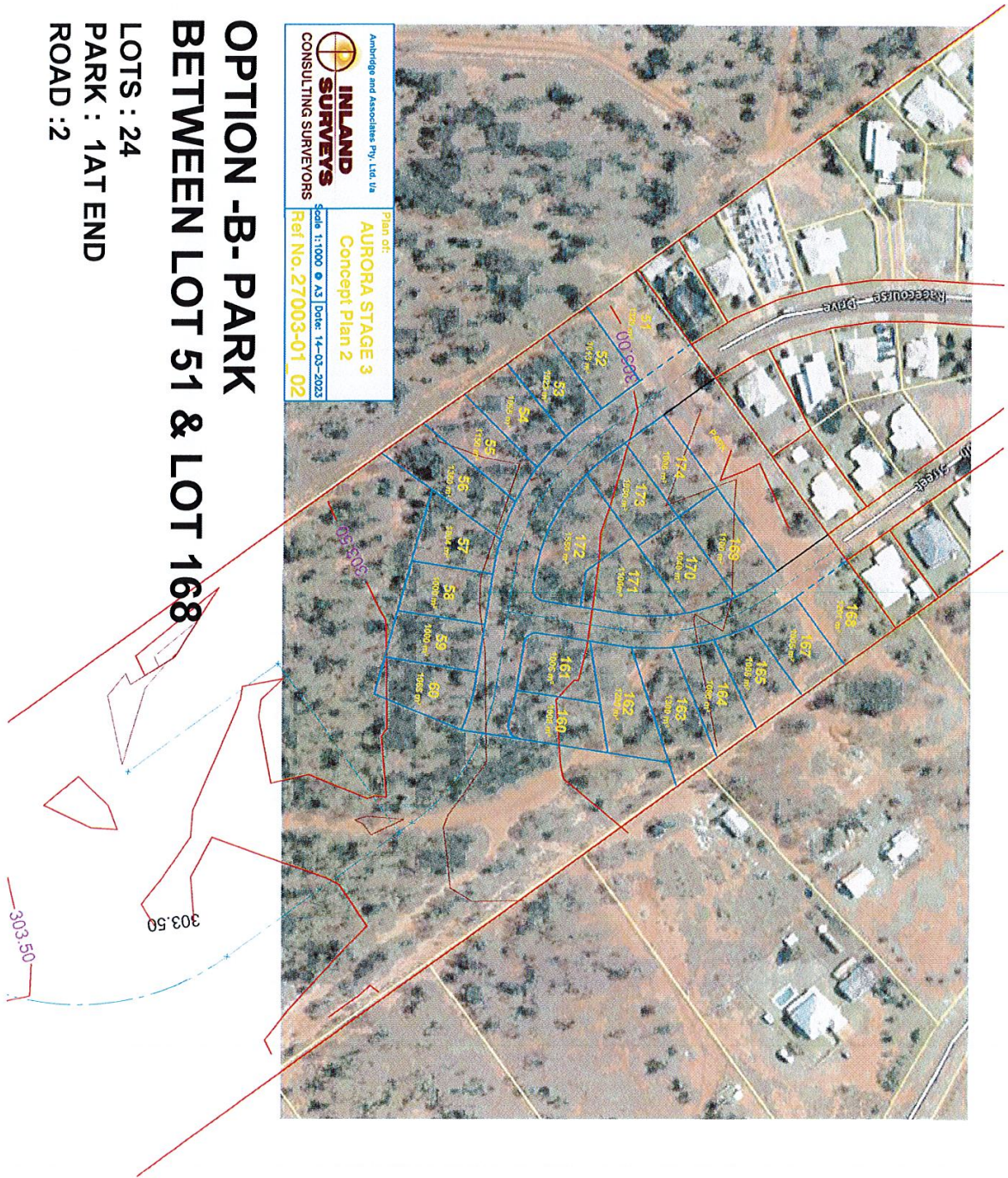
LINK TO CORPORATE PLAN

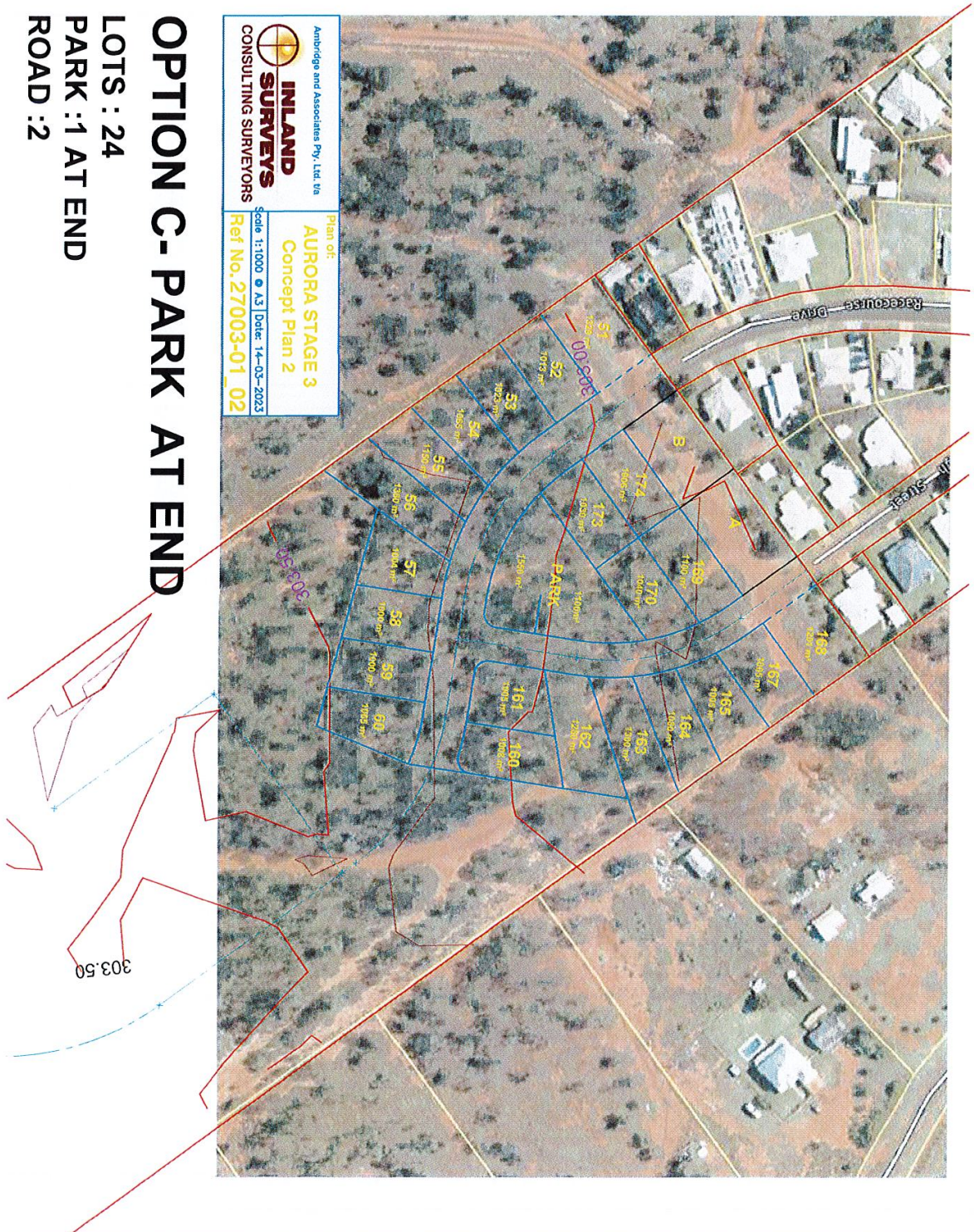
1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

