



# WORKPLACE HEALTH & SAFETY POLICY STATEMENT

<b>Policy No:</b>	WHS-01
<b>Council Resolution Ref:</b>	RESOLUTION 286/23
<b>Date Adopted:</b>	31/10/2023
<b>Review Date:</b>	31/10/2026
<b>Version No:</b>	4.0
<b>Responsible Officer:</b>	WHSA

## Purpose

The Murweh Shire Council is committed to providing a safe and healthy working environment for our employees, contractors, volunteers, and visitors to the workplace.

## Commencement of Policy

This Policy will commence on adoption by Council. It replaces all other policies (whether written or not).

## Application

This policy applies to employees of Murweh Shire Council. It does not form part of any employee's contract of employment.

## Policy

### The Murweh Shire Council is committed to:

- Provide a safe and healthy working environment for our employees, contractors, volunteers, and visitors to the workplace.
- Worker wellness/wellbeing.
- Continually striving to improve our safety performance minimise risk to our people and those affected by our services and projects.

### The Murweh Shire Council will do this by:

- Complying with applicable legislation and standards.
- with significant importance placed on hazard/risk management and injury prevention strategies.
- to eliminate or reduce risk by developing proactive strategies, consultation and
- adopting a risk management approach to Work Health and Safety to provide an injury/illness-free workplace.
- understand that creating and maintaining a safe and healthy working environment is a major part of our overall responsibilities, and
- all employees, contractors, volunteers, and visitors are responsible and accountable for the health and safety of both themselves and their colleagues.
- demonstrating due diligence, leadership, commitment, and support for psychological health, safety, and well-being for Workplace Health and Safety management across the organisation.

In conjunction with this policy, our Safety Management System will include achievable workplace health and safety key performance indicators assigned to senior management and supervisors. Individual Safe Work Procedures, guidelines, and standards have been prepared and issued in consultation with relevant employees and our workplace health and safety committee. Council is committed to the distribution of Work Health and Safety information to all workers and interested parties.



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As workers (including employees, contractors, and visitors & volunteers) we are required to:

- follow safe work practices as prescribed under the legislation, Safety Management System, Safety Policy and Safe Work Procedures, and
- make every effort to reduce the risk of injury to themselves and others.

We will provide adequate resources to manage and maintain health and safety together with regular training on work health and safety, and employee participation in training to be considered mandatory. Work Health and Safety is important, and we all have an obligation to ensure that we have a safe and healthy working environment, and we encourage you to actively participate so that we may achieve our goal.

## Audit and Review

This policy shall be reviewed every three years or as required due to changes to legislation.

## Definitions

**'WHS'** – means Workplace Health & Safety

**"Safety Management System"** is an Excel database that holds all files for the operation of Workplace Health and Safety.

## References

- *Work Health and Safety Act 2011*
- *work health and safety regulation 2011*
- *Codes of Practice*
- *Australian Standards*

## Version Control

Version No.	Date	Approved	Amendment
1.0		WHSA	
2.0		WHSA	
3.0	2/12/2020	WHSA	Review of Policy
4.0	31/10/2023	WHSA	Review of Policy – new template

## Approval

Chief Executive Officer	Bruce Scott
Date:	Signature: