



**SHIRE OF MURWEH**

**MORVEN - CHARLEVILLE - AUGATHELLA**

# Ordinary Council Meeting

## MINUTES

**Council Chambers, 95-101 Alfred St, Charleville**

**Friday, 20 October 2023**

**9:00AM**



The opening of the Charleville Art Group's exhibition "50 Shades of Black & White with a Kiss of Colour"

**MINUTES OF MURWEH SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, 95-101 ALFRED ST, CHARLEVILLE  
ON FRIDAY, 20 OCTOBER 2023 AT 9:00AM**

**PRESENT:** Cr S Radnedge (Mayor), Cr R Eckel, Cr P Alexander (Cr), Cr M McKellar, Cr P Taylor

**IN ATTENDANCE:** R Ranson (Director Community & Health Services), J Nicholson (Director Economic Development & Tourism), C Alexander (Contract Accountant), R Ranjit (Director Engineering Services), K Crosby (Director Corporate & Regulatory Services), A Evans (Tourism Manager), S Scott (CEO)

**1 OPENING PRAYER**

Fr Peter delivered the prayer for the guidance of Council.

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Apologies**

Nil

**Leave of Absence**

Nil

**Applications for Leave of Absence**

Nil

**3 CONFIRMATION OF MINUTES**

**RESOLUTION 240/23**

Moved: Cr R Eckel

Seconded: Cr P Alexander

That the minutes of the Ordinary Council Meeting held 21 September 2023 be taken as read, confirmed and signed as a correct record of proceedings.

**CARRIED**

**4 BUSINESS ARISING FROM MINUTES**

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| <p><b>RESOLUTION 241/23</b><br/>                 Moved: Cr R Eckel<br/>                 Seconded: Cr P Taylor</p> <p>That Council resolves to put 53 Edward Street, Charleville for sale by tender after all residents are successfully relocated.</p> <p style="text-align: right;"><b>CARRIED</b></p> |
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**5 MAYORAL MINUTE**

Nil

**6 NOTICE OF MOTION**

**7 CORRESPONDENCE FOR MEMBERS' INFORMATION**

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| <b>7.1 CORRESPONDENCE RECEIVED FOR INFORMATION OF COUNCILLORS</b> |
| Noted   |

**8 DECLARATION OF CONFLICTS OF INTEREST**

**9 UPDATE/CHANGE TO COUNCILLOR REGISTER OF INTEREST**

**10 CORPORATE & REGULATORY**

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| <b>11.1 TOURISM AND EVENTS REPORT</b>  |
| <p><b>RESOLUTION 242/23</b><br/>                 Moved: Cr R Eckel<br/>                 Seconded: Cr P Taylor</p> <p>That Council receives and notes the September 2023 Tourism and Events Report.</p> <p style="text-align: right;"><b>CARRIED</b></p>                              |
| <b>11.3 AUSTRALIA DAY COMMITTEE</b>  |
| <p><b>RESOLUTION 243/23</b><br/>                 Moved: Cr S Radhedge<br/>                 Seconded: Cr P Alexander</p> <p>That Councillors Eckel and McKellar are nominated as representatives on the Australia Day Committee.</p> <p style="text-align: right;"><b>CARRIED</b></p> |

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| <b>10.6 FINANCIAL REPORT SEPTEMBER 2023</b>  |
| <p><b>RESOLUTION 244/23</b></p> <p>Moved: Cr M McKellar<br/>                 Seconded: Cr P Taylor</p> <p>That Council receives and notes the Financial Report for September 2023 including;</p> <ul style="list-style-type: none"> <li>• Capital Funding Detail</li> <li>• Rates Summary</li> <li>• Revenue &amp; Expenditure Summary</li> <li>• Balance Sheet September 2023</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p> |