ATTACHMENTS

1. **Map of Aurora Estate Subdivision Options** [↓](#)





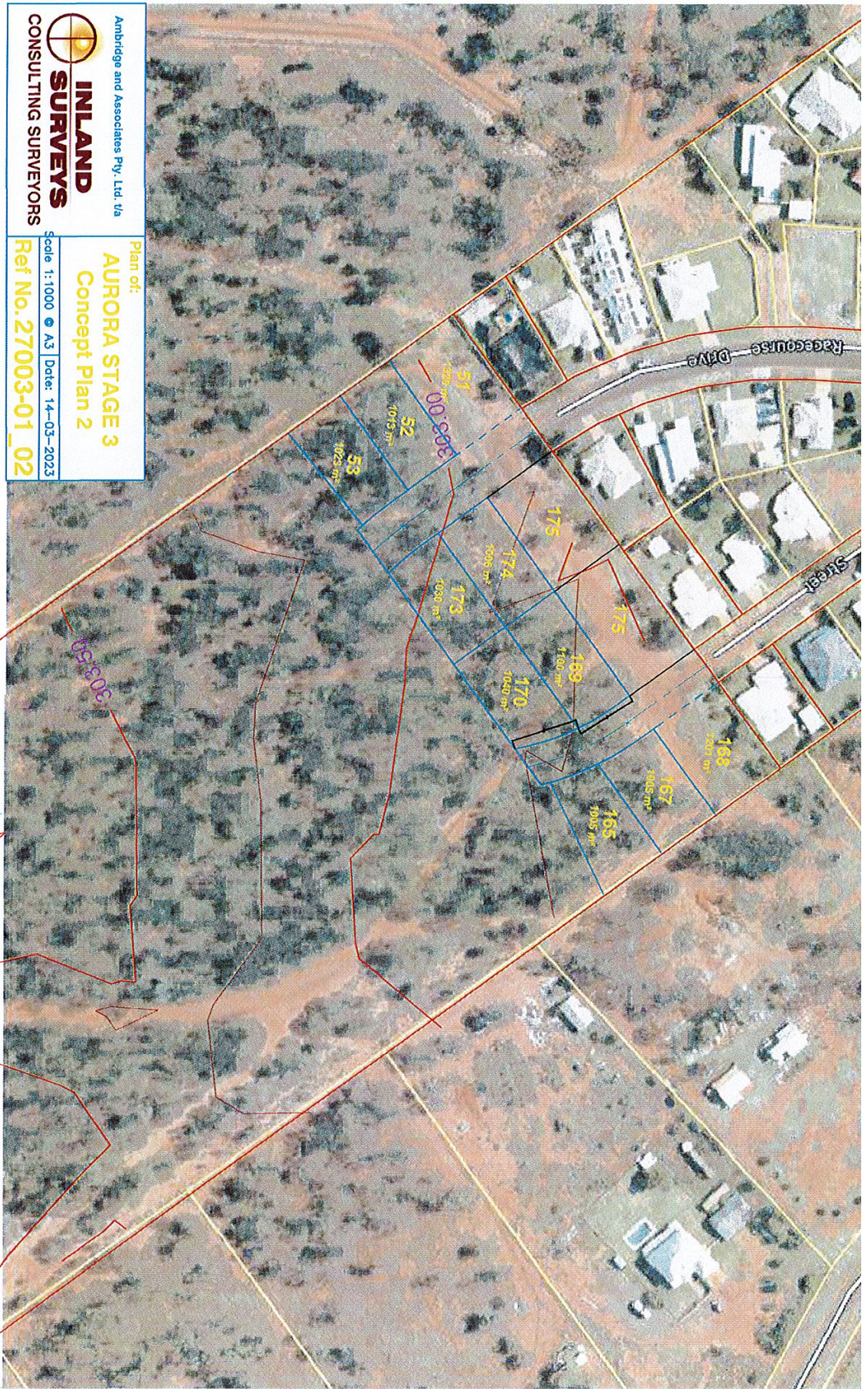


OPTION C- PARK AT END

LOTS : 24

PARK :1 AT END

ROAD :2



OPTION - D

LOTS : 12
PARK : NO
ROAD : 2

13.2 ENGINEERING REPORT

Author: Director Engineering Services
Authoriser: CEO

RECOMMENDATION
 That Council receives and notes the Engineering Report.

BACKGROUND

Local Shire Roads

A summary of the capital works and maintenance activities on Local Shire Roads are listed below.

Road Name	Activity Name	Chainage From (km)	Chainage To (km)	Conditions	Remarks
Adavale Road	Repair or Replace Concrete Slabs, Paving Blocks, Kerbs and Dykes	2,130.00	2,130.00	1	Build new head stocks.
Adavale Road	Inspections	86,160.00	96,710.00	3	Gravel section
Cooladdi Langlo Road	Inspections	0.00	69,140.00	2	Condition 2
Langlo Hall Road	Maintenance Grading	0.00	0.795	1	Completed
Mona Road	Maintenance Grading with w/cart	0.00	3.50	1	Completed

MRD Contract 2022/2023

Schedules	Allocated Budget	UpToDate Expenditure	Remaining
Mitchell Highway Upgrade Project	\$ 3,422,111	\$ 1,373,283	\$ 2,048,828

Road Maintenance Performance Contract (RMPC)

