



**SHIRE OF MURWEH**

**MORVEN - CHARLEVILLE - AUGATHELLA**

# **Council Meeting**

**17 SEPTEMBER 2020**



**New Footpath  
Victoria Street Morven**

## MURWEH SHIRE COUNCIL MEETING

To be held Thursday 17 September 2020  
Commencing at 9:00am

1. Opening Prayer
2. Apologies
3. Confirmation of minutes ;      Ordinary Meeting 20 August 2020
4. Business arising from minutes
5. Correspondence for members' information
6. **Councillors to advise on any declaration of personal interest relating to agenda items.**
7. **Councillors to advise of any update or changes to their Register of Interests**
8. Chief Executive Officers Reports;
  - i. Finance
  - ii. HR
  - iii. WH&S
  - iv. Tourism
  - v. Library
  - vi. Environment and Health
  - vii. Engineering
9. Correspondence for consideration
10. Closure

MINUTES OF AN ORDINARY MEETING  
OF THE MURWEH SHIRE COUNCIL  
HELD ON THURSDAY 20 AUGUST 2020 AT 9:00AM

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<b>Present</b>	Mayor Shaun Radnedge, Cr Peter Alexander, Cr Robert Eckel, Cr Michael McKellar, Cr Paul Taylor, Mr Neil Polglase CEO	
<b>Opening Prayer</b>	Fr Doohan delivered a prayer for the guidance of Council.  Mayor Radnedge extended Council's thanks to Fr Peter for his dedication to the Shire over the past 16 years and for the guidance to Council at the beginning of each meeting.	
<b>Conflict of Interest</b>	nil	
<b>Minutes of Previous Council Meeting</b>	<b>Moved: Cr McKellar</b>	<b>Seconded: Cr Eckel</b>
	"That the minutes of the Special Budget Meeting held 16 July 2020 be taken as read, confirmed and signed as a correct record of proceedings."  <b><u>Carried</u></b>	
	<b>Moved: Cr Alexander</b>	<b>Seconded: Cr Eckel</b>
	"That the minutes of the Ordinary Council Meeting held 16 July 2020 be taken as read, confirmed and signed as a correct record of proceedings."  <b><u>Carried</u></b>	
<b>Business Arising</b>	Morven Rail Hub – contractors should be on site next week to commence works.	
<b>Mayoral Minute</b>	<b>Moved: Cr McKellar</b>	<b>Seconded: Cr Taylor</b>
	"Councillors note that documentation has been formulated and Councillor panel determined to undertake CEO performance review in line with CEO contract."  <b><u>Carried</u></b>	
<b>Financial Report</b>	<b>Moved: Cr Alexander</b>	<b>Seconded: Cr Eckel</b>
	"That the Financial Report be received."  <b><u>Carried</u></b>	
<b>Human Resources Report</b>	<b>Moved: Cr Eckel</b>	<b>Seconded: Cr Alexander</b>
	"That the Human Resources Report be received."  <b><u>Carried</u></b>	

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<b>Workplace Health &amp; Safety Report</b>	<b>Moved: Cr Taylor</b>	<b>Seconded: Cr McKellar</b>
	"That the Workplace Health and Safety Report be received."	
		<b><u>Carried</u></b>
<b>Tourism Reports</b>	<b>Moved: Cr McKellar</b>	<b>Seconded: Cr Eckel</b>
	"That the Tourism Section (Experience Charleville, Visitor Information Centre and Cosmos Centre) reports be received."	
		<b><u>Carried</u></b>
<b>Libraries Report</b>	<b>Moved: Cr Taylor</b>	<b>Seconded: Cr Alexander</b>
	"That the Libraries Report be received."	
		<b><u>Carried</u></b>
<b>Meeting Adjourn</b>	The meeting adjourned for morning tea at 10.11am.	
<b>Meeting Resumed</b>	The meeting resumed at 10.34am.	
	The Director of Environmental & Health Services was present.	
<b>Environmental &amp; Health Services Report</b>	<b>Moved: Cr Alexander</b>	<b>Seconded: Cr Taylor</b>
	"That the Environmental and Health Services report be received."	
		<b><u>Carried</u></b>
<b>Attendance</b>	The Director of Environmental and Health Services exited the meeting at 11.11am.	
	The Director of Engineering Services entered the meeting at 11.12am.	
<b>Engineering Report</b>	<b>Moved: Cr Alexander</b>	<b>Seconded: Cr Eckel</b>
	"That the Engineering Services Report be received."	
		<b><u>Carried</u></b>
<b>Attendance</b>	The Director of Engineering Services exited the meeting at 11.32am.	
<b>Valuation - Roads and Drainage and Airport Infrastructure assets</b>	<b>Moved: Cr Eckel</b>	<b>Seconded: Cr McKellar</b>
	"That Council note the valuation report as presented. That Council authorise management to update the asset register reflecting the new amounts as per the valuation report effective 30 June 2020."	
		<b><u>Carried</u></b>

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<b>SWQLGA SWRED &amp; SWRRTG Proposed Merger</b>	<b>Moved: Cr Alexander</b>	<b>Seconded: Cr Eckel</b>
	<p>“That Council supports the approach of the three current regional bodies in SWQLGA and SWRED / SWRRTG in merging these groups and forming a new organisation under a proposed regional organisational structure in line with the recommendations presented with Council providing a budget allocation of \$50,000 in this financial year towards this objective.”</p>	
		<b><u>Carried</u></b>
<b>Proposed Motion 2020 LGAQ Conference</b>	<b>Moved: Cr Taylor</b>	<b>Seconded: Cr McKellar</b>
	<p>“That Council put forward the following motion to the 2020 Annual LGAQ Conference;</p> <p>That the LGAQ lobby the Federal Government to impose a levy on all tyres imported to or produced in Australia to assist Councils meet the cost of recycling or disposal of tyres under the State Government’s Waste Management Levy and Waste Reduction targets.”</p>	
		<b><u>Carried</u></b>
<b>Request for Assistance – Morven Tennis Club</b>	<b>Moved: Cr Eckel</b>	<b>Seconded: Cr Taylor</b>
	<p>“That Council provides assistance by way of donation of \$3,000.00 to the Morven Tennis Club to assist the Club to cover the costs of providing an experienced and qualified coach to provide children’s coaching clinics in September.”</p>	
		<b><u>Carried</u></b>
<b>Application for Conversion to Freehold</b>	<b>Moved: Cr Eckel</b>	<b>Seconded: Cr Taylor</b>
	<p>“That Council advises the Department of Natural Resources, Mines &amp; Energy that it has no objections to the Conversion of: GHPL 0/208317 over Lot13 on CP911770 GHPL 10/3256 over Lot21 on BUR38 GHPL 10/3316 over Lots 7 and 9 on BUR106.”</p>	
		<b><u>Carried</u></b>
<b>Organisational Structure Review</b>	That the matter lay on the table.	
<b>Request for Assistance – Aus Activate Inc.</b>	<b>Moved: Cr Eckel</b>	<b>Seconded: Cr Taylor</b>
	<p>“That Council supports Aus. Activate Inc. to establish a not-for-profit venture in principle (as below), for a five year period dependent on plans and specifications being approved by Council ;</p>	

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1. A 5years lease on the above land following finalisation of lease payments land would be transferred into ownership with lease payments meeting cost of purchase.
2. Provide a clean, level concrete or hardstand surface floor nominated by lessee plans.
3. Lessor will provide fencing as per lessee specification and plan
4. Allocation of signage space to display branding on site
5. Council to waive any associated fees in the following categories Plumbing Works fees, Water Connection Fees, Sewerage Connection Fee, Unit/Commercial/Industrial (NEW) Fees and Health Fees."

**Carried**

**Arrears of Rates  
– Write off  
Indigenous  
Business  
Australia**

**Moved: Cr Eckel**

**Seconded: Cr Taylor**

"That Council due to incorrect addressing on rate assessments 1307-00000-000 and 1287-51000-000 write off interest charges and allow discount on all levies applied from 2017 to the current date providing full payment of rates and charges received by 31st December 2020."

**Carried**

**Meeting Closed**

There being no further business the Mayor declared the meeting closed at 12.31pm.

Cr Shaun Radnedge  
Mayor



# **FINANCIAL REPORT**

# **COUNCIL MEETING**

## **17<sup>th</sup> September 2020**

**Mayor and Councillors  
Murweh Shire Council  
CHARLEVILLE QLD 4470**

**Highlights of this month's Financial Report:**

**Report - Period Ending 31 August 2020.**

**Revenue**

Total revenue of \$7.760M to 31 August 2020 represents 23% of the total budget of \$33.273M.

These statements are for 2 months of the financial year and generally would represent 17% of the overall budget.

Rates are to go out on 11 September with a discount period until 31 December, 2020.

Generally budgets are on target for the 2nd month of the financial year.

**Expenses**

Total expenditure of \$2.658M to 31 August 2020 represents 11% of the total budgeted expenditure of \$23.309M.

**Outcome**

There is currently a cash surplus of \$5.102M.

**Capital Works**

See the Capital Funding Report 2020 – 21 for details of all projects.



1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding – budget V’s actual
5. Road Works – budget V’s actual

**1. Cash Position as at 31 August 2020**

<b>CASH AT BANK</b>			
Operating Account			\$230,437
<b>SHORT TERM INVESTMENTS</b>			
National Bank of Australia		\$	-
QTC Cash Fund			\$7,111,319
	<b>Total</b>	<b>\$</b>	<b>7,341,756</b>
The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors.			
Cash backed <b>Current Liabilities</b> (AL,LSL,SL,RDO)			\$2,383,621
		<b>\$</b>	<b>2,383,621</b>
Balance of recoverable <b>debtors</b> - estimated <b>creditors</b> :			
	(	\$305,968 -	\$139,868 )
			\$ 166,100
Plus cash surplus	\$	7,341,756 -	\$ 2,383,621
			\$ 4,958,135
<b>Working Capital</b>	<b>Total</b>	<b>\$</b>	<b>5,124,235</b>

## 2. Monthly Cash Flow Estimate: - September 2020

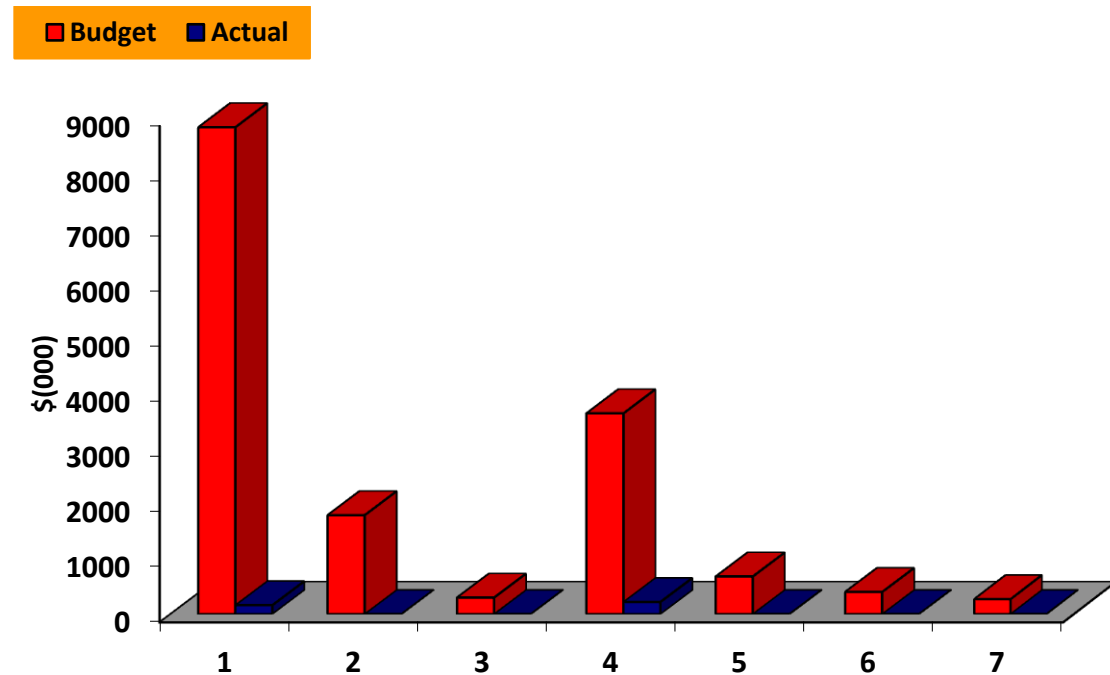
<b>Cash Flow Estimate</b>			
<b>Receipts</b>		<b>Expenditure</b>	
Rates	\$1,200,000	Payroll	\$800,000
Fees & Charges	\$6,000	Creditor Payments	\$2,200,000
Debtors	\$300,000	Loan Payments	\$0
Grants/Claims/Loan QTC	\$2,000,000	Lease Payments	\$15,000
<b>Total</b>	<b>\$3,506,000</b>	<b>Total</b>	<b>\$3,015,000</b>
Therefore cash is expected to increase by		<b>\$491,000</b>	in the period.