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| <b>10.7 OPERATIONAL PLAN 2023-2024</b>  |
| <p><b>RESOLUTION 245/23</b></p> <p>Moved: Cr P Alexander<br/>                 Seconded: Cr R Eckel</p> <ol style="list-style-type: none"> <li>1. That Council as per section 104 of <i>the Local Government Act 2009</i> and <i>Local Government Regulation 2012</i> section 174 adopts the Operational Plan for 2023-2024.</li> <li>2. That Council as per section 174 (3) of the <i>Local Government Regulation 2012</i>, receives the first quarter review outcomes of the Operational Plan 2023-2024.</li> </ol> <p style="text-align: right;"><b>CARRIED</b></p> |

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| <b>10.10 DRAFT AUDITED FINANCIAL STATEMENTS 2022-2023</b>   |
| <p><b>RESOLUTION 246/23</b></p> <p>Moved: Cr M McKellar<br/>                 Seconded: Cr P Alexander</p> <ul style="list-style-type: none"> <li>• Council receives the Draft Audited Financial Statements 2022/23</li> <li>• Council endorses for the Mayor and the Interim Chief Executive Officer to sign the Management Representation Letter 2022/23</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p> |

The meeting adjourned for a morning tea break at 10:57 AM.

The meeting resumed normal proceedings at 11:25 AM.

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| <b>10.1 2024 SOUTH WEST CAREERS EXPO INVOLVEMENT</b>   |
| <p><b>RESOLUTION 247/23</b></p> <p>Moved: Cr P Alexander<br/>                 Seconded: Cr M McKellar</p> <p>That Council contributes \$250 towards the 2024 South West Careers Expo.</p> <p style="text-align: right;"><b>CARRIED</b></p> |

**10.2 HUMAN RESOURCES REPORT****RESOLUTION 248/23**

Moved: Cr R Eckel

Seconded: Cr P Taylor

That Council receives and notes the Human Resources Report

**CARRIED**

**10.3 COORDINATED FERAL ANIMAL CONTROL PROGRAM****RESOLUTION 249/23**

Moved: Cr M McKellar

Seconded: Cr P Alexander

That Council receives and notes the Coordinated Feral Animal Program; and

That Council monitor the next baiting program, and if a 50% participation rate is not achieved, Council will withdraw the service.

**CARRIED**

**10.4 HOT FM TRANSMITTER SITE****RESOLUTION 250/23**

Moved: Cr M McKellar

Seconded: Cr P Taylor

That Council advise Bullant Communications, approval is granted for each proposed site on the following conditions;

1. All proposed transmission sites have radiation concerns that must be addressed when persons are working on and or near site; and
2. The Charville water tower has a multitude of transmission devices, resulting in limited space for other equipment; and
3. Augathella Water Tower, has enough space to accommodate the transmission device; and
4. Morven transmission hut, has a transmission device, and the allocation of FM equipment on the current antennae is limited; and
5. Bullant Communications Pty Ltd are required to complete a legal lease agreement for a period of two years and pay all associated costs to formalise such agreement with Council; and
6. All work and associated work to install the transmission equipment will be undertaken by Bullant Communication and or their contractor, with all costs borne by Bullant Communication; and
7. The installation of transmitting equipment must not interfere with any other service including air service that is located on or associated with each site; and
8. Bullant Communications are to indemnify Council and its officers for their use of each site for the entirety of the agreement; and

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| <p>9. Bullant Communications must provide Council with work health and safety procedures applicable for the use of each site, especially protection of workers in a radiation area; and</p> <p>10. Prior to any equipment being placed on site, Bullant Communications must liaise with Council’s Director of Engineering services or delegate to complete and induction prior to access and installation of services; and</p> <p>11. Where practicable, three working days’ notice should be provided to Council’s administration office located at Charleville prior to entering the site; and</p> <p>12. If practicable, all equipment should be connected to separately metered electricity service in the lessees’ name, or the power usage be estimated by a suitably qualified electrician and costs included in the agreed lease amount for the issuing of quarterly tax invoices made payable by Bullant Communications; and</p> <p>13. Bullant Communications are responsible for any statutory requirements inclusive of licenses for the purpose of Hot FM transmission; and</p> <p>14. Bullant Communications to provide Council with insurance certificates for equipment and workers compensation annually;</p> | <p><b>CARRIED</b></p> |
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| <b>10.5 MEETINGS OF COUNCIL 2024</b>  |  |
| <p><b>RESOLUTION 251/23</b></p> <p>Moved: Cr R Eckel<br/>                 Seconded: Cr P Alexander</p> <p>That Council sets the following dates for Council meetings in 2024, up to the March 2024 Local Government Elections;</p> <ul style="list-style-type: none"> <li>• Thursday 18 January 2024, 9:00am.</li> <li>• Thursday 15 February 2024, 9:00am</li> <li>• Thursday 14 March 2024, 9:00am</li> </ul> |  |
| <b>CARRIED</b>  |  |