April 2023 Maintenance Works on National Highways and State Controlled Roads

Location	Activity Name	Chainage From (km)	Chainage To (km)	Quantity	Costs (\$)
13A (Morven to Augathella)	Other Roadside Work	88.60	88.72	2,020.00	\$2,020.00
13B (Augathella to Tambo)	Pavement Repairs Gravel (Mechanical <500m2 per 1km) Depth up to 200mm	45.80	45.81	21.6 m2	\$3,607.20
18F (Mitchell to Morven)	Inspections for Forward List of Works	67.44	92.60	2,428.00	\$2,428.00
18F (Mitchell to Morven)	Rest Area Servicing	67.44	92.60	3,049.00	\$3,049.00
18G (Morven to Charleville)	Rest Area Servicing	0.01	86.91	4,913.00	\$4,913.00
23B Cunnamulla to Charleville)	Repair Signs (excluding Guide Signs)	194.56	194.56	1	\$351.00
23B Cunnamulla to Charleville)	Repair Signs (excluding Guide Signs)	195.53	195.53	1	\$351.00
23B Cunnamulla to Charleville)	Repair Signs (excluding Guide Signs)	195.84	195.84	1	\$351.00
23B Cunnamulla to Charleville)	Repair Signs (excluding Guide Signs)	196.16	196.16	1	\$351.00
93A (Charleville to Quilpie)	Heavy Shoulder Grading - Rural(0-50km)	0.01	106.15	0.540 kms	\$3,932.28
93A (Charleville to Quilpie)	Gravel Supply - Heavy Shoulder Grading	31.59	32.70	342m3 Gravel	\$13,680.00
93A (Charleville to Quilpie)	Gravel Supply - Heavy Shoulder Grading	31.59	32.70	1566m3 Gravel	\$62,640.00
93A (Charleville to Quilpie)	Inspections for Forward List of Works	32.85	33.89	3,532.00	\$3,532.00
93A (Charleville to Quilpie)	Heavy Shoulder Grading - Rural(0-50km)	32.85	33.89	1.020 kms	\$7,427.64
93A (Charleville to Quilpie)	Heavy Shoulder Grading - Rural(0-50km)	33.90	34.44	0.540 kms	\$3,932.28
93A (Charleville to Quilpie)	Pavement Repairs (Mechanical) - Minor(50-100km)	33.90	34.44	8.4m2	\$1,402.80

Location	Activity Name	Chainage From (km)	Chainage To (km)	Quantity	Costs (\$)
93A (Charleville to Quilpie)	Heavy Shoulder Grading - Rural(0-50km)	50.61	55.52	1.02 kms	\$7,427.64
93A (Charleville to Quilpie)	Heavy Shoulder Grading - Rural(0-50km)	50.61	55.52	1.08 kms	\$7,864.56
93A (Charleville to Quilpie)	Gravel Supply - Heavy Shoulder Grading	50.61	55.52	1512m3 Gravel	\$60,480.00
93A (Charleville to Quilpie)	Gravel Supply - Heavy Shoulder Grading	50.61	55.52	666m3 Gravel	\$26,640.00
93A (Charleville to Quilpie)	Heavy Shoulder Grading - Rural(50-100km)	55.67	58.13	4.910 kms	\$39,702.26
93A (Charleville to Quilpie)	Heavy Shoulder Grading - Rural(0-50km)	55.67	57.76	1.080 kms	\$7,864.56
93A (Charleville to Quilpie)	Heavy Shoulder Grading - Rural(50-100km)	55.67	58.13	4.910 kms	\$39,702.26
93A (Charleville to Quilpie)	Gravel Supply - Heavy Shoulder Grading	58.91	60.58	774m3 Gravel	\$30,960.00
93A (Charleville to Quilpie)	Gravel Supply - Heavy Shoulder Grading	58.95	60.07	630m3 Gravel	\$25,200.00
TOTAL					\$359,809.48

RMPC 22-23 Works Expenditure

Schedules	Allocated Budget	UpToDate Expenditure	Remaining
Schedule 1 (National Highways)	\$ 693,600	\$ 679,996.40	\$ 13,603.60
Schedule 2 (State Highway)	\$ 2,010,710.00	\$ 1,709,301.29	\$ 301,408.71

Water & Sewerage

Maintenance works carried out in April 2023.

Water Works

Charleville

Activities	Completed
Service Line Breaks	3
Repair Water Mains	4
Meters Replaced/ checked	3
Pump Station Faults	2
Water Bore Maintenance	0
Disconnections	0
New Connections	1

Morven

Activities	Completed
Service Line Breaks	2
Repair Water Mains	2
Meters Replaced/ checked	1
Pump Station Faults	1
Water Bore Maintenance	
Disconnections	
New Connections	

Augathella

Activities	Completed
Service Line Breaks	2
Repair Water Mains	2
Meters Replaced/ checked	1
Pump Station Faults	1
Water Bore Maintenance	0
Disconnections	0
New Connections	0

Sewerage Works

Charleville

Activities	Completed
Main line Chokes	4
Service Line Chokes	2
Pump Station Faults	1

Toilet Faults	1
New Connections	0
Unblock Sewer House / Main Connections	2
Pressure System Faults	0

Morven

Activities	Completed
Main line Chokes	0
Service Line Chokes	0
Pump Station Faults	0
Toilet Faults	0
New Connections	0
Unblock Sewer House / Main Connections	0
Pressure System Faults	0

Augathella

Activities	Completed
Main line Chokes	0
Service Line Chokes	0
Pump Station Faults	0
Toilet Faults	0
New Connections	0
Unblock Sewer House / Main Connections	1
Pressure System Faults	0

Plumbing

Activity	Charleville	Augathella	Morven
Charleville pool - pump housing corroded and leaking from pin hole. Isolate pump, drain system and patch pin hole. Commission pump following morning.	✓		
Charleville works camp - Install new pressure relief valve pipe work	✓		
Council assistance Mangalore Scouts Camp Facility - Attend site and scope works to connect new rainwater tank and pump to existing showers and kitchen.	✓		
30-32 Alfred St - Replace boundary tap	✓		
11 Sturt St - Repair leaking water meter	✓		
Q150 building - Replace section of leaking water service under road and gutter		✓	
Old Tambo Rd - Repair leaking water main		✓	

Activity	Charleville	Augathella	Morven
Camp Mangalore - Install new 40mm water service, tank and pump. Connect to kitchen and showers existing pipe work where possible. Repair all leaking pipe work and fitting. Disconnect old donkey hot water system and faulty pump.	✓		
Measure up and provide cost estimate for water and sewerage services to proposed new Aurora estate.	✓		
Replace rear waste valve to depot porta-loo	✓		
Dog Pound - Connect new water troughs to water service	✓		
Warrego Park toilets - repair leaking tapware, loose basin taps and leaking water meter.		✓	
Meatant Park - Repair leaking water bubbler		✓	
Brassington Park - Replace toilet cistern to ladies. Replace section of leaking galvanised pipe at rear of football oval.		✓	
Graham Andrews Park - Replace tap run over by lawn mower.	✓		
Charleville Base Hospital - Investigate possible rising sewer main leak. Leak was found to be old hospital water line.	✓		
Morven Rail Hub - Deliver materials for future bore connection.			✓
Augathella Depot - Install new water service, tap and ice machine to new smoko area.		✓	

Electrical

Activity	Charleville	Augathella	Morven
Install solar lights at Charleville Racecourse outdoor stables	✓		
Compile air conditioner list all three towns	✓	✓	✓
Fit extension lead to sump pump for plumbing services	✓		
Replace faulty light switch at Charleville Camp	✓		
Install remote control RS485 connection for Augathella auto change-over switch		✓	
Annual leave until 02.05.2023			