## 3. Comparative Data for the month of August 2020

<u>Comparative Year</u>	<b>2020</b>	<b>2019</b>	<b>2018</b>
	<b>\$000</b>	<b>\$000</b>	<b>\$000</b>
<b>Cash position</b>	\$7,342	\$6,775	\$6,521
<b>Working capital</b>	\$5,124	\$4,896	\$5,519
<b>Rate arrears</b>	\$591*	\$3,772	\$4,346
<b>Outstanding debtors</b>	\$306	\$510	\$1,483
<b>Current creditors</b>	\$140	\$29	\$34
<b>Total loans</b>	\$2,239	\$2,534	\$2,991

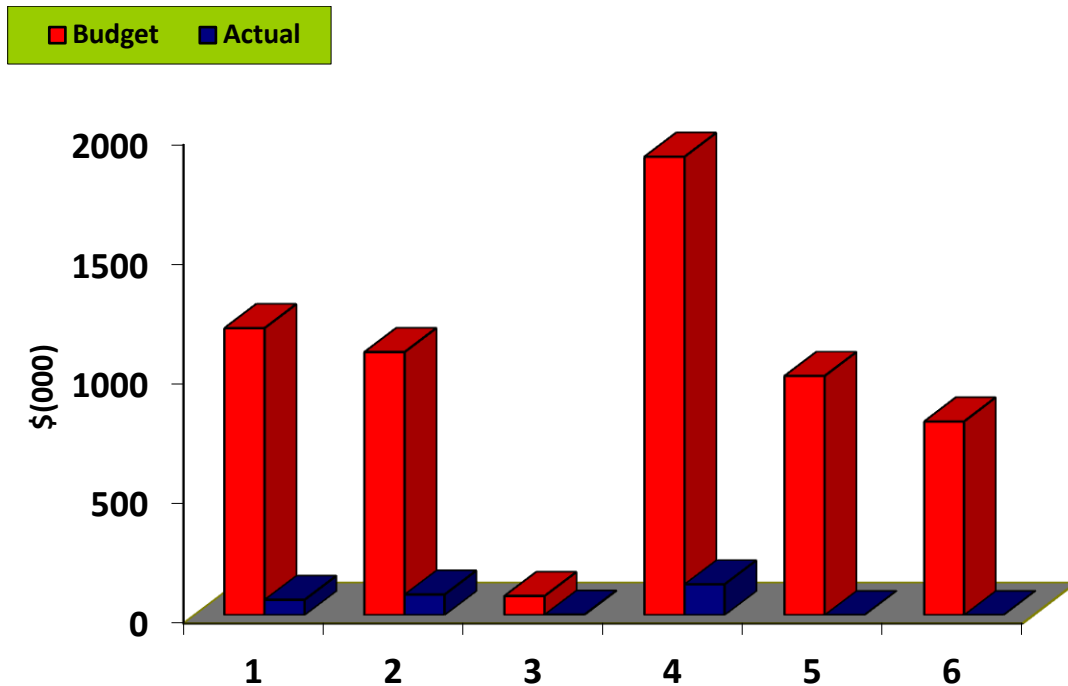
\* Rate notices have not yet been sent out

#### 4. Capital Funding: Year to 31 August 2020



	Budget \$(000)	Expended YTD Actual \$(000)	% of Budget Expended
<b>Total Capital Funding</b>	<b>\$15,935</b>	<b>\$1,969</b>	<b>12.36%</b>
1 Buildings / Other Structures	\$8,827	\$1,307	14.81%
2 Plant & Equipment / Furniture & Fittings	\$1,800	\$61	3.39%
3 Charleville Airport Upgrade	\$300	\$2	0.67%
4 Road Infrastructure	\$3,649	\$597	16.36%
5 Water & Sewerage Infrastructure	\$685	\$1	0.15%
6 Office Equip	\$402	\$1	0.25%
7 QTC - Loan Redemption	\$272	\$0	0.00%

## 5. Road Works Expenditure: Year to 31 August 2020



		Budget \$(000)	Expended YTD Actual \$(000)	% of Budget Expended
	<b>Total Road Expenditure</b>	<b>\$6,106</b>	<b>\$885</b>	<b>14%</b>
<b>1</b>	<b>Rural Roads</b>	\$1,200	\$159	<b>13%</b>
<b>2</b>	<b>Town Streets</b>	\$1,100	\$249	<b>23%</b>
<b>3</b>	<b>Private Works</b>	\$80	\$3	<b>4%</b>
<b>4</b>	<b>RMPC Works</b>	\$1,916	\$298	<b>16%</b>
<b>5</b>	<b>Flood Damage</b>	\$1,000	\$176	<b>18%</b>
<b>6</b>	<b>Other (Landsborough Highway Rehab)</b>	\$810	\$0	<b>0%</b>

## 6. ATTACHMENTS

- Capital Funding Detail
- Rate Arrears Summary
- Revenue & Expenditure Summary
- Balance Sheet

## Capital Expenditure as at 31 August 2020

Projects								
Asset Class/GL Number	Job Number	Project Description	Funding source	Actual to date	% of budget	Budgeted Project Costs 2019-20	Total - Actual Project Costs	Total - Budgeted Project Costs
Airport	8000-1751-0	Charleville Airport Security Upgrade		\$0	0.00%	\$0		
<b>242-4000-0</b>	8000-3600-0	Café in the Mulga Upgrade		\$0	0.00%	\$0		
	8000-3601-0	Augathella Airstrip Upgrade	DISER	\$0		\$300,000		
	<b>Sub total</b>			<b>\$0</b>	<b>0.00%</b>	<b>\$300,000</b>		
Land	8000-0070-0	Industrial Estate	BoR	\$257,488	64.37%	\$400,000		
<b>589-4000-0</b>	8000-0071-0	industrial Estate		\$0	0.00%	\$0		
	<b>Sub total</b>			<b>\$257,488</b>	<b>64.37%</b>	<b>\$400,000</b>		
Buildings	8000-1785-0	Life on the Brisbane Line	OTI	\$206,025	41.21%	\$500,000		
<b>360-4000-0</b>	8000-1885-0	Planetarium at Cosmos (BoR)		\$0	0.00%	\$0		
	8000-1886-0	Augathella Smiley Museum		\$0	0.00%	\$0		
	8000-1890-0	New VIC Morven		\$0	0.00%	\$0		
	8000-1891-0	Cosmos Upgrade - Stage 3	GTI	\$81,182	12.49%	\$650,000		
	8000-2550-0	Solar fitout to Buildings	W4Qld	\$111,556	0.00%	\$150,000		
	8000-2501-0	Charleville housing	Drought	\$0	0.00%	\$125,000		

	8000-2502-0	Augathella housing	Drought	\$0	0.00%	\$125,000		
	8000-2560-0	Charleville Gym extension	BoR	\$0	0.00%	\$265,120		
	8000-2570-0	Upgrade Council Chambers	LRCI	\$0	0.00%	\$150,000		
	8000-2575-0	Local Roads and Community Infa	LRCI	\$0	0.00%	\$1,066,089		
	8000-2580-0	COVID W4QLD	COVID W4Q	\$0	0.00%	\$1,270,000		
	<b>Sub total</b>			<b>\$398,763</b>	<b>9.27%</b>	<b>\$4,301,209</b>		
Other Structures	8000-1781-0	WWII Tourism project		\$0	0.00%	\$30,000		
<b>370-4000-0</b>	8000-1892-0	Morven Rail (Freight) Hub	DISER	\$27,198	1.39%	\$1,950,000		
	8000-2350-0	Shire Parks Landscaping		\$0	0.00%	\$0		
	8000-2351-0	Shire Streetscaping		\$0	0.00%	\$0		
	8000-2357-0	Shade over Morven skate park		\$0	0.00%	\$50,000		
	8000-2358-0	Upgrade Children Pool - Drought	Drought	\$0	0.00%	\$150,000		
	8000-2359-0	Automatic gate for Charleville depot		\$0	0.00%	\$60,000		
	8000-2361-0	Morven Truck wash	BoR	\$0	0.00%	\$925,100		
	8000-2360-0	Swimming Pool Roof		\$0	0.00%	\$20,000		
	8000-2365-0	Regional Connectivity	Remote Com	\$646,747	88.54%	\$730,425		
	8000-2366-0	Augathella TV Upgrade - Drought		\$0	0.00%	\$0		
	8000-2367-0	Morven TV Upgrade - Drought		\$0	0.00%	\$0		
	8000-2368-0	Morven Rec Lighting - Drought	Drought	\$0	0.00%	\$110,000		
	8000-2520-0	Charleville Racecourse Works	W4QLD	\$0	0.00%	\$100,000		
	<b>Sub total</b>			<b>\$673,945</b>	<b>16.34%</b>	<b>\$4,125,525</b>		



Sewerage	8000-5300-0	Sewer Infrastructure Repl/New (will be moved to 8000-5360)		\$0	0.00%	\$0		
<b>585-4000-0</b>	8000-5350-0	Sewerage Augathella		\$0	0.00%	\$50,000		
	8000-5360-0	<b>Sewerage Charleville</b>		\$0	0.00%	\$150,000		
	<b>Sub total</b>			<b>\$0</b>	<b>0.00%</b>	<b>\$200,000</b>		
	8000-1774-0	Communications		\$0	0.00%	\$5,000		
Office Equip	8000-1787-0	Animal control		\$0	0.00%	\$0		
<b>597-4000-0</b>	8000-1782-0	Desktop PC's		\$0	0.00%	\$10,000		
	8000-1783-0	IT Hardware		\$0	0.00%	\$0		
	8000-1788-0	ECM Software		\$0	0.00%	\$387,090		
	<b>Sub total</b>			<b>\$0</b>	<b>0.00%</b>	<b>\$402,090</b>		
	<b>Total Capital</b>			<b>\$2,017,432</b>	<b>12.88%</b>	<b>\$15,662,957</b>		
Int & Redemp	No Job #	Current Loans Payments		\$0	0.00%	\$272,000		
<b>640-672-5000</b>								
	<b>Sub total</b>			<b>\$0</b>	<b>0.00%</b>	<b>\$272,000</b>		
<b>GRAND TOTAL</b>				<b>\$2,017,432</b>	<b>12.66%</b>	<b>\$15,934,957</b>		



## STATEMENT OF RATES AND CHARGES

31 AUGUST 2020



	ARREARS 30 JUNE 2020	LEVIES	INTEREST	RECEIPTS	DISCOUNT	WRITE OFFS	PENSIONER STATE	PENSIONER COUNCIL	BALANCE
GENERAL	\$441,904.65	\$0.00	\$5,878.26	\$90,947.91	\$666.93	\$5.49	\$0.00	\$0.00	\$356,162.58
CLEANSING	\$102,785.89	\$0.00	\$1,432.24	\$17,626.38	\$46.80	\$665.81	\$0.00	\$0.00	\$85,879.14
SEWERAGE	\$142,927.39	\$0.00	\$1,796.70	\$25,091.44	\$77.12	\$908.06	\$0.00	\$0.00	\$118,647.47
WATER	\$298,826.78	\$0.00	\$4,209.98	\$45,975.56	\$90.16	\$1,522.27	\$0.00	\$0.00	\$255,448.77
EXCESS WATER	\$17,276.18	\$0.00	\$0.00	\$1,493.98	\$0.00	\$0.00	\$0.00	\$0.00	\$15,782.20
C.E.D.	\$11,390.10	\$0.00	\$185.94	\$2,428.73	\$0.00	\$2.84	\$0.00	\$0.00	\$9,144.47
LEGAL FEES	\$9,094.78	\$0.00	\$0.00	\$550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,544.78
LAND CHARGES	\$19,570.46	\$0.00	\$0.00	\$816.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,754.46
BALANCE	\$1,043,776.23	\$0.00	\$13,503.12	\$184,930.00	\$881.01	\$3,104.47	\$0.00	\$0.00	\$868,363.87
STATE EMERGENCY LEVY									\$42,674.72
									\$911,038.59
RATES PAID IN ADVANCE									\$357,771.95
<b>TOTAL OUTSTANDING</b>									<b>\$553,266.64</b>

### ARREARS ANALYSIS

Current Year	1 Year	2 Years	3 Years	4 Years	5 Years +	Interest	Total
\$0.00	\$446,475.94	\$191,229.61	\$114,349.73	\$36,236.31	\$14,981.56	\$107,765.44	\$911,038.59

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 17% of year elapsed. To Level 4. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2021

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		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)	
		31 Aug 2020	Budget	31 Aug 2020	Budget	31 Aug 2020	Budget
1000-0001	EXECUTIVE MANAGEMENT						
1100-0002	CORP GOVERNANCE SUB PROGRAM	0.00	0	33,843.91	496,987	(33,843.91)	(496,987)
1200-0002	SPECIAL OPERATIONS SUB PROGRAM	0.00	0	0.00	8,142	0.00	(8,142)
1300-0002	DISASTER MANAGEMENT SUB PROGRAM	0.00	17,500	1,859.70	78,750	(1,859.70)	(61,250)
1500-0002	HUMAN RESOURCES SUB PROGRAM	0.00	0	24,144.68	143,066	(24,144.68)	(143,066)
1000-0001	EXECUTIVE MANAGEMENT	0.00	17,500	59,848.29	726,945	(59,848.29)	(709,445)
2000-0001	CORPORATE SERVICES						
2100-0002	REVENUE SUB PROGRAM	659,928.26	9,293,572	0.00	0	659,928.26	9,293,572
2200-0002	STORES OPERATION SUB PROGRAM	0.00	0	2,196.75	100,176	(2,196.75)	(100,176)
2300-0002	ADMINISTRATION SUB PROGRAM	3,391.45	40,000	375,352.47	2,625,808	(371,961.02)	(2,585,808)
2400-0002	FINANCE SUB PROGRAM	0.00	0	2,957.68	34,836	(2,957.68)	(34,836)
2500-0002	ONCOSTS SUB PROGRAM	0.00	0	136,614.80	0	(136,614.80)	0
2600-0002	LIBRARY SUB PROGRAM	0.00	12,800	29,380.72	270,752	(29,380.72)	(257,952)
2700-0002	AERODROMES SUB PROGRAM	54,921.82	340,000	72,879.49	910,739	(17,957.67)	(570,739)
2800-0002	AREA PROMOTION/DEVT SUB PRO						
2800-0003	ECONOMIC DEVELOPMENT	3,118,535.44	9,511,634	311,734.18	641,274	2,806,801.26	8,870,360
2805-0003	COUNCIL HOUSING	0.00	0	18,758.78	105,000	(18,758.78)	(105,000)
2815-0003	CULTURAL DEVELOPMENT	0.00	23,000	37,944.11	201,136	(37,944.11)	(178,136)
2820-0003	TOURISM & PROMOTION						
2855-0004	COSMOS CENTRE	185,747.21	1,109,000	266,945.25	1,705,548	(81,198.04)	(596,548)
2820-0003	TOURISM & PROMOTION	185,747.21	1,109,000	266,945.25	1,705,548	(81,198.04)	(596,548)
2800-0002	AREA PROMOTION/DEVT SUB PRO	3,304,282.65	10,643,634	635,382.32	2,652,958	2,668,900.33	7,990,676
2000-0001	CORPORATE SERVICES	4,022,524.18	20,330,006	1,254,764.23	6,595,269	2,767,759.95	13,734,737
3200-0001	HEALTH/ENVIRONMENTAL SERVICES						
3200-0002	SPORT, REC & COMMUNITY FACILITIES						
3200-0003	SPORTS & RECREATION FACILITIES						
3200-0004	PARKS GARDENS & RESERVES	45,066.69	9,000	97,780.13	1,258,846	(52,713.44)	(1,249,846)
3220-0004	RACECOURSE	3,167.82	27,540	12,063.76	193,600	(8,895.94)	(166,060)
3240-0004	SWIMMING POOLS	0.00	0	54,862.98	288,920	(54,862.98)	(288,920)
3200-0003	SPORTS & RECREATION FACILITIES	48,234.51	36,540	164,706.87	1,741,366	(116,472.36)	(1,704,826)
3260-0003	COMMUNITY FACILITIES						
3260-0004	TELEVISION, CCTV and WIFI	0.00	0	2,189.75	30,000	(2,189.75)	(30,000)

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 17% of year elapsed. To Level 4. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2021