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| <b>10.11 CHANGE OF COMMENCMENT TIME FOR NOVEMBER MEETING</b>  |  |
| <p><b>RESOLUTION 252/23</b></p> <p>Moved: Cr R Eckel<br/>                 Seconded: Cr P Taylor</p> <p>That the scheduled ordinary meeting of Council for the 16 November 2023, be changed from the nominated 9:00am commencement time to a 1:00pm commencement time.</p> |  |
| <b>CARRIED</b>  |  |

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| <b>10.8 HEAT STRESS POLICY - WORK HEALTH AND SAFETY</b>   |  |
| <p><b>RESOLUTION 253/23</b></p> <p>Moved: Cr R Eckel<br/>                 Seconded: Cr P Taylor</p> |  |

That Council adopt the Murweh Shire Council WHS-03 Heat Stress Policy, applicable to all employees, contractors, volunteers that work for and on behalf of Council.

**CARRIED**

**10.9 COUNCIL ENDORSMENT OF (LDMG) DOCUMENTS**

**RESOLUTION 254/23**  
 Moved: Cr M McKellar  
 Seconded: Cr P Alexander

That Council endorse the following Murweh Shire Local Disaster Management Group (LDMG) documents;

1. Inspector-General Emergency Management (IGEM) reviewed Local Disaster Management Plan (LDMP) Version 1.9 October 2023.
2. Terms of Reference for the Murweh Shire Local Disaster Management Group (LDMG)
3. Appointment of Murweh Shire Local Disaster Coordinator (LDC)

**CARRIED**

**11 ECONOMIC DEVELOPMENT**

**11.2 ECONOMIC DEVELOPMENT REPORT**

**RESOLUTION 255/23**  
 Moved: Cr R Eckel  
 Seconded: Cr P Taylor

That Council receives and notes the Economic Development Report.

**CARRIED**

**12 COMMUNITY & HEALTH SERVICES**

**12.1 LIBRARY SEPTEMBER MONTHLY REPORT**

**RESOLUTION 256/23**  
 Moved: Cr M McKellar  
 Seconded: Cr P Taylor

That Council receives and notes the Monthly Library Report.

**CARRIED**

**12.2 COMMUNITY & HEALTH SERVICES REPORT**

**RESOLUTION 257/23**  
 Moved: Cr P Alexander

Seconded: Cr R Eckel  
 That Council receives and notes the Community and Health Services Report.

**CARRIED**

**12.5 WARREGO PONY CLUB**

**RESOLUTION 258/23**  
 Moved: Cr M McKellar  
 Seconded: Cr P Alexander

That Council supports the Warrego Pony Club Zone 13 with a donation of \$750.

**CARRIED**

**12.6 CHARLEVILLE CHIEFS SWIMMING CLUB**

**RESOLUTION 259/23**  
 Moved: Cr M McKellar  
 Seconded: Cr P Alexander

That Council supports the Charleville Chiefs Swimming Club with a donation of \$1200.00 towards their swimming carnival.

**CARRIED**

**12.3 REVIEW OF I.T. POLICIES**

**RESOLUTION 260/23**  
 Moved: Cr P Taylor  
 Seconded: Cr R Eckel

That Council adopts the Information Technology Policy (IT-002) and Information Security Policy (IT-001), as presented.