Building

Activity	Charleville	Augathella	Morven
Put up Anzac Day projector screen at Town Hall Park	✓		
Concrete slab for new shed at Bore 5	✓		
Concrete slab for wishing well at Historic House	✓		
Concreting works at Delta Court units for termite control	✓		
Street numbering in Charleville	✓		
New door at swimming pool	✓		
New door at Cosmos Centre	✓		
Removed old aircons and put windows back in at Made in Murweh shop	✓		
Fixed concrete slab at Parry Street house after Council water and sewerage works were conducted in yard to fix pipe	✓		

Town Maintenance

Activity	Charleville	Augathella	Morven
Grave Digging	2	0	0
Edge Break			
Pothole Patching			
Repair Seal Defects			
Bitumen Sealing (Reseal)			
Heavy Patching/Pavement Repair			
Gravel Resheeting			
Shoulder Grading			
Table Drain & Floodway Maintenance			
Clear Culverts			
Subsurface Drains			
Slashing	✓	✓	✓
Hand Mowing	✓	✓	✓
Clearing	✓	✓	✓
Weed Spraying	✓	✓	✓
Maintain Signs	✓		
Guidepost Maintenance			
Footpath Works			
Line Marking			
Kerb & Channel			

Street Furniture Maintenance	✓	✓	✓
Riverwalk Maintenance	✓	✓	
Litter Collection	✓	✓	✓
Pit Maintenance	✓	✓	✓
Dead Animals			
Other			
Works Requests	✓	✓	✓
Playground Inspections	✓		
Clean BBQs	✓	✓	✓
Slash Gully	✓		
Plant Flowers	✓		
Fix Sprays in Park	✓	✓	✓
Water pots in Main Street	✓	✓	
Mow Ovals & Parks	✓	✓	✓
Service Plant	✓	✓	✓
New Signs			

Workshop

MSC WORKSHOP MONTHLY REPORT APRIL 2023			
SAFETY		Zero Incidents and accidents	
WORK CARRIED OUT ON UTES			
Unit 666	Carried out service	Unit 659	Carried out service
Unit 674	Carried out service	Unit 668	Carried out service
WORK CARRIED OUT ON TRUCKS			
Unit 48	Replaced clock spring, replaced cabin filter cover and replaced steering dampener		
Unit 55	Replaced door gromet, carried out service and repaired brake light wiring		
Unit 45	Replaced DPF filter, replaced transmission control unit and replaced PTO pressure sensor		
Unit 44	Repaired air leaks, carried out service, replaced left hand window and regulator		
Unit 57	Carried out top motor service, replaced hood skids, replaced seat belt, replaced vibrator motor and repaired damaged wiring		
Unit 33	Replaced diff lock switches, replaced diff lock actuator, carried out service and replaced window tint		
Unit 34	Replaced maxi brake valves, replaced window tint, replaced spotlights and repaired coolant leak		
Unit 59	Carried out service and installed spotlights		
Unit 41	Replaced radio aerial, repaired md flaps and adjusted aircon belt		
Unit 49	Carried out major service, repacked front wheel bearings and replaced brake booster		
Unit 39	Carried out service		
Unit 38	Carried out service		
Unit 50	Replaced door gromet, repaired number plate bracket and replaced air tank pressure relief valve		
WORK CARRIED OUT ON GRADERS			
Unit 114	Carried out service		
Unit 118	Replaced rear oversize sign		
WORK CARRIED OUT ON TRAILERS			
Unit 236	Repaired air leak	Unit 234	Installed 2-inch ball valve

Unit 413	Replaced all rocker box bushes, replaced all link rod bushes and replaced spray solenoids
Unit 412	Replaced required rocker box bushes
Unit 492	Replaced failed side lights
WORK CARRIED OUT ON VEHICLE TRACKING	
Unit 114	Replaced failed Navman system
Unit 673	Install trail Geotab tracking system
Unit 674	Install trail Geotab tracking system
WORK CARRIED OUT MOWERS AND TRACTORS AND SLASHERS	
Unit 227	Replaced gearbox
Unit 190	Replaced internal PTO shaft and carrier
Unit 183	Replaced internal PTO shaft and transmission pressure sensor
Unit 175	Repaired noise in hydraulic system
Unit 226	Rebuilt failed centre gearbox
WORK CARRIED OUT ON MOWERS	
Unit 588	Replaced alternator, replaced radiator and replaced deck pulley
Unit 581	Replaced coolant overflow bottle
Unit 582	Replaced coolant overflow bottle, replaced front crack seal, replaced PCV diaphragm and replaced front wheel spindle bearings
Unit 584	Replaced LH blower motor
WORK CARRIED OUT ON MISCELLANEOUS	
Unit 170 Loader	Replaced joystick to DCV activation mechanism
Unit 178 Backhoe	Repaired sticky throttle
Unit 177 Backhoe	Carry out 250-hour service, clean radiator and replace drive belt
Unit 165 Backhoe	Carry out 250-hour service
Unit 176 Excavator	Replace bucket teeth
Unit 164 Backhoe	Replace all pins and bushes
PLAN FOR MAY	
Carry out trail on Geotab tracking system to assess our options for the planned shutdown of the 3G phone network in June 2024 which our current Navman system uses and will no longer work once it is turned off.	

Assets Department

Transport Infrastructure Development Scheme (TIDS) and Roads to Recovery (RTR)

- Works on Langlo Mt. Morris Road project is in progress.

Council Own Source:

- Installation of shed for chlorination at Bore 5 Shed (Water treatment testing lab) in progress.

Local Roads and Community Infrastructure Program 3 (LRCIP3)

- Vehicle swept path drawings for proposed weighbridge locations in progress.
- Refurbish existing racecourse complex building – Contract has been awarded for air conditioning works.

Development Approvals

BA Number	Lot_Plan	Applicant Name	Service Address	Type of Works	Approval Date
7672	L3 C14086	Charleville Construction & Tiles	15 Galatea Street, Charleville QLD 4470	Construction of New Shed	31 March 2023

7676	L52 SP169572	Warrego Race Club	Partridge Street, Charleville QLD 4470	Horse Stall in 3 Stages to Commercial Premises	2 May 2023
7668	L53 SP169572	Murweh Shire Council	Partridge Street, Charleville QLD 4470	Shed at Bore 5 to Commercial Premises	2 May 2023

LINK TO CORPORATE PLAN

- 1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .
- 2.4.1 Road and street infrastructure investment is strategic and effective to accomplish maintenance priorities and development opportunities

ATTACHMENTS

- 1. **Engineering Services Costing Report** [↓](#)

MURWEH SHIRE COUNCIL ENGINEERING SERVICES COSTING SUMMARY

Table with 5 columns: Road No, Road Name, Routine Maintenance Expenditure, ORA Dec 2021 Flood Damage Expenditure, ORA May 2022 Flood Damage Expenditure, ORA Sep 2022 Flood Damage Expenditure. Rows include roads like Actavale Road, Alice Downs Road, Allambie Road, etc.

PLANT MAINTENANCE

Table with 3 columns: Item, 2021-2022 Expenditure, 2022-2023 Expenditure. Items include Waages, Parts, Tyres & Tubes, Fuels & Oils, Registration, etc.