Printed(KENT): 01-09-2020 8:56:43 AM

	REVENUE			EXPENDITURE			SURPLUS/(DEFICIENCY)		
	31 Aug 2020		Budget	31 Aug 2020		Budget	31 Aug 2020		Budget
3270-0004 HALLS & CENTRES	8,150.86	17%	48,000	6,477.25	3%	230,673	1,673.61	-1%	(182,673)
3280-0004 SHOWGROUNDS	1,100.82	4%	26,000	21,795.60	9%	256,000	(20,694.78)	9%	(230,000)
3290-0004 CEMETERIES & MEMORIALS	2,650.00	7%	40,000	18,057.78	13%	140,380	(15,407.78)	15%	(100,380)
3320-0004 PUBLIC CONVENIENCES	0.00	0%	0	16,246.92	10%	162,902	(16,246.92)	10%	(162,902)
3330-0004 AGED CARE	13,595.60	15%	90,000	6,535.92	4%	178,307	7,059.68	-8%	(88,307)
3260-0003 COMMUNITY FACILITIES	25,497.28	12%	204,000	71,303.22	7%	998,262	(45,805.94)	6%	(794,262)
3200-0002 SPORT, REC & COMMUNITY FACILITIES	73,731.79	31%	240,540	236,010.09	9%	2,739,628	(162,278.30)	6%	(2,499,088)
3400-0002 ENVIRONMENTAL SUB PROGRAM									
3410-0003 COMMUNITY HEALTH	10,676.73	55%	19,500	5,868.10	7%	80,000	4,808.63	-8%	(60,500)
3435-0003 ANIMAL CONTROL	11,004.21	19%	59,000	20,016.46	8%	244,152	(9,012.25)	5%	(185,152)
3460-0003 RESERVES	0.00	0%	0	20,995.91	12%	172,380	(20,995.91)	12%	(172,380)
3475-0003 STOCK ROUTES	0.00	0%	0	43,790.53	12%	363,412	(43,790.53)	12%	(363,412)
3400-0002 ENVIRONMENTAL SUB PROGRAM	21,680.94	28%	78,500	90,671.00	11%	859,944	(68,990.06)	9%	(781,444)
3500-0002 REFUSE MANAGEMENT SUB PROGRAM									
3500-0004 CHARLEVILLE REFUSE MANAGEMENT	844.17	0%	521,675	81,183.06	16%	506,293	(80,338.89)	-522%	15,382
3540-0004 MORVEN REFUSE MANAGEMENT	25.13	0%	23,604	6,291.54	14%	45,293	(6,266.41)	29%	(21,689)
3570-0004 AUGATHELLA REFUSE MANAGEMENT	123.82	0%	51,650	4,152.57	16%	25,908	(4,028.75)	-16%	25,742
3500-0002 REFUSE MANAGEMENT SUB PROGRAM	993.12	0%	596,929	91,627.17	16%	577,494	(90,634.05)	-466%	19,435
3200-0001 HEALTH/ENVIRONMENTAL SERVICES	96,405.85	11%	915,969	418,308.26	10%	4,177,066	(321,902.41)	10%	(3,261,097)
4000-0001 ENGINEERING SERVICES									
4100-0002 ENGINEERING OFFICE SUB PROGRAM	0.00	0%	0	79,891.38	2%	3,859,016	(79,891.38)	2%	(3,859,016)
4200-0002 BUILDING & PLANNING SUB PROGRAM	4,180.00	17%	25,000	9,252.03	11%	86,000	(5,072.03)	8%	(61,000)
4300-0002 PLANT OPERATIONS SUB PROGRAM	1,829.71	0%	590,000	(352,422.46)	77%	(460,591)	354,252.17	34%	1,050,591
4400-0002 PRIVATE WORKS ACTIVITIES	1,128,200.52	24%	4,632,536	411,648.69	17%	2,380,000	716,551.83	32%	2,252,536
4500-0002 OTHER ROAD ACTIVITIES SUB PROGRAM	2,503,363.52	60%	4,154,075	616,890.30	16%	3,796,021	1,886,473.22	527%	358,054
4000-0001 ENGINEERING SERVICES	3,637,573.75	39%	9,401,611	765,259.94	8%	9,660,446	2,872,313.81	<999%	(258,835)
5100-0001 WATER & SEWERAGE SERVICES									
5100-0002 WATER SUPPLY ACTIVITIES SUB PROGRAM									
5100-0003 CHARLEVILLE WATER	2,073.81	0%	1,409,024	79,167.66	12%	638,899	(77,093.85)	-10%	770,125
5200-0003 MORVEN WATER	125.87	0%	97,337	32,938.43	31%	104,803	(32,812.56)	439%	(7,466)
5300-0003 AUGATHELLA WATER	397.87	0%	182,230	17,593.70	10%	170,722	(17,195.83)	-149%	11,508
5390-0003 WATER DEPRECIATION	0.00	0%	0	0.00	0%	450,979	0.00	0%	(450,979)

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 17% of year elapsed. To Level 4. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2021

Printed(KENT): 01-09-2020 8:56:43 AM

		REVENUE		EXPENDITURE		SURPLUS/(DEFICIENCY)	
		31 Aug 2020	Budget	31 Aug 2020	Budget	31 Aug 2020	Budget
5100-0002	WATER SUPPLY ACTIVITIES SUB PROGRAM	2,597.55	0% 1,688,591	129,699.79	9% 1,365,403	(127,102.24)	-39% 323,188
5400-0002	SEWERAGE ACTIVITIES SUB PROGRAM						
5400-0003	CHARLEVILLE SEWERAGE	811.03	0% 840,483	28,955.29	7% 430,970	(28,144.26)	-7% 409,513
5450-0003	AUGATHELLA SEWERAGE	183.10	0% 78,461	1,396.84	3% 42,690	(1,213.74)	-3% 35,771
5490-0003	SEWERAGE DEPRECIATION	0.00	0% 0	0.00	0% 310,002	0.00	0% (310,002)
5400-0002	SEWERAGE ACTIVITIES SUB PROGRAM	994.13	0% 918,944	30,352.13	4% 783,662	(29,358.00)	-22% 135,282
5100-0001	WATER & SEWERAGE SERVICES	3,591.68	0% 2,607,535	160,051.92	7% 2,149,065	(156,460.24)	-34% 458,470
	TOTAL REVENUE AND EXPENDITURE	7,760,095.46	23% 33,272,621	2,658,232.64	11% 23,308,791	5,101,862.82	51% 9,963,830

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 17% of year elapsed. To Details. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2021

Printed(KENT): 01-09-2020 8:56:55 AM

		OPENING	YEAR TO DATE		CURRENT BALANCE		
		BALANCE	31 Aug 2020	BUDGET	31 Aug 2020	BUDGET	
<b>CURRENT ASSETS</b>							
=====							
0100-0001	CURRENT ASSETS						
0105-3000	Cash at Bank - General Account	162,097.58	68,339.85	27%	252,593	230,437.43	26%
0110-3000	Cash on Hand	1,570.00	0.00	0%	0	1,570.00	109%
0115-3000	QTC - Cash Investments	5,011,318.80	2,100,000.00	---	0	7,111,318.80	138%
0116-3000	NAB - Term Deposits	0.00	0.00	0%	0	0.00	0%
0117-3000	Cash: Cosmos Centre Float	800.00	0.00	0%	0	800.00	200%
0118-3000	Cash: Visitor Info Centre	300.00	0.00	0%	0	300.00	---
0120-3000	Accounts Receivable - Rates	829,522.05	(278,813.41)	---	0	550,708.64	90%
0121-3000	Acct Rec - Rates EOY Receipts	264,573.71	0.00	0%	0	264,573.71	---
0127-3000	Provision for Doubtful Rates	0.00	0.00	0%	0	0.00	0%
0130-3000	Stores and Materials	197,913.97	5,917.24	---	0	203,831.21	89%
0132-3000	Inventory - Cosmos Centre	36,564.08	0.00	0%	0	36,564.08	100%
0140-3000	Prepaid Expenses	231,083.13	0.00	0%	0	231,083.13	135%
0147-3000	Accrued Revenue - General	29,406.47	(29,406.47)	---	0	0.00	0%
0150-3000	Workers Compensation Receivable	33,459.71	57.44	---	0	33,517.15	108%
0155-3000	Accounts Receivable - Debtors	683,026.54	(377,058.92)	---	0	305,967.62	13%
0156-3000	Accts Rec - Debtors EOY Receipts	0.00	0.00	0%	0	0.00	0%
0160-3000	Provision for Doubtful Debts	0.00	0.00	0%	0	0.00	0%
0165-3000	GST Receivable/Suspense	77,068.17	(36,359.41)	---	0	40,708.76	-292%
0170-3000	Residential Land for Resale	0.00	0.00	0%	0	0.00	0%
0100-0001	CURRENT ASSETS TOTAL	7,558,704.21	1,452,676.32	575%	252,593	9,011,380.53	96%
TOTAL CURRENT ASSETS		7,558,704.21	1,452,676.32	575%	252,593	9,011,380.53	96%

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 17% of year elapsed. To Details. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2021

Printed(KENT): 01-09-2020 8:56:55 AM

		OPENING	YEAR TO DATE		CURRENT BALANCE	
		BALANCE	31 Aug 2020	BUDGET	31 Aug 2020	BUDGET
NON-CURRENT ASSETS						
=====						
0200-0001	NON-CURRENT ASSETS					
0200-4000	Land at Cost	0.00	0.00	0%	0	0
0205-4000	Land for Resale	0.00	0.00	0%	0	0
0210-4000	Land at Valuation	3,438,638.30	0.00	0%	0	62% 5,544,000
0211-4000	Land Improvements at Valuation	0.00	0.00	0%	0	0%
0215-4000	Land Clearing Account	71,697.01	0.00	0%	0	75% 95,500
0217-4000	WIP - Land Improvements	3,536.27	0.00	0%	0	1% 503,240
0221-4000	Aerodrome Landing Strip at Cost	348,873.45	0.00	0%	0	---% 0
0231-4000	Aerodrome Landing Strip at Valuation	13,818,368.06	0.00	0%	0	135% 10,205,033
0241-4000	Accum Depn - Aerodrome Landing Strip	(4,519,491.57)	0.00	0%	(461,332)	150% (3,010,654)
0242-4000	WIP - Aerodrome Upgrade	0.00	1,535.64	1%	300,000 x	0% 5,537,759
0300-4000	Buildings at Cost	7,812,890.57	0.00	0%	0	874% 893,860
0310-4000	Buildings at Valuation	57,207,640.81	0.00	0%	0	111% 51,544,674
0320-4000	Accum Depn - Buildings	(22,534,680.33)	0.00	0%	(620,749)	180% (12,548,060)
0330-4000	Other Structures at Cost	685,079.07	0.00	0%	0	>999% 15,937
0340-4000	Other Structures at Valuation	8,143,176.85	0.00	0%	0	101% 8,051,460
0350-4000	Accum Depn - Other Structures	(2,976,057.85)	0.00	0%	(545,546)	101% (2,939,798)
0360-4000	WIP - Buildings	1,787,517.35	379,750.03	9%	4,301,209 x	17% 13,033,656
0370-4000	WIP - Other Structures	3,525,843.23	670,106.95	16%	4,125,525 x	26% 16,428,380
0380-4000	Parks at Cost	1,226,250.15	0.00	0%	0	---% 0
0381-4000	Accum Depn - Parks	(330,287.02)	0.00	0%	0	48% (686,223)
0382-4000	WIP - Parks	0.00	0.00	0%	0	0%
0383-4000	Parks at Valuation	688,320.00	0.00	0%	0	39% 1,768,771
0400-4000	Equipment and Furniture Fittings	4,296,923.08	0.00	0%	0	244% 1,759,800
0410-4000	Accum Depn - Equipment and FF	(3,679,686.03)	0.00	0%	(33,024)	274% (1,343,640)
0411-4000	Plant	13,453,392.02	0.00	0%	0	95% 14,121,301
0415-4000	Accum Depreciation - Plant	(6,075,883.01)	0.00	0%	(733,278)	67% (9,120,946)
0420-4000	Furniture and Fittings	0.00	0.00	0%	0	0%
0430-4000	Accum Depn - Furniture and Fittings	0.00	0.00	0%	0	0%
0445-4000	Plant Clearing Account	0.00	60,817.73	3%	1,800,000	1% 5,903,628
0500-4000	Road Infrastructure at Cost	4,594,222.29	0.00	0%	0	107% 4,274,042
0510-4000	Road Infrastructure at Valuation	323,344,538.08	0.00	0%	0	141% 228,870,632
0520-4000	Accum Depn - Road Infrastructure	(59,095,114.40)	0.00	0%	(3,003,210)	132% (44,776,104)
0525-4000	WIP - Road Infrastructure	1,099,321.68	597,305.82	16%	3,649,133	9% 19,647,064
0530-4000	Water Infrastructure at Cost	1,043,843.48	0.00	0%	0	384% 272,167
0540-4000	Water Infrastructure at Valuation	27,387,863.32	0.00	0%	0	143% 19,180,926
0550-4000	Accum Depn - Water Infrastructure	(12,571,207.28)	0.00	0%	(450,979)	165% (7,628,940)
0555-4000	WIP - Water Infrastructure	0.06	653.29	0%	485,000	0% 5,517,997
0560-4000	Sewerage Infrastructure at Cost	414,175.16	0.00	0%	0	190% 218,421
0570-4000	Sewerage Infrastructure at Valuation	23,537,285.63	0.00	0%	0	111% 21,255,545
0580-4000	Accum Depn - Sewerage Infrastructure	(12,617,184.39)	0.00	0%	(310,002)	186% (6,783,213)
0585-4000	WIP - Sewerage Infrastructure	0.00	0.00	0%	200,000	0% 865,287

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 17% of year elapsed. To Details. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2021