**CARRIED**

**12.4 PURCHASE OF FLOW METERS**

**RESOLUTION 261/23**  
 Moved: Cr R Eckel  
 Seconded: Cr P Alexander

That Council accept the offer to purchase second hand flow meters from Aquip at a cost of \$18,000.00 plus training and commissioning \$1850.00.

**CARRIED**

The meeting adjourned for a break at 01:13 PM.



The meeting resumed normal proceedings at 01:17 PM.

**13 ENGINEERING SERVICES**

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| <b>13.1 ENGINEERING REPORT</b>   |
| <p><b>RESOLUTION 262/23</b><br/>                 Moved: Cr M McKellar<br/>                 Seconded: Cr P Taylor<br/>                 That Council receives and notes the Engineering Report.</p> <p style="text-align: right;"><b>CARRIED</b></p> |

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| <b>13.2 ESTABLISHMENT OF AN ADVISORY PLANT COMMITTEE</b>  |
| <p><b>RESOLUTION 263/23</b><br/>                 Moved: Cr M McKellar<br/>                 Seconded: Cr P Taylor<br/>                 That Council agree to establish an Advisory Plant Committee as per Division 2 of the Local Government Regulation 2012 as follows:</p> <ul style="list-style-type: none"> <li>• The Committee consist of one Councillor. Executive Staff be invited to and participate in meeting discussions.</li> <li>• The Committee meeting schedule as decided by the Committee.</li> <li>• The scope of the Committee be to review and monitor (in conjunction with staff) the plant replacement program (for plant items of a purchase value greater than \$100,000) considering work to be undertaken, alternative options available, the plant asset management plan and funding availability.</li> <li>• The Committee to make recommendations to Council in accordance with scope of the Committee (<i>Attachment 1: Terms of Reference</i>).</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p> |

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| <b>VOTE OF THANKS</b>  |
| <p>The Mayor thanked the Director of Engineering Services for his service and commitment the Murweh Shire Council and wished him well in the future.</p> |

**14 CORRESPONDENCE FOR CONSIDERATION**

Nil

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| <b>15.1 TENDER MTR1. 23-24 MULTI TYRE ROLLER</b>                           |
| <p><b>RESOLUTION 264/23</b><br/>                 Moved: Cr P Alexander</p> |

Seconded: Cr R Eckel

That Council approve the tender to purchase the Caterpillar CW34 Multi Tyre Roller for the total value of \$ 248,000.00 (Excl.GST).

**CARRIED**

#### **15.2 TENDER PM1. 23-24 - PRIME MOVER AND ONE (1) QUICK HITCH TIPPER BODY**

##### **RESOLUTION 265/23**

Moved: Cr P Taylor

Seconded: Cr M McKellar

That Council approve the tender from Paccar through the Brown and Hurley Group to purchase the Kenworth T659 Prime Mover and Hercules Quick Hitch Body for the total value of \$ 566,391.00 (Excl. GST).

**CARRIED**

#### **15.3 TENDER JT1. 23-24 MEDIUM DUAL CAB JOB TRUCK**

##### **RESOLUTION 266/23**

Moved: Cr M McKellar

Seconded: Cr R Eckel

That Council approve the tender from Black Trucks to purchase the Isuzu FRR 110-260 Manual Dual Cab Job Truck with Ozmac Tray for the total value of \$ 238,294.70 (Excl. GST).

**CARRIED**

#### **15.4 QUOTATIONS FOR CONDITION ASSESSMENT OF THREE BORES**

##### **RESOLUTION 267/23**

Moved: Cr R Eckel

Seconded: Cr P Alexander

That Council accepts the quotation from Deniliquin Irrigation Contracting Pty Ltd to assess the condition of three bores (Bore 1, Bore 2 & Bore 3) for the value of \$ 63,450.00 excl. GST (\$ 21,150.00 per bore).

**CARRIED**

## **15 CLOSURE**

There being no further business the Mayor declared the meeting closed at 2:05pm.