URBAN STREET MAINTENANCE

Table with 3 columns: Item, 2021-2022 Expenditure, 2022-2023 Expenditure. Items include Augathella Street Lighting, Morven Street Lighting, Charleville Street Lighting, etc.

PUBLIC FACILITIES MAINTENANCE

Table with 3 columns: Item, 2021-2022 Expenditure, 2022-2023 Expenditure. Items include Augathella Public Facilities Maintenance, Morven Public Facilities Maintenance, Charleville Public Facilities Maintenance, etc.

PARKS AND GARDENS MAINTENANCE

Table with 3 columns: Item, 2021-2022 Expenditure, 2022-2023 Expenditure. Items include Augathella Parks & Garden, Morven Parks & Garden, Charleville Parks & Garden, etc.

13.3 GRADING OF ACCESS TO CHARLEVILLE DATE FARM PLANTATION

Author: Director Engineering Services

Authoriser: CEO

RECOMMENDATION

1. That Council agree to grade the access track from the Charleville Sewerage Treatment Plant boundary to the gate of the Charleville Date Farm Plantation.
2. That Council considers engaging a registered cadastral surveyor to carry out land survey and make an application to the Department to make a gazetted road if budget is available.

BACKGROUND**Purpose**

The purpose of this report is to provide information to Council regarding the access track. agree to grade the track using Council's Road Maintenance budget, approve to engage a registered cadastral surveyor to carry out land survey and to make an application to the Department to make a gazetted road.

Discussion

Access to the Charleville Date Farm Plantation is 586m long and 5m wide dirt track starting from the boundary of the Charleville Sewerage Treatment plant and ending at the boundary of the Charleville Date Farm Plantation (*Attachment 1 – Map of the Access Road.*) The access road is not a gazetted road.

Based on the information available, Council grades this access track when it is required. Since the Outback Date Farm was opened to the public, it has become a well visited tourist attraction. The subject access is the only way to access the Outback Date Farm.

Council received a request from the Outback Date Farm to grade the access road prior to tourist season so that the track is both safe and enjoyable for visitors (*Attachment 2 – Request Email from Outback Date Farm*).

The total estimated cost to carry out the grading work is \$ 4,000.00.

Financial Risks

The estimated cost of \$ 4,000.00 has not been allocated in the current budget for this project. The other programmed road maintenance works will be impacted to some extent if this additional work is carried out. There will be minimal risk.

That Council approve a budget of \$ 4,000.00 from the Town Street Repairs & Maintenance budget to conduct works on the access.

LINK TO CORPORATE PLAN

2.2.2 Town reserves and public lands are well maintained for community access and recreational use.

ATTACHMENTS

1. **Map of the Access Road** [↓](#)
2. **Request Email from Outback Date Farm** [↓](#)



Map of Access Road to Plantation (Outback Dates Farm)



Location of the access road – 74 SP258462

-----Original Message-----

From: Mark Hampel <mark.hampel@outlook.com>

Sent: Monday, 24 April 2023 11:30 AM

To: CEO <ceo@murweh.qld.gov.au>

Subject: Thank you

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

CEO, Murweh, Shire Council.

Alfred Street

Charleville, 4470

Dear Sabina,

I'm writing to thank you very much for inviting us to the council meeting earlier this month. It was a pleasure to inform you of what we are doing and our plans for the future. The tourist season is now well underway, and we are starting to get many visitors to the Planation. Just wondering about the road to the Planation. Would there be a possibility of getting it graded from the cemetery to our gate in the near future? Also keen to hear what council might be proposing about the other matters which were raised at the council meeting.

Wishing you well, and thank you for supporting small businesses and tourism in Charleville.

Kindest regards,

Mark Hampel.

13.4 PRINCIPAL CYCLE NETWORK PLAN

Author: Director Engineering Services

Authoriser: CEO

RECOMMENDATION

That Council agree in principle to the plan for the Principal Cycle Networks Charleville and Augathella township.

BACKGROUND**Purpose**

The purpose of this report is to present the recommended network to Council and agree the proposed network plan.

Discussion

A workshop was conducted by the Department of Transport and Main Roads Office in Charleville on 1/12/2022 for the Principal Cycle Network plan (Ref. Attachment 1 – Augathella Principal Cycle Network Original Plan, Attachment 2 – Charleville Principal Cycle Network Original Plan and Attachment 3 – Principal Cycle Network Matrix).

Following the Council briefing session on 19/01/2023, Council conducted community consultation in Charleville on 9/2/2023 and Augathella on 13/2/2023. The outcomes of the community consultations were satisfactory (Ref. attachment 4 - updated Principal Cycle Network Plan – Charleville & Augathella). Based on the safety, demand, land use and network connectivity data, the routes have been prioritised to delivery in each area. The priorities are as follows:

Green – Priority A (focus of delivery in the next 10 years)

Yellow – Priority B (focus of delivery in the next 10 to 15 years)

Orange – Priority C (focus of delivery in the next 15 to 20 years)

Consultation

Consulted with communities and elected members during community consultations and Council briefing session respectively.

Financial Risks

Up to 50% funding will be provided by the Department of Transport and Main Roads for cycle network along the Council roads and 100 % for state-controlled highways.