Printed(KENT): 01-09-2020 8:56:55 AM

		OPENING	YEAR TO DATE			CURRENT BALANCE		
		BALANCE	31 Aug 2020		BUDGET	31 Aug 2020		BUDGET
0586-4000	WIP - Aurora Estate Stage 2	12,067.70	0.00	0%	0	12,067.70	100%	12,068
0587-4000	WIP - Aurora Estate Stage 3	18,650.00	0.00	0%	0	18,650.00	100%	18,650
0588-4000	WIP State Gov - Bradleys Gully Div	0.00	0.00	0%	0	0.00	0%	0
0589-4000	WIP - Industrial Estate	1,631,160.48	257,307.28	64%	400,000	1,888,467.76	80%	2,346,051
0595-4000	Residential Land Resale (NCA)	0.00	0.00	0%	0	0.00	0%	0
0596-4000	Right of Use Assets	0.00	0.00	0%	0	0.00	0%	0
0597-4000	Equipment Clearing Account	0.02	1,019.70	0%	402,090	1,019.72	0%	1,720,343
0599-4000	Landfill Asset	0.00	0.00	0%	0	0.00	0%	0
0200-0001	NON-CURRENT ASSETS TOTAL	375,191,682.24	1,968,496.44	21%	9,504,837	377,160,178.68	108%	348,207,033
	TOTAL NON-CURRENT ASSETS	375,191,682.24	1,968,496.44	21%	9,504,837	377,160,178.68	108%	348,207,033
	TOTAL ASSETS	382,750,386.45	3,421,172.76	35%	9,757,430	386,171,559.21	108%	357,634,879
CURRENT LIABILITIES								
=====								
0600-0001	CURRENT LIABILITIES							
0600-5000	Accounts Payable	0.00	139,868.00	---	0	139,868.00	---	0
0605-5000	Accrued Expenses - All	1,857,279.94	(1,857,279.94)	---	0	0.00	0%	459
0610-5000	Fire Services Levy Payable	3,540.09	701.80	---	0	4,241.89	26%	16,515
0612-5000	Contract Liabilities	1,676,973.00	0.00	0%	0	1,676,973.00	---	0
0613-5000	Prepaid Rates	264,573.71	0.00	0%	0	264,573.71	---	0
0615-5000	PAYG Payable	1,926.15	0.00	0%	0	1,926.15	---	0
0625-5000	Payroll Suspense	0.00	(27,504.90)	---	0	(27,504.90)	---	0
0630-5000	Wages Advance	0.00	0.00	0%	0	0.00	0%	0
0632-5000	RDO & Toil Accumulated	14,746.15	(2,357.24)	---	0	12,388.91	61%	20,229
0635-5000	Stock Routes Fees Payable	0.00	289.19	---	0	289.19	1%	34,435
0636-5000	Finance Lease - Current	0.00	0.00	0%	0	0.00	0%	0
0640-5000	Office Extension Current Loan	19,016.91	0.00	0%	0	19,016.91	-69%	(27,759)
0645-5000	Cosmos Centre Current Loan	41,341.04	0.00	0%	0	41,341.04	-69%	(60,342)
0650-5000	Medical Centre Current Loan	34,236.99	0.00	0%	0	34,236.99	-67%	(51,426)
0660-5000	Roadworks Current Loan	0.00	0.00	0%	0	0.00	0%	(214,795)
0665-5000	Plant Replacement Current Loan	0.00	0.00	0%	0	0.00	0%	(228,366)
0666-5000	Plant Replacement No 2 Current Loan	0.00	0.00	0%	0	0.00	0%	(171,804)
0670-5000	Residential Develop Current Loan	0.00	0.00	0%	0	0.00	0%	(223,753)
0671-5000	Flood Mitigation Current Loan	140,818.12	0.00	0%	0	140,818.12	>999%	452
0672-5000	Airport Upgrade Current Loan	42,045.57	0.00	0%	0	42,045.57	-111%	(38,036)
0675-5000	Annual Leave payable	993,522.97	46,960.41	---	0	1,040,483.38	123%	846,327
0680-5000	Long Service Leave Payable	1,107,420.42	12,039.21	---	0	1,119,459.63	90%	1,237,872
0685-5000	Sick Leave Payable	201,511.45	9,777.79	---	0	211,289.24	90%	234,964

(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 17% of year elapsed. To Details. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2021

Printed(KENT): 01-09-2020 8:56:55 AM

		OPENING	YEAR TO DATE			CURRENT BALANCE		
		BALANCE	31 Aug 2020		BUDGET	31 Aug 2020		BUDGET
0690-5000	Land Rebate Holding Account	(7,000.00)	0.00	0%	0	(7,000.00)	100%	(7,000)
0697-5000	Salary Sacrifice Deduct - Before Tax	29,994.17	6,675.01	---	0	36,669.18	---	0
0698-5000	Salary Sacrifice Deduct - After Tax	(31,144.29)	(7,175.74)	---	0	(38,320.03)	---	0
0699-5000	Suspense Account: General Account	3,541.17	(2,683.65)	---	0	857.52	5%	17,294
0600-0001 CURRENT LIABILITIES TOTAL		6,394,343.56	(1,680,690.06)	---	0	4,713,653.50	340%	1,385,266
TOTAL CURRENT LIABILITIES		6,394,343.56	(1,680,690.06)	---	0	4,713,653.50	340%	1,385,266
NON-CURRENT LIABILITIES		=====						
0700-0001 NON-CURRENT LIABILITIES								
0700-6000	Non-Current Long Service Leave	65,936.01	0.00	0%	0	65,936.01	44%	150,781
0701-6000	Finance Lease - Non current	0.00	0.00	0%	0	0.00	0%	0
0740-6000	Office Extension Non-Current Loan	20,445.48	0.00	0%	(18,889)	20,445.48	45%	45,374
0745-6000	Cosmos Centre Non-Current Loan	44,446.75	0.00	0%	(41,062)	44,446.75	45%	98,666
0750-6000	Medical Centre Non-Current Loan	86,293.57	0.00	0%	(33,861)	86,293.57	69%	125,787
0760-6000	Roadworks Non-Current Loan	0.00	0.00	0%	0	0.00	0%	0
0765-6000	Plant Replacement Non-Current Loan	0.00	0.00	0%	0	0.00	0%	0
0766-6000	Plant Replacement No 2 Non-Current	0.00	0.00	0%	0	0.00	0%	0
0770-6000	Residential Develop Non-Current Loan	0.00	0.00	0%	0	0.00	0%	249,501
0771-6000	Flood Mitigation Non-Current Loan	907,840.57	0.00	0%	(137,767)	907,840.57	88%	1,034,521
0772-6000	Airport Upgrade Non-Current Loan	800,514.56	0.00	0%	(40,850)	800,514.56	90%	884,653
0780-6000	Landfill Restoration Provision	1,944,773.00	0.00	0%	0	1,944,773.00	---	0
0700-0001 NON-CURRENT LIABILITIES TOTAL		3,870,249.94	0.00	0%	(272,429)	3,870,249.94	149%	2,589,283
TOTAL NON-CURRENT LIABILITIES		3,870,249.94	0.00	0%	(272,429)	3,870,249.94	149%	2,589,283
TOTAL LIABILITIES		10,264,593.50	(1,680,690.06)	617%	(272,429)	8,583,903.44	216%	3,974,549
NETT ASSETS/(LIABILITIES)		372,485,792.95	5,101,862.82	51%	10,029,859	377,587,655.77	107%	353,660,330



(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 17% of year elapsed. To Details. Excludes committed costs)

MURWEH SHIRE COUNCIL (Budget for full year)

Financial Year Ending 2021

Printed(KENT): 01-09-2020 8:56:55 AM

		OPENING	YEAR TO DATE		CURRENT BALANCE	
		BALANCE	31 Aug 2020	BUDGET	31 Aug 2020	BUDGET
COMMUNITY EQUITY						
=====						
0800-0001	EQUITY					
0800-0002	SHIRE CAPITAL					
0805-7000	Retained Surplus	47,026,755.59	0.00	0%	0	47,026,755.59 100%
0807-7000	Retained Surplus-Cosmos	(1,901,963.00)	0.00	0%	0	(1,901,963.00) <999%
0810-7000	Asset Revaluation Reserve - Roads	186,277,564.76	0.00	0%	0	186,277,564.76 156%
0811-7000	Asset Revaluation Reserve - W & S	21,812,333.46	0.00	0%	0	21,812,333.46 91%
0812-7000	Asset Reval Res - Bldgs & Structures	33,190,987.25	0.00	0%	0	33,190,987.25 87%
0813-7000	Asset Revaluation Reserve-Land	929,460.63	0.00	0%	0	929,460.63 29%
0815-7000	Asset Revaluation Reserve Aerodrome	10,065,151.29	0.00	0%	0	10,065,151.29 115%
0816-7000	Asset Revaluation Reserve - Plant	0.00	0.00	0%	0	0.00 0%
0820-7000	Current Surplus / Deficit	0.00	5,101,862.82	51%	9,963,830	5,101,862.82 51%
0825-7000	Year End Surplus/Deficit	75,085,502.97	0.00	0%	1,711,977	75,085,502.97 76%
		-----	-----	-----	-----	-----
0800-0002	SHIRE CAPITAL TOTAL	372,485,792.95	5,101,862.82	44%	11,675,807	377,587,655.77 108%
0830-0002	RESERVES					
0800-0001	EQUITY TOTAL	372,485,792.95	5,101,862.82	44%	11,675,807	377,587,655.77 108%
		-----	-----	-----	-----	-----
	TOTAL COMMUNITY EQUITY	372,485,792.95	5,101,862.82	44%	11,675,807	377,587,655.77 108%



# Human Resources Report

From: Kerry-Ann Reading – Human Resources Manager  
 Ordinary Meeting – September 2020

## RECRUITMENT

VACANCIES	APPOINTMENTS	RESIGNATIONS
<b>Internal</b> 1. Multiskilled Plant Operator		
<b>External</b> 1. EOI Plant Operators 2. 2 x Diesel Fitters 3. Technical Officer 4. Director Corporate Services	Open 12 months Closed 17/07/2020	Brendan Edwards Ken Timms

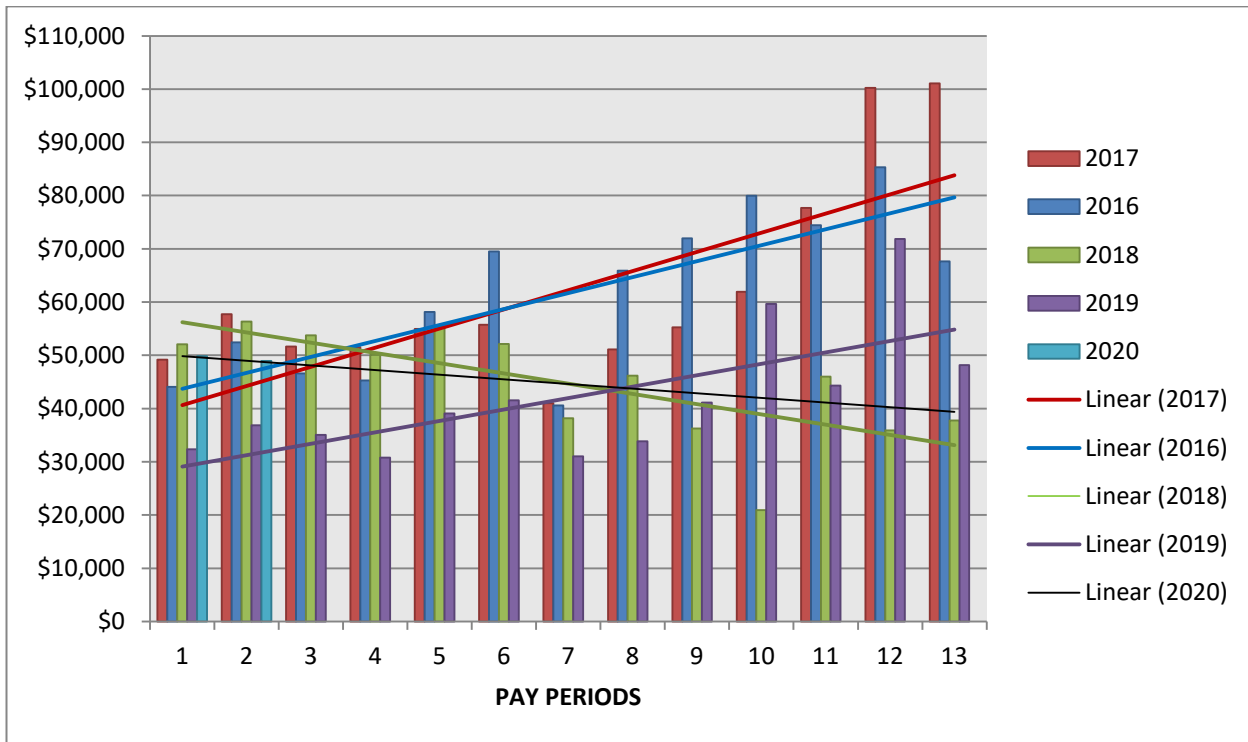
## TRAINEES/APPRENTICES

1. Plumbing Apprentice – Oliver Aitken (2<sup>nd</sup> year)
2. Diesel Fitter Apprentice – Jaidyn Erickson (3<sup>rd</sup> year) & Luke Worthington (1<sup>st</sup> year)
3. Apprentice Carpenter – Vacant

Pay Periods	Dates	2020 - 2021		2019 - 2020		2018 - 2019	
		Hours	Amount	Hours	Amount	Hours	Amount
1 - 2	20/06/2020 – 17/07/2020	1139	\$49,816	769	\$32,352	1254	\$52,076
3 - 4	18/07/2020 – 14/08/2018	1150	\$48,946	850	\$36,864	1345	\$56,328
5 - 6				789	\$35,032	1326	\$53,731
7 - 8				724	\$30,806	1248	\$50,091
9 - 10				947	\$39,055	1415	\$55,305
11 - 12				985	\$41,575	1339	\$52,149
13 - 14				728	\$31,018	1010	\$38,190
15 - 16				760	\$33,865	1117	\$46,163
17 - 18				895	\$41,131	907	\$36,228
19 - 20				1251	\$59,664	528	\$20,953
21 - 22				1036	\$44,301	1084	\$45,992
23 - 24				1584	\$71,864	880	\$35,916
25 - 26				1105	\$48,144	921	\$37,746

## ENTERPRISE BARGAINING

n/a



TRAINING	
Course	No. Attended
Nil	

POLICIES	
Drafts	Due for Review
1. HR-010 Leave (other than parental and domestic violence)	1. Recruitment & Selection 2. Bullying & Harassment
Repealed (for Council Approval)	
Nil	
OTHER	
<ul style="list-style-type: none"> <li>Performance Appraisals to be completed annually – not mandatory</li> <li>Next Staff Breakfast – September 7<sup>th</sup> 2020</li> </ul>	



# Murweh Shire Council

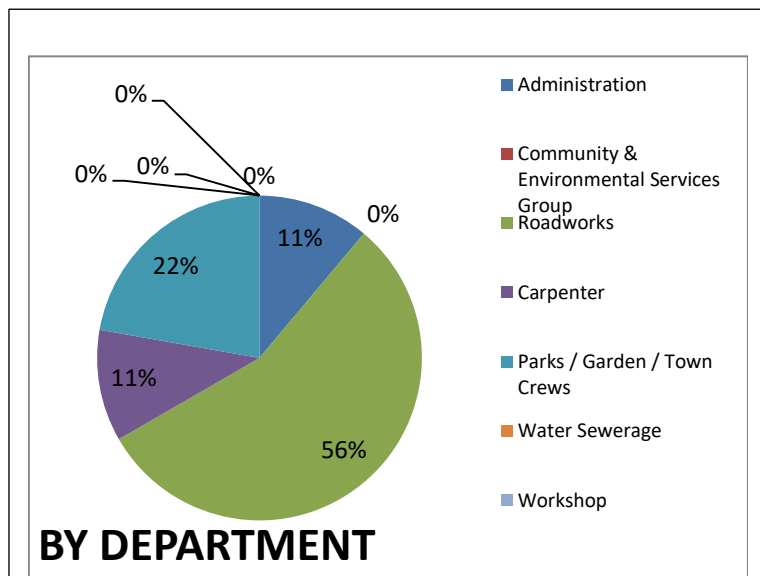
## WORKPLACE HEALTH & SAFETY REPORT

### September 2020

Written by: John Wallace (WHSA)

#### INCIDENT REPORTS RECORDED SINCE LAST REPORT

Report No	Date	Incident type	Department
IR-284	10/8/2020	Insect Bites	Parks & Gardens
IR-285	14/8/2020	Vehicle Damage	Roadworks
IR-286	17/8/2020	Vehicle Damage	Roadworks
IR-287	23/8/2020	Rolled Ankle	Carpenter



#### Drug & Alcohol Testing 19-20

Testing has been put on hold due to the COVID-19 virus.