Environmental Risks

N/A

Social Risk

N/A

Legal Risk

N/A

LINK TO CORPORATE PLAN

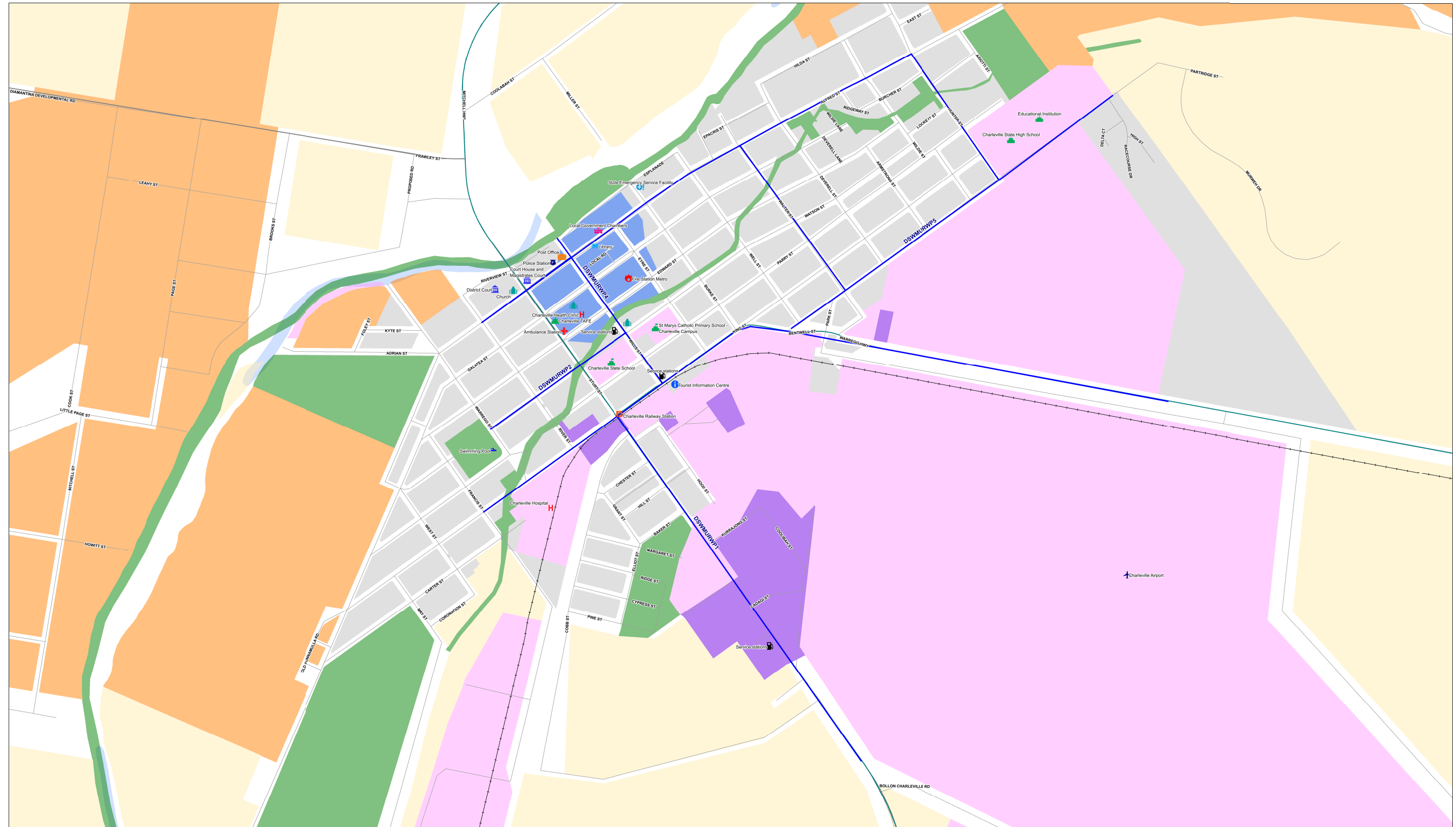
2.2.2 Town reserves and public lands are well maintained for community access and recreational use.

ATTACHMENTS

1. Augathella Principal Cycle Network Original Plan [↓](#)
2. Charleville Principal Cycle Network Original Plan [↓](#)
3. Updated Principal Cycle network Plan - Charleville & Augathella [↓](#)

Charleville Township

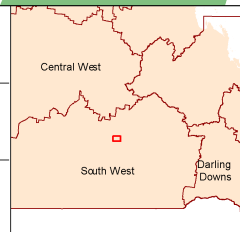
Principal Cycle Network Plan Workshop - Downs South West



Branch/Unit
Policy and Planning
Corridor Protection Services

Datum
Geocentric Datum of Australia 1994 (GDA94)

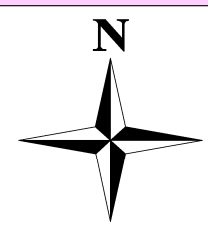
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Kilometres

Scale: 1:7,500

<p>Draft Principal Cycle Network</p> <ul style="list-style-type: none"> Principal Route 	<p>Attractions</p> <ul style="list-style-type: none"> Educational facility Hospital Ambulance station Magistrates court Police station Post office Library State Emergency Service Facility Place of worship Local government chambers Tourist information centre Art Gallery & Museum Landmark area Service station Tourist Point Swimming pool Community centre Fire Station Cemetery Court House Rail station Railway line Watercourse Airport 	<p>Land Use</p> <ul style="list-style-type: none"> Rural Special purposes Urban Industrial Open space Commercial Small town 	<ul style="list-style-type: none"> Freight network State-controlled road Local road
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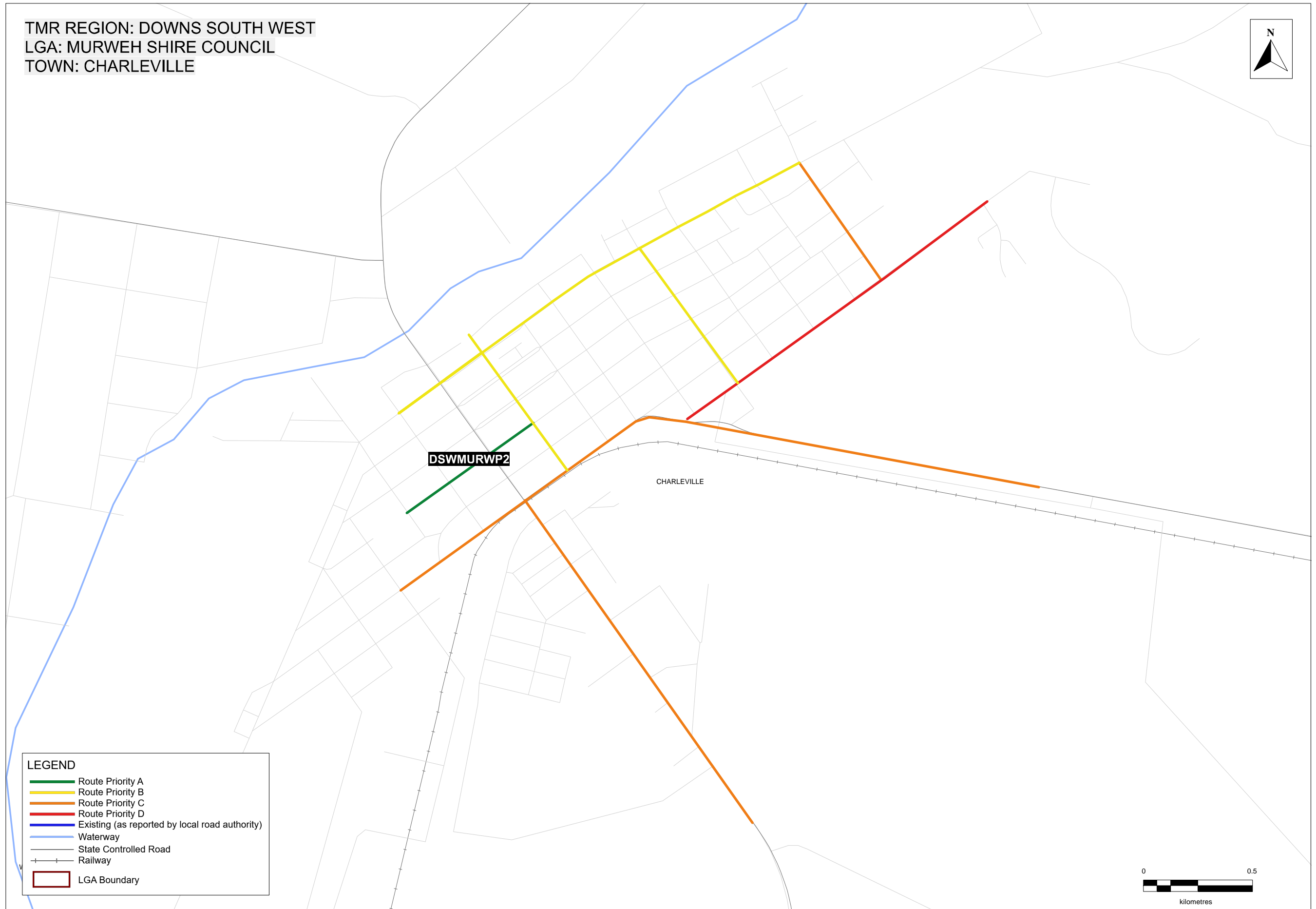