This will start again when it is safe to do so.

#### Inductions 20-21

Contractor Inductions - 9  
Council Induction - 5  
Work Experience - 0

#### Take 5's

July 2020 – 79%  
August 2020 – 65%



#### RMPC Safety Management Audit 2020 / 2021

The work health and safety (WHS) management plan provides an important link between the contractor's occupational health and safety management system, and the construction activities undertaken on site. The Administrator considers the evidence that is available at the time to assess whether the practices detailed in the WHS management plan conform to the set criteria. Jason Sullivan Regional Safety Advisor TMR has now completed the assessment audit for 2020 / 2021 RMPC, and with the changes made Murweh shire now meets requirements of the review.

#### Asbestos Inspections of Council Buildings

Council buildings that have been built from asbestos are required under the workplace health and safety act 2011, to be inspected every 5 years this looks at the condition of the building and if any action is required these reports provide feedback on what repairs are required and how best manage the repairs and removal of asbestos. The conditions of council building assets are in reasonable order and no further action required.

#### Hazard Inspections Completed

- Charleville Bore Station
- Augathella Bore Station
- Morven Bore Station
- Charleville Sewerage Wells

#### Procedures Reviewed

- 11 reviewed at meeting on 17 August
- 12 scheduled to be reviewed at meeting on 28 September.

#### Test and Tag

Slowly making progress

Next WHS Meeting – 28 September 2020

Think Safe

Work Safe

Home Safe



## Murweh Shire Council Cosmos Report

From: Allyn Hartley  
Cosmos Centre Co-Ordinator.



CHARLEVILLE  
**COSMOS CENTRE  
& OBSERVATORY**  
OUTBACK QUEENSLAND

### Report for

Month of August 2020

### Monthly Statistics

Cosmos Tourism Breakdown:

Sun Viewing: Sun Viewing with the new telescope has provided very good feedback in relation to the new Hydrogen Alpha Telescope. The clarity is much better than the old telescope. The numbers are down on previous August figures and this is a direct result of the new Observatory housing the telescope and Covid 19 number restrictions. Due to the new location of the telescope and a cap of ten people per show, numbers reflect this.

Big Observatory. Even with shows capped at twenty people per show, numbers are up slightly on previous August figure. Interestingly, what the figures don't show is the amount of visitors who were unable to attend a show as a result of the show being booked out. August 18 and August 19 figures were achieved with a show (max) size of thirty eight and August 20 figures with a show size of 20 (max).

Small and Personal: The new location for the Small and Personal (Now located in the Astro Dome Observatory) has allowed us to have a small, however, effective increase in numbers due to the larger building size.

Universal Dreaming: Universal Dreaming has been popular with those guests not able to book into the Big Observatory due to shows being booked out. As was the case last Month, many visitors to the area have not all booked in advance and as mentioned, utilised Universal Dreaming as an alternative to the Big Observatory show.

Planetarium: The Planetarium has a steady daily occupancy. The shows are proving to be quite a hit in terms of content and cinema experience. The Planetarium shows are a popular attraction during the day for guests. The guest are now spending more time at the Cosmos Centre allowing more time to utilise both the Café and Merchandise products.

New Interactive Displays: New interactive's are very popular. We have had a couple of school groups with various age groups; all kids enjoyed the interactive experience.

Astronomy by Day: Making ABD free has had a noticeable increase in numbers (see figure 1). This has had a flow on effect in slowing down the customer experience. This has also provided longer periods in the Cosmos Centre increasing the sales on both café and merchandise items, as per the Planetarium.

Allyn Hartley  
Cosmos Centre Co-Ordinator

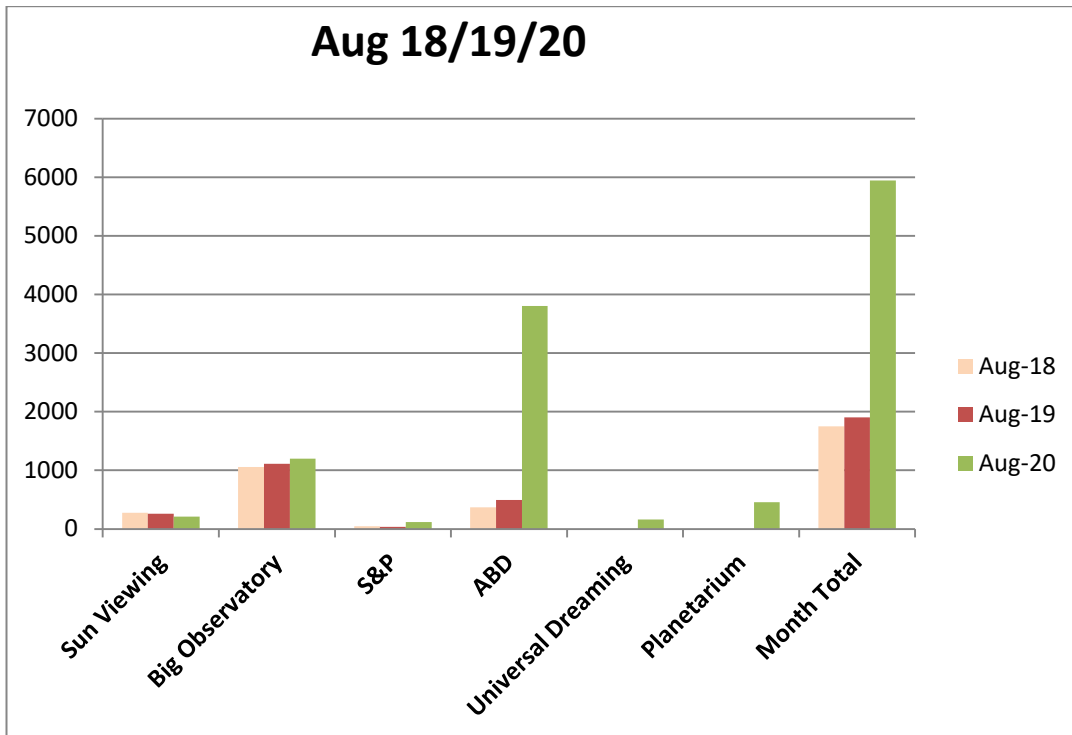


Figure 1: Number of people attending tours

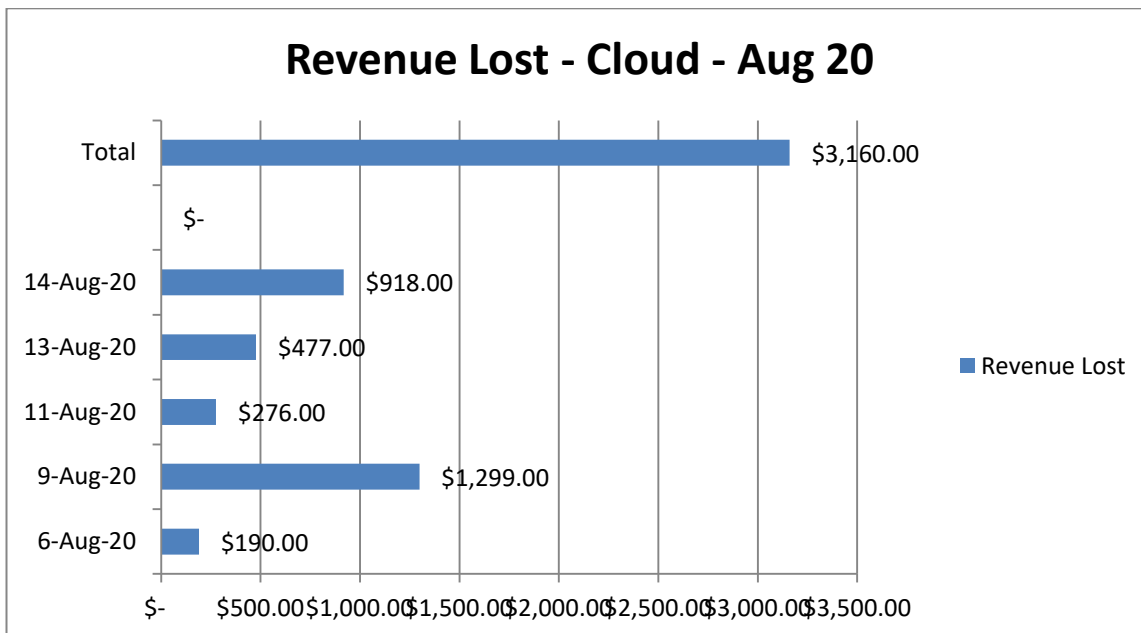


Figure 2: Lost revenue due to Cloud.



# Experience Charleville

Outback Queensland

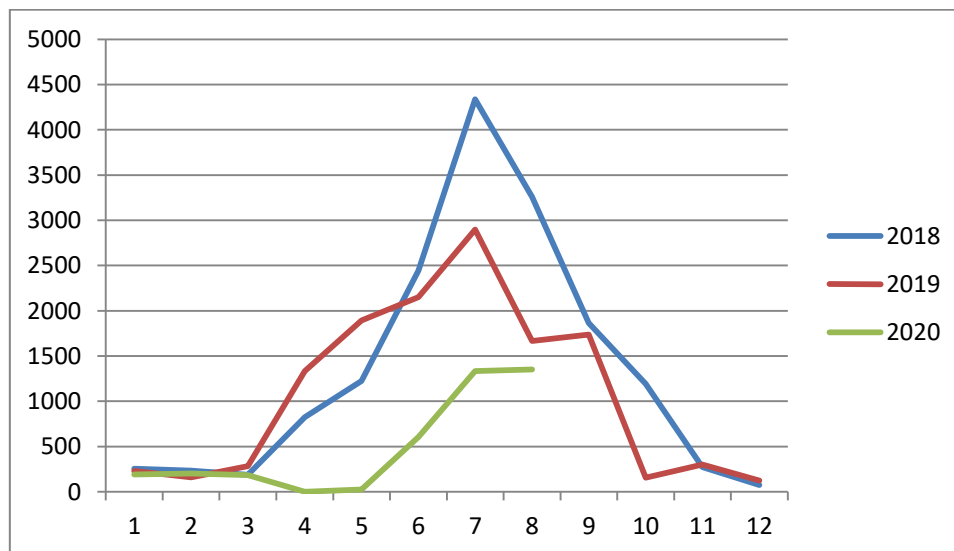
## Murweh Shire Council Visitor Information Centre Report

*Report for August 2020*

### Visitor Numbers for August 2020

As expected, the actual visitor numbers through the Centre doors are lower than previous years with Covid-19 and border closures; however we have noticed a steady incline with visitors saying they are staying an extra night. The visitors we have are staying longer and doing absolutely everything, free and paid product.

**Total for August 2020: 1351**



### Charleville Visitor Information Centre Business

Three weeks into my new role and still with my trainer wheels on, I present my first report.

#### Foyer

During the past three weeks, we have made a few changes to the entrance, and the welcome visitors receive. Some but not all include:

- A history section – this has been very popular.

- A children’s table has been set up with colouring templates of stars, planets and bilbies along with pencils for the little ones to complete an artwork while the parents plan. Rocks painted by Healthy Ageing and the local Charleville Rocks group are offered for free to take with our postcode 4470 proudly on them to spread wherever they desire.

- What’s On – a display board of events within the shire.

Botanical displays including a vase of wildflowers, branches from local trees such as mulga, silver-leafed ironbark and Wilga, and a native herb display that visitors can pick and smell. I collect these each Sunday and we print an information sheet that tells the visitors what the plants are and their uses.

Did you know notices: These have been placed around the centre and on the back of the doors of the ladies toilets (men's I hope to do this month);

Posters are showcasing Cooladdi, Augathella and Morven for day trips or those passing that way with things to see and do.

Music is now playing of the CD's of local artists we have for sale and we've sold two.

All stock is now priced, and we have added more stock such as soft toys (the bilbies and emus are our most popular), local jams and chutneys, books and even jars of 100% red mulga earth. Plus we have been using recycled newspaper bags for souvenirs purchased which have been of much amusement and topic of conversation with our visitors.

I have approached Sommariva Olives to have a display of their products while continuing to source other local products to showcase.

### **Feedback**

We have been attempting to ask as many visitors as we can for feedback via the feedback forms. This is vital information for us to continue to improve the encounter visitors have to our region. The VIC is the first place many visitors have interaction in our shire, and it is imperative this is a friendly, informative and welcoming experience. It would be great if this could also be done online?

### **Development of things to see and do**

The things to See and Do in Charleville have been moved into two areas: *Paid and free*.

In the free category, we are promoting the Timber Walk and the Vortex Guns, Warrego River Walk, Historical Building Drive/Walk, Yellow-footed rock wallabies, Angellala Explosion Site, Cosmos Centre interactives and the Charleville Botanic Reserve. These experiences are giving visitors another day to stay as per feedback. The Botanical Reserve has become very popular with both visitors and locals. It will be wonderful when the signs are erected by the start of next season (to avoid wear in the summer sun) and a brochure designed and if possible, the track touched up with a grader as many people are loving it. Time spent here is averaging 3-5 hours and for many another night stay.

### **Other**

As I write this report, I am assisting Louise Goldsbury, a writer for the Australian preparing a piece on Charleville, and preparing famils with Monique for Kerry Heaney with Shelley Winkel, head of marketing for Tourism Queensland and Events on a road trip in a 2WD to Charleville and around the shire and possibly David McGonigal for Traveller.

I don't promise all reports will be this long. I want to say thank you to those that have assisted in the time I have 'needed to call a friend' from timesheets to logins to navigating BookEasy and how to get the toilet key back in.

I am looking forward to working with all to welcome visitors to Charleville, the shire and promoting this wonderful region.

**Kind Regards,  
Danielle Lancaster  
VIC Coordinator**



**Experience Charleville**  
Outback Queensland





# Murweh Shire Council Council Report August 2020

Top Secret WWII Product

August 2020

Sam Cunningham

## General Business

### August figures

August 2020 has been one of the busiest months for WWII since records began. With a total number of customers reaching 743, compared to last years total for August which was 583. Keeping in mind, most tours since re-opening have been capped to 10 customers per tour, due to Covid-19 restrictions. Also with the opening of the Astro-Dome and the introduction of the World 2 War show, this has increased our August numbers by a total of 81 people.