Queensland Government

Transport and Main Roads

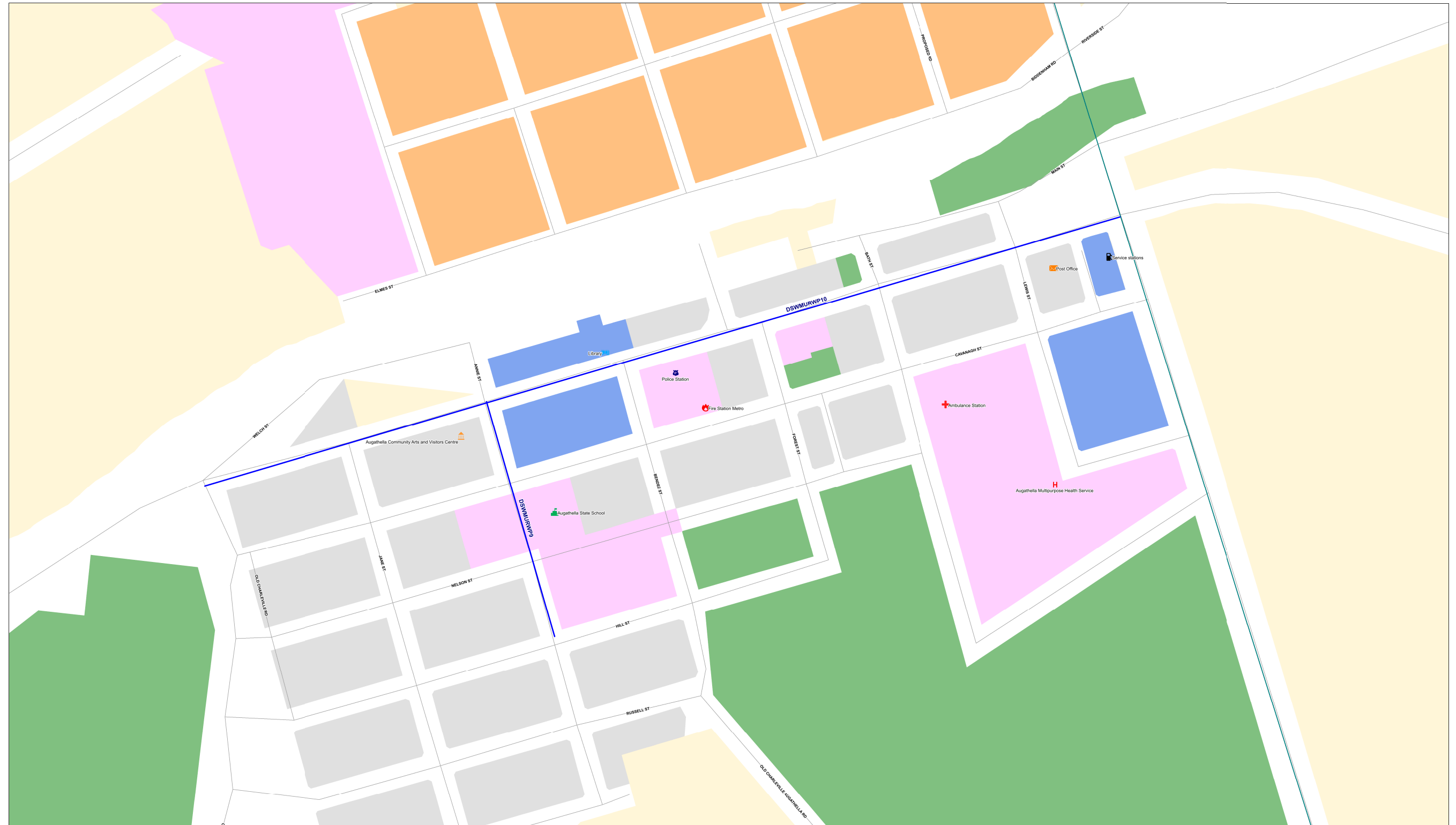
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Date: 19/07/2022