### New projects

With the new **WWII Secret Base** site due for opening early to mid October, we are predicting the trajectory of the 2020 green line (below) to plateau out and almost elongate the tourist season for this year. I think a benchmark figure for the end of October, which includes the WWII Tour, the Top Secret Base and the Planetarium, would be hopefully around 300 customers. This is over an 80% increase on last years October figures.

With only the last few decorative projects left to finish off, it is then time for the internal interactive company to come out and fit stage 1 of the internal building.

### Feedback

The general feedback from August has been fantastic. We received a total of 22 feedback forms in August which made it on to the system. 19 out of 22 forms displayed 10/10 customer satisfaction levels and the other 3 forms scoring 9/10. This goes to show the level of customer satisfaction at the moment is extremely high and that the tour guides are doing an extremely good job. We do also encourage people to give their feedback digitally via trip advisor and Facebook etc.

### Areas to improve

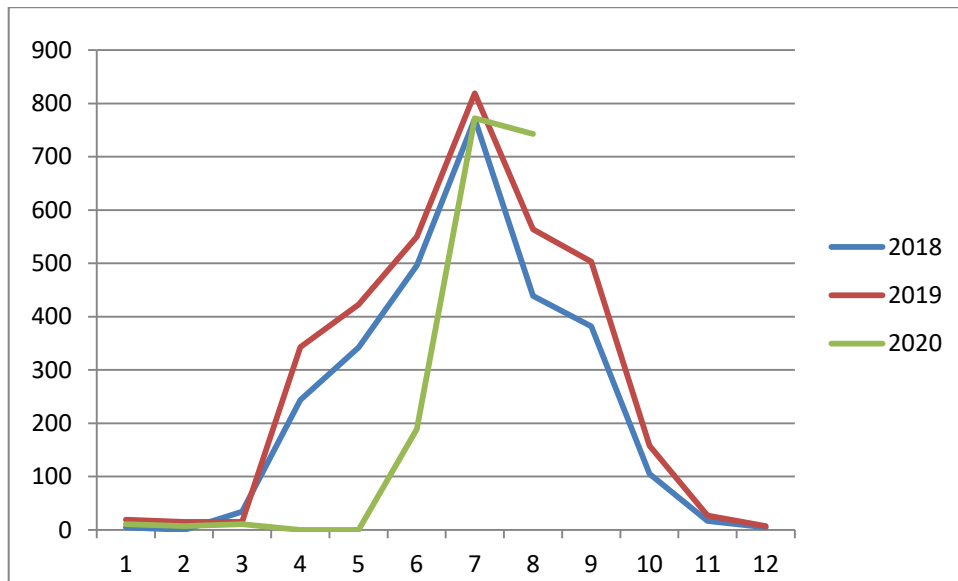
Personally I think an area to improve would be to change the start time of the morning tour to 10AM, this is because the Rex flight arrives at around 10.15 daily and it can seriously hinder the quality of the tour, if the guide is having to shout over the top of a plane taxiing. Especially with the high percentage of senior guests, their hearing is not as good as it used to be. This could be something to discuss with other management moving forward with the opening of the new museum so that times do not clash.

### Overall

Without a shadow of a doubt the tour has been one of the most loved attractions this season. Especially with it being outdoors, many people are probably shying away from internal tours etc and the beauty of it is how open the tour can be. I personally believe, this has been a key factor to this months success compared to last year, also with the implementation of the World 2 War show planetarium show.

If we had the staff, I believe we could have even pushed the figures up to around 900 in August. Many days, early August we actually had to turn people away and offer alternatives due to lack of staff.

On a more positive note, this tour is growing and I myself am extremely excited for the future. Well done everyone.



Overall WWII Tour numbers 2018 - 2020

Kind regards,

**Sam Cunningham**  
**Tourism Operator**  
Murweh Shire Council



**Experience Charleville**  
Outback Queensland

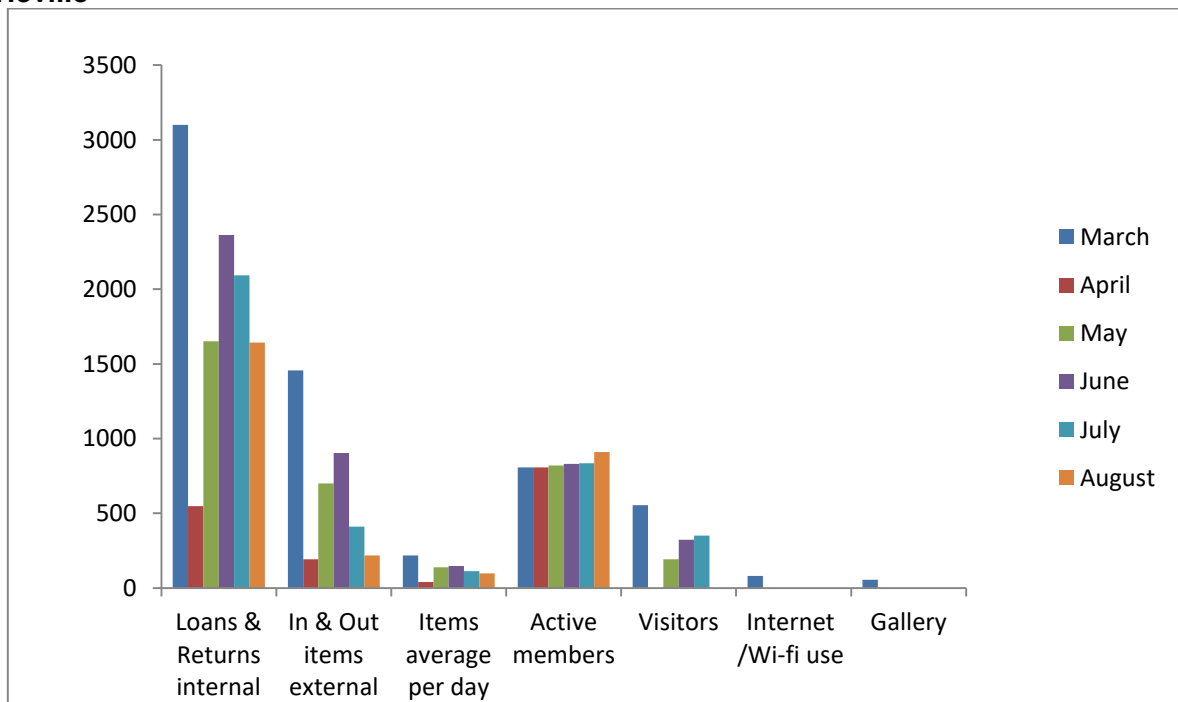


# Murweh Shire Council Library Reports

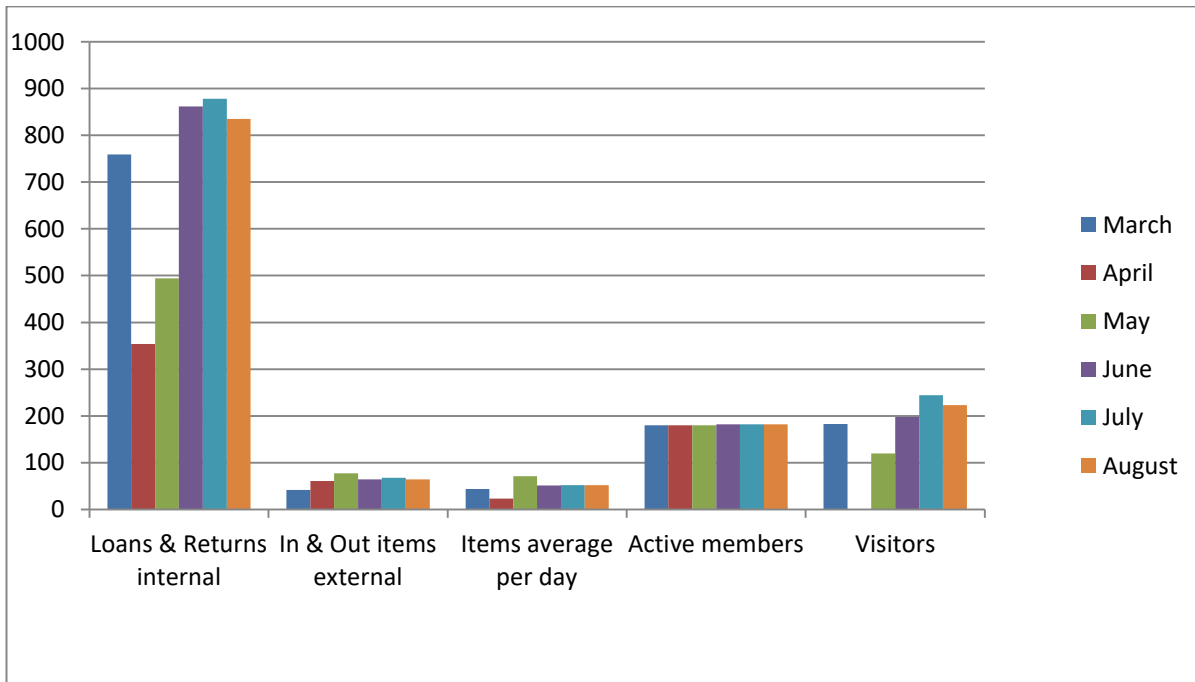
From: **Martina Manawaduge – Librarian**  
**Danielle Whatmore - Librarian**

## Report for August 2020 – Charleville / Augathella & Morven

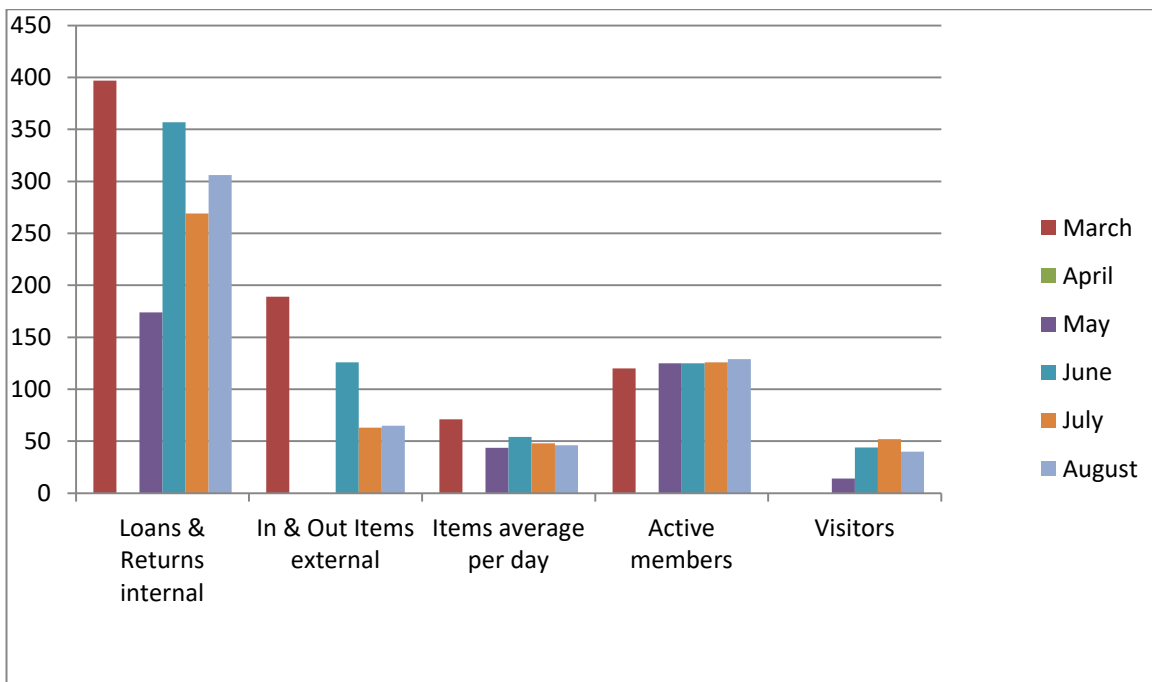
### Charleville



### Augathella



**Morven**



**Operational Information**

**Charleville Library – Martina Manawaduge and Danielle Whatmore**

There has been an increase in online members and in person during the COVID-19 period. We still handle loans and returns for members. They are very appreciative that we are not offering any other services for the public.

**First5Forever**

Not operational until further notice

**Augathella Library – Laraine Steedman**

Open Monday to Thursday, closed Saturdays till further notice

**Morven Library – Marie Williams & Maree Green**

Morven Library welcomed three new junior members this month and library attendance overall increased in August as well, which is encouraging! We are still grappling with the new Australia Post parcel send system for our requests but hopefully the system will become easier to follow soon!



# Environmental & Health Services Report

From: Richard Ranson – Director of Environmental & Health Services  
 Ordinary Meeting – 17<sup>th</sup> September 2020

## WATER TESTING

Water testing conducted in Charleville, Augathella and Morven. No contamination detected.

## SEWERAGE / WASTEWATER

Have implemented as many of the recommendation from the Department of Environment and Science as we can at the moment. The engineer and I will be visiting the upgraded STP at Cunnamulla on Friday the 11<sup>th</sup> September 2020.

## DOG CONTROL

### Registrations

Lifetime	4 for August	Total 1059
Annual	3 for August	Total 12 (for 2020/2021)

### Seized Dogs

Total seized	2	Reclaimed	0
Adopted	0	Euthanized	0

### Wild Dog Scalps 2020/2021

Male 62, Female 39, Puppies 0 total 101	Wild Dog Destruction Budget Remaining
	\$141,005

## FINES ISSUED / REVENUE

Offence	Number Issued	Total Value
Impounded Dogs	0	\$0
Barking Dog	0	\$0
Unregistered Dog	0	\$0
Wandering Dog	0	\$0
Littering	0	\$0
Wandering Stock	0	\$0
<b>Total</b>	<b>0</b>	<b>\$0</b>

## COMPLAINTS MANAGEMENT

Type	Received	Resolved	Pending
Dogs	1	1	0
Overgrown allotments	1	1	0
Other	0	0	0

## LANDFILLS

Charleville	No issues to report.
Augathella	No issues to report.
Morven	No issues to report.

## FOOD PREMISES

Inspections conducted	0
Complaints	0

## **SWIMMING POOL**

Works underway at pool in preparation for next season. Roof repairs complete. Quotes requested from local businesses for the construction of slab incorporating plumbing works for water park. The toddlers' pool is still undergoing works to make entry and exit much safer.

## **ENVIRONMENTAL CONTROL (RIVER)**

Largely focussed on the poisoning of regrowth and removal of debris from watercourses.

## **STOCK ROUTES**

Cold room being installed in stock routes compound for baiting programs. Currently preparing for October baiting program.



# Engineering Services Report

From: Paul O'Connor – Director of Engineering Services  
Ordinary Meeting – 17 September 2020

## **COUNCIL RECOMMENDATIONS**

### **1. Industrial Estate – Roadworks and Stormwater Contract**

Seven offers were received for this contract, ranging in price from \$488,296 to \$747,242. The pricing as offered was not straightforward and clarification was invited from the four lowest priced contractors.

As a result, Bellwether Contracting became the lowest priced contractor. Bellwether also have the shortest on-site construction period, meaning that the contract monitoring and management overhead will be the lowest. Bellwether Contracting have a substantial record of past projects, including construction of the Alfred Street Bridge and associated levees in Charleville. Tender Evaluation attached.

### **Recommendation**

*That Council award Bellwether Contractors the Contract IE1 – 2020/21 Charleville Industrial Estate Stage 2 – Roads and Stormwater for \$488,296.03 plus gst.*

### **2. Roma St West Extension (Old Charleville Road)**

Roma St Morven / Old Charleville Road serves a number of businesses, including Gidgee's Bush Camp. Further requests have been received to seal this section of road.

Estimated cost to seal 800m of this road - 8m pavement, 7m seal, is approximately \$200,000, including an 8m grid.

### **Recommendation**

*That Council include sealing of 800m of Roma St Morven in the works program.  
Note – this work may be undertaken by a private contractor.*

### **Local Roads**

#### TIDS

- Killarney Rd 46.63 – 54.7 – 90%

#### Flood Damage

- Middle Creek Rd – flood damage





Caravan Parking



Peace & Serenity

## **Projects Update**

### Water Main Replacement Program 20-21

- Augathella – Cavanagh St
- Charleville – Edward St
- Morven – Albert & Eureka St

### Sewerage Replacement Program 20-21

- Augathella - Jane St – Switchboard
- Charleville – West St – sewer rising main

### Footpath / Kerb Program 20-21

- Morven – Albert St – footpath and kerb & channel – 100%
- Morven – Victoria St, outside pub – footpath & wheelchair access – 100%
- Augathella – Annie St – footpath 50%
- Charleville – Epacris St – kerb & channel
- Charleville – Burke St - footpath

### Other

- Morven Skate Park Shade Sail – ordered – 2 weeks
- Morven Playground fence – 100%
- AMP Buildings – starting September, complete 2020.
- Power & lights - Netball court 3 - quotes
- Augathella Airport Extension – November
- Reticulation – Brassington Park & Charleville Showgrounds – assessing quotes

### Roadworks

Program August to Christmas:

- Killarney Rd Ch 46.6 – 54.7
- TMR project 13A
- Augathella airport extension
- Killarney Road Ch 71.8 – 75.7
- Widening – Adavale Rd & Khyber Rd

## New Year

- 2 TMR projects Jan – June 2021

## Flood Damage

- Approx. \$17M worth of works – project management tender closes 18 September.

## Industrial Estate

- Tender recommendation in this report.

## Plant Replacement

- Stump grinder ordered
- SES Troupe ordered
- Tenders being prepared for tractor & grader

## W4Q

- Roadworks - \$400k – underway
- Bladder - \$137K – complete (overspent)
- River Clearing – \$600k - waiting direction
- Racecourse - \$100k – summer (off season)
- Solar Panels \$200k - underway

## **Local Shire Roads**

A summary of the capital works and maintenance activities on Local Shire Roads is listed below.

<b>Road Name</b>	<b>Maintenance Grading (km)</b>	<b>Slashing (km) both sides</b>
<b>Middle Creek Road</b>	19 (12-31)	
<b>Barngo Road</b>	53	
<b>Biddeham Road</b>		30 (0-30)
<b>Cunoo Road</b>	11.78 (0-11.78)	
<b>Khyber Road</b>	22.1 (57-79.1)	
<b>Old Tambo Road</b>		58.64 (0-58.64)
<b>TOTAL</b>	<b>105.88</b>	<b>88.64</b>

## RMPC

A summary of the capital works and maintenance activities on Council Regional Roads is listed below

Road No	Road Name	Gravel Carted	Shoulder Grading (km)	Shoulder Resheeting (m <sup>3</sup> )	Guide Posts	Slashing (ha)	Hand Mowing (m <sup>2</sup> )	Herbicide (L)
13A	Morven - Augathella				66	54	3550	4400
13B	Augathella - Tambo			324	36			
18F	Mitchell - Morven				25			
18G	Morven - Charleville							
23B	Cunnamulla - Charleville							
23C	Charleville - Augathella	3816	6.43					
93A	Charleville - Quilpie				35			
	<b>TOTAL</b>	<b>3816</b>	<b>6.43</b>	<b>324</b>	<b>162</b>	<b>54</b>	<b>3550</b>	<b>4400</b>

## Water & Sewerage

WATER							
Town	Service Line Breaks	Repair Water Mains	Meters Replaced/Checked	Pump Station Faults	Water Bore Maintenance	New Connect	Fire Hydrant
Charleville	4	1	6			1	
Other Comments:							
Morven	2	1			1		
Other Comments:							
Augathella	2						
Other Comments:							
SEWERAGE							
Town	Main Line Chokes	Service Line Chokes	Pump Station Faults	Toilets Faults	Unblock Sewer House/Main Connections	New Connection	
Charleville	2	1		2			
Morven							
Augathella							

## **Electrical**

<b>Activity</b>	<b>Charleville</b>	<b>Augathella</b>	<b>Morven</b>
Fault find & repair hoist/lift box at Racecourse Complex	✓		
Charleville netball court lighting for court 3. Excavation and quotes.	✓		
Morven Bore #2 motor replacement. Pull way flat / re-fit motor, re tie cable to way flat, test and re-install pump. Commission.			✓
Showgrounds yearly maintenance & RCD testing	✓		
Scope & order materials for upgrade of Store switchboard & installation of power to store shed & stock route shed in preparation for cold room installation	✓		
Yearly maintenance & testing of swimming pool compound prior to season opening – pumps, RCD's, lighting, switchboards & outlets	✓		
Inspections & contract supervision of solar PV installations at Showgrounds & Cosmos	✓		
Augathella parks & gardens, re-tic control & lighting		✓	
Fault find & rectify lighting circuit at Charleville Dentist	✓		
'Airbridge' fault finding for poor internet speeds at Water Tower, Stores & Library	✓		
Charleville Swimming Pool re-tic pump replacement & upgrade power & control circuits	✓		

## **Building**

<b>Activity</b>	<b>Charleville</b>	<b>Augathella</b>	<b>Morven</b>
Footpaths and fence at Brisbane Line building	✓		
Painting footpath at Swimming Pool	✓		
Seats in Morven Park			✓
Seats and shade sail at Augathella Park		✓	
Gate at Augathella Airport		✓	
Delta Court aged units locks	✓		
Put screen on wall in CEO office	✓		
Cut trees down for garden crew on Burke street	✓		
Hand rails at Racecourse toilets	✓		

## **Town Maintenance**

<b>Activity</b>	<b>Charleville</b>	<b>Augathella</b>	<b>Morven</b>
Grave Digging	2	0	0
Edge Break			
Pothole Patching	✓	✓	✓
Repair Seal Defects	✓		
Bitumen Sealing (Reseal)	✓		
Heavy Patching/Pavement Repair			
Gravel Resheeting	✓		
Shoulder Grading			
Table Drain & Floodway Maintenance			
Clear Culverts			
Subsurface Drains			
Slashing	✓	✓	✓
Hand Mowing	✓	✓	✓
Clearing	✓	✓	✓
Weed Spraying			
Maintain Signs	✓		
Guide Post Maintenance	✓		
Footpath Works		✓	✓
Line Marking	✓		
Kerb & Channel			
Street Furniture Maintenance	✓		
Riverwalk Maintenance	✓		
Litter Collection	✓	✓	✓
Pit Maintenance	✓	✓	✓
Dead Animals	✓	✓	✓
<b>Other</b>			
Works Requests	✓	✓	✓
Put Up Street Banners			
Playground Inspections	✓	✓	✓
Clean BBQs	✓	✓	✓
Slash Gully	✓		
Plant Flowers	✓	✓	
Fix Sprays in Park	✓	✓	✓
Water pots in Main Street	✓	✓	
Mow Ovals & Parks	✓	✓	✓
Service Plant	✓	✓	✓
New Signs			

## **Workshop**

### **Upcoming Heavy Vehicle Inspections**

Our heavy fleet plant has been undergoing large amounts of repairs during this month. Besides to keep the plant in a safe and efficient working order, this was also to make them ready for the inspections on the 8th September.

During this maintenance period, there was in excess of 24 brake pad/wheel bearing replacements, as well as other necessary maintenance items replaced across our heavy vehicle fleet.

### **Council Yard Auction**

Pickles Auctions are working with the MSC to undertake a local and online auction to dispose of our excess vehicles and excess items in the yard. This will be promoted locally and all of the auction items will be shifted to an area of the council yard that can be cordoned off for public inspections.

### **Machine Tenders**

Tenders for quotation are currently active for a Grader and Tractor. These will end before the end of September and be up for approval in the October Council Meeting.

The Tender creations for the replacement of plant will continue into November, and see all necessary machinery replacements ordered before the end of the year.

### **Fitter Employment**

Out of the recent recruitment drive the MSC conducted, we have 1 possible future employee to come out of the Interview process. This person has been invited to come to Charleville for a face to face interview, which will happen in early September.

## **Assets Department**

### **Flood Damage Works**

- Progress report and Project Management for March 2019 event.
  - Changes in program due to 2020 program approvals.
  - Progress report submission, closeout preparation of submission 1 – Killarney Road.
- Feb 2020 Event:
  - Meetings with QRA's RLO and meeting with PM for planning and updates.
  - Emergency works claim support and draft submission.
  - Immediate Reconstruction Works draft submission.
  - Conflict resolution between 2019 and 2020 Approved events.
  - Removal of duplicate line items in 2019 Event.
  - RFQ queries for project management responses.

### **Capitalisation and Asset Management**

- Update of all transport related mapping systems incl. Roads, Footpaths, Kerb and Channel.
- Creating Road information model with all transport assets – Road asset Register continued.

## Roads to Recovery Annual Report

- Total expenditure calculations and aid in external audit queries.

### Industrial Estate

#### Data Comms Conduit Installation

NBNCo have still not approved the data conduit layout designed by APD. Repeated representations by the Project Manager to the NBNCo Relationship Manager elicit repeated assurances that the matter is being prioritised, but to date the design has not been approved. Given the lack of any certainty in when it will be possible to install the data conduits, an extension to the final milestones and agreement end dates has been requested.

### Development Approvals

BA Number	Lot_Plan	Applicant Name	Service Address	Type of Works	Approval Date
7509	L5 SP313217	Stephen Forrest	80 Albert St, Morven 4468	Demolition of six motel rooms	04/08/2020
7510	L2 BND13	Kenneth Drysdale	'Wicklow' 2495 Laguna Rd, Ward Q 4470	Construction of new dwelling – 248m <sup>2</sup>	17/08/2020

## Industrial Estate Roads & Stormwater Contract

### A. Tender Analysis after Receipt of Clarifications

Requests for clarification were sent to the three lowest price contractors based on the assumptions and qualifications they had listed in their tender offer, and which were likely to affect their offered price. The clarifications have now been received.

The main issue with a potentially substantial effect on price was the assumption that Ward Pit material could be used with no further processing. This assumption is not correct. The Ward Pit material as won, can contain cobbles larger than 37.5mm. In addition, since no processing can take place in the Pit, a proportion of the material carted to site will not be usable.

To compensate for the cost of carting and on-site processing, Durack have increased their quoted rate for Item 4.1 from \$40.11 to \$64.62. Suffcon have adjusted all their originally quoted rates slightly, and added an Item 4.2 – Screening material on site, at a rate of \$12.73/m<sup>3</sup>. Bellwether, who did not make any assumptions or qualifications with their tender offer, have not changed any of their quoted rates.

After adjustment of the rates it was noticed that Brown, previously 4<sup>th</sup> on price, was now 3<sup>rd</sup>. In the interests of even-handedness Brown was advised of the need to allow for processing of Ward Pit material, and invited to reconsider the rate for Item 4.1 if they so desired. A revised rate of \$80/m<sup>3</sup> was duly received, and the final ranking, including all seven tenderers, is now as follows:

Tenderer	Location	Offer (ex GST)
Bellwether Contractors	8/200 Creek Street, Brisbane QLD	\$488,296.03
Brown Contractors	D'Aguilar Highway, Moore QLD	\$580,971.22
Dukril Group	Toowoomba QLD	\$747,242.51
Durack Civil	6 Lemnos Street, Harlaxton QLD	\$499,036.45
Suffcon	Warrego Highway, Roma QLD	\$542,292.73
Wagner	523 Boundary Street, Toowoomba QLD	\$645,292.73
Winslow	1587 Ipswich Road, Rocklea QLD	\$690,368.73

B.

### C. Weighting Criteria

The criterion for duration has also been revised. Advice from the Principal is that the project completion date is not particularly critical. The part of the project involving on-site work has a much greater effect on cost because extensive input of project management must be applied. If actual on-site work duration is considered, the effect of ranking plus changes in price are as follows.



Criterion	Weighting	Bellwether	Brown	Dukril	Durack	Suffcon	Wagner	Winslow
Price	60%	60%	50%	39%	59%	54%	45%	42%
Relevant experience	20%	20%	20%	20%	20%	20%	20%	20%
Outback experience	10%	10%	10%	10%	10%	10%	10%	10%
Duration	10%	10%	4%	5%	8%	8%	6%	4%
Total	100%	100%	84%	74%	97%	92%	81%	76%

#### D. Dayworks Comparison

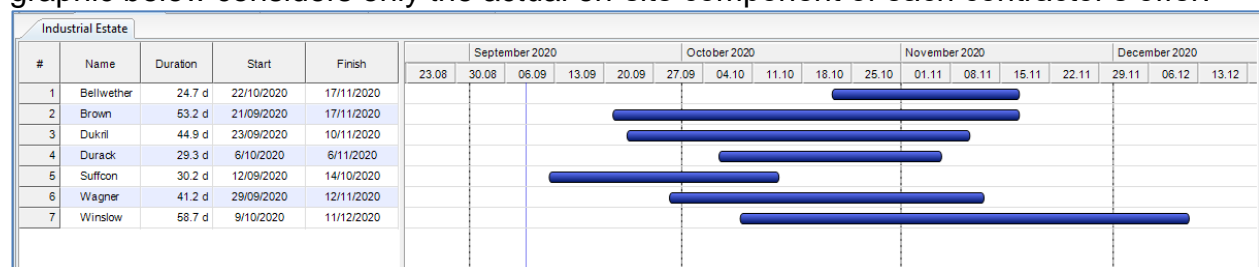
Dayworks costs were not revised by any of the contractors, so the original rating below is unchanged.

Contractor	Bellwether	Brown	Dukril	Durack	Suffcon	Wagner	Winslow
Staff	30%	24%	26%	42%	0%	24%	1%
Plant	68%	0%	75%	32%	14%	20%	3%

E.

#### F. Proposed On-site Project Duration

The total project durations for each contractor are as shown in the original analysis. The graphic below considers only the actual on-site component of each contractor's offer.