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Checked By: KK



Augathella Township

Principal Cycle Network Plan Workshop - Downs South West

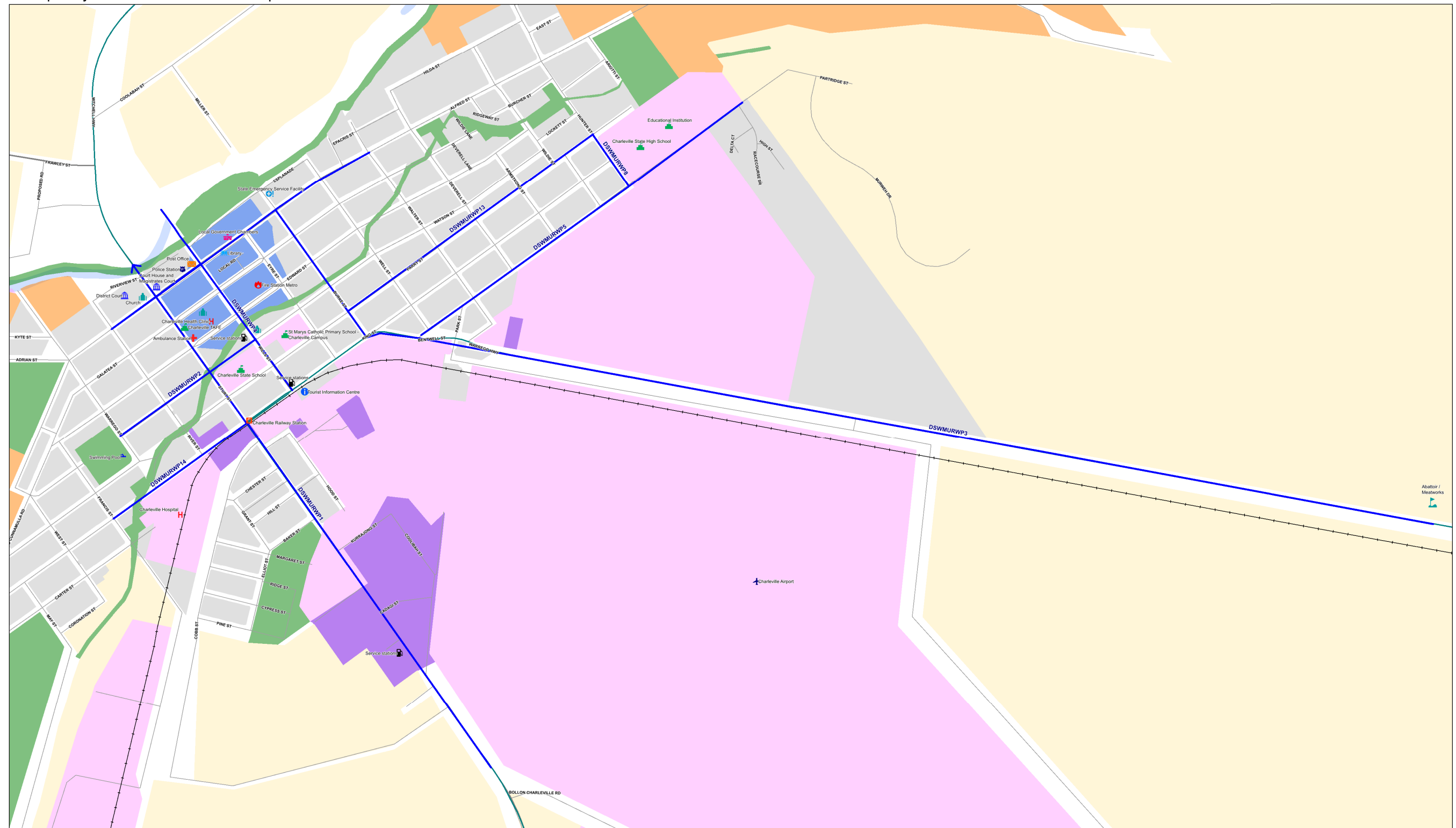


<p>Branch/Unit Policy and Planning Corridor Protection Services</p> <p>Datum Geocentric Datum of Australia 1994 (GDA94)</p> <p>Location \\corp.tmr.qld.gov.au\Shares\Groups\ITP\SD\Active Transport Team\Strategy and Policy\Strategy_Cycling\OCAP 20-22\9. Actions\ P1 Building\A1.2 PCN Update\1. PCNP Expansion\5. Mapping</p>		<p style="text-align: center;">0 50 100 150 200 250 Metres</p> <p style="text-align: center;">Scale: 1:3,000</p> <table style="width: 100%; font-size: small;"> <tr> <td> Educational facility</td> <td> State Emergency Service Facility</td> <td> Tourist Point</td> <td> Rail station</td> <td> Freight network</td> </tr> <tr> <td> Hospital</td> <td> Place of worship</td> <td> Swimming pool</td> <td> Railway line</td> <td> Rural</td> </tr> <tr> <td> Ambulance station</td> <td> Local government chambers</td> <td> Community centre</td> <td> State-controlled road</td> <td> Special purposes</td> </tr> <tr> <td> Magistrates court</td> <td> Tourist information centre</td> <td> Fire Station</td> <td> Local road</td> <td> Industrial</td> </tr> <tr> <td> Police station</td> <td> Art Gallery & Museum</td> <td> Cemetery</td> <td> Airport</td> <td> Open space</td> </tr> <tr> <td> Post office</td> <td> Landmark area</td> <td> Court House</td> <td></td> <td> Small town</td> </tr> <tr> <td> Library</td> <td> Service station</td> <td></td> <td></td> <td> Commercial</td> </tr> </table>	Educational facility	State Emergency Service Facility	Tourist Point	Rail station	Freight network	Hospital	Place of worship	Swimming pool	Railway line	Rural	Ambulance station	Local government chambers	Community centre	State-controlled road	Special purposes	Magistrates court	Tourist information centre	Fire Station	Local road	Industrial	Police station	Art Gallery & Museum	Cemetery	Airport	Open space	Post office	Landmark area	Court House		Small town	Library	Service station			Commercial		<p>Queensland Government</p> <p>Transport and Main Roads</p> <table style="width: 100%; font-size: x-small;"> <tr> <td>Sheet Number: 01 of 07</td> <td>Drawn By: SM</td> </tr> <tr> <td>Date: 19/07/2022</td> <td>Checked By: KK</td> </tr> </table>	Sheet Number: 01 of 07	Drawn By: SM	Date: 19/07/2022	Checked By: KK
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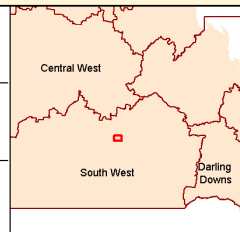


Charleville Township

Principal Cycle Network Plan Workshop - Downs South West



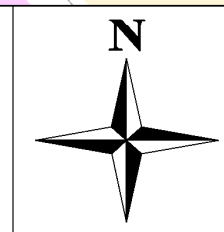
Branch/Unit	Policy and Planning Corridor Protection Services
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Location	\\corp.tmr.qld.gov.au\Shares\Groups\GIS\PROJECTS\SystemAndTechnical\Projects\2022\536_2212 - PCN Expansion Maps - Downs South West edits proposed\



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Kilometres

Scale: 1:7,500

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<p>Queensland Government</p> <p>Transport and Main Roads</p>			
Sheet Number:	02 of 07	Drawn By:	SM
Date:	12/12/2022	Checked By:	KK

Augathella Township – Principal Cycle Network Plan – Downs Southwest



Charleville Township – Principal Cycle Network Plan – Downs Southwest



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Note:

Green – Priority A (Delivery in the next 10 years)



Yellow – Priority B (Delivery in the next 10 – 15 years)



Orange – Priority C (Delivery in the next 15 –20 years)



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13.5 CONSTRUCTION OF WISHING WELL AT HISTORICAL HOUSE

Author: Director Engineering Services

Authoriser: CEO

RECOMMENDATION

That Council endorses the construction of a wishing well at the Historical House grounds.

BACKGROUND**Purpose**

The purpose of this report is to provide information to Council regarding the scope of the works and approve to build the wishing well at the Historical House land in kind.

Discussion

Council received a request to contribute to build a wishing well at the Historical House land. The scope of works includes:

- Clearing the site
- Supply and pour the concrete (3m x 3m x 150 mm thick slab)
- Building of stone masonry
- Making and installation of roof.

The estimated cost is \$4200 including building stone masonry by contractor.

Consultation

Consulted with Senior carpenter who is confident that the project can be completed in May 2023.

Financial Risks

Budget of \$ 4200 from the job number 1999- 0200- 0000 (total unexpended in this job # \$11,863.46)

Environmental Risks

N/A

Social Risk

N/A

Legal Risk

N/A

LINK TO CORPORATE PLAN

1.2.1 Council has in place effective whole of community communication and engagement strategies

ATTACHMENTS

Nil

13 CORRESPONDENCE FOR CONSIDERATION

Nil

14 CONFIDENTIAL MATTERS

Nil

15 CLOSURE