On this basis, Bellwether have the shortest on-site duration. Consequently the monitoring and management overhead for Bellwether will be lowest.

#### G. Assumptions & Qualifications that may Affect Cost

The three contractors that have responded to the request for clarification on their assumptions and qualifications have given satisfactory replies, in the sense that either they have adjusted their rates or the outcome in practice will be of low to no impact. Caveats relating to environmental issues have been modified to a satisfactory extent, having regard to what investigations have shown to be the actual condition on site. The assumption of no tip fees cannot be resolved until the quantities to be dumped are known.

#### H. Summary and Recommendation

It is interesting how the relative ranking of offers has changed due to responses given to the request for clarification. Bellwether, which originally was second lowest, is now lowest and Durack is now second lowest, but by less than \$11,000 or just over 2%.

My recommendation is that the contract should be awarded to Bellwether because:

- their contract price is lowest
- their on-site duration incurs the lowest monitoring and management cost

It is always necessary to consider whether the lowest cost contractor is actually able to do the work within the offered price and time frame. However, Bellwether have a substantial record of past projects, including construction of the Alfred Street Bridge and associated levees in Charleville. I conclude that they are able to execute the roads and stormwater contract for the Industrial Estate.

I therefore recommend that Bellwether Contractors be awarded Contract IE1 – 2020/21: Charleville Industrial Estate Stage 2 – Roads and Stormwater, for the amount of \$488,296.03 plus GST.

**MURWEH SHIRE COUNCIL ENGINEERING SERVICES COSTING SUMMARY**

Council Meeting: 17 September  
2020

**ROAD MAINTENANCE AND FLOOD DAMAGE**

Road No	Road Name	Routine Maintenance Expenditure	Flood Damage Estimate	Flood Damage Expenditure
4001	Adavale Road	\$ 7,670.55		
4002	Alice Downs Road			
4003	Allambie Road			
4004	Allendale - Warrah Road	\$ 1,288.95		
4005	Armadilla Road			
4006	Bakers Bend Road			
4007	Balmacarra Road	\$ 177.05		
4008	Bannermans Road			
4009	Barngo Road	\$ 27,258.95		
4010	Biddenham Road	\$ 9,302.19		
4011	Bilbie Park Road			
4012	Biloola Road			
4013	Blackburn Road			
4014	Loddon Road Black Tank			
4015	Black Ward Road	\$ 238.91		
4016	Boggarella Road	\$ 101.46		
4017	Belrose Road			
4018	Burrandulla Road			
4019	Albury Road			
4020	Caldervale - Khyber Road	\$ 5,160.33		
4021	Auburnvale Road			
4022	Calowrie Road			
4023	Cargara Road			
4024	Caroline Xing Road	\$ 160.97		
4025	Clara Creek Road	\$ 6,783.66		
4026	Cooladdi Access Road			
4027	Cooladdi-Langlo Crossing			
4028	Cooladdi-Yarronvale Road			
4029	Coolamon Road			
4030	Croxdale Road			
4031	Cunno Road	\$ 5,888.74		
4032	Derbyshire Road			
4033	De Warra Road			
4034	Dilallah Bridge Road			
4035	Doobiblah Road			
4036	Dundee Road			
4037	Durella Road			
4038	Fortland Road			
4039	Glenallen Road			
4040	Glenbrook Road			
4041	Greenstead Road			
4042	Guestling Road	\$ 587.71		
4043	Gundare Road			
4044	Gunnawarra Road			
4045	Hillgrove Road			
4046	Hoganthulla Road	\$ 429.23		
4047	Hythe Road			
4048	Joylands Road			
4049	Khyber Road	\$ 38,699.89		
4050	Killarney Road	\$ 1,623.72		

4051	Laguna Road	\$ 202.95		
4052	Langlo River Road			
4053	Maruga Road			
4054	Maryvale Road			
4055	Merrigang Road			
4056	Merrigol Road			
4057	Middle Creek Road	\$ 16,456.51		
4058	Mona Road	\$ 1,014.99		
4059	Mt Maria Road	\$ 152.23		
4060	Meigunya Access road			
4061	Mt Tabor Road	\$ 16,515.25		
4062	Murweh Road			
4063	Narrga (Raincourt) Road			
4064	Nebine Road	\$ 3,084.84		
4065	Nebine Bollon Shortcut			
4066	Nebine Comm. Ctr Road			
4067	New Farm Road			
4068	Newholme Road			
4069	Newstead Road	\$ 5,716.50		
4070	Nimboy Road			
4071	Nooraloo Road	\$ 5,406.04		
4072	Norah Park Road			
4073	No 7 Block Road			
4074	Old Charleville Road	\$ 323.62		
4075	Old Quilpie Road			
4076	Old Tambo Road	\$ 10,490.11		
4077	Orange Tree Xing Road			
4078	Ouida Road			
4079	Ouida Downs Road			
4080	Oxford Downs Road	\$ 179.40		
4081	Perola Park Road			
4082	Pinnacle Road			
4083	Red Ward Road	\$ 24,684.19		
4084	Rhylstone Road			
4085	Rocky Road			
4086	Rosebank Road			
4087	Roslin Road			
4088	Rose Park Road			
4089	Rosewood Road			
4090	Shelbourne Road			
4091	Sherwood Road			
4092	Loddon Road West			
4093	Tantellon road			
4094	Tregole Rioad			
4095	Uabba Road			
4096	Urana Road			
4097	Valeravale Road			
4098	Wallal-Riversleigh Road			
4099	Wardsdale Road			
4100	Waterford Road			
4101	Wellwater Road			
4102	Wheatleigh Road			
4103	Winneba Road	\$ 152.23		
4104	Wiringa Road			
4105	Wongalee South Rd			

4106	Wongalee North Rd			
4107	Wongamere Road			
4108	Woolabra			
4109	Wooyanong Road			
4110	Boatman Wyandra Road			
4111	Red Lane Road			
4112	Borea Access Road			
4113	Clara Access Road			
4114	Caledonia Road			
4115	Wintara Road			
4117	Riccartoon Road			
4118	Yanna Bridge Road			
4119	27 Mile Gardens Road			
4120	Bollon Road	\$ 762.20		
4122	Claren Park Road			
4123	Columbo Road			
4124	Cooladdi Pump Road			
4129	Lasso Gowrie Road			
4130	Rosemount Road			
4131	Aronfield Road			
4132	Monamby Park Road			
4133	Northview Road			
4134	Palmers Road			
4136	Percival Road			
4137	Rainmore Road			
4138	Westlyn Road			
	Total	\$ 190,513.37	\$ -	\$ -
	Budget	\$ 1,200,000.00		
	Percentage Expended	16%		
	Percentage through Year	19%		

## PLANT MAINTENANCE

Item	2019-2020 Expenditure	2020-2021 Expenditure
Wages	\$ 190,686.15	\$ 37,582.51
Parts	\$ 617,121.10	\$ 115,609.81
Tyres & Tubes	\$ 103,412.75	\$ 40,169.28
Fuels & Oils	\$ 676,525.04	\$ 117,672.63
Registration	\$ 105,506.86	\$ 620.71
Wages (supervision)	\$ 187,436.14	\$ 34,839.13
Consumables	\$ 38,633.67	\$ 6,547.21
Workshop Apprentice	\$ 47,236.40	\$ 8,782.53
Insurance	\$ 45,904.13	\$ 57,308.00
Total Expenditure	\$ 2,012,462	\$ 419,131.81
	Budget Expenditure	\$ 1,727,263.00
	Percentage Expenditure	\$ 419,131.81
	Revenue to Date	\$832,283.30
	Budget Revenue	\$ 3,572,040.00
	Percentage Revenue	23%
	Percentage through Year	19%

**URBAN STREET MAINTENANCE**

Item	2019-2020 Expenditure	2020-2021 Expenditure
Augathella Street Lighting	\$ 16,816.40	\$ 1,292.98
Morven Street Lighting	\$ 5,147.26	\$ -
Charleville Street Lighting	\$ 63,982.70	\$ 4,786.06
Augathella Street Maintenance	\$ 169,646.89	\$ 28,020.80
Morven Street Maintenance	\$ 98,572.46	\$ 13,895.66
Charleville Street Maintenance	\$ 509,187.52	\$ 179,428.56
Augathella Street Cleaning	\$ 24,653.77	\$ 15,338.54
Morven Street Cleaning	\$ 27,446.48	\$ 6,552.50
Charleville Street Cleaning	\$ 259,040.53	\$ 50,885.87
Charleville Mowing/Slashing/Weeds	\$ 14,736.70	\$ -
Morven Mowing/Slashing/Weeds	\$ 29,404.82	\$ 1,270.17
Augathella Mowing/Slashing/Weeds	\$ 69,128.96	\$ 10,075.67
<b>Total Expenditure</b>	<b>\$ 1,287,764</b>	<b>311,546.81</b>
	Budget	\$ 1,100,000.00
	Percentage Spent	28%
	Percentage through Year	19%

**PUBLIC FACILITIES MAINTENANCE**

Item	2019-2020 Expenditure	2020-2021 Expenditure
Augathella Public Facilities Maintenance	\$ 18,825.53	\$ 3,794.82
Morven Public Facilities Maintenance	\$ 25,722.95	\$ 6,678.20
Charleville Public Facilities Maintenance	\$ 51,447.85	\$ 11,415.30
Augathella Vandalism Expenses	\$ 250.46	\$ -
Charleville Vandalism Expenses	\$ -	\$ 23.50
Morven Vandalism Expenses	\$ 139.84	\$ -
<b>Total Expenditure</b>	<b>\$ 96,386.63</b>	<b>\$ 21,911.82</b>
	Budget	\$ 142,800.00
	Percentage Spent	15%
	Percentage through Year	19%

**PARKS AND GARDENS MAINTENANCE**

Item	2019-2020 Expenditure	2020-2021 Expenditure
Augathella Parks & Garden	\$ 132,043.51	\$ 23,895.76
Morven Parks & Garden	\$ 108,543.29	\$ 27,662.37
Charleville Parks & Garden	\$ 628,180.50	\$ 107,347.75
<b>Total Expenditure</b>	<b>\$ 868,767.30</b>	<b>\$ 158,905.88</b>
	Budget	\$ 641,900.00
	Percentage Spent	25%
	Percentage through Year	19%



# Recommendation / Report

From: Neil Polglase  
Ordinary Meeting – 10 September 2020

## UBJECT

**Murweh Shire Digital Connectivity Project**

## PROPOSED RESOLUTION:

*“That Council confirms:*

- 1. it is committed to delivering the Murweh Shire Digital Connectivity Project and*
- 2. acknowledges responsibility for any funding shortfall if costs or other contributors change.”*

## BACKGROUND:

### Funding:

Building our Regions (Queensland Government Dept. of State Development, Tourism & Innovation). Project cost is \$1.46m – program funding = \$937,250

### Project Partner:

Telstra is partnering with Council to develop and build infrastructure.

### Description:

This project will deliver reliable digital connectivity and high-speed internet for businesses and residents in the Murweh Shire, by constructing and connecting telecommunication access sites and relevant infrastructure and equipment

### Project benefits:

- The project will support businesses in their operations and allow for more responsive customer experience and growth through enhanced digital connectivity
- This project will allow residents improved access to online services such as telehealth, training and ecommerce. This will improve quality of life and encourage more people to move to the area and assist business to attract and retain staff.
- Improved internet access for rural properties to allow for time savings in their daily operations and enhanced accessibility to emergency services and health support in the event of an accident.
- Economic Impacts (Source: id. Economic Impact Tool)
  - The direct addition of \$1.5 million into new Telecommunications infrastructure and services for the Shire is also expected to lead to an increase in indirect demand for intermediate goods and services across related industry sectors. These indirect industrial impacts (Type 1) are estimated to be an additional \$780,000, representing a Type 1 Output multiplier of 1.52. There would be an additional contribution to the Murweh Shire economy through consumption effects as correspondingly more wages and salaries are spent in the local economy. It is estimated that this would result in a further increase in Output of \$130,000
  - This \$1.5 million investment is expected to lead to a direct addition of 3 further jobs in the local economy and, from this direct expansion, it is anticipated that there will be flow on effects into other related intermediate industries, creating an additional 3 jobs. This represents a Type 1 Employment multiplier of 1.91.

- The addition of jobs in the local economy would lead to a corresponding increase in wages and salaries, a proportion of which would be spent on local goods and services, creating a further 1 jobs through consumption impacts.
- The combination of all direct, industrial and consumption effects would result in a total estimated increase of 7 jobs located in the Murweh Shire. This represents a Type 2 Employment multiplier of 2.15.





# Recommendation / Report

From: Neil Polglase – Chief Executive Officer  
Ordinary Meeting –17<sup>th</sup> September 2020

## Subject

### Request for Assistance – Morven Cricket Club Inc

#### PROPOSED RESOLUTION:

That Council provides assistance by way of donation of \$1,500.00 to the Morven Cricket Club Inc to assist the Club in the purchase of a bowling machine and cricket ball chute to aid in training and development of players.

#### BACKGROUND:

<b>Purpose</b>	Email received from Mr. Darcy Gadsby, Captain & Treasurer Morven Cricket Club Inc seeking assistance of Council in the purchase of a bowling machine and cricket ball chute to aid in training and development of players.
<b>Financial Risks</b>	Policy for Morven Recreational Grounds donation box funding not yet finalised. Donations / Council assistance funding available although not submitted in current round funding
<b>Environment Risks</b>	N/A
<b>Social Risks</b>	Support of community in supporting junior sporting events however distribution of donation box funding via community panel still to be organised.
<b>Recommendation</b>	That Council provides assistance by way of donation of \$1,500.00 to the Morven Cricket Club Inc to assist the Club in the purchase of a bowling machine and cricket ball chute to aid in training and development of players.

Neil Polglase  
Chief Executive Officer

**From:** Darcy Gadsby [<mailto:darcygadsby@gmail.com>]

**Sent:** Monday, 31 August 2020 2:16 PM

**To:** mail

**Subject:** Morven Cricket Club Funding

To whom it may concern,

I'm just enquiring about funding for Morven organisations. We're wondering if we could apply for some of the Morven Rec Ground money from campers to fund our purchase of a bowling machine for our cricket club. We're not sure what the case is with the money but from what we've heard; the council has now taken over the camping income rather than the progress and that we should apply through you?

Do we need to write a letter or go through a specific request process?

I have attached the machine and accessory we are looking at. We would look to buy the extension leads to run from the facilities to the pitch, and possibly pay for the postage if that would help us get the funding.

<https://www.cricketcentre.com.au/product/8179-paceman-pro-x2-bowling-machine>

<https://www.cricketcentre.com.au/product/8180-paceman-pro-x2-ball-feeder>

Looking forward to hearing from you,

Darcy Gadsby

Captain & Treasurer

Morven Cricket Club Inc.